

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
May 3, 2011, 7:00 P.M.  
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER  
790 J Street, Lincoln, CA 95648

## MINUTES

**2010-2011 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

**MEMBERS PRESENT:**

Brian Haley, Vice President  
Kris Wyatt, Clerk  
Paul Long, Member  
Damian Armitage, Member

**MEMBERS ABSENT:**

Paul Carras, President

**OTHERS PRESENT:**

Scott, Superintendent  
Mary, Deputy Superintendent of Educational Services  
Joyce, Assistant Superintendent of Business  
Ryan, Director of Human Services  
Cathy, Assistant Superintendent of Facilities and Maintenance  
Rosemary, Secretary to the Superintendent  
Stephanie Dumm, Lincoln News Messenger

**5:25 P.M. START**

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

**5:30 P.M.**

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 10-11 G

2.2 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Superintendent of Business Services

2.3 **PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

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- a. Public Employee Discipline/Dismissal/Release – CE10/11.2
- b. Public Employee Discipline/Dismissal/Release – CL10/11.4
- c. Public Employee Discipline/Dismissal/Release – CL10/11.5

**2.4 INTERDISTRICT ATTENDANCE APPEAL**

- a. Interdistrict Request Appeal 11/12 - 3
- b. Interdistrict Request Appeal 11/12 - 4
- c. Interdistrict Request Appeal 11/12 – 5
- d. Interdistrict Request Appeal 11/12 - 6

**7:00 P.M.**

- 3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**—Lincoln High Theater  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**3.1 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918**

Student Discipline/Expulsion Pursuant to E.C. 48918  
Student Expulsion # 10-11 G

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 4-0 vote to expel student for the remainder of the 2010-11 school year, and the fall semester of 2011-12.

**3.2 CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services  
Joyce Lopes, Superintendent of Business Services

No action was taken

**3.3 PERSONNEL**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**

- a. Public Employee Discipline/Dismissal/Release – CE10/11.2

Mrs. Wyatt reported, in closed session the board took action to approve charges filed regarding employee CE10/11.2, and the board approved Resolution 10/11.17 for dismissal and immediate suspension of employee CE10/11.2 and authorizing district administration to serve required notice. Roll call vote was taken, it was unanimous 4-0 with one absent.

- b. Public Employee Discipline/Dismissal/Release – CL10/11.4

Mrs. Wyatt reported, in closed session the board ratified the separation and release agreement between WPUSD and CSEA and classified employee CL10/11.4. Roll call vote was taken, it was unanimous 4-0 vote with one absent.

- c. Public Employee Discipline/Dismissal/Release – CL10/11.5

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Mrs. Wyatt reported, in closed session the board ratified the separation and release agreement between WPUUSD and CSEA and classified employee CL10/11.5/ Roll call vote was taken, it was unanimous 4-0 vote with one absent.

**3.4 INTERDISTRICT ATTENDANCE APPEAL**

a. Interdistrict Request Appeal 11/12 – 3

Motion by Mr. Armitage, seconded by Mr. Haley to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Wyatt and Long.

b. Interdistrict Request Appeal 11/12 - 4

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve transfer appeal.

c. Interdistrict Request Appeal 11/12 - 5

Motion by Mr. Armitage, seconded by Mr. Haley to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Long and Wyatt.

d. Interdistrict Request Appeal 11/12 - 6

Motion by Mr. Haley, seconded by Mr. Armitage to approve the request appeal. The appeal was denied on a 2 yes, 2 no vote. No votes were Long and Wyatt.

**NOTE: ADDED AGENDA ITEM**

Board Member Paul Long noted a change on the agenda. The change was to add one item under “Action, Discussion, Information”. The item is a Resolution 10/11.17 and is numbered item 8.7. Motion by Mr. Haley, seconded by Mr. Wyatt, and passed by a 4-0 vote to approve to add Resolution 10/11.17 to the agenda. Roll call vote Haley, Armitage, Wyatt, Long

**4. SPECIAL ORDER OF BUSINESS**

- 4.1 Recognition of Lincoln High School’s Freshmen Basketball Team  
Cesar Balderas, Freshman Basketball Coach spoke about his team, and his coaching. He praised his players for their outstanding season. Mr. Leaman presented Coach, Caesar Balderas with a plaque for the team.

**5. CONSENT AGENDA**

- 5.1 Approval of Meeting Minutes for:  
• April 5, 2011 Regular Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Classified Personnel Report
- 5.4 Approve Robotics Competition trip to St. Louis Missouri, and Choir trip to Carnegie Hall in New York.
- 5.5 Approve Student Discipline/Stipulated Expulsion on Student #10-11 I
- 5.6 Approve Student Discipline/Stipulated Expulsion on Student #10-11 J

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- 5.7 Approve Ratification of Contract between Far West Forest Products and WPUSD for Demolition of Room 2 and 1 Storage Trailer at Phoenix High School.
- 5.8 Approve California Environmental Quality Act Certification for the Phoenix High School Portable Replacement Project.
- 5.9 Approve Hardware purchase of Child Nutrition Program.
- 5.10 Approve report of Disclosure Requirements for Quarterly Reports of Investments.
- 5.11 Approve Contract with Alan S. Brooks, Inspector of Record for Summer 2011 Construction Projects.
- 5.12 Approve Contract with Economic Planning Systems, Inc. (EPS) to administer CFE 1 and 2 Fiscal Year 2011-12.

Mr. Long requested Item 5.11 be pulled from the consent agenda for discussion. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 vote to approve consent agenda, with the exception of 5.11 that was requested to be pulled for discussion.

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve 5.11 after some discussion.

Roll call vote: Armitage, Wyatt, Haley, Long

**6. COMMUNICATION FROM THE PUBLIC**

**Jill Loya** gave a library report and shared the following:

- May is a busy time for field trips at the library. With the school year coming to a class many teachers want to introduce their students- especially 1<sup>st</sup> – 3<sup>rd</sup> grade to the library and show them all of the resources that are available to them. Wednesday May 25<sup>th</sup>, I have the pleasure of hosting all of the 1<sup>st</sup> grade classes from Creekside Oaks Elementary. The students will rotate in 3 groups – library tour, story time, info on Summer Reading & learning about databases, especially accessing the Renaissance Home Learning Page to find A/R books in the library. Last week I hosted the parents from the 1<sup>st</sup> Street ESL class who were given a library tour, received library cards and stayed with their children for our monthly Wednesday evening Family Storytime.
- The Carnegie Story time which is on Wednesday mornings has been averaging 30 children and their caregivers. It is wonderful to have move furniture to accommodate the little ones for story time in our historic Carnegie Library. This is a more traditional story time with songs, stories, finger plays & movement.
- Our Mother Goose early literacy program on Thursdays at 12 Bridges has been filled to capacity. With 2 sessions filled to capacity at 100 people each, it's exciting to see the children make the transition into school and still want to come back during spring break. Tonight at Roundtable Pizza there is a fundraiser from 5- 9 p.m. and 20% of sales will go to our Mother Goose program. Throughout the next three months, our Friends of the Library group will be conducting fundraisers at local restaurants for our Mother Goose program.
- Summer Reading **One World, Many Stories** 2011 begins Saturday May 21<sup>st</sup> with a preview party featuring magician, Micah Hogan from 1:30 – 3:30 p.m. in the Willow Room at the 12 Bridges Library– Each child will be given a passport to find answers to questions about China, Africa, Mexico and Russia.
- Sign-ups for Summer Reading begin June 1<sup>st</sup> through the 29<sup>th</sup> at both libraries. Prizes will be available all summer as long as we have them.

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- **Summer Reading Craft** program will be at the 12 Bridges Library on Wednesdays from 3:30 – 5 p.m. Each week will feature crafts based on the week's country- Africa, Mexico, China or Russia.
- Books in the Courtyard- generously sponsored by The Friends of the Library, will be giving out 1 free Scholastic book to each child on Wednesdays June 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> & 29<sup>th</sup> from 8 a.m. – 12 p.m.

**7. REPORTS & COMMUNICATION**

- 7.1 Lincoln High School, Student Advisory – Carlos DeLa Fuente was not present
- 7.2 Western Placer Teacher's Association – Mike Agrippino – no report
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough no report
- 7.4 Superintendent - Scott Leaman share the following:
- Working on Staffing
  - Working on Early Retirement Incentive process
  - Summer projects, planning for a smooth transition, will be rebuilding GEMS wing, projections at LHS, looking a preschool building, looking at work on PHS, moving school farm. Joyce will be overseeing summer projects.
  - Will be moving to Gmail, this will be a cost savings to the district.
  - Planning for graduation dates,
  - Received an invite from Rotary
  - Chamber is combing State of the City/State of the District in June. Will highlight projects.
  - Establishing a May 31<sup>st</sup> Special meeting for Retirement incentive and Transfer appeals.
  - Negotiations tomorrow with WPTA

**8. ♦ACTION ♦DISCUSSION ♦INFORMATION****8.1 Action      ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman (10-11 G & O Component I, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR/BP/E 3320 Claims and Actions Against the District
- BP 3280 Sale or Lease of District-Owned Real Property

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 vote to approve policies as presented.

**8.2 Discussion/  
Action      RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH CSEA REGARDING BUDGET REDUCTIONS INCLUDING FURLOUGH DAYS AND MODIFICATION TO BENEFITS AMONG OTHER ITEMS – Davis (10-11 G & O Component I, IV, V)**

•The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed a Memorandum of Understanding regarding furlough days, salary, benefit changes, and other items for the 2011/2012 school year. This MOU will greatly assist the District with

achieving its required budget reductions for the 2011-2012 school year while saving positions and programs.

Ryan Davis shared the MOU with CSEA regarding Budget reductions. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 vote to approve MOU between WPUSD and CSEA.

**8.3 Discussion/ APPROVAL OF RESOLUTION 10/11.16 APPOINTING AUTHORIZED DISTRICT REPRESENTATIVES AND APPOINT DISTRICT CEQA OFFICER – Leaman (10-11 G & O Component I, IV, V)**

Action

•The State of California requires districts to appoint a representatives(s) who are authorized to act on behalf of the district in matters other than those requiring action by the governing body of the Western Placer Unified School District, and to appoint a California Environmental Quality Act (CEQA) Officer who acts as a liaison between the district and the State Allocation Board.

Cathy Allen reported the purpose of Resolution 10/11.16 appointing an authorized district representative due to her leaving. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote approving Resolution 10/11.16. Roll call by Wyatt, Haley, Armitage, Long

**8.4 Discussion/ IDENTIFICATION OF HIGH PRIORITY CAPITAL FACILITIES NEEDS/PROJECTS – Lopes (10-11 G & O Component I, IV, V)**

Action

• In the Restricted Facilities Funding accounts we have remaining money that is classified as project savings from the previous five construction/modernization projects. As Office of Public School Construction apportioned projects, the District has the ability to utilize project savings towards high priority capital facility needs of the district (Education Code Section 1859.103). Staff requests that the Board of Trustees identify the following projects as high priority capital facilities needs: all projects identified within the scope of the WPUSD Master Plan, Glen Edwards Middle School Fire Reconstruction, placement of portable building at Phoenix High School and placement of portable building at Creekside Oaks Elementary School for Instructional Services.

Cathy Allen explained project savings, and the process. She discussed what the project savings could be used for. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve high priority savings is used for deferred 5 year plan projects.

**8.5 Information RESOURCE SOLUTIONS GROUP ENERGY AUDIT FINDINGS – Lopes (10-11 G & O Component I, IV, V)**

•Resource Solutions Group, the firm utilized by Pacific Gas & Electric to conduct audits on school district energy usage has completed its audit, attached. In short, the audit indicates that the district has done most everything that can be considered “low-hanging fruit” in the energy efficiency arena. Implementing the majority of the projects identified in the audit would require substantial cost to the district with minor incentives available and a long life cycle necessary to recoup up front costs, during which time technology will have improved which may make the project obsolete.

One area that should be considered is 'vending machine misers' that are relatively inexpensive, easy to install and should save the district a small amount of energy. Beyond that, other projects listed should be incorporated as part of a particular school site modernization project when funding permits.

Cathy Allen presented the audit report that was received from Resource Solutions Group. Next step allows energy savings continue when implementing the majority of the projects identified in the audit, which would require substantial cost to the district with minor incentives. This was an information only item.

**8.6 Action**      **2011-12 BUDGET REDUCTIONS** – **Leaman/Lopes** (10-11 G & O  
Component I, IV, V)

•The district is currently deficit spending and faced with budget reductions. Board direction to staff over the past year regarding the necessary budget reductions is to use a balanced approach. If no cuts are taken, the general fund balance will soon be exhausted. However, if a balanced budget is achieved immediately, cuts would be very deep. While it is clear that budget cuts are necessary in the coming years, taking a balanced approach to cuts is a strong interest of district constituents. Budget cuts are taken gradually over the next three fiscal years while spending down undesignated reserves. Board directed staff to achieve a balanced budget by the 2013-14 budget year. Total reductions of \$9.5 million are necessary over this time period to achieve a balanced budget.

The Board of Trustees targeted \$3 million in reductions for the 2011-12 budget. The Board agreed to utilize the \$1.2 million of one-time Federal Jobs Funding and the \$500,000 New School Reserve to help meet the targeted reductions, leaving a balance of **\$1.3 million** to identify through reductions.

Joyce Lopes presented the budget reductions. She reported the budget committee has been meeting since December, the bargaining units agreed to 4 furlough days, and benefits cap with the majority of the employee groups. (review page 8.6.6). Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 roll call vote to approve budget reductions. Roll call vote: Haley, Armitage, Wyatt, Long

**ADDED AGENDA ITEM**

**APPROVE RESOLUTION 10/11.17 IN SUPPORT OF THE MAY 9-13 'WEEK OF ACTION'** - **Leaman** (10-11 G & O Component I, IV, V)

•A broad spectrum of education support groups, including the Parent Teachers Association, is establishing a "Week of Action" next week, May 9-13, 2011. The overarching goal of this coalition is to high light the stat of educational funding and asks the legislature to find solutions that support students by not inflicting additional cuts on education. A resolution in support of the week authored by the California School Boards Association is attached. Included in the resolution is the statement that these actions should not interrupt school operations or classroom activities.

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Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by 4-0 vote to approve Resolution 10/11.17 supporting May 9-13 "Week of Action"  
Roll call vote Armitage, Wyatt, Haley, Long

**9. BOARD OF TRUSTEES**

**9.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

**9.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Haley** reported looking forward to graduation, attended the Ole property with the Education Foundation and was very impressed with the science teachers and the projects the students are doing, it was terrific experience.

**Mr. Armitage** reported on the Farm Open House, took a hay ride, and felt it was a very educational experience.

**Mrs. Wyatt** experienced watching students do insect experience during the Farm Open House. She handed out Relay for Life Laminar to the board, which are donation of \$10.00. Relay for life is scheduled for May 21<sup>st</sup> and 22<sup>nd</sup>.

**Mr. Long** reported on the farm Foundation meeting, the deed was discussed, and the foundation accepted the presentation.

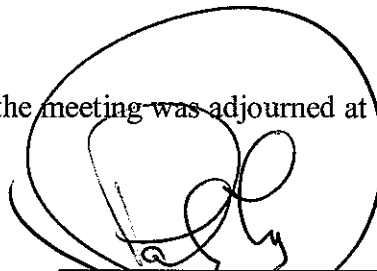
**10. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

- May 17, 2011 7:00 P.M., Regular Meeting of the Board of Trustee – First Street School
- May 31, 2011 7:00 P.M., Special Meeting of the Board of Trustee – Lincoln High School

**11. ADJOURNMENT**

There being no further business the meeting was adjourned at 8:05 p.m.



Paul Long, Board Member



Kris Wyatt, Clerk



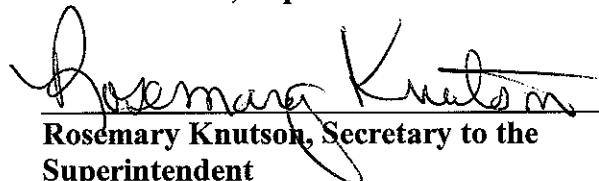
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Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

**Adopted:** June 7, 2011

**Ayes:** Wyatt, Long, Haley, Armitage, Carras

**Noes:**

**Absent:**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1