Western Placer Unified School District
Regular Meeting of the Board of Trustees
August 7, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present
Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Bob Lyons, Director of Technology
Heather Steer, Facilities Planner
Patty McAlpin, Lincoln News Messenger

5:40 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

5:45 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

2.2 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- CL 12/13.1

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 - 38

b. Interdistrict Request Appeal 12/13 - 39
c. Interdistrict Request Appeal 12/13 – 40
d. Interdistrict Request Appeal 12/13 – 41
e. Interdistrict Request Appeal 12/13 – 42

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.2 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- CL 12/13.1

The Board of Trustees took action to approve and ratified an agreement between employee CL 12/13.1

3.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 – 38

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 vote to deny the transfer appeal.

b. Interdistrict Request Appeal 12/13 – 39

Motion by Carras, Armitage, 3-2 yes, no votes by Long, Wyatt

c. Interdistrict Request Appeal 12/13 – 40

Motion by Wyatt, Carras to approve, passed by a 4-1, no vote Armitage

d. Interdistrict Request Appeal 12/13 – 41

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to deny transfer appeal.

e. Interdistrict Request Appeal 12/13 – 42

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 3-2 vote to deny the transfer appeal, no votes by Carras, Armitage

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- June 5, & 19th, 2012 Regular Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 Approve Williams Uniform Quarterly Complaint Report.
4.6 Approval of Change Order #01 for Lincoln High School – Shop Renovation Project Lead the Way.
4.7 Unpaid Leave of Absence Request
4.8 Approve State Preschool Contract which includes Resolution No. 12/13.4.
4.9 Report of Disclosure Requirements for Quarterly Reports of Investments
4.10 Approve Agreement for Fiscal Budget Services between School Services of California, Inc. and WPUSD.
4.11 2012-13 Technology, Fiscal and Information Services Contract
4.12 Project Development Agreement with Johnson Controls, Inc.

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve consent agenda as presented. ***Roll call vote: Haley, Long, Wyatt, Carras, Armitage***

5. COMMUNICATION FROM THE PUBLIC

No communication from the public

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya, not present
6.2 Western Placer Teacher's Association – Mike Agrippino, Mike shared that teachers have given up their lottery monies, which are used to purchase supplies. He introduced Angie Brown, which was a student in Western Placer. Angie and her husband Kyle have started Lincoln Teacher Donations, which is a way for the community to get involved and help teachers with school supplies that are needed. "Stuff the Bus" will be held this Saturday, in front of Staples. Staples will also be giving 25% off on Saturday for WPUSD "Teacher Appreciation Day", there are other events happening within the community, Pink Box and Old Town Pizza will also be participating, $750.00 was donated from the Community Foundation. 100 percent of the funds will be used in Western Placer Unified School District.
6.3 Western Placer Classified Employee Association – Mike Kimbrough, not present
6.4 Superintendent - Scott Leaman reported on:
- Looking forward to the year ahead of us.
- Two appeals on Thursday at the County level.
- School starts August 22nd
- School Office will resume regular hours.

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Information/ Discussion **IMPENDING HOUSING DEVELOPMENT WITHIN WESTERN PLACER UNIFIED SCHOOL DISTRICT BOUNDARIES - Lopes**
(12-13 G & O Component IV, V)

- With the adoption of the City of Lincoln's 2050 General Plan Update in 2008, it became apparent that the area within the Western Placer Unified School

District boundaries was slated for significant growth through the year 2050 and beyond.

Joyce talked about the increase in building. She introduced Heather Steer to present the powerpoint on future development. She reviewed the following:

- How SB 50 does and does not provide new school facilities
  - Signed into law in 1998
  - School districts and developers are not required to enter into mitigation agreements
  - Residential and Commercial developers pay for school construction based on annual calculations
    - Level 1, Level 11, Level 111
    - Schools can no longer refuse "will-serve letters"
  - Provides state funding with state bonds for school facilities; requires appropriate matching funds
- With SB 50
  - SB 50 mandated us to house all new students regardless of funding
  - We cannot prevent new homes from being built
  - We may not have the money to build new schools BUT we must house new students
- The Villages
  - City of Lincoln's 2050 General Plan Update identifies Seven (7) Villages with an estimated 24,000 students at full Build out!
  - Currently WPUSD estimates need for an Additional 9 Elementary Schools, 3 Middle Schools, 2 High Schools.
  - Current Status of Development
    - ~ Village 1: max of 5,639 residential units
    - ~ Turkey Creek Estates: max of 393 residential units
    - ~ Village 7: max of 3,387 residential unit
- History
- School Facilities Master Plan June 2010
- School Facility Shortfall
- State of California School Construction Funding
- Communication Efforts
- Looking Ahead
- Discussion & Questions

Joyce Lopes asked the board how they would like to move forward, with any ideas, as well as working with developers. Heather Steer reported that we will start looking seeing the growth in about two years. Joyce asked that the board continue with discussion on how we can best prepare for the growth. Paul Carras feels portables on older schools. Future development should not impact our current students. Damian Armitage asked about developer built schools, and why don't we consider that. The development agreements are between the city and the developer.

7.2 Information **WIRING UPGRADE PROJECT AT CARLIN C. COPPIN ELEMENTARY AND LINCOLN HIGH SCHOOL - Lyons** *(12-13 G & O Component I, III, IV, V)*

The District is requesting cabling upgrades for Carlin C. Coppin Elementary and Lincoln High School. This upgrade will increase the security, speed, and reliability of the network. This project was posted for public bidding.

Bob Lyons spoke on updating the wiring at Carlin C. Coppin Elementary and Lincoln High School. There are six or seven sites eligible for funding. The District went out for public bid, and received two bids. This was information only and will come before the next board meeting for approval.

7.3 Information **PEER COACH UPDATE - Boyle** *(12-13 G & O Component I, II, III, IV, V)*

The District and WPTA collaborated to create two Peer Coach positions for the 2012/2013 school year, using available PAR (Peer Assistance Review) and Staff Development categorical funds. Gregg Law and Lori Fury were hired as the Elementary and Secondary Peer Coaches, respectively. Gregg has taught third and fourth grades at Creekside Oaks and Foskett Ranch Elementary Schools and Lori Fury has taught mathematics at Glen Edwards Middle School. Both Gregg and Lori have participated in peer coaching programs and are now attending summer training and preparing for the coming school year.

An outline of the Peer Coaching Program plans will be provided.

Mary Boyle talked about the two new peer coaches that were hired. Both Gregg and Lori will be going into classrooms and working with teachers, along with providing staff development training.

7.4 Information **COMMON CORE STATE STANDARDS - Boyle** *(12-13 G & O Component I, II, IV, V)*

Common Core State Standards were adopted by the State of California on August 2, 2010, and have now been adopted by 48 of the 50 United States. The Common Core State Standards attempt to align the learning standards for students in grades K – 12 across the nation on a par with international standards. The Common Core State Standards are a major revision for California from the previously adopted 1997 California State Standards, being more rigorous, more clearly organized, sequentially organizing skills for easier reference K/12, and focusing on higher levels of thinking on the part of students.

Mary Boyle presented a power point on Common Core State Standards to keep the board and public abreast on current information. This was information only.

7.5 Action **APPROVE RESOLUTION NO. 12/13.1 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 1 TAX REPORT FISCAL YEAR 2012-13, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN - Lopes** *(12-13 G & O Component IV, V)*

- Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 1. There are 4,257 parcels being levied for a total of $3,261,620.82. A complete printout of

parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

Heather Steer spoke on the purpose for tax Resolution, which is in Twelve Bridges area. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.1 approving the WPUSD Community Facilities District No. 1 tax report fiscal year 12-13, and levying and apportioning the special tax as provided therein. Roll call vote: Long, Wyatt, Carras, Haley, Armitage

7.6 Action **APPROVE RESOLUTION NO. 12/13.2 TO APPROVE THE WPUSD COMMUNITY FACILITIES DISTRICT NO. 2 TAX REPORT FISCAL YEAR 2012-13, AND LEVYING AND APPORTIONING THE SPECIAL TAX AS PROVIDED THEREIN**

- **Lopes** *(12-13 G & O Component IV, V)*

•Staff requests the Board of Trustees take action to approve the FY 2011-12 special tax levy for developed and undeveloped parcels within the Western Placer Unified School District's Community Facilities District No. 2. There are 2,718 parcels being levied for a total of $2,036,590.88. A complete print out of parcels levied is available at the District Office and will be available at the Board of Trustees meeting.

Heather Steer spoke on the purpose for the Resolution. Motion by Mr. Long, Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.2 to approve the WPUSD community facilities District No. 2 Tax report fiscal year 2012-13, and levying and apportioning the special tax as provided therein. Roll call vote: Wyatt, Carras Halley, Long, Armitage

7.7 Action **APPROVE RESOLUTION NO. 12/13.3 TO APPROVE THE ANNUAL INCREASE OF COMMUNITY FACILITY DISTRICT MELLO-ROOS RATES FOR CFD #1 AND CFD #2**

- **Lopes** *(12-13 G & O Component IV, V)*

• Annually the rates for fee calculations for Mello-Roos tax within the Western Placer Unified School District's Community Facilities Districts #1 and #2 are adjusted in coordination with the California Construction Cost Index (CCCI), utilizing the annual percentage increase or decrease for the most recent full calendar year as the standard. As of December 2011, there was an increase in the Construction Cost Index of 1.5%. This will increase the rates within CFD #1 to $6.10 per square foot and CFD #2 to 0.4062 per square foot respectively. Both districts observe a cap of 2200 square feet per residential unit that can be charged. If approved, these rate increases will be in effect beginning August 8, 2012 and continue through the 2012-13 Fiscal Year.

Heather Steer spoke on Melloo Roos rate increase. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.3 approving the annual increase of Community Facility District Mello-Roos rates for CFD #1 and CFD #2.

Roll call vote: Carras, Haley, Long, Wyatt, Armitage

7.8 Discussion/ Action **CONSIDER APPROVING NEW JOB DESCRIPTION FOR HIGH SCHOOL LIBRARY TECHNICIAN POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•As part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Library Technician – High School" position which has some significant changes from the other Library Technician job description in order to meet the very specific needs of our High School. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed on Range 21 on the Classified Salary Schedule.

Ryan Davis reported on the increase of the salary range, as well as the purpose of the change in the job description. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve the new job description for the High School Library Technician position.

7.9 Discussion/ Action **CONSIDER APPROVING NEW JOB DESCRIPTION FOR LVN/ PARAPROFESSIONAL POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the "Licensed Vocational Nurse LVN/Paraprofessional" position which is necessary to meet the very specific health care and educational needs of our students. The District administration worked with CSEA to bring forward the enclosed job description. The new position will be placed at Range 28 on the Classified Salary Schedule.

Ryan Davis worked with CSEA on changing the job description of the LVN/Paraprofessional position. Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 vote to approve the new job description for the LVN/Paraprofessional position.

7.10 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3515.2 Disruptions
- BP 5127 Graduation Ceremonies and Activities
- BP/AR 5131.7 Weapons and Dangerous Instruments
- AR 5141.4 Child Abuse Prevention and Reporting
- AR 5144.2 Suspension and Expulsion/Due Process (Students with Disabilities)
- BP/AR/E 5145.11 Questioning and Apprehension by Law Enforcement
- BP 5145.3 Nondiscrimination/Harassment

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 vote to approve revised and new policies, regulations and Exhibits.

7.11 Information **FOOD SERVICE AUDIT NSLP COORDINATED REVIEW - Lopes** *(12-13 G & O Component I, IV, V)*

•This past spring, the Nutrition Services Department was audited by the California Department of Education, Nutrition Services Division for the National School Lunch Program review. The audit went very well and the Nutrition Services Department received compliments from the auditor on their largely clean review.

Joyce Lopes reported on the current audit that was done on the Food Service Department, and presented the results with the audit.

7.12 Information **BUDGET UPDATE - Lopes** *(12-13 G & O Component I, II, III, IV, V)*

•The California State budget for 2012-13 was approved by the Legislature and signed by the Governor by June 30, making this our second consecutive single-party majority-vote on-time budget. This budget, like last year's, relies on subsequent events to provide revenues to cover the budgeted expenditures.

Joyce Lopes presented attached information for review. The district will start up with budget committee meetings again.

7.13 Information **PROCLAMATIN OF THE CITY COUNCIL "WE ARE LINCOLN-BUILDING GREATNESS WITHIN" DAY - Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•The City Council of the City of Lincoln will take action on August 17th proclaiming August 17th, 2012 as "We Are Lincoln-Building GREATNESS within" Day.

Jay Berns, LHS principal spoke on the proclamation that will be going before Lincoln City Council for approval, and the purpose of the proclamation. The proclamation will help in 5 tiers, Character, Empathy, Caring, Maximizing their potential, which will include working with parents and coaches. Our goals are to give our students empathy, student motivation, and getting every student to do their best. August 17th is a family night out. This will be our kick-off event.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt reported the "Mud Run" raised $17,000 which will go towards the community for Suicide Prevention. Rotary is working with LHS and GEMS with providing money for training.

Mr. Carras had no report
Mr. Long "Stuff the Bus" is a great thing, and reported he will not be at the next board meeting.
Mr. Haley was happy the Education Foundation voted for 5013(c) to work with the teacher on donations.
Mr. Armitage applauded the great efforts in fund raising, and clean up help will be needed at GEMS this weekend.

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- August 21, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- September 4, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- September 18, 2012 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 9:05 p.m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: September 4, 2012

Ayes: Haley, Long, Wyatt, Carras, Armitage

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1