Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 19, 2012, 7:00 P.M.
LINCOLN HIGH SCHOOL – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present
Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk
Paul Long, Member
Paul Carras, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:30 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

5:50 P.M.

2. **CLOSED SESSION** – Lincoln High School – Main Office
   - 2.1 **PERSONNEL**
     PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
     Public Employee Discipline/Dismissal/Release
   - 2.2 **LIABILITY**
     Rejection of claim, (Student No. 11-12.1) pursuant to Government Codes 910.
   - 2.3 **STUDENTS - REQUEST FOR RESIDENCY BASED ON EMPLOYMENT**
     a. Student 12-13 – E1
     b. Student 12-13 – E2
   - 2.4 **STUDENTS - INTERDISTRICT ATTENDANCE APPEAL**
     a. Interdistrict Request Appeal 12/13 - 34

b. Interdistrict Request Appeal 12/13 - 35
c. Interdistrict Request Appeal 12/13 – 36
d. Interdistrict Request Appeal 12/13 – 37

2.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918
Student Discipline/Expulsion Pursuant to E.C. 48918 Student Expulsion # 11-12 FF

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE- Performing Arts Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release
No action taken

3.2 LIABILITY
Rejection of claim, (Student No. 11-12.1) pursuant to Government Codes 910.

Motion by Mr. Haley seconded by Mrs. Wyatt, and passed by a 5-0 vote to reject the Student No. 11-12.1 claim.

3.3 STUDENTS – REQUEST FOR RESIDENCY BASED ON EMPLOYMENT
a. Student 12-13 – E1
b. Student 12-13 – E2

Kristina Tory spoke on allowing her two children to attend school in Western Placer.
Mike Kimbrough spoke on the behalf of his grandchildren, he shared what his grandfather did for our district, and what his mother has done for our district. He shared the many volunteer hours his mother has provided to our district, along with scholarships, Mike shared the long involvement his family has attended in our district, and his reason for helping. Kristina is an employee of the district and she should be allowed to have her children in the district based on employment.
Shirley Russell thanked the board for listening to our comments this evening, as a great grandmother of these students, I know this is a business, but these students need stability and backing, and you should accept the application that has been made.

Motion by Mr. Long seconded by Mr. Armitage, and passed by a 3-2 vote to deny the transfer into the district, no vote by Haley, Carras.

3.4 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 – 34

Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve transfer appeal.

b. Interdistrict Request Appeal 12/13 – 35

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 3-2 vote to deny the transfer appeal, no votes by Carras, Armitage.

c. Interdistrict Request Appeal 12/13 – 36

Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed by a 4-1 vote to approve transfer appeal, no vote by Armitage.

d. Interdistrict Request Appeal 12/13 - 37

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 vote to deny transfer appeal.

3.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918
Student Discipline/Expulsion Pursuant to E.C. 48918 Student Expulsion # 11-12 FF

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to suspended student 11-12 FF.

4. SPECIAL ORDER OF BUSINESS
The district will honor:

- Retirees
- Classified Employees of the Year
- Teacher of the Year

5. CONSENT AGENDA

5.1 Classified Personnel Report
5.2 Certificated Personnel Report
5.3 Approve Student Discipline/Stipulated Expulsion for Students #11-12-CC, 11-12-DD, 11-12-EE, 11-12-GG, 11-12-HH, 11-12-II.
5.4 Approve Ratification of Contract with Rainforth Grau Architects for Architectural and Engineering Services as Needed for Miscellaneous Small Projects.
5.5 CARS/Consolidated Application Part I, Phase I.

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Wyatt, Carras, Armitage

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Isabella Franco was absent

7.2 Western Placer Teacher's Association – Mike Agrippino expressed everyone have a nice summer

7.3 Western Placer Classified Employee Association – Mike Kimbrough had no report

7.4 Superintendent - Scott Leaman reported the following:

- No meeting in July, next meeting will be August 7th
- Summer hours at the district office will be 10:00 to 2:00 p.m. and that seems to be working out well.
- Working on the budget, he reiterated how sad it is with the reductions, and we will be looking at more reductions next year, and the best solutions as possible.
- It's been a wonderful school year, as the school district has come together
- Final goals report will be in August, and will have draft of the goals.
- Administration will meeting on August 3rd.
- He thanked the board for the year.

8. PUBLIC HEARING

8.1 Public Hearing on 2012 School Facility Fee Justification Report

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect the base rate for California schools as established by the State Allocation Board. This fee is referred to as a Level I Fees. Not only do Level I fees give a statute for residential construction, but also for commercial construction. In order to qualify to collect Level I Fees, the District must bi-annually complete a School Facility Fee Justification Report and have it adopted by the Board of Trustees.

Heather Steer reported this is the item that is brought before the board every other year, looking at a four cent building increase, and three cent in residential. Public Hearing was opened, public hearing was closed.

8.2 Public Hearing on 2012 School Facility Needs Analysis and Justification Study (SFNA)

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.

Heather reported the Level II fees increase on residential. Public Hearing was opened, public hearing was closed.

8.3 Public Hearing on 2012-13 Western Placer Unified School District Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Joyce Lopes reported the public hearing was opened, public hearing was closed.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion/ Action **COLLECTIVE BARGAINING AGREEMENT REOPENERS BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS ASSOCIATION – Davis** *(11-12 G & O I, II, III, IV, V)*

•The reopeners for the Collective Bargaining Agreement between the Western Placer Teachers Association and the Western Placer Unified School District is being submitted for ratification. Both parties have completed a lengthy effort to finalize these selected Articles. The Tentative Agreements have been ratified by the Western Placer Teachers Association.

Mr. Leaman spoke in place of Ryan Davis, he reported agreement has been agreed upon on selected articles. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 vote to approve the collective bargaining agreement reopeners between Western Placer School District and the Western Placer Teachers Association.

***9.1 A** *Discussion/ Action* **REQUEST TO ESTABLISH RESIDENCY BASED ON EMPLOYMENT – Leaman** *(11-12 G & O I, II, III, IV, V)*

•The Board of Trustees will discuss any action taken in closed session regarding the following students:

- **Student 12-13 – E1**
- **Student 12-13 – E2**

This item was pulled.

9.2 Discussion/ Action **RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH CSEA REGARDING EFFECTS OF LAYOFFS – Davis** *(11-12 G & O I, II, III, IV, V)*

•The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed a Memorandum of Understanding (MOU) regarding effects of layoff for the classified layoff resolution that was adopted by the Board on April 17, 2012. This MOU addresses issues related to the effects of the layoffs on employees. This MOU has been ratified by CSEA Chapter #741.

Mr. Leaman reported the district appreciates CSEA for working together on the MOU which also included layoffs. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve ratification of the Memorandum of Understanding with CSEA regarding effects of layoffs.

9.3 Action **APPROVAL OF AMENDED ADMINISTRATIVE REGULATION 1330 AND EXHIBITS ON "USE OF SCHOOL FACILITIES" – Lopes** *(11-12 G & O I, II, III, IV, V)*

•An amended copy of Administrative Regulation and Exhibits 1330, "Use of School Facilities" is attached for the Board's approval. Changes include an update of fees based on actual costs, a new "Application and Agreement for Use of Facilities," and a new "Conditions for Use of Facilities" document.

Joyce Lopes reported on the changes to AR 1330 and Exhibit 1330 that have been revised to better define the different classes. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve amendments to AR 1330 and Exhibit 1330.

9.4 Action **APPROVE RESOLUTION #11/12.23 TO INCREASE FEES PER 2012 SCHOOL FACILITY FEE JUSTIFICATION REPORT – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect the base rate for California schools as established by the State Allocation Board. This fee is referred to as a Level I Fees. Not only do Level I Fees give a statute for residential construction, but also for commercial construction. In order to qualify to collect Level I Fees, the District must bi-annually complete a School Facility Fee Justification Report and have it adopted by the Board of Trustees.

Heather Steer reported this will force an increase on commercial building, with a 60 day waiting period and fees will begin. Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 roll call vote to approve Resolution 11/12.23 to increase Level I fees. Roll Call: Long, Wyatt, Carras, Haley, Armitage

9.5 Action **APPROVE RESOLUTION #11/12.24 TO INCREASE FEES PER 2012 SCHOOL FACILITY NEEDS ANALYSIS AND JUSTIFICAITON STUDY – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.

Heather Steer reported the adoption for level II fees, will increase by thirty-one cents. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 5-0 roll call vote to approve Resolution 11/12.24 to increase Level II fees. Roll Call: Wyatt, Carras, Haley, Long, Armitage

9.6 Action **APPROVE RESOLUTION #11/12.25 AUTHORIZING THE ISSUANCE OF 2012 TAX REVENUE ANTICIPATION NOTES**

AND APPROVE APPLICATION TO PARTICIPATE IN THE DRY PERIOD FINANCING PROCESS – Lopes *(11-12 G & O I, II, III, IV, V)*

•Tax Revenue Anticipation Notes (TRANS) are used as a financing tool to mitigate cash flow deficits. The notes are issued at a tax-exempt interest rate, which is substantially lower than normal bank loans. The proceeds may then be reinvested with the Placer County Treasurer or in a Guaranteed Investments Contract (GIC) at a higher rate of interest.

Joyce Lopes shared we need access to cash, so approval is needed for a Trans. Which includes an application, and we will review the best rate to borrow money. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve Resolution 11/12.25 authorizing the approval application to participate in the dry period financing process. ***Roll Call: Carras, Haley, Long, Wyatt, Armitage***

9.7 Action **BOARD OF TRUSTEES REMUNERATION – Lopes** *(11-12 G & O III, IV, V)*

• As part of the 2012-13 budget reductions approved by the Board of Trustees at the February 28, 2012, board meeting, the monthly compensation will be decreased by 5 percent or $12 from $240 per month to $228 per month to match the reductions of the district employee groups.

Joyce Lopes shared the board stipends will be reduced due to budget reductions. Motion Mr. Haley, seconded by Mr. Carras and passed by a 5-0 vote to decrease the board's monthly compensation by five percent.

9.8 Action **CONSIDER APPROVING NEW JOB DESCRIPTION – Lopes** *(11-12 G & O IV, V)*

•As part of the reconfiguration of the Facilities Department and the folding of the Assistant Superintendent of Facilities & Maintenance Services position, there exists a need to explore an exempt position to perform necessary duties and obligations of the Facilities Department.

Joyce Lopes shared the need to explore, and would like the position description approved. Mr. Haley asked how we prepare our job descriptions, Joyce response was, she created the job description, and said it is very similar to other job descriptions. Motion by Mrs. Wyatt, seconded by Mr. Armitage and, passed by a 5-0 vote to approve the new job description of the Facilities Department.

9.9 Action **2012-13 WESTERN PLACER UNFIED SCHOOL DISTRICT BUDGET ADOPTION – Lopes** *(11-12 G & O I, II, III, IV, V)*

•Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall, following a public hearing, adopt the budget for the subsequent fiscal year.

Joyce Lopes presented a power point on the State Budget, she reviewed the following:

State Budget

- Legislature approves 2012-13 budget
- Many details still missing
- Relies heavily on November tax initiative

Prop 98 & November Tax Initiative

- 2012-13 budget proposes flat funding for Prop 98

IF

- Governor Brown's November 2012 tax initiative passes
  >If it fails, schools will lose $441.00 per ADA in revenue
  >In either scenario, additional cash deferrals will be enacted

Economic Outlook

- Budget deficit is $15 billion
- Foreclosures still remain a concern
  >Reduces property taxes & Basic Aid Supplemental Funding
  >Impacts enrollment

WPUSD's 2012 -13 Budget

- Use a balanced approach
  >Spend fund balance
  >Utilize other funds' reserves for facility and equipment upkeep
- Reduce expenses over time
  >1.7 million in cuts for 2010-11
  >3.0 million in cuts for 2011-12
  >Target 5.75 million in cuts for 2012-13
  >Anticipate $6.5 million for 2013-14 for balanced budget

Reviewed the following Charts:

- Revenue Assumptions
- Revenue Limit
- Basic Aid Supplemental Funding
- Average Daily Attendance
- Expenditure Assumptions
- 2012-13 Budget Reductions
- Tier III Flexibility 2012-13
- General Fund Budget
- Categorical Contributions
- Multi-Year Projections
- Unrestricted Reserves
- Cash Flow
- Cash Flow Options
- 2012-13 Adopted budget Other Funds

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 vote to approve the 2012-13 budget.

10. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.1 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley no report
Mr. Long reported LHS graduation was outstanding, and the students were very polite and classy.
Mrs. Wyatt reported GEMS promotion was short sweet and simple, what the new principals are trying to accomplish is very good. She reported the Mud Run raised about $7,000.00, and all the monies will stay in Lincoln.
Mr. Carras reported TBMS's 6 and 7th grades band members did an outstanding job.
Mr. Armitage reported PHS graduation was outstanding, and he was very touched.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
- August 7, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School
- August 21, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:24 p.m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 7, 2012
Ayes: Haley, Long, Wyatt, Carras, Armitage
Noes:
Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1