Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 17, 2012, 7:00 P.M.
CARLIN C. COPPIN ELEMENTARY SCHOOL – Cafeteria
150 East 12th Street, Lincoln, CA 95648

MINUTES

2011-2012 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

MEMBERS PRESENT:
Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Clerk

MEMBERS ABSENT:
Paul Carras, Member
Paul Long, Member

OTHERS PRESENT:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Joyce Lopes, Assistant Superintendent of Business Services
Ryan Davis, Director of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Stephanie Dumm, Lincoln News Messenger

5:35 P.M. START

1. **CALL TO ORDER** – Carlin C. Coppin Elementary School – Cafeteria

5:40 P.M.

2. **CLOSED SESSION** – Carlin C. Coppin Elementary School – Main Office

2.1 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release

2.2 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 - 10
b. Interdistrict Request Appeal 12/13 - 11

c. Interdistrict Request Appeal 12/13 – 12
d. Interdistrict Request Appeal 12/13 – 13
e. Interdistrict Request Appeal 12/13 - 14
f. Interdistrict Request Appeal 12/13 – 15

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE-School Cafeteria

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 PERSONNEL

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Public Employee Discipline/Dismissal/Release

No action was taken

3.2 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Joyce Lopes, Assistant Superintendent of Business Services

No action was taken

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 12/13 – 10

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 3-0 vote to grant the appeal.

b. Interdistrict Request Appeal 12/13 – 11

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 vote to grant the appeal.

c. Interdistrict Request Appeal 12/13 – 12

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 3-0 vote to grant the appeal.

d. Interdistrict Request Appeal 12/13 – 13

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 vote to grant the appeal.

e. Interdistrict Request Appeal 12/13 – 14

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 3-0 vote to grant the appeal.

f. Interdistrict Request Appeal 12/13 - 15

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 vote to grant the appeal.

4. SPECIAL ORDER OF BUSINESS

School Being Featured: Carlin C. Coppin Elementary School -
Mr. Leaman introduced Mrs. Dorow, Principal of CCC. She talked about the PLC work that started 4 years ago, when she first came to CCC. She shared a power point presentation on PLCs and each teacher spoke on different areas of the program and how it has helped the school, students and staff:

- Collaboration
- Spotlight
- PLC Working with Mike Mattos
- Competing Pathways
- Positive Behavior Intervention Support
- Explicit Direct Instruction – Book
- Increased Classified and Certificated staff involvement on multiple RTI teams
- Developed 3-tiered Response to Intervention (RTI) Pyramid

The presentation ended with the following four students who spoke about Being Safe, Responsible and Respectful: Shelby Ferris; April Julian; Kyra Schimpf and Tyler Sperbeck.

5. CONSENT AGENDA

5.1 Classified Personnel Report
5.2 Ratification of Contract with Economic & Planning Systems, Inc. for Administration of 2012-12 CFD Tax Roll.
5.3 Ratification of Contract with Rainforth Grau Architects for Professional Services related to Division of State Architect Project Close Out.
5.4 Approve Student Discipline/Stipulated Expulsion for students #11-12 T & U.
5.5 Contract with Pacific Life for Group Tax Sheltered 403(b) Annuity.
5.6 Temporary Athletic Team Coaches.

Mr. Armitage requested that item 5.4 U be pulled from the consent agenda. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 3-0 roll call vote. Roll call vote: Haley, Wyatt, Armitage

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Isabella Franco was not present
7.2 Western Placer Teacher's Association – Mike Agrippino had no report
7.3 Western Placer Classified Employee Association – Mike Kimbrough spoke about the MOU being presented tonight between WPUSD and CSEA. This includes eight furlough days, along with concessions that are being made, but there will

still be layoffs. Many employees will be receiving about 10% less than in past years. This year alone health care has gone up about $1,000 per month. Hopefully the state won't take so long to get things straight.

7.4 Superintendent - Scott Leaman reported the following:

- Appreciates be here at CCC
- Appreciated working with CSEA, it was professional and the district is fortunate to have Associations that are willing to work together.
- The 2012-13 Calendar will be presented at the May 1st board meeting.
- We are currently in Assessment season

Scott introduced Mary Boyle to share information on the Career Camp at Lincoln H.S. in conjunction with PCOE which will run June 11-15, 2012, from 9:00 to 1:00 p.m., the cost being $50.00 per student. The camp will be open to 6th, 7th, and 8th graders. WPUSD middle school students will have first priority.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/ Action **ADOPTION OF RESOLUTION NO. 11/12.17 REGARDING WORK YEAR REDUCTION FOR SENIOR/CLASSIFIED MANAGEMENT EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE**

– **Davis** *(11-12 G & O I, II, III, IV, V)*

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Senior Management and Classified Management employees by Eight (8) days for the 2012-2013 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators and WPTA bargaining unit members have been addressed in other Agenda items at a previous Board meeting. The work year of Confidential Employees is addressed through another agenda item at this meeting.

Ryan Davis explained the purpose for the resolution, regarding the school year reduction by eight furlough days for Senior/Classified Management employees. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 roll call vote to approve Resolution 11/12.17 reducing the work year for Senior Management and Classified Management employees by eight days for the 2012-2013 school year. Roll call vote: Wyatt, Haley, Armitage

8.2 Discussion/ Action **ADOPTION OF RESOLUTION NO. 11/12.18 REGARDING WORK YEAR REDUCTION FOR CLASSIFIED CONFIDENTIAL EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE**

– **Davis** *(11-12 G & O I, II, III, IV, V)*

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Classified Confidential employees by Eight (8) days for the 2012-2013 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Management Employees, and WPTA bargaining unit members have been addressed in other Agenda items before the Board.

Ryan Davis explained the purpose for the resolution, regarding the work year reduction by eight furlough days for Classified Confidential employees. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 roll call vote to approve Resolution 11/12.18 reducing the work year for Classified Confidential employees by eight days for the 2012-2013 school year. Roll call vote: Haley, Wyatt, Armitage

8.4 Discussion/ Action **RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH CSEA REGARDING BUDGET REDUCTIONS INCLUDING FURLOUGH DAYS AND OTHER ITEMS** – **Davis** *(11-12 G & O I, III, II, IV, V)*

•The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed a Memorandum of Understanding regarding furlough days, salary, step movement, longevity, overtime, and other items for the 2012/2013 school year. This MOU will greatly assist the District with achieving its required budget reductions for the 1012-2013 school year while saving several positions and programs.

Ryan Davis expressed his appreciation on working together with CSEA after several meetings. The MOU includes eight (8) furlough days, no step increase, freeze longevity and other concessions to help keep people working and save jobs and programs. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 3-0 vote to approve the MOU with CSEA.

8.5 Discussion/ Action **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR SCHOOL CLERK II POSITION** – **Davis** *(11-12 G & O I, II, III, IV, V)*

•As a part of the ongoing review of job descriptions by both the District and CSEA and as a part of reclassification of several positions as a part of the MOU between CSEA and WPUSD dated April 5, 2012 there exists a need to approve a revised job description for the School Clerk II position to clarify some of the essential job duties. The District administration worked with CSEA to bring forward the enclosed job description. There is no financial impact as a result of this change.

Ryan Davis reported this is part of the MOU. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 vote to approve the revised job description for School Clerk II position.

8.5b Discussion/ Action **CONSIDER APPROVING RESOLUTION NO. 11/12.19 AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS** – **Davis** *(11-12 G & O I, II, III, IV, V)*

• Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 11/12.19. These positions being eliminated or reduced may not reflect the actual person who will be subject to layoff due to the complicated

bumping process that will take place pursuant to the Collective Bargaining Agreement with CSEA, Board Policy and Education Code.

Ryan Davis explained the purpose of the resolution. These positions are being eliminated or reduced. This will affect students, district and employees. This will also impact those it may not affect due to bumping rights. He indicated the correction on X of resolution 11/12.19 it should read First Street School not Phoenix High School. Motion by Mrs. Wyatt, seconded Mr. Haley, and passed by a 3-0 roll call vote. Roll call vote: Wyatt, Haley, Armitage

8.6 Information **FACILITIES & MAINTENANCE UPDATE** – **Lopes** *(11-12 G & O I, II, III, IV, V)*

•The Board of Trustees in their 2011-12 Board Goals set a goal to provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. The Facilities and Maintenance departments ensures facilities are suitable, functional, clean and attractive.

Joyce Lopes and Heather Steer presented a power point on Facilities, with an update on funding for a new school in the Lincoln Crossing area. Curtis Stizzo, Director of Maintenance also presented a power point to review cleaning process, along with maintenance changes. Curtis also introduced staff workers that were present. John Usher, Troy Schwartz, Jason Rogers, Mike Kimbrough, Chuckie Hernandez. Joyce finished up with thanking all the facilities and maintenance staff for being helpful and patient during her overseeing of the Facilities and Maintenance department.

8.7 Action **5-YEAR DEFERRED MAINTENANCE PLAN** – **Lopes** *(11-12 G & O I, II, III, IV, V)*

•The Deferred Maintenance Program provides State funds to assist school districts with expenditures for major repair or replacement of existing school building components so that the educational process may safely continue.

Joyce reviewed the current five year plan. She handed out a reported on the Five Year Plan for each site on Deferred Maintenance Plan. The list included projects that need to be completed at each site. Motion by Mrs. Wyatt, seconded by Mr. Haley and passed by a 3-0 vote to approve the 5-year deferred maintenance plan.

9. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.1 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt thanked all the staff for the work they do, and feels that they are hero in her mind. She thanked Mike Kimbrough for all that he has done for CSEA. Rotary had an Italy Night and FFA students served at the dinner, they raised $700.00. She invited everyone to the FARM Open House.
Mr. Haley impressed to see what you do with a short budget, congratulations on the projects that have been completed, and appreciative with what both Mikes have done. It's difficult loosing staff.
Mr. Armitage thanked Mike and his team, it will be hard moving forward. He invited everyone to the Farm Open House.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
- May 1, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Lincoln High School
- May 15, 2012 7:00 P.M., Regular Meeting of the Board of Trustee, Twelve Bridges Middle School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:35 p. m.

Damian Armitage, Board President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: May 1, 2012

Ayes: Haley, Long, Wyatt, Carras, Armitage

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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