



# QSI

## Kyiv International School Information Packet 2021-2022

QSI



QUALITY SCHOOLS  
INTERNATIONAL



# **KYIV INTERNATIONAL SCHOOL**



3A Svyatoshynsky Provulok, Kyiv, Ukraine, 03115

Phone: +38 044 452 2792 Fax: +38 044 423 6166

Email: [kyiv@qsi.org](mailto:kyiv@qsi.org)

Website: [kyiv.qsi.org](http://kyiv.qsi.org), [www.qsi.org](http://www.qsi.org)



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**K**NOWLEDGE **I**NTEGRITY **S**ERVICE





# Kyiv International School

Kyiv International School is a nonprofit organization that opened in September 1993. Kyiv International School offers a high-quality education in the English language from preschool through to Secondary IV graduation. With a current student body of 770 students from over 58 nations, we expect our enrollment to stay stable for the next few years. The school's students come from the diplomatic community, the international business community, and from the Ukrainian community.

## Facility

The building is located in an identified "Green Area" of Kyiv. It is located on expansive, professionally landscaped grounds including a library learning center, three fully networked computer laboratories, modern classrooms with WiFi, four science laboratories, a preschool wing, an art studio, a swimming pool, fitness center, two gymnasiums, climbing wall, recording studio, sports field, a music and drama center, auditorium, campus snack bar, and a cafeteria. The building also has a large indoor atrium spotlighting and a tropical garden.

## Academic Program

The academic program uses a Performance-Based/Mastery Learning approach to education. This model ensures mastery of specific skills and knowledge involving both individual and group instruction. The educational philosophy is founded upon the premises that:

- 1) All students can succeed.
- 2) Success breeds success.
- 3) It is the responsibility of the school to provide the conditions for success.

## Curriculum

The curriculum includes English (reading, grammar, composition, and spelling), Mathematics (basic and advanced skills), Cultural Studies (history, geography, economics, and political science), Science (physical, life, and earth), Art, Music, and Physical Education. Intensive English classes are offered to students needing additional help with English. Technology use is integrated across the curriculum. Additional language instruction is offered in French, German, Spanish, Russian, and Ukrainian.

A four-year Secondary program is offered that includes all subjects and a wide selection of electives leading to a high school diploma. In addition, individual Advanced Placement (AP) courses may be taken in specific areas that lead to an Academic with Honors diploma. In 2016-2017, Kyiv International School started the AP Capstone Program, through which students may receive the AP Capstone Diploma. Kyiv International School also offers a full International Baccalaureate (IB) Diploma Program. The faculty is mostly American and Canadian.

## Quality Schools International

QSI is a nonprofit organization operating international schools in Europe, Asia, Africa, and Central and South America. Kyiv International School benefits from the unique opportunities afforded by this organized network of schools with nearly three decades of proven performance.



# QSI Mission Statement

Virtually every five-year-old comes to school eager to learn. The mission of Quality Schools International (QSI) is to keep this urge to learn alive in every child in all QSI schools.

Our schools are established to provide a quality education, in the English language, for students in the cities we serve. These students are the children of parents of many nationalities who have come to a foreign country, usually for a limited stay of a year or more. Some students are permanent residents, citizens of the host country.

Our schools follow a logical model of education which measures success by the accomplishments and attitudes of our students. We believe that all of our students can succeed, that their successes encourage them to continue in a pattern of success, and that it is the schools' responsibility to provide the conditions for success. These conditions include:

- a) Developing clear statements in measurable terms of what the student will do to demonstrate mastery of learning;
- b) Providing the time and resources needed for each student to attain mastery;
- c) Ensuring that students engage in learning at a level which is challenging and yet a level for which each student has the prerequisite skills necessary for success.

We believe in providing an aesthetically pleasing physical surrounding under the charge of a caring staff who believe their students will be successful, and who use time with the students as a resource for learning rather than as a boundary condition to determine when a unit of learning begins and ends. We believe in providing resources such as books, learning materials, and educational technology. In the world today, children need to become proficient in the use of computers and related technology as tools to accomplish a myriad of tasks.

Finally, we believe in working with parents to encourage our students to adopt qualities of living which lead to success long after formal schooling has ended. These include universally accepted "success orientations" of trustworthiness, kindness/politeness, responsibility, independent endeavor, concern for others, group interaction, and aesthetic appreciation.





# Educational Program

## Entry Ages and Placement

To enter the 5-year-old class, a child will have completed 5 years of age no later than the 31st of October. This pattern is applied to the other classes in the school. If an exception is requested, documentation that supports the student's academic need is required, and the Director will make the final decision after consultation with parents and teachers. If an exception to the policy is made, it will be documented and signed by the parents and school administrator, and placed in the student's permanent file.

Secondary-age students are placed into Secondary I by age (14 years old by the end of October), even though secondary students may be engaged in some elementary units. Progress through the secondary levels is determined at the beginning of each school year by the number of credits attained.

## Preschool (2-4-Year-Old) Program

Students participate in a variety of play-related and hands-on experiences designed to develop learning readiness, physical coordination and development, and the social skills necessary to be successful in a classroom setting. Emphasis is placed on the development of self-confidence, self-esteem, and natural excitement to learn. A full spectrum of activities is provided including music, technology, art, and play.

## 5-Year-Old Class

This academically-oriented program develops skills and attitudes children need in the study of the academic disciplines. A variety of experiences develop eye/hand/body coordination, reading readiness, simple number concepts, and oral and written language skills. There is continued emphasis on personal development through exposure to varied activities including music, technology, art, and physical education.







### **Elementary (6-10-Year-Old) Classes**

Elementary school students take a full program of Mathematics, Literacy (Reading and Writing), Science, Culture Studies, Technology, Art, Music, Physical Education, and Drama. Technology usage is integrated within the curriculum at all levels. Spanish or French is available for non-native speakers. Russian, German, and Ukrainian are available for both native speakers and as foreign languages.

### **Middle School (11-13-Year-Old) Classes**

This program meets the needs of students in the 12-13-year-old age group. Students take a rigorous academic program of Mathematics, Literacy (Reading and Writing), Science, Cultural Studies, Art, Music, and Physical Education. Spanish or French is available for non-native speakers. Russian, German, and Ukrainian are available for both native speakers and as foreign languages. Technology is offered as an elective course. Qualified students may enroll in secondary classes for graduation credit if appropriate, and with approval.

### **Secondary I-IV Classes**

The secondary program prepares students for colleges and universities in the United States or other countries. Classes are individualized, closely monitored, and supervised on campus. The rigorous academic program consists of Mathematics, Science (Biology, Physics, and Chemistry), World Cultural Studies, History, Economics, Literature, Writing, Art, Music, Physical Education, French, German, Spanish, Ukrainian, Russian, and Technology. Each student is required to complete a year-long research project in the last year of their Secondary program. Advanced Placement (AP) Courses are offered for college credit in selected areas. Secondary students can attain an Advanced Placement (AP) Capstone Diploma/IB Diploma.



## **Educational Model Summary**

### **Keys to Success**

#### **Success-Oriented Learning**

The school's educational structure is based upon student performance and mastery learning. The Performance-Based/Mastery Learning approach recognizes human characteristics and enables the student to be placed in learning environments according to achievement levels. This approach facilitates matching the students' skills and needs with the academic program. The implications are profound for student attitudes and learning. The school is dedicated to this concept.

#### **Performance-Based**

The curricular model used is a "Performance-Based" approach to education. The content of each academic discipline is divided into specific student expectancies or "Essential Units". An "Essential Unit" contains specific concepts or skills. Teachers give instruction and guidance for the essential unit using appropriate materials and activities, and when the essential unit is completed, assess for student mastery. Records are maintained documenting individual student progress and credentialing.

#### **Mastery Learning**

In this research-validated model each Essential Unit is taught with a view to excellence. When students demonstrate mastery of the essential unit, they move on to the next essential unit. If the student does not achieve mastery, the teacher re-teaches, and the student revises as necessary. When the students demonstrate mastery, they are rewarded with an "A" or "B". Thus, a student never "fails" in the traditional sense. Instead, he/she proceeds logically through the curriculum at a pace determined by his/her mastery of the material.

#### **Success Orientations**

"Success for All" is the motto of QSI Schools. Personal habits and the ability to interact successfully with others are deemed as valuable as the knowledge and competencies students learn. Success orientations are actively encouraged in virtually all areas of the school curriculum with the view of making them a vital part of one's life pattern. Evaluations of the success orientations are limited to situations within the jurisdiction of the school and are made by a consensus of the professional staff members. They are grouped under the headings of:

- ◆ Responsibility ◆ Trustworthiness ◆ Group Interaction
- ◆ Aesthetic Appreciation ◆ Kindness and Politeness
- ◆ Independent Endeavor ◆ Concern for Others



# Student Evaluation

Evaluations and rewards for student progress should take place as soon as possible after mastery is demonstrated for each unit outcome.

★ **All Students can succeed**

★ **Success breeds success**

★ **It is the school's responsibility to provide the conditions for the student's success.**

With this in mind, Quality Schools International does not accept mediocre (grade of "C") or poor (grade of "D" or "F") work. The grades of "A" and "B" are mastery grades, and indicate that a student has successfully mastered the learning objective and is ready to build on that learning.

The evaluations issued in the written status reports are defined as follows:

**A** All essential parts of the outcome were mastered at an appropriately high level. The student consistently demonstrated noteworthy achievement of a high quality, particularly in the higher order thinking or performance skills.

**B** All essential parts of the outcome were mastered at an appropriately high level in which the student successfully engaged in higher order thinking or performance skills.

**P** The student is "In progress" in the outcome (normal status).

**H** This outcome is "on hold" for a legitimate reason. (The student has begun the outcome but is not currently pursuing it.)

**D** The student has not made a reasonable effort and is therefore "deficient" in attaining mastery of the outcome.

**E** "Exposure". The student made a reasonable effort in the outcome and attained a level of mastery consistent with his/her capabilities. (Elementary classes only, but not in mathematics, reading, or writing.)

**W** The student has withdrawn from this outcome.

In Secondary school, students are granted one credit for mastery of each unit outcome which is credentialed "A" or "B". Thus, ten credits correspond to one "Carnegie Unit" as used by many American secondary schools. Because Quality Schools International encourages continued learning, if students receive an evaluation of "B" on a unit outcome, they may continue to work independently in that outcome and request another opportunity to demonstrate a higher level of mastery. If demonstrated, the evaluation may be changed from a "B" to an "A" within the same school year.

Evaluations, called status reports, are issued to all students five times each year (at the end of each "quintile"). However, parents may request a status report for their child at any time.



# QSI Philosophy and Objectives

The philosophy of QSI includes the following:

## Attitudes Toward Learning

We believe that more learning will occur if the student has a desire to learn, has positive feelings concerning his school environment, and succeeds in his work. A comfortable atmosphere of caring and acceptance established by the school is considered important, so that each student is encouraged to strive for excellence and to be creative. This is enhanced by an aesthetically pleasing environment with a view to appreciation of beauty and order. Each student's possibility of success increases when the student works at the appropriate level of difficulty and senses positive expectations from his teachers.

## ADMINISTRATION

### Functions of the Administration:

- To recruit teachers who have a love for children, who have positive expectations of children, and who are willing to give the time and energy necessary to meet the needs of individual students.
- To employ teachers who have acceptable values and who believe that their life style should be a positive influence on their students.
- To employ teachers directly from outside of the country, if necessary, to provide experienced and successful teachers for specific positions.
- To employ enough teachers to maintain reasonably small class sizes.
- To help teachers meet the individual needs of students by employing selected paraprofessionals.
- To provide spacious buildings and classrooms which are functional yet include local architectural designs with a view to blending into the local environment.
- To test each student in reading and mathematics upon initial enrollment to ensure a proper entry level in these classes.
- To encourage parental support of the school with a view to enhancing the learning and the development of positive attitudes of the students.

### Functions of teaching staff:

- To continually assess the student in all areas of learning to ensure appropriate learning tasks leading to challenging work, but work in which he is capable of experiencing success.
- To ensure that the student knows what learning tasks are expected.
- To provide appropriate learning experiences and allow each student sufficient time on a task to be able to experience success.
- To provide additional learning experiences, if mastery is the goal and if the task is not mastered after the initial teaching/learning experience.
- To reward students equally for mastering learning tasks regardless of the path taken to mastery. Not to give a higher reward to one who required a greater input of energy nor to one who easily and quickly attained mastery.
- To evaluate students in a way in which a student competes against himself rather than against a fellow student.
- To inspire students to help them see what they can be and what they can accomplish with a view to excellence and creativity.
- To provide a positive school atmosphere by working with a cooperative spirit, giving support to one another, and encouraging a high morale and efficiency within the staff.

## TEACHING STAFF



# Areas of Learning

- To provide learning situations leading to mastery of appropriate topics in English and mathematics for all students.
- To provide quality instruction in science and cultural studies for all students.
- To offer quality programs of instruction in physical education, music, and art to all students.
- To provide classes in Intensive English as appropriate.
- To offer local and foreign languages as appropriate.
- To offer selected courses in national studies including non-English languages as appropriate, with a view to the needs of particular nationalities and to academic adjustment upon repatriation.
- To offer courses in technology to all students.
- To offer varied activities and elective classes which are not part of the regular academic program.
- To involve students in field trips and activities related to their classes, but away from school.
- To provide the appropriate materials, resources, and equipment for all areas.

## Social Behavior

- To encourage an understanding of one's self with a view to developing acceptable values such as patience, kindness, unselfishness, honesty, and consideration for others.
- To provide a positive and secure atmosphere, treating the students honestly and fairly.
- To encourage each student to feel good about himself and to help him promote similar feelings in fellow students.
- To provide guidance in problem-solving and decision-making situations.
- To develop a sense of responsibility and to encourage leadership.

## Cultural Awareness

- To encourage each student to recognize in a positive way his own nationality.
- To provide an atmosphere of cultural acceptance and understanding with a view to building healthy international relationships.
- To integrate into the curriculum studies of the local region and the country itself.

## Environmental Awareness

- To develop an awareness of environmental concerns such as overpopulation, pollution, waste of natural resources, destruction of wildlife and natural areas, and personal health.
- To promote a concern for the protection of the environment.
- To provide activities and projects for students which involve them in improving the environment.





### Learning Support Center

The Learning Support Center at KIS supports students in need of academic assistance. We provide additional instructional strategies supports to help the students educationally, emotionally, socially, and behaviorally.

### Extra-Curricular Activities

- Middle and Secondary Student Councils, Model United Nations, Knowledge Bowl, National Honor Society, speech, debate, chess club, choir, drama, dance, art clubs, and a wide variety of other activities.
- Kyiv International School is a full member of The Council of Eastern and European Schools Association (CEESA). This allows Middle and Secondary students the opportunity to be involved in international sports competitions.



### Language Programs for 6 year-olds through Secondary IV

- French, Russian, German, Spanish, and Ukrainian as foreign languages.
- French, Russian, German, and Ukrainian as native languages.

## Programs

### Advanced Placement Courses



Advanced Placement (AP) courses are offered in English, science, history, mathematics, computer science, French, literature, and art. The AP Capstone Program began during the 2016-2017 school year.

### International Baccalaureate



The International Baccalaureate (IB) Diploma Program is offered for Secondary students.

### Kozaks Who Code



6 years-old through secondary students learn about computer programming using computer software, robotics, little bits, codrone, and arduino.

### Week Without Walls



Week Without Walls is an adventure based, experiential education program offered to Middle School and Secondary School students. These trips take place in June.

### Keeping Safe: Child Protection Program



KIS teaches a child safety program for children and young people from preschool to high school. It teaches children to recognise abuse and tell a trusted adult, understand appropriate and inappropriate touching, and understand ways of keeping themselves safe.



## Facilities

KIS has a vibrant and exciting campus life which is focused on providing students with the opportunity to get involved and be active.

- Library with access to over 40,000 volumes with computer-automated circulation services.
  - Four science laboratories for experimental science including all necessary equipment, materials, and safety measures.
- Three modern, newly equipped, computer laboratories for technology instruction and classroom projects, including coding, robotics, and 3D printing.
  - Two preschool and elementary playgrounds.
- Indoor multi-purpose room.
  - Fitness Center
- Newly-constructed auditorium space with seating for 350 people.
  - Two indoor basketball/volleyball/badminton courts.
- Outdoor soccer field, mini soccer pitch, track, and outdoor basketball court.
  - Indoor swimming pool for students.
- Climbing wall and climbing cave.
  - Music and podcasting recording studio.





## Getting Started

### Admission

Admission to Kyiv International School requires submission of an application form, a copy of passport or birth certificate, previous school records (if applicable), and payment of a one-time, non-refundable US \$300 registration fee.

### Student Placement

Following official admission procedures, a placement examination is given to each student to determine the appropriate level of instruction. The test involves reading, writing, and mathematics.

### Transportation

The school offers round-trip bus service for a fee. The routing locations can be obtained from the school's bus coordinator. School transportation does not service the Left Bank and some other areas of Kyiv. Students who subscribe for transportation are eligible to use the activity bus when they are involved in after-school activities.

### Cafeteria Services

The school cafeteria offers a healthy lunch (meal with three hot items, drink, soup or salad, and dessert) for students. This includes take-out lunches for day excursions.

## Staffing and Governance

### Governance

Quality Schools International, a nonprofit, private educational organization, manages the school. A Director administers Kyiv International School on site. Three full-time Directors of Instruction lead the educational programs. An appointed Advisory Board supports the school in the community.

### Parent Teacher Organization (PTO)

The PTO is a parent group involved in activities and projects with a view toward school improvement. All parents are encouraged to become actively involved with the school.

### Staffing

English-speaking, experienced teachers from western countries are employed as teachers. Teachers representing other nationalities are hired for instruction in special areas.

## Affiliations

### Membership

Quality Schools International is a member of the Central and Eastern European Schools Association (CEESA) and a member of the Association for the Advancement of International Education (AAIE). Kyiv International School is also a member of the International Baccalaureate Organization (IBO).

### Accreditation

The school is fully accredited in the United States by the Middle States Association of Colleges and Schools (MSA). The school also receives support from the United States Government Office of Overseas Schools (AOS).





# School Schedule

- **The school week is Monday through Friday.**

- **School Hours**

2-4-Year-Old Classes, full-day:

8:10 a.m. – 3:35 p.m.

5-Year-Old through Secondary Classes:

8:10 a.m. – 3:35 p.m.



## **Snack**

A variety of snacks are available at the school's cafeteria and/or Snack Café. The Snack Café is only open for students 12 years old through Secondary IV during breaks. All students may bring a snack from home.



## **Lunch**

All students eat lunch at school. Children may eat at the cafeteria or bring their lunch from home. The Snack Café is open for students 12 years old through Secondary IV for lunch.



## **Books and Supplies**

Textbooks are loaned to the students. Students are expected to bring their own pencils, notebooks, and erasers. A list of additional school supplies needed for each age level will be provided by individual teachers on the first day of school.



## **Drinking Water**

The school's water is filtered. The filters are changed regularly and the water is tested on a regular basis and has been found safe to drink.



## **Busing**

If you require transportation services for your child, arrangements can be made by contacting the school. The bus coordinator communicates the route schedule by email. All buses have a school employee bus monitor.



## **Progress Reports**

Student "Status Reports" are sent home five times a year (once each Quintile). Student mastery of the curriculum is reported as either "A" or "B", and units in progress are reported as "P". Parent-teacher conferences are scheduled three times per year, once each term.



## **Narrative Reports**

Narrative reports are sent home for students in the 5-Year-Old Class through Secondary IV at the end of the first term and at the end of the school year.



# BE A PART OF THE KIS COMMUNITY

## WHAT'S GOING ON?

KIS is a lively and vibrant school with a large and diverse community. It can sometimes be difficult to keep track of everything. The school uses a number of social media platforms to communicate with the community, but the best place for ALL information is the **Kozak Korner school newsletter**. Make sure to contact the school if you are not receiving this weekly newsletter.

## MEETING WITH TEACHERS

KIS has three official parent-teacher conference times.

**October: Parent-Teacher Conferences**

**February: Parent-Teacher Conferences**

**June: Student Led Conferences**

Details about conferences are always sent out via the newsletter. Parents can set up meetings at any time by contacting the teacher or administrator directly.

## STUDENT ACTIVITIES

There are a number of extra-curricular activities in which students may be involved. Elementary School Activities are during the school day on Tuesday and Friday. Middle School After School Activities take place on Tuesday and Friday and Secondary After School Activities take place on Monday, Wednesday, and Friday from 3:45-5:20. There is a late bus for any bus students.

## COMMUNITY ACTIVITIES

Kyiv International School also offers a wide range of academic, athletic and social activities for members of our school community. Make sure to check the newsletter to see what is going on with PTO and KIS community activities.

## COMMUNITY EVENTS

We hope you will join us!!!

September - Welcome Back Picnic

October - International Night

- Fall Festival

March - BINGO Night

April - PTO Gala

May - Art Festival



# KYIV INTERNATIONAL SCHOOL

## School Calendar 2021–2022

### ❖ First Term

First Day: 26 August (Thursday)

Last Day: 17 December (Friday)

Holidays: 11-15 October (Monday-Friday) - Fall Break/Defender's Day  
25-26 November (Thursday-Friday) - Professional Development Days (**no school**)  
20 December— 7 January - Winter break

**Quintile 1:** 26 August – 21 October

**Quintile 2:** 22 October – 14 December

**Quintile 3:** 15 December - 2 March

***Number of school days: 75***

### ❖ Second Term

First Day: 10 January (Monday)

Last Day: 1 April (Friday)

Holidays: 29 January (Saturday) Professional Development  
21-25 February (Monday – Friday) February Break  
8 March (Tuesday) International Women's Day

**Quintile 4:** 3 March – 22 April

***Number of school days: 54***

### ❖ Third Term

First Day: 4 April (Monday)

Last Day: 21 June (Tuesday)

Holidays: 25-29 April (Monday - Friday) Easter Holiday and Labor Day  
9 May (Monday) Victory Day

**Quintile 5:** 2 May – 21 June

***Number of school days: 51***

***Total Number of School Days—180 / The school week is Monday through Friday.***





# KYIV INTERNATIONAL SCHOOL

## 2021-2022 SCHOOL CALENDAR

| August 2021 <span>1</span> |    |    |    |    |    |    |
|----------------------------|----|----|----|----|----|----|
| S                          | M  | T  | W  | Th | F  | Sa |
| 1                          | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                          | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                         | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                         | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                         | 30 | 31 |    |    |    |    |

| September 2021 <span>2</span> |    |    |    |    |    |    |
|-------------------------------|----|----|----|----|----|----|
| S                             | M  | T  | W  | Th | F  | Sa |
|                               |    |    | 1  | 2  | 3  | 4  |
| 5                             | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                            | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                            | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                            | 27 | 28 | 29 | 30 |    |    |

| October 2021 <span>3</span> |    |    |    |    |    |    |
|-----------------------------|----|----|----|----|----|----|
| S                           | M  | T  | W  | Th | F  | Sa |
|                             |    |    |    |    | 1  | 2  |
| 3                           | 4  | 5  | 6  | 7  | 8  | 9  |
| 10                          | 11 | 12 | 13 | 14 | 15 | 16 |
| 17                          | 18 | 19 | 20 | 21 | 22 | 23 |
| 24                          | 25 | 26 | 27 | 28 | 29 | 30 |
| 31                          |    |    |    |    |    |    |

| November 2021 <span>4</span> |    |    |    |    |    |    |
|------------------------------|----|----|----|----|----|----|
| S                            | M  | T  | W  | Th | F  | Sa |
|                              | 1  | 2  | 3  | 4  | 5  | 6  |
| 7                            | 8  | 9  | 10 | 11 | 12 | 13 |
| 14                           | 15 | 16 | 17 | 18 | 19 | 20 |
| 21                           | 22 | 23 | 24 | 25 | 26 | 27 |
| 28                           | 29 | 30 |    |    |    |    |

| December 2021 <span>5</span> |    |    |    |    |    |    |
|------------------------------|----|----|----|----|----|----|
| S                            | M  | T  | W  | Th | F  | Sa |
|                              |    |    | 1  | 2  | 3  | 4  |
| 5                            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                           | 27 | 28 | 29 | 30 | 31 |    |

| January 2022 <span>6</span> |    |    |    |    |    |    |
|-----------------------------|----|----|----|----|----|----|
| S                           | M  | T  | W  | Th | F  | Sa |
|                             |    |    |    |    |    | 1  |
| 2                           | 3  | 4  | 5  | 6  | 7  | 8  |
| 9                           | 10 | 11 | 12 | 13 | 14 | 15 |
| 16                          | 17 | 18 | 19 | 20 | 21 | 22 |
| 23                          | 24 | 25 | 26 | 27 | 28 | 29 |
| 30                          | 31 |    |    |    |    |    |

| February 2022 <span>7</span> |    |    |    |    |    |    |
|------------------------------|----|----|----|----|----|----|
| S                            | M  | T  | W  | Th | F  | Sa |
|                              |    | 1  | 2  | 3  | 4  | 5  |
| 6                            | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                           | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                           | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                           | 28 |    |    |    |    |    |

| March 2022 <span>8</span> |    |    |    |    |    |    |
|---------------------------|----|----|----|----|----|----|
| S                         | M  | T  | W  | Th | F  | Sa |
|                           |    | 1  | 2  | 3  | 4  | 5  |
| 6                         | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                        | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                        | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                        | 28 | 29 | 30 | 31 |    |    |

| April 2022 <span>9</span> |    |    |    |    |    |    |
|---------------------------|----|----|----|----|----|----|
| S                         | M  | T  | W  | Th | F  | Sa |
|                           |    |    |    |    | 1  | 2  |
| 3                         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10                        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17                        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24                        | 25 | 26 | 27 | 28 | 29 | 30 |

| May 2022 <span>10</span> |    |    |    |    |    |    |
|--------------------------|----|----|----|----|----|----|
| S                        | M  | T  | W  | Th | F  | Sa |
| 1                        | 2  | 3  | 4  | 5  | 6  | 7  |
| 8                        | 9  | 10 | 11 | 12 | 13 | 14 |
| 15                       | 16 | 17 | 18 | 19 | 20 | 21 |
| 22                       | 23 | 24 | 25 | 26 | 27 | 28 |
| 29                       | 30 | 31 |    |    |    |    |

| June 2022 <span>11</span> |    |    |    |    |    |    |
|---------------------------|----|----|----|----|----|----|
| S                         | M  | T  | W  | Th | F  | Sa |
|                           |    |    | 1  | 2  | 3  | 4  |
| 5                         | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                        | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                        | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                        | 27 | 28 | 29 | 30 |    |    |

| July 2022 <span>12</span> |    |    |    |    |    |    |
|---------------------------|----|----|----|----|----|----|
| S                         | M  | T  | W  | Th | F  | Sa |
|                           |    |    |    |    | 1  | 2  |
| 3                         | 4  | 5  | 6  | 7  | 8  | 9  |
| 10                        | 11 | 12 | 13 | 14 | 15 | 16 |
| 17                        | 18 | 19 | 20 | 21 | 22 | 23 |
| 24                        | 25 | 26 | 27 | 28 | 29 | 30 |
| 31                        |    |    |    |    |    |    |

**First Day of Each Term**  
**First Day of School - August 26**  
 Term 1: 26 Aug - 17 Dec  
 Term 2: 10 Jan - 1 Apr  
 Term 3: 4 Apr - 21 June  
**Last Day of School - June 21**

**Professional Development Days**  
 (No School)

**First day of Quintile**  
 Quintile 1: 26 Aug - 21 Oct  
 Quintile 2: 22 Oct - 14 Dec  
 Quintile 3: 15 Dec - 2 Mar  
 Quintile 4: 3 Mar - 22 Apr  
 Quintile 5: 2 May - 21 June

**School Holidays**  
**11-15 Oct** - Fall Break  
**20 Dec - 7 Jan** - Winter Break  
**21-25 Feb** - February Break  
**8 Mar** - Int'l. Women's Day  
**25-29 April** - Easter/Labor Day  
**9 May** - Victory Day

**KNOWLEDGE INTEGRITY SERVICE**





# KYIV INTERNATIONAL SCHOOL

## 2021-2022 School Fees

|                         |                    |                                     |
|-------------------------|--------------------|-------------------------------------|
| <b>Registration Fee</b> | <b>US \$300.00</b> | <b>One-time, non-refundable fee</b> |
|-------------------------|--------------------|-------------------------------------|

| <b>Capital Fund Fee</b>             |                   |                    |
|-------------------------------------|-------------------|--------------------|
| <b>5 Year-Old Class &amp; Above</b> |                   | <b>Date Due</b>    |
| <b>Annual Fee</b>                   | <b>US \$1,600</b> | <b>27 Aug 2021</b> |
| 1 <sup>st</sup> Term                | US \$600          | 27 Aug 2021        |
| 2 <sup>nd</sup> Term                | US \$500          | 17 Dec 2021        |
| 3 <sup>rd</sup> Term                | US \$500          | 1 Apr 2022         |

| <b>School Tuition Fees</b>  |                    |                    |
|---|--------------------|--------------------|
| <b>5 Year-Old Class &amp; Above</b>   |                    | <b>Date Due</b>    |
| <b>Annual Fee</b>   | <b>US \$19,600</b> | <b>27 Aug 2021</b> |
| 1 <sup>st</sup> Term  | US \$7,800         | 27 Aug 2021        |
| 2 <sup>nd</sup> Term  | US \$5,900         | 17 Dec 2021        |
| 3 <sup>rd</sup> Term  | US \$5,900         | 1 Apr 2022         |
| <b>2,3, &amp; 4 Year-Old Class (No Capital Fund Fee. No Discounts Available.)</b> |                    | <b>Date Due</b>    |
| <b>Annual Fee</b>   | <b>US \$11,400</b> | <b>27 Aug 2021</b> |
| 1 <sup>st</sup> Term  | US \$4,400         | 27 Aug 2021        |
| 2 <sup>nd</sup> Term  | US \$3,500         | 17 Dec 2021        |
| 3 <sup>rd</sup> Term  | US \$3,500         | 1 Apr 2022         |

| <b>Transportation</b>     |                   |                    |
|---------------------------|-------------------|--------------------|
| <b>Round Trip Service</b> |                   | <b>Date Due</b>    |
| <b>Annual Fee</b>         | <b>US \$2,000</b> | <b>27 Aug 2021</b> |
| 1 <sup>st</sup> Term      | US \$800          | 27 Aug 2021        |
| 2 <sup>nd</sup> Term      | US \$600          | 17 Dec 2021        |
| 3 <sup>rd</sup> Term      | US \$600          | 1 Apr 2022         |

**TOTAL NUMBER OF SCHOOL DAYS – 180**

Svyatoshinsky Provulok 3A Kyiv, Ukraine

TEL:380-44-452-2792 / FAX:380-44-423-6166 / EMAIL: kyiv@qsi.org / WEB: kyiv.qsi.org





# School Fee Policy

## Partial Term

In the event a student enters after the beginning of a term or leaves before the end of a term, the partial term fee is as follows:

|                                       |                        |
|---------------------------------------|------------------------|
| Two weeks enrollment or less          | = 20% of the term fee  |
| More than two weeks, up to four weeks | = 40% of the term fee  |
| More than four weeks, up to six weeks | = 60% of the term fee  |
| More than six weeks                   | = 100% of the term fee |

**A week is defined as five school days.**

Every student must pay the higher 1st term fee for the first **complete** term in school. Thus, if the student is in school for less than six weeks of the first term, the fee for the first term will be the appropriate percentage (see table above) of the lower second term fee. **Then, the second term fee will be the higher first term fee.** This pattern also applies to the capital fund fee.

If a student is in school less than six weeks during the year, the fee will be the appropriate percentage of the higher 1st term fee.

The registration fee is a one-time, non-refundable fee and is not charged again in subsequent years or upon the re-entry of a student.

**EXAMPLE:** A ten-year-old student enrolls in November. There are 23 school days remaining in the first term, which constitutes more than four weeks but less than six weeks. The first **complete** term will be the second school term. The fees are charged as follows:

- \*1st Term: 60% of 2nd lower term fee and capital fund fee
- \*2nd Term: higher 1st term fee and capital fund fee
- \*3rd Term: 3rd term fee and capital fund fee

**EXAMPLE:** A nine-year-old student enrolls in January. There are more than 30 school days (6 weeks) remaining in the second term. The school fee will be the higher 1st term fee and capital fund fee and the 3rd term fee and capital fund fee.

## School Absences

There is no reduction of school fees for absenteeism for any reason, including home leave holidays, unless a student officially withdraws. If a student withdraws, the student may re-enroll at any time and be invoiced like a new student. The registration fee is not required upon re-entry. Please note: if there is a short time difference between withdrawal and re-enrollment, enrollment should be reinstated as if the student had never withdrawn.







### **Capital Fund Fee**

The purpose of the Capital Fund Fee is to provide financial support for the school's facilities and development program, present or future. This may include the purchase of fixed assets such as computers, furniture, vehicles, and other items.

### **Capital Fund Deposit**

Students that have \$4000 Capital Fund Deposits with the school made before 1 July 2004 are exempt from the Capital Fund Fee. No new Capital Fund Deposits are accepted.

### **Discount Policy**

Discounts of \$100 each will be given for full term payments received on or before the due dates. An additional discount of \$200 will be given if the full annual payment is completed on or before the first of October. Thus, a total discount of \$500 is possible for students enrolled in the 5-year-old class and above. However, if the first term payment is not received before the first term due date, but the entire year payment is made by 1 October, the maximum discount is \$400. There is no discount available for preschool programs or scholarship students. Organizations and parents must complete a discount form to receive the discount. Discounts will be reversed for students who withdraw before the end of the year and are given a tuition refund.

Organizations or parents are encouraged to donate the timely payment discounts. The school's Advisory Board, with recommendations from the Director, will decide how these funds will be utilized.

Note: If the full payment is made by the required date, and the discount is not taken, the discount will automatically be allocated for activities chosen by the Advisory Board with recommendations from the Director.

### **Payments**

Payments information will be provided by the school. Payment, or arrangement for payment, must be made on or before the due dates. Students will not be allowed in class if the financial matters have not been completed.

In cases in which fees, or any other funds owed to the school, are delinquent, and the parent has not made arrangements for payment, student evaluations will be withheld until the fees are paid. Also, no official school communications or records will be issued to the student or parent, nor sent to other schools, when fee payments are not current.

### **Force Majeure**

In the event of force majeure that causes a student or students to be withdrawn from the school, the fees already paid in full for the school year will not be refunded, or if unpaid, will be due. This policy is necessary to protect the school's financial interests with a view to continuing operations after the force majeure event has passed. Any appeals resulting from the application of the policy will be resolved by the Advisory Board of the school.

### **Distance Learning**

If the school moves to distance learning and the student continues to be enrolled, the school fees will be paid according to the fee policy, the same as if the student is in the school physically for classroom instruction.





# **QSI Child Safeguarding and Protection Statement**

**QSI Schools adhere to the CEESA Safeguarding and Child Protection Statement and Commitments as written below.**

## **QSI Safeguarding and Child Protection Statement**

- Safeguarding and Child Protection is a priority for every QSI School.
- QSI commits to supporting school environments that safeguard children through both prevention and intervention.
- QSI works in cooperation with international agencies to ensure standards associated with best practices are regularly reviewed, revised, and applied in all operations, activities, and events.
- QSI leaders honor and uphold child protection guidelines and procedures in partnership with all stakeholders in their respective school communities.

## **All QSI schools will:**

- Actively uphold the QSI Safeguarding and Child Protection Statement.
- Implement school-based Safeguarding and Child Protection Policies and Procedures that include regular onsite training.
- Employ safe recruitment practices consistent with Safeguarding and Child Protection Policies.
- Educate students and adults on Safeguarding and Child Protection.



## **A Brief History of Quality Schools International**

### **Sanaa International School**

Sanaa International School opened in September 1971 with four students and grew to over 200 within a few years. The school's early history is related to the founder's first assignment in Yemen. In 1966-67, Mr. James E. Gilson was employed as principal of the Yemen-American Cooperative School in Taiz, Yemen. In May of 1967, the American community was evacuated, and the school ceased operations. Mr. Gilson, encouraged by the friendliness and hospitality of the people of Yemen, had a desire to return. In the summer of 1971, as Mr. Gilson was completing a two-year assignment as the Principal of Nairobi International School in Kenya, the civil war in Yemen finished. Missionary friends of Mr. and Mrs. Gilson, Wolfgang and Beryl Stumpf, whom Mr. Gilson met in 1959 during his time with the US Army in Eritrea, encouraged them to return to Yemen to start an international school in Sanaa.

After discussions with key people in Sanaa, it became apparent that there was a need for a school. Therefore, Mr. Gilson accepted a teaching position in Saudi Arabia, hired a teaching couple to go to Yemen, and was able to financially guarantee the first year of Sanaa International School. The school grew to about 25 students in that first year making it possible for Mr. and Mrs. Gilson and their two sons, Marcus and Kevin, to move to Yemen in July 1972.

In 1974, the school's Advisory Board, composed of leading expatriates and Yemenis, joined by a few others in Sanaa, met and formulated the school's Articles of Organization and By-Laws. This established the school as a nonprofit organization and formed a Board of Directors. Accurate accounting records have been kept throughout the school's existence. As a nonprofit entity, the school has been able to receive grants, loans, and land.

As early as 1972, it was foreseen that a purpose-built facility should be constructed. After three years of discussions and meetings at many levels, the Yemen Government granted the school its present 35 acres (about 14 hectares) gratis for a period of fifty years. Many individuals of the Yemen Government, the American Government, the United Nations, and the German Government gave considerable assistance in time and influence to obtain this land that was occupied on 22 December 1976. Construction began on 1 January 1977. A formal agreement with the Yemen Government was signed on 7 May 1977 that included the land grant, as well as a tax-free status for foreign employees of the school.

The building program and site development included the school buildings, two water wells, one residential home, a workshop, and playground development (including a tennis court and a softball field with an outfield fence). In the fall of 1992 a new domed, carpeted auditorium/sports area was put into use, that was surrounded by large classrooms.

The educational program has progressed from the philosophy brought by the first teachers to a structured, performance-based model first implemented in the fall of 1987 in the secondary section. By the autumn of 1989, the entire school was performance-based. Formal accreditation was granted by the Middle States Association of Colleges and Schools on 24 April 1987.

Due to the presence of Al-Qaida in parts of Yemen that put our foreign staff in danger of kidnapping, the school was closed after the 2014-15 school year.



It is sad to report that on 29 December 2015 during another civil war, a bomber from the neighboring country dropped a bomb during the evening that destroyed the domed building. Thankfully, no one was in the building at the time. Requests seeking financial compensation for damages have not been recognized nor answered.

### **Quality Schools International**

Quality Schools International has a recent history. In 1991, the political structure of the world began a rapid transition. Great changes took place in the former USSR and in areas formerly under its sphere of influence. Combining this recent history with experience in the school restructuring process leading to higher success in schools, QSI was launched.

Mr. H. Duane Root, Chairman of the QSI Board of Directors, and Mr. James E. Gilson, President of QSI, co-founded Quality Schools International as a nonprofit, educational organization, with a view to offering opportunities in education for expatriates in new countries.

In May of 1991, Mr. Gilson traveled to Albania to have a look at a country just emerging from over 45 years of dictatorial rule. During his time there, he met some key people in the Tirana community and made a decision to begin Tirana International School. This expansion has resulted today in an organization offering excellence in education with 35 schools in 29 different countries on five continents.

**QSI Headquarters** is in Malta. The current QSI President, Jerry Scott, lives in Malta and manages headquarters. This is also the location for the Personnel, Finance, School Operations, Information & Communications, Curriculum & Resources, and Technology departments of QSI. The current QSI Vice-President, Dr. Karen Hall, also lives in Malta.

**QSI Regional Supervisors** are located in regional locations. These six Regional Supervisors provide guidance and support to designated QSI schools.

**QSI United States Business Office** is located in Wilder, Idaho, USA. This office expedites financial transactions for QSI.

**QSS (Quality Schools Services)** is located in Wilder, Idaho, USA. The following offices are housed there: Shipping Manager and Shipping Assistants. QSS provides services for ordering, collection, and shipping of school materials to most QSI schools.

It is an exciting time to be in the world and to be involved in education! QSI looks forward to providing excellence in education for international children living in many countries and to providing career opportunities for caring and competent educators.

