



North Central District Health Department

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- Windham—Town Hall, 979 Main Street, Willimantic, CT 06226 * (860) 465-3033 Fax (860) 465-3034
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Patrice A. Sulik, MPH, R.S.
Director of Health

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NORTH CENTRAL DISTRICT HEALTH DEPARTMENT BOARD OF DIRECTORS MINUTES OF REGULAR MONTHLY MEETING

NCDHD Headquarters
31 North Main Street
Enfield, CT 06082

Wednesday, January 8, 2020

Immediately following Public Hearing

Members Present: Diane Wheelock - Chair, Victor Mathieu, Dawn Hunt-arrived at approximately 8:00 PM, Greg Stokes, Ben Rodriguez, Bill Meier, Michele Kervick, Shannon Grant, Trisha Vayda, Maria Whelden.

Members Absent: Ken Nelson, Dianne Trueb, Fred Journalist, Len Norton, Jason Walsh, Dawn Maselek, Richard Zulik, Matthew Maynard.

Also, Present: Joe Mueller - Enfield Town Council, Patrice Sulik - Director of Health.

Call to Order/Determination of Quorum

Chairman Diane Wheelock convened the meeting at after determining there was a quorum present after the Public Hearing closed at 7:01 PM.

Board Chair Report

Director of Health

The Director mentioned that we would likely be able to receive credit card payments in the Enfield office by the end of January and referred the Board to her summary in order to leave time to review the updated proposed floor plan for the Enfield office.

Action on Consent Agenda

1. Maria Whelden made a **motion**, seconded by Shannon Grant, to approve the proposed budget for FY 2020-2021, which maintains a level per capita for Member Towns. The motion carried unanimously.
2. Shannon Grant made a **motion**, seconded by Greg Stokes to approve the proposed addition to the Sanitary Code regarding Water Treatment Wastewater, which includes a fee of \$75.00. The motion carried unanimously.

Committee Updates and Discussion

1. Finance – Maria Whelden, Chair-There will be another Finance Committee meeting prior to the February Regular Meeting of the Board to discuss the District’s Capital Expense Plan on Wednesday, January 22, 6:00 PM at the Enfield office. An invitation will be sent out.
2. Short and Long-Term Planning – Ben Rodriguez, Chair-no update.
3. Capital Improvements – Shannon Grant, Chair-no update.
4. Personnel – William Meier, Chair-no update.

New Business

1. Review of updated CD rates-Due to the timing of the merger between People’s and United Bank, the interest rate provided in October and voted on by the Board was not provided. New rates were sought and distributed to the Board.

Ben Rodriguez made a **motion**, seconded by Maria Whelden to re-invest. The NCDHD Board approves re-investing the funds from the matured CD (\$103,017.23) for 1.8% for 24 months with People’s United Bank. The motion carried unanimously.

Adoption of Minutes

A **motion** was made by Trisha Vayda, seconded by Ben Rodriguez to waive the reading of the Minutes of the Special Meeting of the Board of December 11, 2019, and that Minutes of said meeting be approved. The motion carried with Michele Kervick and Victor Mathieu abstaining.

The Board reviewed the updated proposed floor plans for the Enfield Office as well as staff input on the plans and provided additional comments for the Director to provide to the Architect.

Adjournment

There being no further business to discuss, a **motion** was made by Ben Rodriguez and seconded by Victor Mathieu to adjourn. The motion carried unanimously, and the meeting adjourned at 8:27 PM.

Respectfully submitted,

Patrice A. Sulik
Director of Health

Next Board Meeting: Wednesday, February 12, 2020, Vernon Office Conference Room, 375 Hartford Turnpike, Vernon, CT 06066