

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **DISTRICT SCHOOL PSYCHOLOGIST**
Department: Designated Site
Reports to: Director of Special Education

SUMMARY:

Provides psychological services to schools including testing, counseling, and consulting to assist them in meeting the educational needs of pupils.

ESSENTIAL DUTIES AND RESPONSIBILITIES:

- * Assesses intellectual and educational characteristic of pupils by observing them and/or administering individual tests.
- * Recommends appropriate planning for optimal educational and personality growth of pupils.
- * Determines psychological eligibility for and recommends pupil placement in special programs or classes.
- * Gathers basic information necessary for the understanding of the pupil such as educational history and motivation patterns, and organizes pertinent data into a written report.
- * Confers with teachers, administrators, and other professional staff and helps in the development of pupils Individual Education Plan.
- * Interprets test findings to parents as requested; counsels with parents regarding their child's potential, achievement level, and personality adjustment; recommends to parents ways of helping their child and/or recommends sources from which they may seek further counseling.
- * Consults with other agencies and professionals, both public and private regarding students being served or will be served by such agencies.
- * Counsels individual pupils and families regarding test findings, academic growth, social or emotional development, and general vocational goals.
- * Performs other duties assigned.

SUPERVISORY RESPONSIBILITIES:

Carries out supervisory responsibilities in accordance with the District's policies and applicable laws.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE:

Appropriate earned legal credential. Earned master's degree, including all courses needed to meet credential requirements. Successful classroom teaching and counseling experiences are desirable. Advanced work in clinical psychology beyond level of work required for credential is desirable.

CERTIFICATES, LICENSES, REGISTRATIONS:

Appropriate earned legal credential. Earned master's degree, including all courses needed to meet credential requirements.

LANGUAGE SKILLS:

Ability to write routine reports and correspondence. Ability to speak effectively before administrators, staff, parents and students.

MATHEMATICAL SKILLS:

Ability to calculate figures and amounts such as discounts, interest, commissions, proportions, percentages, area, circumference, and volume. Ability to apply concepts of basic algebra and geometry.

REASONING ABILITY:

Must possess mature judgment and ability to exercise individual initiative. Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists.

OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory in specific field. Ability to establish and maintain effective working relationships with students, staff and the community. Ability to communicate clearly and concisely both in oral and written form. Ability to perform duties with awareness of all district requirements and Board of Trustee policies.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to sit; occasionally walk and stand; travel from building to other sites. Specific vision abilities required by this job include close vision, distance vision, depth perception, and the ability to adjust focus. The employee is required to be able to hear conversations in quiet environments.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually very moderate to quiet.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.