

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **TEACHER, SPECIAL DAY CLASS, SPECIAL EDUCATION**
Department: Elementary/ Middle/High Schools
Reports to: Site Principal/Assistant Superintendent of Curriculum & Instruction

SUMMARY:

The SDC Teacher works under the immediate supervision and direction of the principal. The teacher will plan, implement, and evaluate the instructional activities for individual students. Communication and coordination with all participants of the Eligibility and Planning Committee is essential.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- * Same as K-12 teacher.
- * Plan, implement, monitor and evaluate the Individual Education Plan of each assigned student.
- * Participate in all appropriate Eligibility and Planning meetings.
- * Provide a learning environment that allows for individual differences and respect for the dignity and worth of each student.
- * Coordinate the mainstreaming process.
- * Work cooperatively with the entire school staff to promote effective student learning experiences.
- * Maintain functional learning environments.
- * Comply with the rules and regulations of the California Code of Education, Title V, and the policies and procedures of the Western Placer Unified School District.
- * Prepare reports required by the district, county and state.
- * Perform other related duties as required.
- * Perform Educational Assessments.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom, students, aides and volunteers.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION

Bachelor degree.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid teaching certificate, with one or more special education endorsements.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision.

Lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

Assist with issues of personal hygiene when indicated.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work out-put of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.