

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **TEACHER, SPECIAL DAY CLASS, EMOTIONALLY DISTURBED PROGRAM**

Department: Elementary/ Middle/High Schools

Reports to: Site Principal/Assistant Superintendent of Curriculum & Instruction

SUMMARY:

A Special Day Class teacher for Emotionally Disturbed Students is a certificated member of the Western Placer Unified Education staff. A teacher in this classification conducts the educational and emotional program for children whose needs include support for emotional issues which interfere with their ability to learn.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- * Comply with rules and regulations of the California Code of Education and the policies and procedures of the Western Placer Unified School District.
- * Meet on a regular basis with parents or guardians of each student to work on parenting skills, family issues, and behavior contracts.
- * Work closely as a team with all other members of the Emotionally Disturbed Program staff and Mental Health staff to develop program policies.
- * Work closely with Mental Health and the Emotionally Disturbed Program staff to establish treatment plans, transfer family and student information, and participate in ongoing therapeutic group sessions in the classroom.
- * Work closely with outside agencies (Police, Sheriff, Special Multi-Discipline Assessment and Referral Team (SMART), Children's Protective Services (CPS), etc.
- * Develop instruction for individual learners academically and socially as an ongoing process.
- * Coordinate a regular class transition program for each child, who is ready to return to a regular school program, to insure appropriate integration opportunities.
- * Participate in professional growth activities such as classes, staff meetings, and visitations.
- * Requisition needed materials and supplies for ongoing needs and next succeeding fiscal year.
- * Prepare reports uniformly required by the state and/or county.
- * Comply with the rules and regulations set forth in the California Education Code, Title V, and Procedures and Policies of the Western Placer Unified School District as assigned.
- * Plan, implement, monitor, and evaluate the individual Education Plan of each assigned student.
- * Participate in all appropriate eligibility and planning meetings.
- * Perform other related duties as required.
- * Perform educational assessments.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom, students, aides and volunteers.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION

Bachelor degree.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid teaching certificate, with one or more special education endorsements.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision.

Lifting 25 pounds maximum or carrying any object weighing over 15 pounds.

Assist with issues of personal hygiene when indicated.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work out-put of students.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.