

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **TEACHER, PRESCHOOL– AUTISTIC**

Department: Special Education

Reports to: Director of Special Education

SUMMARY:

To teach individuals ages 3 to 5 with autism spectrum disorders, providing a program and instruction to promote cognitive; academic; communication and language; behavioral and social; and physical development.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- * Diagnose and program instruction for individual learners
- * Provide instruction to individuals and groups
- * Plan, administer, and interpret student evaluations
- * Prepare written reports as required
- * Develop and maintain positive working relationships with parents, guardians, and significant others
- * Meet with parents on a regular basis to review student progress and work on individual education-related and functional issues
- * Work closely with other members of the program staff to develop and maintain curriculum and standards
- * Coordinate transition plans for students moving to other environments
- * Participate in professional growth activities such as conferences, classes, staff meetings and visitations
- * Provide training, direction and supervision for assigned ancillary staff
- * Requisition materials and supplies in a timely manner
- * Maintain attendance accounting
- * Submitting this and other required reports in a timely fashion
- * Work closely with outside agencies
- * Be emotionally and physically able to manage assaultive behavior following training
- * Comply with the rules and regulations set forth in the California Education Code
- * Title V
- * Provide instruction and services as indicated on individual educational plans for assigned pupils.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom, students, aides and volunteers.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must have knowledge of subject area and current instructional methodologies and techniques associated with the child with autism spectrum disorders. Ability to adjust teaching strategies to meet the needs of the assigned age grouping. Work effectively with parents, community and education colleagues in and outside the program. Function as a positive, contributing member of an educational team. Administer, analyze, and interpret a variety of assessment measures. Desirable qualifications include: current adult and child CPR card, current first aid card, professional training and paid or volunteer experience working with individuals with disabilities.

EDUCATION

Bachelor degree.

CERTIFICATES, LICENSES, REGISTRATIONS:

Current California teaching credential authorizing specialized services to the identified student population. Early childhood Special Education qualification or Early Childhood Special Education Certificate. Valid California Drivers License.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision. Lifting 50 pounds maximum or carrying any object weighing over 15 pounds. Assist with issues of personal hygiene when indicated.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work out-put of students.

The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.