

## Western Placer Unified School District

### POSITION DESCRIPTION

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Position Title: **TEACHER, EARLY CHILDHOOD SPECIAL DAY CLASS– AUTISTIC**  
Department: Special Education  
Reports to: Director Special Education

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#### **SUMMARY:**

To teach individuals ages 3 to 5 with autism spectrum disorders, providing a program and instruction to promote cognitive; academic; communication and language, behavioral and social; and physical development. Current Instructional methodologies and techniques associated with autism spectrum disorders.

#### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

- Diagnoses the instructional needs of students on a regular basis, seeking the assistance of district specialist.
- Knowledge of subject area and current instructional methodologies and techniques associated with children with autism spectrum disorders.
- Provide instruction to individuals and groups, with the ability to adjust teaching strategies to meet the needs of the assigned age grouping.
- Provide instruction and services as indicated on individual educational plans for assigned pupils.
- Plan, administer, and interpret student evaluations, preparing written reports as required.
- Administer, analyze, and interpret a variety of assessment measures.
- Maintains attendance accounting; submitting this and other required reports in a timely fashion.
- Develop and maintain positive working relationships with parents, guardians, and significant others.
- Meeting with parents on a regular basis to review student progress and work on individual education-related and functional issues.
- Work closely with other members of the program staff and educational team to develop and maintain curriculum and standards
- Work closely with outside agencies (Alta California Regional Center, etc.)
- Coordinate transition plans for students moving to other environments.
- Participate in professional growth activities such as conferences, classes, staff meetings and visitations.
- Provide training, direction and supervision for assigned ancillary staff.
- Requisition materials and supplies in a timely manner.
- Be emotionally and physically able to manage assaultive behavior following training.
- Comply with the rules and regulations set forth in the California Education Code.
- Follows policies and procedures of the Western Placer Unified School District.

#### **SUPERVISORY RESPONSIBILITIES:**

Supervises classroom, students, aides and volunteers.

#### **QUALIFICATION REQUIREMENTS:**

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

#### **EDUCATION**

Bachelor degree.

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**CERTIFICATES, LICENSES, REGISTRATIONS:**

Current Early Childhood Special Education Credential authorizing Birth-Pre-K or a valid Education Specialist Credential with an Early Childhood Special Education Certificate.

**LANGUAGE SKILLS:**

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

**MATHEMATICAL SKILLS:**

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

**REASONING ABILITY:**

Ability to apply knowledge of current research and theory to instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned; Ability to establish and maintain effective working relationships with students, peers, parents and community; ability to speak clearly and concisely in written or oral communication.

**PHYSICAL DEMANDS:**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand; walk; sit; and stoop, kneel, crouch, or crawl. Specific vision abilities required by this job include peripheral vision. Lifting 50 pounds maximum or carrying any object weighing over 50 pounds. Assist with issues of personal hygiene when indicated.

**WORK ENVIRONMENT:**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is usually moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work out-put of students.

***The information contained in this job description is for compliance with the American with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.***