

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **TEACHER, AUTO TECHNOLOGY**
Department: High Schools
Reports to: Site Principal

SUMMARY:

Teach vocational automotive class. Provide students with skills and practical hands on experiences in the area of automotive technology. To provide marketable job skills.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- * Plans a program of study that meets the individual needs, interests and abilities of the student.
- * Creates a classroom environment that is conducive to learning and appropriate to the maturity and interest of the students.
- * Encourages students to set and maintain standards of classroom behavior.
- * Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the locations provided and the needs and capabilities of the individuals or student groups involved.
- * Assesses the accomplishments of students on a regular basis and provides progress reports.
- * Diagnoses the learning disabilities of students on a regular basis; seeks assistance.
- * Maintains accurate, complete, and correct records as required by law and district policy.
- * Makes provision for being available to students and parents for education-related purposes outside the instructional day.

SUPERVISORY RESPONSIBILITIES:

Supervises classroom and students.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION

Bachelor of Arts degree. Minimum of two years trade work experience.

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid teaching certificate in vocational education, with emphasis in auto mechanics.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to solve practical problems and deal with a variety of concrete variables in situations where only limited standardization exists. Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

OTHER SKILLS and ABILITIES:

Ability to apply knowledge of current research and theory in instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective relationships with students, peers and parents; skill in oral and written communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is continuously walking and frequently required to stand; occasionally the employee will sit. The employee frequently will bend or twist at the neck and trunk more than the average person. The employee frequently will reach above the head, squat or stoop and reach forward while performing the duties of this job. The employee will frequently move vehicles while performing the duties of this job. The position requires the employee to be able to have continuous hand/grip strength. Continuously manual and finger dexterity is required to perform the duties of this job. While performing the duties of this job, the employee may frequently push or lift up to 25 lbs such as moving an engine or training equipment, engines on stand and test equipment. The employee is directly responsible for safety, well-being, or work output of other people. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and the ability to tell differences among colors and good depth perception. The employee is required to hear conversation in a noisy place.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee usually works indoors. Frequently the employee will work on slippery surfaces, in confined spaces, and be exposed to silica or asbestos, sawdust, petroleum products, gases, fumes, solvents, and degreasers. The employee occasionally works with vibrating machinery. The noise level in the work environment is moderate to loud. The position requires the individual to meet multiple demands from several people and interact with the public and other staff.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.