

Western Placer Unified School District

POSITION DESCRIPTION

Position Title: **SPECIAL EDUCATION ADULT TEACHER**
Department: Special Education
Reports to: Site Principal

SUMMARY:

Under the supervision of the principal and in collaboration with Placer County Mental Health, the teacher provides instruction to assigned students, and maintains a classroom environment conducive to learning in a way that meets the needs of mental health clients.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- * Plans and implements the adopted course* of study for the classes assigned
- * Makes a reasonable effort to adapt the curriculum to the needs of the assigned classes and individual students.
- * Evaluates student and mental health progress consistent with teacher, and school guidelines.
- * Assists in curriculum development, selection of materials and related activities.
- * Maintains a classroom environment conducive to learning.
- * Takes necessary precautions to protect pupils, staff and the physical environment.
- * Cooperates with other professional staff to help students with health, behavior, attitude, and learning problems.
- * Communicates effectively with parents and/or legal guardians, or mental health staff.

* The adopted course of study includes an Adult Basic Education (ABE) component that emphasizes skills in communication, computation, consumer economics, health and hygiene, government and law, and community resources.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION

Bachelor Degree

CERTIFICATES, LICENSES, REGISTRATIONS:

Valid teaching certificate, with Multiple and Single Subject Credential excepted.

LANGUAGE SKILLS:

Ability to read, analyze, and interpret general business periodicals, professional journals, technical procedures, or governmental regulations. Ability to write reports, business correspondence, and procedure manuals. Ability to effectively present information and respond to questions from groups of managers, clients, customers, and the general public.

MATHEMATICAL SKILLS:

Ability to work with mathematical concepts such as probability and statistical inference, and fundamentals of plane and solid geometry and trigonometry. Ability to apply concepts such as fractions, percentages, ratios, and proportions to practical situations.

REASONING ABILITY:

Ability to apply knowledge of current research and theory in instructional program; ability to plan and implement lessons based on division and school objectives and the needs and abilities of students to whom assigned. Ability to establish and maintain effective working relationships with students, peers and parents and community; skill in oral and written communication.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to talk or hear. The employee is occasionally required to stand, walk, sit, kneel, crouch, stoop, or crawl. Specific vision abilities required by this job include peripheral vision.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The noise level in the work environment is moderate to loud. The employee is frequently required to interact with the public and other staff. The employee is directly responsible for the safety, well-being and work output of students.

The information contained in this job description is for compliance with the American with Disabilities Act (A.M.) and is not an exhaustive list of the duties performed for this position. The individuals currently holding this position perform additional duties and additional duties may be assigned.