

LOS ALAMITOS UNIFIED SCHOOL DISTRICT
Office of the Personnel Commission
10293 Bloomfield St.
Los Alamitos, California 90720

PERSONNEL COMMISSION
MINUTES OF THE REGULAR MEETING

ADOPTED
January 13, 2021

1. The meeting was called to order by Commissioner Baldwin at 4:00 PM.
2. Zachary Baldwin led the Pledge of Allegiance.
3. Commissioners Present
Kimberly Baldwin
Virginia Wilson
Staff Present
Joe Fraser
Celeste Arellano
4. Community/Staff Participation in Open Session and Non-Agenda Items: Daniel Salas and Zachary Baldwin stated that Oak Middle School Staff are constantly supervising students to ensure they always maintain a 6-foot distance. Daniel Salas also mentioned that the custodial staff is doing their part by doing extra cleaning and sanitizing.
5. Commissioner Comments: Commissioner Wilson and Commissioner Baldwin thanked Dr. Joe Fraser for sending a mid-month Classified Personnel update. Commissioner Wilson stated she is grateful that school leadership have decided to not re-open Los Alamitos High School for in-person attendance as a response to the COVID-19 spike.
6. Approval of the Minutes of the December 2, 2020, Regular Meeting:
MSC Wilson – Yes / Baldwin – Yes. Vote 2-0.
7. Personnel Director's Report and Review of Open Job Postings: Eric Maury was hired as Grounds Maintenance Worker II. Kerri Pallone was hired as School Office Coordinator at McGaugh Elementary School. Elvia Galicia was promoted from Director of Fiscal Services to Assistant Superintendent of Business Services. Brian Guadamuz was hired as Campus Supervisor at Los Alamitos High School. The Bus Driver recruitment has been opened continuously to gather a larger pool of qualified candidates. The Student Supervision Assistant recruitment has been opened continuously to gather a larger pool of qualified candidates. The written examination for Food Services Technician took place on January 11th, and the Oral Panel Interview is scheduled for January 15th. The written examination for Food Services Assistant- Satellite Café took place on January 12th. The job posting for Director of Fiscal Services closes on Thursday, January 21. The Health Clerk (Long-Term Substitute) recruitment went live on January 5th and will close on January 22nd. Three applications for Personnel Commissioner were received and forwarded to the Board of Education for review. The Board of Education will hold interviews on January 20th.

Ondrea Reed, former Assistant Superintendent of Educational Services has received a job title promotion to Deputy Superintendent, Educational Services. There will be no change in compensation.

The Interest Based Bargaining training was postponed to further notice until it can be held in person. The situation will be reassessed at the end of January. The District continues to work with both the CSEA and LAEA regarding working during the pandemic. The Families First Coronavirus Response Act (FFCRA) expired on December 31, 2020. The district and employee associations are working together to draft up a Memorandum of Understanding regarding leaves of absence during the COVID-19 pandemic.

Cassandra Palacios, LVN at Los Alamitos High School has been recognized as one of the Classified Employees of the Year. Linda Loparco, Food Services Assistant- Satellite Café has been named as one of the Classified Employees of the Year. Russell Mims, Night Custodian at McAuliffe Middle School has been named as one of the Classified Employees of the Year. Russell Mims will be recognized by the Board of Education on March 23, 2021. Linda Loparco will be recognized by the Board of Education on April 27, 2021. Cassandra Palacios will be recognized by the Board of Education on May 11, 2021. Dr. Joe Fraser has invited the Personnel Commission to these meetings so that they may make a statement congratulating the Classified Employees of the Year.

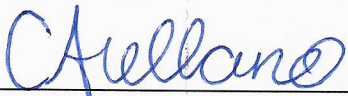
CONSENT

- 8.a. Ratification of the Campus Supervisor Eligibility List.
MSC Wilson – Yes / Baldwin – Yes. Vote 2-0.
- 8.b. Ratification of the School Office Coordinator Eligibility List.
MSC Wilson – Yes / Baldwin – Yes. Vote 2-0.
- 8.c. Ratification of the IA- Special Education Eligibility List.
MSC Wilson- Yes / Baldwin – Yes. Vote 2-0.

ACTION

- 9. Approval of Related Classification Transfer from IA- Special Education to IA- Preschool.
Employee ID# 7700003202.
MSC Wilson – Yes / Baldwin – Yes. Vote 2-0.
- 10. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)
Reported into Closed session at 4:27 pm.
- 11. Open Session: Report of Closed Session Action, if any:
Reported out of Closed Session at 4:30 pm. No Action Taken.
- 12. Adjournment: Commissioner Baldwin adjourned the meeting at 4:32 p.m.

Respectfully submitted,



Celeste Arellano

01/23/2021