



**LONGVIEW**  
PUBLIC SCHOOLS

CREATING THE FUTURE TODAY

Dear Parent or Guardian:

The Longview School District requires any student who volunteers in a school other than the one he/she attends to fill out a volunteer registration packet. This registration packet is the same one that all adult volunteers must complete.

The packet, in addition to requesting some routine personal information, includes a sheet that asks volunteer applicants to tell us if they have been convicted of any serious crime. It also asks for information for a Washington State Patrol Criminal History request. Inclusion of the social security number on the Washington State Patrol form is optional.

We have students complete the registration packet because the possibility exists that a young person with a criminal history might seek a volunteer position at an unsuspecting school. We want to do everything possible to keep all of our students safe.

For students who are under the age of 18, we ask their parents to grant permission for this volunteer screening process by completing the form below and returning it with the volunteer sign-up packet.

Thank you,

Rick Parrish  
Director of Communications and Operations

(Please do not tear off)

Student name \_\_\_\_\_

Parent/Guardian Name \_\_\_\_\_

I understand that as part of the volunteer sign-up process, all applicants are asked to fill out a criminal disclosure form. The district also will complete a Request for Criminal History from the Washington State Patrol as part of the volunteer registration process.

Parent/Guardian signature \_\_\_\_\_ Date \_\_\_\_\_



Administration Office  
2715 Lilac St  
Longview, WA 98632  
P 360 575-7019  
F 360 575-7022  
[www.longview.k12.wa.us](http://www.longview.k12.wa.us)