Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 18, 2013, 7:00 P.M.
Lincoln High School – Multi Purpose Room
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Long, Member

Board Members Absent
Paul Carras, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Jillian Loya, Student Representative
Patty McAlpin, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

   2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

   2.3 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services

Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Employee Discipline/Dismissal/Release – Approve Closed Session Resolution No. 12/13.33 Authorizing the Non Re-Election of a Certificated Probationary Employee

2.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High School Performing Arts Building.
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

No action taken

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action taken

3.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
Employee Discipline/Dismissal/Release – Approve Closed Session Resolution No. 12/13.33 Authorizing the Non Re-Election of a Certificated Probationary Employee

Mr. Armitage reported the Board of Trustees took action in closed session to approve Resolution No. 12/13.33 authorizing of the non re-election of a Certificated Probationary Employee.

3.5 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Superintendent

No Action taken

4. CONSENT AGENDA

4.1 Classified Personnel Report
4.2 Certificated Personnel Report
4.3 Approve Agreement between Kronick Moskovitz Tiedemann & Girard and WPUSD for Legal Services for 2013-2014 School Year.
4.4 Approve Agreement between Owner and Contractor for Construction Work Related to Roofing Overlays at Glen Edwards Middle School and Lincoln High School and Kitchen Re-Roofing at Lincoln High School.
4.5 CARS/Consolidated Application – Spring Part I.
4.6 Approve Williams Uniform Quarterly Complaint Report.
4.7 Approve Agreement for Fiscal Budget Services between School Services of California, Inc., and WPUSD.

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 vote to approve consent agenda as presented. Roll call vote: Haley, Long, Armitage, Wyatt

5. COMMUNICATION FROM THE PUBLIC

No comments from the public

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya was not present
6.2 Western Placer Teacher's Association – Tara McCroskey had no report
6.3 Western Placer Classified Employee Association – Mike Kimbrough was absent
6.4 Superintendent - Scott Leaman reported the following:

- Summer hours are 10:00 a.m. to 2:00 p.m., and our Summer clerk will be Michelle Rowe
- May be calling a special meeting in July
- District Office will be closed on July 4th & 5th
- Construction will start on the TBMS kitchen

7. PUBLIC HEARING

7.1 Public Hearing on 2013 -14 Western Placer Unified School District Budget

Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

Public hear open, no comments, public hearing was closed.

7.2 Public Hearing on 2013 School Facility Needs Analysis and Justification Study (SFNA)

Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.

Public hearing was open, no comments, public hearing was closed

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action **SBAC COMPUTER LAB UPGRADE PROJECT – Lyons** *(12-13 G & O Component I, II, III, IV, V)*

• The District is requesting cabling upgrades for computer labs at Carlin C. Coppin, Creekside Oaks, First Street, and Lincoln High School. This upgrade will rectify network issues identified during the Smarter Balanced Assessment Consortium (SBAC) pilot testing this past spring. This project was posted for public bidding.

Bob Lyons gave a project update. The computer labs will be brought up to code. Proposal I includes four labs, the district received four bids. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 4-0 vote to SBAC Computer Lab upgrade project.

8.2 Discussion/ Action **HORIZON CHARTER PETITION RENEWAL – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•On or about March 21, 2013, a charter school petition was submitted by Craig Heimbichner for Horizon Charter School ("Horizon").[1] The Petition seeks another five year term for Horizon which has been in operation since 1993.

Mr. Leaman reported on the process of the Horizon Charter petition, which included reviews by administration along with the district's legal counsel. Mr. Leaman attended the Horizon board meeting. Michelle Cannon is our district legal counsel and she will speak on the legal matters and parameters.

Michelle Cannon reviewed the education code, with establishing a Charter School, and reviewed the five reasons for not renewing a Charter School petition. All of the elements were reviewed, and found they were all satisfied.

Travis Stalt is the vice president of the Horizon Employee Teacher Association, he read a letter from his staff in support of the Charter and how they are ready to move forward. He shared the current administration is the most positive that he has seen in the last 14 years, and feels the school is moving forward.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 4-0 vote to approve Horizon Charter Petition Renewal.

Mr. Armitage shared as a parent he would have issues with the difficulties that Horizon has had, which has been inconsistencies, the law gives specific grounds.
Mr. Long brought up test scores, and is happy that Mary Boyle is working with them, to get them up to an 800 district. He spoke directly to the Horizon board, requesting they make quarterly reports from the Charter, and would like to see a better communication.
Mr. Haley feels any oversight should come from the board, it needs to be reviewed by the board, and diligence needs to come from the board, It's

been a fine school for the past 14 years, but worried about mistakes from the past that should not be repeated again.

8.3 Discussion/ Action **PARTNERSHIPS FOR STUDENT-CENTERED LEARNING CHARTER SCHOOL – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•On or about March 21, 2013, a charter school renewal petition was submitted by Craig Heimbichner for Partnerships for Student-Centered Learning Charter School ("PSCL").[1] The Petition seeks another five year term for PSCL which was originally granted by the District in 2010.

Mr. Leaman reported the same analyst is done. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 to approve the petition for Partnerships for Student-Centered Learning Charter School. Mr. Leaman shared the reason this charter was put in place, and is compliant to the law.

Craig Heimbichner shared the purpose of the Partnerships for the Student-Center School. He reported that both are non base charters, they are learning centers. These two charters are much more aligned to each other from the original approval of the charters.

8.4 Action **ADOPTION OF RESOLUTION NO. 12/13.31 TO APPROVE THE ANNUAL ADJUSTMENT OF COMMUNITY FACILITY DISTRICT MELLO-ROOS RATES FOR CFD #1 AND CFD #2 - Steer** *(12-13 G & O Component I, II, III, IV, V)*

• Annually the rates for fee calculations for Mello-Roos tax within the Western Placer Unified School District's Community Facilities Districts #1 and #2 are adjusted in coordination with the California Construction Cost Index (CCCI), utilizing the annual percentage increase or decrease for the most recent full calendar year as the standard. As of December 2012, there was an increase in the Construction Cost Index of 1.5%. This will increase the rates within CFD #1 to $6.19 per square foot and CFD #2 to 0.4123 per square foot respectively. Both districts observe a cap of 2,200 square feet per residential unit that can be charged. If approved, these rate increases will be in effect beginning July 1, 2013 and continue through the 2013-14 Fiscal Year.

Heather Steer discussed the purpose reason for the annually required Resolution. Motion by Mr. Hale, seconded by Mr. Long, and passed by a roll call 4-0 to approve Resolution No. 12/13.31 Approving Annual Adjustment of Community Facility District Mello-Roos rates for CFD #1 and CFD #2. Roll call vote: Long, Armitage, Haley, Wyatt

8.5 Action **ADOPTION OF RESOLUTION NO. 12/13.32 TO ADJUST DEVELOPER FEES PER 2013 SCHOOL FACILITY NEEDS ANALYSIS AND JUSTIFICATION STUDY - Steer** *(12-13 G & O Component I, II, III, IV, V)*

• Based on meeting certain criteria set forth in Senate Bill 50, the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must

annually complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees.
Heather Steer reported on Resolution 12/13.32 for level II fees. Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 4-0 roll call vote to approve Resolution 12/13.32 adjusting developer fees per 2013 school facility needs analysis and justification study. Roll call vote: Armitage, Haley, Long, Wyatt

8.6 Discussion/ Action **RATIFICATION OF MEMORANDUM OF UNDERSTANDING WITH WPTA REGARDING COMPENSATION TO ATTRACT AND RETAIN HIGH QUALITY SCHOOL NURSES – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District and the Western Placer Teachers Association have signed a Memorandum of Understanding regarding a modification to the compensation for School Nurses. After an exhaustive nearly year-long search to fill two vacant school nursing positions, during which time the District had to sue outside contracted temporary nurses, the District began working with WPTA to adjust the starting compensation for school nurses in order to have the ability to attract and retain well qualified school nurses.

Ryan Davis explained difficulty in finding nurses. After working with WPTA we modified the initial salary piece. Motion by Mr. Armitage, seconded by Mr. Long and passed by a 4-0 vote to approve the MOU on compensation to attract and retain high quality school nurses.

8.7 Action **WPUSD STUDENT WELLNESS COMMITTEE – UPDATES AND APPROVAL OF 2012-2013 & 2013-2014 STUDENT WELLNESS POLICY GOALS AND ASSESSMENTS – Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

- During a past audit by the California Department of Education, Nutrition Services Division, the Nutrition Services Department received a comment revolved around the formation of a Student Wellness Committee to provide oversight as the new national food regulations are rolled out over the next two years. This past spring the committee was established. Membership includes the Deputy Superintendent of Educational Services Assistant Superintendent of Business and Operations, the Director of Food Services, board members, teachers, district nurses, staff and students from school sites as well as community representation. A listing of current members is attached. The charge of the committee will be to update the wellness board policy, assure the policy is implemented district-wide along with developing short term and long term goals.

Audrey Kilpatrick reported on a past audit, due to a couple of findings, a committee was established. This information will be sent to CDS Motion by Long, seconded by Haley and passed by a 4-0.

8.8 Action **APPROVAL OF JOB DESCRIPTION – BUSINESS ADMINISTRATIVE ASSISTANT – Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

- The Business Administrative Assistant position became vacant in December 2012. The position has remained unfilled. A review was performed of the job duties and responsibilities on the current job description and other needs in the

Business Services and Facilities departments. Based on the results of that review, the reassignment of specific job duties and the need to increased support in the Facilities department, the job description has been revised.

Audrey Kilpatrick discussed the job description of the Business Administrative Assistant, and due to growth in facilities she feels the need to add duties to this position. There would be no change in the salary schedule. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 vote to approve the Business Administrative Assistant job description.

8.9 Action **LOCAL EDUCATIONAL AREA PLAN (LEAP) - Boyle** *(12-13 LG & O Component I, II, III, IV, V)*

- In May, 2002, the CA State Board of Education (SBE) adopted five goals and twelve performance indicators for No Child Left Behind as part of California's commitment to the development of an accountability system to achieve the goals of NCLB. Those five goals pertain to: ALL student achieving proficiency in reading and mathematics by 2013-14; English Learners becoming proficient in the English language and reaching proficiency in reading/language arts and math; all teachers being highly qualified by 2005-06; all students being educated in safe, drug-free learning environments that are conducive to learning; and all students graduating from high school.

Mary Boyle reported on the LEAP plan, and reviewed the five goals. Motion by Mr. Haley, seconded by Mr. Long and passed by a 4-0 vote to approve the Local Educational Area Plan (LEAP).

8.10 Action **2013-14 WESTERN PLACER UNIFIED SCHOOL DISTRICT BUDGET ADOPTION – Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

- Per California Education Code 42127, on or before July 1 of each year, the governing Board of each school district shall, following a public hearing, adopt the budget for the subsequent fiscal year.

Audrey Kilpatrick reviewed the 2013-14 budget. Motion by Mr. Long, seconded by Mr. Haley and passed by a 4-0 vote to adopt the 2013-14 Western Placer Unified School District budget.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mr. Long had no report

Mr. Armitage commented on the LHS graduation, and the speeches that were given.
Mrs. Wyatt reported on the trip she took to Truckee with Mary Boyle to check out their Wellness Center and their ideas. She reminded everyone of the Mud Run this weekend.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **August 6, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- **August 20, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:45 p.m.

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 6, 2013

Ayes: Carras, Armitage, Haley, Wyatt

Noes

Absent: Long

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1