Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 4, 2013, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present:
Kris Wyatt, President
Brian Haley, Vice President
Paul Carras, Member

Board Absent:
Damian Armitage, Clerk
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Patty McAlpin, Lincoln News Messenger

6:10 P.M. START

1. CALL TO ORDER – Lincoln High School - Multi-Purpose Room

6:15 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

2.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

2.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.4 PERSONNEL PUBLIC EMPLOYEEDISCIPLINE/DISMISSAL/ RELEASE

2.5 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 13/14 - 15

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Lincoln High School

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

No action taken

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action taken

3.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

No action taken

3.5 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 13/14 - 15

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 3-0 vote to approve transfer.

4. SPECIAL ORDER OF BUSINESS

The district will honor:

- Retirees
- Classified Employees of the Year
- Teacher of the Year

Mr. Leaman presented plaques to the recipients who are retiring, as well as staff members who were selected as employees of the year in their departments, along with an overall employee of the year for the 2013. A plaque was also given to our 2013 teacher of the year. After the presentation, there was a brief recess to enjoy cake with the honored guests.

5. CONSENT AGENDA

5.1 Approval of Meeting Minutes for:
- May 7th & May 21, 2013 Regular Board of Trustee Meeting
- May 13, 2013 Special Board of Trustee Meeting

5.2 Approval of Warrants
5.3 Classified Personnel Report
5.4 Certificated Personnel Report
5.5 Director of Technology Contract Extension
5.6 Ratification of District Director of Maintenance and Operations Contract as Senior Management of the Classified Service

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 3-0 roll call vote to approve consent agenda as presented. Roll call vote: roll call vote: Haley, Carras, Wyatt

6. COMMUNICATION FROM THE PUBLIC

No communication from the public.

Ellen Nelson reported her daughter is in the performing arts academy, and that was the reason she sent her daughter to GEMS. She doesn't feel her daughter has the opportunity to do broadcasting or yearbook, and feels it is a dishonor to the students and feels students need to start early for the brain development. She loves the staff at GEMS.

Denise Blackstock has a student in the GEMS honors academy, and has 3 students in the district. Her daughter used to be a very shy, this class has helped her very much, and wants his children to learn more about computers, he shared many parents are considering moving the Sierra Collegiate Academy.

Sylvia Fulton's daughter spoke, she is the student body vice president at FSS, she chose to go to TBMS because she doesn't want to do band, she tried band and didn't like it. If she wants to go to GEMS she has to do band. Mom said daughter does not like band, and TBMS is where she will go.

Carrie LaBrun feels she needs to express her concern about elective, and choice. The students don't have choices now there are no opportunities for the students. There are

students who might want to take band and can't because honors is taking all the spots. Please share this information with the principals at GEMS.

Monica Cline has two students, both are high achievers, currently attending CCC, she feels that the option of simply opting out, and being a high achiever is already in band. Her son opted to take computers, and feels the exposure is good for the student's, and understands trying to build a program around resources.

Virginia Cosh asked how was the information given to the parents? She is concerned how it was communicated. How will transportation be handled? Feels we need to move forward not backwards.

Jason Noonan shared he loves GEMS, the administration is unbelievable, he currently has a fourth grader at FRE and is concerned when his son starts attending GEMS in a few years. He agrees with performing arts situation and has concerns about the program.

Connie Scheiber has two sons, one has been in Robotics at TBMS, and her younger son has been looking forward to doing robotics. With the new program he has to do Music and can't do robotics. They should allow them to have a choice

Jimmy Scheiber, is in Mrs. Moya's class, and requested to please let me be in robotics

Sandy McFarlin is President of APST and is well aware of challenges in our district. Many districts are trying to build up the GATE programs, she understands budgetary constraints, and there is no reason the students should have to take band, she agrees with Administration, but does not agree with this change. They are being forced to build the music program, and music is not my son's passion. I hope you decide to reconsider.

Avery McFarlin is forced to be in band for her elective, being in honors she has enough homework, and band requires a lot of work after school. She feels this is not fair.

Taylor Titus she is in the performing arts academy, and the beginning of the year they were told they had to do band for one year.

Kylie Titus is not in performing arts, but is here to support her sister. She feels elective classes direct you towards a career, they should not make them take band.

Jennifer Vansant shared her daughter has been at CCC, which no long has Odesy of the Mind, they lost their gate monies. Her daughter likes science, robotics, and it's unfair to her, she is not musically inclined. This is not going to help her or her family, band will take up to much time for the family, and her daughter wants her to be an astronaut. She feels children should be able to chose and not be forced. She shared as a student she had options, and hopes her daughter will to.

Stephany Hammer her student is very excited, and she wants her son to have choices.

Mr. Carras thanked parents and students for their comments. Mrs. Wyatt thanked everyone, and appreciates the communication. Mr. Leaman shared he also appreciates the communication, and said there are procedures, and further discussion is what is need at the site level as the next step.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jillian Loya was not present

7.2 Western Placer Teacher's Association – Tara McCroskey introduced herself as the new WPTA President, and shared how excited and honored she is. She thanked Scott for helping her transition and Ryan for taking her phone calls.

7.3 Western Placer Classified Employee Association – Mike Kimbrough had no comments

7.4 Superintendent - Scott Leaman

- Enjoyed Tara's comments
- Lucky to have the presence of both groups, and have conversations when needed.
- Appreciates communication with Tara
- June 17th District Office summer office hours will be 10-2:00 p.m.
- Appreciated the Boards presents at the graduations.
- Worked grad night
- Last meeting is June 18th
- No Board meetings in July

8. PUBLIC HEARING

Per California Education Code 42605, as a condition of receipt of funds, the governing Board of each school district shall hold a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year. At this public hearing the Board shall take testimony from the public, discuss, approve or disapprove the proposed use of funding. The district is not proposing to close any programs.

Audrey Kilpatrick explained the purpose of the public hearing. Public hear was open, no comments, public hearing was closed.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information **PRELIMINARY LOOK AT CAHSEE TEST SCORES 2013 – Boyle**
(12-13 G & O Component I, II, III, IV, V)

• Lincoln High School rocks! The LHS administration, teaching staff, support staff, students and families have continued the tradition of strong results for tenth grade students passing the California High School Exit Examination (CAHSEE) in the areas of English Language Arts (ELA) and Mathematics on their first attempt with a SIGNIFICANT increase in scores. While 85% or more of our students have passed CAHSEE on their first attempt for the past three to five years, the 2013 assessment results show a record 91% pass rate in ELA and a 94% pass rate in Mathematics! This is OUTSTANDING!

Mary Boyle presented a power point reviewing CAHSEE test scores for the past 8 years, showing significant increases in test scores.

9.2 Action **VISION SCREENING CONTRACT 2013 – 2014 – Boyle** *(12-13 G & O Component I, II, III, IV, V)*

•WPUSD participates in required vision screening for all students in kindergarten and in grades three and six annually, with additional color vision screening for boys in first grade. The cost of this vision screening has been approximately $4,700 annually.

Mary Boyle shared Eye-Q Optometry has offered vision screening at no cost to the district. Motion by Mr. Carras, seconded by Mr. Haley and passed by a 3-0 vote to approve the vision screening contract for 2013-2013. The board requested a letter of appreciation be sent on behalf of the district.

9.3 Action **PLACER COMMUNITY FOUNDATION COMMUNITY WELLNESS MINI-GRANT APPLICATION – Boyle** *(12-13 G & O Component I, II, III, IV, V)*

- Western Placer Unified School District formed a Student Wellness Committee this year as part of our continued commitment to student wellness. Part of that committee's charge is to determine health and wellness improvement goals for our District students. The purpose of the grant is to provide students with baseline information on their fitness in these two areas in the fall, to encourage them to set their own goals for improvement, to choose a partner for encouragement, and to monitor their own progress toward their goals.

Mary Boyle shared information on wellness and mental health committee, she shared physical health is a contributor to mental health. The program is "Project Fit Kids". Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 3-0 to approve the wellness grant application.

9.4 Discussion/ Action **RATIFICATION OF UPDATED MEMORANDUM OF UNDERSTANDING WITH CSEA REGARDING BUDGET REDUCTIONS INCLUDING FURLOUGH DAYS AND OTHER ITEMS – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District and the California School Employees Association Chapter #741 have signed an updated Memorandum of Understanding regarding furlough days, salary, and other items for the 2013/2014 school year. This MOU is a modification of the previous MOU ratified by the Board on April 16, 2013 and this MOU will greatly assist the District with achieving its required budget reductions for the 2013-2014 school year while saving positions and programs. This MOU is going to a ratification vote of the CSEA Unit Membership on Thursday, May 30, 2013.

Ryan Davis discussed the previous MOU, which is an agreement with CSEA, furlough days went from 4 days to 2 days, and other language in paying back deferred maintenance. Motion by Mrs. Wyatt, seconded by Mr. Haley and passed by a 3-0 vote to approve the updated MOU with CSEA.

9.5 Discussion/ Action **APPROVE RESOLUTION NO 12/13.29 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No 12/13.29 which will allow one certificated teacher to teach Social Science for the entire 2013-2014 school year in an middle school departmentalized setting at grades 6-8 at Glen Edwards Middle School. The teacher has consented to this assignment.

Ryan Davis presented the purpose of Resolution 12/13.29 giving authorization to teach assigned subjects. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 3-0 roll call vote to approve Resolution 12/13.29 authorizing to teach assigned subjects. Roll call vote: Carras, Haley, Wyatt

9.6 Discussion/ Action **APPROVE RESOLUTION NO 12/13.30 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- Pursuant to Education Code 44256(b), and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No 12/13.30 which will allow one certificated teacher to teach Math for the entire 2013-2014 school year in an middle school departmentalized setting at grades 6-8 at Glen Edwards Middle School. The teacher has consented to this assignment.

Ryan Davis presented the purpose of Resolution 12/13.30 giving authorization to teach assigned subjects. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 3-0 roll call vote to approve Resolution 12/13.30 authorizing to teach assigned subjects. Roll call vote: Haley, Carras, Wyatt

9.7 Discussion/ Action **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR NETWORK ENGINEER POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the Network Engineer position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description is up for a ratification vote by CSEA on May 30, 2013. A side letter has also been signed between the Parties to establish that this position is equivalent to Network Administrator and Network Analyst in Placer County. There is no financial impact as a result of this change.

Ryan Davis expressed the need to revise the job description for the Network Engineer position. Motion by Mr. Haley, seconded by Mr. Carras and passed by a 3-0 vote to approve the revised job description.

9.8 Discussion/ Action **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR TECHNOLOGY DATA SPECIALIST POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the Technology Data Specialist position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description is up for a ratification vote by CSEA on May 30, 2013. There is no financial impact as a result of this change.

Ryan Davis expressed the need to revise the job description for the Technology Data Specialist position. Motion by Mr. Carras, seconded by Mr. Haley and passed by a 3-0 vote to approve the revised job description.

9.9 Discussion/ Action **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR CALPADS COORDINATOR/TECHNOLOGY PROJECTS TECHNICIAN POSITION – Davis** *(12-13 G & O Component I, II, III, IV, V)*

- As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the CALPADS

Coordinator/ Technology Projects Technician position to update some of the essential job duties and requirements. The District administration worked with CSEA to bring forward the enclosed job description and the description has been approved by CSEA. There is no financial impact as a result of this change.

Ryan Davis expressed the need to revise the job description for the CALPADS Coordinator/Technology Projects Technician position. Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed by a 3-0 vote to approve the revised job description.

9.10 Discussion/ Action **ALLOCATION PLAN OF DONATION FUNDS – THE JOHN W. BRADY AND DOROTHY J. BRADY LIVING TRUST – Kilpatrick**
(12-13 G & O Component I, II, III, IV, V)

- On March 11, 2013 the District received an unexpected distribution of funds in the amount of $58,482.49 from the John W. Brady and Dorothy J. Brady Living Trust. The District was included as a beneficiary of the Trust. Although the distribution did not include any specific restrictions of the funds, staff has requested input and/or recommendations from the board on April 2, 2013 as to the use of this generous donation for specific academic support areas in the District.

Audrey Kilpatrick presented a plan on donation funds, after working with administration. She presented a plan which will include upgrades to LHS library and Career Center. This is a onetime allocation to the school. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 3-0 vote to approve allocation.

9.11 Information **FACILITIES DEPARTMENTAL UPDATE SUMMER PROJECTS 2013 – Steer** *(12-13 G & O Component I, II, III, IV, V)*

- This item is a Board of Trustees informational update on current Facilities projects and work that will be taking place during the summer of 2013.

Heather Steer reported on planned summer projects. Which includes roofing at LHS and GEMS, and a complete reroofing of the LHS kitchen. Hope to have LHS fencing completed by June 21st. TBMS water damage update, reconstruction plans are complete, awaiting travelers insurance. HVAC Engineer completed a report on CCC Heating/Air System and hopes to have more information during the June 18th meeting.

9.12 Information **PRELIMINARY 2013-14 BUDGET ASSUMPTIONS – Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

- District staff is preparing the 2013-14 budget documents for Board approval at the June 18, 2013, Board of Trustees meeting. The State's May Revision Budget has an impact on our 2013-14 budget assumptions along with our multi-year projections. Enclosed are the budget assumptions for 2013-14 for Board review and input.

Audrey Kilpatrick reviewed the budget assumptions, with factors that will be used. The County recommended we use the current assumptions. She

revised the summary of the areas the board reviewed and recommended, and presented a list of budget recommendations.

9.13 Action **ADOPTION OF 2013-14 TIER III FUNDING EXPENDITURES – Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

- Per California Education Code 42605, the governing Board of each school district, after holding a public hearing regarding Tier III categorical proposed expenditures for the subsequent fiscal year, shall adopt the use of Tier III categorical funding.

Audrey Kilpatrick reviewed the Tier III funds. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 3-0 vote to adoption the 2013-14 Tier III Funding Expenditures.

9.14 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR 3550 Food Service/Child Nutrition Program
  - BP/AR 3551 Food Service Operations/Cafeteria Fund
  - BP/AR 3553 Free And Reduced Price Meals

Motion by Mr. Haley, seconded Mrs. Wyatt, and passed by a 3-0 vote to approve revised policies as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley enjoyed graduation and all the happy faces at GEMS
Mr. Carras enjoyed presenting at the TBMS graduation
Mrs. Wyatt attended PHS graduation, and loved the stories the students shared. She also attended GEMS promotion at the community center. She handed out diplomas at LHS, had a small glitch, but administration is working on it. Congrats to LHS on CAHSEE, and welcomed Tara McCroskey.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **June 18, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:10 p.m.

Kris Wyatt, President

Brian Haley, Vice President

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 6, 2013

Ayes: Carras, Armitage, Haley, Wyatt

Noes

Absent: Long

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1