WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Kris Wyatt - President
Brian Haley - Vice President
Damian Armitage - Clerk
Paul Long - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operation

STUDENT ENROLLMENT

School	2012/13 CEBEDS	1/11/2013	2/1/2013
Sheridan Elementary (K-5)	84	84	82
First Street Elementary (K-5)	465	464	460
Carlin C. Coppin Elementary (K-5)	412	412	408
Creekside Oaks Elementary (K-5)	559	577	586
Twelve Bridges Elementary (K-5)	717	723	724
Foskett Ranch Elementary (K-5)	552	545	548
Lincoln Crossing Elementary (K-5)	684	679	675
Glen Edwards Middle School (6-8)	686	677	677
Twelve Bridges Middle School (6-8)	853	869	868
Lincoln High School (9-12)	1,516	1,476	1,465
Phoenix High School (10-12)	65	76	76
TOTAL	**6593**	**6582**	**6569**

State Preschool

First & L Street	23 A.M. /24 P.M.
Carlin Coppin	23 A.M.

Adult Education 96

First-5 Program

First Street	22 A.M. /22 P.M.
Sheridan	22 A.M. /22 P.M.

Pre-K/Special Ed

Foskett	13
FSS PPPIP	48
CCC	1

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 5, 2013, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 J Street, Lincoln, CA 95648

AGENDA

2012-2013 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School - Multi-Purpose Room

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

2.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

2.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

a. Approve Closed Session Resolution No. 12/13.17 Authorizing the Release of Temporary Certificated Employees
Roll call vote:

b. Approve Closed Session Resolution No. 12/13.18 Authorizing the Non Re-Election of Certificated Probationary Employees
Roll call vote:

2.5 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 12/13 - 45

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Lincoln High School
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

3.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

c. Approve Closed Session Resolution No. 12/13.17 Authorizing the Release of Temporary Certificated Employees
Roll call vote:

d. Approve Closed Session Resolution No. 12/13.18 Authorizing the Non Re-Election of Certificated Probationary Employees
Roll call vote:

3.5 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 12/13 – 45

4. SPECIAL ORDER OF BUSINESS
California Association for the Gifted ~ Presentation of Five Star School Program Award for Program Excellence

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Approval of Meeting Minutes for:
- February 5th & February 19, 2013 Regular Board of Trustee Meeting

5.2 Approval of Warrants
5.3 Classified Personnel Report
5.4 Certificated Personnel Report
5.5 Approve Certification of Corrective Action, Audit Findings and Recommendations.
5.6 Approve Student Discipline/Stipulated Expulsion for Student's #12-13 Q.

5.7 Approve Contract with Lifechangers Int'l.
Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jillian Loya
7.2 Western Placer Teacher's Association – Mike Agrippino
7.3 Western Placer Classified Employee Association – Mike Kimbrough
7.4 Superintendent - Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion **SHARED OPPORTUNITY FOR AIRCRAFT RECREATION – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•The Board is being asked to discuss the possibility of using the SOAR program at Glen Edwards Middle School. The program includes students receiving a ride in a private airplane as an incentive. Details are attached and additional information will be shared with the Board.

8.2 Action **CAPE PROGRAM – CALIFORNIA ADVANCE PLACEMENT EXPANSION – Boyle** *(12-13 G & O Component I, II, III, IV, V)*

•California Education Code was recently amended pursuant to Senate Bill 532 to require an annual review of AP course offerings to encourage California schools to offer at least five AP annual review of AP course offerings to encourage California schools to offer at least five AP courses. The College Board, with support from CDE, launched the CAPE Program (California Advanced Placement Expansion) to help bring Advanced Placement® (AP) courses into public schools that offer five or fewer AP courses but have student s with strong potential to be successful in AP based upon PSAT/NMSQT®[1] scores. At the time of the CAPE Program launch, Lincoln High School offered five AP classes and therefore was qualified to participate in this program.

8.3 Discussion/ Action **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the

District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District have both proposed negotiations since the current Collective Bargaining Agreement ends on June 30, 2013 (both proposals are again attached). After the District's and CSEA's proposals were presented to the public at the February 19, 2013 meeting, in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals, the Board shall now consider adopting its initial proposal.

8.4 Discussion/ Action **ADOPTION OF RESOLUTION NO. 12/13.19 REGARDING WORK YEAR REDUCTION FOR SENIOR/CLASSIFIED MANAGEMENT EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE** – **Davis** *(12-13 G & O Component I, II, III, IV, V)*

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Senior Management and Classified Management employees by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Confidential Employees have been addressed in other Agenda items before the Board.

Roll call vote:

8.5 Discussion/ Action **ADOPTION OF RESOLUTION NO. 12/13.20 REGARDING WORK YEAR REDUCTION FOR CLASSIFIED CONFIDENTIAL EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE** – **Davis** *(12-13 G & O Component I, II, III, IV, V)*

•In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Classified Confidential employees by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Management Employees have been addressed in other Agenda items before the Board.

Roll call vote:

8.6 Discussion/ Action **ADOPTION OF RESOLUTION NO. 12/13.21 REGARDING WORK YEAR REDUCTION FOR CERTIFICATED MANAGEMENT EMPLOYEES AND AUTHORIZATION FOR REQUIRED NOTICE TO EDUCATION CODE SECTION 44951** – **Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Education Code 44951 and in order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Certificated Administrators including the Superintendent by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Classified Administrators, Confidential Employees are addressed in other Agenda items for this Board meeting.

Roll call vote:

8.7 Discussion/ **APPROVE OF RESOLUTION NO. 12/13.22 ADOPTING**

Action **COMPETENCY CRITERIA IN THE CASE OF A CERTIFICATED REDUCTION IN FORCE – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with the recommendation it is necessary to adopt criteria for determining if a certificated employee would have the competency to replace (bump) another certificated employee out of their position. The District must have a way to ensure that when one certificated employee may potentially replace (bump) another certificated emp0loyee that they possess the necessary competency in order to provide adequate services.

Roll call vote:

8.8 Discussion/ Action **APPROVE RESOLUTION NO. 12/13.23 TIE BREAKING CRITERIA IN THE CASE OF A CERTIFICATED REDUCTION IN FORCE – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for tie breaking when two or more certificated employees with the same seniority date who are both currently providing the same particular kind of service identified for reduction or discontinuance.

Roll call vote:

8.9 Discussion/ Action **APPROVE RESOLUTION NO. 12/13.24 AUTHORIZING THE REDUCTION OR DISCOUNTINUANCE OF PARTICULAR KINDS OF SERVICES – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. Reduction or discontinuance of particular kinds of services are needed to address budget reductions for the 2013-2014 school year.

Roll call vote:

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 19, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Twelve Bridges Elementary School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Office Conference Room**
Date: **Tuesday, March 5, 2013**
Time: **6:05 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**

4. **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - * PUBLIC EMPLOYEE APPOINTMENT
   - * PUBLIC EMPLOYEE EMPLOYMENT
   - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
   - * **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. **CONFERENCE WITH LABOR NEGOTIATOR**

10. **STUDENTS**
    - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - * STUDENT PRIVATE PLACEMENT
    - * **INTERDISTRICT ATTENDANCE APPEAL**
    - * STUDENT ASSESSMENT INSTRUMENTS
    - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.

c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.

b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.

b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**

a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.

b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**

a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**

A. **PUBLIC EMPLOYEE APPOINTMENT**
   a. Identify title or position to be filled.

B. **PUBLIC EMPLOYEE EMPLOYMENT**
   a. Identify title or position to be filled.

C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   a. Identify position of any employee under review.

D. **PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE**
   a. It is not necessary to give any additional information on the agenda.

E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
   a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**

a. Name any employee organization with whom negotiations to be discussed are being conducted.

b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.

c. Identify by name the agency's negotiator

10. **STUDENTS:**

A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

B. **STUDENT PRIVATE PLACEMENT**
   a. Pursuant to Board Policy 6159.2

C. **INTERDISTRICT ATTENDANCE APPEAL**
   a. Education Code 35146 and 48918

D. **STUDENT ASSESSMENT INSTRUMENTS**
   a. Reviewing instrument approved or adopted for statewide testing program.

E. **STUDENT RETENTION/ APPEAL**
   a. Pursuant to Board Policy 5123

F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
   a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH REAL PROPERTY NEGOTIATOR

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustee will disclose any action taken in closed session in regard to Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to the Existing Litigation of Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

3.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Director of Human Services
Audrey Kilpatrick, Assistant Superintendent
Business and Operations

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 12/13.17
Authorizing the Release of Temporary
Certificated Employees

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
May 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant with Education Code 44954 the District may end its employment relationship with all Temporary Certificated Employees by notifying said employees that their temporary employment term ends at the close of the 2012-2013 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 12/13.17 authorizing the release of Certificated Temporary Employees. Disclose action taken in closed session.

3.4a.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 12/13.18
Authorizing the Non Re-Election of Certificated
Probationary Employees

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant with Education Code 44929.21 the District can exercise its right to terminate the employment of Probationary Certificated Employees at the end of the 2012-2013 school year by providing notice to the employee of the non re-election prior to March 15, 2013 for second year probationary employees and by June 30, 2013 for first year probationary employees.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 12/13.18 authorizing the Non Re-Election of Certificated Probationary Employees. Disclose action taken in closed session.

3.4.6.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

- Interdistrict Request Appeal 12/13 - 45

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

3.5

SPECIAL

ORDER

OF

BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
California Association for the Gifted ~
Presentation of Five Star School Program Award
For Program Excellence

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Mary Boyle MB

ENCLOSURES:
Five Star School Award Letter

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
None

BACKGROUND:

Western Placer Unified School District administration and staff have done an exemplary job of expanding our district Gifted and Talented Education (GATE) programming over the past several years and of providing professional development to our teachers. In November, our District applied for the coveted California Association for the Gifted (CAG) Five Star Award and was recently recognized as one of four state-wide recipients of that award at the Annual CAG State Conference in Anaheim. Dr. Barbara Branch, Executive Director of CAG, will present the Five Star Plaque and Banner to our district.

RECOMMENDATION:

Accept California Association for the Gifted Five Star School Program Award for Western Placer Unified School District.

4.

California Association for the Gifted

January 30, 2013

BOARD OF DIRECTORS

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Children Now
DANIEL PETERS
Summit Center
JACK O'CONNELL
Capitol Advisors Group, LLC

Ms. Mary Boyle
Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, CA 95648

Dear Mary Boyle:

It is with pleasure that California Association for the Gifted recognizes Western Place Unified School District for its exemplary program for gifted students. The award has been developed to support the continued efforts by school districts to provide high quality education services to gifted and talented students in relationship to the adopted GATE Standards according to AB 2313 and the criteria stipulated by CAG.

For the last 51 years, the California Association for the Gifted has been the major advocacy organization promoting the education of gifted and talented students. It has been instrumental in its advocacy efforts to define legislation, offer continued professional development to educator, parents and students, and collaborate with other organizations to uphold the quality of educations for all of California's students.

In an era when the fiscal resources for education are not commensurate to the needs of our students, when there is concern for academic achievement that sometimes ignores the needs of gifted and talented students, when educators and policy makers believe that "gifted students can make it on their own" (an old adage that is not accurate), and when individuals believe that giftedness is not found in all cultural linguistic, and economic groups; it is essential that we honor school districts and schools that have not adhered to these myths and have continued educating gifted and talented students. After visiting your district, it is clear that yours is just such a district, and we are pleased to honor you with our Five Star Gifted and Talented School Program Award.

Western Placer Unified School District has developed a GATE program over the past five years setting up self contained gifted classes at the elementary level, gifted cluster classes at most elementary schools as well as the 12 Bridges Middle School and the Performing Arts Academy for grades 7-8. Teachers and parents value the program and understand the components of differentiation. The Administration supports maintaining the program and providing differentiation training for more of it's teachers. Mary Boyle, Deputy Superintendent, oversees the program and is open to new ideas of GATE training. We recommend this district K-8 for the Five Star Award as an emergent district committed to identification and service of their GATE students and high performing students.

Sincerely,

Sandra Kaplan, Chair, Education Committee

Anna Williams, CAG President

H.1

9278 Madison Avenue | Orangevale, CA 95662 | Phone: 916-988-3999 | Fax: 916-988-5999
Email:CAG@CAGifted.org | www.CAGifted.org

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:

- February 5 & February 19, 2013 Regular Board Meetings

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- February 5 & February 19, 2013 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 5, 2013, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS BUILDING
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Long, Member
Paul Carras, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Tammy Forrest, Director of Special Education
Kris Knutson, Principal/Preschool Coordinator
Mayela Martinez, Psychologist
Heather Steer, Facilities Director
Carol Percy, Lincoln News Messenger
Jillian Loya, LHS Student Representative

5:45 P.M. START

1. CALL TO ORDER – Lincoln High School – Performing Arts Theater

5:50 P.M.

2. CLOSED SESSION – Lincoln High School - Office Conference Room

2.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

2.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

2.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- CL 12/13.6

2.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 12-13 P

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Lincoln High School
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

No action was taken

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action was taken

3.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE
- CL 12/13.6

Mr. Armitage reported the board unanimously approved the release of one probationary employee number CL 12/13.6.

3.5 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C.48918

Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 12-13 P

The board took action to accept the panel's recommendation. Expulsion for the remainder of the 2012-2013 school year, and first semester of the 2013-2014 school year, however the hearing panel recommends to suspend the expulsion for the first semester of the 2013-2014 school year placing the student on contract thus allowing the student to return to Lincoln High School for the start of the 2013-2014 school year providing to comply with the readmittance conditions. Roll call vote: Haley, Long, Carras, Armitage, Wyatt

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- January 15, 2012 Regular Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 Approve State Preschool Contract/Amendment which includes Resolution No. 12/13.15.
4.6 Approve Agreement for Audit Services with Crowe Horwath, LLP
4.7 Ratification of Agreement for Services with Padre Associates, Inc. for Geological and Environmental Hazards Report for land at Twelve Bridges High School site.

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Long, Carras, Armitage, Haley, Wyatt

5. COMMUNICATION FROM THE PUBLIC

There was no public comment.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya reported the following:
- Basketball Home coming
- Waiting for approval of AB block day
- Hope to add a couple of new classes
- Seminar will be presented to help kids archive goals, and who need motivation.
- Zebra showcase February
- Wrestling girls going to sections
- Spring Sports are beginning to practice
- Alice in Wonderland performance
- Hope to get help with peer helpers

6.2 Western Placer Teacher's Association – Mike Agrippino had no report
6.3 Western Placer Classified Employee Association – Mike Kimbrough not present
6.4 Superintendent - Scott Leaman reported on the following:
- Had a wonderful Tech Fair at Lincoln High School
- He asked Mary Boyle to speak on "Project LEED The Way", a new grant project currently in 20 districts, and 40 schools. Previously LEED The Way is a Federal grant project, worth 5 million dollars. It has brought technology to the computer lab

and curriculum for next 2-3 classes. There will be a study on student progress for the next 2-3 years.

- Willy Duncan from Sierra College visited LHS new Engineering Lab
- Bear River Leadership class made a visit to Lincoln High School

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Information **DISTRICT OVERVIEW OF CERTIFICATES OF PARTICIPATION DEBT FINANCING AND PAYMENT STRUCTURE - Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

•In 2008 and 2009, the district embarked on a COPs restructuring plan to create a debt repayment schedule that reflects the timing of the receipt of known revenue sources and secure fixed interest rates for budgeting purposes. In 2011, the district restructured the remaining Certificate of Participation debt. The restructuring accomplished two primary objectives. First, the interest rates were converted from variable rate to fixed rate in order to give the district certainty and stability over the amount of the annual payment. Second, the terms of the principal repayment of the loan were extended to make the debt payment affordable given the district's available repayment sources.

Audrey Kilpatrick invited Cathy Daminco of Capitol Public Financing to present a slide show on COP's, she covered the following topics

Outstanding Certificates of Participation (COPs")

- Long-term loan structured like a lease
- Used to fund capital needs
- Ultimately an obligation of the general funds

The District's Restructuring Parameters

~ Reduce annual payments to a "manageable" level
~ Match payments to available revenue
~ Lock in fixed interest rates – so the district can budget into the future
~ Minimize the impact on the General Fund

COP Repayment Plan

- Revenue Sources Available for Debt Repayment

~ Facilities Fund Balance
~ Mello-Roos (CFD) Special Tax
~ Developer Fees
~ Contributions from Other Agencies

Status of Revenue Sources

~ Small increases in the California Construction Cost Index have lowered the CFD Special Tax revenues projections
~ With the economic downturn, developer fees are not coming in as expected.

Thoughts on CFD Tax Collections

~ CFD tax collections are a relatively secure repayment source
~ A portion of the CFD #1 collection are already pledged toward repayment of the District's outstanding CFD bonds
~Remaining CFD #1 and all CFD #2 collections are applied toward COP repayment

Additional Thoughts on CFD Tax Collections

~ The COP repayment plan only accounts for currently taxable units
~ As new units are constructed within CFE #1 and CFD #2, additional tax collections will be applied toward COP repayment

Thoughts on Developer Fees

~ Developer fees are a VERY unreliable revenue source
~ Projections of this revenue source provide an idea of the District's ability to repay the COPs
~ Actual developer fee collections will vary from projections
~ The District will need to annually evaluate whether all developer fee collections can be applied to COP repayment

After Restructuring the COPS, when applying facilities fund balance, the district will be able to pay debt service payments without impacting the general fund until 2019

Differences from the original plan

~In 2011, after the restructurings were completed, this was estimated to be 2010
~Now, with revisions to several revenue assumptions, this is estimated to be 2019

More Differences from the Original Plan

- In 2008, the General Fund liability after 2018 was expected to be $1.5 million per year
  ~After adjusting the long range projections (after 2015) related to special tax collections and developer fees, we are currently estimating an average of $1.2 million per year until 2035.
  >Then shortfall will be dependent on amount of future development
  ~Maximum annual contribution of $1.6 million in 2022

Additional Developer Fees

- If the District were to apply an additional $175,000 of develop fees over the next few years, the potential General Fund liability will be postponed until 2020.
  ~Projected developer fees for next year are estimated at $800,000.
  >This year, the District has already received over $1.13 million.
- If develop fees of $1.2 million are applied each year the General fund liability would be postponed to 2021

Ongoing Debt Maintenance

- Restrict Facilities Fund Balance for Debt Repayment
- Consider Applying Additional Developer Fee Revenue Towards Repayment
- Identify Alternative Revenue Sources

7.2 ~~Action~~ Information/ Discussion **FINANCIAL REVIEW OF JOHNSON CONTROLS INC. PROJECT SCOPE - Steer** *(12-13 G & O Component I, II, III, IV, V)*

•During the Board of Trustees meeting on December 18, 2012, we heard an update on the project development from Johnson Controls, Inc. (JCI). From this information, and some more specific financial information provided by JCI, staff has been working with our financial consultants, Capital Public Finance Group (CPFG), to review and verify the numbers and any potential concerns for the District. CPFG will be presenting an analysis of the financial information provided by JCI, as well as the compatibility with the District's current liabilities and future debt payments.

Jeff Small of Capital Public Financing presented a power point estimated project costs on Johnson Control Project as follows:

Two project options

- The District has analyzed two project options
  ~Option #1: District-wide energy efficiency measures, HVAC & Solar (Project Cost of $4.8 million)
  ~Option #2: Coppin-only energy efficiency measures, HVAC & Solar (Project cost of $2.0 million)

Estimating Energy Savings	**Option #1**	**Option #2**
• Electric Savings –	1,239,364 kWh	171,908 kWh
• Gas Savings -	5, 345 Therms	0 Therms

JCI Performance Guarantee

- By completing the identified energy conservation improvements, Johnson Controls will guarantee that the District will use less energy than it currently does.

Converting the Estimated Annual Savings to Dollar Savings

- The estimated utility units saved can then be multiplied by the appropriate utility cost per unit to determine the dollar savings.

Estimated Dollar Value of Energy Savings		
• Electric Savings -	$188,200	$8,300
• Gas Savings -	$4,800	-0-

Project Cost-Benefit

- The Coppin project accounts for over 40% of project cost and less than 15% of savings.
- Additional State Grant funds and energy savings offset the higher project costs for the District-wide option

Project Comparison

Financing Plan

Coppin Option

- Net annual project savings at Coppin would be approximately $10,000-$20,000 per year.
- Debt service on $2 million capital cost would average approximately $140,000-$170,000 per year.
- Energy savings simply does not support debt service costs.

District-Wide Option - All Borrowings Must be Repaid

- Either option requires additional borrowing
- Funding sources include:
  ~Various Energy Rebates and Incentives
  ~State Facilities Program Grant
  ~General Fund
  >Through annual savings obtained by energy conservation, generation, and avoided costs

Considerations Regarding Repayment Sources

- Rebates and Incentives
- State School Facility Program
- Debt service costs should be budgeted in the General Fund as a utility costs
- Energy Savings

Financing Alternatives

- Various potential sources of subsidized financing may help to reduce the District's additional contribution, including:
  ~Proposed State legislation on energy efficiency funding
  ~County Treasury loan
- At a 2.5% borrowing rate, combined with SFP grant funds estimated at $1.86 million, project could potentially break even
- Debt service can be structured to more closely match anticipated revenue following receipt of State grant

Funding from Proposed Legislation

- Allocation is being debated
- Draft expected late in the current fiscal year

County Treasury

- May be able to finance through the County Treasury
- Negotiate loan with County Treasurer:

This was information item only

7.3 ~~Action~~ Information/ Discussion **UPDATE ON JOHNSON CONTROLS, INC. PROJECT DEVELOPMENT AND OPTIONS FOR BOARD OF TRUSTEES – Steer** *(12-13 G & O Component I, II, III, IV, V)*

• During the Board of Trustees meeting on December 18, 2012, we heard an update on the project development from Johnson Controls, Inc. (JCI). Following the Financial Review that is being provided by Capital Public Finance Group, staff would like to put forth options surrounding the proposed project(s).

Heather Steer introduced Jeff Small from Capital Public Financing Group to review the different financial options on the HVAC issues:

- Option #1 – would be to do nothing
- Option #2 – would be Carlin C. Coppin only
- Option #3 – would be the Full Project as Proposed
- Option #4 – Open up Process again for other Possible Agencies

Board comments:
Mr. Carras shared this is not an action item, but going further into debt is totally something I'm against it, we're already in debt. The idea of impacting the general fund $1 dollar. When action is taken on this, I cannot support it.
Mr. Haley felt there are no good answers. Glad for the review, but can't see adding any more money to our problem, however we can't just shut Carlin C. Coppin down.
Mr. Long is more interested in the overall project, interested in the financing through the county on the 2.5%.
Mr. Armitage feels optimistic about the energy savings, but open minded
Mrs. Wyatt would also like to be open minded, just don't know if things will change.
Mr. Leaman reported the county would like to make sure the district is rock solid before any other loans. The district is looking at shaving the money, and getting the borrowing money down. We know Coppin needs to be fixed. Mr. Leaman will work on structuring and bring back more information to the board.

7.4 Action **APPROVE RESOLUTION 12/13.16 DECLARING PROJECT SAVINGS AND IDENTIFYING HIGH PRIORITY CAPITAL OUTLAY PROJECTS - Steer** *(12-13 G & O Component I, II, III, IV, V)*

•After the completion of projects at Lincoln High School (Modernization and New Construction) and construction of Special Education facility at Foskett Ranch Elementary, there was a significant amount of project savings remaining in Fund 35 from the State of California. Under Chapter 12.5, Part 10, Division 1 Section 17070.63, of the Education Code and School Facility Program Regulation Section 1859.103, the District is allowed to retain these funds and use them towards other "High Priority Capital Outlay Projects". While code does not specify what constitutes a High

5.1.7

Priority Capital Outlay Project, it does mandate that the funds be used according to the type of funding we received.

Heather Steer talked about Financing Alternatives, regarding Capital Outlay projects, and the two pots of money. The purpose of the Resolution is to cover the district, and show how the funds were used. Listing the following three (3) priority projects:

- **Site Inspections and Purchase Agreement for extension of Twelve Bridges High School property**
- **Master Plan of Carlin C. Coppin, Creekside Oaks and Sheridan Elementary Schools to accommodate future growth**
- **Modernization and Replacement of heating ventilation and cooling system at Carlin C. Coppin Elementary School**

Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 5-0 roll call vote to approve Resolution No. 12/13.16 approving the support of the use of savings on other high priority Capital Outlay projects. Roll call: Carras, Armitage, Haley, Long Wyatt

Virgina Cosh questioned if the district had looked at the Master Plan list?

7.5 Action **SCHOOL ACCOUNTABILITY REPORT CARDS (SARCs) - Boyle**
(12-13 G & O Component I, II, III, IV, V)

•In November 1988, California voters passed Proposition 98, also known as The Classroom Instructional Improvement and Accountability Act. This ballot initiative was to provide California's public schools with a stable source of funding. In return, all public schools in California are required annually to prepare School Accountability Report Cards (SARC) and disseminate them to the public via websites.

Mary Boyle reported on the SARCS being presented, and the purpose for approval, they are posted on the website. Motion by Mr. Damian, seconded by Mr. Paul Long, and passed by a 5-0 vote.

7.6 Information **KINDERGARTEN REGISTRATION FOR 2013/14 - Boyle** *(12-13 G & O Component I, II, III, IV, V)*

•Kindergarten registration is around the corner! The kindergarten registration process begins in early March. We expect to have a slight increase in numbers of children registering for 2013/14 Kindergarten and Transitional Kindergarten (TK). The effect of the implementation of new age of enrollment requirements for kindergarten in the current year yielded a net decrease in kindergarten students, even with the implementation of one TK class. As parents become more familiar with the TK program and because of the matriculating class of current TK students into Kindergarten, we expect the net effect to be an increase of approximately 27 students at the TK/K level.

Mary Boyle reported on the Kindergarten registration process, and handed out brochures for TK and Preschool. If another TK is needed, we will be looking at COES, along with the current one at TBE, and more will be add if needed. This is information to keep you update on the process.

7.7 Information **PRESCHOOL PROGRAMS - Boyle** *(12-13 G & O Component I, II, III, IV, V)*

•Two years ago, we took back our State Preschool-funded programs with the belief that articulation with kindergarten and inclusion of district special needs preschools students could be maximized. The results have been extremely positive!

Mary Boyle introduced the preschool staff, along with Tammy Forrest, Special Education Director, Kris Knutson, Preschool Director, Mayela Martinez, school Physiologist. Kris reviewed the following:

- Purpose of Preschool Programs
- History of WPUSD Preschool Programs
- Preschool Programs – General Education
- Preschool Programs – Special Education
- Preschool Programs - Inclusion
- Collaboration between PreK & Kindergarten/TK for transition to Kindergarten
- Collaboration between Gen Ed PreK & Special Ed PreK
- Preschool Programs - Future
- Currently we have four (4) sites, 265 students
- Income based programs

Mayela reviewed the Early Childhood Special Education Programs, she reviewed the following

- Phonology Group
- PPPIP Services
- Special Day Class (SDC) Non-Categorical
- Special Day Class (SDC) Autism Spectrum Disorders (ASD)
- Early Childhood Assessment Team (ECAT)

7.8 Information **2013-14 BUDGET UPDATE/BUDGET REDUCTIONS UPDATE – Leaman/Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

•The district is currently deficit spending and faced with budget reductions. The Board has directed staff to achieve a balanced budget by the 2013-14 budget year.

Audrey Kilpatrick gave a brief budget update, and reported the county recommended the district go with 1.65% COLA adjusted fund balance, will be bringing back a recommendation at the next board meeting. We could have less of a reduction amount.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School

- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mr. Long shared it was a good board meeting
Mr. Carras a lot of contemplating to do
Mr. Armitage long board meeting
Mrs. Wyatt reported the Tech Expo was awesome

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢ **February 19, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 9:45 p.m.

Kris Wyatt, Board President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 19, 2013, 7:00 P.M.
LINCOLN HIGH SCHOOL – PERFORMING ARTS THEATER
790 J Street, Lincoln, CA 95648

MINUTES

2012-2013 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Present
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member

Members Absent
Paul Long, Member

Others Present
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Director of Human Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Planner
Bob Lyons, Director of Technology
Carol Percy, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – Lincoln High School Performing Arts Theater

6:05 P.M.

2. **CLOSED SESSION** – Lincoln High School - Office Conference Room

   2.1 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

   2.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

5.1.11

2.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Purchase price, and payment terms for additional property adjacent to the Twelve Bridges Library, negotiated between representatives of Western Placer Unified School District and Sierra Community College District.

No action taken

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
Case No. SCV0032309, Western Placer Unified School District vs. City of Lincoln

No action taken

3.3 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Director of Human Services Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.4 PERSONNEL
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE

4. CONSENT AGENDA
4.1 Classified Personnel Report
4.2 Certificated Personnel Report
4.3 Approval of Low Bidder for District Ethernet Service.
4.4 Approval of Low Bidder for District Voice Over Internet Protocol (VoIP) Service.
4.5 Approval of Low Bidder for District Cellular Services
4.6 Approval of Low Bidder for a District Learning management System (LMS)
4.7 Approval of Low Bidder for District Long Distance Service.
4.8 Approval of Low Bidder for District Local Voice Service
4.9 Ratification of Professional Services Authorization with LPA, Inc. for Architectural Work on Conceptual Site Layout for Twelve Bridges High School

5.1.12

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 roll call vote to approve consent agenda as presented. ***Roll call vote: Haley, Carras, Armitage, Wyatt***

5. COMMUNICATION FROM THE PUBLIC

No communication from the public

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya was not present
6.2 Western Placer Teacher's Association – Mike Agrippino had no report
6.3 Western Placer Classified Employee Association – Mike Kimbrough had no report
6.4 Superintendent - Scott Leaman had no report

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Action **APPROVE SITE MASTER PLANS FOR CREEKSIDE OAKS ELEMENTARY AND CARLIN C. COPPIN ELEMENTARY SCHOOLS AND ADDENDUM TO FACILITIES MASTER PLAN – Steer** *(12-13 G & O Component I, II, III, IV, V)*

Through August and September of 2012, staff presented to the Board of Trustees a series of discussions surrounding Development Funding and future growth within Western Placer Unified. One of the Board directions to staff at that time was to begin the process of master planning sites that had room for growth to be able to accommodate a significant amount of future portables. Of the three sites identified that had room for growth, two were selected by the Board to be the first to have general site master plans created. These were Creekside Oaks Elementary School and Carlin C Coppin Elementary School. After working with one of our District architects, Rainforth Grau, and meeting with site principals; staff would like to present for your consideration two site master plans that can be followed in the future as we begin to expand these two sites. Should the Board agree with the concepts included in these plans, staff will also request that the action include a motion to add these site plans to our current adopted District Facilities Master Plan as well.

Heather Steer reported the board requested to see plans for current sites to house future growth, she introduced Tim Dewitt from Rainforth Grau, to present plans that were developed through facilities department and staff on site. He presented a power point showing the improvements being considered for Carlin C. Coppin were as follows:

~ Facility Improvement Goals – Carlin C. Coppin

- Clustered grade levels
- Maximize hard courts
- Increase parking and improve traffic flow
- Expand student drop off
- Additional teacher work rooms
- Separate Kindergarten drop off
- New bus loop

5.1.13

This is through Phase I, Phase II and Phase III

Improvements for Creekside Oaks were as follows:

~Facility Improvement Goals – Creekside Oakes

- Clustered grade levels
- Maximize hard courts
- Increase parking and improve traffic flow
- Expand student drop off area
- New Multipurpose building
- Additional teacher work rooms
- Separate Kindergarten drop off area

These improvements were also through Phase I, Phase II and Phase III.

Each of the Facility improvements have three phases that could be proposed only if needed. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 4-0 vote to approve site Master Plans for Carlin C. Coppin and Creekside Oaks and approve addendum to the Facilities Master Plan.

7.2 Information **SELECTION OF LEASE-LEASE BACK CONTRACTOR FOR WATER DAMAGE REPAIR AT TWELVE BRIDGES MIDDLE SCHOOL – Steer** *(12-13 G & O Component I, II, III, IV, V)*

In November 2012 there was vandalism at Twelve Bridges Middle School which caused significant water damage to the multi-purpose room. In light of the significant repairs, and the cost of the reconstruction, this precludes itself from being just a general repair and will require full reconstruction as well as Division of State Architect approvals and upgrades. As such, staff obtained approval from our insurance representatives to process this as a Lease –Lease Back construction project in which the contract is selected from a pool of qualified applicants via submittals of company histories and experiences. This will then allow the District and the insurance company (currently York, but will transfer to Traveler's shortly), to work with the insurance company and the contractor to formulate a Guaranteed Maximum Price for the work that will be preapproved by our claims representatives.

Heather Steer reported on updated progress of the repairs of the damages at Twelve Bridges Middle School. York Insurance will cover for the first 100 thousand, and Travelers Insurance will assume the remainder when they take over the coverage.

7.3 Action **2013-14 BUDGET REDUCTIONS – Leaman/Kilpatrick** *(12-13 G & O Component I, II, III, IV, V)*

•The district is currently deficit spending and faced with budget reductions. The Board has directed staff to achieve a balanced budget by the 2013-14 budget year. Budget reductions have been implemented for the past two fiscal years totaling nearly $10.75 million. Some of the reductions have been one-year reductions and others have been ongoing. We have implemented furlough days,

5.1.14

benefit reductions, an early retirement incentive and various operating reductions. These reductions have been felt throughout the district. However, we find ourselves faced with another $2.6 to 3 million in reductions for the upcoming year. While a balanced budget is a laudable goal, the Superintendent will recommend a budget with adequate minimal reserves for a positive certification. We have targeted approximately $2.6 million in necessary budget reductions for 2013-14.

Audrey Kilpatrick reviewed the current recommendations; these items do not require negotiations, and will continue to work towards obtaining the remaining funds needed to maintain the positive certification of the County Office. These deductions would only cover half, the other half requires negotiations. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 4-0 vote to approve the 213-2014 budget reduction recommendations presented.

7.4 Action **REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Davis** *(12-13 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District are both proposing negotiations since the current Collective Bargaining Agreement ends on June 30, 2013. Both Parties proposals are presented in this agenda item, (see attached) in order to allow the members of the pubic to become informed and have an opportunity to express themselves regarding the proposals.

Ryan reported on the reopening of the negotiations regarding the Collective Bargaining Agreement with CSEA. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 4-0 vote to approve reopener for negotiations regarding the Collective Bargaining Agreement between WPUSD and CSEA Chapter #741.

7.5 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(12-13 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 5111 Admission

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 4-0 vote to approve revised policies as presented.

7.6 Action **CSBA DELEGATE ASSEMBLY ELECTION– Leaman** *(12-13 G & O Component I, II, III, IV, V)*

5.1.15

•CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2013.

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 4-0 vote to submit votes for Trish Gerving of Nevada City S.D. and Paige K. Stauss of Roseville City S.D. for CSBA Delegate Assembly Election.

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Relationship with Sierra Community College
- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Armitage had no comments
Mr. Carras asked when the proposal from Johnson Controls would be coming back for board approval?
Mr. Haley congratulated Heather Steer for doing a good job with Facilities. First playoff game is Wednesday, and LHS is ranked 5th.
Mrs. Wyatt Umpqua Bank and Rotary started a "Learn to Earn" at Carlin C. Coppin. Attended Freshman Orientation last week, and it was packed.

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 5, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School
- **March 19, 2013** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 8:00 p.m.

_____
Kris Wyatt, Board President

_____
Damian Armitage, Clerk

_____
Scott Leaman, Superintendent

5.1.16

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

5.1.17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the February 5, 2013 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 02/22/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85296074	02/22/2013	AT&T	01-5560	3,671.49	
			13-5560	306.65	
			21-5560	75.48	4,053.62
85296075	02/22/2013	PACIFIC GAS & ELECTRIC CO	01-5510		6,707.64
85296076	02/22/2013	WAVE DIVISION HOLDINGS	01-5560		6,850.00
85296077	02/22/2013	Lauren M. Quinn	01-4300	119.01	
			01-5200	184.76	303.77
85296078	02/22/2013	"DANIELSEN COMPANY, THE"	13-4380	42.47	
			13-4710	1,482.23	
			Unpaid Sales Tax	2.97-	1,521.73
85296079	02/22/2013	CROWN DISTRIBUTING INC.	13-4710		81.29
85296080	02/22/2013	ED JONES FOOD SERVICE	13-4710		4,424.13
85296081	02/22/2013	OLD TOWN PIZZA	13-4710		2,084.75
85296082	02/22/2013	PROPACIFIC FRESH	13-4710		1,359.75
85296083	02/22/2013	R & M REFRIGERATION	13-5600		156.25
85296084	02/22/2013	SARA LEE	13-4710		259.80
85296085	02/22/2013	SYSCO SACRAMENTO	13-4380	242.91	
			13-4710	818.08	1,060.99
85296086	02/22/2013	VENDMART OF SACRAMENTO	13-4710		1,052.69
85296087	02/22/2013	Nicole R. Bartlett	01-4300		68.38
85296088	02/22/2013	Michael C. Arbaugh	01-4300		30.06
85296089	02/22/2013	Jennifer A. Clark	01-4300		35.47
85296090	02/22/2013	Jeffrey T. Dardis	13-4300	118.96	
			13-5200	245.21	364.17
85296091	02/22/2013	Karen A. Roberts	01-4300		170.75
85296092	02/22/2013	"COLLEGE BOARD THE"	01-5200		205.00
85296093	02/22/2013	AIRGAS	01-4300		67.85
85296094	02/22/2013	ASCA AMERICAN SCHOOL COUNSELOR	01-5300		129.00
85296095	02/22/2013	AUBURN HARDWOODS	01-4300		618.82
85296096	02/22/2013	CARROT-TOP INDUSTRIES	01-4300	172.59	
			Unpaid Sales Tax	11.13-	161.46
85296097	02/22/2013	DE LAGE LANDEN	01-5600		466.17
85296098	02/22/2013	DIMANGO SALES.COM	01-4300		34.93
85296099	02/22/2013	EASTBAY / FOOTLOCKER.COM	01-4300		465.24
85296100	02/22/2013	FLINN SCIENTIFIC INC	01-4300		1,128.17
85296101	02/22/2013	FOLLETT EDUCATIONAL SERVICES	01-4300		401.52
85296102	02/22/2013	GOPHER SPORT	01-4300	308.14	
			Unpaid Sales Tax	18.56-	289.58
85296103	02/22/2013	GRAINGER .	01-4300		587.38
85296104	02/22/2013	LAKESHORE LEARNING MATERIALS	01-4300		21.48
85296105	02/22/2013	LIFETOUCH NSS ACCOUNTS RECEIVABLE	01-4300		1,361.25
85296106	02/22/2013	MJB WELDING SUPPLY, INC.	01-4300		140.92
85296107	02/22/2013	MONTY MULLER DBA MULLER SPORTS	01-5800		180.00
85296108	02/22/2013	NASCO MODESTO	01-4300		137.17
85296109	02/22/2013	NORTHERN ENERGY	01-4300		305.12
85296110	02/22/2013	PASCO SCIENTIFIC	01-4300		390.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/22/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85296111	02/22/2013	PCOE	01-5200		290.00
85296112	02/22/2013	PLACER FARM SUPPLY	01-4300		362.12
85296113	02/22/2013	POSTMASTER / GEMS	01-4300		506.00
85296114	02/22/2013	PURCHASE POWER	01-4300		1,087.07
85296115	02/22/2013	RAY MORGAN CO. / CHICO	01-4300		481.80
85296116	02/22/2013	RIEBES AUTO PARTS	01-4300		149.39
85296117	02/22/2013	SCHOLASTIC BOOKS	01-4100		1,190.66
85296118	02/22/2013	SIERRA HAY & FEED	01-4300		89.27
85296119	02/22/2013	SIERRA SAFETY COMPANY INC	01-4300		173.08
85296120	02/22/2013	SPORT CHALET	01-4300		1,769.33
85296121	02/22/2013	WILLIAM A. SIDNEY DBA - SAC TOWN BEBOPS	01-5600		468.50
85296122	02/22/2013	Leah M. Contaxis	01-5200		99.69
85296123	02/22/2013	Rosemary Knutson	01-4300		146.05
85296124	02/22/2013	Gregg Law	01-5200		29.42
85296125	02/22/2013	Curtis D. Stizzo	01-4300		42.99
85296126	02/22/2013	BANK OF AMERICA #3819	01-5200		303.46
85296127	02/22/2013	C & S TELECOMMUNICATIONS INC	01-4300		381.25
85296128	02/22/2013	CA ASSOCIATION FOR THE GIFTED	01-5200		540.00
85296129	02/22/2013	FAR WEST RENTS & READY MIX	01-5600		136.13
85296130	02/22/2013	HORIZON	01-4300		13.85
85296131	02/22/2013	JABBERGYM INC.	01-5800		3,087.50
85296132	02/22/2013	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		874.00
85296133	02/22/2013	LAGUNA PHYSICAL THERAPY & HAND REHABILITATION	01-5800		313.50
85296134	02/22/2013	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		6,815.00
85296135	02/22/2013	MAYER-JOHNSON LLC	01-4300	428.92	
			Unpaid Sales Tax	29.92-	399.00
85296136	02/22/2013	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,408.00
85296137	02/22/2013	MELINDA TAINTON-BRECHTEL DBA: TEENY TOTS THERAPY	01-5800		5,937.50
85296138	02/22/2013	PEARSON - PSYCHOLOGICAL CORP.	01-4300		252.54
85296139	02/22/2013	PLACER LEARNING CENTER	01-5800		28,336.85
85296140	02/22/2013	PURCHASE POWER	01-4300		4,040.00
85296141	02/22/2013	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		127.93
85296142	02/22/2013	RIEBES AUTO PARTS	01-4365		2,233.70
85296143	02/22/2013	SAC VAL JANITORIAL SALES	01-4300		79.25
85296144	02/22/2013	SCHOOL SERVICES OF CA INC	01-5200		875.00
85296145	02/22/2013	SIERRA OFFICE SUPPLIES &	01-4300		57.86
85296146	02/22/2013	WESTERN PLACER WASTE	01-5540		68.76
		Total Number of Checks	**73**		**100,842.93**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/22/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	63	88,154.86
13	Cafeteria Fund	11	12,675.17
21	Building Fund #1	1	75.48
	Total Number of Checks	73	100,905.51
	Less Unpaid Sales Tax Liability		62.58-
	Net (Check Amount)		**100,842.93**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/15/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85294823	02/15/2013	PACIFIC GAS & ELECTRIC CO	01-5510		4,890.52
85294824	02/15/2013	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85294825	02/15/2013	SPURR	01-5530		23,216.90
85294826	02/15/2013	"DANIELSEN COMPANY, THE"	13-4380	225.28	
			13-4710	2,967.07	3,192.35
85294827	02/15/2013	CROWN DISTRIBUTING INC.	13-4710		656.72
85294828	02/15/2013	D & P CREAMERY	13-4710		10,597.81
85294829	02/15/2013	ED JONES FOOD SERVICE	13-4710		4,660.73
85294830	02/15/2013	MISSION UNIFORM SERVICE INC	13-4300		662.84
85294831	02/15/2013	OLD TOWN PIZZA	13-4710		2,937.25
85294832	02/15/2013	PROPACIFIC FRESH	13-4710		1,234.50
85294833	02/15/2013	SARA LEE	13-4710		377.31
85294834	02/15/2013	STAFFORD MEAT COMPANY	13-4710		192.00
85294835	02/15/2013	SYSCO SACRAMENTO	13-4380	226.62	
			13-4710	495.93	722.55
85294836	02/15/2013	LOUISE JOHNSTON	13-4710		77.60
85294837	02/15/2013	LOUISE JOHNSTON	01-8675		105.89
85294838	02/15/2013	Cristin T. Herrera	01-4300		84.51
85294839	02/15/2013	Anita E. Moya Del Pino	01-5200		259.80
85294840	02/15/2013	Karen A. Roberts	01-4300		30.07
85294841	02/15/2013	BALFOUR	01-4300		984.00
85294842	02/15/2013	BARNES & NOBLE BOOKSTORES	01-4300		45.15
85294843	02/15/2013	BURKETT'S OFFICE	01-4300		122.10
85294844	02/15/2013	CDW GOVERNMENT INC	01-4300		2,139.25
85294845	02/15/2013	CONSTRUCTIVE PLAYTHINGS	11-4300	827.56	
			Unpaid Sales Tax	57.73-	769.83
85294846	02/15/2013	DEMCO MEDIA	01-4300		389.08
85294847	02/15/2013	EDUCATIONAL INNOVATIONS INC	01-4300		152.78
85294848	02/15/2013	FOLLETT LIBRARY RESOURCES	01-4300		1,510.98
85294849	02/15/2013	LAKESHORE LEARNING MATERIALS	01-4300	88.35	
			11-4300	386.73	475.08
85294850	02/15/2013	OFFICE DEPOT	01-4300	26.11	
			11-4300	207.70	233.81
85294851	02/15/2013	POSTMASTER / SHERIDAN	01-4300		184.00
85294852	02/15/2013	POSTMASTER / TBMS	01-4300		1,150.00
85294853	02/15/2013	RAY MORGAN CO. / CHICO	01-4300	1,387.25	
			01-5600	203.13	
			01-5800	741.68	2,332.06
85294854	02/15/2013	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85294855	02/15/2013	RENAISSANCE LEARNING INC.	01-4300		44.19
85294856	02/15/2013	SCHOOL NURSE SUPPLY INC.	01-4300		145.63
85294857	02/15/2013	SIERRA OFFICE SUPPLIES &	01-4300		128.84
85294858	02/15/2013	SURVEILLANCE SYSTEM INT	01-5600		950.00
85294859	02/15/2013	TROXELL COMMUNICATIONS	01-4300	144.05	
			01-4400	664.35	808.40

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Checks Dated 02/15/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85294860	02/15/2013	ULINE	01-4300		144.10
85294861	02/15/2013	WESTERN BLUE AN NWN COMPANY	01-4300		122.55
85294862	02/15/2013	Mary V. Boyle	01-5200		311.80
85294863	02/15/2013	Colleen F. Gonzales	01-5200		318.80
85294864	02/15/2013	Amy L. Pettersen	01-5200		236.17
85294865	02/15/2013	Melissa A. Ramirez	01-5200		28.82
85294866	02/15/2013	Karen A. Roberts	01-5200		9.04
85294867	02/15/2013	Curtis D. Stizzo	01-5200		13.56
85294868	02/15/2013	A-Z BUS SALES INC	01-4365		456.64
85294869	02/15/2013	ALAN S BROOKS	40-5800		300.00
85294870	02/15/2013	AMERICAN TIME & SIGNAL CO.	01-4300	77.71	
			Unpaid Sales Tax	4.19	81.90
85294871	02/15/2013	AMERIPRIDE SERVICES INC	01-4300		3,418.75
85294872	02/15/2013	AVID CENTER - SI REGISTRATION	01-5200		2,000.00
85294873	02/15/2013	CALIFORNIA FINANCIAL SERVICES	01-5800		5,500.00
85294874	02/15/2013	CAMBIUM EDUCATION INC SOPRIS VOYAGER	01-4300		411.20
85294875	02/15/2013	CORE EDUCATION TECHNOLOGIES	01-4300	666.74	
			01-4400	1,753.47	2,420.21
85294876	02/15/2013	DIVERSE NETWORK ASSOCIATES	01-5800		739.92
85294877	02/15/2013	GEARY PACIFIC SUPPLY	01-4300		620.74
85294878	02/15/2013	GRAINGER .	01-4300		245.76
85294879	02/15/2013	GUTIERREZ LAW GROUP	01-5810		9,370.50
85294880	02/15/2013	KRONICK MOSKOVITZ TIEDEMANN	01-5810		2,369.86
85294881	02/15/2013	LINCOLN ACE HARDWARE/MAINT	01-4300		332.94
85294882	02/15/2013	LPA INC.	40-5800		5,174.04
85294883	02/15/2013	OREGON LAMINATIONS COMPANY	01-4300	47.17	
			Unpaid Sales Tax	2.87-	44.30
85294884	02/15/2013	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		3,051.71
85294885	02/15/2013	QUALITY SOUND SYSTEMS	40-5800		6,989.69
85294886	02/15/2013	RAINFORTH GRAU ARCHITECTS	21-5800	2,700.00	
			35-5800	10,639.89	13,339.89
85294887	02/15/2013	RAY MORGAN CO. / CHICO	01-5600		128.01
85294888	02/15/2013	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	931.02	
			01-7438	59.93	
			01-7439	383.07	1,374.02
85294889	02/15/2013	SAC VAL JANITORIAL SALES	01-4300		42.95
85294890	02/15/2013	SOLON FIRE CONTROL	01-5800		120.00
85294891	02/15/2013	STANLEY TAYLOR	01-5600		315.00
85294892	02/15/2013	STATE OF CALIFORNIA	01-5821		64.00
85294893	02/15/2013	SURVEILLANCE SYSTEM INT	40-5600		831.63
85294894	02/15/2013	TAG / AMS INC	01-5800		190.00
85294895	02/15/2013	ULINE	01-4300		124.17
85294896	02/15/2013	UNIVERSAL SPECIALTIES, INC.	01-4300		976.65

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/15/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
		Total Number of Checks	74		129,152.98

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	75,840.49
11	Adult Education Fund	3	1,421.99
13	Cafeteria Fund	11	25,311.66
21	Building Fund #1	1	2,700.00
35	Schools Facilities (Prop 1A)	1	10,639.89
40	Spec Res For Capital Outlay	4	13,295.36
	Total Number of Checks	74	129,209.39
	Less Unpaid Sales Tax Liability		56.41-
	Net (Check Amount)		**129,152.98**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/08/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85293625	02/08/2013	PACIFIC GAS & ELECTRIC CO	01-5510		1,629.34
85293626	02/08/2013	"DANIELSEN COMPANY, THE"	13-4380	118.18	
			13-4710	2,958.60	3,076.78
85293627	02/08/2013	CROWN DISTRIBUTING INC.	13-4380		839.12
85293628	02/08/2013	DISCOUNT SCHOOL SUPPLY	01-4300		245.61
85293629	02/08/2013	ED JONES FOOD SERVICE	13-4710		4,103.43
85293630	02/08/2013	HOME DEPOT	01-4300		127.14
85293631	02/08/2013	MILLERS CITRUS GROVE	13-4710		1,360.00
85293632	02/08/2013	OLD TOWN PIZZA	13-4710		3,084.50
85293633	02/08/2013	ORIENTAL TRADING COMPANY INC	01-4300	556.14	
			Unpaid Sales Tax	35.50-	520.64
85293634	02/08/2013	PROPACIFIC FRESH	13-4710		1,498.42
85293635	02/08/2013	SAFEWAY INC	01-4300		209.30
85293636	02/08/2013	SARA LEE	13-4710		429.88
85293637	02/08/2013	SCHOOL SPECIALTY INC	01-4300		422.29
85293638	02/08/2013	SYSCO SACRAMENTO	13-4380	438.21	
			13-4710	744.48	1,182.69
85293639	02/08/2013	Ryan C. Davis	01-4300		310.18
85293640	02/08/2013	Diane M. Metzelaar	01-4300		92.26
85293641	02/08/2013	Nancyann M. Rowell	01-5200		127.69
85293642	02/08/2013	Curtis D. Stizzo	01-5200		122.03
85293643	02/08/2013	ANAHEIM MARRIOTT	01-5200		1,937.88
85293644	02/08/2013	APPLE INC.	01-4300		487.93
85293645	02/08/2013	APPROVED SAFE & LOCK	01-4300		418.27
85293646	02/08/2013	BUS WEST - FRESNO	01-4365		621.44
85293647	02/08/2013	CA ASSOCIATION FOR THE GIFTED	01-5200	1,500.00	
			01-5300	570.00	2,070.00
85293648	02/08/2013	CAPITOL CLUTCH AND BRAKE INC	01-4365		11.02
85293649	02/08/2013	CROSS COUNTRY EDUCATION	01-5200		189.00
85293650	02/08/2013	FULL COMPASS SYSTEMS	01-4300	266.49	
			Unpaid Sales Tax	17.01-	249.48
85293651	02/08/2013	GRAINGER .	01-4300		60.04
85293652	02/08/2013	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		360.81
85293653	02/08/2013	HOUGHTON MIFFLIN COMPANY	01-4100		3,790.63
85293654	02/08/2013	INTEGRATED FIRE SYSTEMS INC	01-5600		1,552.50
85293655	02/08/2013	LRP PUBLICATIONS	01-4300		47.45
85293656	02/08/2013	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,175.00
85293657	02/08/2013	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		242.10
85293658	02/08/2013	PEARSON EDUCATION	01-4300		5,701.84
85293659	02/08/2013	PINNACLE TELECOMMUNICATIONS	01-5800		21,044.70
85293660	02/08/2013	RSD - REFRIGERATION SUPPLIES	01-4300		77.53
85293661	02/08/2013	SAC VAL JANITORIAL SALES	01-4300		649.84
85293662	02/08/2013	SIERRA OFFICE SUPPLIES &	01-4300		439.07
85293663	02/08/2013	SIG EMPLOYEE BENEFITS TRUST	76-9554		585,206.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/08/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85293664	02/08/2013	STANLEY TAYLOR	01-5800		315.00
85293665	02/08/2013	TARGET BANK	01-4300		64.52
85293666	02/08/2013	UNIVERSAL SPECIALTIES, INC.	01-4300		73.91
85293667	02/08/2013	WESTERN BLUE AN NWN COMPANY	01-4300		499.88
85293668	02/08/2013	WILCO SUPPLY	01-4300		454.02
85293669	02/08/2013	ZIEGELMANN'S REFRIGERATION	01-5600		1,561.30
85293670	02/08/2013	Shelly E. Adams	01-4300		119.63
85293671	02/08/2013	Jennifer Bowden	01-4300	55.20	
			40-4300	.75	55.95
85293672	02/08/2013	Rosa E. Castro	12-4300		10.42
85293673	02/08/2013	Margaret M. Hamrick	01-4300		70.62
85293674	02/08/2013	Cristin T. Herrera	01-4300		74.49
85293675	02/08/2013	Lisa A. Kaufman	01-4300		79.67
85293676	02/08/2013	Norma P. Lazaro	01-4300		131.78
85293677	02/08/2013	Cheryl A. Metheny	01-4300		84.68
85293678	02/08/2013	Philip W. Otte	01-5200		25.00
85293679	02/08/2013	Lauretta L. Shelton	01-4300		35.00
85293680	02/08/2013	CA ODYSSEY OF THE MIND INC	01-5800		65.00
85293681	02/08/2013	CALTRONICS BUSINESS SYSTEMS	01-4300		198.71
85293682	02/08/2013	DEMCO MEDIA	01-4300		292.94
85293683	02/08/2013	EDMENTUM INC.	01-5800		2,808.00
85293684	02/08/2013	ENJOY THE CITY NORTH INC	01-5800		864.00
85293685	02/08/2013	FOLLETT LIBRARY RESOURCES	01-4300		503.10
85293686	02/08/2013	FRY'S ELECTRONICS	01-4300		247.24
85293687	02/08/2013	HAWKINS OFFICIATING SERVICE	01-5800		140.00
85293688	02/08/2013	INLAND BUSINESS SYSTEMS	01-4300		390.23
85293689	02/08/2013	J.W. PEPPER & SON INC	01-4300		182.93
85293690	02/08/2013	LAKESHORE LEARNING MATERIALS	11-4300		67.32
85293691	02/08/2013	OFFICE DEPOT	01-4300		101.81
85293692	02/08/2013	STAPLES ADVANTAGE	01-4300		1,763.03
85293693	02/08/2013	SURVEILLANCE SYSTEM INT	01-4400	3,711.43	
			01-5800	230.00	3,941.43
85293694	02/08/2013	ULINE	01-4300		904.19
85293695	02/08/2013	US BANK BUSINESS EQUIPMENT	01-5600		492.00
85293696	02/08/2013	WESTERN BLUE AN NWN COMPANY	01-4300		290.25
85293697	02/08/2013	MELINDA TAINTON-BRECHTEL DBA: TEENY TOTS THERAPY	01-5800		5,320.00
		Total Number of Checks	**73**		**668,942.48**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	62	68,135.08
11	Adult Education Fund	1	67.32
12	Child Development Fund	1	10.42
13	Cafeteria Fund	8	15,574.82
40	Spec Res For Capital Outlay	1	.75

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/08/2013

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
76	Payroll Fund	1	585,206.60
	Total Number of Checks	73	668,994.99
	Less Unpaid Sales Tax Liability		52.51-
	Net (Check Amount)		**668,942.48**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director, Human Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

March 5, 2013

CLASSIFIED/MANAGEMENT

RESIGNATIONS

1. **Name:** Ashley Hern
   Position: Grant Funded Instructional Aide
   Site: Sheridan
   Hours: 3.5 Hours/5 days a week
   Effective: 3/8/13

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

March 5, 2013

CERTIFICATED/MANAGEMENT

REQUEST FOR MATERNITY/CHILD REARING LEAVE:

1.

Name:	**Shannon Sordahl**
Position:	**1st/2nd Grade Teacher**
FTE:	**1.0**
Effective Date:	**April 1, 2013**
Site:	**Foskett Ranch Elementary**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Certification of Corrective Action,
Audit Findings and Recommendations

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 5, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

In accordance with Assembly Bill 3627, county Superintendents must review audit exceptions related to internal control, to determine whether the exceptions have been corrected or an acceptable correction plan has been developed. One internal control findings was noted regarding District's vacation accrual at June 30, 2012. In particular employees were exceeding the maximum annual vacation accrual at year end. The Certification of Corrective Action for these findings is attached.

RECOMMENDATION:

Staff recommends the Board approve the attached "Audit Finding Corrective Action Plan Request" and "Certification of Corrective Action."

PCOE
GOLD IN EDUCATION

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

2011-12 AUDIT FINDING
CORRECTIVE ACTION PLAN REQUEST

DISTRICT: Western Placer Unified School District

FINDING CATEGORY: Internal Controls – Vacation Accrual

AUDITOR CLASS: 30000 FINDING NUMBER: 2012-01 PAGE(S): 70

Describe below the specific corrective action used in resolving the audit finding:
Specifically address each individual item within the finding. Be certain that your responses are clear and concise. Due to the ongoing nature of this finding, please clarify/expand on procedures to be followed to address and eliminate this issue.

Effective July 1, 2012, the district implemented new procedures to prevent employees from exceeding the maximum vacation accrual at year end.

Effective July 1, 2012 leave will be monitored on a semi-annual basis. Vacation balances will be reported to all employees who show vacation accrual hours in excess of one year's vacation accrual. Procedures have been implemented for those individuals to report their intended vacation use for the balance of the fiscal year. Any employee not scheduling sufficient vacation to maintain an accrual of no more than one year's leave will be directed to take vacation during the last six months of that fiscal year to ensure that each employee does not exceed the accrual limit.

Also, a District board policy will be developed and board approved outlining the policy and regulations related to vacation accrual and carryover limitations.

PCOE
GOLD IN EDUCATION

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 ♦ Fax (530) 886-5841 ♦ www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

CERTIFICATION OF CORRECTIVE ACTION AUDIT FINDINGS AND RECOMMENDATIONS 2011-12

District Name: Western Placer Unified School District
Placer County, California

☒ Certification of Corrective Action is hereby filed by the governing board of the school district.

Signature of Clerk/Secretary of the Governing Board — March 5, 2013 — Date of Meeting

☒ Certification of Corrective Action

The Superintendent certified that all corrective action(s) specified in the attached page(s) have been reviewed by the district's Governing Board and assures that corrective procedures have been implemented and will be used in the ensuing years.

Signature of District Superintendent — March 5, 2013 — Date

FOR ADDITIONAL INFORMATION

District Contact Person: Audrey Kilpatrick Phone: 916-645-6350

Submit the **original signed copy** of the Certification of Corrective Action, together with each Audit Finding Corrective Action Plan and corresponding documentation to:

Placer County Office of Education
Teresa Stelzer, Program Manager
Business Services
360 Nevada Street
Auburn, CA 95603

Your response must be submitted by **March 15, 2013.**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline
Stipulated Expulsion Student #12-13-Q

AGENDA ITEM AREA:
Consent Session

REQUESTED BY:
Michael Doherty
District Hearing Officer

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 05, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Student #12-13-Q

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Contract with Lifechangers Int'l

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent Business & Operations
On behalf of Lincoln High School

ENCLOSURES:

Yes

DEPARTMENT:

Lincoln High School

FINANCIAL INPUT/SOURCE:

Donations, Safety, Medi-cal Billing

MEETING DATE:

March 5, 2013

ROLL CALL REQUIRED:

No

BACKGROUND:

Lincoln High School is partnering with Lifechangers Int'l to provide a character education program. The program consists of three phases, with the overall goal of helping to infuse hope, reduce bullying, stabilize mental health, and enhance social skills at Lincoln High School, as well as reducing moroseness or depression by increasing the spirit of hopefulness throughout the Lincoln High School Campus.

The model suggested by Lifechangers Int'l is a coordinated and collaborative, three-pronged,eighteen-month strategy to approach the issue from a variety of levels. Utilizing Malcolm Gladwell's "Tipping Point" concepts as well as others, the strategy, which is California-centric and customizable for each group they will be addressing (coaches, student athletes, teachers, staff, student body, and parents).

RECOMMENDATION:

Staff recommends the Board approve the contract with Lifechangers Int'l.

BRACE YOURSELF FOR
KEVIN BRACY

Your GREATNESS Coach™

"Be the GREATEST at what YOU do"

This contract is between Kevin Bracy of LifeChangers Intl., Jason Harper and Lincoln High School. Payment will be made to LifeChangers Intl. LifeChangers Intl. (hereinafter referred to as "contractor") and Lincoln High School (hereinafter after referred to as "contractee") do hereby enter into contract under the following terms and conditions:

1. Contractor hereby agrees to furnish the three phases of the LHS Character Education Program as explained in the one page attached and proposal furnished to Jay Berns.

2. Additional presentations requested of contractors outside the terms of this agreement are subject to additional fees.

3. In consideration of the services described above, contractee agrees to pay to contractor $30,000.00. Payments will be made in three installments as set forth in the invoice.

4. Contractor hereby agrees that the responsibility for payment of taxes from the funds received under this agreement shall be said contractor's obligation identified under EIN 71-1004237.

5. Audio or videotaping of the contractor's program is not permitted in any means whatsoever by contractee or any audience member, unless with the expressed written consent of the speaker.

6. Once the program is successfully completed contractee agrees to furnish testimonial letters from school staff on LHS letterhead.

7. Kevin Bracy of LifeChangers Intl. and Jason Harper agree to work with LHS implementing the Character Education Program from January, 2013 through June, 2014.

Contractor/Speaker	Contractee
_____	_____
Kevin Bracy	Type or Print Name
_____	_____
Date	Type or Print Title
By signing this agreement I acknowledge that I am permitted to authorize this agreement on behalf of this organization.	_____
	Signature and Date

Please fax one copy to 480-247-4591 and mail one copy to:
LifeChangers Intl. - 9630 Bruceville Road, Suite 106-240 - Elk Grove, CA. 95757.

5.7.1

BRACE YOURSELF FOR KEVIN BRACY

Your GREATNESS Coach™

"Be the GREATEST at what YOU do"

Phase 1:
(January to June)

Key Approach: create trust at both levels: students, faculty, community...starting on Lincoln HS campus.

Methodology: On Campus Assembly, faculty in service, campus culture assessments, end process goal reveal for:

*Competition thru athletics
*Creativity thru arts
*Consistency thru academics

Phase 2:
(August thru Jan)

Key Approach: create learning environments for staff and students that reinforce goals and expectations to achieve Greatness - Best Effort. Best Version of myself. Best Talent. Become the Best at what you do Best.

Methodology: using feedback groups, targeted influencers and implemented curriculum, build a solid foundation that breathes increased goal achievement through:

Target Ten Traits: 10 re-occurring character traits that shape the culture and shift upward, any downward or flat line growth.

Core 4: By molding the campus to have an increased empathy, awareness and understanding through compassion towards others. Lincoln's measurables are constantly assessed by these 4 Questions...

As a student and as a teacher:
1. Do I enact justice?
2. Do I practice compassion?
3. Do I practice inclusion?
4. Are my attitudes and actions creating a better world for Lincoln and beyond?

Phase 3:
(Jan thru June)

Key Approach: Communicate and celebrate every win, big or small. When a goal is reached, bullhorn it! When a life is transformed, billboard it.

Methodology: The third and final phase is critical to create ongoing momentum. Using social media, print, community forums, and viral opportunities, reward those who are a positive voice about "all things GREAT at Lincoln".

See revised proposal for detailed information on each phase.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Shared Opportunity for Aircraft Recreation (SOAR)

AGENDA ITEM AREA:
Discussion

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Superintendent

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board is being asked to discuss the possibility of using the SOAR program at Glen Edwards Middle School. The program includes students receiving a ride in a private airplane as an incentive. Details are attached and additional information will be shared with the Board.

RECOMMENDATION:

Discuss the SOAR program.

To Whom it May Concern:

For a one year period from 1993 to 1994, El Dorado County Board of Education adopted a program called SOAR, which was an aviation-based tool (activity) designed to assist at-risk youths. The program was promoted through the office of the Superintendent of Education(Schools) for the County of El Dorado, who was concerned over the kids who were following a non-productive direction. The belief was that they could be turned around through the simple process of capturing a dream and with direction, begin to formulate a goal. The program lasted in El Dorado County for only one year but received support from the general aviation community that numbered approximately twenty-five pilots. During that one year period, some eighty-five children were placed in the cockpit of a general aviation aircraft for anywhere from one to three flights. Thereafter, there was a change of (school administration and with that, (a decision no to continue the program) came the demise of the SOAR program.

The results were positive, albeit anecdotal. What was discovered through the life of the program was that at-risk youth are essentially ignorant with regard to general aviation flying. As they were exposed to plane and pilot on a one-to-one basis, they became engrossed in the subject and developed an interest in the applied sciences of physics, chemistry and mathematics, albeit (almost) without realizing it. At the conclusion of the SOAR program, the Superintendent of Education arranged for some forty or so of the SOAR participants to visit the Sacramento Tracon and learn about the employment possibilities being offered in the Air Traffic Control Center. The enthusiasm of the student participants was palpable and we can document a few instances where kids made an immediate change in direction, making application for further education wherein their completion of the present school curriculum was in doubt prior to their entering the SOAR program.

SOAR was different than the various programs open to youth through other aviation avenues. Whether it is the federal Civil Air Patrol Program for young cadets, the Mentor Program through AOPA, or the Flying Eagles program through the EAA, SOAR does not seek aviation as its goal; rather, aviation is merely a tool that is meant to provide excitement and interest toward the learning process and through that activity, will hopefully assist a non-directed youth to adopt goals that will lead to a productive and fulfilling career.

This letter is being written to you to inquire as to whether you believe that your organization might have interest in (assisting with) revitalizing the SOAR program under your aegis. (The volunteers who originated the program will continue to provide leadership. The primary need now is the ability to credibly communicate on a wide basis.) In the event this program holds interest for you or your organization, we would be happy to provide you with the documentation that has already been created, which not only covers its mission statement but also the waivers and liability that such a promoting agency needs (may wish) to consider. Parenthetically, insurance coverage is available at modest cost to protect the promoting agency and that, along with the necessary waivers, have already been dealt with in the past program. It is my hope that this will be of interest to you and that further information to consider this program would be requested. Thank you.

Stephen Gorman

8.1.2

PROJECT SOAR
(Program Description)

WHAT IS IT?

The Shared Opportunity for Aircraft Recreation or 'SOAR" program is a joint venture between the El Dorado County Superintendent of Schools, or "Superintendent", individual El Dorado County pilots and individual El Dorado County young people interested in sharing the experience of recreational flying.

WHAT IS ITS PURPOSE?

The purpose of SOAR is to give at-risk or troubled El Dorado County young people the opportunity to realize that flying is not a dream that others achieve but an endeavor in which they might participate. Its purpose is to strike a spark, open a door, or plant a seed in the hope that a participant will connect and use aviation as a motivational force. If and how that force is accepted and focused will be entirely up to the individual young person.

WHAT IS ITS GOAL?

The goal of this program is to motivate previously unstimulated students through an exposure to airplanes and flying. In the process the students will see a high correlation between some of their studies and the skills and knowledge needed to pilot an aircraft and to navigate it from point to point. The program will be facilitated by volunteer aircraft owners/pilots and will be under the general auspices of the Superintendent of Schools and the El Dorado County Board of Education.

WHAT IS THE SCOPE OF THE PROGRAM?

The content and scope of the program will be refined with the passage of each group. A proposed outline: (Dates and times to be worked out.)

A. (One session) A classroom/hangar based discussion of aviation and its relevant components such as why does an airplane fly, what are the rules of the "road, who controls aviation, how safe is flying, what happens if the engine quits, what are the academic skills that make it possible to be a pilot, etc., etc.? It is anticipated that the students will be questioned liberally and encouraged to guess or presuppose answers to all discussion points. The length of this session should be equal to the students interest. These points reviewed at opportune times.

B. (Two to three sessions) Visits to various aviation support facilities.

Control tower
Approach control (radar)
Aircraft maintenance facility
Weather station or Flight Service Station
A busy airport and possibly a military operation

C. (One session) Short introductory flight for each student with each allowed to briefly manipulate the controls. Group discussion follows providing students opportunity to exchange perceptions.

D. (One session - two students and two pilots per aircraft) Area flight to explore navigation activities, methods and requirements. It may be desirable to prepare the students for this phase with a brief introductory ground school.

E. (One session) Summary in introduction of new students to those who have completed the course. Possibly this can be done at the Education Office with refreshments

F. Evaluate process and refine course of study, events and schedule.

WHAT ARE THE PRE-QUALIFICATIONS FOR PARTICIPATION BY A:

YOUNGSTER?

- There is only one pre-qualification:

A youngster has to ask to participate.

PILOT?

- There are two pre-qualifications:

1. The pilot and his or her aircraft have to be properly licensed, fit and able; and
2. The pilot has to ask to participate.

IS THERE A SELECTION PROCEDURE?

Initially students will be selected from the Charter Community School of the El Dorado County Superintendent of Schools. Six to ten students will make up the first pilot group. Parent/Guardian releases will be required

IS IT UNIQUE?

No. There are similar programs which allow youngsters to experience flying such as the EAA Foundations's Young Eagles Program. There are two differences, however. One difference is that SOAR focuses on El Dorado County at-risk youth. Another difference is that SOAR is meant to be kept simple. It matches a pilot and a youngster in order to share a flying experience with no pre-qualifications or conditions; with no long or short term goals, objectives or expectations save one: Maybe the youngster might like it, see something and on his or her own initiate and pursue a dream related to aviation. Unlike other programs, the emphasis is upon the student passenger, not the promotion of aviation.

IS THERE A SET TIME OR PROGRAM?

No. That is up to each pilot and participant. Basically the idea is for the two to get together and share an airplane ride at and for a time mutually agreeable.

WHAT IS THE ROLE OF THE COUNTY SUPERINTENDENT OF SCHOOLS?

1. The Superintendent's role is to:
   assist in making the community aware of the existence of SOAR;
2. maintaining a list of pilots;
3. maintaining a list of interested participants; and
4. helping the pilots and interested participants get in contact with each other.

The Superintendent has no monetary or supervising role relative to pilots or participants.

WHAT ABOUT SAFETY FACTORS?

Flying is generally known as one of the safest forms of transportation. But, obviously, safety is always of concern to every pilot. Individual pilots will bear their usual responsibility for the safety of their aircraft, its deployment and their passengers. There will be no special supervision or monitoring by anyone other than by the pilot himself or herself.

WHAT ABOUT INSURANCE?

Insurance is the responsibility of each pilot individually.

8.15

SOAR PROGRAM PARTICIPANT

PERMISSION AND RELEASE

I have read and understand the attached Shared Opportunity for Aircraft Recreation ("SOAR') Project description and freely choose to participate. I have no condition or other medical health impairment of any kind which would prohibit or limit me from participation in this program in any way. I am aware and further understand that flying involves certain risks which I hereby fully assume. Further, I hereby agree to release, hold harmless, defend and indemnify the pilot, with whom I fly, the _____ County Superintendent of Schools and any of their agents or representatives for any injury or harm, including death, that I may suffer, (except for those caused by intentional acts or gross negligence), arising out of or related to my participation in the SOAR program.

Date:_____ Signature of Participant_____

If under the age of 18 years of age, both parents must sign.

I have read the above Participation Permission and Release for the SOAR program, as well as the attached Project SOAR Program Description, and fully agree on my child's behalf, as well as my own, with each and every term thereof.

Date:_____ Signature of Parent (Father)_____

Date:_____ Signature of Parent (Mother)_____

8.1.6

Name _____ Date of Flight

What effect do you believe your flight has made on your plans toward a career?
(significant) (it helped) (still thinking about it) (none)

Do you believe your flight had a positive effect upon your view toward your own education?
(definitely) (it helped) (still thinking about it) (none)

How much understanding of the physical world did this flight provide for you?
(significant) (it helped) (still thinking about it) (none)

Do you think the SOAR flights will be of value to your fellow students?
(yes-keep doing them) (maybe) (no-they're a waste of time)

Did you feel secure and safe while you were in the airplane? (yes) (no)

Were you frightened before the flight? (yes) (no)

Were you frightened at any time during the flight? (yes) (no)

Would you recommend your pilot to other students for future SOAR flights? (yes) (no)

Was there any value for you in the initial walk around the airplane?
(yes) (yes-but it was too short) (yes-but it was too long) (no)

What part of the flight had the most importance for you?

Was there any part of the flight that you disliked?

Are there still questions you have about the flight? If so, in what areas are they:

What suggestions would you make to improve the SOAR flights?

Was your SOAR flight a success? (yes) (no) [use back of page for explanation]

8.1.7

SOAR Mission Report Form

Office of Superintendent of School
Attn: SOAR Program
6767 Green Valley Road
Placerville, CA 95667-9357

Mission Date_____ Grnd School Time_____ Flying Time_____

Route Flown:_____

Pilot Name_____

Aircraft N-Number, Make & Model_____

Passengers: School:

1) _____
_____

2) _____
_____

3) _____
_____

4) _____
_____

Was the mission a success?_____

Comments:_____

_____

_____

Suggestions_____

_____

Signature:_____

8.1.8

AIRCRAFT INSURANCE POLICY
COVERAGE SUMMARY PAGE

This page, the policy provisions, and the endorsements attached, completes this policy at its inception.

Policy number LA 000224174-08 Issued by: NATIONAL UNION FIRE INSURANCE COMPANY OF PITTSBURGH, PA
175 WATER STREET, 18TH FLOOR, NEW YORK, NY 10038

Item 1. **Your** Name and Address: STEPHEN GORMAN
400 PLOVER COURT
LINCOLN, CA 95648, USA

Item 2. Policy Period: From March 27, 2012 to March 27, 2013
Beginning and ending at 12:01 a.m. standard time at the address shown in Item 1. above.

Item 3. Coverage only applies as indicated by a specific limit, premium and deductible.

	Limits of Liability		Premiums
A. **Aircraft** Liability Single Limit for **Bodily Injury** and **Property Damage** Including **Passengers**, but **Passenger Bodily Injury** Limited within the Single Limit to	$ 1,000,000.	each **occurrence**	$ 640.
	$ 1,000,000.	each **passenger**	
B. **Medical Expense** Including crew	$ 3,000.	each **passenger**	$ 0.

C. **Physical Damage** to **Your Aircraft**

ID Number	Year	Make and Model	Agreed Value	Deductibles Not-in-Motion	Not-in-Flight	Flight	
N182SG	1973	CESSNA 182	$ 125,000.	$ 0.	$ 0.	$ 0.	$ 890.
			$	$	$	$	$
			$	$	$	$	$
			$	$	$	$	$
			$	$	$	$	$
			$	$	$	$	$

Endorsements: OLAD01 9/00, LAD180, LAD1541, AVN48B, UE1066, AVN38B, AV882, AVN46B, LAD857, UE858, 71223, UE1287, LAD846, SE52133 $ 1.

State and Local Premium Taxes and Surcharges: $ 0.00

Total Premium $ 1,531.00

Item 4. The **aircraft** will be used only for **non-commercial use.**

Item 5. While the **aircraft** is in **flight** it will be piloted only by the person(s) meeting the provisions of the "Pilots Endorsement".

Producer AVIATION MARINE INSURANCE SERVICES
A00370 5707 REDWOOD ROAD, SUITE 1, , OAKLAND, CA 94619

Countersigned _____

At _____

By _____ Approved By _____
(Authorized Representative) (Authorized Representative)

8.1.9

UNITED STATES OF AMERICA
Department of Transportation
Federal Aviation Administration

MEDICAL CERTIFICATE THIRD CLASS

This certifies that *(Full name and address):*

STEPHAN BERNARD GORMAN
400 PLOVER CT
LINCOLN CA 95648-8756 USA

Date of Birth	Height	Weight	Hair	Eyes	Sex
11/23/1937	76	254	BLACK	BROWN	M

has met the medical standards prescribed in part 67, Federal Aviation Regulations, for this class of Medical Certificate.

Limitations

Must wear corrective lenses. Not valid for any class after 1/31/2014.

Date of Examination	Examiner's Designation No.
01/03/2012	00034

Examiner

Signature: Courtney Scott DO MPH

Typed Name: COURTNEY D. SCOTT JR, DO

AIRMAN'S SIGNATURE

Applicant ID: 1996392526 Control No.: 200005423198

FAA Form 8500-9 (9-03) Supersedes Previous Edition NSN: 0052-00-670-7002

Tear Here

CONDITIONS OF ISSUE

The holder of this certificate must:

- Have it in his or her personal possession at all times while exercising privileges of an airman certificate. (14CFR § 61.3)
- Understand that the issuance of a medical certificate by an Aviation Medical Examiner may be reversed by the FAA within 60 days. (14CFR § 67.407)
- Comply with validity standards specified for first-, second-, and third-class medical certificates. (14CFR § 61.23)
- Comply with any statement of functional, operational, and/or time limitation issued as a condition of certification. (14CFR § 67.401) (Note: A letter of authorization (or SODA) describing any such limitations must be kept with this certificate at all times while exercising the privileges of an airman certificate.)
- Comply with the standards relating to prohibitions on operation during medical deficiency. (14CFR §§ 61.53, 63.19, and 65.49)

For International Operations Only: Some holders may be affected by certain international medical standards. Consult the U.S. Aeronautical Information Publication for U.S. differences with ICAO Annex 1 medical standards.

01.8

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
CAPE Program –
California Advanced Placement Expansion

AGENDA ITEM AREA:
Action

REQUESTED BY:
Mary Boyle MB
Deputy Superintendent Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
SB 432 – California Advanced Placement Expansion Grant
LHS College Credit Classes Brochure

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

California Education Code was recently amended pursuant to Senate Bill 532 to require an annual review of AP course offerings to encourage California schools to offer at least five AP courses. The College Board, with support from CDE, launched the CAPE Program (California Advanced Placement Expansion) to help bring Advanced Placement® (AP) courses into public schools that offer five or fewer AP courses but have students with strong potential to be successful in AP based upon PSAT/NMSQT®[1] scores. At the time of the CAPE Program launch, Lincoln High School offered five AP classes and therefore was qualified to participate in this program. Since that time, Lincoln High School has significantly expanded its AP offerings and now offers nine AP classes and an additional eight AP classes online. Because of the timing of SB532 and CAPE, however, Lincoln High School has been included in the invitation to participate in the CAPE program which will assist in subsidizing the costs of three additional AP classes that we intend to offer at Lincoln High School in the fall – AP Music Theory, AP United States Government and Politics, and AP Microeconomics.

8.2

The CAPE program offers full-tuition scholarships (through the College Board) for new AP teachers to attend an AP® Summer Institute. District schools receive help from the College Board, DonorsChoose.org, and the Innovate Foundation in acquiring college text books and materials such as science lab equipment and graphing calculators to assist in the cost of launching new AP programs. Over the past few years, the cost of launching such classes as AP Chemistry, AP Physics, and AP World History at Lincoln High School has been borne by the District. The opportunity to participate in the CAPE program will allow us to launch three additional AP classes in the fall at very little district cost, bringing our "seat-time" AP classes at Lincoln High School to a total of twelve, continuing our online current six AP classes and our one ROP AP class, for a total of nineteen Lincoln High School Advanced Placement classes.

RECOMMENDATION:

Approve MOU with the College Board to participate in the California Advanced Placement Expansion program to bring three additional AP classes to Lincoln High School.

Memorandum of Understanding
Between the College Board
And
Lincoln High School
Western Placer Unified School District

I. **This Memorandum of Understanding ("MOU")** is entered into on February 22, 2013 by the College Board, a New York Not-For-Profit corporation, and **Lincoln High School, Western Placer Unified School District** ("District"). The purpose of this MOU is to outline the shared expectations, responsibilities, and commitments between the College Board and District with regard to establishing and supporting California AP® Expansion (CAPE) program.

This MOU supports a variety of activities which aim to support the implementation of successful AP courses and increase the number of students who demonstrate success in AP. District has designated the schools and AP teachers indicated in Attachment A to participate in this CAPE program ("Participating Schools").

II. Background

The California Education Code was recently amended pursuant to Senate Bill 532 to require an annual review of AP course offerings to encourage California schools to offer at least five AP courses. To that end, the College Board with support from the California Department of Education and Senator Hernandez launched a pilot program to help bring Advanced Placement® (AP) courses into public schools that offer few AP courses but have students with strong potential to be successful in AP based upon PSAT/NMSQT®[1] scores.

To assist participating schools establish new AP courses, the College Board will offer full-tuition scholarships for the new AP teachers to attend an AP® Summer Institute, and District schools will receive help from the College Board, DonorsChoose.org, and the Innovate Foundation in acquiring college text books and materials such as science lab equipment and graphing calculators.

III. Collaborative Objectives and Acknowledgements

District and the College Board will work together to achieve the stated objectives of this program to meet their specific school(s) circumstances. The goals and objectives shall address the following key areas:

i. Increase teacher capacity to offer AP courses at the school. Provide professional development (PD) for teachers to enable them to successfully teach AP courses that are new to the school or expand sections of existing AP courses;

[1] PSAT/NMSQT is a registered trademark of the College Board and the National Merit Scholarship Corporation.

8.2.2

ii. Establish processes for identifying students with strong potential to be successful in AP using AP Potential™ Reports generated from PSAT/NSQMT data and other data available at the school (e.g. GPA, prerequisite courses, etc.). Establish enrollment policies;
iii. Support communications to create awareness of AP courses among students and to encourage enrollment;
iv. Encourage students to strive for high AP achievement and to take advantage of opportunities for additional support that might be available at the school (e.g. tutoring, study sessions);
v. Ensure low-income students are taking advantage of available federal funding for their AP exams; and
vi. Engage in an evaluation of this pilot program to determine lessons learned and to shape the program for the future.

The College Board will evaluate the extent to which the goals and objectives are achieved following the implementation of the new AP courses.

IV. Term

A. For schools that will begin new AP courses in Fall 2013, the term of this MOU will be January 1, 2013 – July 1, 2016. This covers time in 2013 for planning, teacher PD, and three years of offering the new AP courses. This will be followed by an evaluation using student and teacher data that will be made available to the College Board.

B. For schools that will begin new AP courses in Fall 2014, the term of this MOU will be January 1, 2014 – July 1, 2017. This covers time in 2014 for planning, teacher PD, and three years of offering the new AP courses. This will be followed by an evaluation using student and teacher data that will be made available to the College Board.

V. Responsibilities of the Parties

A. College Board Responsibilities

1. To manage the program to ensure that each school is able to fully benefit. This may involve phasing financial support to enable the maximum number of schools to participate. To provide full-tuition funding for each teacher identified by the District as indicated in Attachment A to participate in this program to attend one College Board AP Summer Institute.
2. At no cost to District, Donorschoose.org will furnish textbooks and teaching materials for each new AP course established under the CAPE program during the first year the course will be offered. If Donorschoose.org is unable to furnish such materials during the first year, then the College Board will provide the financial support for textbooks and teaching materials to be purchased through Donorschoose.org. The College Board will work with Donorschoose.org to make

8.2.3

this a simple and straightforward process with support for teachers along the way.

3. To fully explain the program, provide support in planning the program implementation for the District and provide an email box to answer questions as they arise; to manage webinars and face-to-face orientation sessions.

B. School/District Responsibilities

It is the responsibility of District to implement the strategies and tools so as to achieve the goals of this project. District shall:

1. Use College Board's AP Potential data report to identify students with the potential to earn a qualifying score of 3 or higher based on each student's individual PSAT/NMQST score analysis;
2. Invite those students with AP high potential to enroll in AP courses in addition to establishing an overall enrollment policy that meets the needs of that school;
3. Offer new AP courses in the subject(s) listed in Attachment A for three consecutive years;
4. Develop and implement an action plan that will establish the process to offer the new AP courses in the subjects listed in Attachment A;
5. Identify teachers in Attachment A ("Participating AP Teachers") who will commit to:
    i. Participate in an AP Summer Institute with their specific AP content area (e.g. register online, etc);
    ii. Teach the AP courses as identified in Attachment A;
    iii. Submit a syllabus for the AP Course Audit as required by the College Board's AP Program;
    iv. Define the textbook and materials that will be needed for that AP course;
    v. Submit a project proposal to the Donorschoose.org to secure funding for the textbook and materials;
    vi. Hold an information session at the school to create awareness of the new AP course identified in Appendix A and existing AP courses among students and recruit students to enroll; and
    vii. Encourage students to participate fully in AP, take advantage of tutoring and support that might be available, take the AP exam, and take advantage of federal funding for the exam for low-income students.
6. Provide feedback on the CAPE program as part of the evaluation; and
7. Execute (or cause to be executed) any standard agreements or other documentation required to be executed in the normal course of business by other schools using AP, PSAT/NMSQT and any other College Board programs and services referenced hereunder supplied to District separately.

VI. Points of Contact

All notices or other communications under this MOU shall be made to the parties at their respective addresses set forth below or such other addresses as may be later

designated by such party to the other in writing:

To the College Board:
The College Board
Western Regional Office
2099 Gateway Place, Suite 550
Tel: (408) 367-1515
Fax: (408) 367-1459
Attention: CAPE

with a copy to:

Office of Legal Counsel
The College Board
45 Columbus Avenue
New York, NY 10023
Tel: (212) 713-8000
Fax: (212) 713-8036
Attention: General Counsel

To District:

Mary Boyle, Deputy Superintendent
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

with a copy to:

Jay Berns, Principal
Lincoln High School
790 J Street
Lincoln, CA 95648

VII. Intellectual Property

District agrees and acknowledges that all intellectual property provided under or pertaining to the MOU, including, but not limited to, any College Board publications, College Board website(s), CD-ROMS, videos, examinations and all items contained therein, including all copies thereof, all data and any parts thereof, all copyrights, trademarks, trade secrets, patents, and other similar proprietary rights are the sole and exclusive property of the College Board. Nothing in this Agreement should be interpreted to indicate that the College Board is passing its proprietary rights in and to the College Board Intellectual Property to the District.

8.2.5

VIII. Miscellaneous Provisions

A. Waiver. No provision of this MOU, or any breach of any provision of this MOU, may be waived unless the waiver has been expressly declared or recognized as a waiver in writing. No waiver of any breach of any provision of this MOU shall operate as a waiver of any other provision of this MOU or as a waiver of any subsequent breaches of the same or any provision of this MOU.

B. Mutual Cooperation. The College Board and DPS will cooperate with each other, reasonably and in good faith, for the purposes of facilitating the performance of their respective obligations and undertakings hereunder and to further the mission of CAPE Program.

C. No Third Party Rights. Nothing contained in this MOU, express or implied, establishes or creates any right in or remedy of, or any duty or obligation to, any third party.

D. Severability. In case any provision contained in this MOU shall for any reason be held to be invalid, illegal, unlawful, unenforceable or void in any respect, such provision shall not affect any other provision of this MOU, and this MOU shall be considered as if such invalid, illegal, unlawful, unenforceable or void provision had never been included.

E. Entire Agreement. This MOU supersedes any prior oral and written proposals and communications between the College Board and DPS related to the CAPE program. This MOU may not be modified unless in writing and signed by both parties hereto.

F. Counterparts. This MOU may be executed in counterparts, each of which shall be deemed an original, and both of which taken together shall constitute one and the same document.

Agreed upon this day February 22, 2013

THE COLLEGE BOARD

By: Trevor Packer

Trevor Packer
Title: Senior Vice President, Advanced Placement Program

Western Placer Unified School District

By: Mary Boyle

Mary Boyle

Title: Deputy Superintendent

8.2.6

ATTACHMENT A

Participating CAPE Program
Schools, AP Subjects and AP Teachers

Participating Schools	AP Subject to be added	Date subject will begin to be taught	Teacher Full Printed Name	Teacher's Email Address	Teacher's Direct Phone Number
Lincoln High School	AP Music Theory	Fall 2013	David Hill	dhill@wpusd.k12.ca.us	916-645-6360
Lincoln High School	AP US Government & Politics	Fall 2013	Bobby Pierce	bpierce@wpusd.k12.ca.us	916-645-6360
Lincoln High School	AP Microeconomics	Fall 2013	Heather Pierce	hpierce@wpusd.k12.ca.us	916-645-6360

L.2.8

FREQUENTLY ASKED QUESTIONS

- May a student enroll in classes in more than one LHS College Credit Program?
- YES! Students may enroll in classes in any one or in all three of the LHS College Credit Programs
- Is there a cost to students for any of the LHS College Credit Program classes?
- NO! LHS College Credit Program classes are free to LHS students! The only cost may be that of the AP Exam.
- How do I find out more about the LHS College Credit Programs?
- Contact a LHS Counselor by calling 916-645-6360.



The world awaits our Lincoln High School graduates! Create your college future now!

LINCOLN HIGH SCHOOL COLLEGE CREDIT CLASSES

There are three select programs at Lincoln High School that allow students to earn college credit—while still in high school! Start earning college credit now!

- 2 + 2 Program
- Advanced Placement (AP)
- Engineering Program

Also check out our Career Pathways—four year courses of study at LHS that link directly to two or four-year college programs. Pathways include: Liberal Arts, Engineering & Design, Health Science & Medical Technology; Agriculture & Natural Resources.

HOME OF THE FIGHTING ZEBRAS
LINCOLN HIGH SCHOOL

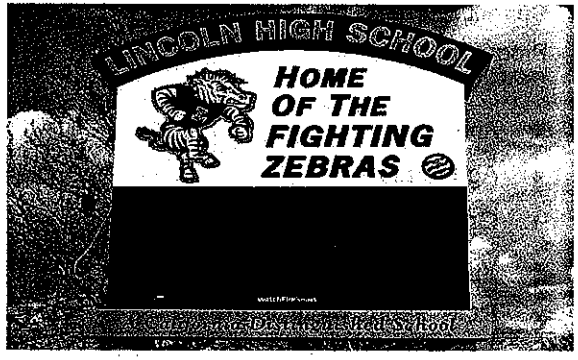
Lincoln High School
608 J Street
Lincoln, CA 95648
916.645.6360

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Updated March 2013

LINCOLN HIGH SCHOOL

COLLEGE CREDIT CLASSES

Earn college credit while enrolled at Lincoln High School



WESTERN PLACER UNIFIED SCHOOL DISTRICT

LHS COLLEGE CREDIT CLASS PROGRAMS

THE 2 + 2 (TWO PLUS TWO) PROGRAM

Select classes at Lincoln High School have been identified as "2 + 2" classes, meaning that they are part of a progression of two years of high school classes and two years of college classes for credit toward a two--year or four-year college degree. Students earning a "B" or better in a 2 + 2 class must enroll in a Sierra College course (summer school is recommended) within two years of high school graduation in order to claim their college credit. 2 + 2 class credits then appear on the student's Sierra College Transcript, and may be transferable to four-year university programs.

Current classes in the Lincoln High School 2 + 2 Program:

- Anatomy
- Ag Metals
- Graphic Communications
- Video Production
- ROP Sports Medicine
- ROP Business Entrepreneurship
- ROP Business Technology
- ROP Digital Communication

THE ENGINEERING & DESIGN PATHWAY PROGRAM

Lincoln High School's newest direct link to college credits is the Engineering & Design Pathway program. Students can receive up to 16 college quarter credits through Rochester Institute of Technology by completing the four year Project Lead the Way Engineering sequence at Lincoln High School. For more information visit: www.rit.edu/~w-pltw/teachers_undergraduatecredit.php

Engineering & Design classes at Lincoln High School will include:

- Introduction to Engineering & Design (IED)
- Principles of Engineering (POE)
- Digital Electronics (DE)
- Computer Integrated Manufacturing (CIM)
- Engineering Design & Development (EDD)

Students continue to take a rigorous program of study with advanced classes in Language Arts, Mathematics, Science (including Physics), and Social Science, while adding Engineering classes to their elective choices. Engineering & Design classes are project-based, and include in-depth study and hands-on experiences in the area of engineering, including the capstone EDD course, involving creating and competing in robotics.

LINCOLN HIGH SCHOOL– HOME OF THE FIGHTING ZEBRAS

THE ADVANCED PLACEMENT PROGRAM (AP)

The Advanced Placement Program is a set of rigorous classes that typically begins in a student's junior year, qualifying the student for college credit by passing the required AP test for that subject area. AP college credit is recognized nationwide by public colleges and universities, but may not be recognized by some private colleges. AP classes are taught by Lincoln High School teachers and have a very high AP exam student pass rate. Lincoln High School 's AP Program includes traditional classes and online* programs.

- AP English Literature
- AP Biology
- AP Chemistry
- AP Physics
- AP U.S. History
- AP U.S. Government (NEW 2013/14)
- AP World History
- AP Calculus AB & AP Calculus BC*
- AP Spanish
- AP French*
- AP Computer Science (ROP)
- AP Music Theory (NEW 2013/14)
- AP Art History *
- AP Environmental Science *
- AP European History *
- AP Psychology *
- AP Macro Economics *
- AP Micro Economics (NEW 2013/14)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Sunshine for Negotiations Regarding the Collective Bargaining Agreement Between Western Placer Unified School District and the California School Employees Association Chapter #741

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Ryan Davis
Director of Human Services

ENCLOSURES:
Collective Bargaining Sunshine Proposals for WPUSD and CSEA

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
No

BACKGROUND:

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District have both proposed negotiations since the current Collective Bargaining Agreement ends on June 30, 2013 (both proposals are again attached). After the District's and CSEA's proposals were presented to the public at the February 19, 2013 meeting, in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals, the Board shall now consider adopting its initial proposal.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt the District's initial proposal as attached.

wp/rk/factform

WESTERN PLACER
UNIFIED SCHOOL DISTRICT
600 Sixth St., Suite 400, Lincoln, CA 95648
Ph: (916) 645-6350 • Fax: (916) 645-6356

Board of Trustees: Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

VIA Electronic Mail & District Mail

February 14, 2013

Michael Kimbrough, CSEA Chapter President
Lincoln High School
790 J Street
Lincoln, CA 95648

Re: WPUSD Sunshine Proposal for Collective Bargaining Negotiations

Dear Mike,

This letter serves as notice that the District desires to negotiate contract provisions that are fiscally responsible in order to provide students with instructional programs based on a sound, realistic budget. The District is especially interested in negotiating concepts that reduce employer costs and/or achieve a fiscal savings for the District as we continue to move toward a balanced District budget. The District is opening the following articles:

- *Article IV, Employee Benefits*
- *Article V, Leaves*
- *Article VI, Salaries (for the 2013-2014 School Year)*
- *Article VII, Vacancies/Transfers/Promotions*
- *Article IX, Layoff and Reemployment*

We look forward to working together with the CSEA Bargaining Team throughout the negotiations process.

Sincerely,

Ryan Davis
Director of Human Services

CC: Scott Leaman, Superintendent (Via Email PDF)
Audrey Kilpatrick, Assistant Superintendent (Via Email PDF)
Tom Page, CSEA Labor Relations Representative (Via Email PDF)

Lincoln All-America City 2006

8.3.1

CONTRACT NEGOTIATIONS PROPOSAL FOR 2012-2013
BETWEEN
WESTERN PLACER UNIFIED SCHOOL DISTRICT
AND
CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 741

SALARY
Propose that all classified employees receive a fair and equitable increase to their Salary Schedule.

Propose that who interpret during IEPs be compensated at the wage of an interpreter.

HEALTH BENEFITS
Propose that the District increase the current cap on classified employees' family health and welfare benefits.

ARTICLE IV EMPLOYEE BENEFITS
Propose to change language in K3 from five (5) consecutive years to ten consecutive years.

Propose to change language in K4 to read: "Benefit (K.3.) is ~~only~~ available to ~~the first five (5) employees~~ who:"

ARTICLE VII: VACANCIES/TRANSFERS/PROMOTIONS
Propose to change language in F to award position to employee with most seniority within classification

Propose to change "may to "shall" in G.1

ARTICLE IX LAYOFF AND REEMPLOYMENT
Propose to change forty-five (45) to sixty (60) in E.

Date: 13 FEB, 2013

Mike Kimbrough, President
CSEA Chapter 741

8.3.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Resolution No. 12/13.19 regarding work year Reduction for Senior/Classified Management Employees and Authorization for required notice.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:

Resolution No. 12/13.19

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Senior Management and Classified Management employees by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Confidential Employees have been addressed in other Agenda items before the Board.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 12/13.19.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.19
RESOLUTION REGARDING REDUCTION OF SENIOR MANAGEMENT/ CLASSIFIED MANAGEMENT 2013-2014 WORK YEAR

WHEREAS, due to the state fiscal crisis which has dramatically reduced funding for schools, the Western Placer Unified School District must again reduce its budget dramatically in the 2013-2014 school year; and

WHEREAS, the following positions were regulary assigned the following number of work days as of the 2010-2011 school year:

Position	Workdays
Director of Technology	260
Director of Maintenance & Operations	260
Food Services Director	260
Director of Business Services	260
Coordinator of Education & Business Technology	260
Occupational Therapist	200
Behavior Anaylist (vacant)	200
Transportation Director	260
After School Coordinator	210
Transition Specialist	200
Workability Coordinator	210
Assistant Superintendent of Business & Operations	260

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NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced by up to six (6) work days for the 2013-2014 school year; and

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before May 15, 2013, to send a written notice to each of the employees currently occupying the above-listed positions, stating that his/her work year will be reduced by up to six (6) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the above-referenced reduction in work year and pay.

8.4.1

ADOPTED by the Governing Board of the Western Placer Unified School District on March 5, 2013, by the following vote:

AYES:

NOES:

ABSENT:

_____

President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____

Clerk
Board of Trustees
Western Placer Unified School District

DRAFT

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Resolution No. 12/13.20 regarding work year Reduction for Classified Confidential Employees and authorization for required notice.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:
Resolution No. 12/13.20

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

In order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Classified Confidential employees by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Certificated Administrators, Classified Management Employees have been addressed in other Agenda items before the Board.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 12/13.20.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.20
RESOLUTION REGARDING REDUCTION OF CLASSIFIED/CONFIDENTIAL EMPLOYEE 2013-2014 WORK YEAR

WHEREAS, due to the state fiscal crisis which has dramticatlly reduced funding for schools, the Western Placer Unified School District must again reduce its budget dramatically in the 2013-2014 school year; and

WHEREAS, the following positions were previously assigned the following number of work days as of the 2010-2011 school year:

Position	Workdays
Budget Technician	260
Secretary to the Superintendent	260
Personnel Accounting Technician	260
Business Administrative Assistant (Vacant)	260
Educational Services Administrative Assistant	260
Payroll Technician	260
Acct. Technician II	260
Acct. Technician I	260

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced "furloughed" by up to six (6) work days for the 2013-2014 school year; and

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before May 15, 2013, to send a written notice to each of the employees currently occupying the above-listed positions, stating that his/her work year will be reduced by up to six (6) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the above-referenced reduction in work year and pay.

DRAFT

8.5.1

ADOPTED by the Governing Board of the Western Placer Unified School District on March 5, 2013, by the following vote:

AYES:

NOES:

ABSENT:

_____

President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____

Clerk
Board of Trustees
Western Placer Unified School District

DRAFT

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Resolution No. 12/13.21 regarding work year Reduction for Certificated Management Employees and Authorization for required notice pursuant to Education Code section 44951.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:
Resolution No. 12/13.21

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Code 44951 and in order to help mitigate the anticipated budget shortfall that the District is facing, the District Administration is recommending reducing the work year for Certificated Administrators including the Superintendent by up to Six (6) days for the 2013-2014 school year and their compensation would be reduced accordingly thus resulting in a financial savings to the District. The work years of Classified Administrators, Confidential Employees are addressed in other Agenda items for this Board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution No. 12/13.21.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.21
RESOLUTION REGARDING REDUCTION OF CERTIFICATED ADMINISTRATIVE WORK YEAR 2013-2014

WHEREAS, the Superintendent and Governing Board of a school district may, pursuant to state law, choose to release or reassign properly notified certificated administrators and supervisors for the next school year;

WHEREAS, due to the state fiscal crisis which has dramatically reduced the amount of money for schools, the Westrn Placer Unified School District must again reduce its budget dramatically; and

WHEREAS, the following positions were previously assigned the following number of work days for the 2010-2011 school year:

Position	Workdays
Superintendent	260
Dept. Superintendent, Educational Services	260
Assistant Principal - High School	210
Assistant Principal – Elementary (Vacant)	204
Assistant Principal – Middle School	204
Director, Special Education	220
Principal Continuation High School	210
Principal Elementary	210
Principal High School	220
Principal Middle School	210
Program Specialist, Special Education	207
Program Support Specialist	210
District Psychologist	192
Director of Human Services	220
Preschool Program Coordinator	195

DRAFT

8.6.1

NOW, THEREFORE, BE IT RESOLVED THAT the Governing Board of the Western Placer Unified School District hereby determines that the work year of the above-listed positions shall be reduced by up to six (6) work days for the 2013-2014 school year only; and

BE IT FURTHER RESOLVED THAT the Superintendent or designee is directed before March 15, 2013, to send a written notice to each of the employees currently occupying the above-listed positions (with the exception of the Superintendent's own position), stating that if he/she is maintained in his/her current position, or is reassigned to any of the above-listed positions pursuant to Education Code §44951 for the 2013-2014 school-year, that the position's work year will be reduced by up to six (6) days from the number of work days scheduled in the 2010-2011 school year and the associated salary will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT said notice shall either be deposited in the United States registered or certified mail, return-receipt requested, with postage prepaid addressed to the last known address of each, or shall be personally delivered to each and for which each shall sign indicating receipt, and which shall notify each of the possible above-referenced reduction in certificated administrative work year; and

BE IT FURTHER RESOLVED THAT the Superintendent shall submit in writing on or before March 14, 2013 a request to the Board President that his work year be reduced by up to six (6) days down to 254 work days and that his overall compensation will be decreased by the proportionate amount; and

BE IT FURTHER RESOLVED THAT the Board President shall have the authority to approve the Superintendent's request.

PASSED AND ADOPTED this 5th day of March, 2013 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

DRAFT

_____

President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____

Clerk
Board of Trustees
Western Placer Unified School District

DRAFT

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution No. 12/13.22 Adopting Competency Criteria in the case of a Certificated Reduction in Force

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:

Resolution No. 12/13.22

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for determining if a certificated employee would have the competency to replace (bump) another certificated employee out of their position. The District must have a way to ensure that when one certificated employee may potentially replace (bump) another certificated employee that they possess the necessary competency in order to provide adequate services.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 12/13.22.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.22
COMPETENCY CRITERIA IN THE CASE OF
CERTIFICATED REDUCTION IN FORCE FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, it appears that it will be necessary for the Western Placer Unified School District to lay off certificated employees at the end of the 2012-2013 school year for the 2013-2014 school year; and

WHEREAS, the District is required to provide instruction to students who have limited English language proficiency; and

WHEREAS, the State has determined that in order to provide instructions to such students, teachers shall be specifically trained in appropriate techniques, which training is demonstrated by the teacher holding a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certificate; and

WHEREAS, the district serves English Learners ("EL"), that is, students whose first language is not English; and state law requires EL authorization for any teacher who provides instruction for EL students; and said EL students are dispersed in classes throughout the district; and

WHEREAS, to provide teachers for classes containing EL students, there is a need for all teachers throughout the District to be EL certified; and

WHEREAS, teachers are also required to be "highly qualified" under the No Child Left Behind Act ("NCLB") for the subject matter and grade level to which the employee will be assigned for the 2013-2014 school year; and

WHEREAS, for the purposes of making assignments and reassignments of certificated employees for the District, a certificated employee shall be deemed to be competent to perform certificated services if he or she, in addition to the criteria described above, has a credential authorizing the service to be rendered.

THEREFORE, BE IT RESOLVED that for the purposes of making assignments and reassignments of certificated employees for the District to meet its obligations under Education Code Section 44955, a certificated employee shall be deemed to be competent and qualified to perform certificated service if:

He or she holds a BCLAD, CLAD, SB 2042, AB 1059, SB 395 or equivalent certification to provide instruction to English Learners; and

He or she has "highly qualified" status under NCLB for the subject matter and grade level to which the employee will be assigned for the 2013-2014 school year; and

8.7.1

He or she has a valid credential authorizing the service to be rendered.

PASSED AND ADOPTED this 5th day of March, 2013 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____

President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____

Clerk
Board of Trustees
Western Placer Unified School District

DRAFT

8.7.2

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution No. 12/13.23 Adopting Tie Breaking Criteria in the case of a Certificated Reduction in Force

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:
Resolution No. 12/13.23

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2012

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. In conjunction with that recommendation it is necessary to adopt criteria for tie breaking when two or more certificated employees possess the same seniority date. The District must have a way to break ties between two or more certificated employees with the same seniority date who are both currently providing the same particular kind of service identified for reduction or discontinuance.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 12/13.23.

8.8

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.23
ADOPTING TIE BREAKING CRITERIA
IN THE CASE OF CERTIFICATED REDUCTION IN FORCE
FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, it appears that it will be necessary for the Western Placer Unified School District to lay off certificated employees at the end of the 2012-2013 school year for the 2013-2014 school year; and

WHEREAS, there are individuals who have the same first date of paid service as probationary certificated employees.

THEREFORE, BE IT RESOLVED that if any two or more employees have the same first date of paid service as probationary certificated employees in the Western Placer Unified School District and, and if there is a need to reduce staffing by a number less than all such individuals, the decision as to which individuals shall be given preference and not be laid off shall be determined by the following criteria, which are based upon the Governing Board's determination of the needs of the District and its students:

1. Individuals who are deemed "highly qualified" under the No Child Left Behind Act to be deemed "highly qualified" for the subject matter and grade level will be given preference. If these factors are identical then;

2. Individuals with BCLAD, CLAD, SDAIE or an equivalent certificate will be given preference. If these factors are identical then;

3. Individuals with credentials and actual teaching experience in the subject area of mathematics with a single subject authorization in mathematics authorizing the person to teach up to and including 12th grade mathematics, in the subject area of science with a single subject authorization in science authorizing the person to teach Biological Sciences, Chemistry, Geosciences, and/or Physics, and Special Education will be given preference. If these factors are identical then;

4. Individuals whose credentials, authorizations or certifications enable them to serve in the greatest number of different K-12 teaching positions will be given preference. Individuals with a greater number of valid credentials will be regarded as having greater seniority for purposes of determining seniority order than employees with fewer valid credentials. If these factors are identical then;

5. Individuals with a Ph.D./Ed.D. from an accredited institution of higher education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing only a master's degree(s) or bachelor's degree(s). Similarly, individuals with a master's degree from an accredited institution of higher

8.8.1

education will be regarded as having greater seniority for purposes of determining seniority order than employees possessing only a bachelor's degree(s). Similarly, individuals with more than one bachelor's degree will be regarded as having greater seniority for purposes of determining seniority order than employees possessing only one bachelor's degree. Similarly, individuals with a double major or a minor indicated on their transcripts as part of their bachelor's degree will be regarded as having greater seniority for purposes of determining seniority order than employees possessing only one major and no minors within their bachelor's degree. If these factors are identical then;

6. If the above paragraphs do not resolve all ties between certificated employees having the same seniority date, the ranking of such remaining employees shall be determined by a lottery conducted by the Superintendent or designee, in the presence of the Teachers' Association.

PASSED AND ADOPTED this 5th day of March, 2013 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____
President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____
Clerk
Board of Trustees
Western Placer Unified School District

DRAFT

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution No. 12/13.24 Authorizing The Reduction or Discontinuance of Particular Kinds of Services

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman, Superintendent &
Ryan Davis
Director of Human Services

ENCLOSURES:
Resolution No. 12/13.24

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund Savings

MEETING DATE:
March 5, 2013

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kinds of services in order to reduce the number of certificated employees of the District. Reduction or discontinuance of particular kinds of services are needed to address budget reductions for the 2013-2014 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 12/13.24.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 12/13.24

REDUCTION AND ELIMINATION OF PARTICULAR KINDS OF SERVICE FOR THE 2013-2014 SCHOOL YEAR

WHEREAS, the Governing Board of the Western Placer Unified School District has determined that it shall be necessary to reduce the following particular kinds of certificated services of the District not later than the beginning of the 2013-2014 school year:

a. Reduction of Elementary School (Multiple Subject) Teaching Program, resulting in the elimination of 7.0 FTE (Full Time Equivalent) certificated Teacher positions.

b. Reduction of Pre-Kindergarten/Kindergarten Language Intensive Special Education Teaching Program, resulting in the elimination of 1.0 FTE certificated Teacher positions.

c. Reduction of the English Language Intervention and Newcomer Programs (Glen Edwards Middle School), resulting in the elimination of 1.0 FTE certificated Teacher positions.

d. Reduction of the Integrated Science Program (Lincoln High School), resulting in the elimination of .50 FTE certificated Teacher positions.

e. Reduction of the Advanced Placement (AP) Physics/AP Biology Program (Lincoln High School), resulting in the elimination of .25 FTE certificated Teacher positions.

f. Reduction of the Mathematics Program (Lincoln High School), resulting in the elimination of 1.0 FTE certificated Teacher positions.

g. Reduction of the Computer Literacy Program (Lincoln High School), resulting in the elimination of .25 FTE certificated Teacher positions.

h. Reduction of the Advanced Choir (Lincoln High School), resulting in the elimination of .25 FTE certificated Teacher positions.

i. Reduction of the High School Athletic Director Program resulting in the elimination of .25 FTE certificated Teacher positions.

j. Reduction of the High School Activities Director Program, resulting in the elimination of .25 FTE certificated Teacher positions.

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k. Reduction of the High School Spanish Program, resulting in the elimination of .25 FTE certificated Teacher positions.

l. Reduction of the High School French Program, resulting in the elimination of .25 FTE certificated Teacher positions.

m. Reduction of the Physical Education Program (Lincoln High School), resulting in the elimination of .25 FTE certificated Teacher position.

n. Reduction of the Art Program (Glen Edwards Middle School), resulting in the elimination of 1.0 FTE certificated Teacher positions.

o. Reduction of the English Program (Lincoln High School), resulting in the elimination of .50 FTE certificated Teacher positions.

p. Reduction of the Middle School Math Program (Twelve Bridges Middle School), resulting in the elimination of 1.0 FTE certificated Teacher positions.

q. Reduction of the AG Economics/Government Program, resulting in the elimination of .50 FTE certificated Teacher positions.

WHEREAS, it is the opinion of the Governing Board that it is necessary by reason of the above reduction or elimination of particular kinds of service to decrease a corresponding number of certificated employees in the District at the close of the current school year in accordance with Education Code section 44955; and

WHEREAS, the Board has further determined that among employees who first rendered paid service to the District on the same day, the order of termination will be based solely on the needs of the District and the students thereof; and

WHEREAS, the Board is authorized by Education Code section 44955 to deviate from terminating employees in order of seniority where the District demonstrates a specific need for personnel to teach a specific course or course of study.

NOW, THEREFORE, BE IT RESOLVED that it shall be necessary to terminate at the end of the 2012-2013 school year the employment of not more than 15.50 certificated employees of the District as a result of the above-reduction of services. The Superintendent or his designated representative is directed to take all appropriate action needed, including the sending of appropriate notices to all employees whose positions shall be affected by virtue of this action.

PASSED AND ADOPTED this 5th day of March, 2013 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

8.9.2

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President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

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Clerk
Board of Trustees
Western Placer Unified School District

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8.9.3