Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 3, 2014, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & 0) for the Management Team: *Component I:* Quality Student Performance; *Component II:* Curriculum Themes; *Component III:* Special Student Services; *Component IV:* Staff & Community Relations; *Component V:* Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Ryan Davis, Assistant Superintendent of Personnel Services
Michele Schultz, Interim Assistant Superintendent of Educational Services
Carrie Carlson, Director of Business
Heather Steer, Facilities Coordinator
Rosemary Knutson, Secretary to the Superintendent
Carol Percy, Lincoln News Messenger

5:40 P.M. START

1. CALL TO ORDER – Lincoln High School – Performing Arts Theater

5:45 P.M.

2. CLOSED SESSION – Lincoln High School – Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
a. Public Employee Employment/Discipline/Dismissal/Release

2.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Case 34-2014-80001762

2.4 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 14/15 - 30
b. Interdistrict Request Appeal 14/15 - 31
c. Interdistrict Request Appeal 14/15 – 32
d. Interdistrict Request Appeal 14/15 – 33
e. Interdistrict Request Appeal 14/15 – 34

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High School Performing Arts Theater

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

No action was taken

3.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Case 34-2014-80001762

No action was taken

3.4 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 14/15 – 30

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve the transfer appeal.

b. Interdistrict Request Appeal 14/15 – 31

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to deny the transfer appeal

c. Interdistrict Request Appeal 14/15 – 32

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-1(**Ayes**: *Carras, Haley, Long, Wyatt,* **No:** *Armitage*) vote to deny the transfer appeal.

d. Interdistrict Request Appeal 14/15 – 33

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 4-1 (**Ayes**: *Armitage, Carras, Haley, Long,* **No:** *Wyatt*) vote to approve the transfer appeal.

e. Interdistrict Request Appeal 14/15 – 34

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve transfer appeal.

4. SPECIAL ORDER OF BUSINESS

District will Honor:

- Retirees
- Classified Employee of the Year
- Teacher of the Year

Mr. Leaman presented plaques to the following:

RETIREES-

~Cheryl Metheny from Creekside Oaks Elem. School - 7 Years of Service
~Lynn Brown from Sheridan Elem. School - 15 Years of Service
~Michael Doherty from Phoenix High School - 19 Years of Service
~Mark Bryant from First Street Elem. School - 20 Years of Service
~Jeaninne Kato from First Street Elem. School - 28 Years of Service
~Cynthia DeLoach from Carlin C. Coppin Elem. School - 34 Years of Service

EMPLOYEE OF THE YEAR -

The following were voted Employees of the Year in their category classification, by their peers:

~Heather Willoughby - Child Nutrition
~Mike Kimbrough - Maintenance & Operations
~Angie Selter - Office & Technical
~Maribel Vergara - Para-Educator & Instructional Assistance
~Gail Roberts - Support Services & Security
~Pat Laird - Transportation Department

2013-14 CLASSIFIED EMPLOYEE OF THE YEAR-

~Angie Selter from First Street School

2013-14 TEACHER OF THE YEAR-

~Jennifer Chandler from Twelve Bridges Middle School

After the plaques were presented, there was a short recess and Cake was served.

5. CONSENT AGENDA

5.1 Approval of Meeting Minutes for:
- May 6 & 20, 2014 Regular Board of Trustee Meeting

5.2 Approval of Warrants
5.3 Classified Personnel Report
5.4 Certificated Personnel Report
5.5 Approve Agreement for Fiscal Budget Services between School Services of California, Inc., and WPUSD.
5.6 Ratify Contract – School Innovation & Achievement Program Advisory and Compliance Services for Mandate Reimbursement Process.
5.7 Ratify Contract – School Innovation & Achievement "SiteServ" State Mandate Reimbursement Services.
5.8 Ratify Contract – Sacramento Convention Center for Lincoln High School Senior Prom April 11, 2015.
5.9 Phoenix High School WASC Accreditation
5.10 Student Discipline Stipulated Expulsion Students # 13/14-Q.
5.11 Mathematics
5.12 Transitional Kindergarten Mathematics
5.13 Approval of Out of State Travel.

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 roll call (**Ayes**: *Haley, Long, Armitage, Carras, Wyatt,* **No:** *None*) vote to approve the consent agenda as presented with the correction of approving the May 6, 2014, seconded set of the board minutes included in the packet.

Mr. Leaman introduced Shamryn Cole, as the new Principal for Carlin C. Coppin. Ms. Cole shared a little about herself.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory, Jillian Loya was absent
7.2 Western Placer Teacher's Association, Tara McCroskey will speak during LCAP
7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report
7.4 Superintendent, Scott Leaman reported the following:
- Reminded Board Members of their Graduation/Promotion assignments.
- Sober Grad on Friday for Graduating Seniors
- Next meeting will be June 17th
- Heads up on bonding options, which would require a special board meeting in July.
- Reminder of district office summer hours will change on June 16th 10:30 -2:00 p.m.
- Big week in the district with graduation's

8. PUBLIC HEARING

8.1 2014–15 Western Placer Unified School District LCAP

Pursuant to Education Code (EC) 52062(b)(1), Western Placer Unified School District will hold public hearing to solicit the recommendations and comments of members of the public regarding the specifications and expenditures proposed to be included in the Local Control and accountability Plan (LCAP)

The public hearing was opened. Mr. Leaman gave a brief overview report on the LCAP process. On June 17th the LCAP will be brought back with additional input that will not change the base content of the information.

Tara McCroskey shared she is excited about the budget and where the finances are going, with the growth that is coming. She thanked the district on the LCAP, as well as being kept informed, and being able to keep teachers informed. She is looking forward to next year, and working with the administration.

Mr. Carras is looking forward to the LCAP, he expressed a great job to all of those involved.

The hearing was closed at 7:43 p.m.

8.2 2014–15 Western Placer Unified School District Proposed Budget

Per California education Code 42127, on or before July 1 of each year, the governing Board of each school district shall hold a public hearing on the budget to be adopted for the subsequent fiscal year. At this hearing, the Board will take testimony from the public.

The public hearing was open. Carrie Carlson presented a review on the proposed budget, and reported the original will be brought back for approval on June 17th. The hearing was closed at 7:45 p.m.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion/ Action **JOHN ADAMS ACADEMY – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

- After holding a public hearing concerning the John Adams Lincoln petition, the Board will consider action on the attached petition. The attached petition has been found by our legal counsel to be compliant. The district business services department analyzed the budget and it met the requirements for approval. Initial petitions can be approved up to five years.

Dean Foreman thanked the board for their time and concern on how the petition will affect enrollment in Western Placer. He responded to one of the concerns as to how the petition would effect the enrollment in our schools. John Adams was asked to consider limiting or not allowing

Lincoln resident into the Academy. After raising the question with his legal counsel, this is what was shared. "The Charter School requires you grant the preference for residents of the district that sponsors the charter school, you cannot grant the preference for residents of other districts in enrollment preferences based on residency of the student are expressly prohibited by the charter schools act, with the exception and preference of residents of the sponsoring district." There are a number of scholars from the Lincoln area who will want to attend the Lincoln Academy Campus. The petition is sound, this is a unique community, and yet life is changing, this will allow Lincoln to have a choice. He closed with thanking the Board for their consideration.

Paul Carras shared he found his presentation very informative, but took issue with what Legal Counsel said to the Board during the last presentation in public session. He said something like this "You really don't have a choice to approve this petition". Mr. Carras shared that he took offence to that, for someone representing John Adams, it tainted him. With him being a former board member, he would have expected more from him. That was the only criticism he had.

Kris Wyatt shared her disappointment about bad mouthing the Board of Trustees on Face book.

Mr. Foreman responded by saying, the comments did not come from a John Adams parent.

Scott Leaman, Mr. Leaman read the following: The petition for John Adams Academy Lincoln is before our Board for action tonight. I have noted on the action item that I am recommending approval, with reservations. I wanted to explain this and lend some specifics on how I decided to make this type of recommendation to the Board. I have completed a legal and financial analysis of the petition and it has been found to be compliant in both areas. The last petition before the Board was Horizon Schools and I would like to say up front that John Adams has a strong governance structure and financial support through Loomis Union School District.

First of all, I want to say it has been a pleasure to meet and discuss the petition with Dean Foreman. He has been timely in our requests and has a genuine passion and interest in serving the students under the school's charge. He has been forthright in our dealings and is dedicated to the mission of establishing the school. There is obviously parent interest and support of the school as evidenced by emails and their presence at our Board meetings.

I would be remiss if I didn't share the potential impacts of approving the petition on our district in the interest of full disclosure. None of the reasons I am going to share meets the legal definition to recommend denial of the petition, although the Board has the right to vote as their conscience guides.

The location the Academy has chosen is very close to the future location of one the district's elementary schools. This could have an impact on the enrollment at that future site and lead to confusion around which school is the District's and which is John Adams'. Also, due to the fact that students can attend charter schools without an interdistrict, it will be difficult to plan staffing based on the students transferring to the Academy, especially the year the school opens. Some of this can be lessened by having a strong relationship with the administration at John Adams and tracking student enrollment.

The Academy will have a definite financial impact on the district due to the location of the school within our district. This is very different than the charter that is currently held with Loomis Union School District. John Adam's current Roseville school is not located within Loomis' boundaries so there is no negative financial impact through student loss but Loomis gains financially through oversight fees. In our case, when a student transfers to John Adams from Western Placer, the funding to the district will go from approximately $7,000 down to $70. This will be somewhat offset by receiving approximately $70 for each student that attends from other districts, but the impact of student's in-district attending the Academy has to be noted. I asked if John Adams could limit their enrollment from our District as some charter schools do, but the Academy does not want to take this step and we cannot mandate they do it.

I saw the Board, in so many words, inquiring how the Academy can meet some of the financial goals they were discussing with the same funding we receive. Inquires have shown the academy does this by saving money in many areas compared to our district. They have no student transportation costs, they do not provide a breakfast and lunch program, the teachers are paid at different rate, the employees are not in the state retirement systems, but John Adams offers a 403(b), they provide $6,000 a year in health benefits to their employees and we provide $14,424 per employee, and they can choose to build schools under a different set of codes than we can just to name a few. This is not meant to be a negative list, but an explanation of the financial realities. In short, our district is mandated to serve every student in our geographical boundaries no matter their needs, and I feel we do an outstanding job.

With these impacts, I want to share I appreciate the method John Adam's administration approached the petition and assisted the District by indicating they would not seek facilities from our district to house their students. This would have been a huge impact on our District but John Adams has chosen not to burden the District in this way. In the end, the District is going to grow exponentially and the impact of the Academy will lessen as the years go on.

I have been asked what happens if the Board doesn't approve the petition tonight. The answer is, it would be appealed to the Placer County Board,

probably approved, and the county would have the oversight relationship with the school and receive 1% of the ADA. The school would still be in Lincoln, but we would not have a legal relationship to build a strong foundation between our two entities – that is one of the reasons I am recommending approval.

In summation, my recommendation is based on the legal framework the district must work within concerning charter school petitions. If approved, I look forward to a long mutually supportive, productive relationship with John Adams Academy Lincoln.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 4-1 (**Ayes**: *Armitage, Haley, Long, Wyatt,* **No:** *Carras*) vote to approve the John Adams Academy of Lincoln petition.

9.2 Information **2014-15 BUDGET ASSUMPTIONS AND PROPOSED BUDGET FOR GENERAL FUND AND OTHER FUNDS – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•District staff has prepared the 2014-15 Proposed Budget documents for Board adoption at the June 17, 2014, Board of Trustees meeting. The most recent State's May Revision Budget has an impact on our 2014-15 budget assumptions along with our multi-year projections.

Carrie reviewed the budget assumptions, and reported we're looking at an increase of 89 students. The biggest change will be Cal STRs retirement increase, employers paid portion.

9.3 Action **MCT VISION SCREENING CONTRACT FOR 2014-2015 – Schuetz** *(13-14 G & O Component I, II, III, IV, V)*

•Dr. Melody Q. Quenzer, OD of Eye-Q Optometry will provide Modified Clinic Technique vision screening for all students in K, 3rd, 6th, as well as color blindness testing for 1st grade males. Dr. Quenzer will test up to 200 students per day. Her services are voluntary with no cost to the District.

Michelle presented the vision screening contract for Dr. Melody Quenzer. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Haley, Long, Armitage, Carras, Wyatt,* **No:** *None*) vote to approve the 2014-15 MCT Vision Screening Contraction.

9.4 Action **ADOPT UPDATED SCHOOL FACILITIES MASTER PLAN DATED JUNE 2014 – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•The School Facilities Master Plan for the Western Placer Unified School District was adopted by the Board of Trustees in June of 2010. The past four years has seen some change to the way staff is planning for the future growth and the size of future schools sites. In addition, with various changes in our school sites, staff felt it important to be sure we had the most up to date priorities from each site as we plan for site improvements and projects.

Heather Steer presented a power point on the Facilities Master Plan update. She touched on the following:

- Background
  ~Improvements to existing schools
  ~New classrooms/schools needed to serve the future student population
- Facilities Needs Committee (FNC)
  ~Originally formed in 2010 and reformed in 2014 to assist in updating the FMP
  ~Principals, teachers, classified staff and parents from each school site.
  ~Considered site by site improvement needs and priorities
- FNC Recommendations
  ~General
  ~New Schools/New Development
  ~Funding
  ~Ongoing
- Improvements to Existing Schools
- New Development
- Original General Plan and 2050 General Plan
- The 2050 General Plan will require New Schools
  ~Elementary Schools – 17
  ~Middle Schools – 4
  ~High Schools – 2

Cathy Dominico presented the power point portion on funding for the Master plan:

- Funding Plan
  ~New Schools (Mitigation Agreements/School Facility Improvement District)
  ~Improvements to Existing School (State Funding/Local GO Bond)
  ~New Schools to Serve Original General Plan (State Funding/Local GO Bond)
- Implementation Plan
  ~Small GO bond in 2014 for new high school and improvements to Lincoln High – *Political climate/ financial constraints/ Leverage potential State bond*
  ~Larger GO bond in 2016 for improvements to all schools – *Presidential election with higher voter turn-out*
  ~SFID election in early 2015 – *For middle and high schools costs related to the villages.*

Roseann Johnson, a member of the facilities committee shared how the committee came together on presenting the needs for school sites. The committee felt the district should test the waters for a bond. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 to approve a local GO bond. A special meeting will be needed in July for the Bond, and the paperwork is due to the County by July 14, 2014.

9.5 Action **SUBJECT MATTER VERIFICATION ED. CODE 44258.3 – Davis**
(13-14 G & O Component I, II, III, IV, V)

•With the involvement of appropriate subject matter specialists, the Superintendent or designee shall develop and employ procedures for verifying the subject matter knowledge of teachers assigned to teach in departmentalized classes outside their specific credential authorization pursuant to mentor teachers, curriculum specialists, resource teachers, classroom teachers certified to teach a subject, staff to regional subject matter projects or curriculum institutes, or college facility. (Ed. Code 44258.3)

Ryan Davis presented the Subject Matter Verification. PCOE continues to monitor Credentials. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 vote to approve the Subject Matter Verification Ed. Code 44258.3.

9.6 Action **APPROVAL OF LEASE-LEASE BACK AGREEMENT WITH BRCO CONSTRUCTORS, INCL. FOR RE-ROOFING OF LINCOLN HIGH AND SHERIDAN ELEMENTARY SCHOOLS, PORTABLE DEMOLITION AT SHERIDAN ELEMENTARY – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•Staff is seeking to engage in a Lease Leaseback Agreement with BRCO Constructors, Inc. for re-roofing specific areas as outlined in the Site Lease both at Lincoln High School and Sheridan Elementary School, this includes replacement of a swamp cooler unit at Sheridan.

Heather Steer presented Lease-Lease Back agreement. Haley, Long approved 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve Lease-Lease Back Agreement with BRCO Constructors, Incl.

9.7 Action **APPROVAL OF AGREEMENT WITH D7 ROOFING SERVICES CONTRACTOR CONSTRUCTION WORK RELATED TO ROOFING OVERLAY AT CARLIN C. COPPIN ELEMENTARY (MECH ROOM) AND RE-ROOFING AT FIRST STREET SCHOOL (MULTI AND ROOM 1) – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•In an continued effort to uphold our commitment to maintaining our facilities and our roofing, Staff has identified the following projects and not only noted as immediate needs by way of two independent roof surveys, but also fiscally reasonable and able to perform within a limited scope of time; Roofing Overlay at Carlin C. Coppin Elementary School Mechanical Room and Re-Roofing at First Street School Multi and Room 1.

Heather Steer presented agreement for approval. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to approve agreement with D7 Roofing Services contractor.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mr. Long is looking forward to graduation
Mr. Armitage is looking forward to presenting at PHS graduation
Mr. Carras is looking forward to TBMS promotion
Mrs. Wyatt attended a Lincoln Community Resource parent night, regarding social media, and this was the last week for the bike giveaway.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**June 17, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:58 p.m.

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 5, 2014
Ayes: Long, Armitage, Haley, Wyatt
Noes:
Absent: Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1