Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 15, 2014, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Ryan Davis, Assistant Superintendent of Personnel Services
Michele Schultz, Interim Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Facilities Coordinator

5:40 P.M. START

1. CALL TO ORDER – Lincoln High School – Performing Arts Theater

5:45 P.M.

2. CLOSED SESSION – Lincoln High School - Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
a. Public Employee Employment/Discipline/Dismissal/Release

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 14/15 - 12
b. Interdistrict Request Appeal 14/15 - 13
c. Interdistrict Request Appeal 14/15 - 14
d. Interdistrict Request Appeal 14/15 - 15

e. Interdistrict Request Appeal 14/15 – 16

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– LHS – Performing Arts Theater

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

No action taken

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 14/15 - 12

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve transfer appeal.

b. Interdistrict Request Appeal 14/15 - 13

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve transfer appeal.

c. Interdistrict Request Appeal 14/15 - 14

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve transfer appeal.

d. Interdistrict Request Appeal 14/15 - 15

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-1 (**Ayes**: *Carras, Haley, Long, Wyatt,* **No:** *Armitage*) vote to deny transfer appeal.

e. Interdistrict Request Appeal 14/15 – 16

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to deny transfer appeal.

4. SPECIAL ORDER OF BUSINESS

Lincoln and Rocklin Tennis Association (LARTA) presentation
Members of the LARTA presented a $1,000 check to LHS tennis team.

5. CONSENT AGENDA

5.1 Certificated Personnel Report
5.2 Williams Uniform Quarterly complaint Report.
5.3 Memorandum of Understanding (MOU – Science Theater Art Recreation (STAR) and Western Placer Unified School District.
5.4 Ratify Contract between Schoology Inc. and WPUSD May, 2014-April 30, 2017.
5.5 Report of Disclosure Requirements for Quarterly Reports of Investments.
5.6 Ratification of Professional Services Authorization with LPA, Inc. for Structural Assessment of Lincoln High School Auto and Wood shop.
5.7 Student Discipline Stipulated Expulsion Students # 13/14 – M, N.
5.8 Adoption of the Carnegie Learning for LHS Mathematics.

Mr. Davis requested that 5.1 be pulled, and Mr. Armitage requested to remove 5.7 for discussion. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Haley, Long, Armitage, Carras, Wyatt,* **No:** *None*) roll call vote to approve consent agenda with the exception of 5.1 and 5.7.

Both items pulled from consent agenda will be reviewed after item 8.1 of this agenda.
Mr. Davis requested item 5.1 be pulled, he felt the Board would need to approve the position, before filling the positions. Discussion on 5.1 was to approve positions, which are included on this agenda. The Board of Trustees will take action to approve positions prior to taking action of hiring for the positions. Motion by Mr. Haley, seconded by Mr. Long, and passed by a roll call (**Ayes**: *Long, Armitage, Carras, Haley, Wyatt,* **No:** *None*) vote to approve Assistant Superintendent and Director of Educational Services.

Karrie Callahan shared some words of her background in education and expressed her appreciation in accepting the position of Assistant Superintendent.

Mr. Armitage had a question on 5.7, Student 13/14-N. Mr. Leaman suggested looking into it, and this be brought back for approval. Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 roll call (**Ayes**: *Armitage, Haley, Long, Carras, Wyatt,* **No:** *None*) vote to approve Student Stipulated Expulsion for Student # 13/14.M.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jillian Loya
7.2 Western Placer Teacher's Association – Tara McCroskey No report
7.3 Western Placer Classified Employee Association – Mike Kimbrough not present
7.4 Superintendent – Scott Leaman

- SBAC testing is in process, using cromebooks
- In the process of hiring to fill interim positions
- District office hours for Spring Break will be 10:00 a.m. to 2:00 p.m.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/ **CONSIDER APPROVING NEW JOB DESCRIPTION FOR**

Action **DIRECTOR OF EDUCATIONAL SERVICES AND THE UPDATED SALARY SCHEDULE FOR CERTIFICATED MANAGEMENT TO INCLUDE THE NEW POSITION – Davis** *(13-14 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District and in light of the significant impact of the new common Core Standards, the Local Control Accountability Plan and accountability and various other increases on the demands of the Educational Services Department, there exists a need to approve a new job description for the "Director of Educational Services" position which is necessary to meet the very important increasing needs of supporting our school sites and students. The new position will be placed at the same level as the Director of Special Education as indicated on the attached Certificated Salary Schedule, which is also included for approval. The only change to the Salary Schedule is the addition of the new position and the removal of 4 furlough days from the current school year.

Mr. Davis presented a new job description for Director of Educational Services. Administration felt this is a necessary position, along with a revised salary schedule. Funding for this position would be through categorical funding. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve the new job description for Director of Education Services and the updated Salary Schedule for Certificated Management.

8.2 Discussion/ Action **CONSIDER APPROVING THE UPDATED ASSISTANT SUPERINTENDENT SALARY SCHEDULE TO INCLUDE THE EDUCATIONAL SERVICES POSITION – Davis** *(13-14 G & O Component I, II, III, IV, V)*

•In light of the recent departure of our Deputy Superintendent, the position of Assistant Superintendent of Educational Services is being added back into the Assistant Superintendent Salary Schedule. The Assistant Superintendent of Educational Services position will be placed at the same level as the other Assistant Superintendent positions as indicated on the attached Assistant Superintendent Salary Schedule.

Mr. Davis reported the position of Deputy Superintendent is going back to Assistant Superintendent, which will be added back into the Assistant Superintendent Salary schedule. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve the updated Assistant Superintendent Salary schedule to include the educational services position.

8.3 Action **2014-15 BUDGET REDUCTIONS – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•Although, the implementation of the new LCFF funding formula has made significant strides towards increasing the State's increased revenue commitment to Districts, the district is currently projecting a budget deficit of approximately $3.75 million for the 2014-15 school year.

Audrey Kilpatrick reviewed reductions for 2014-15. The following reductions are as follows:

	Proposed Amount
• Programs & Service	$150,000
• Programs & Service	$124,000
• Technology	$225,000
• Reserves	$750,000

These are one year reductions only. Motion by Mr. Haley, seconded by Mr. Armitage, with amendment 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve implementation of the 2014-15 reductions with amended wording to read "Transfer back for 2015-16 school year".

8.4 Action **RESOLUTION NO. 13/14.22 IDENTIFYING HIGH PRIORITY CAPITAL OUTLAY PROJECTS SHERIDAN ELEMENTARY SCHOOL ROOM 4 DEMOLITION – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•In February 2013, the Board approved Resolution No. 12/13.16; which declared project savings from past State funding construction projects and designated High Priority Capital Outlay Projects.

The attached Resolution No. 13/14.22 adds the demolition of Room 4 at Sheridan Elementary School to our High Priority Capital Outlay Projects in order to fund that project with these projects savings as well.

Heather Steer presented the added Resolution identifying a High priority capital outlay project. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 roll call (**Ayes**: *Carras, Haley, Long, Armitage, Wyatt,* **No:** *None*) vote to approve Resolution No. 13/14.22 Identifying High Priority Capital Outlay Project for Sheridan Elementary.

8.5 Action **APPROVAL OF GUARANTEED MAXIMUM PRICE (GMP) AND LEASE-LEASE BACK CONTRACT WITH JOHNSON CONTROLS, INC. FOR HVAC SYSTEM UPGRADE AT CARLIN C. COPPIN ELEMTNARY SCHOOL – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•At the April 1, 2014 Board of Trustees meeting, the Board approved Staff to move forward with a pursuit of a Lease Lease-Back agreement to complete work at Carlin C. Coppin Elementary School with regards to upgrading the Heating, Ventilation, and Air Conditioning (HVAC) system as outlined in the report produced by SEED, Inc (in conjunction with Rainforth Grau Architects), and adopted by the Board.

Heather Steer reported on moving forward with the guaranteed maximum price (GMP), and Lease-lease- back contract with Johnson controls. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve the Guaranteed Maximum Price and Lease-lease back contract with Johnson Controls, Inc. for the HVAC system update at Carlin C. Coppin School.

8.6 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3260 Fees and Charges
- BP/AR 3460 Financial Reports and Accountability
- BP/AR 3514.1 Hazardous substances
- AR 5143 Insurance
- BP 5030 Student Wellness

Motion by Mr. Carras, seconded Mr. Armitage and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) vote to approve new and revised policies, regulations and exhibits as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley – no report
Mr. Long – no repot
Mr. Armitage shared he attended Autism day at Lincoln Crossing.
Mr. Carras reported both he and Kris attended a meeting with city officials, and feel lines of communication are open but will take some time.
Mrs. Wyatt had no report

Mr. Carras volunteered to be nominated for the Placer County School Board Association.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**May 6, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater
➢**May 20, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – ~~Lincoln High School Performing Arts Theater~~ Carlin C. Coppin

11. ADJOURNMENT

There being no further business the meeting was adjourned at 7: 49 p.m.

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: May 6, 2014

Ayes: Haley, Long, Armitage, Carras, Wyatt

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1