Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 18, 2014, 7:00 P.M.
Creekside Oaks Elementary School – Multipurpose Room
2030 First Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Director of Facilities
Scott Pickett, Creekside Oaks Principal

5:40 P.M. START

1. CALL TO ORDER – Creekside Oaks Elementary School – Multipurpose Room

5:45 P.M.

2. CLOSED SESSION – Creekside Oaks Elementary School - Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
a. Public Employee Employment/Discipline/Dismissal/Release
b. Public Employee Performance Evaluation – Superintendent

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 13/14 - 28

b. Interdistrict Request Appeal 13/14 - 29
c. Interdistrict Request Appeal 14/15 - 1
d. Interdistrict Request Appeal 14/15 - 2
e. Interdistrict Request Appeal 14/15 – 3
f. Interdistrict Request Appeal 14/15 – 4
g. Interdistrict Request Appeal 14/15 – 5
h. Interdistrict Request Appeal 14/15 – 6

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Creekside Oaks Elementary School - Library

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

No action was taken

b. Public Employee Performance Evaluation – Superintendent

No action was taken

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 13/14 - 28

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

b. Interdistrict Request Appeal 13/14 - 29

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

c. Interdistrict Request Appeal 14/15 - 1

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

d. Interdistrict Request Appeal 14/15 - 2
Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 3-2 (**Ayes**: *Armitage, Carras, Haley,* **No:** *Long, Wyatt*) to approve the transfer appeal

e. Interdistrict Request Appeal 14/15 – 3

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

f. Interdistrict Request Appeal 14/15 – 4

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 4-1 (**Ayes**: *Carras, Haley, Long, Wyatt,* **No:** *Armitage*) to deny the transfer appeal

g. Interdistrict Request Appeal 14/15 – 5

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 3-2 (**Ayes**: *Armitage, Haley, Long,* **No:** *Carras, Wyatt*) to deny the transfer appeal

h. Interdistrict Request Appeal 14/15 – 6

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 3-2 (**Ayes**: *Armitage, Haley, Long,* **No:** *Carras, Wyatt*) to deny the transfer appeal

4. SPECIAL ORDER OF BUSINESS

School Being Featured: Creekside Oaks Elementary School
Mr. Leaman introduced Mr. Pickett, Principal of Creekside Oaks. Mr. Picket presented a slide show along with teachers, Mrs. Burns and Mrs. Maul, They reviewed the 9 steps of Love and Logic Program and its effectiveness in improving student behavior. Mr. Leaman presented certificate for the Golden Recess Ranger Awards to the following students.

- *Catalli Aceves*
- *Carina Calixto*
- *Diana Dodson*
- *Sam Escobar*
- *Charlize Lemus*
- *Hailey Mills*
- *Andrew Ruiz*
- *Raul Mendoza*

Mr. Leaman presented a plaque to Mary Boyle for her years of service to Western Placer Unified School District. The Board of Trustees shared special comments about Mary Boyle and wished her well in her new position.

5. CONSENT AGENDA

5.1 Classified Personnel Report
5.2 Certificated Personnel Report

5.3 Ratification of Lowest Bidder – Letter of Agreement NWM Corporation – Wireless LAN System.
5.4 Ratification of Lowest Bidder – Letter of Agreement GigaKOM – Network Equipment.
5.5 Ratification of Professional Services Authorization with LPA, Inc. for Site Plan Assistance at Lincoln High School Farm.
5.6 Temporary Athletic Team Coaches
5.7 Donation Approval for Sheridan Elementary School.

Motion by Mr. Armitage, seconded by Mr. Carras, and passed a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

Ms. Davis, a parent of a FSS student. She shared concerns of issues her student has encountered at school with bullying. She has spoken with the principal, and has discussed the issues with the teacher. Her concerns are with student's behavior towards her child. She suggested a Programs such as "The Leader in Me", which includes tools for students everyday life, and the 7 Habits of Life. She feels these tools should be offered to both students and staff. Ms. Davis Commander Officer shared information about Sgt. Davis.
Virgina Cosh, a GEMS Parent spoke on behalf of the GEMS Honors Program. She recommended the district promote involvement from the community, parents and students. She shared reasons why there is no program, which is due to scheduling, new principals, and the need to prepare students for high school. She recommended looking at keeping the Honors Program at GEMS.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory, Jillian Loya was not present
7.2 Western Placer Teacher's Association, Tara McCroskey had no report
7.3 Western Placer Classified Employee Association. Mike Kimbrough had no report
7.4 Superintendent – Scott Leaman reported on:
- Leadership/Bulling programs
- Changes with interim staff until replacements are hired

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action **2013-14 SECOND INTERIM REPORT – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

Audrey Kilpatrick presented a power point on the 2013-2014 Second Interim Budget Report. After some discussion there was a motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the 2013-14 Seconded Interim Report.

8.2 Action **APPROVE CONTRACT – WAVE BROADBAND POINT TO POINT TRANSPORT – SHERIDAN ELEMENTARY SCHOOL – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•On February 19, 2013 the board approved the WAVE BROADBAND as the low bidder for District Ethernet Service. The Letter of Agreement for Ethernet services was executed by the district. Sheridan Elementary School was included in the proposal for point-to-point transport serves. This contract provides fiber base network connections to Sheridan Elementary School. With the upcoming SBACC testing and increased dependency on the Internet cloud service, staff is proposing an alternate 10Mb wireless link to the Internet as part of the contract.

Audrey Kilpatrick reported on the Wave Broadband Point to Point Transport Contract. This contract will provide fiber base network connections to Sheridan Elementary. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the Wave Broadband Point to Point Transport Contract.

8.3 Information/ Discussion **DIVISION OF THE STATE ARCHITECT PROJECTS WITHOUT CERTIFICATION UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•As with many other school districts throughout the State of California, Western Placer Unified had a number of construction projects that were closed without certification from the Division of the State Architect (DSA). Over the past three years, DSA has made closeout and certification of these projects a priority.

Heather Steer reported on Certification Update process. She also gave an update on construction projects with DSA:
~There are 8 remaining non- certified projects
~Two in the works
~Two have probability of high costs
All projects listed will have associated costs

8.4 Information/ Discussion **FUTURE DEVELOPMENT UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

• Staff will be providing an update of status with regard to future development within the Western Placer Unified School District boundaries. This will include specifics regarding Village 1, Village 5 and Village 7.

This item will be brought back to the next board meeting.

8.5 Action **CONTRACTOR PRE-QUALIFICATION APPLICATION – Steer** *(13-14 G & O Component I, II, III, IV, V)*

• As previously reviewed by the Board of Trustees, Beginning January 1, 2014, there is a new amendment to the public contracting code. The Governor signed Assembly Bill (AB) 1565, adding Section 20111.6 to the Public Contract Code which requires some school districts to prequalify contractors prior to bidding public contracts. Districts with more than 2,500 ADA, and seeking State project funding for work over $1,000,000.00 will need to not only prequalify general contractors, but also all mechanical/electrical/plumbing contractors (MEP). Districts are required to use prequalification forms that cover, at a minimum, what is requested on a sample form provided by the Department of Industrial Relations (DIR).

Heather Steer reported on Contractor for Pre-qualification Application. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the Contractor Pre-qualification Application Process.

8.6 Information/ Discussion Action **ACCEPTANCE OF SEED, INC. CARLIN C. COPPIN ELEMENTARY MECHANICAL SYSTEM REPORT AND RECOMMENDATIONS – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•This report is the accumulation of months of testing and reviews of the mechanical, or HVAC, system at Carlin C. Coppin Elementary School and was produced by SEED, Inc. and Rainforth Grau Architects as instructed by the Board of Trustees in mid-2013.

Steve Witek, with SEED, Inc. presented a power point on the HVAC mechanical system, which include a report and recommendations of Carlin C. Coppin HVAC system. After some discussion a motion was made by Mr. Carras, seconded by Mr. Long, and passed by 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to accept the report and recommendations for improvements needed.

8.7 Information/ Action **CARLIN C. COPPIN ELEMENTARY MECHANICAL SYSTEM IMPROVEMENT PROJECT CONTRACTOR SELECTION – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•In order to begin working on the mechanical (HVAC) improvements at Carlin C. Coppin Elementary School as outlined in the report recommendations from SEED, Inc., Staff must immediately begin the process of selecting a contractor.

Heather Steer reported presented options on selecting a contract to move forward on the Carlin C. Coppin HVAC Mechanical System. She recommended using the Lease-Lease Back process, which would avoid a bid situation. She suggested due to time frame a lease-lease back would be the way to go, the bid process would take at least two months. She presented the following options:

~Option #1 – full hard bid, wouldn't be done by this summer
~Option #1 – cannot guarantee it would be done this summer
~Option #3 lease-lease back, would be continue with Johnson Controls Company

After some lengthy discussion it was the consensus of the board to move forward on the lease-lease back option. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to move forward with the lease-lease back process to work on the Carlin C. Coppin Mechanical System Improvement Project.

8.8 Discussion/ Action **RESIDENCY BASED ON EMPLOYMENT (BOARD POLICY 5111.12) – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The Board recently gave the Superintendent direction to no longer grant new applications for Residency Based on Employment (Board Policy 5111.12). We are anticipating 104 students will be renewing employment requests this year,

which is 29 students above 75 maximum based on law. This number has grown every year. Students approved based on employment are allowed to continue their district residency to the highest grade offered in the requested district.

Scott Leaman questioned the 5111.12 policy concerning request to be grandfathered in. He recommended the Board of Trustees not grandfather based on employment. The Board of Trustees agreed to not grandfathering.

8.9 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3380 District Records
- AR 5141.31 Immunizations

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the revised policies as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mr. Long gave an update on the LHS Zebra Sports teams.
Mr. Armitage will be attending the district band night
Mr. Carras attended ACSA Region Gala Dinner, it was a nice event.
Mrs. Wyatt had no report

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
➢**April 1, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater
➢**April 15, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned by 9:46 p.m.

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: April 1, 2014

Ayes: Haley, Long, Armitage, Carras, Wyatt

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1