WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Kris Wyatt - President
Brian Haley - Vice President
Damian Armitage - Clerk
Paul Long - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Michele Schuetz *(Interim)*, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operation
Ryan Davis, Assistant Superintendent of Personnel Services

	STUDENT ENROLLMENT		
School	**2012/13 CEBEDS**	**2/5/2014**	**3/3/2014**
Sheridan Elementary (K-5)	84	81	81
First Street Elementary (K-5)	465	491	488
Carlin C. Coppin Elementary (K-5)	412	401	404
Creekside Oaks Elementary (K-5)	559	638	635
Twelve Bridges Elementary (K-5)	717	679	680
Foskett Ranch Elementary (K-5)	552	540	539
Lincoln Crossing Elementary (K-5)	684	690	688
Glen Edwards Middle School (6-8)	686	713	712
Twelve Bridges Middle School (6-8)	853	819	815
Lincoln High School (9-12)	1,516	1,513	1,502
Phoenix High School (10-12)	65	74	76
TOTAL	**6593**	**6,639**	**6,620**

Parent Participation Program

First Street	20	A.M. /11 P.M.
Sheridan	15	P.M.
Carlin Coppin		P.M.
Twelve B. E.	16	A.M.

Parent Education 136

State Preschool

First & L Street	23	A.M. /24 P.M.
Carlin Coppin	24	A.M.
Sheridan	19	A.M.

Pre-K/Special Ed

Foskett	16
FSS PPPIP	55

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 1, 2014, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

AGENDA

2013-2014 Goals & Objectives (G & 0) for the Management Team: *Component I:* Quality Student Performance; *Component II:* Curriculum Themes; *Component III*: Special Student Services; *Component IV*: Staff & Community Relations; *Component V:* Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

5:55 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

6:00 P.M.

2. **CLOSED SESSION** – Lincoln High School – Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
a. Public Employee Employment/Discipline/Dismissal/Release
b. Public Employee Performance Evaluation – Superintendent

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 14/15 - 7
b. Interdistrict Request Appeal 14/15 - 10
c. Interdistrict Request Appeal 14/15 – 11

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**–Lincoln High School Performing Arts Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of

Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release
b. Public Employee Performance Evaluation – Superintendent

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 14/15 - 7
b. Interdistrict Request Appeal 14/15 - 10
c. Interdistrict Request Appeal 14/15 – 11

4. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

4.1 Approval of Meeting Minutes for:
- March 4 & 18, 2014 Regular Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 CARS/Consolidate Application
4.6 Approve Contract Capital City Landscape for Carlin C. Coppin Elementary School, Running Track Improvements
Roll call vote:

5. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory – Jillian Loya
6.2 Western Placer Teacher's Association – Tara McCroskey
6.3 Western Placer Classified Employee Association – Mike Kimbrough
6.4 Superintendent – Scott Leaman

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Building. Request forms are to be submitted to the Board Clerk before each item is discussed.

7.1 Discussion/ Information **GLEN EDWARDS HONORS ACADEMY – Leaman** *(13-14 G & O Component I, II, III, IV, V*

•Next year, the Performing Arts Academy will be converted to the Honors Academy at Glen Edwards Middle School. The attached describes the reasoning behind this move and the effects.

7.2 Action **APPROVE RYLAND/SCHOOL BUSINESS CONSULTING CONTRACT – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

• The contract is made by and between RYLAND/School Business Consulting (Consultant) and the Western Placer Unified School District. Consult will provide financial and business office services specifically related to:

- Update the analysis and report prepared last spring on the operations of HCS
- Review Horizon Charter School central organizational staffing
- Provide oversight recommendations, and
- Make recommendations to the governing board

7.3 Discussion/ Action **CONSIDER APPROVAL OF TENTATIVE AGREEMENT BETWEEN WPUSD AND WPTA REGARDING ARTICLE XV- WORK YEAR (CALENDAR) FOR THE 2014-15 SCHOOL YEAR – Davis** *(13-14 G & O Component I, II, III, IV, V)*

•A tentative agreement has been reached between WPUSD and WPTA on Article XV – Work Year – 2014-15 as outlined in the attached document. This tentative agreement for the 2014-2015 school year for WPTA employees has been ratified by the WPTA membership

7.4 Information/ Discussion **FUTURE DEVELOPMENT UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

• Staff will be providing an update of status with regard to future development within the Western Placer Unified School District boundaries. This will include specifics regarding Village 1, Village 5 and Village 7.

7.5 Information/ Action **APPROVE RESOLUTION NO. 13/14.21 DECLARING AN ELECTION BE CONDUCTED – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The Board of Trustees will take action to approve Resolution 13/14.21 declaring an election be held in its jurisdiction requesting the Board of Supervisors to consolidate this election with any other election conducted on said date, and requesting election services by the County Clerk.

Roll call vote:

7.6 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0410 Nondiscrimination in District Programs and Activities
- BP 1325 Advertising and Promotion
- BP/AR 5145.3 Nondiscrimination/Harassment
- AR 6145.2 Athletic Competition

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢ **April 15, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School

10. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Lincoln High School – Library**
Date: **Tuesday, April 1, 2014**
Time: **6:00 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - * PUBLIC EMPLOYEE APPOINTMENT
   - * PUBLIC EMPLOYEE EMPLOYMENT
   - * **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   - * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
   - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. **CONFERENCE WITH LABOR NEGOTIATOR**

10. **STUDENTS**
    - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - * STUDENT PRIVATE PLACEMENT
    - * **INTERDISTRICT ATTENDANCE APPEAL**
    - * STUDENT ASSESSMENT INSTRUMENTS
    - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. <u>LICENSE/PERMIT DETERMINATION</u>
   a. Specify the number of license or permit applications.
2. <u>SECURITY MATTERS</u>
   a. Specify law enforcement agency
   b. Title of Officer,
3. <u>CONFERENCE WITH REAL PROPERTY NEGOTIATOR</u>
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.

5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.

6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.

7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.

8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed

9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator

10. **STUDENTS:**
    A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    B. **STUDENT PRIVATE PLACEMENT**
       a. Pursuant to Board Policy 6159.2
    C. **INTERDISTRICT ATTENDANCE APPEAL**
       a. Education Code 35146 and 48918
    D. **STUDENT ASSESSMENT INSTRUMENTS**
       a. Reviewing instrument approved or adopted for statewide testing program.
    E. **STUDENT RETENTION/ APPEAL**
       a. Pursuant to Board Policy 5123
    F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
       a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Assistant Superintendent
of Personnel Services Audrey Kilpatrick,
Assistant Superintendent Business and Operations

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Ryan Davis
Assistant Superintendent
of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/ DISMISSAL/RELEASE

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

wp/rk/factform

3.2a.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Performance Evaluation - Superintendent

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Board of Trustees

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the Performance Evaluation of the Superintendent.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken in closed session in regards to the Public Employee Performance Evaluation.

wp/rk/factform

3.2b.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Interdistrict Appeal

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss disclose any action taken in closed session regarding the following transfer appeals:

- Interdistrict Request Appeal 14/15 – 7
- Interdistrict Request Appeal 14/15 – 10
- Interdistrict Request Appeal 14/15 – 11

ADMINISTRATION RECOMMENDATION:

Disclose any action taken.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
- March 4, & 18, 2014 Regular Board of Trustee Meetings

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- February 4 & 18, 2014 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 4, 2014, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & 0) for the Management Team: *Component I:* Quality Student Performance; *Component II:* Curriculum Themes; *Component III:* Special Student Services; *Component IV:* Staff & Community Relations; *Component V:* Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Carol Percy, Lincoln News Messenger

5:55 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater

6:00 P.M.

2. **CLOSED SESSION** – Lincoln High School – Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.16
Roll call vote:

b. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.17

Roll call vote:

c. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.18
Roll call vote:

d. Public Employee Employment/Discipline/Dismissal/Release - CE 13/14.3
Roll call vote:

e. Public Employee Performance Evaluation – Superintendent

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High School Performing Arts Theater

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.16

Mr. Armitage reported the board took action to approve Resolution No. 13/14.16, in a unanimous roll call vote. *Roll call vote:* Armitage, Carras, Haley, Long, Wyatt

b. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.17

Mr. Armitage reported the board took action to approve Resolution No. 13/14.17, in a unanimous roll call vote. *Roll call vote:* Armitage, Carras, Haley, Long, Wyatt

c. Public Employee Employment/Discipline/Dismissal/Release - Resolution No. 13/14.18

This item was pulled from the agenda.

d. Public Employee Employment/Discipline/Dismissal/Release - CE 13/14.3

Mr. Armitage reported the board took action to approve the leave of absence for CE 13/14.3, in a unanimous roll call vote. *Roll call vote:* Armitage, Carras, Haley, Long, Wyatt

e. Public Employee Performance Evaluation – Superintendent

No action taken

4. CONSENT AGENDA

4.1 Approval of Meeting Minutes for:
- February 4 & 18, 2014 Regular Board of Trustee Meeting

4.2 Approval of Warrants
4.3 Classified Personnel Report
4.4 Certificated Personnel Report
4.5 Approval of Out of State Travel - Administration
4.6 Ratification of Western Blue (NWN Company) Purchase Order with Western States Contracting Alliance (WSCA) HP Master Agreement.
4.7 Approve of MOU with University of Phoenix
4.8 Change of Title I Status from "Targeted Assistance" to "Schoolwide" for Carlin C. Coppin and Creekside Oaks Elementary Schools.
4.9 Approval of PCOE CARE Program Contract
4.10 Approval of Out of State Travel – Special Education

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 roll call vote to approve consent agenda as presented. Roll call vote: Haley, Long, Armitage, Carras, Wyatt

5. COMMUNICATION FROM THE PUBLIC

LHS Science Students – Two LHS students shared the Science Expo Fair will be held on Thursday, March 20th, 5:30 to 8:30 p.m. in the Dale Pence Gym. This is the 9th year of the Science Expo. They encouraged the audience to attend the Expo.

Virgina Cosh, Parent shared on the Honors Program at GEMS. Her concerns were with GEMS removing Gate and High Achievers classes due to scheduling problems. She requested to the board to please keep Honors Academy Program. She also suggested after speaking with other parents, due to time of the board meeting we should offer child care, this would allow more parents to attend the board meetings.

Kiera LeRoy, 4th grader from Lincoln Crossing. She invited the board members to Lincoln Crossing on April 2nd, from 9:00 to 10:00 a.m. April 2nd is Autism Awareness Day, and the color of Autism Awareness day is Blue.

6. REPORTS & COMMUNICATION

6.1 Lincoln High School, Student Advisory, Jillian Loya was not present
6.2 Western Placer Teacher's Association, Tara McCroskey will speak during item7.2
6.3 Western Placer Classified Employee Association, Mike Kimbrough had no report
6.4 Superintendent, Scott Leaman had no report

7. ♦ACTION ♦DISCUSSION ♦INFORMATION

7.1 Information **COMMON CORE STATE STANDARDS ONE-TIME FUNDING UPDATE – Boyle** *(13-14 G & O Component I, II, III, IV, V*

- On August 6, 2013, the Board was presented with a Preliminary Spending Plan for the one-time Common Core State Standards funds that were provided to the

District through the AB 86 Education Omnibus Trailer Bill. These funds are of a one-time nature, are approximately $200/student, and must be spent during 2013-2014 and/or 2014-2015 school year.

Mary Boyle reviewed the approval plan on the one time revenues. She reviewed the updated account show funds to date. We have approved wireless, tablets, cromebooks, and headsets, these are professional development Expenditures. Funding is being spent very due diligentently. Cromebooks have been ordered, each elementary site will have two sets, middle schools will have three sets, and high school will five sets. SBAC testing begins April 7th, 8th, 9th.

7.2 Discussion Action

RATIFICATION OF TENTATIVE AGREEMENT WITH WPTA REGARDING ARTICLE XIV EMPLOYEE BENEFITS – Davis/Leaman *(13-14 G & O Component I, II, III, IV, V*

•The Western Placer Unified School District and the Western Placer Teachers Association have signed a Tentative Agreement regarding Article XIV Employee Benefits. This Tentative Agreement will assist the District with achieving its required budget needs over time in order to achieve a balanced budget while still maintaining highly competitive employee benefits.

Ryan Davis presented the Tentative Agreement with WPTA, for approval of Article XIV Employee Benefits.

Tara McCroskey reported it was a lengthy process, and a lot of work on both sides. It was also an eye opening process. She expressed her appreciation to the members for making the choice, it's kind of like surrendering particular things to get other things.

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 vote (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to approve the Tentative Agreement with WPTA regarding Article XIV Employee Benefits.

7.3 Discussion Action

REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER # 741 – Davis *(13-14 G & O Component I, II, III, IV, V*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter # 741 and the Western Placer Unified School District are both proposing reopening negotiations under the current Collective Bargaining Agreement.

Ryan Davis presented part II of the Bargaining Agreement for reopening negotiations with CSEA. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 vote (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to approve reopening negotiations between WPUSD and CSEA Chapter #741.

7.4 Discussion Action **APPROVE RESOLUTION NO. 13/14.19 ADOPTING COMPETENCY CRITERIA IN THE CASE OF A CERTIFICATED REDUCTION IN FORCE – Davis** *(13-14 G & O Component I, II, III, IV, V*

•Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing Board of the Western Placer Unified School District to reduce or discontinue particular kids of services in order to reduce the number of certificated employees of the District. In conjunction with the recommendation it is necessary to adopt criteria for determining if a certificated employee would have the competence to replace (bump) another certificated employee out of their position. The District must have a way to ensure that when one certificated employee may potentially replace (bump) another certificated employee that they possess the necessary competency in order to provide adequate services.

Roll call vote:

This item was pulled

7.5 Discussion Action **APPROVE RESOLUTION NO. 13/14.20 AUTHORIZING THE REDUCTION OR DISCONTINUANCE OF PARTICULAR KINDS OF SERVICES – Davis** *(13-14 G & O Component I, II, III, IV, V*

•Pursuant to Education Codes 44949, 44955 and 44951, the District administration is making a recommendation that will require the Governing particular kinds of services in order to reduce the number of certificated employees of the District. Reduction or discontinuance of particular kinds of services are needed to address budget reductions and staffing reductions for the 2014-2015 school year.

Roll call vote:

This item was pulled

8. BOARD OF TRUSTEES

8.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

8.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report

Mr. Long shared Basketball team won first round, and lost second to Christen Brothers. They had a great season.

Mr. Armitage had no report

Mr. Carras as a board we're aware of openings, would like to make sure in the future that we are competitive with others districts. Friday he will be attending the Celebrity luncheon.

Mrs. Wyatt Matt and Debbie Tofft received a $50,000 SSP grant. They would like to promote students who have graduated from LHS, creating a Media Arts as well as looking into a Mobile broadcast Studio, first year will be ongoing project. Boy's baseball team had a successful fundraiser dinner. There was a Suicide meeting with all mental health. This week the Rotary Club will be presenting a bike to each elementary school for Reading Awards.

9. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 18, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Creekside Oaks Elementary School

10. ADJOURNMENT

There being no further business the meeting was adjourned at 7:41 p.m.

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 022714
h:\wpfiles\board\agendas\030414

4.1.6

Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 18, 2014, 7:00 P.M.
Creekside Oaks Elementary School – Multipurpose Room
2030 First Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & 0) for the Management Team: **Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Kris Wyatt, President
Brian Haley, Vice President
Damian Armitage, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Facilities
Ryan Davis, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Heather Steer, Director of Facilities
Scott Pickett, Creekside Oaks Principal

5:40 P.M. START

1. **CALL TO ORDER** – Creekside Oaks Elementary School – Multipurpose Room

5:45 P.M.

2. **CLOSED SESSION** – Creekside Oaks Elementary School - Library

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
a. Public Employee Employment/Discipline/Dismissal/Release
b. Public Employee Performance Evaluation – Superintendent

2.3 INTERDISTRICT ATTENDANCE APPEAL
a. Interdistrict Request Appeal 13/14 - 28

4.1.7

b. Interdistrict Request Appeal 13/14 - 29
c. Interdistrict Request Appeal 14/15 - 1
d. Interdistrict Request Appeal 14/15 - 2
e. Interdistrict Request Appeal 14/15 – 3
f. Interdistrict Request Appeal 14/15 – 4
g. Interdistrict Request Appeal 14/15 – 5
h. Interdistrict Request Appeal 14/15 – 6

7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Creekside Oaks Elementary School - Library

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action was taken

3.2 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

No action was taken

b. Public Employee Performance Evaluation – Superintendent

No action was taken

3.3 INTERDISTRICT ATTENDANCE APPEAL

a. Interdistrict Request Appeal 13/14 - 28

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

b. Interdistrict Request Appeal 13/14 - 29

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

c. Interdistrict Request Appeal 14/15 - 1

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

d. Interdistrict Request Appeal 14/15 - 2
Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 3-2 (**Ayes**: *Armitage, Carras, Haley,* **No:** *Long, Wyatt*) to approve the transfer appeal

e. Interdistrict Request Appeal 14/15 – 3

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt,* **No:** *None*) to deny the transfer appeal

f. Interdistrict Request Appeal 14/15 – 4

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 4-1 (**Ayes**: *Carras, Haley, Long, Wyatt,* **No:** *Armitage*) to deny the transfer appeal

g. Interdistrict Request Appeal 14/15 – 5

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 3-2 (**Ayes**: *Armitage, Haley, Long,* **No:** *Carras, Wyatt*) to deny the transfer appeal

h. Interdistrict Request Appeal 14/15 – 6

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 3-2 (**Ayes**: *Armitage, Haley, Long,* **No:** *Carras, Wyatt*) to deny the transfer appeal

4. SPECIAL ORDER OF BUSINESS

School Being Featured: Creekside Oaks Elementary School
Mr. Leaman introduced Mr. Pickett, Principal of Creekside Oaks. Mr. Picket presented a slide show along with teachers, Mrs. Burns and Mrs. Maul, They reviewed the 9 steps of Love and Logic Program and its effectiveness in improving student behavior. Mr. Leaman presented certificate for the Golden Recess Ranger Awards to the following students.

- *Catalli Aceves*
- *Carina Calixto*
- *Diana Dodson*
- *Sam Escobar*
- *Charlize Lemus*
- *Hailey Mills*
- *Andrew Ruiz*
- *Raul Mendoza*

Mr. Leaman presented a plaque to Mary Boyle for her years of service to Western Placer Unified School District. The Board of Trustees shared special comments about Mary Boyle and wished her well in her new position.

5. CONSENT AGENDA

5.1 Classified Personnel Report
5.2 Certificated Personnel Report

5.3 Ratification of Lowest Bidder – Letter of Agreement NWM Corporation – Wireless LAN System.
5.4 Ratification of Lowest Bidder – Letter of Agreement GigaKOM – Network Equipment.
5.5 Ratification of Professional Services Authorization with LPA, Inc. for Site Plan Assistance at Lincoln High School Farm.
5.6 Temporary Athletic Team Coaches
5.7 Donation Approval for Sheridan Elementary School.

Motion by Mr. Armitage, seconded by Mr. Carras, and passed a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

Ms. Davis, a parent of a FSS student. She shared concerns of issues her student has encountered at school with bullying. She has spoken with the principal, and has discussed the issues with the teacher. Her concerns are with student's behavior towards her child. She suggested a Programs such as "The Leader in Me", which includes tools for students everyday life, and the 7 Habits of Life. She feels these tools should be offered to both students and staff. Ms. Davis Commander Officer shared information about Sgt. Davis.
Virgina Cosh, a GEMS Parent spoke on behalf of the GEMS Honors Program. She recommended the district promote involvement from the community, parents and students. She shared reasons why there is no program, which is due to scheduling, new principals, and the need to prepare students for high school. She recommended looking at keeping the Honors Program at GEMS.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory, Jillian Loya was not present
7.2 Western Placer Teacher's Association, Tara McCroskey had no report
7.3 Western Placer Classified Employee Association. Mike Kimbrough had no report
7.4 Superintendent – Scott Leaman reported on:
- Leadership/Bulling programs
- Changes with interim staff until replacements are hired

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action **<u>2013-14 SECOND INTERIM REPORT</u> – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years. The certification shall be classified as positive, qualified, or negative, pursuant to standards and criteria adopted by the State Board of Education (EC §33127).

Audrey Kilpatrick presented a power point on the 2013-2014 Second Interim Budget Report. After some discussion there was a motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the 2013-14 Seconded Interim Report.

4.1.10

8.2 Action **APPROVE CONTRACT – WAVE BROADBAND POINT TO POINT TRANSPORT – SHERIDAN ELEMENTARY SCHOOL – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•On February 19, 2013 the board approved the WAVE BROADBAND as the low bidder for District Ethernet Service. The Letter of Agreement for Ethernet services was executed by the district. Sheridan Elementary School was included in the proposal for point-to-point transport serves. This contract provides fiber base network connections to Sheridan Elementary School. With the upcoming SBACC testing and increased dependency on the Internet cloud service, staff is proposing an alternate 10Mb wireless link to the Internet as part of the contract.

Audrey Kilpatrick reported on the Wave Broadband Point to Point Transport Contract. This contract will provide fiber base network connections to Sheridan Elementary. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the Wave Broadband Point to Point Transport Contract.

8.3 Information/ Discussion **DIVISION OF THE STATE ARCHITECT PROJECTS WITHOUT CERTIFICATION UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•As with many other school districts throughout the State of California, Western Placer Unified had a number of construction projects that were closed without certification from the Division of the State Architect (DSA). Over the past three years, DSA has made closeout and certification of these projects a priority.

Heather Steer reported on Certification Update process. She also gave an update on construction projects with DSA:
~There are 8 remaining non- certified projects
~Two in the works
~Two have probability of high costs
All projects listed will have associated costs

8.4 Information/ Discussion **FUTURE DEVELOPMENT UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

• Staff will be providing an update of status with regard to future development within the Western Placer Unified School District boundaries. This will include specifics regarding Village 1, Village 5 and Village 7.

This item will be brought back to the next board meeting.

8.5 Action **CONTRACTOR PRE-QUALIFICATION APPLICATION – Steer** *(13-14 G & O Component I, II, III, IV, V)*

• As previously reviewed by the Board of Trustees, Beginning January 1, 2014, there is a new amendment to the public contracting code. The Governor signed Assembly Bill (AB) 1565, adding Section 20111.6 to the Public Contract Code which requires some school districts to prequalify contractors prior to bidding public contracts. Districts with more than 2,500 ADA, and seeking State project funding for work over $1,000,000.00 will need to not only prequalify general contractors, but also all mechanical/electrical/plumbing contractors (MEP). Districts are required to use prequalification forms that cover, at a minimum, what is requested on a sample form provided by the Department of Industrial Relations (DIR).

4-1-11

Heather Steer reported on Contractor for Pre-qualification Application. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the Contractor Pre-qualification Application Process.

8.6 Information/ Discussion Action **ACCEPTANCE OF SEED, INC. CARLIN C. COPPIN ELEMENTARY MECHANICAL SYSTEM REPORT AND RECOMMENDATIONS – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•This report is the accumulation of months of testing and reviews of the mechanical, or HVAC, system at Carlin C. Coppin Elementary School and was produced by SEED, Inc. and Rainforth Grau Architects as instructed by the Board of Trustees in mid-2013.

Steve Witek, with SEED, Inc. presented a power point on the HVAC mechanical system, which include a report and recommendations of Carlin C. Coppin HVAC system. After some discussion a motion was made by Mr. Carras, seconded by Mr. Long, and passed by 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to accept the report and recommendations for improvements needed.

8.7 Information/ Action **CARLIN C. COPPIN ELEMENTARY MECHANICAL SYSTEM IMPROVEMENT PROJECT CONTRACTOR SELECTION – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•In order to begin working on the mechanical (HVAC) improvements at Carlin C. Coppin Elementary School as outlined in the report recommendations from SEED, Inc., Staff must immediately begin the process of selecting a contractor.

Heather Steer reported presented options on selecting a contract to move forward on the Carlin C. Coppin HVAC Mechanical System. She recommended using the Lease-Lease Back process, which would avoid a bid situation. She suggested due to time frame a lease-lease back would be the way to go, the bid process would take at least two months. She presented the following options:

~Option #1 – full hard bid, wouldn't be done by this summer
~Option #1 – cannot guarantee it would be done this summer
~Option #3 lease-lease back, would be continue with Johnson Controls Company

After some lengthy discussion it was the consensus of the board to move forward on the lease-lease back option. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to move forward with the lease-lease back process to work on the Carlin C. Coppin Mechanical System Improvement Project.

8.8 Discussion/ Action **RESIDENCY BASED ON EMPLOYMENT (BOARD POLICY 5111.12) – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The Board recently gave the Superintendent direction to no longer grant new applications for Residency Based on Employment (Board Policy 5111.12). We are anticipating 104 students will be renewing employment requests this year,

which is 29 students above 75 maximum based on law. This number has grown every year. Students approved based on employment are allowed to continue their district residency to the highest grade offered in the requested district.

Scott Leaman questioned the 5111.12 policy concerning request to be grandfathered in. He recommended the Board of Trustees not grandfather based on employment. The Board of Trustees agreed to not grandfathering.

8.9 Action **ADOPTION OF NEW AND REVISED POLICIES, REGULATIONS AND EXHIBITS – Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 3380 District Records
- AR 5141.31 Immunizations

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes**: *Armitage, Carras, Haley, Long, Wyatt* **No:** *None)* vote to approve the revised policies as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley had no report
Mr. Long gave an update on the LHS Zebra Sports teams.
Mr. Armitage will be attending the district band night
Mr. Carras attended ACSA Region Gala Dinner, it was a nice event.
Mrs. Wyatt had no report

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):
➢**April 1, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater
➢**April 15, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned by 9:46 p.m.

4.1.13

Kris Wyatt, President

Damian Armitage, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

4.1.14

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the March 4, 2014 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 03/21/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85362469	03/21/2014	CITY OF LINCOLN	01-5540	3,428.76	
			01-5550	663.94	
			01-5570	3,639.10	7,731.80
85362470	03/21/2014	CITY OF LINCOLN / PG&E REIMB	01-5510		1,749.71
85362471	03/21/2014	PACIFIC GAS & ELECTRIC CO	01-5510		50,109.93
85362472	03/21/2014	PLACER CO FACILITY SRVS DEPT	01-5550	6,696.82	
			01-5570	3,910.04	10,606.86
85362473	03/21/2014	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85362474	03/21/2014	"DANIELSEN COMPANY, THE"	13-4380	68.78	
			13-4710	2,051.09	2,119.87
85362475	03/21/2014	CROWN DISTRIBUTING INC.	13-4380		884.03
85362476	03/21/2014	GOLDEN STATE EQUIPMENT REPAIR	13-5600		403.14
85362477	03/21/2014	PIZZA GUYS	13-4710		1,011.36
85362478	03/21/2014	PROPACIFIC FRESH	13-4710		236.85
85362479	03/21/2014	SAFEWAY INC	01-4300		49.28
85362480	03/21/2014	SARA LEE	13-4710		194.00
85362481	03/21/2014	SCHOOL SPECIALTY INC	01-4300		564.97
85362482	03/21/2014	Tracey N. Lillie	01-4300	86.82	
			01-5200	231.56	
			11-4300	110.77	429.15
85362483	03/21/2014	Elizabeth A. Oneto	01-4300		45.45
85362484	03/21/2014	Theresa F. Thickens	01-4300		128.97
85362485	03/21/2014	ADVANCED INTEGRATED PEST	01-5800		1,218.00
85362486	03/21/2014	AIRGAS	01-4300		20.16
85362487	03/21/2014	APPLE INC.	01-4300	500.00	
			01-4400	854.38	1,354.38
85362488	03/21/2014	BANK OF AMERICA #0187	01-4300	70.84	
			01-5200	119.24	190.08
85362489	03/21/2014	C & S TELECOMMUNICATIONS INC	01-5600		165.00
85362490	03/21/2014	C.A.S.H. COALITION FOR	21-5200		242.00
85362491	03/21/2014	CAPITOL PUBLIC FINANCE GROUP	21-5800	9,600.01	
			25-5800	3,299.99	
			49-5800	3,600.00	16,500.00
85362492	03/21/2014	CKA CA KINDERGARTEN ASSOC	01-5200		300.00
85362493	03/21/2014	DEPT. OF INDUSTRIAL RELATIONS	01-5800		125.00
85362494	03/21/2014	DSA - DIVISION OF THE STATE ARCHITECT	21-5800		500.00
85362495	03/21/2014	ELLIS LAW GROUP LLP	01-5810		3,460.00
85362496	03/21/2014	ESS ENVIRONMENTAL	21-5800		417.00
85362497	03/21/2014	FOLLETT LIBRARY RESOURCES	01-4100		946.92
85362498	03/21/2014	HANDWRITING WITHOUT TEARS	01-4100		799.83
85362499	03/21/2014	KIMBERLY SHOOK	01-5800		241.92
85362500	03/21/2014	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		874.00
85362501	03/21/2014	LOWE'S	01-4300		1,174.61
85362502	03/21/2014	LOZANO SMITH, LLP	01-5810	10,598.00	
			25-5810	1,684.50	12,282.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/21/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85362503	03/21/2014	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,527.98
85362504	03/21/2014	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,110.00
85362505	03/21/2014	MEDICAL BILLING TECHNOLOGIES	01-5800		138.11
85362506	03/21/2014	NORMAC	01-4300		368.66
85362507	03/21/2014	ODYSSEY LEARNING CENTER, INC.	01-5800		2,563.56
85362508	03/21/2014	ORIENTAL TRADING COMPANY INC	01-4300	82.94	
			Unpaid Sales Tax	4.95-	77.99
85362509	03/21/2014	PCOE - PLACER CO OFFICE OF ED	01-4300		196.00
85362510	03/21/2014	PEARSON - PSYCHOLOGICAL CORP.	01-4300		139.00
85362511	03/21/2014	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		255.04
85362512	03/21/2014	PITNEY BOWES CREDIT CORP ACCOUNT #16271873867	01-5600		1,996.00
85362513	03/21/2014	PLACER LEARNING CENTER	01-5800		35,050.04
85362514	03/21/2014	RAINFORTH GRAU ARCHITECTS	21-5800		8,271.25
85362515	03/21/2014	RAPID ROOTER	01-5800		500.00
85362516	03/21/2014	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	963.88	
			01-7438	34.41	
			01-7439	408.59	1,406.88
85362517	03/21/2014	RESEARCH PRESS PUBLISHERS	01-4300	74.54	
			Unpaid Sales Tax	4.64-	69.90
85362518	03/21/2014	REX MOORE GROUP, INC.	21-5800		1,000.00
85362519	03/21/2014	RIEBES AUTO PARTS	01-4365		1,605.89
85362520	03/21/2014	SAC VAL JANITORIAL SALES	01-4300		4,371.81
85362521	03/21/2014	SEED, INC.	35-6200		5,005.00
85362522	03/21/2014	SIG SCHOOLS INSURANCE GROUP	01-5400		246,948.00
85362523	03/21/2014	TALK TOOLS TM	01-4300	430.41	
			Unpaid Sales Tax	27.68-	402.73
85362524	03/21/2014	TOTAL EDUCATION SOLUTIONS	01-5800		3,678.13
85362525	03/21/2014	WESTERN BLUE AN NWN COMPANY	01-4300		15,167.79
85362526	03/21/2014	WESTERN PLACER U.S.D.	01-9130		3,000.00
85362527	03/21/2014	WESTERN PLACER WASTE	01-5540		12.00
85362528	03/21/2014	Christy L. Aday	01-4300		27.45
85362529	03/21/2014	Ruben Ayala	01-4300		85.74
85362530	03/21/2014	Angela A. Button	01-4300		45.93
85362531	03/21/2014	Marilou B. Edwards	01-5200		100.96
85362532	03/21/2014	Victoria Eutsey	01-4300		260.25
85362533	03/21/2014	Jenifer C. Freymond	01-5200		372.90
85362534	03/21/2014	Lydia M. Ranger	01-5200		7.62
85362535	03/21/2014	Mark E. Weber	01-5200		305.10
85362536	03/21/2014	ALLSTATE SIGN & PLAQUE	01-4300	50.36	
			Unpaid Sales Tax	2.76-	47.60
85362537	03/21/2014	BUREAU OF EDUCATION & RESEARCH	01-5200		229.00
85362538	03/21/2014	CALTRONICS BUSINESS SYSTEMS	01-5600		176.17
85362539	03/21/2014	DE LAGE LANDEN	01-5600		320.35
85362540	03/21/2014	DISNEY EDUCATIONAL PRODUCTIONS	01-4300	149.03	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/21/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
			Unpaid Sales Tax	9.94-	139.09
85362541	03/21/2014	FOLLETT EDUCATIONAL SERVICES	01-4100		528.90
85362542	03/21/2014	FOR TEACHERS ONLY DBA ATLAS PEN & PENCIL CORP.	01-4300	77.12	
			Unpaid Sales Tax	4.83-	72.29
85362543	03/21/2014	FRY'S ELECTRONICS	01-4300		64.49
85362544	03/21/2014	GRAMMAR PUNK	01-4300		231.55
85362545	03/21/2014	MC CORMICK'S ENTERPRISES	01-4300	105.75	
			Unpaid Sales Tax	6.75-	99.00
85362546	03/21/2014	NASCO MODESTO	01-4300		74.39
85362547	03/21/2014	OFFICE DEPOT	12-4300		451.46
85362548	03/21/2014	PACIFIC ENVIRONMENTAL	01-5800		7,920.00
85362549	03/21/2014	RAY MORGAN CO. / CHICO	01-5600		169.31
85362550	03/21/2014	REALLY GOOD STUFF	01-4300	115.53	
			Unpaid Sales Tax	7.30-	108.23
85362551	03/21/2014	SACRAMENTO RIVERCATS	01-5800		1,146.00
85362552	03/21/2014	SCHOOL SPECIALTY INC	01-4300		79.97
85362553	03/21/2014	SCHOOLMASTERS SAFETY	01-4300	177.84	
			Unpaid Sales Tax	10.80-	167.04
85362554	03/21/2014	SEE'S CANDY	01-5800		1,151.00
85362555	03/21/2014	THEATREWORKS/USA BOX OFFICE	01-5800		729.00
85362556	03/21/2014	TROXELL COMMUNICATIONS	01-4400		300.00
85362557	03/21/2014	U.S. SCHOOL SUPPLY	01-4300	1,889.34	
			Unpaid Sales Tax	131.09-	1,758.25
85362558	03/21/2014	WEST MUSIC	01-4300	764.92	
			Unpaid Sales Tax	53.38-	711.54
		Total Number of Checks	**90**		**472,153.24**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	76	433,386.13
11	Adult Education Fund	1	110.77
12	Child Development Fund	1	451.46
13	Cafeteria Fund	6	4,849.25
21	Building Fund #1	6	20,030.26
25	Capital Facilities Fund	2	4,984.49
35	Schools Facilities (Prop 1A)	1	5,005.00
49	Mello Roos Capital Projects	1	3,600.00
	Total Number of Checks	**90**	472,417.36
	Less Unpaid Sales Tax Liability		264.12-
	Net (Check Amount)		**472,153.24**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 03/14/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85361054	03/14/2014	PACIFIC GAS & ELECTRIC CO	01-5510		928.54
85361055	03/14/2014	SPURR	01-5530		14,803.24
85361056	03/14/2014	WAVE DIVISION HOLDINGS	01-5560		7,450.00
85361057	03/14/2014	May T. Elliott	01-5200		24.64
85361058	03/14/2014	"DANIELSEN COMPANY, THE"	13-4380	249.64	
			13-4710	3,758.14	
			Unpaid Sales Tax	5.74-	4,002.04
85361059	03/14/2014	CROWN DISTRIBUTING INC.	13-4380		1,163.28
85361060	03/14/2014	ED JONES FOOD SERVICE	13-4710		6,289.86
85361061	03/14/2014	GOLDEN STATE EQUIPMENT REPAIR	13-5600		194.14
85361062	03/14/2014	MINDWARE	01-4300	42.19	
			Unpaid Sales Tax	2.25-	39.94
85361063	03/14/2014	ORIENTAL TRADING COMPANY INC	01-4300	336.05	
			Unpaid Sales Tax	21.45-	314.60
85361064	03/14/2014	PIZZA GUYS	13-4710		1,128.00
85361065	03/14/2014	PROPACIFIC FRESH	13-4710		502.60
85361066	03/14/2014	RAFT RESOURCE AREA FOR TEACHING	01-4300		487.91
85361067	03/14/2014	S & S WORLDWIDE	01-4300		181.60
85361068	03/14/2014	SAFEWAY INC	01-4300		258.19
85361069	03/14/2014	SARA LEE	13-4710		522.62
85361070	03/14/2014	STAFFORD MEAT COMPANY	13-4710		384.00
85361071	03/14/2014	SYSCO SACRAMENTO	13-4380	224.63	
			13-4710	915.13	1,139.76
85361072	03/14/2014	TREND ENTERPRISES	01-4300		19.88
85361073	03/14/2014	Sara J. Hodgen	01-4300	96.55	
			01-5200	167.52	264.07
85361074	03/14/2014	Deborah J. McKinnon	01-5200		24.08
85361075	03/14/2014	ALEJANDRO VELASCO	01-5800		217.28
85361076	03/14/2014	APPLE INC.	01-4400		6,900.59
85361077	03/14/2014	APPROVED SAFE & LOCK	01-4300	65.46	
			01-5600	58.99	124.45
85361078	03/14/2014	BUS WEST - FRESNO	01-4365		277.68
85361079	03/14/2014	CITRUS HEIGHTS SAW & MOWER	01-4365		275.27
85361080	03/14/2014	DAWSON OIL COMPANY	01-4345	7,652.14	
			01-4350	5,145.54	12,797.68
85361081	03/14/2014	DELL	01-4400		2,428.09
85361082	03/14/2014	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		957.83
85361083	03/14/2014	ENCORE DATA PRODUCTS, INC.	01-4300	8,159.25	
			Unpaid Sales Tax	569.25-	7,590.00
85361084	03/14/2014	GRAINGER .	01-4300		1,898.37
85361085	03/14/2014	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		117.18
85361086	03/14/2014	HUMAN RELATIONS MEDIA CNTR	01-4300	187.53	
			Unpaid Sales Tax	11.97-	175.56
85361087	03/14/2014	INTEGRATED FIRE SYSTEMS INC	01-5600		247.50
85361088	03/14/2014	JABBERGYM INC.	01-5800		3,586.25

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Checks Dated 03/14/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85361089	03/14/2014	JANE JOHNSON SPEECH THERAPY, INC.	01-5800		11,091.25
85361090	03/14/2014	JIVE COMMUNICATIONS, INC.	01-5560		439.70
85361091	03/14/2014	KIMOCHIS PLUSHY FEELY CORP.	01-4300		516.97
85361092	03/14/2014	LOY MATTISON DBA LOY MATTISON ENTERPRISES	01-5800		1,153.13
85361093	03/14/2014	LOZANO SMITH, LLP	01-5810		2,914.14
85361094	03/14/2014	MEDICAL BILLING TECHNOLOGIES	01-5800		125.26
85361095	03/14/2014	MISSION UNIFORM SERVICE INC	01-4300	71.12	
			01-5800	1,432.32	1,503.44
85361096	03/14/2014	PEARSON - PSYCHOLOGICAL CORP.	01-4300		2,328.56
85361097	03/14/2014	PRO-ED	01-4300	234.88	
			Unpaid Sales Tax	14.99-	219.89
85361098	03/14/2014	QUALITY SOUND SYSTEMS	01-5600		275.00
85361099	03/14/2014	RAY MORGAN CO. / CHICO	01-5600		160.30
85361100	03/14/2014	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		189.48
85361101	03/14/2014	SCHOOL NURSE SUPPLY INC.	01-4300		565.40
85361102	03/14/2014	SIERRA FOOTHILLS ACADEMY	01-5800		7,987.35
85361103	03/14/2014	SIERRA OFFICE SUPPLIES &	01-4300		211.58
85361104	03/14/2014	SIG SCHOOLS INSURANCE GROUP	01-3402		807.28
85361105	03/14/2014	STATE OF CALIFORNIA - DOJ	01-5821		32.00
85361106	03/14/2014	TBT ROOFING INC	01-4400		715.00
85361107	03/14/2014	WESTERN BLUE AN NWN COMPANY	01-4300		269.53
85361108	03/14/2014	Colleen F. Gonzales	01-5200		302.44
85361109	03/14/2014	Tracy L. Pellegrino	01-5200		670.23
85361110	03/14/2014	Lydia M. Ranger	01-5200		45.23
85361111	03/14/2014	Karen A. Roberts	01-4300		179.52
85361112	03/14/2014	Melissa B. Willes	12-4300		262.45
85361113	03/14/2014	ALPHA FIRED ARTS	01-4300		259.20
85361114	03/14/2014	CPM HOTEL MANAGEMENT INC DBA COMFORT INN FRESNO	01-5200		2,217.06
85361115	03/14/2014	DARLENE LAWRENCE DBA - TROPHYMAN	01-4300		466.16
85361116	03/14/2014	DELTA CHARTER BUS	01-5800		1,304.00
85361117	03/14/2014	DEMCO MEDIA	01-4300		127.72
85361118	03/14/2014	DISCOVERY OFFICE SYSTEMS	01-4300		80.54
85361119	03/14/2014	FOLLETT EDUCATIONAL SERVICES	01-4300		29.03
85361120	03/14/2014	FULL COMPASS SYSTEMS	01-4300	225.76	
			Unpaid Sales Tax	15.76-	210.00
85361121	03/14/2014	INTER-STATE STUDIO & PUBLISHING CO.	01-4300		2,041.30
85361122	03/14/2014	J.W. PEPPER & SON INC	01-4300		159.93
85361123	03/14/2014	LINCOLN COMMUNITY FOUNDATION	01-4300		1,726.72
85361124	03/14/2014	LINCOLN HIGH SCHOOL	01-5800		182.00
85361125	03/14/2014	MJB WELDING SUPPLY, INC.	01-4300		35.00
85361126	03/14/2014	NORTH STATE SPRING CONFERENCE	01-5200		199.00
85361127	03/14/2014	OFFICE DEPOT	01-4300		782.57

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Checks Dated 03/14/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85361128	03/14/2014	PEPPERMILL RESORT CASINO	01-5200		393.24
85361129	03/14/2014	PLACER COUNTY MUSEUMS DIVISION	01-5800		840.00
85361130	03/14/2014	POSITIVE PROMOTIONS	01-4300	204.78	
			Unpaid Sales Tax	12.83-	191.95
85361131	03/14/2014	POSTMASTER / GEMS	01-4300		539.00
85361132	03/14/2014	RAY MORGAN CO. / CHICO	01-5600		123.03
85361133	03/14/2014	RENAISSANCE LEARNING INC.	01-4300		398.25
85361134	03/14/2014	RIEBES AUTO PARTS	01-4300		237.61
85361135	03/14/2014	RISO PRODUCTS OF SAC INC	01-4300		1,070.61
85361136	03/14/2014	ROSS RECREATION EQUIPMENT	40-4400		4,935.00
85361137	03/14/2014	SACRAMENTO RIVERCATS	01-5800		950.00
85361138	03/14/2014	SAFEWAY INC	01-4300		13.98
85361139	03/14/2014	SIERRA HAY & FEED	01-4300		105.39
85361140	03/14/2014	STAPLES ADVANTAGE	01-4300		1,552.51
85361141	03/14/2014	TROXELL COMMUNICATIONS	01-4300		322.50
			Total Number of Checks	**88**	**132,175.15**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	77	112,299.90
12	Child Development Fund	1	262.45
13	Cafeteria Fund	9	15,332.04
40	Spec Res For Capital Outlay	1	4,935.00
	Total Number of Checks	88	132,829.39
	Less Unpaid Sales Tax Liability		654.24-
	Net (Check Amount)		**132,175.15**

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4.2.6

Checks Dated 03/07/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85359729	03/07/2014	PACIFIC GAS & ELECTRIC CO	01-5510		4,435.44
85359730	03/07/2014	WAVE DIVISION HOLDINGS	01-5560		73.38
85359731	03/07/2014	Maria Desantiago	01-5200		24.64
85359732	03/07/2014	Rebecca A. Hickey	01-5200		24.64
85359733	03/07/2014	Linda C. Jacobs	01-5200		24.64
85359734	03/07/2014	Rosie A. Kirkland	01-4300	20.31	
			01-5200	39.76	60.07
85359735	03/07/2014	Michelle D. Mooney	01-5200		15.68
85359736	03/07/2014	Suzanne L. Novak	01-5200		29.12
85359737	03/07/2014	"DANIELSEN COMPANY, THE"	13-4380	343.81	
			13-4710	3,331.35	
			Unpaid Sales Tax	3.92-	3,671.24
85359738	03/07/2014	CROWN DISTRIBUTING INC.	13-4380		714.63
85359739	03/07/2014	D & P CREAMERY	13-4710		10,345.66
85359740	03/07/2014	DISCOUNT SCHOOL SUPPLY	01-4300		301.95
85359741	03/07/2014	ED JONES FOOD SERVICE	13-4710		5,304.60
85359742	03/07/2014	MISSION UNIFORM SERVICE INC	13-4300		668.55
85359743	03/07/2014	PIZZA GUYS	13-4710		1,309.23
85359744	03/07/2014	PROPACIFIC FRESH	13-4710		325.85
85359745	03/07/2014	SARA LEE	13-4710		477.45
85359746	03/07/2014	SLIC CO-OP LEAD DISTRICT	13-5300		50.00
85359747	03/07/2014	SYSCO SACRAMENTO	13-4380	43.16	
			13-4710	126.95	170.11
85359748	03/07/2014	VENDMART OF SACRAMENTO	13-4710		739.12
85359749	03/07/2014	Mary V. Boyle	01-4300	113.37	
			01-5200	377.00	490.37
85359750	03/07/2014	Victoria L. Galvan	01-4300		36.70
85359751	03/07/2014	Sara J. Hodgen	01-5200		31.26
85359752	03/07/2014	Wendy K. Meagher	01-5200		52.92
85359753	03/07/2014	Mark C. Rodriguez	01-5800		29.95
85359754	03/07/2014	Jessica L. Rogers	01-5200		68.88
85359755	03/07/2014	Nancyann M. Rowell	01-5200		126.56
85359756	03/07/2014	Amber N. Sanderson	01-5200		207.70
85359757	03/07/2014	Rachel A. Scontriano	01-5200		57.12
85359758	03/07/2014	A-Z BUS SALES INC	01-4365		213.27
85359759	03/07/2014	AIRGAS	01-4300		22.32
85359760	03/07/2014	ASCD ASSOC FOR SUPERVISION	01-5300		54.00
85359761	03/07/2014	BUS WEST - FRESNO	01-4365		72.77
85359762	03/07/2014	CAPITOL PUBLIC FINANCE GROUP	01-5800	2,700.00	
			21-5800	9,750.00	12,450.00
85359763	03/07/2014	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		587.73
85359764	03/07/2014	DISCOVERY OFFICE SYSTEMS	01-5600		156.08
85359765	03/07/2014	ETS EDUCATION TESTING SERVICE	01-5800		100.00
85359766	03/07/2014	GRAINGER .	01-4300		317.31
85359767	03/07/2014	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		315.91

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Checks Dated 03/07/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85359768	03/07/2014	HOLT OF CALIFORNIA	01-4300	5,872.26	
			01-5600	3,846.46	9,718.72
85359769	03/07/2014	HORIZON	01-4300		364.40
85359770	03/07/2014	INTEGRATED FIRE SYSTEMS INC	01-4300		273.00
85359771	03/07/2014	J & J SCREEN & GLASS	01-5600		486.50
85359772	03/07/2014	JANE JOHNSON SPEECH THERAPY, INC.	01-5800		11,447.50
85359773	03/07/2014	LEARNING SOLUTIONS INC	01-5800		3,989.76
85359774	03/07/2014	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		1,016.82
85359775	03/07/2014	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,567.00
85359776	03/07/2014	NORMAC	01-4300		80.87
85359777	03/07/2014	PJ'S MAIL & PARCEL SERVICE	01-4300		142.14
85359778	03/07/2014	PURCHASE POWER	01-4300		108.21
85359779	03/07/2014	RAY MORGAN CO. / CHICO	01-5600		28.87
85359780	03/07/2014	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600	731.42	
			01-7438	36.43	
			01-7439	406.57	1,174.42
85359781	03/07/2014	RESEARCH PRESS PUBLISHERS	01-4300	92.92	
			Unpaid Sales Tax	5.92-	87.00
85359782	03/07/2014	SAC VAL JANITORIAL SALES	01-4300	1,469.94	
			01-4400	1,732.94	3,202.88
85359783	03/07/2014	SCHOOL NURSE SUPPLY INC.	01-4300		89.12
85359784	03/07/2014	SCHOOL SPECIALTY INC	01-5600		4,680.60
85359785	03/07/2014	SIERRA OFFICE SUPPLIES &	49-4300		137.17
85359786	03/07/2014	SUMMIT PROFESSIONAL EDUCATION	01-5200		636.00
85359787	03/07/2014	TARGET BANK	01-4300		83.43
85359788	03/07/2014	WESTERN BLUE AN NWN COMPANY	01-4300	809.48	
			01-5800	1,900.00	2,709.48
85359789	03/07/2014	WILSON WAY TIRE CO. INC.	01-4360		1,800.20
85359790	03/07/2014	SAC VAL JANITORIAL SALES	01-4300		4,794.50
85359791	03/07/2014	Joanne P. Atkins	01-4300		53.74
85359792	03/07/2014	Jessica M. Fernandez	01-5300		110.00
85359793	03/07/2014	Anita E. Moya Del Pino	01-5800		408.00
85359794	03/07/2014	Barbara G. Muskat	01-4300		98.90
85359795	03/07/2014	Karen A. Roberts	01-5200		26.88
85359796	03/07/2014	AVENTA LEARNING	01-5800		792.50
85359797	03/07/2014	BRODART CO.	01-4300		26.18
85359798	03/07/2014	BURKETT'S OFFICE	01-4300		517.39
85359799	03/07/2014	CALTRONICS BUSINESS SYSTEMS	01-5600		76.26
85359800	03/07/2014	CARROT-TOP INDUSTRIES	01-4300	22.00	
			Unpaid Sales Tax	1.30-	20.70
85359801	03/07/2014	CHEVRON	01-4300		47.29
85359802	03/07/2014	CITY OF ROSEVILLE DBA: MAIDU INTERPRETIVE CENTER	01-5800		972.00
85359803	03/07/2014	DISCOVERY OFFICE SYSTEMS	01-4300		438.47
85359804	03/07/2014	FOLLETT LIBRARY RESOURCES	01-4300		126.27

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ESCAPE ONLINE

Checks Dated 03/07/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85359805	03/07/2014	HAWKINS OFFICIATING SERVICE	01-5800		700.00
85359806	03/07/2014	MJB WELDING SUPPLY, INC.	01-4300		194.54
85359807	03/07/2014	NASCO MODESTO	01-4300		486.80
85359808	03/07/2014	OFFICE DEPOT	01-4300		614.36
85359809	03/07/2014	RISO PRODUCTS OF SAC INC	01-4300		1,495.88
85359810	03/07/2014	SACRAMENTO CO OFFICE OF ED.	01-5200		50.00
85359811	03/07/2014	STAPLES ADVANTAGE	01-4300		4,089.65
85359812	03/07/2014	STATE OF CA, DEPT. PARKS & REC	01-5800		150.00
85359813	03/07/2014	TEACHER CREATED RESOURCES	01-4300		29.13
85359814	03/07/2014	U.S. BANK NATIONAL ASSOCIATIONU.S. BANCORP PURCHASING CARD	01-4300	61.57	
			01-5800	685.00	746.57
85359815	03/07/2014	US BANK BUSINESS EQUIPMENT	01-5600		492.00
85359816	03/07/2014	WOODWIND & BRASSWIND	01-4300		537.48
85359817	03/07/2014	PATRICK WAYNE ANDERSON	01-5800		57.00
		Total Number of Checks		**89**	**106,133.43**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	77	72,477.04
13	Cafeteria Fund	11	23,780.36
21	Building Fund #1	1	9,750.00
49	Mello Roos Capital Projects	1	137.17
	Total Number of Checks	89	106,144.57
	Less Unpaid Sales Tax Liability		11.14-
	Net (Check Amount)		**106,133.43**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/28/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85358543	02/28/2014	"DANIELSEN COMPANY, THE"	13-4380	239.03	
			13-4710	3,976.99	
			Unpaid Sales Tax	1.96-	4,214.06
85358544	02/28/2014	CROWN DISTRIBUTING INC.	13-4380		836.08
85358545	02/28/2014	ED JONES FOOD SERVICE	13-4710		9,804.93
85358546	02/28/2014	PIZZA GUYS	13-4710		2,134.09
85358547	02/28/2014	PROPACIFIC FRESH	13-4710		564.31
85358548	02/28/2014	SARA LEE	13-4710		763.06
85358549	02/28/2014	SYSCO SACRAMENTO	13-4380	311.36	
			13-4710	1,083.59	1,394.95
85358550	02/28/2014	SARA WEAVER	01-8675		102.20
85358551	02/28/2014	SARAH & JASON LITCHNEY	11-8699		90.00
85358552	02/28/2014	Wendy S. Hamasaki	01-4300		44.90
85358553	02/28/2014	ADD SOME CLASS	01-4300		451.80
85358554	02/28/2014	AIRGAS	01-4300		151.20
85358555	02/28/2014	APPLE INC.	01-4400		863.85
85358556	02/28/2014	ASCA AMERICAN SCHOOL COUNSELOR	01-5300		129.00
85358557	02/28/2014	BANK OF AMERICA #2696	01-4300	1,019.52	
			01-4400	753.42	
			01-5200	85.00	
			01-5800	2.99	1,860.93
85358558	02/28/2014	CITY OF ROSEVILLE MAIDU INTERPRETIVE CENTER	01-4300		1,053.00
85358559	02/28/2014	CRYSTAL PRODUCTIONS	01-4300		139.24
85358560	02/28/2014	DISCOVERY OFFICE SYSTEMS	01-5600		776.76
85358561	02/28/2014	ENCO	01-4400		3,337.13
85358562	02/28/2014	FOLLETT EDUCATIONAL SERVICES	01-4300		206.83
85358563	02/28/2014	FOLLETT LIBRARY RESOURCES	01-4200	1,940.32	
			01-4300	462.60	2,402.92
85358564	02/28/2014	GOPHER SPORT	01-4300		2,638.08
85358565	02/28/2014	GROTH MUSIC	01-4300	76.68	
			Unpaid Sales Tax	4.73-	71.95
85358566	02/28/2014	MONARCH PRINTING	01-4300		397.81
85358567	02/28/2014	MONTY MULLER DBA MULLER SPORTS	01-5800		240.00
85358568	02/28/2014	NATIONAL GEOGRAPHIC EXPLORER	01-4300		179.02
85358569	02/28/2014	OFFICE DEPOT	01-4300		682.87
85358570	02/28/2014	ORIENTAL TRADING COMPANY INC	01-4300	318.38	
			Unpaid Sales Tax	20.89-	297.49
85358571	02/28/2014	PCOE - PLACER CO OFFICE OF ED	01-5200		1,500.00
85358572	02/28/2014	POSTMASTER / GEMS	01-4300		528.00
85358573	02/28/2014	PROJECTOR QUEST	01-4300	332.63	
			Unpaid Sales Tax	22.35-	310.28
85358574	02/28/2014	RAY MORGAN CO. / CHICO	01-5600		131.45
85358575	02/28/2014	RENAISSANCE LEARNING INC.	01-5800		2,862.30
85358576	02/28/2014	RISO PRODUCTS OF SAC INC	01-4300		378.58
85358577	02/28/2014	SACRAMENTO CO OFFICE OF ED.	01-5200		50.00
85358578	02/28/2014	SAFEWAY INC	01-4300		87.54

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

4.2.10

Checks Dated 02/28/2014

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85358579	02/28/2014	SCHOOL SPECIALTY INC	01-4300		615.15
85358580	02/28/2014	SIERRA OFFICE SUPPLIES &	01-4300		217.21
85358581	02/28/2014	TOLEDO P.E. SUPPLY	01-4300	142.07	
			Unpaid Sales Tax	8.70-	133.37
85358582	02/28/2014	TROXELL COMMUNICATIONS	01-4400		1,545.84
85358583	02/28/2014	UPS - UNITED PARCEL SERV. INC.	01-4300		16.29
85358584	02/28/2014	US PLASTIC CORP	01-4300	94.43	
			Unpaid Sales Tax	4.63-	89.80
85358585	02/28/2014	WESTERN BLUE AN NWN COMPANY	01-4300		376.25
85358586	02/28/2014	WOODWIND & BRASSWIND	01-4300		281.69
85358587	02/28/2014	Diane M. Metzelaar	01-4300		59.27
85358588	02/28/2014	ACADEMIC THERAPY PUBLICATIONS	01-4300		443.45
85358589	02/28/2014	APPLE INC.	01-4300		322.34
85358590	02/28/2014	BARNES & NOBLE BOOKSTORES	01-4300		166.12
85358591	02/28/2014	C & S TELECOMMUNICATIONS INC	01-5600		330.00
85358592	02/28/2014	CELEBRATIONS	01-5600		369.58
85358593	02/28/2014	DAVID W. GIRARD - DBA GIRARD &EDWARDS ATTORNEYS AT LAW	01-5810		192.00
85358594	02/28/2014	DISCOVERY OFFICE SYSTEMS	01-5600		41.59
85358595	02/28/2014	GOLD COUNTRY CLASSIFIED INC.	01-5800		131.60
85358596	02/28/2014	GRAINGER .	01-4300		22.75
85358597	02/28/2014	GUIDING FITNESS	01-5800		800.00
85358598	02/28/2014	KRONICK MOSKOVITZ TIEDEMANN	01-5810		5,389.50
85358599	02/28/2014	LEARNING SOLUTIONS INC	01-5800		5,135.97
85358600	02/28/2014	LOOMIS UNION SCHOOL DISTRICT	01-4300		620.00
85358601	02/28/2014	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		3,059.70
85358602	02/28/2014	MAYER-JOHNSON LLC	01-4300	882.85	
			Unpaid Sales Tax	59.85-	823.00
85358603	02/28/2014	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,982.00
85358604	02/28/2014	MEDICAL BILLING TECHNOLOGIES	01-5800		244.17
85358605	02/28/2014	ODYSSEY LEARNING CENTER, INC.	01-5800		2,403.72
85358606	02/28/2014	PCOE - PLACER CO OFFICE OF ED	01-5200		60.00
85358607	02/28/2014	PRO-ED	01-4300	1,058.08	
			Unpaid Sales Tax	67.53-	990.55
85358608	02/28/2014	SAC VAL JANITORIAL SALES	01-4300		1,847.39
85358609	02/28/2014	SIERRA OFFICE SUPPLIES &	01-4300		428.81
85358610	02/28/2014	SIG EMPLOYEE BENEFITS TRUST	76-9554		591,721.95
85358611	02/28/2014	TALK TOOLS TM	01-4300	1,159.86	
			Unpaid Sales Tax	78.77-	1,081.09
85358612	02/28/2014	TARGET BANK	01-4300		109.87
85358613	02/28/2014	TOTAL EDUCATION SOLUTIONS	01-5800		3,952.50
85358614	02/28/2014	TROXELL COMMUNICATIONS	01-4400		1,692.45
85358615	02/28/2014	WESTERN BLUE AN NWN COMPANY	01-4300	418.07	
			01-4400	1,719.03	2,137.10
85358616	02/28/2014	WORKABILITY REGION 4, INC. CENTER HIGH SCHOOL - S.PACHECO	01-5200		200.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.11

Checks Dated 02/28/2014

Check Number	Check Date	Pay to the Order of		Fund Object	Expensed Amount	Check Amount
85358617	02/28/2014	LONNY JOHNSON ARTIFACTS	DBA - ANCIENT	01-5800		1,490.00
			Total Number of Checks		**75**	**673,200.68**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	66	61,944.70
11	Adult Education Fund	1	90.00
13	Cafeteria Fund	7	19,713.44
76	Payroll Fund	1	591,721.95
	Total Number of Checks	75	673,470.09
	Less Unpaid Sales Tax Liability		269.41-
	Net (Check Amount)		**673,200.68**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

4.2.12

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Assistant Superintendent, Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

April 1, 2014

CLASSIFIED/MANAGEMENT

REQUEST FOR UNPAID LEAVE OF ABSENCE

1. Name: Rebecca Hickey
   Position: Instructional Aide, Grant Funded Inst. Aide
   Hours: 1 (IA) / 3.5 (Grant Funded)
   Effective Date: April 22, 2014 to May 16, 2014
   Site: Creekside Oaks Elementary / Foskett Ranch Elementary

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

April 1, 2014

CERTIFICATED/MANAGEMENT

INTERIM HIRE:

1.	Name:	Mark Rodriguez
	Position:	Interim Elementary Principal
	FTE:	1.0
	Effective Date:	February 3, 2014 - June 30, 2014
	Site:	Lincoln Crossing Elementary

REQUEST FOR LEAVE OF ABSENCE

1.	Name:	Danielle Duarte
	Position:	Drama Teacher
	FTE:	1.0
	Effective Date:	July 24, 2014
	Site:	Lincoln High School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CARS/Consolidated Application

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Michele Schuetz
Interim Asst Supt Ed Services

ENCLOSURES:
Certified Consolidated Application
2013/14

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Annual Categorical Revenues

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Consolidated Application includes information on expenditures during the 2013/2014 school year of funding from Federal and State Categorical programs, including Economic Impact Aid (EIA) and Title I, II, and III entitlements, reservations, and allocations and a Midyear Activity and Expenditure Report.

The Con App is now filed online, and was certified on 2/18/14. An addendum was filed for Title I Schoolwide Program status on 3/3/14 to include Carlin C. Coppin and Creekside Oaks Elementary Schools as Schoolwide Title I schools.

RECOMMENDATION:

Approve Consolidated Application of 2/28/14 with addendum of 3/3/14.

2013-14 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at http://www.cde.ca.gov/fg/aa/co/ca13asstoc.asp.

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

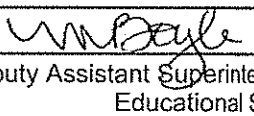
LEA Plan

An LEA that receives Title III funds or any LEA that receives Title I funds and is in Program Improvement corrective action must certify that its LEA Plan, including any Addenda to the Plan, is current and provide the local online web address for their LEA Plan.

State Board of Education approval date	7/11/2003
LEA Plan Web Site	http://www.wpusd.k12.ca.us/documents/LEAPwpusd2012FINAL.pdf

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to have the use of these funds reviewed and/or audited according to the standards and criteria set forth in the California Department of Education's Categorical Program Monitoring (CPM) Manual. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this page are on file.

Authorized Representative's Full Name	Mary Boyle
Authorized Representative's Signature	
Authorized Representative's Title	Deputy Assistant Superintendent - Educational Services
Authorized Representative Signature Date	06/04/2013

2013-14 Protected Prayer Certification

ESEA Section 9524(b) specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov , 916-319-0269
Mary Payne, District Improvement Office, MPayne@cde.ca.gov , 916-319-0379

Protected Prayer Certification Statement

The LEA hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Mary Boyle
Authorized Representative Title	Deputy Assistant Superintendent - Ed Services
Authorized Representative Signature Date	05/23/2013
Comment If the LEA is not able to certify at this time an explanation must be provided in the Comment field.	

4.5.2

2013-14 Application for Funding

CDE Program Contact:
Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/18/2013

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name	Alma Garcia
DELAC review date	05/23/2013
Meeting minutes web address Please enter the web address of DELAC review meeting minutes. If a web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.	
DELAC comment If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment.	

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

Economic Impact Aid EC 54000 SACS 7090, 7091</br> By applying for Economic Impact Aid funds the LEA is agreeing to comply with the assurances posted at http://www.cde.ca.gov/fg/aa/co/ca12asstoc.asp.	Yes
Title I Part A (Basic Grant) ESEA Sec. 1111 et seq. SACS 3010	Yes
Title I Part D (Delinquent) ESEA Sec. 1401 SACS 3025	No
Title II Part A (Teacher Quality)	Yes

4, 5, 3

2013-14 Application for Funding

CDE Program Contact:
Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

ESEA Sec. 2101 SACS 4035	
Title III Part A LEP ESEA Sec. 3102 SACS 4203	Yes

2013-14 Economic Impact Aid LEA Reservations and School Allocation Calculation

The purpose of this data collection is to collect carryover, make allowable reservations at the LEA level and to determine the amount available for 2013-14 school-level allocations.

CDE Program Contact:

Gustavo Gonzalez, EIA / LEP, ggonzalez@cde.ca.gov, 916-319-0420
Mark Klinesteker , EIA / SCE, mklinesteker@cde.ca.gov , 916-319-0256

Carryover Reporting

Carryover (As reported in 2012-13 Economic Impact Aid Carryover.)	$334,394
Repayment of funds	
Repayment of funds comment Provide an explanation of why repayment dollars were added back to the EIA allocation.	
Total carryover	$334,394

Reservations and School Allocation Calculation

Indirect cost reserves (Amount cannot exceed 3% of the total carryover amount.)	$5,495
Administrative evaluation (Amount cannot exceed 10% of the total carryover amount.)	$32,188
LEA activities reservation (Amount cannot exceed 2% of the total carryover amount.)	$6,556
Alternative reservation (Reservation is only valid if SCE allocations will be made. Amount cannot exceed 25% of the total carryover amount.)	
2013-14 school allocation	$290,155

4.5.5

2013-14 Federal Transferability

Federal transferability is governed by Title VI in ESEA Section 6123. An LEA may transfer a maximum of 50% of any program to other programs. This transferability is not the same as Title VI Subpart 1 REAP Flexibility governed by ESEA Section 6211.

CDE Program Contact:

Anne Daniels, Education Data Office, adaniels@cde.ca.gov, 916-319-0640

This data collection is not applicable, program funds cannot be transfered out as the LEA is in Program Improvement year 3.

2013-14 Title I, Part A LEA Allocation

The purpose of this data collection is to calculate the full Title I Part A allocation available to the LEA.

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov , 916-319-0372
Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492

2013-14 Title I, Part A entitlement	$915,547
Transferred-in amount	$0
Title I, Part A entitlement after transfers	$915,547
Note: In order for the 2012-13 Carryover amount to be pre-populated, the 2012-13 Title I, Part A Carryover data collection should be completed and saved before beginning data entry.	
2012-13 Carryover (Allowable values are the 12 or 15 month 2012-13 carryover. The default value displayed is the 15 month calculated carryover.)	$515,589
Repayment of funds	
2013-14 Total allocation	$1,431,136
Indirect cost reservation	$100,341
Administrative reservation	$88,299
2013-14 Title I, Part A adjusted allocation	$1,242,496
Indirect Cost and Administration Calculation Tool To help determine allowable indirect cost and administration reserves, based on your Approved Indirect Cost Rate as defined on http://www.cde.ca.gov/fg/ac/ic/, below are recommended values.	
2013-14 Approved indirect cost rate	7.54%
Maximum allowable indirect cost reservation	$100,341
Recommended administration reservation	$114,328

4.5.7

2013-14 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
Nancy Bodenhausen, Title I Policy & Program Guidance, NBodenhausen@cde.ca.gov, 916-445-4904

Nonprofit Private School Equitable Services Percentage Calculation

Total participating nonprofit school low income students	
Total participating attendance area low income students	
Percent of nonprofit private school low income students for equitable service calculations	0.00%

Required Reservations

Title I Part A adjusted allocation	$1,242,496

Parental Involvement

Parental involvement (1% of the entitlement plus transfers-in if greater than $500,000.)	$9,156
Supplemental parental involvement (Optional: Additional discretionary set-aside.)	$7,844
Nonprofit private school parental involvement set-aside	$0
Amount remaining	$17,000
Public school parental involvement	$17,000
Balance available for LEA parental involvement activities	$0

Direct and Indirect Services

Direct or indirect services to homeless children, regardless of their school of attendance	$1,000
Homeless services provided	Transportation for homeless students.
Local neglected institutions Does the LEA have local institutions for neglected children or children currently classified as neglected?	No
Direct or indirect services in local institutions for neglected children	
Local delinquent institutions Does the LEA have local institutions for delinquent children?	No
Other neglected or delinquent services	

4.5.8

2013-14 Title I, Part A Reservations, Required

To report LEA required reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
Nancy Bodenhausen, Title I Policy & Program Guidance, NBodenhausen@cde.ca.gov, 916-445-4904

Program Improvement (PI)

The following reservations are required if the LEA is in Program Improvement, or has one or more schools in Program Improvement.

Public school choice transportation (Choice)	$27,466
Supplemental educational services (SES)	$27,466
Parent outreach and assistance for Choice and SES	
Program Improvement general comments (Maximum 500 characters)	Funding calculated as not being spent by sites was centralized to further support programs that promote adult literacy skills.

Program Improvement Professional Development

Professional development funds Will the LEA use PI school-level professional development funds to help meet the LEA 10% minimum professional development requirement?	Yes
PI professional development (Minimum 10% of the entitlement plus transfers in.)	$91,555
2012-13 PI professional development carryover	
Total PI professional development	$91,555

4.5.9

2013-14 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:
Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
Karen Neilsen, Title I Policy & Program Guidance, KNeilsen@cde.ca.gov, 916-319-0946

Allowed Reservations

Professional Development for Highly Qualified Teachers and Paraprofessionals

Professional development for highly qualified teachers and paraprofessionals	$0
Nonprofit private school equitable services	$0
Professional development reserved for public schools	$0

District-wide Instructional Programs

District-wide instructional programs (Non-PI activities)	
Nonprofit private school equitable services	$0
District-wide instructional programs for Title I public schools	$0

Other School Programs

Other school programs Including summer school or intersession programs or before and after school programs.	$10,000
Nonprofit private school equitable services	$0
Other school programs reserved for public schools	$10,000

Other Allowable Reservations

Salary differentials	
Preschool programs	$5,000
Capital expenses for nonprofit private schools	

Program Improvement Activities

Teacher incentives and rewards (Maximum 5% of entitlement after transfers.)	
Professional development of highly qualified teachers	
Technical assistance to schools	

4.5.10

2013-14 Title I, Part A Reservations, Allowed

To report LEA allowable reservations before distributing funds to schools, and to calculate and report nonprofit private school set-aside values.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
Karen Neilsen, Title I Policy & Program Guidance, KNeilsen@cde.ca.gov, 916-319-0946

Summer school, intersession programs or before and after school programs	

Reservation Summary

Adjusted Allocation	$1,242,496
Total required reservations	$147,487
Total allowed reservations	$15,000
Allocations after reservations	$1,080,009
Total nonprofit private school set aside	$0
Private nonprofit school Parental Involvement set-aside	$0
Public school Parental Involvement set-aside	$17,000
Amount available for Title I, Part A school allocations	$1,063,009

4.5.11

2013-14 Title I, Part A Program Improvement Midyear Activity and Expenditure Report

If one or more schools is in Program Improvement, the LEA is required to provide a mid-year status of activities related to Choice and or SES services.

CDE Program Contact:

Lana Zhou, Title I Policy & Program Guidance, lzhou@cde.ca.gov, 916-319-0956
Stephanie Smith, Title I Policy & Program Guidance, SSmith@cde.ca.gov, 916-319-0948

Activities

Number of students who applied for Choice	11
Number of new and continuing students who transferred to attend a non-PI school under ESEA	
Number of new and continuing students who transferred to attend a non-PI school under a local or state school choice program	11
Number of students who applied for SES	3
Number of students who received SES	1
Activities comment An explanation must be provided if all activities are zero.	

Expenditures and Encumbrances

Due to a federal audit comment received, LEAs are required to provide biannual year-to-date PI expenditures and encumbrance in support of Choice and SES activities.

Choice transportation using Title I Part A funds	
Choice transportation using non-Title I Part A funds	
SES using Title I Part A funds	$3,000
SES using non-Title I Part A funds	
Parent outreach using Title I Part A funds	$9,515
Parent outreach using non-Title I Part A funds	$15,972
Total expenditures and encumbrance using Title I Part A funds	$12,515
Total expenditures and encumbrance using non-Title I Part A funds	$15,972
Expenditure comment An explanation is required if no program improvement expenditures or encumbrances have occurred.	

4.5.12

2013-14 Title II, Part A LEA Allocations and Reservations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title II Part A Teacher & Principal Training & Recruiting, and to report required reservations.

CDE Program Contact:

Jackie Rose, Title II Leadership, jrose@cde.ca.gov, 916-322-9503
Juan J. Sanchez, Section 2141 Contact, jsanchez@cde.ca.gov, 916-319-0452

2013-14 Title II Part A entitlement	$90,129
Total funds transferred out of Title II, Part A	$0
Total entitlement after transfers	$90,129
2012-13 Carryover (as of 06/30/13)	$46,305
Repayment of funds	
Repayment comment Provide an explanation of why repayment dollars were added back to the allocation	
2013-14 Allocation	$136,434
Administrative and indirect costs	$20,465
Title II Part A adjusted allocation	$115,969

4.5.13

2013-14 Title III, Part A LEP Proposed Obligations

This data collection captures proposed expenditures for the coming year, based on the projected entitlement amount.

CDE Program Contact:

Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838
Geoffrey Ndirangu, Language Policy & Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required
Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.
(2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
(3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
(5) Improving the English proficiency and academic achievement of limited English proficient children.
(6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

Proposed entitlement:	$69,057
Object Code - Activity	
1000-1999 Proposed certificated personnel salaries	$32,061
2000-2999 Proposed classified personnel salaries	$3,000
3000-3999 Proposed employee benefits	$6,000
4000-4999 Proposed books and supplies	
5000-5999 Proposed services and other operating expenditures	
Proposed administrative and indirect costs	$420
Total proposed obligations	$41,481

4.5.14

2013-14 Title III, Part A LEP LEA Allocations

The purpose of this data collection is to calculate the total allocation amount available to the LEA for Title III Part A LEP, and to report required reservations.

CDE Program Contact:
Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

2013-14 Title III, Part A LEP entitlement	$69,057
2012-13 Carryover (As of June 30, 2013)	$35,417
Repayment of funds	
2013-14 Allocation	$104,474
Administrative and indirect costs	$2,048
2013-14 Adjusted allocation	$102,426

4.5.15

2013-14 Title III, Part A LEP YTD Obligations Report, 6 Months

A report of year-to-date obligations by activity.

CDE Program Contact:

Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838
Geoffrey Ndirangu, Language Policy & Leadership Office, gndirang@cde.ca.gov, 916-323-5831

Required and Authorized LEP Sub-grantee Activities

Required
Section 3115 (c)(1) To increase the English Proficiency by providing high-quality language instruction educational programs that are based on scientifically based research demonstrating the effectiveness of the programs.
Section 3115 (c)(2) To provide high quality professional development to classroom teachers (including teachers in classroom settings that are not the settings of language instruction educational programs), principals, administrators, and other school or community-based organizational personnel.

Authorized

(1) Upgrading program objectives and effective instruction strategies.
(2) Improving the instruction program for limited English proficient children by identifying acquiring and upgrading curricula, instruction materials, educational software, and assessment procedures.
(3) Providing tutorials and academic or vocational education for limited English proficient children and intensified instruction.
(4) Developing and implementing elementary school or secondary school language instruction educational programs that are coordinated with other relevant programs and services.
(5) Improving the English proficiency and academic achievement of limited English proficient children.
(6) Providing community participation programs, family literacy services and parent outreach and training activities to limited English proficient children and their families.

2013-14 Title III, Part A LEP entitlement	$69,057
Object Code - Activity	
1000-1999 Certificated personnel salaries	$0
2000-2999 Classified personnel salaries	$0
3000-3999 Employee benefits	$0
4000-4999 Books and supplies	$0
5000-5999 Services and other operating expenditures	$0
Administrative and indirect costs	$0
Total year-to-date obligations	$0
General comment (Maximum 500 characters)	LEA is still spending 12-13 carryover, but, by the end of June 30, 2014, LEA will have expended a portion of 2013-2014 allocations.

4.5.1 Le

2013-14 Consolidation of Administrative Funds

A request by the LEA to consolidate administrative funds for specific programs.

CDE Program Contact:
Julie Brucklacher, Financial Accountability & Info Srv, jbruckla@cde.ca.gov, 916-327-0858

Title I, Part A (Basic) SACS Code 3010	No
Title I, Part C (Migrant Education) SACS Code 3060	No
Title I, Part D (Delinquent) SACS Code 3025	No
Title II, Part A (Teacher Quality) SACS Code 4035	No
Title II, Part A (Administrator Training) SACS Code 4036	No
Title III (Immigrant Students) SACS Code 4201	No
Title III (LEP Students) - 2% maximum SACS Code 4203	No
Title IV, Part B (21st Century Community Learning Centers) SACS Code 4124	No

4.5.17

2013-14 Substitute System for Time Accounting

This certification may be used by auditors and by CDE oversight personnel when conducting audits and sub-recipient monitoring of the substitute time-and-effort system. Approval is automatically granted when the LEA submits and certifies this data collection.

CDE Program Contact:

Julie Brucklacher, Financial Accountability & Info Srv, jbruckla@cde.ca.gov, 916-327-0858

The LEA certifies that only eligible employees will participate in the substitute system and that the system used to document employee work schedules includes sufficient controls to ensure that the schedules are accurate.

2013-14 Request for authorization	Yes
2012-13 Request for authorization (Retroactive to July 1, 2012)	Yes
LEA certifies that the following is a full disclosure of any known deficiencies with the substitute system or known challenges with implementing the system (Maximum 500 characters)	Nothing to declare.

4.5.18

2013-14 Other ESEA Nonprofit Private School Participation

The LEA must offer to provide equitable services that address the needs of nonprofit private school students, teachers, and other educational personnel under the programs listed below.

CDE Program Contact:

Laura Nelson, Private School List, lnelson@cde.ca.gov , 916-319-0229
Patty Stevens, Title III Language Policy & Leadership Office, pstevens@cde.ca.gov , 916-323-5838

The LEA must offer to provide equitable services that address the needs of nonprofit private school students, teachers, and other educational personnel under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information filed in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify nonprofit status and the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note: The programs displayed below may vary based on Application for Funding selections.

Note: Elementary and high school districts that have applied for Title II funds have the option to add a shared attendance area nonprofit private school if they wish to share responsibility for that school's Title II equitable services.

School Name	School Code	Enrollment	Title II Part A	Title III Part A LEP	School Added
Community Christian Schools	7089469	65	N	N	N

4.5.14

2013-14 Economic Impact Aid School Funding Plan

Based on information provided in the School Student Counts Projected data collection, the table below provides eligibility and ranking information.

CDE Program Contact:

Gustavo Gonzalez, EIA / LEP, ggonzalez@cde.ca.gov, 916-319-0420
Mark Klinesteker , EIA / SCE, mklinesteker@cde.ca.gov , 916-319-0256

District Advisory Committee (DAC) Review

Per Title 5 of the California Code of Regulations section 4423(c) and Education Code section 54420, once a school district or county office with juvenile court schools is deemed eligible for Economic Impact Aid (EIA) and designates EIA funds for State Compensatory Education (SCE) then the LEA must give the DAC the opportunity to give or offer advice regarding compensatory education programs.

DAC representative's full name	Sandy McFarlane
DAC review date	05/24/2013
Meeting minutes web address	
Please enter the web address of DAC review meeting minutes.	
DAC comment	
If the advisory committee did not review, describe consulting procedures:	
Group schools by grade span	Yes
Funding method	SCE/LEP

NOTE: If the LEA has selected to fund LEP Only, no additional action or data entry is required for the EIA School Allocation Plan. The Plan should be saved in order to certify the data collection.

SCE Ranking Method	Percent

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Projected LEP Students	LEP %	Projected EDY Students	EDY %	Projected SCE Students	SCE %	Ranking	SCE Eligible	SCE Fund
First Street	6117493	1	465	344	73.98	214	46.02	268	57.63	826	177.63	1	Y	Y
Sheridan	6031363	1	86	61	70.93	19	22.09	32	37.21	112	130.23	2	Y	Y
Creekside Oaks Elementary	6098610	1	565	268	47.43	105	18.58	202	35.75	575	101.77	3	Y	Y

2013-14 Economic Impact Aid School Funding Plan

Based on information provided in the School Student Counts Projected data collection, the table below provides eligibility and ranking information.

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Projected LEP Students	LEP %	Projected EDY Students	EDY %	Projected SCE Students	SCE %	Ranking	SCE Eligible	SCE Fund
Carlin C. Coppin Elementary	6085252	1	415	167	40.24	47	11.33	115	27.71	329	79.28	4	Y	Y
Lincoln Crossing Elementary	0113068	1	688	112	16.28	53	7.70	166	24.13	331	48.11	5	N	N
Foskett Ranch Elementary	0108514	1	548	91	16.61	20	3.65	116	21.17	227	41.42	6	N	N
Twelve Bridges Elementary	0106443	1	728	74	10.16	19	2.61	144	19.78	237	32.55	7	N	N
Glen Edwards Middle	6108351	2	686	361	52.62	141	20.55	395	57.58	897	130.76	1	Y	Y
Twelve Bridges Middle	0111385	2	857	154	17.97	58	6.77	266	31.04	478	55.78	2	N	N
Phoenix High (Continuation)	3130036	3	65	35	53.85	13	20.00	41	63.08	89	136.92	1	Y	Y
Lincoln High	3134657	3	1495	455	30.43	170	11.37	854	57.12	1479	98.93	2	Y	Y

1.5.14

2013-14 Economic Impact Aid School Allocations

This reports identifies the schools funded with LEP, and if applicable, SCE allocations.

CDE Program Contact:

Gustavo Gonzalez, EIA / LEP, ggonzalez@cde.ca.gov, 916-319-0420
Mark Klinesteker , EIA / SCE, mklinesteker@cde.ca.gov , 916-319-0256

Funding method	SCE/LEP
Total EIA allocation	$290,155
Allocation method	Manually entered dollar value
Standard per student LEP rate	$141
Standard per student SCE rate	$88
Total LEP allocation	$61,602
Total SCE allocation	$228,553

School Name	School Code	Grade Span Group	LEP Student Count	LEP Allocation	EDY Student Count	SCE Eligible	SCE Allocation	SCE Allocation Comment
First Street	6117493	1	214	$9,657	268	Y	$27,619	
Sheridan	6031363	1	19	$1,188	32	Y	$5,817	
Creekside Oaks Elementary	6098610	1	105	$7,023	202	Y	$31,434	
Carlin C. Coppin Elementary	6085252	1	47	$1,671	115	Y	$10,025	
Foskett Ranch Elementary	0108514	1	20	$5,882	116	N		
Lincoln Crossing Elementary	0113068	1	53	$3,024	166	N		
Twelve Bridges Elementary	0106443	1	19	$5	144	N		
Glen Edwards Middle	6108351	2	141	$13,302	395	Y	$71,321	
Twelve Bridges Middle	0111385	2	58	$9,083	266	N		
Phoenix High (Continuation)	3130036	3	13	$309	41	Y	$1,807	
Lincoln High	3134657	3	170	$10,458	854	Y	$80,530	

2013-14 Title I, Part A Notification of Authorization of School Wide Program

This report provides notification to CDE of a school's eligibility and local board approval to operate under and report as Schoolwide Program

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov , 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2013)	SIG Approval Date (ex. 04/30/2013)	Poverty Level %
Carlin C. Coppin Elementary	6085252	Y	11/19/2013		40.00%
Creekside Oaks Elementary	6098610	Y	11/19/2013		47.00%
First Street	6117493	Y	08/21/2012		76.00%
Foskett Ranch Elementary	0108514	N			
Glen Edwards Middle	6108351	Y	08/21/2012		52.00%
Lincoln Crossing Elementary	0113068	N			
Lincoln High	3134657	N			
Phoenix High (Continuation)	3130036	N			
Sheridan	6031363	Y	08/21/2012		67.00%
Twelve Bridges Elementary	0106443	N			
Twelve Bridges Middle	0111385	N			

} addendum 3/4/14

H.5.23

2013-14 Title I, Part A Notification of Authorization of School Wide Program

This report provides notification to CDE of a school's eligibility and local board approval to operate under and report as Schoolwide Program

UP dated 3/4/14 to include CCC & Coos as Schoolwide Title I.

CDE Program Contact:

Franco Rozic, Title I Monitoring & Support, frozic@cde.ca.gov , 916-319-0269

Note:

In order for CDE program staff to have visibility to all SWP authorized schools, it is important to have an Authorized Representative certify this Notification of Authorization data collection after a change is made.

School Name	School Code	Authorized	Local Board Approval Date (ex. 04/30/2013)	SIG Approval Date (ex. 04/30/2013)	Poverty Level %
Carlin C. Coppin Elementary	6085252	N			
Creekside Oaks Elementary	6098610	N			
First Street	6117493	Y	08/21/2012		76.00%
Foskett Ranch Elementary	0108514	N			
Glen Edwards Middle	6108351	Y	08/21/2012		52.00%
Lincoln Crossing Elementary	0113068	N			
Lincoln High	3134657	N			
Phoenix High (Continuation)	3130036	N			
Sheridan	6031363	Y	08/21/2012		67.00%
Twelve Bridges Elementary	0106443	N			
Twelve Bridges Middle	0111385	N			

2013-14 Title I, Part A Nonprofit Private School Participation

The LEA shall provide, on an equitable basis, special educational services or other benefits to nonprofit private school eligible children.

CDE Program Contact:

Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov , 916-319-0372
Rina DeRose-Swinscoe, Title I Policy & Program Guidance, RDeroseswinscoe@cde.ca.gov, 916-323-0472

The LEA must offer to provide equitable services that address the needs of nonprofit private school students and staff under the programs listed below. The enrollment numbers are reported under penalty of perjury by each private school on its annual Private School Affidavit. The information filed in the Private School Affidavit is not verified, and the CDE takes no position as to its accuracy. It is expected that districts engaged in private school consultation verify nonprofit status and the accuracy of student enrollment data if it is being used for the purpose of providing equitable services.

Note:

The LEA of residence is responsible for providing Title I Part A services to all eligible students who reside in the LEA's Title I attendance area but attend a private non-profit school. This includes students who attend nonprofit private schools outside the LEA's boundaries.

School Name	School Code	Enrollment	Participating	Affirmation On File	Low Income Student Count	Direct Services	Contract Services	School Added
Community Christian Schools	7089469	65	N	Y		N	N	N

2013-14 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated which schools it intends to allocate Title I Part A funds by entering a check in the Fund column.

CDE Program Contact:

Nancy Bodenhausen, Title I Policy & Program Guidance, NBodenhausen@cde.ca.gov, 916-445-4904
Lana Zhou, Title I Policy & Program Guidance, lzhou@cde.ca.gov, 916-319-0956

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons
a - Meets 35% Low Income Requirement
c - Funded by Other Allowable Sources
d - Desegregation Waiver on File
e - Grandfather Provision
f - Feeder Pattern
g - Local Funded Charter Opted Out
h - Local Funded Charter Opt In

Group Schools by Grade Span	Yes
District-wide Low Income %	32.16%
Grade Span 1 Low Income %	31.96%
Grade Span 2 Low Income %	33.38%
Grade Span 3 Low Income %	31.41%

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible	Funding Required	Ranking	Fund Flag	Exception Reason	Comment
First Street	6117493	1	465	344	73.98	Y	N	1	Y		
Sheridan	6031363	1	86	61	70.93	Y	N	2	Y		
Creekside Oaks Elementary	6098610	1	565	268	47.43	Y	N	3	Y		
Carlin C. Coppin Elementary	6085252	1	415	167	40.24	Y	N	4	Y		
Foskett Ranch Elementary	0108514	1	548	91	16.61	N	N	5	N		
Lincoln Crossing Elementary	0113068	1	688	112	16.28	N	N	6	N		

2013-14 Title I, Part A Planned School Allocations

Based on information provided in the School Student Counts data collection, the table below provides eligibility and ranking information. For school allocation planning, the LEA has indicated which schools it intends to allocate Title I Part A funds by entering a check in the Fund column.

School Name	School Code	Grade Span Group	Projected Enrollment	Projected Low Income Students	Low Income %	Eligible	Funding Required	Ranking	Fund Flag	Exception Reason	Comment
Twelve Bridges Elementary	0106443	1	728	74	10.16	N	N	7	N		
Glen Edwards Middle	6108351	2	686	361	52.62	Y	N	1	Y		
Twelve Bridges Middle	0111385	2	857	154	17.97	N	N	2	N		
Phoenix High (Continuation)	3130036	3	65	35	53.85	Y	N	1	Y		
Lincoln High	3134657	3	1495	455	30.43	N	N	2	N		

L2.5.4

2013-14 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to allocated to eligible public schools and equitable services to students in nonprofit private schools.

CDE Program Contact:

Joshua Strong, Title I Policy & Program Guidance, JStrong@cde.ca.gov, 916-319-0492
Jyoti Singh, Title I Policy & Program Guidance, jysingh@cde.ca.gov , 916-319-0372

If an exception to funding is needed, enter an Exception Reason. Use lower case only.

Allowable Exception Reasons
a - Meets 35% Low Income Requirement
c - Funded by Other Allowable Sources
d - Desegregation Waiver on File
e - Grandfather Provision
f - Feeder Pattern
g - Local Funded Charter Opted Out
h - Local Funded Chart Opt In
i - CORE Waiver Eligible High School

Low income measure	FRPM
Group Schools by Grade Span	Yes
District-wide low income %	32.16%
Available Title I, Part A school allocation	$1,063,009
Available public school parent involvement reservation	$17,000
Available nonprofit private school set-asides	$0
Available nonprofit private school parent involvement reservation	$0

School Name	School Code	Grade Span Group	Low Income Students	Low Income Student %	Eligible	$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
First Street	6117493	1	344	73.98	Y	601.22	$91,299	$4,731			302849.68		Y	N	
Sheridan	6031363	1	61	70.93	Y	599.49	$8,235	$840			45643.89		Y	N	
Creekside Oaks Elementary	6098610	1	268	47.43	Y	599.40	$88,502	$3,686			252827.20		Y	N	
Carlin C. Coppin Elementary	6085252	1	167	40.24	Y	599.38		$2,297			102393.46		Y	N	
Foskett Ranch Elementary	0108514	1	91	16.61	N	0.00					0.00		Y	N	

2013-14 Title I, Part A School Allocations

This identifies the amount of Title I, Part A funds to allocated to eligible public schools and equitable services to students in nonprofit private schools.

School Name	School Code	Grade Span Group	Low Income Students	Low Income Student %	Eligible	$ Per Low Income Student (0.00)	Carryover	Public School Parental Involvement	Nonprofit Private Parental Involvement	Nonprofit Private Set Aside	Total School Allocation	Exception Reason	EIA Funded	Other Program Funds	Exception Comment
Lincoln Crossing Elementary	0113068	1	112	16.28	N	0.00					0.00		Y	N	
Twelve Bridges Elementary	0106443	1	74	10.16	N	0.00					0.00		Y	N	
Glen Edwards Middle	6108351	2	361	52.62	Y	599.40	$129,204	$4,965			350552.40		Y	N	
Twelve Bridges Middle	0111385	2	154	17.97	N	0.00					0.00		Y	N	
Phoenix High (Continuation)	3130036	3	35	53.85	Y	599.40	$4,282	$481			25742.00		Y	N	
Lincoln High	3134657	3	455	30.43	N	0.00					0.00		Y	N	

H.S. 27

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Contract – Capital City Landscape – Carlin C. Coppin Elementary School – Running Track Improvements

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Carlin C.Coppin PTSA Funded

MEETING DATE:

April 1, 2014

ROLL CALL REQUIRED:

No

BACKGROUND:

The enclosed contract with Capital City Landscape is for improvements to the running track at Carlin C. Coppin Elementary School. The principal has been working with the PTSA to prioritize projects on the site and the PTSA has committed to funding this project. The project would include installation of an automatic irrigation system, soil preparation and new turf installation. The WPUSD maintenance staff will also be repairing or replacing the concrete curbing. The project is expected to be completed by the end of April, dependent upon weather conditions.

RECOMMENDATION:

Administration recommends that the Board ratify the contract with Capital City Landscape and Western Placer Unified School District.

BNi FORM 101-HI

HOME IMPROVEMENT CONTRACT

(Business and Professions Code §7159)

(Effective July 1, 2012)

This **AGREEMENT** is made as of the 25th day of MARCH, 20 14 Between:

Owner: WESTERN PLACER UNIFIED (Owner's Name) **Contractor:** MARK UCRICK DBA CAPITAL CITY LANDSCAPE (Contractor's Name)

600 6TH ST. SUITE 400 (Owner's Street Address) **AND** 6430 MARIPOSA AVE (Contractor's Address)

LINCOLN, CA, 95648 (City, State and Zip) CITRUS HEIGHTS, CA 95610 (City, State and Zip)

816026 (Contractor's License Number)

C-27 (License Classification Applicable to Project)

- NA - (Name & Registration Number of Sales Person)

You are entitled to a completely filled in copy of this agreement signed by both you and the Contractor before any work may be started.

The above address is to be used when submitting a "NOTICE OF CANCELLATION"

The Project is: RUNNING TRACK Field @ CARLIN COPPING ELEMENTARY (Name and Address)

Description of the Project and Description of the Significant Materials to be Used and Equipment to be Installed:

INSTALL IRRIGATION AUTOMATIC AND NEW TURF, PERFORM ALL LABOR AND PROVIDE ALL MATERIAL NEEDED FOR A COMPLETE INSTALL STATED ON PROPOSAL DATED 9/28/13

List of Documents Attached and Incorporated into the Contract:

1. Notice of Cancellation Form
2. Home Improvement Change order Form (BNi Form No. 101-HI-C)
3. PROPOSAL DATED 9/28/13
4.
5.

Contract Price: $ 12,400.00

Finance Charge: $ 0 (if applicable)

Down Payment: $ ~~1000.00~~

THE DOWN PAYMENT MAY NOT EXCEED $1,000 OR 10% OF THE CONTRACT PRICE, WHICHEVER IS LESS.

Schedule of Progress Payments:

Work to be completed and materials supplied:	Amount due:	When due:
See Attached Schedule	$	
See PAYMENT Schedule	$	
	$	

☒ see attachment for remaining progress payments

The schedule of progress payments must specifically describe each phase of work, including the type and amount of work or services scheduled to be supplied in each phase, along with the amount of each proposed progress payment. IT IS AGAINST THE LAW FOR A CONTRACTOR TO COLLECT PAYMENT FOR WORK NOT YET COMPLETED, OR FOR MATERIALS NOT YET DELIVERED. HOWEVER, A CONTRACTOR MAY REQUIRE A DOWN PAYMENT. Once payment has been made for any portion of the work, the Contractor must, prior to any further payment being made, furnish to the owner a full and unconditional release for any claim for mechanic's lien for the portion of the work for which payment has previously been made.

Approximate Start Date: 4/14/14 **Approximate Completion Date:** 4/19/14

Substantial commencement of the work shall mean when the first installation of work or delivery of materials occurs at the Project.

Commercial General Liability Insurance (CGL): The Contractor (check one)

- ☐ Does not carry commercial general liability insurance.
- ☒ Carries commercial general liability insurance written by CSLB.com Check A License
- ☒ You may call the insurance company _____ to check the Contractor's insurance coverage.
- ☐ Is self-insured.
- ☐ Is a limited liability company that carries liability insurance or maintains other security as required by law. You may call _____ to check the Contractor's insurance coverage or security. (Insurance/Security Provider)

THIS CONTRACT IS CONTINUED ON THE REVERSE SIDE

TERMS AND CONDITIONS

Plans and Specifications: The project shall be constructed according to the Plans, Drawings, and Specifications. Contractor shall be entitled to rely on the accuracy of the Plans, Drawings, and Specifications provided by Owner. Contractor shall be entitled to a change in the Contract Sum and Contract Time if the Plans, Drawings and Specifications contain errors.

Property Insurance: Owner shall purchase and maintain, until final payment is due, property insurance in the amount of the initial Contract Sum plus subsequent modifications for the entire Work at the site written on an All-Risk policy form and shall name Contractor as an additional insured. If the Project, or any portion thereof, is destroyed or damaged by accident, disaster or calamity resulting from any cause, including the negligence of Contractor or its subcontractors, Contractor shall nevertheless be paid for all Work completed, Work in progress, and the cost of the Work as of the date of the calamity, including an appropriate percentage (based on percentage of completion) of the Contractor's overhead and profits earned to date of the calamity, to the extent covered by said all-risk policy, so long as the loss is a covered loss under the Owner's all-risk policy. At the option of the Owner, this Agreement may be terminated under such circumstances, or the Project may be rebuilt under the terms of this Agreement, with appropriate adjustments for price, scope of Work and schedule.

Waiver of Subrogation: The Owner and Contractor waive all rights against each other and any of their subcontractors, agents and employees for damages caused by fire or other causes of loss to the extent covered by property insurance applicable to the work, except such rights as they had to proceeds of such insurance held by the Owner as fiduciary. Policy shall provide such waivers of subrogation by endorsement or otherwise.

Right to Stop Work: Contractor shall have the right to cease work on the Project if any amount due Contractor has not been paid when due.

Permits: Contractor shall obtain and pay for all required building permits. Owner shall be responsible for all taxes, assessments and charges required by public agencies.

Attorneys' Fees: In any dispute relating to the interpretation or enforcement of this Agreement, the prevailing party shall be entitled to its costs and attorneys' fees.

Bankruptcy: If either party files for Bankruptcy or makes an assignment for creditors, the other party has the right to cancel this Agreement.

Assignment: Neither party shall assign its rights or delegate its duties under this Agreement without prior written consent of the other.

Delay: Contractor shall be excused for any delay and may be entitled to an increase in the Contract Time due to any of the following events provided that such event is beyond the reasonable control of Contractor, (i) acts of God including, but not limited to, wind, rain, flood, storm, landslide, subsidence, and earthquake, (ii) acts of neglect of Owner (iii) failure of Owner to promptly process submittals, payment applications, or change orders; (iv) delays caused by work which is not the responsibility of Contractor; (v) acts of neglect of separate contractors employed by Owner; (vi) delays caused by public utilities or government or public bodies of their agents, (vii) materials embargoes; (viii) labor troubles, labor slow down, strikes, union activity causing reduction in productivity, none of which is caused or aggravated by Contractor; (ix) fire, (x) delays in transportation; (xi) changes ordered in the Work; (xii) wrongful failure of Owner to make payments to Contractor required under the Contract Documents; or (xiii) other causes beyond the reasonable control of Contractor, its employees, agents and subcontractors.

Bond: The Owner, or tenant, shall have the right to require Contractor to procure a performance and payment bond.

X: _____
(OWNER SIGN HERE)

X: _____
(CONTRACTOR OR AGENT SIGN HERE)

X: _____
(If More Than One Owner, Second Owner Sign Here)

4.5.2

Workers' Compensation Insurance: (check one)

☐ The Contractor has no employees and is exempt from workers' compensation requirements.

☒ The Contractor carries workers' compensation insurance for all employees.

Note About Extra Work and Change Orders: Extra Work and Change Orders become part of the contract once the order is prepared in writing and signed by the parties prior to the commencement of any work covered by the new change order. The order must describe the scope of the extra work or change, the cost to be added or subtracted from the contract, and the effect the order will have on the schedule of progress payments. The Owner may not require the Contractor to perform extra work without written authorization prior to the commencement of work covered by the new change order. A change order is not enforceable against the Owner unless the Change Order identifies the following in writing: (a) the scope of work; (b) the amount to be added or subtracted from the contract; (c) the effect the change order may have on the progress payments or completion date. However, Contractor's failure to provide the foregoing information does not preclude Contractor's recovery based on legal or equitable remedies designed to prevent unjust enrichment.

MECHANICS LIEN WARNING

Anyone who helps improve your property, but who is not paid, may record what is called a MECHANICS lien on your property. A MECHANICS lien is a claim, like a mortgage or home equity loan, made against your property and recorded with the county recorder.

Even if you pay your contractor in full, unpaid subcontractors, suppliers, and laborers who helped to improve your property may record MECHANICS liens and sue you in court to foreclose the lien. If a court finds the lien is valid, you could be forced to pay twice or have a court officer sell your home to pay the lien. Liens can also affect your credit.

To preserve their right to record a lien, each subcontractor and material supplier must provide you with a document called a "Preliminary Notice." This notice is not a lien. The purpose of the notice is to let you know that the person who sends you the notice has the right to record a lien on your property if he or she is not paid.

BE CAREFUL. The Preliminary Notice can be sent up to 20 days after the subcontractor starts work or the supplier provides material.This can be a big problem if you pay your contractor before you have received the Preliminary Notices.

You will not get Preliminary Notices from your prime contractor or other persons you contract with directly or from laborers who work on your project. The law assumes that you already know they are improving your property.

PROTECT YOURSELF FROM LIENS. You can protect yourself from liens by getting a list from your contractor of all the subcontractors and material suppliers that work on your project. Find out from your contractor when these subcontractors started work and when these suppliers delivered goods or materials.Then wait 20 days, paying attention to the Preliminary Notices you receive.

PAY WITH JOINT CHECKS. One way to protect yourself is to pay with a joint check. When your contractor tells you it is time to pay for the work of a subcontractor or supplier who has provided you with a Preliminary Notice, write a joint check payable to both the contractor and the subcontractor or material supplier.

For other ways to prevent liens, visit CSLB's Web site at www.cslb.ca.gov or call CSLB at 800-321-CSLB (2752).

REMEMBER, IF YOU DO NOTHING, YOU RISK HAVING A LIEN PLACED ON YOUR HOME. This can mean that you may have to pay twice, or face the forced sale of your home to pay what you owe.

Information about the Contractors' State License Board (CSLB): CSLB is the state consumer protection agency that licenses and regulates construction contractors. Contact CSLB for information about the licensed contractor you are considering, including information about disclosable complaints, disciplinary actions and civil judgments that are reported to CSLB.

Use only licensed contractors. If you file a complaint against a licensed contractor within the legal deadline (usually four years), CSLB has authority to investigate the complaint. If you use an unlicensed contractor, CSLB may not be able to help you resolve your complaint. Your only remedy may be in civil court, and you may be liable for damages arising out of any injuries to the unlicensed contractor or the unlicensed contractor's employees.

For more information:
Visit CSLB's Web site at www.cslb.ca.gov
Call CSLB at 800-321-CSLB (2752)
Write CSLB at P.O. Box 26000, Sacramento, CA 95826

ARBITRATION OF DISPUTES: Any dispute arising out of or relating to the negotiation, award, construction, performance or non-performance, of any aspect of this agreement, shall be settled by binding arbitration in accordance with the Construction Industry Rules of the American Arbitration Association and judgment upon the award rendered by any such arbitrator may be entered in any court having jurisdiction thereof.

NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE BUSINESS AND PROFESSIONS CODE OR OTHER APPLICABLE LAWS. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY.

WE HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE "ARBITRATION OF DISPUTES" PROVISION TO NEUTRAL ARBITRATION.

_____ (Owner's Initials)

M.U. (Contractor's Initials)

❑ Three or ❑ Seven[1] Day Right to Cancel: You, the Owner, have the right to cancel this contract within ❑ three or ❑ seven business days. You may cancel by e-mailing, mailing, faxing, or delivering a written notice to the Contractor at the Contractor's place of business by midnight of the third business day after you received a signed and dated copy of the contract that includes this notice. Include your name, your address, and the date you received the signed copy of the contract and this notice.

If you cancel, the Contractor must return to you anything you paid within 10 days of receiving the notice of cancellation. For your part, you must make available to the Contractor at your residence, in substantially as good condition as you received it, any goods delivered to you under this contract or sale. Or, you may, if you wish, comply with the Contractor's instructions on how to return the goods at the Contractor's expense and risk. If you do make the goods available to the Contractor and the Contractor does not pick them up within 20 days of the date of your notice of cancellation, you may keep them without any further obligation. If you fail to make the goods available to the Contractor, or if you agree to return the goods to the Contractor and fail to do so, then you remain liable for performance of all obligations under the contract.

Further Terms and Conditions: The terms and conditions on the reverse side of this document are expressly incorporated into this contract.

THIS AGREEMENT IS ENTERED INTO AS OF THE DAY AND YEAR FIRST WRITTEN ABOVE AND IS EXECUTED IN AT LEAST TWO ORIGINAL COPIES, OF WHICH ONE IS TO BE DELIVERED TO THE CONTRACTOR AND TO THE OWNER. BY ITS SIGNATURE BELOW, OWNER ACKNOWLEDGES RECEIPT OF THE "NOTICE OF CANCELLATION."

_____ OWNER (*SIGNATURE*)

_____ CONTRACTOR (*SIGNATURE*)

Audrey Kilpatrick Asst. Supt Bus + Oper. WPUSD
OWNER (*PRINT NAME AND TITLE*)

MARK ULRICK OWNER
CONTRACTOR (*PRINT NAME AND TITLE*)

[1] Seven day cancellation notice is only used for contracts for the repair or restoration of a residential premises damaged by a disaster upon which a state of emergency has been declared.

CAPITAL CITY LANDSCAPE DEVELOPMENT

6430 MARIPOSA AVE CITRUS HEIGHTS 95610 Ph: Cell: 916-743-5326 Lic. #816026

TO: *WESTERN PLACER UNIFIED SCHOOL DISTRICT*
600 6 TH STREET SUITE 400
LINCOLN, CA 95648

DATE: 3/25/14

RE: *PAYMENT SCHEDULE*

TOTAL CONTRACT AMOUNT		*$ 12,400.00*
DRAW #1	*SOIL PREP DUE UPON COMPLETION*	*< 5400.00 >*
DRAW #2	*DUE WITHIN 10 DAYS OF COMPLETION AND SATISFACTION OF THE IRRIGATION AND TURF INSTALL BY THE OWNER*	*< 7,000.00 >*

NOTES:

CONTRACTOR WILL GUARANTEE TURF FOR 30 DAYS FOR ANY DEFECTS DUE TO INSTALLATION OR IRRIGATION WATERING PROBLEMS.
THIS CONTRACT DOES NOT INCLUDE ANY MAINTENANCE (MOWING) ECT.

THANK YOU FOR YOUR CONSIDERATION

MARK ULRICK
CAPITAL CITY LANDSCAPE

CAPITAL CITY LANDSCAPE DEVELOPMENT

6430 MARIPOSA AVE CITRUS HEIGHTS 95610 Ph: Cell: 916-743-5326 Lic. #816026

TO: *CURTIS STIZZO*
810 J STREET
LINCOLN, CA.

DATE: 9/28/13

RE: *SCHOOL TURF INSTALLATION*

IRRIGATION

INSTALL 3 2 INCH HUNTER ICV VALVES TO WATER NEW AREA OF TURF. EACH VALVE TO HAVE 5 OR SO HUNTER I-25 HEADS TO WATER FOR 100% COVERAGE

VALVES TO BE IN A 1419 RECTANGULAR BOX AND TO BE BATTERY OPERATED HUNTER NODE CONTROLLER.

ALL HEADS TO BE ON SWING JOINTS AND ALL FITTINGS AND MAINLINE PIPE TO BE SCHEDULE 40.

LATERAL LINES TO BE CLASS 200 PIPE.

4000.00

SOIL PREPARATION

REMOVE ALL OF THE WEEDS AND OFF HAUL OFF SITE. INSTALL APPROX 70 YARDS OF HUMAS TOPSOIL MIX AND ROTOTILL INTO SOIL FOR TURF PREP.

FINE GRADE AREA AND GET RID OF ANY ROCKS OR DEBRIS FOR A SMOOTH EVEN SURFACE TO LAY NEW TURF ON.

3400.00

TURF INSTALLATION

INSTALL APPROX 12000 SQ FT OF DELTA BLUE GRASS TURF 90-10 BLEND. ROLL TURF OUT AND FERTILIZE THEN ROLL WITH THE TURF ROLLER.

5000.00

---

1 YEAR WARRANTY ON ANY IRRIGATION DEFECTS WITH PARTS OR LABOR

THANK YOU FOR YOUR CONSIDERATION

MARK ULRICK

4.5.6

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Glen Edwards Honors Academy

AGENDA ITEM AREA:
Discussion/Information

REQUESTED BY:
Scott Leaman

ENCLOSURES:
Yes

DEPARTMENT:
Scott Leaman, Superintendent

FINANCIAL INPUT/SOURCE:
General Fund/GATE

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Next year, the Performing Arts Academy will be converted to the Honors Academy at Glen Edwards Middle School. The attached describes the reasoning behind this move and the effects of the change.

RECOMMENDATION:

Discuss the item.

Reasons for changing from the Performing Arts Academy (PAA) to the Honors Academy

The name change is due to the fact that a performing arts class (band) will not be mandatory for participation in the Honors Academy as it is in the PAA.

We are adopting the CollegeBoard Pre-AP program known as SpringBoard. It offers two curricular areas- L/A and math.

We would like to increase participation by offering two sections of L/A and math at each grade level opposed to the current practice of one section at each grade level. There has been a waiting list every year for incoming 6th graders applying for the Performing Arts Academy (PAA).

Currently the PAA clusters students in all 6 classes- 4 academic, band and PE. We believe there are multiple advantages to clustering the Honors Academy students in math and L/A only. There is a desire by some students to be in classes with other students and friends. There is a desire by some students to be in another elective instead of band for 3 years. There is desire by some parents not to have their student in band for 3 years. By allowing the Honors Academy students to apply for electives such as Leadership, GEMSTV, Yearbook, Advanced Art and Band, all of those programs become stronger. Non Honors Academy students may participate in band which hasn't been possible with the PAA.

By clustering Honors Academy students in math and L/A only, it **may** allow for a smoother transition to high school. Currently all PAA students are clustered together in every class for 3 years. When those students transition to high school they are scattered throughout the much larger high school schedule. For the first time all the PAA students are in classes with regular students during the most challenging high school year, their freshman year.

7.1.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Approve Contract

AGENDA ITEM AREA:

Action

REQUESTED BY:

Audrey Kilpatrick,
Assistant Superintendent of Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Funds – Charter Oversight Fee

MEETING DATE:

April 1, 2014

ROLL CALL REQUIRED:

No

BACKGROUND:

The contract is made by and between RYLAND/School Business Consulting (Consultant) and the Western Placer Unified School District. Consultant will provide financial and business office services specifically related to:

- Update the analysis and report prepared last spring on the operations of Horizon Charter School
- Review Horizon Charter School central office organizational staffing
- Provide oversight recommendations, and
- Make recommendations to the governing board

All services will be as needed and directed by District staff. The Consultant hourly fees will be $130 for professional services and travel time. All charges, including expenses, will be approved by the Superintendent, or designee of Western Placer Unified School District. The anticipated cost of the detailed services should not exceed $6,500. The term of this contract is twelve months.

RECOMMENDATION:

Administration recommends Board approve the contract with RYLAND/School Business Consulting for financial and business office services as noted above.

7.2

Ryland | SCHOOL BUSINESS CONSULTING

SCHOOL BUSINESS SERVICES CONTRACT

This contract is made by and between RYLAND | School Business Consulting (Consultant) and the WESTERN PLACER UNIFIED SCHOOL DISTRICT. Consultant will provide financial and business office services (described more specifically below) as needed and directed by District staff. In consideration of the services provided, the WESTERN PLACER UNIFIED SCHOOL DISTRICT will pay to Consultant hourly fees of $130 for professional services and for travel time. All charges, including expenses, will be approved by the Superintendent of the WESTERN PLACER UNIFIED SCHOOL DISTRICT. Expenses are defined as actual, out-of-pocket expenses, such as lodging, meals, telephone charges, express or overnight mail charges, etc. The District will be billed on a monthly basis for fees and expenses. The term of this contract is twelve months.

RYLAND | School Business Consulting will:

- Update the analysis and report prepared last spring on the operations of Horizon Charter School
- Review Horizon Charter School central office organizational staffing
- Provide oversight recommendations, and
- Make recommendations to the governing board

The anticipated cost for the above detailed services should not exceed $6,500.

It is expressly understood and agreed to by both parties that the Consultant, while carrying out and complying with any of the terms and conditions of this agreement, is an independent contractor and not an employee of the District. This contract may be terminated by either party with 30 days' notice. In the case of early termination, WESTERN PLACER UNIFIED SCHOOL DISTRICT will be entitled to completion of all work in progress at its option, and RYLAND | School Business Consulting will be entitled to payment in full of all expenses and fees incurred.

AGREED:

_____	s/ Teresa R Ryland, CPA
Scott Leaman, Superintendent WESTERN PLACER UNIFIED SCHOOL DISTRICT	Teresa R. Ryland, CPA RYLAND | School Business Consulting
_____	3/20/2014
Date	Date

8334 Parus Way, Granite Bay, California 95746
Office (916) 652-7165 Fax (916) 652-7168 terri@rylandsbc.com

7.2.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Consider Approval of Tentative Agreement Between WPUSD and WPTA regarding Article XV-Work Year (Calendar) for the 2014-15 School Year

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

A tentative agreement has been reached between WPUSD and WPTA on Article XV – Work Year – 2014-15 as outlined in the attached document. This tentative agreement for the 2014-2015 school year for WPTA employees has been ratified by the WPTA membership.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustee approve the Tentative Agreement between WPUSD and WPTA as submitted.

wp/rk/factform

Tentative Agreement

Tentative agreement has been reached between the Western Placer Unified School District and the Western Placer Teachers Association on Article XV, Work Year.

The following Article has been agreed upon:

Article XV- Work Year- 2014-2015

Staff Start Day:	**August 15, 2014**
Staff Stop Day:	**June 5, 2014**
Non ADA Days:	**August 15, 2014 (District Day)** **August 18, 2014 (1/2 Site, 1/2 Teacher)** **August 19, 2014 (Teacher)**
Zero Days:	**November 10, 2014** **& April 6, 2015**

W.P.T.A. Designee

W.P.U.S.D. Designee

3/26/14
Date

3/26/14
Date

3/4/14
Date Ratified by WPTA Members

Date Adopted by Board

7.3.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Future Development Update

AGENDA ITEM AREA:
Information/Discussion

REQUESTED BY:
Heather Steer, Facilities Coordinator

ENCLOSURES:
No

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Staff will be providing an update of status with regard to future development within the Western Placer Unified School District boundaries. This will include specifics regarding Village 1, Village 5 and Village 7.

RECOMMENDATION:

Staff requests that the Board of Trustees consider information given during staff report and provide any comments or inquires as needed.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
APPROVE RESOLUTION NO. 13/14.21 DECLARING AN ELECTION BE HELD IN ITS JURISDICTION; REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE

AGENDA ITEM AREA:
Information/Action

REQUESTED BY:
Scott Leaman

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will take action to approve Resolution 13/14.21 declaring an election be held in its jurisdiction requesting the Board of Supervisors to consolidate this election with any other election conducted on said date, and requesting election services by the County Clerk.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees adopt Resolution 13/14.21 declaring an election be held.

wp/rk/countyelection/factsheet

NOTICE OF GOVERNING BOARD MEMBER ELECTION AND/OR NOTICE TO SUBMIT MEASURE(S) TO A VOTE OF THE VOTERS

Resolution No. **13/14.21**

RESOLUTION OF THE GOVERNING BODY OF THE

Western Placer Unified School

DECLARING AN ELECTION BE HELD IN ITS JURISDICTION;
REQUESTING THE BOARD OF SUPERVISORS TO CONSOLIDATE THIS ELECTION WITH ANY OTHER ELECTION CONDUCTED ON SAID DATE;
AND
REQUESTING ELECTION SERVICES BY THE COUNTY CLERK.

WHEREAS, this District Governing Body orders an election to be held in its jurisdiction on November 4, 2014; at which election the issue(s) to be presented to the voters shall be:

NOMINATION OF CANDIDATES FOR THE GOVERNING BODY

1. Said election shall be to fill a vacancy for the following Board Members(s) who resigned and/or whose term(s) expired:

Incumbent's Name	Trustee area (if applicable)	Regular/Short Term
James Brian Haley	2	Regular
Kris Wyatt	3	Regular
Damian Armitage	3	Regular

7.5.1

2. Said Directors for this District are elected in the following manner:

____ At Large.
There are no divisions in the District; all voters within the District vote for all candidates.

____ By Trustee Area.
Districts are split into areas; only those voters residing in the area may vote for candidates who run in the area.

__X__ Qualified by Trustee Area-Elected at Large.
Directors must qualify to run by living in a specific division, but all voters within the District may vote on all candidates.

3. Said District has determined the following election particulars:

- The length of the Candidate Statement shall not exceed **200** words.
  (Specify either 200 or 400 words)

- The cost of the Candidate Statement shall be paid by the **Candidate.**
  (Specify Candidate or District)

MEASURE(S) TO BE SUBMITTED TO THE VOTERS (IF APPLICABLE)
(If this election is strictly for deciding one or more measures and no candidates are to be elected, please complete #4 through #6 below)

4. Said District does not request that the following measure(s) be decided at this election.
   (Specify does or does not)

- Said Governing Board orders the following measure(s) to be put to a vote of the residents of the District:

  (See attached wording marked Exhibit(s) _____)

5. Said District has determined the following election particulars:

- In the case of a tie vote, the election shall be determined by **LOT.**
  (Specify lot or runoff election)

- The County Clerk is **requested** to provide election services. If the District requests the Placer County Elections Division to provide election services, all applicable costs will be paid for by the District.
  (Specify requested or not requested)

6. The District hereby certifies that (please check one):

____ There have been changes to the District boundary lines since our last election as shown on the attached map and/or legal description.

_X_ There have been no District boundary changes since our last election, but the District understands that the Placer County Public Works Mapping Division will verify our District boundary lines prior to the election.

BE IT RESOLVED that the Board of Supervisors of the County of Placer is hereby requested to:

1. Consolidate the election with any other applicable election conducted on the same day;

2. Authorize and direct the County Clerk, at Governing Body expense, to provide all necessary election services.

This Resolution shall be considered a Notice of Election and Specification of Election Order if applicable.

PASSED AND ADOPTED by the Governing Body on April 1, 2014.

AYES:

NOES:

ABSENT:

_____
CHAIR OF THE BOARD

ATTEST: _____
SECRETARY OF THE BOARD

(Seal)

7.5.3

Updated March 7, 2013

QUICK REFERENCE CALENDAR FOR NOVEMBER 4, 2014 GENERAL ELECTION Candidate Calendar - Draft	
June 16 – July 19, 2014 (E-141 – E-108)	Candidate workshops conducted during this period (dates and locations to be scheduled).
July 14, 2014 (E-113)	Candidate-filing period begins.
July 31, 2014 (E-96)	Last day to file semi-annual campaign statements (from last statement to 6/30/14).
August 6 – November 3, 2014 (E-90 to E-1)	Contributions and independent expenditures of $1,000 or more need to be reported within 24 hours. Form 410 needs to be filed within 24 hours if a committee qualifies or has a change.
August 8, 2014 (E-88)	Close of regular candidate-filing period. This period is extended if an incumbent fails to file.
August 13, 2014 (E-83)	Close of extended candidate-filing period.
August 14, 2014 (E-82)	Random alphabet draw to be held at 11AM to determine the ballot order of candidates' names.
September 8, 2014 (E-57)	Write-in candidate-filing period begins.
September 25, 2014 (E-40)	Sample ballots may be mailed to voters.
October 6, 2014[1] (E-29)	Last day to file 1st pre-election campaign statements (from last statement to 9/30/14).
October 6, 2014 (E-29)	First day to issue vote-by-mail ballots.
October 20, 2014 (E-15)	Last day to register for this election.
October 21, 2014 (E-14)	Close of write-in candidate-filing period.
October 23, 2014 (E-12)	Last day to file 2nd pre-election campaign statements (from last statement to 10/18/14).
October 28, 2014 (E-7)	Last day to request vote-by-mail ballot by mail.
November 4, 2014	ELECTION DAY

[1] This date changed as it falls on a weekend day.

7.5.4

ELECTIONS CODE - ELEC

DIVISION 10. LOCAL, SPECIAL, VACANCY, AND CONSOLIDATED ELECTIONS [10000 - 10735] *(Division 10 enacted by Stats. 1994, Ch. 920, Sec. 2.)*

PART 4. UNIFORM DISTRICT ELECTION LAW [10500 - 10556] *(Part 4 enacted by Stats. 1994, Ch. 920, Sec. 2.)*

10509. On the 125th day prior to the day fixed for the general district election, the secretary shall deliver a notice to the county elections official. The notice shall bear the secretary's signature and the district seal and shall also contain both of the following:

(a) The elective offices of the district to be filled at the next general district election, specifying which offices, if any, are for the balance of an unexpired term.

(b) Whether the district or the candidate is to pay for the publication of a statement of qualifications pursuant to Section 13307.

(Amended by Stats. 2002, Ch. 454, Sec. 2. Effective January 1, 2003.)

7.5.5

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students **2. Foster a safe, caring environment where individual differences are valued and respected.** **3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** **4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** **5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
April 1, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP 0410 Nondiscrimination in District Programs and Activities
- BP 1325 Advertising and Promotion
- BP/AR 5145.3 Nondiscrimination/Harassment
- AR 6145.2 Athletic Competition

RECOMMENDATION:

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

7.6

POLICY GUIDESHEET
February 2014

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 0410 - Nondiscrimination in District Programs and Activities
(BP revised)

MANDATED policy updated to generally reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Policy also references **NEW LAW** (AB 556) which prohibits employers from discriminating against employees and job applicants based on their military or veteran status.

BP 1325 - Advertising and Promotion
(BP revised)

Policy updated to clarify its applicability only to advertisements and promotions by nonschool groups, not to student speech. Policy also clarifies the distinction between a nonpublic forum and limited public forum, addresses advertisements on district-sponsored web sites and social media, and prohibits distribution of materials or advertisements that are lewd or proselytize or position the district on any side of a controversial issue.

BP/AR 5145.3 - Nondiscrimination/Harassment
(BP revised; AR added)

MANDATED policy updated to reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Material regarding the designation of a district Coordinator for Nondiscrimination, provision of training and information about the district's nondiscrimination policy, and grievance procedures moved to new AR.

New **MANDATED** regulation contains material formerly in BP regarding the designation of a district Coordinator for Nondiscrimination, provision of training and information about the district's nondiscrimination policy, and grievance procedures. Regulation also includes best practices recommended for addressing the unique circumstances and considerations that may arise when a student asserts a different gender from his/her gender at birth, consistent with **NEW LAW** (AB 1266). Regardless of whether a referendum qualifies for the ballot to attempt to overturn this law, this material may be used to meet the district's responsibility to ensure nondiscrimination based on gender identity.

AR 6145.2 - Athletic Competition
(AR revised)

Regulation updated to reflect **NEW LAW** (AB 1266) which requires districts to permit a student to participate in sex-segregated school programs and activities, including athletic teams and competitions, and to use facilities consistent with the student's gender identity, regardless of his/her gender as listed on his/her educational records. Regulation also reflects updated California Interscholastic Federation (CIF) bylaws which allow students to participate in interscholastic athletic programs consistent with their gender identity and CIF procedures for addressing student complaints regarding gender identity-based participation in interscholastic sports

7.6.1

NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES

The Board of Trustees is committed to equal opportunity for all individuals in education. District programs and activities shall be free from discrimination based on race, color, ancestry, national origin, ethnic group identification, **age,** religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, **gender identity or expression, or genetic information;** ~~or~~ the perception of one or more of such characteristics**; or association with a person or group with one or more of these actual or perceived characteristics**. The Board shall promote programs which ensure that discriminatory practices are eliminated in all district activities.

(cf. 4030 - Nondiscrimination in Employment)
(cf. 4032 - Reasonable Accommodation)
(cf. 4033 – Lactation Accommodation)
(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)
(cf. 4161.8/4261.8/4361.8 – Family Care and Medical Leave)
(cf. 5131.2 – Bullying)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.4 - Identification of Individuals for Special Education)
(cf. 6164.6 - Identification and Education under Section 504)
*(cf. 6178 - ~~Vocational~~ **Career Technical** Education)*
(cf. 6200 - Adult Education)

~~District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act.~~

~~The Superintendent or designee shall ensure that the district provides auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.~~

~~*(cf. 6020 - Parent Involvement)*~~

Annually, the Superintendent or designee shall review district programs and activities to ensure the removal of any barrier that may unlawfully prevent an individual or group in any of the protected categories stated above from accessing district programs and activities, including the use of facilities. He/she shall take prompt, reasonable actions to remove any identified barrier. The Superintendent or designee shall report his/her findings and recommendations to the Board after each review.

(cf. 1330 - Use of Facilities)

Pursuant to 34 CFR 104.8 and 34 CFR 106.9, the Superintendent or designee shall notify students, parents/guardians, employees, employee organizations, applicants for admission and employment, and sources of referral for applicants about the district's

NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES (continued)

policy on nondiscrimination and related complaint procedures. Such notification shall be included in each announcement, bulletin, catalog, handbook, application form, or other materials distributed to these groups.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 4031 - Complaints Concerning Discrimination in Employment)
(cf. 4112.9/4212.9/4312.9 - Employee Notifications)
(cf. 5145.6 - Parental Notifications)

The district's nondiscrimination policy and related informational materials shall be published in a format that parents/guardians can understand. In addition, when 15 percent or more of a school's students speak a single primary language other than English, those materials shall be translated into that other language.

Access for Individuals with Disabilities

District programs and facilities, viewed in their entirety, shall be in compliance with the Americans with Disabilities Act and any implementing standards and/or regulations.

(cf. 6163.2 - Animals At School)
(cf. 7110 - Facilities Master Plan)
(cf. 7111 - Evaluating Existing Buildings)

The Superintendent or designee shall ensure that the district provides appropriate auxiliary aids and services when necessary to afford individuals with disabilities equal opportunity to participate in or enjoy the benefits of a service, program, or activity. These aids and services may include, but are not limited to, qualified interpreters or readers, assistive listening devices, notetakers, written materials, taped text, and Braille or large print materials.

(cf. 6020 - Parent Involvement)

Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program, or meeting.

(cf. 9320 - Meetings and Notices)
(cf. 9322 - Agenda/Meeting Materials)

~~Individuals with disabilities shall notify the Superintendent or principal if they have a disability that requires special assistance or services. Reasonable notification should be given prior to the school-sponsored function, program or meeting.~~

~~*(cf. 9320 - Meetings and Notices)*~~

7.6.3

NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES (continued)

~~*(cf. 9322 - Agenda/Meeting Materials)*~~

~~The Superintendent or designee shall notify students, parents/guardians, employees, employee organizations and applicants for admission and employment, and sources of referral for applicants about the district's policy on nondiscrimination. Such notification shall~~

~~be included in each announcement, bulletin, catalog, application form or other recruitment materials distributed to these groups. (34 CFR 104.8, 106.9)~~

~~The Superintendent or designee shall also provide information about related complaint procedures.~~

~~*(cf. 1312.3 - Uniform Complaint Procedures)*~~
~~*(cf. 4031 - Complaints Concerning Discrimination in Employment)*~~

~~In compliance with law, the district's nondiscrimination policy shall be published in the individual's primary language to the extent practicable.~~

~~*(cf. 5145.6 - Parental Notifications)*~~

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination
48985 Notices to parents in language other than English
51007 Legislative intent: state policy
GOVERNMENT CODE
11000 Definitions
11135 Nondiscriminiation in programs or activities funded by state
11138 Rules and regulations
12900-12996 Fair Employment and Housing Act
54953.2 Brown Act compliance with Americans with Disabilities Act
PENAL CODE
422.55 ~~*Interference with constitutional right or privilege*~~ ***Definition of hate crime***
422.6 Interference with constitutional right or privilege
CODE OF REGULATIONS, TITLE 5
4600-4687 Uniform complaint procedures
4900-4965 Nondiscrimination in elementary and secondary education programs ~~*receiving state financial assistance*~~
UNITED STATES CODE, TITLE 20
1400-14872 ***Individuals*** *with Disabilities in Education Act*
1681-1688 Discrimination based on sex or blindness, Title IX
2301-2415 Carl D. Perkins Vocational and Applied Technology Act
6311 State plans
6312 Local education agency plans

Legal Reference: (see next page)

NONDISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES (continued)

UNITED STATES CODE, TITLE 29
794 Section 504 of the Rehabilitation Act of 1973
UNITED STATES CODE, TITLE 42
2000d-2000d-7 Title VI, Civil Rights Act of 1964
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended
2000h-2000h-6 Title IX
12101-12213 Americans with Disabilities Act
CODE OF FEDERAL REGULATIONS, TITLE 28
35.101-35.190 Americans with Disabilities Act
36.303 Auxiliary aids and services
CODE OF FEDERAL REGULATIONS, TITLE 34
100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:
106.9 Dissemination of policy

Management Resources:

CSBA PUBLICATIONS
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
U.S. DEPARTMENT OF EDUCATION, OFFICE OF CIVIL RIGHTS PUBLICATIONS
Notice of Non-Discrimination, January, 1999
Protecting Students from Harassment and Hate Crime, January, 1999
Nondiscrimination in Employment Practices in Education, August, 1991
U.S. DEPARTMENT OF JUSTICE PUBLICATIONS
2010 ADA Standards for Accessible Design, September 2010
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
Safe Schools Coalition: http://www.casafeschoolscoalition.org
Pacific ADA Center: http://www.adapacific.org
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr
U.S. Department of Justice, Civil Rights Division, Americans with Disabilities Act: http://www.ada.gov

ADVERTISING AND PROMOTION

The Governing Board establishes this policy to ensure effective and consistent implementation of its directions related to advertisements and promotions by nonschool groups in school-sponsored publications, web sites, and social media and on school facilities. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

The Board of Trustees desires to promote positive relationships between schools and the community in order to enhance community support and involvement in district schools. The Superintendent or designee may approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings or other items of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including but not limited to advertisements on billboards **and scoreboards**

4. Paid advertisements in school-sponsored publications, yearbooks, announcements and other school communications, **including websites and social media**

~~*(cf. 1113 - District and School Web Sites)*~~

5. Products and materials donated by commercial enterprises for **educational** use, **including those that bear the name and/or logo of the donor,** ~~in the classroom,~~ as long as they ~~serve an educational purpose and~~ do not unduly promote **the donor or** any commercial activity or products. ~~Such materials may bear the name and/or logo of the donor.~~

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6161.11 - Supplementary Instructional Materials)

7.6.6

ADVERTISING AND PROMOTION (continued)

Prior to distribution, **posting** or **publishing of any nonschool group's promotional materials or advertisement,** ~~publication,~~ the Superintendent, principal or designee shall review **the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or advertisement in any arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allow by Board policy.** ~~and approve all advertising copy and promotional materials to ensure compliance with Board policy.~~

~~The Superintendent, principal or designee may selectively approve or disapprove distribution of materials or publishing of copy based on the criteria listed below, but may not disapprove materials or copy in an arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that would otherwise be allowed.~~

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

~~The use of promotional materials or advertisements does not imply district endorsement of any identified products or services. Schools are encouraged to include a disclaimer in school publications and yearbooks stating that the school does not endorse any advertised products or services.~~

Criteria for Approval

The Superintendent, principal or designee shall not accept for distribution any materials or advertisements that:

1. Are **lewd,** obscene, libelous or slanderous (~~Education Code 48907~~)

2. Incite students to commit unlawful acts, violate school rules or disrupt the orderly operation of the schools (~~Education Code 48907~~)

3. Promote any particular political interest, candidate, party or ballot measure, unless such ~~materials are being distributed at a forum in which~~ candidates or advocates from all sides are **providing the opportunity to** present~~ing~~ their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)

ADVERTISING AND PROMOTION (continued)

~~*(cf. 1330 - Use of School Facilities)*~~
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

4. Proselytize or position the district on any side of a controversial issue

(cf. 6144 - Controversial Issues)

5. Discriminate against, attack or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

6. Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including but not limited to materials or advertisements for tobacco, intoxicants, **non-nutritious foods beverages,** and movies or products unsuitable for children

(cf. 5030 - Student Wellness)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)

7. Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

8. Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks**, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.** ~~Such criteria may limit advertisements to those that contain congratulatory or commemorative messages, curriculum-related content, advertisements for products or services of interest to students, noncontroversial content, and/or other content deemed appropriate by the school publication staff and adviser in accordance with law and Board policy.~~

Legal Reference: (see next page)

7.6.8

ADVERTISING AND PROMOTION (continued)

Legal Reference:

CALIFORNIA CONSTITUTION
Article 1, Section 2 Free speech rights
EDUCATION CODE
7050-7058 Political activities of school officers and employees
35160 Authority of governing boards
35160.1 Broad authority of school districts
35172 Promotional activities
38130-38138 Civic Center Act
~~*48907 Student exercise of free expression*~~
BUSINESS AND PROFESSIONS CODE
25664 Advertisements encouraging minors to drink
U.S. CONSTITUTION
Amendment 1, Freedom of speech and expression
COURT CASES
Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044
DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958
Yeo v. Town of Lexington, (1997) U.S. First Circuit Court of Appeals, No. 96-1623
Henry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856
Bright v. Los Angeles Unified School District, (1976) 134 Cal. Rptr. 639, 556 P.2d 1090, 18 Cal. 3d 350
Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

CSBA PUBLICATIONS
School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006
WEB SITES
CSBA: http://www.csba.org

NONDISCRIMINATION/HARASSMENT

~~District programs and activities shall be free from discrimination, including harassment, with respect to a student's actual or perceived sex, gender, ethnic group identification, race, national origin, religion, color, physical or mental disability, age or sexual orientation.~~

The Governing Board desires to provide a safe school environment that allows all students equal access and opportunities in the district's academic and other educational support programs, services, and activities. The Board prohibits, at any district school or school activity, unlawful discrimination, harassment, intimidation, and bullying of any student based on the student's actual race, color, ancestry, national origin, ethnic group identification, age, religion, marital or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity, or gender expression; the perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics.

This policy shall apply to all acts related to school activity or to school attendance occurring within a district school. (Education Code 234.1)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5131 – conduct)
(cf. 5131.2 – Bullying)
(cf. 5137 – Positive School Climate)
(cf. 5145.9 - Hate-Motivated Behavior)
(cf. 5146 - Married/Pregnant/Parenting Students)
(cf. 6164.6 - Identification and Education under Section 504)

~~The Board of Trustees shall ensure equal opportunities for all students in admission and access to the educational program, guidance and counseling programs, athletic programs, testing procedures, and other activities. School staff and volunteers shall carefully guard against segregation, bias and stereotyping in instruction, guidance and supervision. The district may provide male and female students with separate shower rooms and sexual health and HIV/AIDS prevention classes in order to protect student modesty.~~

Prohibited discrimination, harassment, intimidation, or bullying includes physical, verbal, nonverbal, or written conduct based on one of the categories listed above that is so severe or pervasive that it affects a student's ability to participate in or benefit from an educational program or activity; creates an intimidating, threatening, hostile, or offensive educational environment; has the effect of substantially or unreasonably interfering with a student's academic performance; or otherwise adversely affects a student's educational opportunities.

The Board also prohibits any form of retaliation against any student who files a complaint or report regarding an incident of discrimination, harassment, intimidation, or bullying.

7.6.10

NONDISCRIMINATION/HARASSMENT (continued)

The Superintendent or designee shall facilitate students' access to the educational program by publicizing the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, and employees. He/she shall provide training and information on the scope and use of the policy and complaint procedures and take other measures designed to increase the school community's understanding of the requirements of law related to discrimination. The Superintendent or designee shall regularly review the implementation of the district's nondiscrimination policies and practices and, as necessary, shall take action to remove any identified barrier to student access to or participation in the educational program. He/she shall report his/her findings and recommendations to the Board after each review.

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1330 - Use of Facilities)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)
~~*(cf. 6142.1 - Sexual Health and HIV/AIDS Prevention Instruction)*~~
(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6164.2 - Guidance/Counseling Services)

~~The Board prohibits intimidation or harassment of any student by any employee, student or other person in the district. Staff shall be alert and immediately responsive to student conduct which may interfere with another student's ability to participate in or benefit from school services, activities or privileges.~~

Students who engage in discrimination, harassment, intimidation, bullying, or retaliation in violation of law, Board policy, or administrative regulation shall be subject to appropriate consequence or discipline. Any employee who permits or engages in prohibited discrimination, harassment, intimidation, bullying, or retaliation shall be subject to disciplinary action, up to and including dismissal.

(cf. 4118 - Suspension/Disciplinary Action)
(cf. 4119.21/4219.21/4319.21 - Professional Standards)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)
(cf. 5144 - Discipline)
(cf. 5144.1 - Suspension and Expulsion/Due Process)
(cf. 5144.2 - Suspension and Expulsion/Due Process (Students with Disabilities)
(cf. 5145.2 - Freedom of Speech/Expression)
~~*(cf. 5145.7 - Sexual Harassment)*~~

~~Students who harass other students shall be subject to appropriate discipline, up to and including counseling, suspension and/or expulsion. An employee who permits or engages in harassment may be subject to disciplinary action, up to and including dismissal.~~

7.6.11

NONDISCRIMINATION/HARASSMENT (continued)

~~The Board hereby designates the following position as Coordinator for Nondiscrimination to handle complaints regarding discrimination and inquiries regarding the district's nondiscrimination policies:~~

~~Assistant Superintendent of Personnel Services~~
~~810 J Street~~
~~Lincoln, CA 95648~~
~~916-645-6350~~

~~*(cf. 1312.1 - Complaints Concerning District Employees)*~~
~~*(cf. 1312.3 - Uniform Complaint Procedures)*~~

~~Any student who feels that he/she is being harassed should immediately contact the Coordinator for Nondiscrimination, the principal or any other staff member. Any student who observes an incident of harassment should report the harassment to a school employee, whether or not the victim files a complaint.~~

~~Employees who become aware of an act of harassment shall immediately report the incident to the Coordinator for Nondiscrimination. Upon receiving a complaint of discrimination or harassment, the Coordinator shall immediately investigate the complaint in accordance with site-level grievance procedures specified in AR 5145.7 - Sexual Harassment. Where the Coordinator finds that harassment has occurred, he/she shall take prompt, appropriate action to end the harassment and address its effects on the victim.~~

~~The Coordinator shall also advise the victim of any other remedies that may be available. The Coordinator shall file a report with the Superintendent or designee and refer the matter to law enforcement where required.~~

Legal Reference:

EDUCATION CODE
200-262.4 Prohibition of discrimination ~~on the basis of sex, especially:~~
~~221.5 Prohibited sex discrimination~~
~~221.7 School-sponsored athletic programs; prohibited sex discrimination~~
48900.3 Suspension or expulsion for act of hate violence
48900.4 Suspension or expulsion for threats or harassment
48904 Liability of parent/guardian for willful student misconduct
48907 Student exercise of free expression
48950 Freedom of speech
48985 Translation of notices
49020-49023 Athletic programs
~~51006-51007 Equitable access to technological education programs~~
51500 Prohibited instruction or activity
51501 Prohibited means of instruction
60044 Prohibited instructional materials

Legal Reference: (see next page

7.10.12

NONDISCRIMINATION/HARASSMENT (continued)

CIVIL CODE
1714.1 Liability of parents/guardians for willful misconduct of minor
PENAL CODE
422.55 ~~Interference with constitutional right or privilege~~ Definition of hate crime
422.6 Crimes, harassment
CODE OF REGULATIONS, TITLE 5
432 Student record
4600-4687 Uniform complaint procedures
~~4621 District policies and procedures~~
~~4622 Notice requirements~~
4900-4965 Nondiscrimination in elementary and secondary education programs
UNITED STATES CODE, TITLE 20
1681-1688 Title IX of the Education Amendments of 1972
UNITED STATES CODE, TITLE 42
2000d-2000e-17 Title VI & VII Civil Rights Act of 1964 as amended
2000h-2-2000h-6 Title IX, 1972 Education Act Amendments
CODE OF FEDERAL REGULATIONS, TITLE 34
100.3 Prohibition of discrimination on basis of race, color or national origin
104.7 Designation of responsible employee for Section 504
106.8 Designation of responsible employee for Title IX
106.9 Notification of nondiscrimination on basis of sex
COURT DECISIONS
Donovan v. Poway Unified School District, (2008) 167 Cal.App.4th 567
Flores v. Morgan Hill Unified School District, (2003) 324 F.3d 1130

Management Resources:
~~OFFICE OF CIVIL RIGHTS PUBLICATIONS~~
~~Notice of Non-Discrimination, January, 1999~~
~~Racial Incidents and Harassment Against Students at Educational Institutions; Investigative Guidance, 59 FR 47, March, 1994~~
CSBA PUBLICATIONS
Providing a Safe, Nondiscriminatory School Environment for Transgender and Gender-Nonconforming Students, Policy Brief, February 2014
Interim Guidance Regarding Transgender Students, Privacy, and Facilities, September 27, 2013
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
FIRST AMENDMENT CENTER PUBLICATIONS
Public Schools and Sexual Orientation: A First Amendment Framework for Finding Common Ground, 2006
NATIONAL SCHOOL BOARDS ASSOCIATION PUBLICATIONS
Dealing with Legal Matters Surrounding Students' Sexual Orientation and Gender Identity, 2004
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS
Dear Colleague Letter: Harassment and Bullying, October 2010
Notice of Non-Discrimination, January 1999
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Safe Schools Coalition: http://www.casafeschools.org
First Amendment Center: http://www.firstamendmentcenter.org
National School Boards Association: http://www.nsba.org
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr
~~U.S. Department of Education, Office of Civil Rights: http://www.ed.gov/offices/OCR~~

NONDISCRIMINATION/HARASSMENT

The following position is designated Coordinator for Nondiscrimination to handle complaints regarding discrimination, harassment, intimidation, or bullying and to answer inquiries regarding the district's nondiscrimination policies: (Education Code 234.1; 5 CCR 4621)

Assistant Superintendent of Educational Services
600 Sixth Street, Lincoln, CA 95648
(916) 645-6350

(cf. 1312.1 - Complaints Concerning District Employees)
(cf. 1312.3 - Uniform Complaint Procedures)

~~It is the duty of the school administration to prevent unjust discrimination in all aspects of school life.~~

~~No student shall suffer unjust discrimination or receive punishment for reasons of participation or membership in any lawful organization which carries on its activities outside the school unless these activities interfere with the objectives of the school.~~

~~No teacher may enforce a rule in class which is in conflict with a student's rights or with any rules set by the school administration.~~

~~Copies of a statement of rights and responsibilities, as well as any other rules and regulations to which students are subject, are available to all students.~~

~~Any student who feels he/she has been unjustly discriminated against, believes his/her rights have been violated, or has any other grievance concerning school affairs or administrative decisions, may report said grievance to an administrator.~~

To prevent discrimination, harassment, intimidation, and bullying of students at district schools or in school activities and to ensure equal access of all students to the educational program, the Superintendent or designee shall implement the following measures:

1. **Provide to employees, volunteers, and parents/guardians training and information regarding the district's nondiscrimination policy; what constitutes prohibited discrimination, harassment, intimidation, or bullying; how and to whom a report of an incident should be made; and how to guard against segregating or stereotyping students when providing instruction, guidance, supervision, or other services to them. Such training and information shall include guidelines for addressing issues related to transgender and gender-nonconforming students.**

7.6.14

NONDISCRIMINATION/HARASSMENT (continued)

(cf. 1240 - Volunteer Assistance)
(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

2. **Provide to students a handbook that contains age-appropriate information that clearly describes the district's nondiscrimination policy, procedures for filing a complaint, and resources available to students who feel that they have been the victim of any such behavior. (Education Code 234.1)**

3. **Annually notify all students and parents/guardians of the district's nondiscrimination policy and of the opportunity to inform the Coordinator whenever a student's participation in a sex-segregated school program or activity together with another student of the opposite biological sex would be against the student's religious beliefs and/or practices or a violation of his/her right to privacy. In such a case, the Coordinator shall meet with the student and/or parent/guardian to determine how best to accommodate the student.**

(cf. 5145.6 - Parental Notifications)

4. **Publicize the district's nondiscrimination policy and related complaint procedures to students, parents/guardians, employees, volunteers, and the general public and post them on the district's web site and other locations that are easily accessible to students. (Education Code 234.1)**

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)

5. **When 15 percent or more of a school's students speak a single primary language other than English, translate the nondiscrimination policy, related complaint procedures, and all forms for use in the complaint process into that other language. (Education Code 234.1, 48985)**

6. **At the beginning of each school year, inform school employees that any employee who witnesses any act of discrimination, harassment, intimidation, or bullying against a student is required to intervene if it is safe to do so. (Education Code 234.1)**

7. **At the beginning of each school year, inform each principal or designee of the district's responsibility to provide appropriate accommodation(s) to protect students' privacy rights and ensure their safety from threatened or potentially harassing, intimidating, or discriminatory behavior.**

7.6.15

NONDISCRIMINATION/HARASSMENT (continued)

Process for Initiating and Responding to Complaints

Any student who feels that he/she has been subjected to discrimination, harassment, intimidation, or bullying should immediately contact the Coordinator, the principal, or any other staff member. In addition, any student who observes any such incident should report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Any school employee who observes an incident of discrimination, harassment, intimidation, or bullying or to whom such an incident is reported shall immediately report the incident to the Coordinator or principal, whether or not the victim files a complaint.

Upon receiving a complaint of discrimination, harassment, intimidation, or bullying, the Coordinator shall immediately investigate the complaint in accordance with the district's uniform complaint procedures specified in AR 1312.3 - Uniform Complaint Procedures.

Transgender and Gender-Nonconforming Students

Gender identity **means a person's gender-related identity, appearance, or behavior, whether or not that gender-related identity, appearance, or behavior is different from that traditionally associated with the person's physiology or assigned sex at birth.**

Gender expression **means a person's gender-related appearance and behavior, whether or not stereotypically associated with the person's assigned sex at birth. (Education Code 210.7)**

Transgender student **means a student whose gender identity or gender expression is different from that traditionally associated with the assigned sex at birth.**

Gender-nonconforming student **means a student whose gender expression differs from stereotypical expectations.**

~~**Sex Discrimination**~~

~~That feature of the Board's policy on sex discrimination is based in part upon Federal Title IX regulations and recent court decisions and requires that henceforth:~~

1. ~~In intramural and interscholastic athletics no sex discrimination shall be permitted with respect to sport or levels of competition, provisions of equipment and supplies, scheduling of games and practice times, opportunity to receive coaching and instructors, assignment of coaches and instructors, provisions of locker rooms,~~

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NONDISCRIMINATION/HARASSMENT (continued)

~~practice or competitive facilities, provision of medical facilities and services, and publicity. The school system is not required to duplicate the athletic program for males and females. The intent shall be to make each category of activity contribute to the goal of equal opportunity in athletics rather than to the details related to each of the categories. Equal aggregate expenditures for male and female teams are not required as long as the pattern of expenditure does not result in a disparate effect on opportunity.~~

(cf. 6145.2 - Athletic Competition)

~~Separate teams for each sex are permitted provided that the opportunities to participate are the same. There must be no concentration on a one-sex sport in any one season. If a group of one sex want to participate in a sport which is only open to the other, either a team shall be set up for them, or both sexes shall be permitted to play in the only available team.~~

~~2. In all classes, including physical education, industrial arts, home economics, typing, boys and girls must be treated and expected to perform on an equal and integrated basis. There may be no special adaptation made in classes because of sex distinction, except that separation during participation in contact sports, according to ability, and in sex education is permitted.~~

~~3. All activities programs including clubs, forensics, music, drama and the like shall be equally available to both sexes. Separate vocal chorus groups based upon voice ranges, pompom groups, drill teams, cheerleaders, and the like, may be separated as to sex.~~

~~4. Honors, awards letters and other means of recognizing meritorious student achievement shall be equally available to and in practice equally conferred upon both males and females.~~

~~5. Any separation of males and females into separate lines, rows or other categories is prohibited except where requirements of modesty and rights of privacy of either sex might be jeopardized.~~

~~6. Benefits and services, including medical and insurance policies, services for students, counseling, assistance in obtaining employment and any kind of financial aid shall be equally available to males and females.~~

~~7. Title IX preempts all state and local laws, policies, regulations or other requirements in conflict therewith.~~

~~8. Testing and other materials used in counseling may not be different for males and females if they lead to different treatment of students on the basis of sex.~~

7.6.17

NONDISCRIMINATION/HARASSMENT (continued)

To ensure that transgender and gender-nonconforming students are afforded the same rights, benefits, and protections provided to all students by law and Board policy, the district shall address each situation on a case-by-case basis, in accordance with the following guidelines:

1. **Right to privacy: A student's transgender or gender-nonconforming status is his/her private information and the district will only disclose the information to others with the student's prior consent, except when the disclosure is otherwise required by law or is necessary to preserve the student's physical or mental well-being. Any district employee to whom a student discloses his/her transgender or gender-nonconforming status shall seek the student's permission to notify the Coordinator for Nondiscrimination. If the student refuses to give permission, the employee shall keep the student's information confidential, unless he/she is required to disclose or report the student's information pursuant to law or district policy, and shall inform the student that it may be impossible to accommodate the student's needs related to his/her status as a transgender or gender-nonconforming student. If the student permits the employee to notify the Coordinator, the employee shall do so within three school days.**

   As appropriate, the Coordinator shall discuss with the student any need to disclose the student's transgender or gender-nonconformity status to his/her parents/guardians and/or others, including other students, teacher(s), or other adults on campus. Any decision to disclose the student's status to others shall be based on the student's best interest.

(cf. 1340 - Access to District Records)
(cf. 3580 - District Records)

2. **Determining a Student's Gender Identity: The Coordinator shall accept the student's assertion unless district personnel present a credible basis for believing that the student's assertion is for an improper purpose. In such a case, the Coordinator shall document the improper purpose and, within seven school days of receiving notification of the student's assertion, shall provide a written response to the student and, if appropriate, to his/her parents/guardians.**

3. **Addressing a Student's Transition Needs: The Coordinator shall arrange a meeting with the student and, if appropriate, his/her parents/guardians to identify potential issues, including transition-related issues, and to develop strategies for addressing them. The meeting shall discuss the transgender or gender-nonconforming student's rights and how those rights may affect and be affected by the rights of other students and shall address specific subjects related to the student's access to facilities and to academic or educational support programs, services, or activities, including, but not limited to, sports and other competitive endeavors. In addition, the Coordinator shall identify specific**

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school site employee(s) to whom the student may report any problem related to his/her status as a transgender or gender-nonconforming individual, so that prompt action could be taken to address it.

4. **Accessibility to Sex-segregated Facilities, Programs, and Activities: The district may maintain sex-segregated facilities, such as restrooms and locker rooms, and sex-segregated programs and activities, such as physical education classes, intermural sports, and interscholastic athletic programs. A student shall be entitled to access facilities and participate in programs and activities consistent with his/her gender identity. In addition, a student shall be permitted to participate in accordance with his/her gender identity in other circumstances where students are separated by gender, such as for class discussions, yearbook pictures, and field trips. However, a student's right to participate in a sex-segregated activity in accordance with his/her gender identity shall not render invalid or inapplicable any other eligibility rule established for participation in the activity.**

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)
(cf. 6153 - School-Sponsored Trips)
(cf. 7110 - Facilities Master Plan)

5. **Student Records: A student's legal name or gender as entered on the mandatory student record required pursuant to 5 CCR 432 shall only be changed pursuant to a court order. However, at the written request of a student or, if appropriate, his/her parents/guardians, the district shall use the student's preferred name and pronouns consistent with his/her gender identity on all other district-related documents.**

(cf. 5125 - Student Records)
(cf. 5125.1 - Release of Directory Information)

6. **Names and Pronouns: If a student so chooses, district personnel shall be required to address the student by a name and the pronouns consistent with his/her gender identity, without the necessity of a court order or a change to his/her official district record. However, inadvertent slips or honest mistakes by district personnel in the use of the student's name and/or consistent pronouns shall not constitute a violation of this administrative regulation or the accompanying district policy.**

7. **Uniforms/Dress Code: A student has the right to dress in a manner consistent with his/her gender identity, subject to any dress code adopted on a school site.**

(cf. 5132 - Dress Code)

ATHLETIC COMPETITION

Nondiscrimination and Equivalent Opportunities in the Athletic Program

~~No person shall on the basis of sex, sexual orientation, gender, ethnic group identification, race, ancestry, national origin, religion, color or mental or physical disability be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural or club athletics. (5 CCR 4920)~~

No student shall be excluded from participation in, be denied the benefits of, be denied equivalent opportunity in, or otherwise be discriminated against in interscholastic, intramural, or club athletics on the basis of actual or perceived sex, sexual orientation, gender, gender identity, gender expression, ethnic group identification, race, ancestry, national origin, religion, color, mental or physical disability, or any other basis specified in law. (Education Code 220, 221.5, 230; 5 CCR 4920; 34 CFR 106.41)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 5145.3 – Nondiscriminaiton/Harassment)

The Superintendent or designee may provide single-sex teams where selection for the teams is based on competitive skills. (5 CCR 4921 **4621; 34 CFR 106.41)**

Each student shall be allowed to participate in any single-sex athletic program or activity consistent with his/her gender identity and for which he/she is otherwise eligible to participate, irrespective of the gender listed on the student's records.

When a school provides only one team in a particular sport for members of one sex, but provides no team in the same sport for members of the other sex, and athletic opportunities in the total program for that sex have been previously limited, members of the excluded sex shall be allowed to try out **and compete with** ~~for~~ the team. **The same standards for eligibility shall be applied to every student trying out for the team, regardless of sex, sexual orientation, gender, gender identity, gender expression, or other protected group status.** (5 CCR 4921; **34 CFR 106.41)**

When determining whether equivalent opportunities are available to both sexes in athletic programs, the Superintendent or designee shall consider, among other factors: (5 CCR 4922; **34 CFR 106.41)**

1. Whether the selection of sports and levels of competition offered effectively accommodate the interests and abilities of both sexes

   The athletic program shall be considered to effectively accommodate the interests and abilities of both sexes if it meets one of the following criteria: (Education Code 230)

7.6.20

ATHLETIC COMPETITION (continued)

a. **The interscholastic-level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments.**

b. **When the members of one sex have been and are underrepresented among interscholastic athletes, the district can show a history and a continuing practice of program expansion that is demonstrably responsive to the developing interests and abilities of the members of that sex.**

c. **When the members of one sex are currently underrepresented among interscholastic athletes and the district cannot show a history and continuing practice of program expansion as required in item #b above, the district can demonstrate that the interests and abilities of the members of that sex have been fully and effectively accommodated by the present program.**

2. The provision and maintenance of equipment and supplies

3. Scheduling of games and practice times, selection of the season for a sport, and location of the games and practices

4. Travel and per diem allowances

5. Opportunities to receive coaching and academic tutoring

6. Assignment and compensation of coaches and tutors

7. Provision of locker rooms, practice and competitive facilities

8. Provision of medical and training facilities and services

9. Provision of housing and dining facilities and services

10. Publicity

11. **Provision of necessary funds**

Health and Safety

The Superintendent or designee shall annually distribute to student athletes and their parents/guardians an information sheet on concussions and head injuries. The student and parent/guardian shall sign and return the information sheet before the student's initiating practice or competition. (Education Code 49475)

7.6.21

ATHLETIC COMPETITION (continued)

(cf. 5145.6 - Parental Notifications)

If a student athlete is suspected of sustaining a concussion or head injury in an athletic activity, he/she shall be immediately removed from the activity for the remainder of the day. The student shall not be permitted to return to the activity until he/she is evaluated by a licensed health care provider trained in the management of concussions and receives the health care provider's written clearance to return to the activity. (Education Code 49475)

The Superintendent or designee shall notify the student's parent/guardian of the date, time, and extent of any injury suffered by the student and any actions taken to treat the student.

The Superintendent or designee shall provide training to coaches, athletic trainers, and/or school nurses regarding concussion symptoms, prevention, and appropriate response.

(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)

~~In order to help ensure that the district's athletic program effectively accommodates the interests and abilities of both sexes in athletics within the meaning of 5 CCR 4922, the district shall use the following criteria: (Education Code 230)~~

~~1. Whether the interscholastic level participation opportunities for male and female students are provided in numbers substantially proportionate to their respective enrollments~~

~~2. When the members of one sex have been and are underrepresented among interscholastic athletes, whether the district can show a history and continuing practice of program expansion that is demonstrably responsive to the developing interest and abilities of the members of that sex~~

~~3. When the members of one sex are underrepresented among interscholastic athletes, and the district cannot show a history and continuing practice of program expansion as required in item #2 above, whether the district can demonstrate that the interest and abilities of the members of that sex have been fully and effectively accommodated by the present program~~

Parental Notifications

Before a student participates in interscholastic athletic activities, the Superintendent or designee shall send a notice to the student's parents/guardians which:

7.6.22

ATHLETIC COMPETITION (continued)

1. Contains information about the procedures for filing a discrimination complaint that arises out of an interscholastic athletic activity, including the name of the district's Title IX Coordinator

(cf. 1312.3 - Uniform Complaint Procedures)
~~*(cf. 5145.3 - Nondiscrimination/Harassment)*~~

2. **Includes a copy of the Athletes' Bill of Rights pursuant to Education Code 271**

3. Explains that there is an element of risk associated with all athletic competitions and that the district cannot guarantee that students will not be injured, despite its commitment to provide for every participant's health and welfare

(cf. 3530 - Risk Management/Insurance)

4. **Provides information about insurance protection pursuant to Education Code 32221.5**

(cf. 5143 - Insurance)

5. Requests parental permission for the student to participate in the program and, if appropriate, be transported by the school to and from competitions

(cf. 3541.1 - Transportation for School-Related Trips)

6. States the Board of Trustees's expectation that students adhere strictly to all safety rules, regulations and instructions, as well as rules and guidelines related to conduct and sportsmanship

(cf. 5144 – Discipline)
(cf. 5144.1 – Suspension and Expulsion/Due Process)

7. Includes a copy of the local California Interscholastic Federation league rules

8. **Includes information about the CIF bylaw and district policy requiring any student athlete and his/her parent/guardian to sign a statement that the student will not use steroids or dietary supplements banned by the U.S. Anti-Doping Agency**

(cf. 5131.63 - Steroids)

Regulation approved: October 21, 2008
revised:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

7.6.23