WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Kris Wyatt - President
Brian Haley - Vice President
Damian Armitage - Clerk
Paul Long - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operation
Ryan Davis, Assistant Superintendent of Personnel Services

	STUDENT ENROLLMENT		
School	**2012/13 CEBEDS**	**1/6/2014**	**2/5/2014**
Sheridan Elementary (K-5)	84	81	81
First Street Elementary (K-5)	465	491	491
Carlin C. Coppin Elementary (K-5)	412	399	401
Creekside Oaks Elementary (K-5)	559	641	638
Twelve Bridges Elementary (K-5)	717	682	679
Foskett Ranch Elementary (K-5)	552	538	540
Lincoln Crossing Elementary (K-5)	684	691	690
Glen Edwards Middle School (6-8)	686	710	713
Twelve Bridges Middle School (6-8)	853	817	819
Lincoln High School (9-12)	1,516	1,539	1,513
Phoenix High School (10-12)	65	65	74
TOTAL	**6593**	**6,654**	**6,639**

Parent Participation Program

First Street	18	A.M. /8 P.M.
Sheridan	20	P.M.
Carlin Coppin	8	P.M.
Twelve B. E.	18	A.M.

Parent Education 101

State Preschool

First & L Street	23	A.M. /20 P.M.
Carlin Coppin	21	A.M.
Sheridan	16	A.M.

Pre-K/Special Ed

Foskett	16
FSS PPPiP	55

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 18, 2014, 7:00 P.M.
Phoenix High School – Room 23
870 J Street, Lincoln, CA 95648

AGENDA

2013-2014 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. **CALL TO ORDER** – Phoenix High School – Room 23

6:05 P.M.

2. **CLOSED SESSION** – Phoenix High School - Room 7

2.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

2.2 PERSONNEL
- **a.** Public Employee Employment/Discipline/Dismissal/Release
- **b.** Public Employee Performance Evaluation – Superintendent

7:00 P.M.

3. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**– Lincoln High School
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Mary Boyle, Deputy Superintendent of Educational Services, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations

3.2 PERSONNEL
- **a.** Public Employee Employment/Discipline/Dismissal/Release
- **b.** Public Employee Performance Evaluation – Superintendent

4. **SPECIAL ORDER OF BUSINESS**
School Being Featured: Phoenix High School

5. CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Classified Personnel Report
5.2 Certificated Personnel Report
5.3 Student Discipline Stipulated Expulsion Students # 13/14 – L.
5.4 Appointment of Library Advisory Committee Representative.
5.5 Ratification of Professional Services Authorization with LPA, Inc. for review of Room 4 portable at Sheridan Elementary School
5.6 Ratification of Agreement for Services with School Facility Consultants for Preparation of Annual School Facility Needs Analysis and School Facility Fee Justification Study

Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda, but within the board's subject matter jurisdiction. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose "Request to Address Board of Trustees" are located at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

7.1 Lincoln High School, Student Advisory – Jillian Loya
7.2 Western Placer Teacher's Association – Tara McCroskey
7.3 Western Placer Classified Employee Association – Mike Kimbrough
7.4 Superintendent – Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Performing Arts Theater. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion/ Information **REOPENER NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Davis** *(13-14 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District are both proposed reopener negotiations under the current Collective Bargaining Agreement. Both Parties proposals are presented in this agenda item (see attached), in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

8.2 Action **APPROVE RESOLUTION #13/14.15 INCREASE DISTRICT ROVOLVING CASH ACCOUNT – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•The District has found a need to increase the Revolving Cash account from $2,000 to $5,000 to accommodate payments needed for payroll adjustments, emergency funds and other school district business. Many times, throughout the month, manual checks may need to be written within a day.

Roll call vote:

8.3 Information **DISTRICT OVERVIEW OF CERTIFICATES OF PARTICIPATION – DEBT FINANCING AND PAYMENT STRUCTURE – Kilpatrick** *(13-14 G & O Component I, II, III, IV, V)*

•In 2008 and 2009, the district embarked on a COPs restructuring plan to create a debt repayment schedule that reflects the timing of the receipt of known revenue sources and secure fixed interest rates for budgeting purposes. In 2011, the district restructured the remaining Certificate of Participation debt. The restructuring accomplished two primary objectives. First, the interest rates were converted from variable rate to fixed rate in order to give the district certainly and stability over the amount of the annual payment. Second, the terms of the principal repayment of the loan were extended to make the debt payment affordable given the district's available repayment sources.

8.4 Information **PROPOSITION 39 UPDATE – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•Proposition 39 and Senate Bill 73 were signed into law on June 27, 2013, called the California Clean Energy Jobs Act of 2013. The purpose of this bill was to give funding to various entities to promote the improvement of energy efficiency and the creation of jobs. This program will be run by the California Energy Commission, and funds apportioned by the California Department of Education.

8.5 Action **APPROVAL OF REVISED FUTURE SCHOOL CAPACITIES – Steer** *(13-14 G & O Component I, II, III, IV, V)*

•In previous projects and master planning activities in Western Placer, the average capacities for schools were low for all grade levels. In 2008 with an interim master plan prepared by Ron Fiest, it was suggested that we would need to increase the size of future schools in order to run effective programs and build responsibly. The interim plan and Dr. Fiest's suggestions were Board approved that same year. In making this move, the District was able to reduce the size of the future building plan in almost half; both in number of schools and cost for the program.

8.6 Action **CSBA DELEGATE ASSEMBLY ELECTION– Leaman** *(13-14 G & O Component I, II, III, IV, V)*

•CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2014.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**March 4, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Lincoln High School Theater

➢**March 18, 2014** 7:00 P.M., Regular Meeting of the Board of Trustee – Creekside Oaks School

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **Phoenix High School – Room 7**
Date: **Tuesday, February 18, 2014**
Time: **6:05 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. **PERSONNEL**
   - * PUBLIC EMPLOYEE APPOINTMENT
   - * PUBLIC EMPLOYEE EMPLOYMENT
   - * **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
   - * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
   - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. **CONFERENCE WITH LABOR NEGOTIATOR**

10. STUDENTS
    - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
    - * STUDENT PRIVATE PLACEMENT
    - * INTERDISTRICT ATTENDANCE APPEAL
    - * STUDENT ASSESSMENT INSTRUMENTS
    - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
    - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   a. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   a. Specify law enforcement agency
   b. Title of Officer,
3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   a. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.

b. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
c. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   a. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   b. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   a. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   b. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   a. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   b. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   a. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   a. Name any employee organization with whom negotiations to be discussed are being conducted.
   b. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   c. Identify by name the agency's negotiator
10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Mary Boyle, Deputy Superintendent
Ryan Davis, Assistant Superintendent
of Personnel Services Audrey Kilpatrick,
Assistant Superintendent Business and Operations

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Ryan Davis
Assistant Superintendent
of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/ DISMISSAL/RELEASE

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Public Employee Discipline/Dismissal/Release.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Public Employee Performance Evaluation - Superintendent

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Board of Trustees

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
General Fund

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to the Performance Evaluation of the Superintendent.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose any action taken in closed session in regards to the Public Employee Performance Evaluation.

wp/rk/factform

3.2.b

SPECIAL

ORDER

OF

BUSINESS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Featured School:
Phoenix High School

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL VOTE:
No

BACKGROUND:

Lincoln High School will share a short presentation to the Board of Trustees. They will focus on the following:

- Pupils
- Programs
- Parents

RECOMMENDATION:

Administration recommends the Board of Trustees enjoy the presentation.

wp/rk/PPPfactform

PHOENIX HIGH SCHOOL
BOARD PRESENTATION
AGENDA
2/18/2014

1. **Introduction**

2. **Student Recognition – Academic Achievement**
   - **Anthony Jones**
   - **Joey Ross**
   - **Jacob Davis**

3. **Program Highlight – Fine Arts**
   - **Community Involvement – Schools Volunteers**

5. **School Site Council – Parent(s)**

6. **Thank You**

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Assistant Superintendent, Personnel Services

ENCLOSURES:

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

February 4, 2014

CLASSIFIED/MANAGEMENT

NEW HIRES

1. **Name:** Tiffany Tredinnick
   Position: Campus/Café Supervisor
   Salary: CSEA, Range 13, Step A
   Hours: 2 Hours/Day
   Days: 10 Months/Year
   Effective: 2/16/14
   Site: Twelve Bridges Middle School
   Replacement

ADDITIONAL POSITIONS

1. **Name:** Sarah Bartlett
   Position: Campus/Café Supervisor
   Site: Lincoln Crossing Elementary School
   Hours: 2 Hours/Day
   Effective: 2/3/14
   Replacement

2. **Name:** Elena Bessette
   Position: Instructional Aide
   Site: Creekside Oaks Elementary School
   Hours: 1 Hours/Day
   Effective: 2/7/14

3. **Name:** Elena Bessette
   Position: Instructional Aide
   Site: Creekside Oaks Elementary School
   Hours: 1 Hours/Day
   Effective: 2/7/14

4. **Name:** Jahnaleigh Hill Dattilio
   Position: Campus/Café Supervisor
   Site: Lincoln Crossing Elementary School
   Hours: 2 Hours/Day
   Effective: 2/4/14
   Replacement

RESIGNATIONS

1. **Name:** Allison North
   Position: District Office Clerk
   Site: District Office
   Hours: 4.5 Hours/Day
   Effective: 2/21/14

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

February 18, 2014

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE:

1.

Name:	Rachel Scontriano
Position:	RSP Teacher
FTE:	1.0
Effective Date:	September 2, 2014
Site:	Twelve Bridges Middle & Glen Edwards Middle

RESIGNATIONS:

1.

Name:	Mark Bryant
Position:	2nd Grade Teacher
FTE:	1.0
Effective Date:	June 30, 2014
Site:	First Street School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline
Stipulated Expulsion Students #13-14-L

AGENDA ITEM AREA:
Consent Session

REQUESTED BY:
Michael Doherty
District Hearing Officer

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Students #13-14-L

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

5.3

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Library Advisory Committee (LAC)

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Library Advisory Committee

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED: No
No

BACKGROUND:

The district is requesting the appointment of Shirley Russell to continue on the Library Advisory Committee.

RECOMMENDATION:

Administration recommends approval of the appointment.

wp/rk/factform

5.4

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
LIBRARY ADVISORY COMMITTEE (LAC)

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 17, 2009

ROLL CALL REQUIRED:
No

BACKGROUND:

The district has accepted the resignation of Peggy Turner from the Library Advisory Committee, and is requesting the appointment of Stacy Brown to fill the vacant seat.

RECOMMENDATION:

Administration recommends the approval of the appointment.

wp/rk/factform

5.4.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of Professional Services Authorization with LPA, Inc. for review of Room 4 portable at Sheridan Elementary School

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Heather Steer, Facilities Coordinator

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Restricted Facilities Fund 21, 25

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The attached Professional Services Authorization is with LPA, Inc. for Architectural and Engineering services to assess a portable (Room 4) at Sheridan Elementary School for condition in regards to repair feasibility and safety.

The Board approved a Master Agreement of Services with LPA in May of 2009.

RECOMMENDATION:

Board of Trustees ratify agreement with LPA, Inc.

LPA

PROFESSIONAL SERVICES AUTHORIZATION

Client:	WESTERN PLACER UNIFIED SCHOOL DISTRICT	Project No.:	14009.10
	600 Sixth Street, Suite 400	Project:	Sheridan Elementary Portable Assessment
	Lincoln, CA 95648	Location:	Lincoln
		Office:	Roseville
Attn:	Heather Steer	Client Contract:	
Email:	hsteer@wpusd.k12.ca.us	Client Job No.:	
Phone:	(916) 645-6350 Fax:	LPA Contracts:	Donna Meyer

Date:	January 23, 2014
PSA No.:	0
Issued By:	Steve Newsom
LPA PIC:	Jon Mills
License #:	C21169
LPA PM:	Steve Newsom

Execution of this document will confirm your request for professional services. Please refer to the 'Terms and Conditions' attached as Exhibit '1' for additional information. The 'Terms & Conditions' are a part of this Agreement. The Project is generally described as:

Sheridan Elementary Portable Assessment located within the Western Placer Unified School District

LPA will provide: ☒ New Services ☐ Additional Services ☐ Revised Scope of Services

Services shall include:

Condition assessment of existing portable

Services shall commence upon receipt of a signed copy of this document and a retainer in the amount of **$0.00** and shall be completed:

Pursuant to project schedule.

LPA shall be compensated for these services as indicated below. Unless otherwise noted below, neither Consultant Costs nor Project Expenses are included in the LPA fee and shall be reimbursed to LPA per the 'Terms and Conditions of Agreement' shown on the attached Exhibit '1.' The 'Terms and Conditions' are a part of this Agreement.

Fee:	Max. Hourly Fee (rates attached)	$1,000.00
Reimbursable Expenses:	Estimated	$100.00

The following consultants shall provide services for this scope of services:

None

Special Conditions:

None

Contract Status:	Services:	Expenses:	Contract Total:
Original Contract Amount:	$0.00	$0.00	$0.00
Total of Previous Addenda:	$0.00	$0.00	$0.00
Previous Totals:	$0.00	$0.00	$0.00
This PSA Amount:	$1,000.00	$100.00	$1,100.00
New Fee Totals:	$1,000.00	$100.00	$1,100.00

Client Authorized Signature Date

Heather Steer

LPA Authorized Signature Date

Jon S. Mills, AIA, LEED® AP, Principal

1/23/14

Please return one fully executed copy to LPA, Inc. at: 5161 California Avenue, Suite 100, Irvine, CA 92617 Tel: 949.261.1001 Fax: 949.260.1190

5.5.1

Exhibit '1'

TERMS AND CONDITIONS OF AGREEMENT

The following terms and conditions shall be applicable to the scope of services described in this 'Professional Services Authorization' (PSA) and may only be amended, superseded or replaced by a writing signed by both of the Parties to this PSA. If the proposed services described in this PSA are additional services to an existing prime Owner/Architect Agreement, ("Prime Contract") the terms and conditions of the Prime Contract shall be included herein and shall prevail if in conflict with the terms hereof or unless otherwise modified as a Special Condition of this PSA.

1. LPA, INC. ("LPA") shall provide Owner with monthly invoices accurately reflecting current expenditures of professional time and reimbursable expenses. Each invoice shall be due and payable upon receipt and delinquent thirty (30) days after date of issuance. In the event of delinquency, a service charge of 1.5% per month will be assessed. LPA reserves its right to stop the work, as outlined in this PSA, at any time without notice, due to delinquency and receive an automatic extension of the project completion date equal to the period of stoppage. In the event of stoppage of work, due to delinquent payment, LPA shall have no liability to Owner for delay and/or damage caused the Owner because of such a stoppage. LPA shall be entitled to a security interest in the Project's Property and Owner shall execute all documents and take all other steps reasonably necessary to perfect said security interest. Upon default by Owner, LPA may file a notice of lis pendens concerning the property and notify all potentially interested parties of its interest herein in said property. No deductions shall be made from the compensation to LPA on account of problems or losses for which LPA has not been held legally liable.

2. All project expenses shall be reimbursed to LPA by the Owner at a multiple of 1.10. Project expenses include, but are not necessarily limited to, all normal costs involving models, renderings, document reproduction, plotting, deliveries, mileage, and approved travel. Unless otherwise agreed to in writing, all governmental taxes and fees will be paid directly by the Client. These taxes and fees are separate and are not a part of LPA's reimbursable allowance. Unless specifically noted as being included in a 'stipulated sum', all consultant fees shall be subject to a multiple of 1.25.

3. LPA shall be responsible for only the professional services provided by it and/or its subconsultants. In particular, and without limitation, LPA shall not be responsible for delays beyond its reasonable control, for inaccurate information provided to it by Owner, Owner's Consultants or other reasonable reliable sources, for site conditions of which it was not informed, for Owner's finish materials and equipment decisions, for the action or inaction of governmental agencies or for any failures of the Project's contractors and material suppliers.

4. To the extent that LPA is required to provide Construction Administration services pursuant to this PSA, it is understood that LPA shall not have control over or charge of and shall not be responsible for construction means, methods, techniques, sequences or procedures, or for safety precautions and programs in connection with the Work, since these are solely the Contractor's responsibility under the Contract for Construction. LPA shall not be responsible for the Contractor's schedules or failure to carry out the Work in accordance with the Contract Documents. LPA shall not have control over or charge of acts or omissions of the Contractor, Subcontractors, or their agents or employees, or of any other persons performing portions of the Work.

5. Because of the importance of a good working relationship between LPA and Owner, neither party may assign this PSA without the written consent of the other and either party may terminate this PSA by giving at least five (5) days written notice to the other at the addresses on the reverse of this sheet, provided only that such notice is given in the good faith belief that the working relationship is less than satisfactory.

6. If at any time either party should default and materially breach this PSA, then the non-defaulting Party shall notify the defaulting party in writing setting forth clearly what must be done to cure that breach and thereafter the defaulting party shall have fourteen (14) calendar days from the date of the notice of default to cure the default.

7. The Drawings, Specifications and other documents prepared by LPA for this Project are instruments of LPA's service of the Architect for use solely with respect to this Project and, unless otherwise provided, LPA shall be deemed the author of these documents and shall retain all common law, statutory and other reserved rights, including any copyrights.

8. Because of the disparity between LPA's fee and potential civil liability concerning the Project, Owner shall limit LPA's actual or alleged aggregate civil liability concerning or arising out of the Project and that of LPA's principals, employees and subconsultants to Owner and whatever other parties are involved with the Project not to exceed $50,000 or the amount of LPA's fee, whichever is less.

9. Neither the Owner nor any of the Owner's consultants nor contractors nor any of the Owner's contractors' subcontractors shall make a claim against LPA unless the Owner has first provided LPA with a written certification executed by an independent Design Professional currently practicing in the same discipline as LPA and licensed in the State of California. This certification shall: 1) identify the name and license number of the certifier; 2) specify each and every act or omission that the certifier contends is a violation of the standard of care expected of an architect performing professional services under similar circumstances; and 3) state in complete detail the basis for the certifier's opinion that each such act or omission constitutes such a violation. This certificate shall be provided to LPA not less than thirty (30) days prior to the presentation of any claim or the initiation of any arbitration or judicial proceeding.

10. It is recognized that neither the Architect nor the Owner have control over changing inflation factors affecting the cost of labor, materials and equipment utilized by the Architect and accordingly the Architect shall be entitled to renegotiate its quoted fees if there is an inflationary increase following the execution of this PSA and the Project is not commenced within 120 days from the date of this PSA or is delayed by the Owner for a period of more than 120 days through no fault of the Architect.

11. It is the declared policy of LPA to afford equal opportunity for employment to individuals without regard to race, religion, color, national origin or ancestry, handicap, medical condition, Veteran status, marital status, sex or age; except where sex or age is a bona fide occupational requirement and the Owner shall provide a safe and harassment-free workplace environment while LPA's employees are on the job site.

Revised: August 2009

5.5.2

LPA

BASIC HOURLY RATE SCHEDULE

Principal	$215.00
Senior Managing Director	$195.00
Senior Project Director	$180.00
Project Director	$165.00
Senior Project Manager	$150.00
Managing Professional	$140.00
Senior Professional	$125.00
Professional	$115.00
Professional Staff	$105.00
Intermediate Staff	$95.00
Staff	$85.00
Support Specialist	$75.00
Clerical Staff	$70.00
Intern	$60.00

NOTE: These rates are effective January 1, 2013 and are subject to change annually.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of Agreement for Services with School Facility Consultants for Preparation of Annual School Facility Needs Analysis and School Facility Fee Justification Study

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Heather Steer, Facilities Coordinator

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Facilities Restricted Fund 25

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Under Government Code Section 65995 school districts are able to levy developer fees with the provisions that a bi-annual School Facility Fee Justification Report and, if qualified, an annual School Facility Needs Analysis (SFNA) that will calculate the residential fee based on actual district needs (Level II and Level III fees). WPUSD is currently due to re-justify both Level I and Level II fees this June. This proposed contract is for services to assist staff in compiling the information and preparing the required reports for Board adoption.

RECOMMENDATION:

Staff recommends the Board of Trustees ratify agreement for services with School Facility Consultants to prepare annual School Facility Needs Analysis and School Facility Fee Justification Study.

SCHOOL FACILITY CONSULTANTS

1303 J Street, Suite 500
Sacramento, CA 95814
Phone: (916) 441-5063
Facsimile: (916) 441-2848
www.s-f-c.org

School Facility Consultants
Contract for Services with
Western Placer Unified School District

This document represents an agreement between the **Western Placer Unified School District**, herein referred to as the Client, and **School Facility Consultants**, herein referred to as the Contractor.

For the remuneration stipulated, the Contractor shall prepare:

- A School Facility Fee Justification Report that will document the impact of residential and commercial/industrial development on school facility needs and will enable the District to levy developer fees up to the maximum amount authorized by Government Code Section 65995 (Level I fees).

- A School Facility Needs Analysis (SFNA) that will calculate the developer fees the District is authorized to collect on residential development pursuant to Government Code Sections 65995.5 - 65995.7 (Level II and Level III fees).

For the services above, the Client shall pay the Contractor the sum of $7,000 upon completion of the first draft report. The fee shall cover all reasonable amounts for air and car travel, hotel accommodations and meals. for a total of one formal SFC consultant meeting/visit in the project area. Pre-approved extraordinary expenses such as work needed to address public inquiries and/or fee challenges, additional requested meetings, presentations, special maps or work requested after delivery of final draft will be billed in 15 minute increments in accordance with the rate schedule outlined below plus actual expenses incurred.

Hourly Rate Schedule

Principal	$195 per hour
Director	$185 per hour
Senior Consultant	$180 per hour
Consultant	$160 per hour
Research Analyst	$135 per hour
Administrative Support	$ 80 per hour

The Client shall be responsible for reviewing and verifying all data included in documents, forms and reports prepared by the Contractor on behalf of the Client. The Client shall be responsible for meeting any certification requirements and for consulting legal counsel as related to the preparation and submittal of documents, forms and reports.

The Contractor shall function as an independent contractor without authority to obligate the Client for any indebtedness or other commitments without the approval of the Client. The Contractor will accurately and fairly represent the Client's position.

The terms of the agreement shall remain in force unless mutually amended. The agreement may be terminated by either party upon 30 days written notice.

School Facility Consultants

Matthew A. Pettler
Vice President
Date: 2/10/14

Western Placer Unified School District

Authorized Signature
Date: 2-10-14

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Reopener Negotiations Regarding the Collective Bargaining Agreement Between Western Placer Unified School District and the California School Employees Association Chapter # 741

AGENDA ITEM AREA:
Discussion/Information

REQUESTED BY:
Ryan Davis
Assistant Superintendent of Personnel Services

ENCLOSURES:
Collective Bargaining Sunshine Proposals for WPUSD and CSEA.

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter # 741 and the Western Placer Unified School District are both proposing reopener negotiations under the current Collective Bargaining Agreement. Both Parties proposals are presented in this agenda item (see attached) in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals.

RECOMMENDATION:

Administration recommends the Board of Trustees hear comments from the public regarding the proposal.

8.1

WESTERN PLACER
UNIFIED SCHOOL DISTRICT
600 Sixth St., Suite 400, Lincoln, CA 95648
Ph: (916) 645-6350 • Fax: (916) 645-6356

Board of Trustees: Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

VIA Electronic Mail & District Mail

February 7, 2014

Michael Kimbrough, CSEA Chapter President
Lincoln High School
790 J Street
Lincoln, CA 95648

Re: WPUSD Sunshine Proposal for Reopener Collective Bargaining Negotiations

Dear Mike,

This letter serves as notice that the District desires to negotiate contract provisions that are fiscally responsible in order to provide students with instructional programs based on a sound, realistic budget. The District is especially interested in negotiating concepts that reduce employer costs and/or achieve a fiscal savings for the District and result in the best outcomes for students as we continue to move toward a balanced District budget. The District is opening the following articles:

- *Article IV, Employee Benefits*
- *Article V, Leaves*
- *Article VI, Salaries*
- *Article XI, Disciplinary Action*

We look forward to working together with the CSEA Bargaining Team throughout the negotiations process.

Sincerely,

Ryan Davis
Assistant Superintendent of Personnel Services

CC: Scott Leaman, Superintendent (Via Email PDF)
Audrey Kilpatrick, Assistant Superintendent (Via Email PDF)
Tom Page, CSEA Labor Relations Representative (Via Email PDF)

8.1.1

Lincoln
All-America City
2006

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution #13/14.15 -
Increase District Revolving Cash Account.

AGENDA ITEM AREA:
Action

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

February 18, 2014

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The District has found a need to increase the Revolving Cash account from $2,000 to $5,000 to accommodate payments needed for payroll adjustments, emergency funds and other school district business. Many times, throughout the month, manual checks may need to be written within a day.

RECOMMENDATION:

Accept the increase of $3,000 for the Revolving Account with Bank of America.

8.2

RESOLUTION OF THE BOARD OF TRUSTEES OF THE

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Resolution #13/14.15

Increase Revolving Cash

WHEREAS, Education Code allows for Districts to have cash accounts outside of the County Treasury; and

WHEREAS, Western Placer Unified School District currently has Revolving Cash totaling $2,000 in the District Office Petty Cash, with Bank of America. Currently Board authorized signors are the Custodians of this account.

WHEREAS, the District has found a need to increase the Revolving Cash to accommodate payments needed for payroll adjustments, emergency funds and other school district business. At times, throughout the month, manual checks may need to be written within a day.

NOW, THEREFORE, BE IT RESOLVED the Western Placer Unified School District shall increase their Revolving cash by $3,000 for a total of $5,000.

PASSED AND ADOPTED by the Board of Trustees of the Western Placer Unified School District this 18th day of February, 2014 by the following vote:

AYES:

NOES:

ABSENT:

WESTERN PLACER UNIFIED SCHOOL DISTRICT

By _____
Kris Wyatt, President, Board of Trustees

ATTEST:

_____
Scott Leaman, Board of Trustees Secretary

8.2.1

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

District Overview of Certificates of Participation - Debt Financing and Payment Structure

AGENDA ITEM AREA:

Information

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent - Business & Operations

ENCLOSURES:

No

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

None

MEETING DATE:

February 18, 2014

ROLL CALL REQUIRED:

No

BACKGROUND:

In 2008 and 2009, the district embarked on a COPs restructuring plan to create a debt repayment schedule that reflects the timing of the receipt of known revenue sources and secure fixed interest rates for budgeting purposes. In 2011, the district restructured the remaining Certificate of Participation debt. The restructuring accomplished two primary objectives. First, the interest rates were converted from variable rate to fixed rate in order to give the district certainty and stability over the amount of the annual payment. Second, the terms of the principal repayment of the loan were extended to make the debt payment affordable given the district's available repayment sources. The source of repayment is primarily Community Facilities District special taxes, developer fees, capital facilities fund balance and interest earnings. It is anticipated that these sources of repayment will be sufficient to delay any impact on the General Fund until approximately 2021, at which time an annual General Fund contribution will be made to augment available capital revenue sources and meet debt service requirements. An update of the District's current debt financing and payment structure plan will be presented to the board.

RECOMMENDATION:

Administration recommends the Board receive the information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Proposition 39 Update

AGENDA ITEM AREA:
Information

REQUESTED BY:
Heather Steer, Facilities Coordinator

ENCLOSURES:
No

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
State Funding, Prop 39

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

Proposition 39 and Senate Bill 73 were signed into law on June 27, 2013, called the California Clean Energy Jobs Act of 2013. The purpose of this bill was to give funding to various entities to promote the improvement of energy efficiency and the creation of jobs. This program will be run by the California Energy Commission, and funds apportioned by the California Department of Education.

In December 2013, the official guidelines were approved for this program, and in January a "handbook" was also released.

Staff would like to review information with the Board of Trustees regarding planning funding requests and specific regulations on how funding can be used.

RECOMMENDATION:

Staff requests that the Board of Trustees consider information given during staff report and provide any comments or inquires as needed.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Revised Future School Capacities

AGENDA ITEM AREA:
Action

REQUESTED BY:
Heather Steer, Facilities Coordinator

ENCLOSURES:
No

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

In previous projects and master planning activities in Western Placer, the average capacities for schools were low for all grade levels. In 2008 with an interim master plan prepared by Ron Feist, it was suggested that we would need to increase the size of future schools in order to run effective programs and build responsibly. The interim plan and Dr. Feist's suggestions were Board approved that same year. In making this move, the District was able to reduce the size of the future building plan in almost half; both in number of schools and cost for the program.

In 2010 the Board approved the Facilities Master Plan which reflected the increased future site sizes and capacities. While this has continued to serve as an effective planning document, Staff has begun the process of updating the Master Plan to reflect current pricing and site information.

Part of this update involved reviewing the size of future sites. In a joint meeting with the Educational Services Department the following future size capacities were collectively decided upon:

K-5: 650 student average, 800 maximum capacity
6-8: 1200 student average, 1400 maximum capacity
9-12: 2000 student average, 2500 maximum capacity

These numbers provide criteria for planning and designing future schools that will allow for an average number of students, and give a maximum capacity to keep in mind when designing areas for expansion with modulars.

By approving the above proposed numbers, the Board allows Staff to move forward on the Master Plan Update utilizing these revised figures and provide a more detailed and accurate document.

RECOMMENDATION:

Staff recommends the Board of Trustees approve proposed future site sizes.

8.5

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
2014 CSBA Delegate Assembly Election

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
February 18, 2014

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will take action to submit a candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 17, 2014.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees submit a ballot.

wp/rk/CSBAelectionsfactform

csba
California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION
DEADLINE MONDAY, MARCH 17, 2014

January 31, 2014

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Josephine Lucey, President

Re: 2014 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Monday, March 17, 2014

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, résumé for each candidate. In addition, we are including a "copy" of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the ballot on red paper is to be completed and returned.**

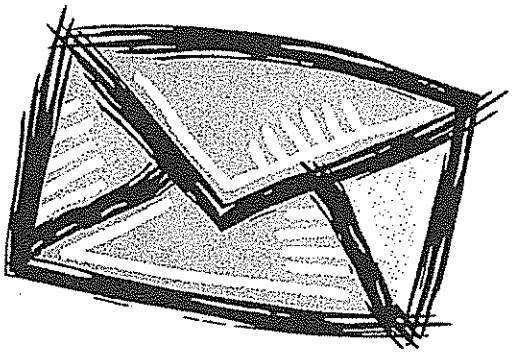
The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery; please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner. **Ballots must be postmarked by the U.S. Post Office on or before Monday, March 17.** ***No exceptions are allowed.***

Election results will be available no later than Tuesday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2014 – March 31, 2016. The next meeting of the Delegate Assembly is on Saturday, May 17 – Sunday, May 18 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA's website no later than Tuesday, April 1. Please do not hesitate to contact Charlyn Tuter in the Leadership Services Department at (800) 266-3382 ext. 3281 should you have any questions. Thank you.

8.6.1



BALLOTS SHOULD BE RETURNED IN THE ENCLOSED ENVELOPE; HOWEVER, SHOULD THE ENVELOPE BECOME MISPLACED; PLEASE USE YOUR STATIONERY AND RETURN TO:

CSBA
DELEGATE ASSEMBLY ELECTIONS
3251 BEACON BLVD.
WEST SACRAMENTO, CA 95691

ON THE BOTTOM LEFT CORNER OF THE ENVELOPE, WRITE THE REGION OR SUBREGION NUMBER (THIS NUMBER APPEARS ON THE BALLOT AT THE TOP).

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office no later than **MONDAY, MARCH 17, 2014**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2014 DELEGATE ASSEMBLY BALLOT
SUBREGION 4-D
(Nevada, Placer, Sierra Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2014 – March 31, 2016

**denotes incumbent*

☐ Renee Catherine Nash (Eureka Union SD)

COPY

Provision for Write-in Candidate Name _____ *School District* _____

Signature of Superintendent or Board Clerk _____ *Title* _____

School District/COE Name _____ *Date of Board Action* _____

See reverse side for a current list of all Delegates in your Region.

8.6.3

2014 Delegate Assembly Candidate Biographical Sketch Form

csba California School Boards Association

DUE: Tuesday, January 7, 2014 *(U.S.P.S.)*

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | or fax 916.371.3407

Please complete, sign and date this **required one page** candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this **one page** candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted.

Name: Renee Catherine Nash CSBA Region: 4 D

District or COE: 31 66829 Years on board: one

Contact Number: (916) 412-8921 E-mail: reneecnash@gmail.com

Are you a continuing Delegate? ☐Yes X No If yes, how long have you served as a Delegate?

CSBA's Delegate Assembly sets the general education policy direction for the Association. As a member of the Delegate Assembly, please describe what your top three educational priorities would be, and why they are important to the Association.

Money, money and money. CSBA needs to ensure that the state legislature follows up with the financial commitments that are part of LCFF. Every effort needs to be made to ensure that the promised money comes to local districts as outlined in Governor Brown's reform plan for public education. Local district like mine cannot afford to make long term programming restoration plans and increase staff compensation without knowing that the money is coming. Coupled with that, we need to ensure that LCAP regulations coming from the State Board of Education are clear and provide local districts with the real flexibility that was promised by the Governor. As someone who was a registered lobbyist for five years, I am not one to trust that the legislature and administrative agencies will naturally follow through. So first is money and the second is flexibility as promised by Governor Brown. My third area of primary interest is ensuring that with the new Smarter Balance testing and the need for technology infrastructure, that district are working to ensure that systems are sustainable in the long run, and that cost savings are identified in the new learning model. This could include textbooks and other instructional materials. School districts need to be sharing best practices in this new digital age in terms of architecture, devices and materials.

Another responsibility of Delegates is to communicate the interests of local boards to CSBA's Board of Directors, Executive Committee and staff. Please describe your activities/involvement or interests in your local district or county office.

I am very involved in all levels of my district, including participating in regular site visits, attending PTC meetings, meetings of our local school foundation and other area groups. I regularly communicate with members of other boards in our county, particularly the board of the high school district that our kids feed into in ninth grade. I have attended area meetings of ACSA and regional CSBA trainings as well to meet other area trustees and to share best practices.

Why are you interested in becoming a Delegate and what contribution do you feel you would make as a member of the Delegate Assembly?

I attended by first CSBA conference in recently in San Diego and was so impressed with the amount of information available and the value of networking with other school board members and administrators as well as the vital role CSBA plays in providing information to districts and serving as an advocacy arm for public school districts. Simply put, I want to get more involved. I have years or experience in leadership roles in my district, including seven years as a board member and a term as president of one of the most successful school foundations in the state, the Eureka Schools Foundation. ESF was recently honored with an award from ACSA. After just one year on my local Board of Trustees, I was elected Board President because I believe my colleagues appreciate my leadership. I spent five years as a lawyer and lobbyist for the California Newspaper Publishers Association so I am keenly aware of the role and power that statewide advocacy organizations have and the importance of using that role to help drive public policy in the right direction.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Renee C Nash *Date:* 12/20/13 8:04

RENEE C. NASH
RESUME

I was born in Pennsylvania but raised in San Diego, California. I came north and have stayed ever since. I earned my undergraduate degree with honors in history from the University of California, Davis. I earned my law degree from McGeorge School of Law where I graduated With Great Distinction and as a member of the Order of the Coif.

I began my career as a newspaper reporter for several small daily newspapers in Northern California where I covered local government agencies, law enforcement and the courts. My interest in expanding my career led me to law school and to the California Newspaper Publishers Association where I spent five years as a legislative advocate and staff attorney. While at CNPA, I had significant responsibility in the area of lobbying, developing and implementing government relations plans with hundreds of statewide members, providing information to members newspapers, and conducting statewide trainings in a variety of areas, including the Brown Act and the California Open Records Act. I also spent several years as an instructor with the College of Administrative Law teaching other lawyers around the state the rules of the Brown Act along with instructors from the California Attorney General's Office. I also authored several books published by the California Newspaper Publishers Association on media law issues.

My career in the newspaper industry included Legal Counsel to McClatchy Publishing where I was responsible for employment law issues nationwide. My newspaper career also took me to serve as General Counsel for News & Review Publishing.

After the birth of my four children, I changed the focus of my practice to tax law and corporate structuring and began working for myself. This allows me the time to coach various youth sports and be involved in all aspects of my children's lives. I spent seven years on the Board of Directors of the Eureka Schools Foundation and a year and a half as president of one of the best schools foundations in the state where I helped raised literally millions of dollars to keep alive enrichment programs including music, band and choir, athletics at the junior high level and staffed libraries. In November 2012, I was elected to the Board of Trustees of the Eureka Union School Board and in December 2013 was elected President of the Board despite only one year of service.

Other highlights of my career and personal life include 14 years spent as an Adjunct Professor of Law at McGeorge School of Law where I taught Media Law and Employment Law. I helped form and serve on the Board of Directors of the Roseville Theatre Arts Academy, a regional non-profit children's community theater. I am also an active member of the National Charity League and serve as the Press Box Manager and do the play-by-play for our local youth football and cheer organization, the Granite Bay Junior Grizzlies. I have coached youth cheer, basketball, and softball. I live in Granite Bay with my husband Steve and our four daughters Katie (14), and 12-year old triplets Alexandra, Susan and Emily. My interests including cooking and the Civil War.

8.6.S

Region 4 – Paige K. Stauss, Director (Roseville Joint Union HSD)
8 Delegates (8 elected)

Below is a list of all the current Delegates from this Region.

Subregion A
Barbara McIver (Red Bluff Joint Union HSD), term expires 2014

Subregion B
Mary Ellen Garrahy, (Oroville City ESD), term expires 2015

Subregion C
Jim Flurry (Marysville Joint USD), term expires 2014
Sharman Kobayashi (Yuba City USD), term expires 2015

Subregion D
Trish Gerving (Nevada City USD), term expires 2015
Lynn MacDonald (Placer Union HSD), term expires 2014
Vacant, term expires 2015

County Delegate
Lynn M. Oliver (Placer COE), term expires 2014

Counties

Glenn, Tehama (Subregion A)
Butte (Subregion B)
Colusa, Sutter, Yuba (Subregion C)
Nevada, Placer, Sierra (Subregion D)