

Western Placer Unified School District
Regular Meeting of the Board of Trustees

September 1, 2015, 7:00 P.M.

WPUSD District Office/City Hall Building—3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent
Harpreet Chumber, LHS Student Representative
Carol Percy, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – Overlook Room (4th Floor)
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
 - ~Scott Leaman, Superintendent
 - ~VACANT, Assistant Superintendent of Personnel Services
 - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - ~Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
 - 3.3 **INTERDISTRICT ATTENDANCE APPEAL**

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- a. Interdistrict Request Appeal 15/16 – 56
- b. Interdistrict Request Appeal 15/16 – 59

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Bldg. – 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~VACANT, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 15/16 – 56

Motion by Mr. Wyatt to approve transfer appeal, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to approve transfer appeal.

- b. Interdistrict Request Appeal 15/16 – 59

Motion by Mr. Long to approve transfer appeal, seconded by Mrs. Wyatt, and passed by a 4-1 (**Ayes:** *Carras, Haley, Long, Wyatt* **No:** *Armitage*) vote to approve transfer appeal.

5. CONSENT AGENDA

- 5.1 Approval of Meeting Minutes for:
 - August 4th & August 18, 2015 Regular Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Certificated Personnel Report
- 5.4 Classified Personnel Report
- 5.5 Ratification of Contract with Center for Hearing Health for Hearing Screening Tests
- 5.6 Overnight Field Trip
- 5.7 Ratification of Contract with Starstruck Showcase and Twelve Bridges Elementary School

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- 5.8 Agreement for Internal Revenue Code Section 125 Services between Flex-Plan, Inc., and WPUSD and Updated WPUSD Flexible Spending Plan
Roll call vote:

Motion by Mr. Armitage to approve consent agenda, seconded by Mrs. Wyatt and passed by a 5-0 (**Ayes:** Long, Armitage, Wyatt, Carras, Haley **No:** None) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School Student Advisory, Harpreet Chumber shared the following:
- LHS will be having a new student rally
 - Sports team updates
- 7.2 Western Placer Teacher's Association, Tara McCroskey invited the board, and district administration to a BBQ on September 15th, at LHS, before the board meeting.
- 7.3 Western Placer Classified Employee Association, Mike Kimbrough, had no report
- 7.4 Superintendent - Scott Leaman
- Our enrollment is holding steady at 6727 right now
 - Entered into agreements with WPTA, looking at abiding by ADA in class size, added kindergarten at COE, need to stay at average of 25. There are some hot spots, hope to get relief to them soon
 - Last two Friday's we had a couple of incidents happen, no water at CCC, and no electricity at COE and LHS in the early morning. All worked out well.
 - Working with Angie Brown on PR, more to follow

8. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

8.1 Action **DISPOSAL OF SURPLUS ITEMS - Kilpatrick** (15-16 G & O Component I, II, III, V, IV)

•Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed. Administrative Regulation 3270 provides the process for selling surplus or obsolete property through a number of methods.

Motion Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None) vote to approve the disposal of surplus items listed.

8.2 Discussion/ **REVISED JOB DESCRIPTION FOR COUNSELOR ON SPECIAL**
Action **ASSIGNMENT - PEER COACH BEHAVIOR – Callahan** (15-16 G & O Component I, II, III, V, IV)

•As a part of the ongoing review of job descriptions and the needs of the District by both the District and WPTA there exists a need to approve a revised job

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description for the Counselor on Special Assignment – Peer Coach Behavior to accommodate changes in funding for the position as well as duties needed of this position.

Kerry Callahan presented the revised job description for approval. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 5-0 (**Ayes:** Long, Armitage, Wyatt, Carras, Haley **No:** None) vote to approve the revised job description for Counselor on Special Assignment – Peer Coach Behavior.

8.3 Information **EDUCATIONAL SERVICES UPDATE - Callahan** (15-16 G & O
Component I, II, III, V, IV)

•Information regarding the Administrator Orientation (August 5, 2015) and District Day (August 14, 2015) will be shared. Additionally, an overview of the 2015-2016 priorities for Educational Services will be provided.

Kerry Callahan presented a power point on Educational Update, which included the following:

- Educational Services: Roles & Responsibilities
- 2015-2018 Focus
- 2015-2016 Projects
- Master Calendar
- District Day – August 14, 2015

This was information only.

8.4 Action **ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/
EXHIBITS – Leaman** (16-16 G & O Component I, II, III, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 4020 - Drug and Alcohol Free Workplace
- BP 4030 – Nondiscrimination in Employment
- AR 4032 – Reasonable Accommodation
- BP 4111/4211/4311 – Recruitment and Selection
- E 4112.9/4212.9/4312.9 – Employee Notifications
- AR 4112.22 – Staff Teaching English Language Learners
- BP/AR 4112.42/4212.42/4312.42 – Drug and Alcohol Testing of Bus Drivers
- AR 4117.11/4317.11 – Preretirement Part-Time Employment
- AR 4117.14/4317.14 – Postretirement Employment
- BP 4119.21/4219.21/4319.21/E 4319.21 – Professional Standards
- BP 4119.41/4219.41/4319.41 – Employees with Infectious Disease
- AR 4121 – Temporary/Substitute Personnel
- BP 4140/4240/4340 – Bargaining Units
- AR 4154/4254/4354 – Health and Welfare Benefits
- BP/AR 4158/4258/4358 – Employee Security
- AR 4217.3 – Layoff/Rehire
- BP 4312.1 – Contracts

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Motion by Mr. Carras to approve policies as presented, seconded by Mr. Armitage, and passed by a 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to approve policies as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast – Mr. Leaman spoke with Angie Brown, looking at breakfast, at Lincoln High School, possibly in February or April. Working on a proposal

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Carras talked about the Trustee Dinner, invites will be sent out soon.

Mrs. Wyatt talked about the CCC water issue, and expressed what a great job the city did. There will be a wellness meeting next week. The community recovery resources are looking at a family wellness forum in the fall.

Mr. Armitage shared LHS students are off and running, looking at the LCAP on updating computers at LHS

Mr. Long no report

Mr. Haley no report

Note: It was recommended the district look into implementing a goal:

Goal: That each classroom should have a Standard Plan of what is needed, also a structure to make it happen.

Mike Kimbrough recommended they also look at infrastructure of the school


ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

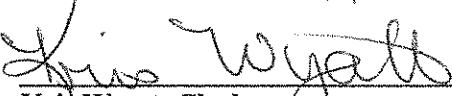
- **September 15, 2015** 7:00 P.M., Regular Meeting of the Board of Trustees – City Hall, 3rd Floor Conference Room

11. ADJOURNMENT


There being no further business the meeting was adjourned at 7:54 p.m.



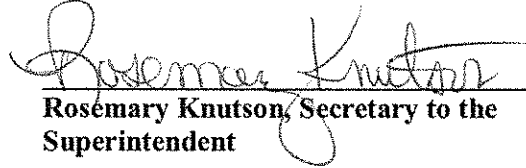
Brian Haley, President



Kris Wyatt, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the
Superintendent

Adopted: October 6, 2015

Ayes: Long, Armitage, Haley, Wyatt, Carras

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1