

Western Placer Unified School District
Regular Meeting of the Board of Trustees

August 4, 2015, 7:00 P.M.

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent

5:40 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**

5:45 P.M.

3. **CLOSED SESSION** – WPUSD District Office – Overlook Room (4th Floor)
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~VACANT, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
 - 3.3 **INTERDISTRICT ATTENDANCE APPEAL**

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- a. Interdistrict Request Appeal 15/16 – 43
- b. Interdistrict Request Appeal 15/16 – 44
- c. Interdistrict Request Appeal 15/16 – 45
- d. Interdistrict Request Appeal 15/16 – 47
- e. Interdistrict Request Appeal 15/16 – 48

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – City Hall Bldg.
Conference Room (3rd Floor)

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~VACANT, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 15/16 – 43

Motion by Mr. Armitage to deny, seconded by Mr. Long, and passed by a 4-1
(**Ayes:** *Armitage, Haley, Long, Wyatt* **No:** *Carras*) vote to deny, transfer appeal.

- b. Interdistrict Request Appeal 15/16 – 44

Motion by Mrs. Wyatt to deny, seconded by Mr. Armitage, and passed by a 5-0
(**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to deny transfer appeal.

- c. Interdistrict Request Appeal 15/16 – 45

Motion by Mr. Carras to approve, there being no second motion dies. Motion by
Mr. Long to deny, seconded by Mr. Armitage, and passed by 3-2 (**Ayes:** *Armitage,*
Long, Wyatt **No:** *Carras, Haley*) vote to deny transfer appeal.

- d. Interdistrict Request Appeal 15/16 – 47

Motion by Mrs. Wyatt to deny, seconded by Mr. Carras, and passed by a 5-0
(**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to deny transfer appeal.

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- e. Interdistrict Request Appeal 15/16 – 48

Motion by Mr. Armitage to approve, seconded by Mr. Long, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve transfer appeal.

5. SPECIAL ORDER OF BUSINESS - TRAINING WORKSHOP

Martha Crook, BoardDocs LT, Implementation Specialist
Training for Board of Trustees, Administrative Staff, and Association Representatives

Martha Crook provided a brief training to board members on BoardDocs, which is an online agenda system. This program was requested by the Board of Trustees to go paperless, we will continue the training process through the next couple of months.

6. CONSENT AGENDA

- 6.1 Approval of Meeting Minutes for:
 - June 2 & June 16, 2015 Regular Board of Trustee Meeting
- 6.2 Approval of Warrants
- 6.3 Certificated Personnel Report
- 6.4 Classified Personnel Report
- 6.5 Williams Uniform Quarterly Complaint Report.
- 6.6 Ratification of Contract with Shady Creek Outdoor School and Twelve Bridges Elementary
- 6.7 Report of Disclosure Requirements for Quarterly Reports of Investments
- 6.8 Ratification of Agreement with Servpro and Western Placer Unified S.D.
- 6.9 Ratify Superintendent's Agreement and consent of Joint Representation and Waiver of Potential Conflict of Interest – Purchase Agreement for the Twelve Bridges Project – Lozano smith and Western Placer Unified S.D.
- 6.10 Ratify Licensing Agreement between Microsoft and Western Placer U.S.D.
- 6.11 Ratification of Contract with Placer County Office of Education and Western Placer Unified S.D. for the PCOE Teacher Induction Program.
- 6.12 Ratification of Agreement with PCOE and Western Placer Unified S.D. for District Food Services Program to supply meals for the PCOE Preschool Program.
- 6.13 Ratification of Contract with AVID
- 6.14 Ratification of Contract with Flower Farm Country Inn and Western Placer U.S.D.

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: *Long, Armitage, Wyatt, Carras, Haley* No: *None*) roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

- 8.1 Lincoln High School Student Advisory – Harpreet Chumber, not present
- 8.2 Western Placer Teacher's Association – Tara McCroskey

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- 8.3 Western Placer Classified Employee Association – Mike Kimbrough
- 8.4 Superintendent - Scott Leaman
- Back to district office hours
 - School offices will be open on August 5th
 - Admin./Directors Meetings Admin retreat will be held on August 5th
 - 2x2 City and Board meeting held on Friday, August 7th
 - Extended an invite to the Board of Trustees to District Staff Day
 - Board Meetings will be moved the District Office, 3rd Floor Conference Room

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action **DISPOSAL OF SURPLUS ITEMS - Kilpatrick** (15-16 G & O Component I, II, III, V, IV)

•Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed. Administrative Regulation 3270 provides the process for selling surplus or obsolete property through a number of methods.

Audrey Kilpatrick presented a surplus list. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt No: None) vote to approve the disposal of surplus items.

9.2 Action **2015-16 District Budget Update – State Budget Approval - Kilpatrick**
Information (15-16 G & O Component I, II, III, V, IV)

•California Education Code 42127(i)(4) requires school districts to make available for public review any revenue and/or expenditure revisions made to the budget to reflect the funding made available by the Budget Act no later than 45 days following the signing of the Budget Act.

Audrey Kilpatrick presented a power point presentation on the budget update. She reviewed the following information:

Major 2015-16 Budget Changes

- 2015-16 LCFF Funding
- One Time Discretionary Funds
- Educator Support Funds
- Routine Repair and Maintenance
- Career Technical Education

2015-16 State Budget

- Other Budget Areas – No Change
- Financial Planning Dartboard
- District Reserve Cap

This was an information item only.

9.3 Action **NEW JOB DESCRIPTION – ONLINE CREDIT COMPLETION TEACHER - Callahan** (15-16 G & O Component I, II, III, V, IV)

•Goal #3 of the District's LCAP states that "All students will graduate from high school college and career ready." In an effort to achieve this goal, and as stated as an action of the LCAP, an Online Credit Completion Program is being developed.

Kerry Callahan presented a new job description for an online credit completion teacher. Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve new job description for Online Credit Completion Teacher.

9.4 Action

ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/EXHIBITS – Leaman (16-16 G & O Component I, II, III, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0200 - Goals for the School District
- AR/E(1)/E(2) 1312.4 - Williams Uniform Complaint Procedures
- BP/AR 5145.3 - Nondiscrimination/Harassment
- BP/AR 5145.7 - Sexual Harassment
- BP 5147 - Dropout Prevention
- AR 6146.2 - Certificate of Proficiency/High School Equivalency
- BP/AR 6172 – Gifted and Talented Student Program
- E 9323.2 - Actions by the Board

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve revised/new policies/regulations/exhibits as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast (*Fall*)

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long shared he had a good summer

Mr. Armitage had no comments

Mrs. Wyatt thanked Mr. Agrippino, for teaching her grandson, her grandson shared Mr. Agrippino was his favorite teacher.

Mr. Carras shared he met with a former math student who had thanked him for making a difference in his life.

Mr. Haley shared he received a phone a call from a student in South Dakota, thanking him for being his teacher.

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11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

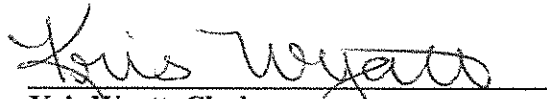
➤ **August 18, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – City Hall, 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:34 p.m.



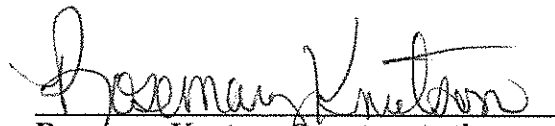
Brian Haley, President



Kris Wyatt, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: August 4, 2015

Ayes: Long, Armitage, Wyatt, Carras, Haley

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1