

Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 16, 2015, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2014-2015 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk

Board Members Absent:

Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Ryan Davis, Assistant Superintendent of Personnel Services
Kerry Callahan, Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Carol Percy, Lincoln News Messenger

5:40 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater
2. **COMMUNICATION FROM THE PUBLIC**

5:45 P.M.

3. **CLOSED SESSION** – Lincoln High School – Library
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
 - ~Scott Leaman, Superintendent
 - ~Ryan Davis, Assistant Superintendent of Personnel Services
 - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - ~Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

June 16, 2015

Minutes

3.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 15/16 – 36
- b. Interdistrict Request Appeal 15/16 – 37
- c. Interdistrict Request Appeal 15/16 – 38
- d. Interdistrict Request Appeal 15/16 – 39
- e. Interdistrict Request Appeal 15/16 – 40
- f. Interdistrict Request Appeal 15/16 – 41
- g. Interdistrict Request Appeal 15/16 – 42

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School Library

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Ryan Davis, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4.3 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 15/16 – 36

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: *Armitage, Haley, Wyatt* No: *None*) vote to deny transfer appeal.

- b. Interdistrict Request Appeal 15/16 – 37

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (Ayes: *Armitage, Haley, Wyatt* No: *None*) vote to approve transfer appeal.

- c. Interdistrict Request Appeal 15/16 – 38

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (Ayes: *Armitage, Haley, Wyatt* No: *None*) vote to approve transfer appeal

- d. Interdistrict Request Appeal 15/16 – 39

June 16, 2015

Minutes

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to deny transfer appeal.

e. Interdistrict Request Appeal 15/16 – 40

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to deny transfer appeal.

f. Interdistrict Request Appeal 15/16 – 41

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to deny transfer appeal.

g. Interdistrict Request Appeal 15/16 – 42

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 vote to deny transfer appeal.

Special Recognition: Girls Golf Team and Boys Varsity Baseball Team

~**Girls Golf Team:** Mr. Leaman introduced the Girls Golf Team: The following girls from the Golf Team were presented, Camille Sterling; Katie Sterling; Kelsey Blaylock; Bryna Hamasaki. Kelsey shared about the team making it to Sections and Masters. These girls have made history for Lincoln High School.

~**Boys Baseball Team** – Mr. Leaman introduced the Boys Baseball Team, the boys shared they made it to League and Section Championship. These boys have made history for Lincoln High School.

5. CONSENT AGENDA

- 5.1 Certificated Personnel Report
- 5.2 Classified Personnel Report
- 5.3 Ratification of Contract with Document Tracking Service
- 5.4 Ratification of Contract with TNT Fireworks and Western Placer Unified School District.
- 5.5 Legal Services Contract between Law Firm Lozano Smith, LLP and Western Placer Unified School District for the 2015-16 School Year.
- 5.6 Ratification of Contract with All West Coachlines and Carlin C. Coppin
- 5.7 Student Discipline, Approve Re-Entry of Students #13-14-M & 14-15-D.
- 5.8 Agreement for Consulting Services between Total Compensation Systems, Inc., and WPUUSD.
- 5.9 Consolidated Application and Reporting System CARS

Motion by Mr. Armitage, seconded Mrs. Wyatt, and passed by a 3-0 (Ayes: Wyatt, Armitage, Haley No: None) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

Mandy Retalick reported on behalf of the Every 15 Minutes committee, they would like to thank the School Board. She shared the video was amazing, and was posted on utube.

Minutes

7. **REPORTS & COMMUNICATION**

- 7.1 Lincoln High School Student Advisory, Jillian Loya was not present. The new student representative for 2015-16 will be Harpreet Chumber.
- 7.2 Western Placer Teacher's Association – Tara McCroskey thanked the board for everything they have done this year. With the bond, budget, LCAP, along with intradistrict transfers, the financial help. These things do not go unnoticed.
- 7.3 Western Placer Classified Employee Association – Mike Kimbrough and Norma Lazaro wished Ryan Davis good luck on his new position and presented him with a clock plaque, on behalf of the CSEA group, for his service during his time at WPUSD.
- 7.4 Superintendent - Scott Leaman reported on the following:
- Held a second graduation for the seniors that didn't receive their diploma on graduation day due to the weather.
 - Every 15 minutes was fantastic at LHS, and Mr. Leaman was the grim-reaper for the program.
 - Office hours changed during summer, August 7th we will return to regular office hours.
 - This is the last school board meeting for this year, next meeting will be August 2nd.
 - It was such a pleasant year, measure A was great, able to give raises, in addition we are hiring classified, as well as additional administration.
 - Looking into possibly moving our board meetings to City Hall. LHS is growing and there is much more need of use of their facilities.
 - This is Ryan's last meeting with us.

8. **◆ACTION ◆DISCUSSION ◆INFORMATION**

- 8.1 Action **2015-2018 LCAP - Callahan** (14-15 G & O Component I, II, III, V, IV)
•The District has prepared the 2015-18 Local Control Accountability Plan (LCAP), including the annual update, for board review and adoption. Adoption of the LCAP (including the annual update) shall be at the same meeting but prior to the adoption of the annual budget.

Kerry Callahan presented the LCAP for approval. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (**Ayes:** *Armitage, Haley, Wyatt* **No:** *None*) vote to approve the 2015-18 Local Control Accountability Plan (LCP).

- 8.2 Action **2015-2016 WESTERN PLACER UNIFIED SCHOOL DISTRICT BUDGET ADOPTION - Kilpatrick** (14-15 G & O Component I, II, III, V, IV)
•By June 30th of each year, the school district must adopt a budget for all funds for the ensuing fiscal year. Prior to adoption of the budget, the Board must conduct a public hearing.

Audrey Kilpatrick presented power point on the 2015-16 budget adoption. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (**Ayes:** *Armitage, Haley, Wyatt* **No:** *None*) vote to approve the 2015-16 WPUSD Budget Adoption.

Minutes

- 8.3 Action** **APPROVE RESOLUTION NO. 14/15.26 THE EDUCATION PROTECTION ACCOUNT AND SPENDING PLAN FOR 2015-16 - Kilpatrick** (14-15 G & O Component I, II, III, V, IV)
●Proposition 30, The School and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012 temporary increases that states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA).

Audrey Kilpatrick presented Resolution No. 14/15.26. The Education Protection Account is brought before the board every year. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: Armitage, Wyatt, Haley No: None) roll call vote to approve Resolution No. 14/15.26 The Education Protection Account and Spending Plan for 2015-16.
- 8.4 Discussion/ Action** **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR REGISTRAR/STUDENT DATA MANAGER POSITION - Davis** (14-15 G & O Component I, II, III, V, IV)
●As a part of the ongoing review of job descriptions by both the District and CSEA there exists a need to approve a revised job description for the Registrar/Student Data Manager position (formerly Instructional Program Secretary) to correct some of the essential job duties and the title.

Ryan Davis presented the revised job description for approval. Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote approving the revised job description for Registrar/Student Data Manager position.
- 8.5 Action** **LEA PLAN, GOAL 2 – ANNUAL UPDATE - Callahan** (14-15 G & O Component I, II, III, V, IV)
●The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant student program statutes require participating local educational agencies (LEAs) to update Goal 2 of their LEA Plan annually, including the budget (ESEA, Title III, Part A, Section 3114).

Kerry Callahan presented the annual updated LEA plan for approval. This needs to be approved by June 30th in order to receive monies to serve English Learners. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to approve the LEA Plan, Goal 2 annual update.
- 8.6 Action** **APPROVAL OF AMENDED SCHEDULE OF FACILITY USE FEES - Kilpatrick** (14-15 G & O Component I, II, III, V, IV)
●An amended copy of the Schedule of Facility Use Fees contained within Administrative Regulation 1330, “Use of School Facilities” is attached for the Board’s approval. The Schedule of Fees has been updated to reflect the greater of the last two years’ actual and the current year projected actual.

June 16, 2015

Minutes

Audrey Kilpatrick presented amended schedule of Facility Use Fees. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to approve the amended schedule of Facility Use Fees.

8.7 Action**INCREASE PAID LUNCH FEES – 2015-16 - Kilpatrick (14-15 G & O Component I, II, III, V, IV)**

•With the healthier meal requirements of the Healthy, Hunger-Free Kids Act taking effect in 2010, all school districts were impacted by the higher food costs associated with the changes in food offerings for students. Lunch meal prices were last increase in July 2012 by 10 percent in anticipation of covering the projected increase in food costs.

Audrey Kilpatrick presented the increase for paid lunches. The only increase would be to elementary (TK-5th) grades, as well as the Headstart Program. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to approve the 2015-16 increase to paid lunch fees.

8.8 Action**APPROVAL OF LEASE-LEASEBACK AGREEMENT WITH BRCO CONSTRUCTORS, INC., FOR THE GLEN EDWARDS MIDDLE SCHOOL PORTABLE CLASSROOMS ADDITION PROJECT - Adell (14-15 G & O Component I, II, III, V, IV)**

•Due to projected growth and a current lack of available classroom space at Glen Edwards Middle School, it will be necessary for the District to add one (1) standard portable classroom and one (1) portable science classroom. On June 2, 2015, the Board authorized the purchase of the portables under a piggyback contract from Impact Construction Services, Inc.

Mike Adell presented the Lease-Leaseback Agreement for Glen Edwards. Monies will come from the facilities fund. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (Ayes: Armitage, Haley, Wyatt No: None) vote to approve the Lease-Leaseback Agreement with Brco Constructors, Inc., for the Glen Edwards Middle School Portable Classrooms addition project.

8.9 Action**APPROVAL OF LEASE-LEASEBACK AGREEMENT WITH BRCO CONSTRUCTORS, INC., FOR THE LINCOLN HIGH SCHOOL PORTABLE BUILDINGS ADDITION PROJECT - Kilpatrick (14-15 G & O Component I, II, III, V, IV)**

•Due to projected growth and a current lack of available classroom space at Lincoln High School, it will be necessary for the District to add four (4) additional portable classrooms and one (1) portable restroom building. On June 2, 2015, the Board authorized the purchase of the portables under a piggyback contract from Impact Construction Services, Inc.

Mike Adell presented Lease-Leaseback agreement for Lincoln High. Monies will come out of bond fund. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 3-0 (Ayes: Armitage, Haley, Wyatt No:

June 16, 2015

Minutes

None) vote to approve the Lease-Leaseback Agreement with Brco Constructors, Inc., for the Lincoln High School Portable Buildings addition project.

8.10 Action **ACCEPTANCE OF BID AND APPROVE AWARDING THE CONTRACT TO MCM ROOFING COMPANY, INC., FOR THE ROOFING IMPROVEMENTS AT VARIOUS CAMPUSES PROJECT - Kilpatrick** *(14-15 G & O Component I, II, III, V, IV)*

• Scope of work includes, but not limited to, demolition and abatement of existing roof systems, repair of decking, installation of insulation, installation of new roof systems and gutter systems, and other required work indicated in the plans and specifications for complete, functioning roof systems at Lincoln High School Auto Shop and three classroom wings, Coppin Elementary School Administration/MPR building, and Creekside Oaks Elementary classroom wing and portable classrooms.

Mike Adell presented Bid for roofing improvements. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 3-0 (**Ayes:** *Armitage, Haley, Wyatt* **No:** *None*) vote to accept the bid and approve awarding the contract to MCM Roofing Company, Inc., for the roofing improvements at various campuses.

8.11 Action **ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/EXHIBITS – Leaman** *(14-15 G & O Component I, II, III, IV, V)*

• The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 5111.1 District Residency
- BP/AR 6178 Vocational Education

Motion by Mrs. Wyatt, seconded by Mr. Armitage, passed by a 3-0 (**Ayes:** *Armitage, Haley, Wyatt* **No:** *None*) vote to approve the revised/new policies/regulations/exhibits and presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast (*Fall*)

9.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt shared graduation was quick and memorable, attending the Youth Development Workshop. People are inspired, it's a great experience, and the principals are enjoying. In all my years here we have never had a HR person as good as you, Ryan Congratulations!

Minutes

Mr. Armitage did promotion at TBMS, and it was great. He thanked Ryan Davis, and shared he is really going to miss him.

Mr. Haley talked about the Lincoln High graduation. He had a great time doing the GEMS promotion. He also shared with Ryan that he is going to a great department at Sierra College.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **August 4, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – Lincoln High School - Performing Arts Theater

➤ **August 18, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – Lincoln High School - Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:38 p.m.



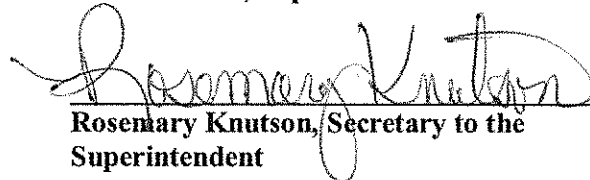
Brian Haley, President



Kris Wyatt, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: August 4, 2015

Ayes: Long, Armitage, Wyatt, Carras, Haley

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1