

Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 7, 2015, 7:00 P.M.
LINCOLN HIGH SCHOOL – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2013-2014 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Ryan Davis, Assistant Superintendent of Personnel Services
Kerry Callahan, Assistant Superintendent of Educational Services
Rosemary Knutson, Secretary to the Superintendent
Carol Percy, Lincoln News Messenger

5:15 P.M. START

1. **CALL TO ORDER** – Lincoln High School – Performing Arts Theater
2. **COMMUNICATION FROM THE PUBLIC**

5:20 P.M.

3. **CLOSED SESSION** – Lincoln High School – Library
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations, Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
 - 3.3 **CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION**
Subdivision (a) of Section 54956.9 – Western Placer Unified School District v. State of California, et al., Sac. Superior Court Case No. 34-2014-80001762

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3.4 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 14/15 – 67
- b. Interdistrict Request Appeal 15/16 – 5
- c. Interdistrict Request Appeal 15/16 – 6
- d. Interdistrict Request Appeal 15/16 – 7
- e. Interdistrict Request Appeal 15/16 – 8
- f. Interdistrict Request Appeal 15/16 – 9

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE–Lincoln High

Performing Arts Theater

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators: Scott Leaman, Superintendent, Ryan Davis, Assistant Superintendent of Personnel Services, Audrey Kilpatrick, Assistant Superintendent of Business and Operations, Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4.3 CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Subdivision (a) of Section 54956.9 – Western Placer Unified School District v. State of California, et al., Sac. Superior Court Case No. 34-2014-80001762

No action was taken

4.4 INTERDISTRICT ATTENDANCE APPEAL

- a. Interdistrict Request Appeal 14/15 – 67

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve transfer appeal.

- b. Interdistrict Request Appeal 15/16 – 5

Motion by Mr. Long, seconded by Mr. Carras, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve transfer appeal.

- c. Interdistrict Request Appeal 15/16 – 6

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Motion by Mr. Wyatt, seconded by Mr. Long, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to deny transfer appeal.

d. Interdistrict Request Appeal 15/16 – 7

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) to deny transfer appeal.

e. Interdistrict Request Appeal 15/16 – 8

Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 3-2 (Ayes: *Armitage, Carras, Haley* No: *Long, Wyatt*) vote to approve transfer appeal.

f. Interdistrict Request Appeal 15/16 – 9

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 4-1 (Ayes: *Armitage, Carras, Haley, Long* No: *Wyatt*) vote to approve transfer appeal.

5. CONSENT AGENDA

- 5.1 Approval of Meeting Minutes for:
 - March 3 & March 17, 2015 Regular Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Certificated Personnel Report
- 5.4 Classified Personnel Report
- 5.5 Ratification of Professional Services Authorization with LPA, Inc. for Glen Edwards Middle School Modular Classrooms Project
- 5.6 Ratification of Professional Services Authorization with LPA, Inc. for Lincoln High Modular Classrooms Project.
- 5.7 Ratification of Contract with U.S. Coachways and Carlin C. Coppin.
- 5.8 Ratification of the Appointment of Member to the Measure “A” Citizens’ Oversight Committee.
- 5.9 Ratification of Contract – California Highway Patrol – Lincoln High School
- 5.10 Memorandum of Understanding (MOU – Science Theater Art Recreation (STAR) and Western Placer Unified School District
- 5.11 Ratification of Contract – Camp Alta Rental of Facilities for School Activity Meeting.

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 (Ayes *Long, Wyatt, Armitage, Carras, Haley* No: *None*) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School, Student Advisory – Jillian Loya was not present
- 7.2 Western Placer Teacher’s Association, Tara McCroskey had no report
- 7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report

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- 7.4 Superintendent - Scott Leaman reported the following:
- Currently working on staffing levels
 - Working on budget for next year
 - Working with Associations to finalize on many items
 - Assignment Fair will be held on April 20, 2015
 - Great meeting with Matt, City Manager about Joint Use agreements
 - Will be talking about Joint Use Agreements with Principals
 - There is discussion about meeting room at the City Hall
 - Talked about the Bus incident, it was not totaled, it can be repaired
 - Attended the Placer Economic Breakfast, the LHS Farm received an Award
 - Met with Angie Brown, working on Fall breakfast
 - Will be attending Sheridan Mac to talk about the School

8. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

8.1 Discussion/ CONSIDER APPROVING NEW JOB DESCRIPTION FOR GRANT FUNDED-FACILITIES SUPPORT CLERK AS PART OF THE CCPT GRANT – Davis (14-15 G & O-Component I, II, III, V, IV)

Action

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and CSEA there exists a need to approve a new job description for the “Facilities Support Clerk – Grant Funded” position which is necessary to meet the very specific needs of implementing the California Career Pathways Trust (CCPT) Grant. The District administration worked with CSEA and the CCPT Committee to bring forward the enclosed job description.

Ryan Davis presented the new job description for Grant Funding-Facilities Support Clerk. Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None) vote to approve the new job description for the Grant Funded-Facilities Support Clerk, as part of the CCPT Grant.

8.2 Discussion/ CONSIDER APPROVING REVISED JOB DESCRIPTION FOR CHILD NUTRITION CLERK POSITION – Davis (14-15 G & O Component I, II, III, V, IV)

Action

•As a part of the ongoing review of job descriptions and the needs of the District by both the District and CSEA there exists a need to approve a revised job description for the Child Nutrition Clerk position to accommodate some of the essential job duties and requirements that are required and needed by the Food Service Department.

Ryan Davis presented the revised job description. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None) vote to approve the revised job description for Child Nutrition Clerk Position.

8.3 Information COMMON CORE & CAASPP – Callahan (14-15 G & O-Component I, II, III, V, IV)

8.3 Information **COMMON CORE & CAASPP – Callahan** (14-15 G & O-Component I, II, III, V, IV)

• State testing will begin at Twelve Bridges Middle School on April 8, 2015 with the other schools testing shortly thereafter. Teachers and administrators have been working very hard to ensure students are ready to take the various assessments under the new CAASPP system.

Kerry Callahan presented a power point on assessment under the new CAASPP system.

8.4 Information/ **BOARDDOCS LT – ON-LINE BOARD AGENDA PROGRAM**

Discussion – **Leaman/Kilpatrick** (14-15 G & O-Component I, II, III, V, IV)

• Over the last two months an interest has been raised by the Board to look into a “paperless” board agenda system that would eliminate the large volume of paper included in the board packets and reduce the time involved by staff to preparing and compiling the board packet.

Audrey presented information on Boarddocs, which include cost, training, and timeline. After some discussion it was the consensus of the board to look at training in early August.

8.5 Discussion **DISCUSSION OF BOARD POLICY 5131.2 (BULLYING)** – **Leaman** (14-15 G & O-Component I, II, III, V, IV)

• With the increased focus on bullying, the Board is being asked to discuss Board Policy 5132.2 and the attached definition of bullying from the California Department of Education.

Mr. Leaman shared some discussion on definition of bullying. We offer a lot of information around the bullying subject. Jay Berns has put in programs at the high school around this subject. During our transfers we have heard many concerns around bullying. What is the definition of Bullying?

“Bullying is exposing a person to abusive actions repeatedly overtime. Being aware of children’s teasing and acknowledging injured feelings agree always important. Bullying becomes a concern when hurtful or aggressive behavior toward an individual or group appears to be unprovoked, intentional, and (usually) repeated.

Bullying is a form of violence. It involves a real or perceived imbalance of power, with the more powerful child or group attacking those who are less powerful. Bullying may be physical (hitting, kicking, spitting, pushing), verbal (taunting, malicious teasing, name calling, threatening), or emotional (spreading rumors, manipulating social relationships, extorting, or intimidating). Bullying can occur face-to-face or in the online world.

Bullying is also one or more acts by a pupil or group of pupils directed against another pupil that constitutes sexual harassment, hate violence, or severe or pervasive intentional harassment, threats, or intimidation that is disruptive, causes disorder, and invades the rights of others by creating an intimidating or

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hostile educational environment, and includes acts that are committed personally or by means of an electronic act, as defined.

Mr. Leaman presented the above definitions on Bullying, these can also be used at the county level during appeals. Our policy doesn't have a good definition of bullying. This is something that needed to be brought for review. The board agreed to use the presented definition of bullying.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast (*Fall*) (met with Angie Brown)

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long had no report

Mrs. Wyatt reported she has tickets to sell for the Spaghetti Dinner at Sheridan School.

Mr. Armitage had the opportunity to chaperon middle and high school students on a four day band trip to Disneyland. It was fun, and LHS students performed and recorded a song.

Mr. Carras had no report

Mr. Haley commented on the meeting held with the new City Manger, and Paul Joiner. They discussed mixing up the council, and feels the new city manager is bringing fresh ideas.

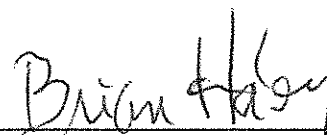
10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):


- **April 21, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustee – Lincoln High School

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:14 p.m.



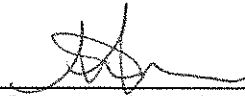
Brian Haley, President




Kris Wyatt, Clerk

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Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the Superintendent

Adopted: May 5, 2015

Ayes: Long, Wyatt, Armitage, Carras, Haley

Noes:

Absent

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1