

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
March 17, 2015, 7:00 P.M.  
Twelve Bridges Elementary School – Multi-Purpose Room  
2450 Eastridge Drive, Lincoln, CA 95648

## MINUTES

**2014-2015 Goals & Objectives (G & O) for the Management Team:** Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

**All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.**

### **Board Members Present:**

Brian Haley, President  
Damian Armitage, Vice President  
Kris Wyatt, Clerk  
Paul Carras, Member  
Paul Long, Member

### **Others Present:**

Scott Leaman, Superintendent  
Audrey Kilpatrick, Assistant Superintendent of Business & Operations  
Ryan Davis, Assistant Superintendent of Personnel Services  
Kerry Callahan, Assistant Superintendent of Educational Services  
Rosemary Knutson, Secretary to the Superintendent  
Jillian Loya, LHS Student Advisory  
Carol Percy, Lincoln News Messenger

### **5:35 P.M. START**

1. **CALL TO ORDER** – Twelve Bridges Elementary School – Performing Arts Theater
2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Multi-Purpose Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

### **5:40 P.M.**

3. **CLOSED SESSION** – Twelve Bridges Elementary School – Office Conference Room
  - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:
    - ~Scott Leaman, Superintendent
    - ~Ryan Davis, Assistant Superintendent of Personnel Services
    - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
    - ~Kerry Callahan, Assistant Superintendent of Educational Services

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- 3.2 PERSONNEL**  
Public Employee Employment/Discipline/Dismissal/Release
- Public Employee CE 14/15.1
- 3.3 INTERDISTRICT ATTENDANCE APPEAL**
- a. Interdistrict Request Appeal 15/16 – 1
  - b. Interdistrict Request Appeal 15/16 – 2
  - c. Interdistrict Request Appeal 15/16 – 3
  - d. Interdistrict Request Appeal 15/16 – 4

7:00 P.M.

- 4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE**– Twelve Bridges Elementary School, Multi-Purpose Room  
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 4.1 CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:  
~Scott Leaman, Superintendent  
~Ryan Davis, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations  
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

- 4.2 PERSONNEL**  
Public Employee Employment/Discipline/Dismissal/Release

Mrs. Wyatt reported out of closed session, the Board of Trustees took action approve the leave of absence request for employee CE 14/15.1. It was unanimous roll call vote.

- 4.3 INTERDISTRICT ATTENDANCE APPEAL**
- a. Interdistrict Request Appeal 15/16 – 1

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to approve transfer appeal.

- b. Interdistrict Request Appeal 15/16 – 2

Motion by Mr. Long, seconded by Mr. Armitage, and passed by 5-0 (**Ayes:** *Armitage, Carras, Haley, Long, Wyatt* **No:** *None*) vote to approve transfer appeal.

- c. Interdistrict Request Appeal 15/16 – 3

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-1 (**Ayes:** *Armitage, Carras, Long, Wyatt* **No:** *Haley*) vote to deny the transfer appeal.

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- d. Interdistrict Request Appeal 15/16 – 4

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 (Ayes: *Armitage, Carras, Haley, Long, Wyatt* No: *None*) vote to approve transfer appeal.

**5. SPECIAL ORDER OF BUSINESS**

School Being Featured: Twelve Bridges Elementary School

Mr. Leaman introduced principal Rey Cubias, Principal. Mr. Cubias welcomed everyone, than commended and introduced PTC representatives Kristi Howard & Raechele McNeel-Caird. They shared PTC hosted school events, fundraising, and contributions to Twelve Bridges Elementary school. Over the past 10 year PTC has developed many programs, for instance the yearly daddy daughter dance; mother son minute to win it; mother daughter painting night; father son night at sky zone event; and movie night. Raised money with the shop and drop movie night, and donated to Toys for Tots, and Harvest Festival, which are mostly family fun events. They also held a Fun Run Fundraiser. They have been very impressed with the involvement at TBE. Rachel reviewed the PTC budget, and shared that they have been able to offer a lot of wonderful programs. They have also been able to fund iPads, Cromebooks, and school clubs. The PTC Board meets once a month.

*Cyndie Willis*, a member of the Kiwanis Club reported on the Tiger Crew who meets twice a month. They organize fund raisers; make posters for events; teach the kids to help others, as well as participating in the pennies for patients.

Shelly Hoover & Dyann Branch with Lincoln Kiwanis Club shared their involvement with the K-Kids Service Club. They meet with the students every Monday. The students shared their pledge and a cheer with the audience, as well as the purpose of a service group and how and what they do to help out others and on campus.

Mr. Cubias introduced Ms. Stiles from the Cancer program. She presented TBE with a banner for being the number one top raising school; they raised over \$6,000 for the Pennies for Patients.

**6. CONSENT AGENDA**

- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Temporary Athletic Team Coaches,
- 6.4 Ratification of Contract with Magical Moonshine Theatre – Foskett Ranch Elem.
- 6.5 Ratification of Contract with Placer County Office of Education – Western Placer Unified School District.
- 6.6 Ratification of Professional Services Authorization with LPA, Inc. for Lincoln High School Additions and Modernization
- 6.7 Approval for Out of State Travel–North State Spring Conference in Reno, Nevada

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: *Long, Wyatt, Armitage, Carras, Haley* No: *None*) roll call vote to approve consent agenda as presented.

**7. COMMUNICATION FROM THE PUBLIC**

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**Jeff Kuell** is a Sheridan parent and spoke about the Leadership at the school, and asked who will take over the school. Who will it be? He grew up in Rocklin, and wants their kids to have representation. Where will the monies come from? It's not a great decision to let the Principal go. You've got to find the money, she is a great person and they need her. Don't want to be left in the dust. Would you like it, if your kids had no principal? The kids look to Ms. Willis.

**Joel Sampson** read the following: Good evening Board Members. My name is Joel Sampson, parent of two past Sheridan School students who both received awards from you. I am also a parent of one current student of the school. I volunteer some time at the school. My wife volunteers an extraordinary amount of time there. We would like to know what plan the board has for covering the principal roll at the school. We understand that the county is taking the preschool. Is it being taken over by the county? Is money short? Maybe hire another principal like before, half principal and half teacher. Maybe the Superintendent will move his office out there, half superintendent/half principal. Teachers are already strapped teaching multiple grades. As a cost reduction effort, maybe the plan is to have the Superintendent sit at the school and also be principal, like other Northern California schools districts have done. Maybe there is another creative solution. For a school with fantastic teachers already asked to teach multiple grades, surely it is not to take away from instruction and have one of them cover that task as well. I doubt the ultimate plan is to close the school, since the liens create problems in selling it. There would still be costs even to have an empty school. There are always ways, to find money. Lastly I trust you will not wait until August to figure a plan. We would like to know the plan is as to the future of our children's school. Thank you for your attention.

**Colleen Saenz** read the following: proud parent of two students, and aunt to another and girls Scout-co leader to 35 Sheridan girls. My daughter, son & nephew all attend SES on intra-district transfers. I drive 15 minutes every day just to attend this FANTASTIC school. I don't know why you don't promote the school more, this would allow more funding to the school. Why do we choose to drive a farther distance when there are 6 other schools much closer to us in town? The Staff, from pre-school to fifth grade, every teacher there is phenomenal. The award winning support staff and the Principal have always put the students first. Ms. Willis makes an effort to know every child attending, not just their names & faces, but their likes/dislikes, goals and achievements. If paying a Principal's salary is the problem, again why you are not promoting Sheridan School more to relieve some of the over populated schools in Lincoln. I know that ADA is around \$5000 a student a year. More students would ensure more income to the site.

Having our principal on campus full time to deal with alarm calls, emergency situations and having the responsibilities of who is in charge would ensure my children's teachers could continue to do what they do best-TEACH. None of the teachers have the time or make the pay to be a teacher in charge. Nor is it fair to any of the students who are in class learning to be disrupted by an issue that may arise pulling their teacher away. My children, my nephews, my girl scouts'-- their education is important. Every single child that attends Sheridan deserves the best education possible and removing our Principal hinders that.

The unprofessional way that this situation with the schools leadership has been approached, is quite honestly appalling. No plan or real explanation has been given to

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Ms. Willis, the staff or parents from our superintendent. Most parents' first question was to ask if our school was closing. Some are considering the charter schools or Wheatland Elementary, which would cause the district to lose ADA if they go that route. Has the district taken a moment to think outside the box on how to best handle this situation? I have a few ideas I have come across that may be taken into consideration:

- Half day Kindergarten teacher/Administrator (admin would be on campus all day)
- Half days Science or Music/Administrator (admin would be on campus all day like Mr. Knutson had done in the past)
- Administrator with other jobs like when Mr. Knutson was at SES. He was paid out of five different funding sources. If this is possible, we would like to see Ms. Willis given the option to returning be paid out of other funding.

In closing, I simply ask that the board please answer our question in a timely matter – a week at the most?

What are you planning on doing about an administrator?

How will you ensure that our children in Sheridan will be able to have a proper advocate for these panels, if there is not a full time administrator who knows our students?

Who will deal with the curriculum, the emergency situations and alarm calls?

Who will be in charge of discipline and dealing with parent issues?

Sheridan may be smaller than other schools, but it is just as important! Thank you for your time.

**Mallory Kuehl** Ms. Willis is the best principal we have ever had, she is not only a principal she is a teacher. She teaches us all how to connect and respond, sometimes we don't all get along, so she gets us all together. She also teaches safety drills, fire drills, arts, science music and library, and we may have 84 kids, but those 84 kids matter.

**Hope Saenz** shared Ms. Willis is not just a principal she helps us solve problems,

**Norma Vite** shared she is here as a parent, concerns on behalf of the Spanish speaking community and also the school community. It has come to our attention that our current principal at Sheridan School will be leaving at the end of the school year. As a parent I believe Leadership plays an important role in a successful and safe educational environment. We need strong leadership that will understand the strengths and needs of our students, someone that will know what is happening in the classroom, and someone that will play an active role in planning and in seeking outside resources to support instruction that is needed for our students' success. Additionally, we need someone that will make our school a safe learning environment.

Students should be the number one priority to the District student safety, health, and academic growth. Without a leader on campus how are students, parents, staff and/or community able to bring up safety concerns that endanger our students? Discipline issues within our own student population and lock downs for instance which we have had in the past, and as the world becomes more complex schools are prone to these emergency situations that endanger our students.

Without a leader our district may not be able to effectively understand the strengths and needs of our students or know what is happening in the classrooms at the school.

Why should our students be treated any differently than other students in our district? Our schools need the security of our leader. Our teachers already have their hands full

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with the responsibility of fulfilling the academic needs of their combo classes and the additional duties they have to perform. Please let us know how you would like to answer our questions of concern.

- What is the district envisioning with the transitioning of the new principal?
- How would parents be notified of the transfer of leadership as we may have to think of alternatives regarding enrollment of our children?
- Is the district considering hiring a full time dedicated Principal that would ensure that the needs that are called out on the “special population” of the Local Control Accountability Plan- giving access to English Learners and the general student population with the tools and services necessary to help students meet academic success- fully credentialed teachers, leadership, instructional materials that align with state standards, and safe facilities?

Please let us know how you want to communicate, we invite you to come and talk about your plan.

**Kelly Stacy & Kerri Leroy** are both leadership ambassador students from Lincoln Crossing Elementary. They shared most current events during January and February, which also included an assembly with fun characters. They thanked everyone for coming.

**Mr. Leaman** shared he is not able to break protocol and have a full dialog. I do want to help relieve some of your concerns, and would be happy to come out and discuss your concerns with you. The board has supported Sheridan even during lean times, we continue to support Sheridan. Just want to make it clear we are not closing Sheridan, there is no talk about closing Sheridan due to budgetary reasons. It is true that PCOE is taking over the preschool, but that is not what is causing the budget issues within the district. As to the Administration question, obviously there are always personnel issues around everything. First of all, Sheridan has a principal until the end of the year. Anytime we put a principal at Sheridan, they have to have other duties because there are only 80 students. That being said, we always try to have a principal on campus who has other duties. The current principal is funded at 35% administration, and is also funded through other things. Ms. Willis is on campus and available, and that is the pattern we like to see. We have started our staffing for next year, but we have not really been able to come up with the right staffing combination yet. If everything goes as planned, we will have an administration at Sheridan that is doing other duties as in the past. The current desire is to have an administrator assigned to Sheridan. The lack of information about Sheridan is more centered around the dual role that fits Sheridan. So, you will have a similar situation that you’ve had in the past. I hope that eliminates 80 percent of your concerns around some of those issues. Your question of who it is going to be, well a lot of the schools in our district are in similar situations. We are looking at administrative roles in a lot of places. We are just entering that season where we are placing people.

## 8. REPORTS & COMMUNICATION

8.2 Lincoln High School Student Advisory, Jillian Loya was not present

8.2 Western Placer Teacher’s Association – Tara McCroskey reported the following:

She shared that Lincoln has been dubbed the fastest growing city again. And the California Legislature did vote to suspend accountability on SBAC testing for another year. She talked about where education is moving, and Lincoln is moving, and how the two merge together with the 2<sup>nd</sup> interim. With the LCAP decision, and bargaining table discussions, it’s hard to achieve balance when you anticipate

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huge change, huge growth, and you're looking at the cuts of the past,-- like cutting down to bone of the past. How do we bring the flesh back, how do you do it in a way that it is most productive, most healing, and most beneficial? One thing I appreciate is our district is family, getting to know administration, staff, bottom line my job is representing teachers, and teachers are the bones, we've taken on a lot, and it's been a really crazy couple of weeks and couple months. I just want to bring that to your attention as you are looking at the bigger picture of what our budget looks like, and at the bargaining tables, and how does Lincoln move forward. We need you to give us some direction and vision on that path. We need that, thank you for listening.

8.3 Western Placer Classified Employee Association, Mike Kimbrough was not present

8.4 Superintendent - Scott Leaman reported the following:

- Had the pleasure of filling in as Dr. Sues at Lincoln Crossing Elementary
- Meeting with LHS regarding their needs
- No API scores, only initial student scores
- Exciting time working with the LCAP/LCFF funding

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action **APPROVE RESOLUTION NO. 14/15.21 APPOINTING MEMBERS TO THE MEASURE "A" CITIZENS' OVERSIGHT COMMITTEE - Adell** (14-15 G & O Component I, II, III, V, IV)

•On January 20, 2015, the Board approved a resolution pursuant to the requirements of Education Code Section 15278 establishing the Measure "A" Citizens' Oversight Committee and associated bylaws and operational guidelines to inform the public concerning the expenditures of the bond revenues as accountability measure for the voters and taxpayers of the District.

Mike Adell presented the resolution regarding the approval of the oversight committee. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (Ayes: Wyatt, Armitage, Carras, Long Haley No: None) roll call vote to approve Resolution No. 14/15.21 appointing members to the Measure "A" oversight committee.

9.2 Discussion/  
Action **CONSIDER APPROVAL OF TENTATIVE AGREEMENT BETWEEN WPUSD AND WPTA REGARDING ARTICLE XV- WORK YEAR (CALENDAR) FOR THE 2015-16 SCHOOL YEAR - Davis** (14-15 G & O Component I, II, III, V, IV)

•A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV Work Year 2015-16 as outlined in the attached documents as it relates to the school calendar. This tentative agreement for the 2015-2016 school year for WPTA employees has been ratified by the WPTA membership.

Ryan Davis presented the tentative agreement, for the work year calendar indicated the starting and ending of the 2015-16 school year. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt No: None) vote to approve the tentative agreement for the 2015-16 work year calendar.

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**9.3 Discussion/ Action** **CONSIDER APPROVING RESOLUTION NO. 14/15.20 AUTHORIZING THE LAYOFF AND REDUCTION OF HOURS OF CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS - Davis** (14-15 G & O Component I, II, III, V, IV)

•Pursuant of Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to layoff Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 14/15.20.

Ryan Davis presented Resolution No. 14/15.20 regarding preschool. The preschool was starting to encroach on the general fund. PCOE will take over the Preschool, and will pick up many of the current employees. Some of the employees may also have bumping rights. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 (Ayes: Armitage, Carras, Long, Wyatt Haley No: None) vote to Approve Resolution No. 14/15.20 authorizing the layoff and reduction of hours of classified employee positions due to lack of work and funds.

Mr. Carras left the meeting after this item.

**9.4 Discussion/ Action** **CONSIDER APPROVING NEW JOB DESCRIPTION FOR TEACHER ON SPECIAL ASSIGNMENT – ENGLISH LANGUAGE ARTS & ENGLISH LANGUAGE DEVELOPMENT - Davis** (14-15 G & O Component I, II, III, V, IV)

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and WPTA there exists a need to approve a new job description for the “Teacher on Special Assignment – English Language Arts & English Language Development” position which is necessary to meet the very important needs of the teachers and educational services needs of the District and its students.

Ryan presented the new job description for “Teachers on Special Assignment.” Motion by Mrs. Wyatt, seconded by Mr. Armitage passed 4-0 (Ayes: Armitage, Haley, Long, Wyatt No: None) vote to approve the new job description for Teacher on Special Assignment for English Language Arts & English Language Development

**9.5 Discussion/ Action** **CONSIDER APPROVING NEW JOB DESCRIPTION FOR TEACHER ON SPECIAL ASSIGNMENT – MATHEMATICS - Davis** (14-15 G & O Component I, II, III, V, IV)

•As a part of the ongoing review of job descriptions and the needs of the school sites and the District by both the District and WPTA there exists a need to approve a new job description for the “Teacher on Special Assignment – Mathematics” position which is necessary to meet the very important needs of the teachers and educational services needs of the District and its students.

Ryan presented the new job description for “Teachers on Special Assignment.” Motion by Mr. Long, seconded by Mrs. Wyatt passed 4-0 (Ayes: Armitage, Haley, Long, Wyatt No: None) vote to approve the new job description for Teacher on Special Assignment for Mathematics.



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•The District's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current forecasts, for the two subsequent fiscal years.

Audrey presented and reviewed the second interim report with the Board. Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 4-0 (**Ayes:** *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve 2014-15 second interim report.

**9.7 Action**      **ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/EXHIBITS – Leaman (14-15 G & O Component I, II, III, IV, V)**

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 5131 Conduct
- E 5145.6 Parental Notifications
- BP/AR 6178.1 Work Based Learning

Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 4-0 (**Ayes:** *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve revised/new policies/regulations/exhibits as presented.

**10. BOARD OF TRUSTEES****10.1 FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast (*Springtime*) change to Fall
- Online Board Packets – present a webinar

**10.2 BOARD MEMBER REPORTS/COMMENTS**

**Mr. Long** had no report

**Mrs. Wyatt** shared Friday is day of happiness

**Mr. Armitage** shared he attended the Education Foundation meeting, and discussed Mark Fowler doing the sixth grade program at both middle schools, which will include 4 days, 2 days at OLE, 2 days at the Farm

**Mr. Haley** shared he and Mr. Leaman attended a 2+2 meeting with the City Manager and two council members. They discussed policy on sharing facilities. There was discussion about having other council members attend and also discussion on a meeting room for Council/Board meetings.

**11. ESTABLISHMENT OF NEXT MEETING(S)**

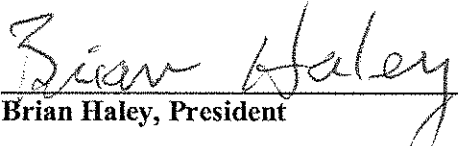
The President will establish the following meeting(s):

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- April 7, 2015 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln High School - Performing Arts Theater
- April 21, 2015 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln High School - Performing Arts Theater

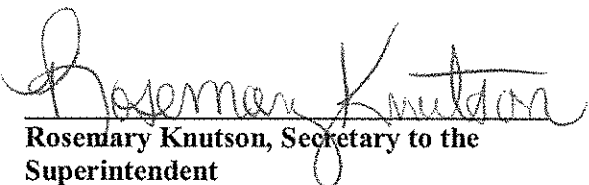
**12. ADJOURNMENT**

There being no further business the meeting was adjourned at 9:03 p.m.

  
\_\_\_\_\_  
Brian Haley, President

  
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Kris Wyatt, Clerk

  
\_\_\_\_\_  
Scott Leaman, Superintendent

  
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Rosemary Knutson, Secretary to the Superintendent

**Adopted:** April 7, 2015

**Ayes:** Long, Wyatt, Armitage, Carras, Haley

**Noes:**

**Absent**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1