

Western Placer Unified School District
Regular Meeting of the Board of Trustees
January 20, 2015, 7:00 P.M.
Glen Edwards Middle School – Spirit Center
204 L Street, Lincoln, CA 95648

MINUTES

2014-2015 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Carras, Member
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Ryan Davis, Assistant Superintendent of Personnel Services
Kerry Callahan, Assistant Superintendent of Educational Service
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Stacy Brown, Principal
Josh O'Geen, Vice Principal
Carol Percy, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – Glen Edwards Middle School – Spirit Center

6:35 P.M.

2. **CLOSED SESSION** – Glen Edwards Middle School – Staff Room

2.1 **CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Ryan Davis, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

2.2 **PERSONNEL**

Public Employee Employment/Discipline/Dismissal/Release

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7:00 P.M.

3. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE– Glen Edwards Middle School, Spirit Center

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Ryan Davis, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

3.2 PERSONNEL

Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4. SPECIAL ORDER OF BUSINESS

4.1 School Being Featured: Glen Edwards Middle School

Mr. Leaman introduced Stacey Brown, Principal. Mr. Brown welcomed everyone, and then introduced Josh O'Geen, Vice Principal of GEMS. He shared information on the 6th Grade Science Program which consists of the OLE property. This program allows full participation of students from Glen Edwards and Twelve Bridges middle school students. The cost is \$20.00, which includes collaborative, hands on learning in a multitude of subjects. After two days at OLE, the students that go to the school farm, where they learn Ecology art, Communities, farm animals, forestry, vernal pools, raptors, and soils

Jessica Armistead teaches Agricultural Exploration classes. She spoke about her program, and the curriculum being use. She uses the three ring model (Instruction/SAE/FFA). *Instruction* includes agriculture, animal science, plant science, Ag mechanics, and introduction to FFA. *FFA* will host mini competitions, project shadowing, career development events, Ag career network, Leadership. *SAE* includes plant science, animal science, LHS Farm field trips, and Ag mechanics.

4.2 Receipt of the 2013-14 Audited Financial Statements:

The 2013-14 Unaudited Actuals were presented to the Board of Trustees in September. The firm of Crowe Horwath, LLP, has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December 15 as required by Law. The auditors will be present at the Board Meeting to present highlights of the Audited Financial Statements.

Jeffery Jenson from Crowe Horwath, LLP presented a review of the audit report – GASBE 68, STERS/PERS, no audit adjustments were found, no corrections, this was very clean and smooth. Student body had only one finding with student store inventories, and deposit verifications, which administration is addressing. After the presentation, it was the consensus of the board to accept the audit report.

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5. CONSENT AGENDA

- 5.1 Approval of Meeting Minutes for:
 - December 2, 2014 Regular Board of Trustee Meeting
 - December 16, 2014 Annual Organization Board of Trustee Meeting
- 5.2 Approval of Warrants
- 5.3 Certificated Personnel Report
- 5.4 Classified Personnel Report
- 5.5 Ratification of Contract with Sutter County Superintendent of Schools and Western Placer Unified School District –Medi-Cal Administrative Claiming Services
- 5.6 Ratification of Contract with Placer County Office of Education and Western Placer Unified School District - State Preschool Program at Sheridan Elementary School – January 1, 2015 through June 30, 2015.
- 5.7 Ratification of Purchase of Used 2006 Ford E150 Super Duty Passenger XL Van for the Transportation Department
- 5.8 Approval of Out of State Travel
- 5.9 Ratification of Contract with Silverado Stages – Transportation Services Shakespeare Festival, Lincoln High School Field Trip
- 5.10 Approval of Construction Change Directive #2 (CCD 2) for Lincoln High School Kitchen HVAC Project.
- 5.11 Waiver Request and Affidavit – Request for Allowance of Attendance Credit During Periods of Emergency Severe Storm Weather Conditions for Western Placer Unified School District on December 11, 2014.

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (Ayes: Long, Wyatt, Carras, Armitage, Haley No: None) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

- 7.1 Lincoln High School Student Advisory – Jillian Loya – not present
- 7.2 Western Placer Teacher’s Association – Tara McCroskey shared information on the governor’s budget, and that there would be no matching state bonds, which is a bummer. She is excited about the LCAP, and amazing growth. She is looking forward to the support to teachers, students, and all employees in all areas, which are areas where we do well, and areas that need improvements.
- 7.3 Western Placer Classified Employee Association, Mike Kimbrough had no report
- 7.4 Superintendent - Scott Leaman reported on the following:
 - Wished everyone a happy new year
 - Looking forward to the LCAP, looking at a team effort with the district
 - Proud to report new District clerk, Evelyn Keaton
 - Measure “A”, looking at oversight committee. Cathy Dominico will come and talk about funding the bond.
 - Looking at staffing, Ryan Davis and Audrey Kilpatrick will work together on that as a team effort. Looking at next year.
 - Noticed board packet is half of what it should be, this is due to saving paper.

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- Cathy Dominico will bring back an item on refinance of a bond. This would allow the district to refinance at a lower rate, which would lessen our payment.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION**8.1 Information GOVERNOR'S STATE BUDGET PROPOSALS 2015-16 - Kilpatrick**
(14-15 G & O Component I, II, III, V, IV)

- The governor's January Budget was released on January 9, 2015. Staff attended the School Services of California Governor's Budget Workshop on January 15, 2015. For K-12 schools, the Governor is proposing: *(See list of proposals in board packet)*

Audrey Kilpatrick presented the Governor's Proposals for the 2015-16 State Budget and K-12 Education. She presented the following topics:

- Themes for 2015-16 Governor's Budget
- 2015-16 Governor's Budget General Fund Budget Summary (in Millions)
- Overall, a Positive Year for Education
- What's Proposed for the Rest of the Budget
- What's Not in the State Budget
- Proposition 98 and the Major K-12 Proposals
- Progress Toward LCFF Implementation
- Discretionary Funds
- 2015-16 Local Control Funding Formula
- LCFF COLA and Categorical Funds
- 2015-16 LCFF Funding Factors
- CalSTRS Rate Increases
- CalPERS Rate Increases
- Career Technical Education
- Federal Programs
- Managing Multi-Year Projections
- Enacting the State Budget

8.2 Action APPROVE RESOLUTION 14/15.13 CONFIRMING CERTIFICATION OF ELECTION RESULTS AND ENTRY UPON MINUTES OF FAVORABLE VOTE - Kilpatrick
(14-15 G & O Component I, II, III, V, IV)

- Western Placer Unified School District, through the Governing Board, submitted to the electors of the District, its general obligation bond proposal in the amount of Sixty Million Dollars (\$60,000,000) for the election that was held on November 4, 2014.

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: Wyatt, Carras, Armitage, Long, Haley, No: None) roll call vote to approve Resolution No. 14/15.13 confirming Certification of Election Results and entry upon minutes of favorable vote.

8.3 Action APPROVE RESOLUTION 14/15.14 ESTABLISHING MEASURE "A" CITIZENS' OVERSIGHT COMMITTEE AND ADOPTING

OVERSIGHT COMMITTEE BYLAWS AND OPERATIONAL GUIDELINES - Kilpatrick (14-15 G & O Component I, II, III, V, IV)

•Based on Canvass and Statement of Results for Placer County, more than fifty-five percent of the votes cast on Measure "A" were in favor of issuing the aforementioned Bonds. As stated in Resolution 14/15.14, the Board must establish and appoint members to an independent Citizens' Oversight Committee as an additional accountability measure for the voters and taxpayers of the District. The purpose of the Oversight Committee is to inform the public concerning the expenditure of bond revenues.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: Carras, Armitage, Long, Wyatt, Haley No: None) roll call vote approving Resolution No. 14/15.14 establishing Measure "A" citizens oversight committee and adopting oversight committee bylaws and operational guidelines.

8.4 Information **HORIZON CHARTER SCHOOL'S 2013-14 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT - Kilpatrick** (14-15 G & O

Component I, II, III, V, IV)

•Western Placer Unified School District, as the sponsoring authority for Horizon Charter School, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for your review.

Audrey Kilpatrick presented and reviewed the Horizon Charter School's 2013-14 Financial Statements and Audit Report. This was information only, no action was taken.

8.5 Action **APPROVAL OF ELEMENTARY EDUCATIONAL SPECIFICATIONS - Adell** (14-15 G & O Component I, II, III, V, IV)

•Educational specifications are a vital component in the planning and design of new schools and modernization of existing schools. The District has committed to updating its outdated Educational

Mike Adell presented Elementary Educational Specifications, a vital component of planning and design of new schools. Steve Newsome, Architect was present to answer any questions. Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 (Ayes: Armitage, Haley, Long, Carras, Wyatt, No: None) vote to approve Elementary Educational Specifications.

8.6 Action **APPROVAL OF DEVELOPER FEE REPORT FOR THE 2013-2014 FISCAL YEAR - Adell** (14-15 G & O Component I, II, III, V, IV)

•Government Code Section 66006 requires any District collecting developer fees (Stirling Fees) to annually report the activity in the Capital Facilities Fund, which is commonly referred to as the Developer Fee Report.

This will be brought back for action at the next meeting

8.7 Action **LOCAL EDUCATIONAL AREA PLAN (LEAP) - Callahan** (14-15 G & O Component I, II, III, V, IV)

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•In May, 2002, the CA State Board of Education (SBE) adopted five goals and twelve performance indicators for No Child Left Behind as part of California's commitment to the development of an accountability system to achieve the goals of NCLB. CDE has advised districts to continue updating their LEAP plans as we await new and/or revised NCLB regulations from the federal government.

Kerry Callahan presented the LEAP Plan for approval. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by 4-0 (Ayes: *Armitage, Long, Wyatt, Haley* No: *None*) vote to approve LEAP Plan with the correction to Goal 5: 5.2 Activities/Actions (c) *numerous clubs are offered to connect students with school*. Mr. Carras stepped out of the meeting briefly.

8.8 Discussion/ **INTERDISTRICT PROCESS (Board Policy 5117) RESIDENCY**
Action **BASED ON EMPLOYMENT (BOARD POLICY 5111.12) – Leaman**
(14-15 G & O Component I, II, III, IV, V)

•The District will begin to accept applications for interdistrict attendance February 2, 2015. The district Board Policy and handbook are attached. Although no changes to the interdistrict policy are being forwarded at this time, a Board discussion is being requested to confirm the criteria for approval.

Mr. Leaman presented the Interdistrict process criteria for review. This includes residency based on employment, which currently we are over our allotment. Mr. Haley recommended we leave as is. After some discussion it was the consensus of the board to keep as is. No action was required since no changes were made.

8.9 Action **ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/**
EXHIBITS – Leaman *(14-15 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0420 – School Plans/Site Councils
- BP/AR 0520.1 – High Priority Schools Grant Program
- AR 0520.2 – Title I Program Improvement Schools
- BP/AR 1113 – District and School Web Sites
- AR 1340 – Access to District Records
- BP 1431 – Waivers
- AR 3515.2 – Disruptions
- BP/AR 5111 – Admission
- AR 5111.2 – Nonresident Foreign Students
- AR 5111.13 – Residency for Homeless Children
- BP/AR 5112.3 – Student Leave of Absence
- BP/AR 5113 – Absences and Excuses
- BP/AR 5116.1 – Intradistrict Open Enrollment
- AR/E 5125.1 – Release of Directory Information
- BP/AR 5126 – Awards for Achievement
- BP 5141.33 – Head Lice
- AR 5142.1 – Identification and Reporting of Missing Children
- BP/AR 6143 – Courses of Study
- BP 6145.2 – Athletic Competition
- AR 6146.2 – Certificate of Proficiency/High School Equivalency
- BP 6161 – Equipment, Books and Materials

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- AR 6161.1 – Selection and Evaluation of Instructional Materials
- BP/AR 6162.51 – State Academic Achievement Tests
- BP 6163.1 – Library Media Centers
- BP 6177 – Summer Learning Programs
- BB 9321 – Closed Session Purposes and Agendas

Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt, No: None) vote to approve new and revised policies/regulations/exhibits as presented.

8.10 Action **COMPREHENSIVE SAFE SCHOOL PLANS - Kilpatrick (14-15 G & O Component I, II, III, V, IV)**

• School safety is paramount in Western Placer Unified School District. Each of our eleven school sites and the district office practice safety on a daily basis by implementing processes and procedures to safeguard our students and staff as well as scheduling regular safety drills to practice responses to potential fire, lock-down and/or shelter-in-place situations. The District communicates with local law enforcement to determine and communicate best safety practices.

Audrey Kilpatrick presented the Comprehensive Safe School Plans. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt, No: None) vote to approve the Comprehensive Safe School Plans.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- Twelve Bridges High School – change to High School at Twelve Bridges
- Lincoln Crossing Elementary South/Facilities Update
- ~~Foreign Exchange Students Criteria-Remove from list~~
- Community Information Breakfast (*Springtime*)

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long – thanked Mr. Brown for the programs presented

Mrs. Wyatt – thanked Mr. Brown, Mr. O'Geen and Mrs. Armistead. Spoke about Keri, student from Lincoln Crossing, helping "Rise above the noise" looking at raising funds, cool event.

Mr. Carras had no report

Mr. Armitage thanked Stacey, and shared it is nice to see these programs, and looking forward to going to Zebra Showcase.

Mr. Haley currently on the Education Foundation, so associated with OLE, the programs tie in so well.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):


➤ **February 3, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees –
Lincoln High School - Performing Arts Theater

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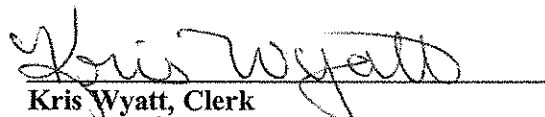
➤February 17, 2015 7:00 P.M., Regular Meeting of the Board of Trustees –
Lincoln High School - Performing Arts Theater

11. ADJOURNMENT

There being no further business the meeting was adjourned at 9:04 p.m.



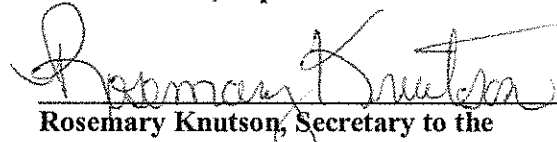
Brian Haley, President



Kris Wyatt, Clerk



Scott Leaman, Superintendent



Rosemary Knutson, Secretary to the
Superintendent

Adopted: January 20, 2015

Ayes: Long, Armitage, Wyatt, Carras, Haley

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1