

WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Brian Haley - President
 Damian Armitage - Vice President
 Kris Wyatt - Clerk
 Paul Long - Member
 Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
 Gabe Simon, Assistant Superintendent of Personnel Services
 Audrey Kilpatrick, Assistant Superintendent of Business & Operations
 Kerry Callahan, Assistant Superintendent of Educational Services

School	STUDENT ENROLLMENT		
	2013-14 CALPADS	10/1/2015	11/3/2015
Sheridan Elementary (K-5)	86	66	64
First Street Elementary (K-5)	492	465	472
Carlin C. Coppin Elementary (K-5)	402	394	397
Creekside Oaks Elementary (K-5)	635	607	616
Twelve Bridges Elementary (K-5)	682	632	634
Foskett Ranch Elementary (K-5)	529	471	468
Lincoln Crossing Elementary (K-5)	701	645	645
Glen Edwards Middle School (6-8)	732	866	874
Twelve Bridges Middle School (6-8)	824	773	770
Lincoln High School (9-12)	1,610	1,735	1,721
Phoenix High School (10-12)	62	77	71
TOTAL	6755	6,731	6,732

Pre-K/Special Ed

Foskett 15
 First Street/LIP 63

Parent Education

Continuing Educ. Classes 130

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

**Western Placer Unified School District
Regular Meeting of the Board of Trustees**

December 1, 2015, 7:00 P.M.

**WPUSD District Office/City Hall Building—3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648**

AGENDA

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:25 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:30 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
 - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services
 - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
 - 3.3 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch
 - 3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

Regular Meeting of the Board of Trustees

December 1, 2015

Agenda

- 4.1 **Page 9 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services
- 4.2 **Page 10 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
- 4.3 **Page 11 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch
- 4.4 **Page 12 - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
5. **Page 14 - SPECIAL ORDER OF BUSINESS**
Chris Bean - Recognition

6. **Page 17-63 - CONSENT AGENDA**

NOTICE TO THE PUBLIC

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

- 6.1 Approval of Meeting Minutes for:
• November 3 & November 17, 2015 Regular Board of Trustee Meeting
- 6.2 Approval of Warrants
- 6.3 Student Discipline Stipulated Expulsion Student #15/16 – C
- 6.4 Ratify Agreement for Performance Audit Services Measure A General Obligation Bonds – Crowe Horwath, LLP
- 6.5 Donation Approval for Glen Edwards Middle School
Roll call vote:

7. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

8. **REPORTS & COMMUNICATION**

- Lincoln High School Student Advisory – Harpreet Chumber
- Western Placer Teacher's Association – Tara McCroskey
- Western Placer Classified Employee Association – Mike Kimbrough
- Superintendent - Scott Leaman

9. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Action **Page 65 – APPROVE RESOLUTION #15/16.5 – WPUSD-REQUESTING ACTION BY THE PLACER COUNTY BOARD OF SUPERVISORS TO AUTHORIZE THE DISTRICT TO FORM A GENERAL OBLIGATION BOND IN DESIGNATED AREAS OF THE DISTRICT** - Kilpatrick (15-16 G & O Component I, II, III, V, IV)

•In order to authorize a general obligation bond in designated areas of a school district, under the Education Code, the county board of supervisors must adopt a resolution allowing for these types of bonds in their county. This Resolution #15/16.5 requests that the Placer County Board of Supervisors take such action.

Roll call vote:

9.2 Action **Page 70 - LEA PLAN, GOAL 2 – CHANGES FROM ANNUAL UPDATE** – Callahan (15-16 G & O Component I, II, III, IV, V)

•The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant student program states require participating local educational agencies (LEAs) to update Goal 2 of their LEA Plan annually, including the budget (SESA, Title III, Part A, Section 3114).

9.3 Action **Page 73 - ESTABLISH ANNUAL ORGANIZATIONAL MEETING – Leaman** (15-16 G & O Component I, II, III, IV, V)

•Education Code Sections 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting, and submit to PCOE.

9.4 Discussion **Page 75 – CSBA DELEGATE ASSEMBLY** – Leaman (15-16 G & O Component I, II, III, IV, V)

•The Board of Trustees will discuss submitting a nomination for the CSBA Delegate Assembly.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast
- Special Education Update

Regular Meeting of the Board of Trustees

December 1, 2015

Agenda

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **December 15, 2015 7:00 P.M.**, Annual Organizational Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

<p>BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1</p>

Posted: 112015

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**DISCLOSURE
OF ACTION
TAKEN IN
CLOSED SESSION,
IF ANY**

Western Placer Unified School District

CLOSED SESSION AGENDA

Place: **WPUSD District Office – 4th Floor Overlook Room**

Date: **Tuesday, December 1, 2015**

Time: **6:05 P.M.**

1. LICENSE/PERMIT DETERMINATION
 2. SECURITY MATTERS
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
 5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
 6. LIABILITY CLAIMS
 7. THREAT TO PUBLIC SERVICES OR FACILITIES
 8. PERSONNEL
 - * PUBLIC EMPLOYEE APPOINTMENT
 - * PUBLIC EMPLOYEE EMPLOYMENT
 - * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 - * PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE
 - * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE
 9. CONFERENCE WITH LABOR NEGOTIATOR
 10. STUDENTS
 - * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
 - * STUDENT PRIVATE PLACEMENT
 - * INTERDISTRICT ATTENDANCE APPEAL
 - * STUDENT ASSESSMENT INSTRUMENTS
 - * STUDENT RETENTION APPEAL, Pursuant to BP 5123
 - * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION
1. LICENSE/PERMIT DETERMINATION
 - A. Specify the number of license or permit applications.
 2. SECURITY MATTERS
 - A. Specify law enforcement agency
 - B. Title of Officer
 3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
 - A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
 - B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
 - C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.
 4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

- A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
- B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
- 5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
 - A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
 - B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
- 6. **LIABILITY CLAIMS**
 - A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
 - B. Agency claims against.
- 7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
 - A. Consultation with: specify name of law enforcement agency and title of officer.
- 8. **PERSONNEL:**
 - A. **PUBLIC EMPLOYEE APPOINTMENT**
 - a. Identify title or position to be filled.
 - B. **PUBLIC EMPLOYEE EMPLOYMENT**
 - a. Identify title or position to be filled.
 - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
 - a. Identify position of any employee under review.
 - D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
 - a. It is not necessary to give any additional information on the agenda.
 - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
 - a. No information needed
- 9. **CONFERENCE WITH LABOR NEGOTIATOR**
 - A. Name any employee organization with whom negotiations to be discussed are being conducted.
 - B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
 - C. Identify by name the agency's negotiator
- 10. **STUDENTS:**
 - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
 - B. **STUDENT PRIVATE PLACEMENT**
 - a. Pursuant to Board Policy 6159.2
 - C. **INTERDISTRICT ATTENDANCE APPEAL**
 - a. Education Code 35146 and 48918
 - D. **STUDENT ASSESSMENT INSTRUMENTS**
 - a. Reviewing instrument approved or adopted for statewide testing program.
 - E. **STUDENT RETENTION/ APPEAL**
 - a. Pursuant to Board Policy 5123
 - F. **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
 - a. Prevent the disclosure of confidential student information.

board\class

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Gabe Simon, Assistant Superintendent
of Personnel Services

Audrey Kilpatrick, Assistant Superintendent
Business and Operations

Kerry Callahan, Assistant Superintendent of
Educational Services

AGENDA ITEM AREA:

Disclosure of action taken in
closed session

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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SUBJECT:

CONFERENCE WITH LEGAL COUNSEL –
EXISTING LITIGATION

AGENDA ITEM AREA:

Disclosure of Action Taken in
Closed Session

REQUESTED BY:

Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CONFERENCE WITH REAL PROPERTY
NEGOTIATORS

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Scott Leaman, Superintendent

ENCLOSURES:

No

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustee will disclose any action taken in closed session in regard to Mariner Ranch Property.

- *Agency Negotiator: Megan Macy, Lozano Smith*
- *Caltrans and Western Placer Unified School District*

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/
DISMISSAL/RELEASE

AGENDA ITEM AREA:

Closed Session

REQUESTED BY:

Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:

No

DEPARTMENT:

Personnel

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

**SPECIAL
ORDER
OF
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
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SUBJECT:
WPUSD
• *Recognition*

AGENDA ITEM AREA:
Special Order of Business

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
December 1, 2015

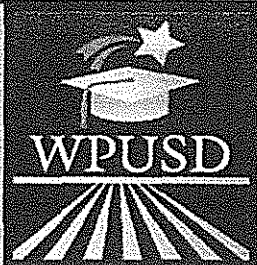
ROLL CALL REQUIRED:
No

BACKGROUND:

Administration would like to Recognize Varsity Coach, Chris Bean. He was voted PVL Coach of the Year for 2015-16.

RECOMMENDATION:

Administration recommends the recognition



WESTERN PLACER
UNIFIED SCHOOL DISTRICT

YOU ARE INVITED

PLEASE JOIN THE BOARD OF TRUSTEES FOR SPECIAL RECOGNITION

I would like to give you a special invitation to attend the next Board of Trustee meeting on Tuesday, December 1, 2015, 7:00 p.m. at WPUSD District Office/City Hall Building, located at 600 Sixth Street, 3rd Floor Conference Room in Lincoln. You will be recognized for being voted PVL Coach of the Year.



Scott Leaman

CONSENT

AGENDA

ITEMS

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Minutes:

- November 3 & 17, 2015 Regular
Board of Trustee Meeting

AGENDA ITEM AREA:

CONSENT AGENDA

REQUESTED BY:

Scott Leaman,
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- November 3, 2015 Regular Board of Trustee Meeting
- November 17, 2015 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

Western Placer Unified School District
Regular Meeting of the Board of Trustees

November 3, 2015, 7:00 P.M.

WPUSD District Office/City Hall Building—3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Long, Member

Board Members Absent:

Paul Carras, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business and Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Harpreet Chumber, LHS Student Representative

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room
2. **COMMUNICATION FROM THE PUBLIC**

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

3.1 CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

Minutes

- 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
- 3.3 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch
- 3.4 **PERSONNEL**
 - a. Public Employee Employment/Discipline/Dismissal/Release
 - b. Public Employee Performance Evaluation – Superintendent

7:00 P.M.

- 4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- 4.1 **Page 9 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
 - ~Scott Leaman, Superintendent
 - ~Gabe Simon, Assistant Superintendent of Personnel Services
 - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - ~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

- 4.2 **Page 10 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

- 4.3 **Page 11 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch

No action was taken

- 4.4 **Page 12-13 - PERSONNEL**
 - a. Public Employee Employment/Discipline/Dismissal/Release

No action was taken

- b. Public Employee Performance Evaluation - Superintendent

Mr. Haley reported the board shared the Superintendents evaluation with Mr. Leaman as a group. Mr. Leaman scored high marks from the Board of Trustees in his evaluation.

5. **Page 15 - SPECIAL ORDER OF BUSINESS**

Heritage Church of Lincoln - Recognition

Jeff Dardis thanked the Heritage Church for giving of their time on replacing the floor in the food service department, which consisted of many hours of labor. They also donated funds to pay it forward for school lunches. Jeff introduced Chris Jung, the Pastor of Lincoln Heritage Church and presented him with a Certificate of Appreciation.

Chris Jung, Lincoln Heritage Pastor shared these are needs for the kids, and he thanked the board for allowing the church to help the schools, and looks forward to other projects that may be needed.

6. **Page 17-68 - CONSENT AGENDA**

- 6.1 Approval of Meeting Minutes for:
 - October 6 & October 20, 2015 Regular Board of Trustee Meeting
- 6.2 Approval of Warrants
- 6.4 Classified Personnel Report
- 6.5 Ratification of Contract with Balfour and Lincoln Crossing Elementary School
- 6.6 Out of State Travel
- 6.7 Ratification of Agreement for Legal Services between Western Placer Unified School District and Atkinson, Andelson, Lya, Ruud, and Romo
- 6.8 Ratification of Contract with HD Fundraising and Western Placer Unified S.D.
- 6.9 Student Discipline Stipulated Expulsion Student #15/16 – A
- 6.10 Unpaid Leave of Absence Request

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 4-0 (Ayes: Long, Armitage, Wyatt, Haley No: None) roll call vote to approve the consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**

No communication from the public

8. **REPORTS & COMMUNICATION**

➤ Lincoln High School Student Advisory, Harpreet Chumber reported the following:

- Sports update
- LHS had 7 Zebras pioneer
- Students were concerned about money for LHS modernization
- Students would like to see a College Counselor on campus, this would help with student questions and concerns

➤ Western Placer Teacher's Association, Tara McCroskey had no report

➤ Western Placer Classified Employee Association, Mike Kimbrough had no report

➤ Superintendent, Scott Leaman reported the following:

- Tonight was his evaluation, he thanked everyone, it was positive, and we have a wonderful board.
- Our District has great teachers and great staff
- He thanked everyone for all their efforts, these are for the students in our district

Minutes

9. ♦ ACTION ♦ DISCUSSION ♦ INFORMATION

9.1 Information **Page 70 – OVERVIEW OF MEASURE “A” LINCOLN HIGH SCHOOL ADDITION AND MODERNIZATION PROJECT**

DESIGN DEVELOPMENT - Adell (15-16 G & O Component I, II, III, V, IV)

• With the successful November 2014 passage of Measure A authorizing a \$60 Million general obligation bond and the issuance of the first series of bonds for \$20 Million, the District has dedicated \$10 Million to the addition of classrooms and initial components of modernization at Lincoln High School. Steve Newsom with LPA Inc. will present an overview of the current project design development including scope, design elements, schedule, and budget.

Mike Adell, Facilities Director reported LPA Inc. will be presenting a Power Point update as per the board request. He introduced Steve Newsom from LPA who will be presenting the update. He revised the following:

~Track Area – upgrades to the dirt near the track, as well as the turf; new synthetic turf; and resurface track to help with dust control

~Quad Area - improvements around the outdoor stage, with a lunch shelter, cement block seating

~New Classroom Wing

~Redirection of the LHS entrance, this will help with the confusion of the existing entrance to LHS

After a few questions, the board thanked Mr. Newsom for the update.

9.2 Discussion/
Action **Page 71 – CONSIDER APPROVING REVISED JOB DESCRIPTION AND SALARY FOR FACILITIES COORDINATOR POSITION -**

Simon (15-16 G & O Component I, II, III, V, IV)

• As a part of the ongoing review of District needs and job descriptions by the District there exists a need to approve a revised job description for the Facilities Coordinator position, which is a classified management position in order to clarify who the position reports to and to delineate the duties.

Gabe Simon presented the revised job description, which include changes in the amount of workdays. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 4-0 (Ayes: Armitage, Haley, Long, Wyatt No: None) vote to approve the revised job description and salary for Facilities Coordinator Position.

9.3 Information **Page 77 – CORRECTIVE ACTION FOR PI YEAR 3 – EVIDENCE OF PROGRESS** - Callahan (15-16 G & O Component I, II, III, V, IV)

• WPUSD is in year three of Program Improvement (PI) and as a result has been assigned two corrective actions by the state department of education (CDE). These corrective actions are: (1) set aside 10% of our Title I allocation to provide professional development for teachers to strengthen the academic achievement of the LEA's students determined to be in greatest need of assistance, and (2) provide an annual evidence of progress update that summarizes our LEA Plan of implementation and analyzes our progress towards student achievement goals based on local assessment data.

Kerry Callahan reviewed with the Board of Trustees the corrective action for PI Year 3. The following items were submitted to CDE for corrective action. This is information only.

9.4 Action

Page 81 – 2015-2016 DISTRICT ADVISORY COMMITTEE FOR CAREER TECHNICAL EDUCATION (CTE) - Callahan (15-16 G & O Component I, II, III, V, IV)

• The governing board of each school district participating in career technical education program shall annually appoint a career technical education advisory committee to develop recommendations and the program to provide a liaison between the district and potential employers.

Kerry Callahan shared that each district must develop an advisory committee to participate in the Career Technical Education Program. She presented a revised list of committee members. Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 4-0 (Ayes: *Armitage, Haley, Long, Wyatt* No: *None*) vote to accept the revised 2015-16 District Advisory Committee for Career Technical Education (CTE)

9.5 Information/
Discussion **Page 83 – 2014-15 DISTRICT GOALS AND OBJECTIVES FINAL REPORT – Leaman (15-16 G & O Component I, II, III, IV, V)**

• The final report for our 2014-15 goals and objectives are being presented to the Board. Future goals and objectives will be modified based on the Local Control Accountability Plan.

Mr. Leaman presented the final report on goals and objectives. New goals are in the process using the LCAP, and will be presented in June 2016.

9.6 Action

Page 99 - ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/ EXHIBITS – Leaman (15-16 G & O Component I, II, III, IV, V)

• The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- AR 4161.8 Family Care and Medical Leave

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 (Ayes: *Armitage, Haley, Long, Wyatt* No: *None*) vote to approve revised policy as presented.

10. **BOARD OF TRUSTEES**

10.1 **FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

Minutes

- Community Information Breakfast - Met with Angie and Kris
- Measure A Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long shared Scott is the best we've had, and thanked Mr. Leaman

Mr. Armitage echoed Mr. Long, and commented on the phone message that was sent out by the district, also the News Messenger article, regarding a short fall. This should not effect the public.

Mrs. Wyatt complemented Scott. He has been the best, and most transparent Superintendent. Excited for LHS with the new look, and that they are listening to staff.

Mr. Haley a wonderful team to work with

Note:

Mr. Leaman shared a letter regarding an EIR, regarding the Mental Health Facility plan. Will review more information and bring back for discussion.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ November 17, 2015 7:00 P.M., Regular Meeting of the Board of Trustees – Sheridan Elementary School, Multi-Purpose Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:15 p.m.

Brian Haley, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Western Placer Unified School District
Regular Meeting of the Board of Trustees
November 17, 2015, 7:00 P.M.
Sheridan Elementary School – Multi-Purpose Room
4730 H Street, Sheridan, CA 95681

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; Component II: Curriculum Themes; Component III: Special Student Services; Component IV: Staff & Community Relations; Component V: Facilities/Administration/Budget

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648

Board Members Present:

Brian Haley, President
Damian Armitage, Vice President
Kris Wyatt, Clerk
Paul Long, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
John Kovach, Sheridan Principal
Harpreet Chumber, LHS Student Representative
Carol Percy, Lincoln News Messenger

6:10 P.M. START

1. **CALL TO ORDER** – Sheridan Elementary School. – Multi-Purpose Room
2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:15 P.M.

3. **CLOSED SESSION** – Sheridan Elementary School – Staff Room
 - a. **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
 - ~Scott Leaman, Superintendent
 - ~Gabe Simon, Assistant Superintendent of Personnel Services
 - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - ~Kerry Callahan, Assistant Superintendent of Educational Services

November 17, 2015

Minutes

- b. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch
- c. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
- d. **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
 - a. CL 15/16.2
 - b. PARS, Early Retirement Incentive Program

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Sheridan Elementary School – Multi- Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

- a. **Page 7 - CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
 - ~Scott Leaman, Superintendent
 - ~Gabe Simon, Assistant Superintendent of Personnel Services
 - ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
 - ~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken
- b. **Page 8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Property Designated as Mariner Ranch

No action was taken
- c. **Page 9 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken
- d. **Page 10-12 - PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
 - a. CL 15/16.2

The Board took action in closed session to approve separation of one employee, it was 5-0 in favor.
 - b. PARS, Early Retirement Incentive Program

No action was taken

November 17, 2015

Minutes**5. Page 14 - SPECIAL ORDER OF BUSINESS**

- a. School Being Featured: Sheridan Elementary School
John Kovach, Principal reported he is working on building a relationship with the community. He has scheduled clean up days. John presented a power point on the projects and community building within the district. He shared PTC has participated in movie nights, dress up for Halloween, Veterans day Event, Mcteacher Night at McDonald's, and the garden project in conjunction with the food bank.

6. Page 17-69 - CONSENT AGENDA

- a. Certificated Personnel Report
- b. Classified Personnel Report
- c. Unpaid Leave of Absence Request
- d. Overnight & Out of Country Field Trips
- e. Ratification of MOU with Sierra College for Facilitating IT Technician Pathway
- f. Report Disclosure Requirements for Quarterly Reports of Investments
- g. Student Discipline Stipulated Expulsion Students #15/16-B
- h. Ratification of Addendum for Facility Staffing Agreement between Maxim Staffing Solutions and the Western Placer Unified School District
- i. Ratification of Reimbursement Agreement between UC Davis and the WPUSD

There was a request to remove item "h" from the consent agenda. Motion by Mr. Armitage, seconded by Mr. Carras, and passed by a 5-0 (Ayes: Long, Armitage, Carras, Wyatt, Haley No: None) vote to approve consent agenda as presented, with the removal of item "h".

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory, Harpreet Chumber shared the following:
 - Report on sports updates
 - Last week was the last football game
 - Coach Beam received the PVL coach of the year
 - 10 LHS football players received all league
- Western Placer Teacher's Association, Tara McCroskey had no report
- Western Placer Classified Employee Association, Mike Kimbrough/Karen Roberts was present for CSEA and had no report
- Superintendent - Scott Leaman shared the following:
 - Met with Horizon, there will be a follow up report from last years' report findings
 - The District Office will be closed during Thanksgiving break
 - Damian received an Award at the Board of Trustee Dinner
 - Kerry Callahan will present a report on FPN
 - Auditors were in the district last week
 - All sites are on minimum day schedule this week
 - There will be major work going on next week at TBMS due to a water leak
 - New joint use agreement with the City, will be coming on December 15th for approval

November 17, 2015

Minutes

Tara McCroskey – Consent Agenda h. Ratification of Addendum for Facility Staffing Agreement between Maxim Staffing Solutions and the Western Placer Unified School District

Tara shared her concern regarding Maxim staffing agreement, she realizes it has been a challenge in hiring nurses, and knows it's a pressing situation with health care, and our lack of funding. The nurses have a huge workload, and recognize it's hard to attract nurses, with the responsibility of all our students. She asked the Board to look into this further, in hiring permanent employees' vs hiring temps.

Kerry Callahan responded that the district has posted the position twice and did not get much interest. So they decided to go with Maxim, they will help recruit and find nurses that are interested in our district.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 (**Ayes:** *Armitage, Wyatt, Carras, Long, Haley* **No:** *None*) roll call vote to approve Ratification of Addendum for Facility Staffing Agreement between Maxim Staffing Solutions and WPUSD.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion/ Action Page 71 – NAMING OF LEARNING CENTER AT CARLIN C. COPPIN WITHIN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT

Leaman (15-16 G & O Component I, II, III, V, IV)

•A meeting was held with the Carlin C. Coppin staff, with input that was received and discussed. The recommendation was unanimously agreed upon for the naming of the Learning Center at Carlin C. Coppin.

Mr. Leaman shared the letter received by the DeLoach family and Carlin C. Coppin staff requesting naming the learning center at Carlin Coppin the "Cindy DeLoach Learning Center" in honor of Cindy.

Sarah Bagwell read a letter on behalf of her family, requesting the naming the learning center after mother, Cindy. She shared the many years Cindy shared with WPUSD students, along with donations, attending many events, and the many kind things Cindy did for the students at Western Placer.

Mrs. Wyatt shared kind words about Cindy, during her years at Carlin Coppin.

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 vote to name the learning center the "Cindy DeLoach Learning Center"

9.2 Information Page 75 – FEDERAL MONITORING REVIEW FINDINGS

Callahan (15-16 G & O Component I, II, III, V, IV)

•The California Department of Education recently (October 27-30, 2015) completed a Federal Monitoring Review (FPM) of the District and select sites in the following federally funded and/or legally required programs.

Kerry Callahan updated the board on the results received from the FPM audit, with our district having 8 item findings, out of a total of 130 program components that were reviewed. Kerry reviewed and shared what is being done to correct the findings. The district has 45 days to correct any errors.

9.3 Information Page 85 – ROCKLIN BEHAVIORAL HEALTH FACILITY

Leaman (15-16 G & O Component I, II, III, V, IV)

•The Board has requested background information on the behavioral health facility currently before the Rocklin Planning Commission on November 17, 2015. Additional information concerning the status of the project will be shared with the Board.

Mr. Leaman shared information he research on the Behavioral Health Facility project currently being planned for Rocklin. The city has not made a decision yet. Mr. Leaman found there are two other facilities, one in San Juan, and the other in Elk Grove. In asking about the facilities, in both place, there have not been any issues of concern. Mr. Leaman also spoke with Roger Stock, Superintendent of Rocklin Unified, shared, he has no concerns on the facility being built. The City of Rocklin will be the ones approving the building of the facility. It will be going to the planning commission after a community meeting is held.

Thoughts from the Board:

Mr. Armitage shared his concern feels it is a pressing issue, if it going to impact the safety of our students.

Mrs. Wyatt shared she spoke with Chief Marks, and he shared with her that a facility like this is need in our area, and for our community. She feels the issue is the safety of the individual, not to others around the facility. Mental Health is something that we are very much aware of being in education.

Mr. Carras shared Roger Stock came from San Juan, and if no concerns or issues, he is okay with it

Mr. Long shared it's too bad there are not laws about the mental health or certain facilities close to students

9.4 Action

Page 97 - ADOPTION OF REVISED/NEW POLICIES/REGULATIONS/ EXHIBITS – Leaman (15-16 G & O Component I, II, III, IV, V)

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0420.1 School-Based Program Coordination
- BP/AR 0440 District Technology Plan
- BP/AR 1240 volunteer Assistance
- BP/AR 3100 Budget
- BP 3111 Deferred Maintenance Funds
- AR 4117.7/4317.14 Employment Status Reports
- AR 5148.1 Child Care Services for Parenting Students

Motion by Mr. Carras, seconded by Mr. Armitage, and passed by a 5-0 (Ayes: Armitage, Carras, Haley, Long, Wyatt, No: None) vote to approve the revised policies as present.

10. BOARD OF TRUSTEES

a. FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area

November 17, 2015

Minutes

- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast
- ~~Measure A Update~~
- Special Education Update

b. BOARD MEMBER REPORTS/COMMENTS

Mr. Long congratulated Mr. Armitage for receiving the Trustee Awards last night. It was nice to see Ray Gonzales art displayed on the walls and tables

Mr. Armitage shared November is a time to be thankful. He thanked his fellow board members for nominating him with the Trustee Award

Mrs. Wyatt congratulated Mr. Armitage, also Rotary has been going to Elementary Schools presenting bikes, attending the play at LHS is very good, and thanked Mr. Kovach for his presentation.

Mr. Carras helped plan the dinner at the Trustee Dinner for last night, but apologized for not being able to find the location.

Mr. Haley shared Sheridan is a great school, and is looking good. Had a good time at the banquet. He shared Damian does a good job and stands on his principals.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➤ **December 1, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➤ **December 15, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:08 pm

Brian Haley, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Warrants

AGENDA ITEM AREA:

Consent Agenda

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the November 3, 2015 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

Checks Dated 11/20/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85462811	11/20/2015	"DANIELSEN COMPANY, THE"	13-4380	253.77	
			13-4710	6,454.46	
			Unpaid Sales Tax	2.04-	6,706.19
85462812	11/20/2015	CROWN DISTRIBUTING INC.	13-4380		840.33
85462813	11/20/2015	EARTHGRAINS BAKING CO INC	13-4710		1,235.07
85462814	11/20/2015	GOLD STAR FOODS, INC	13-4710		10,177.08
85462815	11/20/2015	PAPA MURPHY'S DOUGH BOY FRESH INC.	13-4710		7,472.00
85462816	11/20/2015	PIZZA GUYS	13-4710		2,679.88
85462817	11/20/2015	TRINITY FRESH	13-4710		784.71
85462818	11/20/2015	COLLEEN BOURGAULT	01-3701		967.12
85462819	11/20/2015	AT&T	01-5560		5,233.22
85462820	11/20/2015	CITY OF LINCOLN	01-5540	5,360.40	
			01-5550	12,542.23	
			01-5570	39,557.28	57,459.91
85462821	11/20/2015	PACIFIC GAS & ELECTRIC CO	01-5510		78,761.83
85462822	11/20/2015	WAVE BROADBAND - ROCKLIN	01-5560		99.95
85462823	11/20/2015	Christy L. Aday	01-4300		37.95
85462824	11/20/2015	Annie Z. Brothers	01-4300		58.04
85462825	11/20/2015	Stacey Brown	01-4300		550.00
85462826	11/20/2015	Courtney H. Eller	01-4300		56.36
85462827	11/20/2015	Barret B. Hess	01-4300		180.71
85462828	11/20/2015	Joshua J. O'Geen	01-4300		27.40
85462829	11/20/2015	Pamela S. Soha	01-4300		56.21
85462830	11/20/2015	Corie R. Volmer	01-4300		42.91
85462831	11/20/2015	AIRGAS	01-4300		72.17
85462832	11/20/2015	ASILOMAR MATH CONFERENCE CA MATHEMATICS COUNCIL	01-5200		175.00
85462833	11/20/2015	ATHLETICS UNLIMITED	01-4300		3,594.58
85462834	11/20/2015	BANK OF AMERICA #5124 BUSINESS CARD	01-4300	57.94	
			01-5200	2,443.16	2,501.10
85462835	11/20/2015	BIO-RAD	01-4300		54.72
85462836	11/20/2015	BLACK DOG GRAPHICS	01-4300		318.63
85462837	11/20/2015	BURKETT'S OFFICE	01-4300	5,982.60	
			01-4400	1,558.74	
			13-4300	170.93	7,712.27
85462838	11/20/2015	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-5200		510.00
85462839	11/20/2015	CHALLENGE WORKS INC	01-5800		831.62
85462840	11/20/2015	CLMS - CA LEAGUE OF MIDDLE SCHOOLS	01-5300		60.00
85462841	11/20/2015	DEMCO MEDIA	01-4300		101.17
85462842	11/20/2015	DINN BROS., INC.	01-4300		296.88
85462843	11/20/2015	DIRECT PRESS 2	01-4300		80.18
85462844	11/20/2015	DISCOVERY OFFICE SYSTEMS	01-4300		1,107.27
85462845	11/20/2015	FAR WEST RENTS & READY MIX	01-4300		78.48
85462846	11/20/2015	FISHER SCIENTIFIC	01-4300		74.54
85462847	11/20/2015	FLINN SCIENTIFIC INC	01-4300		10,151.62

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE

ONLINE

Page 1 of 4

Checks Dated 11/20/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85462848	11/20/2015	FLORAL SUPPLY SYNDICATE	01-4300		493.24
85462849	11/20/2015	FOLLETT EDUCATIONAL SERVICES	01-4300		159.22
85462850	11/20/2015	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		970.74
85462851	11/20/2015	GBC TECHNICAL SERVICE & ACCO BRANDS USA LLC	01-4300	980.00	
			01-5800	485.56	1,465.56
85462852	11/20/2015	INSIGHT SYSTEMS EXCHANGE	01-4300		372.88
85462853	11/20/2015	LAKESHORE LEARNING MATERIALS	01-4300		161.18
85462854	11/20/2015	LANGUAGE SKILLS	01-4300		46.00
85462855	11/20/2015	LOWE'S	01-4300		29.51
85462856	11/20/2015	MJB WELDING SUPPLY, INC.	01-4300		259.50
85462857	11/20/2015	OFFICE DEPOT	01-4300		583.25
85462858	11/20/2015	ORIENTAL TRADING COMPANY INC	01-4300	40.06	
			Unpaid Sales Tax	2.10-	37.96
85462859	11/20/2015	PCOE - PLACER CO OFFICE OF ED	01-5200		500.00
85462860	11/20/2015	PITNEY BOWES CREDIT CORP ACCOUNT #16271873867	01-5600		10.21
85462861	11/20/2015	RAY MORGAN CO. / CHICO	01-5600		716.59
85462862	11/20/2015	RIEBES AUTO PARTS	01-4300		429.43
85462863	11/20/2015	SAFEWAY INC	01-4300		112.21
85462864	11/20/2015	SCHOOL APPTITUDE	01-5800		500.00
85462865	11/20/2015	SCHOOL SPECIALTY INC	01-4300		229.49
85462866	11/20/2015	SCREENING FOR MENTAL	01-4300	21.50	
			Unpaid Sales Tax	1.50-	20.00
85462867	11/20/2015	SHERIDAN SCHOOL	01-4300		7.51
85462868	11/20/2015	SIERRA HAY & FEED	01-4300		231.53
85462869	11/20/2015	TEACHERS PAY TEACHERS	01-4300	32.25	
			Unpaid Sales Tax	2.25-	30.00
85462870	11/20/2015	TECH RESTORE INC	01-5600		151.71
85462871	11/20/2015	UC REGENTS TARJAN CENTER UCLA	01-5200		120.00
85462872	11/20/2015	UNIVERSITY OF OREGON	01-4300		300.00
85462873	11/20/2015	USI INC	01-4300		392.49
85462874	11/20/2015	WARD'S NATURAL SCIENCE	01-4300		41.49
85462875	11/20/2015	Ramey Dern	01-4300		30.52
85462876	11/20/2015	Jaime B. Dowler	01-9550		488.61
85462877	11/20/2015	Brenda K. James	01-4100		42.06
85462878	11/20/2015	Tracey N. Lillie	01-4300	64.51	
			01-5200	48.88	113.39
85462879	11/20/2015	Michael G. Maul	01-5200		240.84
85462880	11/20/2015	Nancyann M. Rowell	01-5200		160.43
85462881	11/20/2015	Christine D. Sanguinetti	01-5200		18.92
85462882	11/20/2015	Jennifer T. Sperber	01-5200		99.48
85462883	11/20/2015	Kimberly C. Tzikas	01-4300		28.43
85462884	11/20/2015	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-3901		2,475.00
85462885	11/20/2015	ADD SOME CLASS	01-4300	1,681.94	
			01-5800	425.00	2,106.94

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 11/20/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85462886	11/20/2015	ADVANCED INTEGRATED PEST	01-5800		1,097.00
85462887	11/20/2015	AIRGAS	01-4300		25.68
85462888	11/20/2015	ALAN S BROOKS	21-5800	225.00	
			25-5800	225.00	450.00
85462889	11/20/2015	ALPHA CARD	01-4300		110.26
85462890	11/20/2015	AMERIPRIDE SERVICES INC	01-4300		212.76
85462891	11/20/2015	ANGELINA BROWN - DBA ANGEION CONSULTING	25-5800		655.14
85462892	11/20/2015	ASBURY ENVIRONMENTAL SERVICES	01-4300	55.00	
			01-5800	65.00	120.00
85462893	11/20/2015	BANK OF AMERICA #4408	01-4300	219.31	
			01-5200	3,829.93	4,049.24
85462894	11/20/2015	BOYLE FUTURE TECHNOLOGY	01-4365		210.70
85462895	11/20/2015	C & S TELECOMMUNICATIONS INC	01-4300		682.63
85462896	11/20/2015	C.A.S.H. COALITION FOR	25-5200		522.00
85462897	11/20/2015	CARNEGIE LEARNING, INC.	01-4100		1,025.20
85462898	11/20/2015	CDW GOVERNMENT INC	01-4300	387.63	
			01-4400	1,017.43	1,405.06
85462899	11/20/2015	CENAGE LEARNING	01-4100		8,060.83
85462900	11/20/2015	CHEVRON	01-4345		3.63
85462901	11/20/2015	CITRUS HEIGHTS SAW & MOWER	01-4365		243.51
85462902	11/20/2015	CLEVERBRIDGE, INC.	01-5800		299.00
85462903	11/20/2015	DECKER EQUIPMENT	01-4300	926.00	
			Unpaid Sales Tax	53.33-	872.67
85462904	11/20/2015	DELTA EDUCATION INC	01-4100		12.76
85462905	11/20/2015	DMV - DEPT OF MOTOR VEHICLES	01-5800		50.00
85462906	11/20/2015	DTSC DEPARTMENT OF TOXIC	01-5800		250.00
85462907	11/20/2015	ECONOMIC & PLANNING SYS. INC.	49-5800		161.25
85462908	11/20/2015	EDUCATIONAL DATA SYSTEMS ATTENTION: ACCOUNTING DEPT.	01-4300		171.74
85462909	11/20/2015	FOLLETT EDUCATIONAL SERVICES	01-4100		93.42
85462910	11/20/2015	FRESNO COUNTY OFFICE OF ED	01-5800		14,189.70
85462911	11/20/2015	GRAINGER .	01-4300		172.73
85462912	11/20/2015	HANKIN SPECIALTY ELEVATORS INC	01-5600		547.50
85462913	11/20/2015	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		440.69
85462914	11/20/2015	INTEGRATED FIRE SYSTEMS INC	01-5600		1,172.50
85462915	11/20/2015	JASON T CABLE - DBA C5 GRAPHICS	25-4300		80.63
85462916	11/20/2015	JCI JOHNSON CONTROLS INC.	01-5600	400.00	
			21-5800	62,004.00	62,404.00
85462917	11/20/2015	KRONICK MOSKOVITZ TIEDEMANN	01-5810		919.89
85462918	11/20/2015	LOVE AND LOGIC INSTITUTE, INC	01-5200		99.00
85462919	11/20/2015	LOZANO SMITH, LLP	01-5810		2,583.00
85462920	11/20/2015	LPA INC.	21-6210		84,207.92
85462921	11/20/2015	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		1,277.44
85462922	11/20/2015	NATIONAL GEOGRAPHIC EXPLORER	01-4300		985.50

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Checks Dated 11/20/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85462923	11/20/2015	ODYSSEY LEARNING CENTER, INC.	01-5800		14,133.79
85462924	11/20/2015	PCOE - PLACER CO OFFICE OF ED	01-5200	300.00	
			01-7142	694,299.00	694,599.00
85462925	11/20/2015	PEARSON EDUCATION	01-4100		6,949.68
85462926	11/20/2015	PEARSON SCOTT FORSEMAN	01-4100		10,863.52
85462927	11/20/2015	PJ'S MAIL & PARCEL SERVICE	01-4300	26.01	
			01-5800	25.47	51.48
85462928	11/20/2015	PLACER COUNTY SELPA	01-5200		50.00
85462929	11/20/2015	RAY MORGAN CO. / CHICO	01-5600		19.77
85462930	11/20/2015	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		973.78
85462931	11/20/2015	RIEBES AUTO PARTS	01-4365		1,256.84
85462932	11/20/2015	SCHOOL NURSE SUPPLY INC.	01-4300		178.29
85462933	11/20/2015	SCHOOL SPECIALTY - FACILITIES	01-5800		2,218.80
85462934	11/20/2015	SCHOOL WORKS INC.	25-5800		5,000.00
85462935	11/20/2015	SHI INTERNATIONAL CORP	21-4300	1,659.65	
			21-4400	4,740.98	
			25-4300	871.63	
			25-4400	2,370.49	9,642.75
85462936	11/20/2015	SIERRA OFFICE SUPPLIES &	01-4300		10.75
85462937	11/20/2015	SOUTHWEST INTERIORS INC.	01-5600		3,195.00
85462938	11/20/2015	STATE OF CALIFORNIA - DOJ	01-5821		64.00
85462939	11/20/2015	STINEMAN'S FARM SUPPLY	01-4300		21.96
85462940	11/20/2015	SUMMIT PROFESSIONAL EDUCATION	01-5200		199.99
85462941	11/20/2015	THE PERSONNEL ADVISOR	01-5800		199.00
85462942	11/20/2015	TOTAL COMPENSATION SYS INC	01-5800		3,100.00
85462943	11/20/2015	TOUCH MATH	01-4100		3,909.09
85462944	11/20/2015	UNITED RENTALS EXCHANGE, LLC	01-5600		1,272.77
85462945	11/20/2015	UNIVERSAL SPECIALTIES, INC.	01-4300		473.00
85462946	11/20/2015	US BANK CORP TRUST SERVICE	49-5800		1,760.00
85462947	11/20/2015	ZIEGELMANN'S REFRIGERATION	01-5600		1,136.14
Total Number of Checks			137		<u><u>1,166,467.80</u></u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	121	971,977.10
13	Cafeteria Fund	8	30,068.23
21	Building Fund #1	4	152,837.55
25	Capital Facilities Fund	6	9,724.89
49	Mello Roos Capital Projects	2	1,921.25
Total Number of Checks		137	1,166,529.02
Less Unpaid Sales Tax Liability			61.22-
Net (Check Amount)			<u><u>1,166,467.80</u></u>

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Checks Dated 11/12/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85460718	11/12/2015	CITY OF LINCOLN / PG&E REIMB	01-5510		2,570.94
85460719	11/12/2015	PACIFIC GAS & ELECTRIC CO	01-5510		1,419.73
85460720	11/12/2015	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85460721	11/12/2015	SPURR	01-5530		2,500.86
85460722	11/12/2015	WAVE BROADBAND - ROCKLIN	01-5560		13,000.00
85460723	11/12/2015	CROWN DISTRIBUTING INC.	13-4380		1,126.18
85460724	11/12/2015	D & P CREAMERY	13-4710		10,662.65
85460725	11/12/2015	EARTHGRAINS BAKING CO INC	13-4710		2,795.77
85460726	11/12/2015	GOLD STAR FOODS, INC	13-4380	327.53	
			13-4710	4,491.80	4,819.33
85460727	11/12/2015	MINDWARE BRAINY TOYS	01-4300	363.73	
			Unpaid Sales Tax	23.22-	340.51
85460728	11/12/2015	MISSION UNIFORM SERVICE INC	13-5800		730.37
85460729	11/12/2015	PIZZA GUYS	13-4710		1,742.75
85460730	11/12/2015	S & S WORLDWIDE	01-4300		509.40
85460731	11/12/2015	Arguiles C. Caruncho	01-5800		277.50
85460732	11/12/2015	Shannon M. De Arkland	01-5200		11.50
85460733	11/12/2015	Gina M. Ford	01-5200		214.80
85460734	11/12/2015	ACSA - PLACER CO. CHAPTER ATTN: PETER TOWNE	01-5300		75.00
85460735	11/12/2015	ADD SOME CLASS	25-4400	4,684.24	
			25-5800	1,307.60	5,991.84
85460736	11/12/2015	ANGELINA BROWN - DBA ANGEION CONSULTING	01-5800		2,500.00
85460737	11/12/2015	APPLE INC.	01-4300		100.00
85460738	11/12/2015	CAPITOL CLUTCH AND BRAKE INC	01-4365		332.29
85460739	11/12/2015	CDW GOVERNMENT INC	01-4300		1,531.78
85460740	11/12/2015	CRISIS PREVENTION INSTITUTE	01-5200		267.12
85460741	11/12/2015	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		957.83
85460742	11/12/2015	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		63,000.00
85460743	11/12/2015	FAR WEST RENTS & READY MIX	01-5600		40.85
85460744	11/12/2015	FOLLETT EDUCATIONAL SERVICES	01-4100		7,658.55
85460745	11/12/2015	GRAINGER .	01-4300		286.24
85460746	11/12/2015	HANKIN SPECIALTY ELEVATORS INC	01-5600	152.04	
			01-5800	117.96	270.00
85460747	11/12/2015	KRONICK MOSKOVITZ TIEDEMANN	01-5810		990.00
85460748	11/12/2015	MEDICAL BILLING TECHNOLOGIES	01-5800		300.60
85460749	11/12/2015	OFFICE DEPOT	01-4300		1,743.27
85460750	11/12/2015	PEARSON SCOTT FORSEMAN	01-4100		9,573.48
85460751	11/12/2015	SIERRA FOOTHILLS ACADEMY	01-5800		26,493.57
85460752	11/12/2015	THE CALIF GEOLOGICAL SURVEY	21-6220		3,600.00
85460753	11/12/2015	Stacey Brown	01-5800		10.00
85460754	11/12/2015	Reynaldo A. Cubias	01-4200		595.00
85460755	11/12/2015	Mary Lou Resendes	01-4300		41.85
85460756	11/12/2015	APPLE INC.	01-4300	520.19	

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Checks Dated 11/12/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85460756	11/12/2015	APPLE INC.	01-4400	2,175.61	2,695.80
85460757	11/12/2015	BLACK DOG GRAPHICS	01-4300		390.57
85460758	11/12/2015	BSN SPORTS GROUP	SPORTS SUPPLY 01-4300		2,091.20
85460759	11/12/2015	CDW GOVERNMENT INC	01-4300		2,640.18
85460760	11/12/2015	DISCOUNT SCHOOL SUPPLY	01-4300		70.45
85460761	11/12/2015	EDULINK SYSTEMS	01-4300		300.00
85460762	11/12/2015	FOOTAGE FIRM INC	01-4300		99.00
85460763	11/12/2015	FRY'S ELECTRONICS	01-4300		1,166.31
85460764	11/12/2015	GOPHER SPORT	01-4400		816.28
85460765	11/12/2015	HAWKINS OFFICIATING SERVICE	01-5800		140.00
85460766	11/12/2015	J.W. PEPPER & SON INC	01-4300		374.26
85460767	11/12/2015	LAKESHORE LEARNING MATERIALS	01-4300		159.91
85460768	11/12/2015	MID-PLACER TRANSPORTATION JPA	01-5800		2,490.70
85460769	11/12/2015	MIKALAI KALMAN	01-5800		5,805.34
85460770	11/12/2015	OFFICE DEPOT	01-4300		375.72
85460771	11/12/2015	PCOE - PLACER CO OFFICE OF ED	01-4300		105.00
85460772	11/12/2015	PLANK ROAD PUBLISHING INC	01-4300	236.01	
			Unpaid Sales Tax	15.53-	220.48
85460773	11/12/2015	RAY MORGAN CO. / CHICO	01-4300		350.54
85460774	11/12/2015	SCANTRON CORPORATION	01-4300		83.40
85460775	11/12/2015	SCHOLASTIC MAGAZINE	01-4300		135.85
85460776	11/12/2015	SCHOOL SPECIALTY INC	01-4300		10.69
85460777	11/12/2015	SIERRA SAFETY COMPANY INC	01-4300		138.55
Total Number of Checks				60	190,075.92

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	51	95,645.78
13	Cafeteria Fund	6	21,877.05
21	Building Fund #1	2	66,600.00
25	Capital Facilities Fund	1	5,991.84
Total Number of Checks		60	190,114.67
Less Unpaid Sales Tax Liability			38.75-
Net (Check Amount)			190,075.92

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Checks Dated 11/09/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85460270	11/09/2015	NATIONAL CONSTRUCTION RENTALS, INC	01-4400		1,154.16
Total Number of Checks				1	1,154.16

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	1	1,154.16
Total Number of Checks		1	1,154.16
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			1,154.16

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Checks Dated 11/06/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85460042	11/06/2015	PACIFIC GAS & ELECTRIC CO	01-5510		11,410.77
85460043	11/06/2015	WAVE BROADBAND - ROCKLIN	01-5560		86.23
85460044	11/06/2015	Abigail C. Castillo	01-5200		220.23
85460045	11/06/2015	"DANIELSEN COMPANY, THE"	13-4380	205.49	
			13-4710	3,493.18	
			Unpaid Sales Tax	2.04-	3,696.63
85460046	11/06/2015	CROWN DISTRIBUTING INC.	13-4380		945.00
85460047	11/06/2015	FRY'S ELECTRONICS	01-4300		26.86
85460048	11/06/2015	GOLDEN STATE EQUIPMENT REPAIR	13-5600		603.67
85460049	11/06/2015	ORIENTAL TRADING COMPANY INC	01-4300	382.36	
			Unpaid Sales Tax	24.41-	357.95
85460050	11/06/2015	PIZZA GUYS	13-4710		2,591.78
85460051	11/06/2015	TRINITY FRESH	13-4710		663.22
85460052	11/06/2015	Amanda Y. Burch	01-5200		133.40
85460053	11/06/2015	Kathleen F. Dano	01-5200		90.28
85460054	11/06/2015	Desiree L. Derouin-St John	01-5200		34.79
85460055	11/06/2015	Amber N. Hichborn	01-5200		212.35
85460056	11/06/2015	Jennifer C. Hladun	01-5200		249.00
85460057	11/06/2015	Clelia Jocoy	01-5800		229.60
85460058	11/06/2015	Tracey N. Lillie	11-5200		37.38
85460059	11/06/2015	Katelynn A. Myers	01-5200		34.10
85460060	11/06/2015	Jessica L. Rogers	01-5200		229.42
85460061	11/06/2015	Kimberly C. Tzikas	01-5200		84.10
85460062	11/06/2015	A-Z BUS SALES INC	01-4365		978.77
85460063	11/06/2015	ADVANCE SOUND & ELECTRIC INC	25-4300	7.53	
			25-5800	674.00	681.53
85460064	11/06/2015	CASBO - CALIF ASSOC OF SCHOOL BUSINESS OFFICIALS	01-5300		735.00
85460065	11/06/2015	CDW GOVERNMENT INC	01-4300	1,186.80	
			01-4400	1,092.62	2,279.42
85460066	11/06/2015	CITRUS HEIGHTS SAW & MOWER	01-4365	149.97	
			01-5600	68.89	218.86
85460067	11/06/2015	CURRICULUM ASSOCIATES INC.	01-4300		2,248.94
85460068	11/06/2015	DAWSON OIL COMPANY	01-4345	4,425.07	
			01-4350	10,701.30	15,126.37
85460069	11/06/2015	DELTA EDUCATION INC	01-4100		680.44
85460070	11/06/2015	DISABILITY ACCESS CONSULTANTS	01-4300		3,900.00
85460071	11/06/2015	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		687.10
85460072	11/06/2015	EdTECH TEAM INC.	01-5200		4,655.00
85460073	11/06/2015	EMMANOUEL ROZAKIS - DBA E. ROZAKIS RESTORATION	01-5800		26,950.00
85460074	11/06/2015	GALT JOINT UNION SCHOOL DIST	01-4300		12,206.25
85460075	11/06/2015	GUIDING FITNESS	01-4300		950.00
85460076	11/06/2015	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		329.81
85460077	11/06/2015	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		1,534.00

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Checks Dated 11/06/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85460078	11/06/2015	MEDICAB OF SACRAMENTO/SIERRA	01-5800		3,321.00
85460079	11/06/2015	NAVIA BENEFIT SOLUTIONS	01-5800		154.00
85460080	11/06/2015	NORMAC	01-4300		52.71
85460081	11/06/2015	PEARSON EDUCATION	01-4100		147.71
85460082	11/06/2015	PITNEY BOWES CREDIT CORP ACCOUNT #16271873867	01-4300		182.74
85460083	11/06/2015	PLACER CO ENVIRONMENTAL HEALTH	01-5800		52.00
85460084	11/06/2015	PYRAMID EDUCATIONAL	01-4300		405.20
85460085	11/06/2015	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		2,127.80
85460086	11/06/2015	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-5600		77.50
85460087	11/06/2015	RSD - REFRIGERATION SUPPLIES	01-4300		37.67
85460088	11/06/2015	SCHOOL SPECIALTY - FACILITIES	25-6200		39,600.00
85460089	11/06/2015	SOCIAL THINKING PUBLISHING	01-4300		283.68
85460090	11/06/2015	SUMMIT PROFESSIONAL EDUCATION	01-5200		199.99
85460091	11/06/2015	THE FRUITGUYS	01-4300		106.00
Total Number of Checks				50	142,846.25

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	42	94,051.45
11	Adult Education Fund	1	37.38
13	Cafeteria Fund	5	8,502.34
25	Capital Facilities Fund	2	40,281.53
Total Number of Checks		50	142,872.70
Less Unpaid Sales Tax Liability			26.45-
Net (Check Amount)			142,846.25

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Checks Dated 11/04/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85459189	11/04/2015	Christy L. Aday	01-4300		325.48
85459190	11/04/2015	STAPLES ADVANTAGE	01-4300		6,078.96
Total Number of Checks				2	<u>6,404.44</u>

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	2	6,404.44
Total Number of Checks		2	6,404.44
Less Unpaid Sales Tax Liability			.00
Net (Check Amount)			<u>6,404.44</u>

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/30/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85458722	10/30/2015	PACIFIC GAS & ELECTRIC CO	01-5510		37,456.16
85458723	10/30/2015	VERIZON WIRELESS	01-5560	1,359.11	
			13-5560	63.63	
			21-5560	53.63	1,476.37
85458724	10/30/2015	"DANIELSEN COMPANY, THE"	13-4380	241.09	
			13-4710	5,100.49	
			Unpaid Sales Tax	4.08-	5,337.50
85458725	10/30/2015	CROWN DISTRIBUTING INC.	13-4380		1,282.48
85458726	10/30/2015	FRY'S ELECTRONICS	01-4300		128.89
85458727	10/30/2015	GOLD STAR FOODS, INC	13-4710		10,410.55
85458728	10/30/2015	OLD TOWN PIZZA	01-4300		328.23
85458729	10/30/2015	ORIENTAL TRADING COMPANY INC	01-4300	59.12	
			Unpaid Sales Tax	3.43-	55.69
85458730	10/30/2015	PIZZA GUYS	13-4710		2,376.55
85458731	10/30/2015	S & S WORLDWIDE	01-4300		103.11
85458732	10/30/2015	SAFEWAY INC	01-4300		172.48
85458733	10/30/2015	SARA LEE	13-4710		1,079.86
85458734	10/30/2015	TRINITY FRESH	13-4710		474.58
85458735	10/30/2015	DENISE ROSS	13-4710		21.75
85458736	10/30/2015	Christy L. Aday	01-4300		24.30
85458737	10/30/2015	Allen C. Berg	01-4300		150.75
85458738	10/30/2015	Jeffrey M. Duer	01-4300		43.45
85458739	10/30/2015	Cheryl A. Dyok	01-4300		24.71
85458740	10/30/2015	William H. Justice	01-5200		116.96
85458741	10/30/2015	Misty M. Lacey Alarcon	01-4300		294.51
85458742	10/30/2015	Jason R. Noonan	01-4300		124.81
85458743	10/30/2015	Justin L. Patterson	01-4300		215.54
85458744	10/30/2015	Mary Lou Resendes	01-5200		115.46
85458745	10/30/2015	Alicia Walle-Ayala	01-4300		51.56
85458746	10/30/2015	ATHLETICS UNLIMITED	01-4300		7,554.61
85458747	10/30/2015	BEST BUY FOR BUSINESS	01-4300		289.27
85458748	10/30/2015	CALTRONICS BUSINESS SYSTEMS	01-5600		91.80
85458749	10/30/2015	CDW GOVERNMENT INC	01-4300		75.54
85458750	10/30/2015	DEMCO MEDIA	01-4300		215.17
85458751	10/30/2015	DISCOVERY OFFICE SYSTEMS	01-4300	697.56	
			01-5600	396.94	
			01-5800	78.32	1,172.82
85458752	10/30/2015	EMPIRE MINE STATE HISTORIC PK	01-5800		80.00
85458753	10/30/2015	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		875.00
85458754	10/30/2015	FAR WEST RENTS & READY MIX	01-5600		152.25
85458755	10/30/2015	FOLLETT EDUCATIONAL SERVICES	01-4300		139.10
85458756	10/30/2015	J.W. PEPPER & SON INC	01-4300		62.81
85458757	10/30/2015	LAMINATION DEPOT	01-4300		80.25
85458758	10/30/2015	LEARNING PLUS ASSOCIATES	01-4200		1,161.00
85458759	10/30/2015	LOOMIS UNION SCHOOL DISTRICT	01-4300		225.00
85458760	10/30/2015	NASCO MODESTO	01-4300		128.36

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/30/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85458761	10/30/2015	OFFICE DEPOT	01-4300		354.06
85458762	10/30/2015	ORIENTAL TRADING COMPANY INC	01-4300	44.32	
			Unpaid Sales Tax	2.40-	41.92
85458763	10/30/2015	PC & MacExchange	01-4400		1,487.68
85458764	10/30/2015	PLACER COUNTY WATER AGENCY	01-4300		133.79
85458765	10/30/2015	RAY MORGAN CO. / CHICO	01-4300		193.29
85458766	10/30/2015	RENAISSANCE LEARNING INC.	01-4300		495.00
85458767	10/30/2015	SACRAMENTO RIVERCATS	01-5800		100.00
85458768	10/30/2015	SCHOOL APPTITUDE	01-5800		1,515.09
85458769	10/30/2015	SCHOOL SPECIALTY INC	01-4300		117.45
85458770	10/30/2015	SIERRA OFFICE SUPPLIES &	01-4300		64.91
85458771	10/30/2015	SWIMOUTLET.COM	01-4300		47.08
85458772	10/30/2015	TAHOE JOE'S, INC.	01-4300		1,027.47
85458773	10/30/2015	THE STAGE DEPOT	01-4400		2,993.97
85458774	10/30/2015	THERAPY SHOPPE INC	01-4300	115.32	
			Unpaid Sales Tax	7.35-	107.97
85458775	10/30/2015	TOLEDO P.E. SUPPLY	01-4300	726.30	
			Unpaid Sales Tax	50.68-	675.62
85458776	10/30/2015	U.S. BANK NATIONAL ASSOCIATIONU.S. BANCORP PURCHASING CARD	01-4300	15.29	
			01-5200	255.00	
			01-5800	1,592.60	1,862.89
85458777	10/30/2015	Carrie L. Carlson	01-5200		45.00
85458778	10/30/2015	Ramey Dern	01-5200		108.70
85458779	10/30/2015	Lori J. Fury	01-5200		61.12
85458780	10/30/2015	Vincent R. Hurtado	01-4300	117.94	
			01-5200	483.61	601.55
85458781	10/30/2015	Gregg Law	01-5200		85.10
85458782	10/30/2015	Bonnie L. Pellow	01-5200		80.51
85458783	10/30/2015	Amy L. Pettersen	01-5200		59.58
85458784	10/30/2015	Joe E. Ross	01-5200		109.00
85458785	10/30/2015	Kimberly C. Tzikas	01-5200		217.32
85458786	10/30/2015	Keyonna M. Williams	01-5200		109.25
85458787	10/30/2015	Rhianon R. Zinzun	01-5200		27.60
85458788	10/30/2015	ADD SOME CLASS	25-4300		857.99
85458789	10/30/2015	BRCO CONSTRUCTION, INC.	01-5800		7,200.00
85458790	10/30/2015	BUS WEST - FRESNO	01-4365		414.91
85458791	10/30/2015	C.O.T. TRANSPORTATION INC.	01-5800		292.50
85458792	10/30/2015	CAMBIUM EDUCATION INC SOPRIS VOYAGER	01-4100		230.18
85458793	10/30/2015	CAPITOL PUBLIC FINANCE GROUP	21-5800	3,600.00	
			25-5800	750.00	4,350.00
85458794	10/30/2015	CASLON INC	01-4300	50.95	
			Unpaid Sales Tax	3.00-	47.95
85458795	10/30/2015	CDW GOVERNMENT INC	01-4300		3,464.80
85458796	10/30/2015	COMMITTEE FOR CHILDREN	01-4300	105.35	
			Unpaid Sales Tax	7.35-	98.00
85458797	10/30/2015	CRISIS PREVENTION INSTITUTE	01-4300		706.28

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Checks Dated 10/30/2015					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85458798	10/30/2015	DECKER EQUIPMENT	01-4300	77.40	
			Unpaid Sales Tax	4.50-	72.90
85458799	10/30/2015	DELTA EDUCATION INC	01-4100		2,578.59
85458800	10/30/2015	DISCOVERY OFFICE SYSTEMS	01-5600		163.56
85458801	10/30/2015	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		638.47
85458802	10/30/2015	ECONOMIC & PLANNING SYS. INC.	49-5800		295.16
85458803	10/30/2015	FOLLETT EDUCATIONAL SERVICES	01-4100		10,631.45
85458804	10/30/2015	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		745.89
85458805	10/30/2015	GCR TIRES & SERVICE	01-4360		728.50
85458806	10/30/2015	GRAINGER .	01-4300		823.08
85458807	10/30/2015	JOHN DEERE LANDSCAPES	01-4300		45.34
85458808	10/30/2015	KRONICK MOSKOVITZ TIEDEMANN	01-5810		1,838.93
85458809	10/30/2015	LAKESHORE LEARNING MATERIALS	01-4300		48.99
85458810	10/30/2015	LOVE AND LOGIC INSTITUTE, INC	01-5200		99.00
85458811	10/30/2015	LOWE'S	01-4300	3,511.60	
			01-5800	46.46-	3,465.14
85458812	10/30/2015	LOZANO SMITH, LLP	01-5810	6,031.82	
			25-5810	1,708.31	7,740.13
85458813	10/30/2015	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		840.00
85458814	10/30/2015	NORCAL IMAGING SYSTEMS	01-5800		3,297.00
85458815	10/30/2015	OFFICE DEPOT	01-4300		387.64
85458816	10/30/2015	PC & MacExchange	01-4400		2,008.10
85458817	10/30/2015	PEARSON - PSYCHOLOGICAL CORP.	01-4300		1,154.30
85458818	10/30/2015	PEARSON EDUCATION	01-4100		54.99
85458819	10/30/2015	PLACER CO ENVIRONMENTAL HEALTH	01-5800		263.00
85458820	10/30/2015	PLACER COUNTY SCHOOL BOARDS	01-4300		480.00
85458821	10/30/2015	PURCHASE POWER	01-4300		211.97
85458822	10/30/2015	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		984.76
85458823	10/30/2015	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300	174.06	
			01-5600	145.50	319.56
85458824	10/30/2015	SACRAMENTO CO OFFICE OF ED.	01-5200		518.00
85458825	10/30/2015	SCHOOL FACILITY CONSULTANTS	25-5800		6,500.00
85458826	10/30/2015	SCHOOL TECH SUPPLY	01-4400		4,728.93
85458827	10/30/2015	SERVICENTER RADIATOR WORKS	01-4365		806.25
85458828	10/30/2015	SIG EMPLOYEE BENEFITS TRUST	76-9554		644,222.15
85458829	10/30/2015	SOUTHWEST INTERIORS INC.	01-4300		285.00
85458830	10/30/2015	TECH RESTORE INC	01-5600		184.41
85458831	10/30/2015	THE FRUITGUYS	01-4300		645.00
85458832	10/30/2015	UNIVERSAL SPECIALTIES, INC.	01-4300		101.65
85458833	10/30/2015	WILCO SUPPLY	01-4300		2,526.36
Total Number of Checks			112		804,988.96

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 10/30/2015

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
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Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	99	125,395.06
13	Cafeteria Fund	8	21,050.98
21	Building Fund #1	3	4,292.10
25	Capital Facilities Fund	4	9,816.30
49	Mello Roos Capital Projects	1	295.16
76	Payroll Fund	1	644,222.15
Total Number of Checks		112	805,071.75
Less Unpaid Sales Tax Liability			82.79
Net (Check Amount)			804,988.96

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Student Discipline
Stipulated Expulsion Students #15-16-C

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Chuck Whitecotton
District Hearing Officer

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Student #15-16-C

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratify Agreement for Performance Audit Services of
Measure A General Obligation Bonds –
Crowe Horwath, LLP

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent, Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Measure A Bond Fund

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The District has contracted with Crowe Horwath to conduct a performance audit on the District's Measure A General Obligation Bonds as of and for the period ending June 30, 2015.

The objective of a Performance Audit is to determine if the bond funds have been expended only on the specific projects listed in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

Performance audits provide objective analysis so that management and those charged with governance and oversight can use the information to improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability.

The fee for these services is \$4,000 and will be paid with Measure A Bond funds.

RECOMMENDATION:

Administration recommends that the Board ratify the agreement between Crowe Horwath, LLP, and Western Placer Unified School District.

November 6, 2015

Ms. Audrey Kilpatrick
Assistant Superintendent of Business Services & Operations
Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, California 95648

Dear Ms. Kilpatrick:

This letter confirms the arrangements for Crowe Horwath LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Western Placer Unified School District ("the District" or "you", or "your") for the year ended June 30, 2015. The attached Crowe Engagement Terms is an integral part of this letter, and its terms are incorporated herein.

FINANCIAL AUDIT SERVICES

Our Responsibilities

We will audit and report on the financial statements of the District's Measure A General Obligation Bonds as of and for the period ending June 30, 2015.

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996, and the provisions of OMB Circular A-133, *Audits of States, Local Governments, and Non-Profit Organizations*. Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud, and that we report on the Schedule of Expenditures of Federal Awards (as noted above), and on your compliance with laws and regulations and on its internal controls as required for a Single Audit. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount we believe would influence the financial statement users. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In making our risk assessments, we consider internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the District's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We expect to issue a written report upon completion of our audit of the financial statements. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph, or withdraw from the engagement.

PERFORMANCE AUDIT SERVICES

Our Responsibilities

We will conduct a performance audit on the District's Measure A General Obligation Bonds as of and for the period ending June 30, 2015. The objective of our Performance Audit will be *to determine if the bond funds have been expended only on the specific projects listed* in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

The objective of a performance audit is to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. Performance audits provide objective analysis so that management and those charged with governance and oversight can use the information to improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability. We will plan and perform the performance audit in accordance with performance audit standards contained in *Government Auditing Standards (GAS)*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material non-compliance may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the performance audit objectives.

In making our risk assessments, we consider internal control that is significant within the context of the audit objectives in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control significant within the context of the audit objectives that we have identified during the audit. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We will also obtain an understanding of internal control that is significant within the context of the audit objectives. For internal control that is significant within the context of the audit objectives, we will assess whether internal control has been properly designed and implemented. For those internal controls that are deemed significant within the context of the audit objectives, we will perform tests of controls including testing underlying transactions, as required by GAS standards, to evaluate the effectiveness of the design and operation of controls. Information systems controls are often an integral part of an entity's internal control. Thus, when obtaining an understanding of internal control significant to the audit objectives, we will also determine whether it is necessary to evaluate information systems controls. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any deficiencies or other matters involving internal control, if any, as required by GAS standards.

Our audit and work product are intended for the benefit and use of the District only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party. Our reports on internal control and compliance will each include a statement that the report is intended for the information and use of the management, specific legislative or regulatory bodies, and federal awarding agencies, and if applicable, pass-through entities and is not intended to be and should not be used by anyone other than these specified parties.

The working papers for this engagement are the property of Crowe and constitute confidential information. However, we may be requested to make certain workpapers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such workpapers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected workpapers to your oversight agency or grantors. The workpapers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through Entity. If we are aware that a federal awarding agency, pass-through Entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the workpapers.

As required by *Government Auditing Standards* we have provided you with a copy of our most recent peer review report along with the related letter of comment and response thereto.

The District's Responsibilities

The District's management is responsible for the design, implementation and maintenance of internal control relevant to the expenditure of Measure A General Obligation Bonds in accordance with the requirements of Proposition 39. The District's management is also responsible for complying with applicable laws, regulations, contracts and grants that are relevant to the scope and objectives of the performance audit and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, safeguard assets, and design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the objectives of the performance audit, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the performance audit, and unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the performance audit. Because of the importance of management's representations to an effective audit, you agree to release Crowe and its personnel from any liability and costs relating to our services under this letter attributable to any misrepresentations by management.

FEES

Our fees, exclusive of out-of-pocket expenses, are outlined below. Our invoices are due and payable upon receipt. Invoices that are not paid within 30 days of receipt are subject to a monthly interest charge of one percent per month or the highest interest rate allowed by law, whichever is less, which we may elect to waive at our sole discretion, plus costs of collection including reasonable attorneys' fees.

Performance audit of Measure A for the year ending June 30, 2015	\$	4,000
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Circumstances may arise under which we must perform additional work and, thus, require additional billings for our services. Examples of such circumstances include, but are not limited to:

- New professional standards or regulatory requirements
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete records
- Failure of your staff to prepare information in a timely manner
- Numerous revisions to your information
- Lack of availability of appropriate District personnel during audit fieldwork

Additionally, to accommodate requests to reschedule audit fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed-upon deadlines could be impacted.

Our fee does not include implementation of any other future performance auditing pronouncements and/or government requirements that may change, thus, the scope or amount of auditing necessary to complete our engagements may increase beyond what is currently anticipated. Should such events occur, we would present you with our estimate of any possible increase prior to beginning our audit for the given year. An equitable adjustment in the proposed fee will be negotiated if the cost of time required for performance of the audit service is increased or decreased pursuant to a change in scope of the audit requested by the District or required by State or Federal regulations.

Because each year is a separate engagement and this three-year period does not constitute a continuous engagement, we will require execution of a new engagement letter for each subsequent year listed above. However, we agree to the fees listed above for each year unless we both agree in writing to a modification. In recognition of the significant start-up investment incurred by Crowe during the initial year of the three-year period, should you terminate Crowe during the three-year period for reasons other than failure of Crowe to perform, you agree to pay our fees and expenses for services performed up to the date of termination (which will be immediately due and payable) and a termination fee of 25% of the next year's fee if terminated after year one or 15% of the next year's fee if terminated after year two.

* * * * *

This engagement letter and the attached Crowe Engagement Terms reflect the entire agreement between us relating to the services covered by this letter. The headings included in this letter are to assist in ease of reading only; the letter and attachment are to be construed as a single document, with the provisions of each section applicable throughout. This agreement may not be amended or varied except by a written document signed by both parties. It replaces and supersedes any other proposals, correspondence, agreements and understandings, whether written or oral, relating to the services covered by this letter. The agreements of the District and Crowe contained in this engagement letter shall survive the completion or termination of this engagement. If any term hereof is found unenforceable or invalid, this shall not affect the other terms hereof, all of which shall continue in effect as if the stricken term had not been included. This agreement shall be interpreted and construed under, and governed by the internal laws of the State of Illinois, without regard for choice of law principles.

If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign and date below and return a copy of this letter at your earliest convenience. If you have any questions, please contact Matthew Nethaway at (916) 441-1000.

ACCEPTANCE:

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the District the terms and conditions as stated.

IN WITNESS WHEREOF, District and Crowe have duly executed this engagement letter as of the date below.

Crowe Horwath LLP and the Engagement Authorized Signer below are licensed or otherwise authorized by the California Board of Accountancy.

Western Placer Unified School District

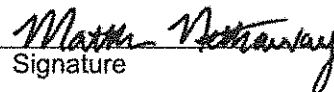
Signature

Printed Name

Title

Date

Crowe Horwath LLP



Signature

Matthew Nethaway

Printed Name

Partner

Title

November 6, 2015

Date

Crowe Engagement Terms

Crowe wants District to understand the terms under which Crowe provides its services to District and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to District (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Crowe specifically notes that no advice Crowe provides should be construed to be investment advice.

DISTRICT'S ASSISTANCE – For Crowe to provide its Services effectively and efficiently, District agrees to provide Crowe timely with the information it requests and to make District's employees available for Crowe's questions. The availability of District's personnel and the timetable for their assistance are key elements in the successful completion of Crowe's Services and in the determination of Crowe's fees. Completion of Crowe's work depends on appropriate and timely cooperation from District's personnel; complete, accurate, and timely responses to Crowe's inquiries; and timely communication by District of all significant tax, accounting and financial reporting matters of which District is aware. If for any reason this does not occur, a revised fee to reflect the additional time or resources required by Crowe will be mutually agreed upon, and District agrees to hold Crowe harmless against all matters that arise in whole or in part from any resulting delay.

PROFESSIONAL STANDARDS – As a regulated professional services firm, Crowe must follow certain professional standards where applicable, including the Code of Professional Conduct promulgated by the American Institute of Certified Public Accountants ("AICPA"). Therefore, if circumstances arise that, in Crowe's professional judgment, prevent it from completing this engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product, or terminating the engagement.

REPORTS – Any information, advice, recommendations or other content of any memoranda, reports, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than District's original information, are for District's internal use only, consistent with the purpose of the Services. District will not rely on any draft Report. Unless required by an audit or attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

THIRD PARTY PROVIDER – Crowe may use a third-party service provider in providing Services to District which may require Crowe's sharing District's confidential information with the provider. If Crowe uses a third-party service provider, Crowe will enter into a confidentiality agreement with the provider to require them to maintain the confidentiality of District's confidential information, and Crowe will be responsible to District for maintaining its confidentiality. The terms of Crowe's engagement letter and these engagement terms will apply to any third party provider.

CONFIDENTIALITY – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor District may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. District use of any Crowe work product will be limited to its stated purpose and to District business use only. However, District and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

DISTRICT-REQUIRED CLOUD USAGE – If District requests that Crowe access files, documents or other information in a cloud-based or web-accessed hosting service or other third-party system accessed via the internet, including, without limitation iCloud, Dropbox, Google Docs, Google Drive, a data room hosted by a third-party, or a similar service or website (collectively, "Cloud Storage"), District will confirm with any third-parties assisting with or hosting the Cloud Storage that either such third-party or District (and not Crowe) is responsible for ensuring the confidentiality of all information while utilizing the Cloud

Storage, complying with all applicable laws relating to the Cloud Storage and any information contained in the Cloud Storage, providing Crowe access to the information in the Cloud Storage, and protecting the information in the Cloud Storage from any unauthorized access to the information, including without limitation unauthorized access to the information when in transit to or from the Cloud Storage. District warrants that it has authority to provide Crowe access to information in the Cloud Storage and that providing Crowe with access to information in the Cloud Storage complies with all applicable laws, regulations, or duties owed to third-parties, and District agrees to hold Crowe harmless from and against any matters relating to or arising from Crowe's use of the Cloud Storage.

DATA PROTECTION – If Crowe holds or uses District information that can be linked to specific individuals who are District's students ("Personal Data"), Crowe will treat it as confidential as described above and comply with applicable US state and federal law and professional regulations in disclosing or using such information to carry out the Services. Crowe has implemented and will maintain physical, electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the "Safeguards"). District warrants that it has the authority to provide the Personal Data to Crowe in connection with the Services and that District has processed the Personal Data provided to Crowe in accordance with applicable law. To provide the Services, District may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers, or other data that, if disclosed without authorization, would trigger notification requirements under applicable law ("Restricted Personal Data"). In the event District provides Crowe access to Restricted Personal Data, District will consult with Crowe on appropriate measures (consistent with professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, encrypting it when transferring it to Crowe, or providing it to Crowe only during on-site review on District's site. District will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Otherwise, District and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement.

INTELLECTUAL PROPERTY – Crowe may use ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, data, systems, or other know-how that it develops, owns or licenses ("Materials") in performing the Services. Notwithstanding the delivery of any Reports, Crowe retains all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers compiled in connection with the Services (but not District information reflected in them). Upon payment for particular Services and subject to the other terms of this Agreement, District will use Reports, as well as any Materials owned by Crowe included therein, solely to the extent necessary and permitted under this Agreement.

LEGAL AND REGULATORY CHANGE – Crowe may periodically communicate changes in laws, rules or regulations to District. However, District has not engaged Crowe, and Crowe does not undertake an obligation, to advise District of changes in laws, rules, regulations, industry or market conditions, District's own business practices or other circumstances, except to the extent required by professional standards. In addition, the scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change District's requirements or the scope of Crowe's work, the parties agree that Crowe's fees will be modified to a mutually agreed upon amount to reflect the changed level of Crowe's effort.

PUBLICATION – District agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and District agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

DISTRICT REFERENCE – From time to time Crowe is requested by prospective Districts to provide references for Crowe's District offerings. District agrees that Crowe may use District's name and generally describe the nature of the engagement(s) provided to District in marketing to prospective Districts, and Crowe may also provide prospective Districts with contact information for District personnel familiar with Crowe's Services for District.

NO PUNITIVE OR CONSEQUENTIAL DAMAGES – Any liability of Crowe will not include any special, consequential, incidental, punitive, or exemplary damages or loss nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

LIMIT OF LIABILITY – Except where it is judicially determined that Crowe performed its Services with gross negligence or willful misconduct, Crowe's liability will not exceed fees paid by District to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, and including, without limitation, claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limitation of liability will also apply after termination of this agreement.

INDEMNIFICATION FOR THIRD-PARTY CLAIMS – In the event of a legal proceeding or other claim brought against Crowe by a third party, except where it is judicially determined that Crowe performed Services with gross negligence or willful misconduct, District agrees to indemnify and hold harmless Crowe and its personnel against all costs, fees, expenses, damages and liabilities, including attorney fees and any other fees or defense costs, associated with such third-party claim, relating to or arising from any Services performed or work product provided by Crowe that District uses or discloses to others or this engagement generally. This indemnification is intended to apply to the fullest extent allowed by law, regardless of the grounds or nature of any claim, liability, or damages asserted, including, without limitation, to claims, liability or damages based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This indemnification will also apply after termination of this agreement.

NO TRANSFER OR ASSIGNMENT OF CLAIMS – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

TIME LIMIT ON CLAIMS – In no event will any action against Crowe, arising from or relating to this engagement letter or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) two (2) years after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

RESPONSE TO LEGAL PROCESS – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to District or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then District will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

MEDIATION – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between District or any of District's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, District and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Sacramento, California.

JURY TRIAL WAIVER – FOR ALL DISPUTES RELATING TO OR ARISING BETWEEN THE PARTIES, THE PARTIES AGREE TO WAIVE A TRIAL BY JURY TO FACILITATE JUDICIAL RESOLUTION AND TO SAVE TIME AND EXPENSE. EACH PARTY AGREES IT HAS HAD THE OPPORTUNITY TO HAVE ITS LEGAL COUNSEL REVIEW THIS WAIVER. THIS WAIVER IS IRREVOCABLE, MAY NOT BE MODIFIED EITHER ORALLY OR IN WRITING, AND APPLIES TO ANY SUBSEQUENT AMENDMENTS, RENEWALS, OR MODIFICATIONS TO THIS AGREEMENT. IN THE EVENT OF LITIGATION, THIS AGREEMENT MAY BE FILED AS WRITTEN CONSENT TO A BENCH TRIAL WITHOUT A JURY. HOWEVER, AND NOTWITHSTANDING THE FOREGOING, IF ANY COURT RULES OR FINDS THIS JURY TRIAL WAIVER TO BE UNENFORCEABLE AND INEFFECTIVE IN WAIVING A JURY, THEN ANY DISPUTE RELATING TO OR ARISING FROM THIS ENGAGEMENT OR THE PARTIES' RELATIONSHIP GENERALLY WILL BE RESOLVED BY ARBITRATION AS SET FORTH IN THE PARAGRAPH BELOW REGARDING "ARBITRATION."

ARBITRATION – If any court rules or finds that the JURY TRIAL WAIVER section above is not enforceable, then any dispute between the parties relating to or arising from this engagement or the parties' relationship generally will be settled by binding arbitration in Sacramento, California (or a location agreed in writing by the parties). Any dispute between the parties will be arbitrated by the arbitrator(s) in accordance with this section, including without limitation any dispute relating to whether a dispute is subject to arbitration or any issue concerning the applicability, interpretation or enforceability of this section or any of its procedures. The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The parties will use the International Institute for Conflict Prevention & Resolution (the "CPR Institute") Global Rules for Accelerated Commercial Arbitration (the "Accelerated Rules") then in effect, or such other rules or procedures as the parties may agree. In the event of a conflict between those rules and this Agreement, this Agreement will control. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of instituting the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by the CPR Institute. The arbitrator(s) may authorize only limited discovery upon a showing of substantial need by the party seeking discovery. The arbitrator(s) may rule on a summary basis, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the demand or less and must be concluded within ten business days absent written agreement by the parties to the contrary, but these time limits are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NOTIFICATION OF NON-LICENSEE OWNERSHIP – Crowe ("the Firm") and certain owners of the Firm are licensed by the California State Board of Accountancy. However, the Firm has owners not licensed by the California State Board of Accountancy who may provide Services under this agreement. If District has any questions regarding licensure of the personnel performing Services under this engagement, please do not hesitate to contact Crowe.

NON-SOLICITATION – District and Crowe acknowledge the importance of retaining key personnel. Accordingly, both parties agree that during the period of this agreement, and for one (1) year after its expiration or termination, neither party will solicit any personnel or subcontractors (if any) of the other party for employment without the written consent of the other party. If an individual becomes an employee of the other party, the other party agrees to pay a fee equal to the individual's compensation for the prior full twelve-month period to the original employer.

AFFILIATES – Crowe Horwath LLP is an independent member of Crowe Horwath International, a Swiss Verein. Each member firm of Crowe Horwath International is a separate and independent legal District. Crowe Horwath LLP and its affiliates are not responsible or liable for any acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International. Crowe Horwath International does not render any professional services and does not have an ownership or partnership interest in Crowe Horwath LLP. Crowe Horwath International and its other member firms are not responsible or liable for any acts or omissions of Crowe Horwath LLP and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath LLP.

System Review Report

To the Partners of Crowe Horwath LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of Crowe Horwath LLP (the firm) applicable to non-SEC issuers in effect for the year ended March 31, 2013. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants. As a part of our peer review, we considered reviews by regulatory entities, if applicable, in determining the nature and extent of our procedures. The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review. The nature, objectives, scope, limitations of, and the procedures performed in a System Review are described in the standards at www.aicpa.org/prsummary.

As required by the standards, engagements selected for review included engagements performed under the *Government Auditing Standards*, audits of employee benefit plans, audits performed under FDICIA, audits of carrying broker-dealers, and examinations of service organizations [Service Organizations Control (SOC) 1 engagements].

In our opinion, the system of quality control for the accounting and auditing practice of Crowe Horwath LLP applicable to non-SEC issuers in effect for the year ended March 31, 2013, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Crowe Horwath LLP has received a peer review rating of *pass*.

Cherry Bekaert LLP

Cherry Bekaert LLP
September 24, 2013



Peer Review Program

Administered by the National Peer Review Committee

American Institute of CPAs
220 Leigh Farm Road
Durham, NC 27707-8110

December 12, 2013

Charles M Allen, CPA
Crowe Horwath LLP
One Mid America Plaza, Suite 700
Oakbrook Terrace, IL 60181

Dear Mr. Allen:

It is my pleasure to notify you that on December 12, 2013 the National Peer Review Committee accepted the report on the most recent system peer review of your firm. The due date for your next review is September 30, 2016. This is the date by which all review documents should be completed and submitted to the administering entity.

As you know, the report had a peer review rating of pass. The Committee asked me to convey its congratulations to the firm.

Sincerely,

Betty Jo Charles
Chair, National Peer Review Committee
nprc@aicpa.org 919 402-4502

cc: Scot D Ivey, Samuel E Johnson

Firm Number: 10014904

Review Number: 350003

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Donation Approval for
Glen Edwards Middle School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Kerry Callahan *KCC*
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

Northrop Grumman Corporation donated \$2,500.00, to the district to support STEM (Science, Technology, Engineering, and Mathematics). These monies will be given to Glen Edwards Middle School to support the work they are already doing to provide STEM instruction and co-curricular activities to students.

RECOMMENDATION:

Administration recommends the board accept this donation.

November 3, 2015

Kerry Callahan
Western Placer Unified School District
600 6th Street, Suite 400
Lincoln, CA 95648

Dear Ms. Callahan,

Northrop Grumman is pleased to present the Western Placer Unified School District with a grant for the Engineering Program. Enclosed please find our check in the amount of \$2,500.

We are committed to being a responsible corporate citizen and support communities, projects and organizations, particularly where our employees live and work, with financial, in-kind and volunteer resources.

Our online grants system will send an email notification within the next month. For our records, we will need a check acknowledgment for this sponsorship that can be easily completed. Please feel free to contact our Grants Administrator, Lisa Flanagan (lisa.flanagan@ngc.com), if you have any problems accessing the system.

Sincerely,

The Corporate Citizenship Team

Attachment: Check #2232793 (please note that checks expire 90 days from date of issue)

Western Placer Unified School District

GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/School Site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

Name/Address/Telephone of Donor:

Northrop Grumman Corp.
2980 Fairview Park Dr. Falls Church VA 22042

Gift or Donation:

\$2500.00

Donated to School/Program:

Engineering Program
To support Glen Edwards Middle

Value of Gift or Donation - to be completed by the Donor:

\$2500.00

Cash or Check: (circle one)

Dollar Amount \$ 2500.00

Estimated Dollar Value \$ 2500.00

Certification of Receipt by

Site/Program Administrator: Kerry Callahan

Type Name

Signature

FOR BUSINESS OFFICE USE ONLY

Assistant Superintendent of Business & Support Services:

Carrie Carlson

Signature

Revenue Code: 01-9301-0-8699-00-0000-0000-000-00

Revenue Comments:

Superintendent's Signature:

Board Agenda Date:

12-1-15

WHITE - Donor YELLOW - School Office PINK - Business Office GOLDEN ROD - Superintendent's Office

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

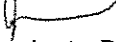
SUBJECT:

Approve Resolution #15/16.5 – WPUSD – Requesting
Action by the Placer County Board of Supervisors to
Authorize the District to Form a General Obligation
Bond in Designated Areas of the District

AGENDA ITEM AREA:

Action

REQUESTED BY:

Audrey Kilpatrick 
Assistant Superintendent - Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Facilities

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

Yes

BACKGROUND:

In order to authorize a general obligation bond in designated areas of a school district, under the Education Code, the county board of supervisors must adopt a resolution allowing for these types of bonds in their county. This Resolution #15/16.5 requests that the Placer County Board of Supervisors take such action.

The District desires to form a general obligation bond in designated areas of the school district within its boundaries for the purpose of financing the acquisition, construction, reconstruction, improvement, rehabilitation or replacement of school facilities for the benefit of the area of land to be included in each school facilities improvement district to be formed.

With the Placer County Board of Supervisors adoption of the resolution the District staff and District consultants are authorized to take any and all other actions necessary or desirable to implement the orders and directives of this Resolution.

RECOMMENDATION:

Staff recommends the Board of Trustees adopted Resolution 15/16.5 requesting the Placer County Board of Supervisors permitting the District to form general obligation bonds in designated areas of the school district and take related actions.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 15/16.5

RESOLUTION OF THE BOARD OF TRUSTEES OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT REQUESTING ACTION BY THE BOARD OF SUPERVISORS OF PLACER COUNTY TO MAKE OPERATIVE FOR THE DISTRICT THE PROVISIONS OF THE CALIFORNIA EDUCATION CODE PERMITTING THE FORMATION OF SCHOOL FACILITIES IMPROVEMENT DISTRICTS AND TAKING RELATED ACTIONS

RESOLVED, by the Board of Trustees (the "Board") of the Western Placer Unified School District (the "District"), as follows:

WHEREAS, a school district may form a school facilities improvement district within its boundaries for the authorization and issuance of bonds pursuant to and subject to the requirements of Chapter 2 (commencing with section 15300) of Part 10 of Division 1 of Title 1 of the California Education Code (the "Law");

WHEREAS, the District desires to form school facilities improvement districts within its boundaries for the purpose of financing the acquisition, construction, reconstruction, improvement, rehabilitation or replacement of school facilities for the benefit of the area of land to be included in each school facilities improvement district to be formed (the "Facilities");

WHEREAS, the formation of school facilities improvement districts will allow the District to call and conduct general obligation bond elections, pursuant to the applicable provisions of State law, in order to finance the Facilities; and

WHEREAS, in order for the District to undertake such actions, a resolution must be adopted by the Placer County ("County") Board of Supervisors ("County Board") pursuant to section 15303 of the Law to make the provisions of the Law operative to the District;

NOW, THEREFORE, it is hereby DECLARED and ORDERED, as follows:

Section 1. The above recitals are true and correct and are incorporated herein as if fully set forth in the body of this Resolution.

Section 2. For the reasons stated above, the Board hereby requests that the County Board adopt a resolution pursuant to section 15303 of the Law to make the law operative for the District to allow the formation of school facilities improvement districts by the District.

Section 3. Any and all actions taken by District staff and District consultants to request such resolution to be adopted by the County Board, including, but not limited to any costs of the District incurred thereby, are hereby ratified and confirmed hereby.

Section 4. District staff and District consultants are authorized to take any and all other actions necessary or desirable to implement the orders and directives of this Resolution, and related matters, as directed herein.

Section 5. The Clerk of the Board is authorized and directed to promptly provide certified copies of this Resolution to the Clerk of the County Board and copies to all other County officials as may be necessarily or desirable to carry out the directives of this Resolution.

Section 6. This Resolution shall take effect immediately upon adoption hereof.

PASSED AND ADOPTED by the Board of Trustees of the Western Placer Unified School District this 1st day of December, 2015, by the following vote:

AYES:

NOES:

ABSTENTIONS:

ABSENT:

By _____
President, Board of Trustees

ATTEST:

Clerk, Board of Trustees

WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

LEA Plan, Goal 2
- Changes from Annual Update

AGENDA ITEM AREA:

Action

REQUESTED BY:

Kerry Callahan *KC*
Assistant Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Title III

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Elementary and Secondary Education Act (ESEA), Title III, Limited English Proficient (LEP) and Immigrant student program statutes require participating local educational agencies (LEAs) to update Goal 2 of their LEA Plan annually, including the budget (ESEA, Title III, Part A, Section 3114). Although the update approved by the board on June 16, 2015 was substantially approved by CDE, our recent FPM resulted in changes needing to be made to the budget section of our Goal 2 update.

In accordance with ESEA and FPM, educational services have made necessary modifications to the budget section in Goal 2 of the LEA Plan.

RECOMMENDATION:

Administration recommends that the board review and approve the budget modifications to June 16, 2015 approved Goal 2 of the LEA Plan for the 2015-2016 school year.

Elementary and Secondary Education Act

Local Educational Agency Plan Goal 2

WPUSD Budget Update – December 1, 2015

Name of LEA: Western Placer Unified School District (WPUSD)

Fiscal Year: 2015-2016

Total Title III Allocation: LEP: \$74,064

Immigrant: \$6,797

LEP Administrative & Indirect Costs (2%): \$1,481

Immigrant Administrative & Indirect Costs: \$136

For each applicable Title III goal indicated below, indicate the key actions that will be implemented to meet each goal, the related Title III budget item, and the estimated cost for each item.

Title III Goal	Specific Title III Supplemental Key Actions (Activities) to Meet Goal	Unit (Purchase) Detail	Associated Estimated Costs for each Activity Listed
Goal 2A: AMAO 1- Annual Progress Learning English	WPUSD uses Title III funds to provide supplemental instructional materials for ELD that are designed to assist students in accessing the core curriculum and developing academic language. The district provides designated educational services staff to ensure teachers and administrators have the adequate supports they need to help English learners achieve, and to ensure they are accountable for implementing and complying with best practices for English learners. The district also provides integrated and designated ELD training/coaching to teachers, support staff and administrators to assist in helping students become proficient in English and to achieve performance goals in core academic areas.	Director of Supplemental Programs & Accountability (Salary & Benefits)	LEP \$27,696
		Curriculum & Instruction Coaches (Salary & Benefits)	LEP \$9,669
		English Learner Program Specialists (Salary & Benefits)	LEP \$12,525
		AVID Excel Program (targeted support for Long-Term English Learners), including curriculum, training, and summer bridge program	LEP \$10,519
		Professional Development for administrators, teachers, and support staff (costs associated with providing professional development)	LEP \$6,174
Goal 2B: AMAO 2 - English Proficiency	See Goal 2A	See Goal 2A	See Goal 2A

Goal 2C: AMAO 3 - Adequate Yearly Progress (AYP) in English/Language Arts	See Goal 2A	See Goal 2A	See Goal 2A
Goal 2C: AMAO 3 – AYP in Mathematics	See Goal 2A	See Goal 2A	See Goal 2A
Goal 2D: High Quality Professional Development	See Goal 2A	See Goal 2A	See Goal 2A
Goal 2E: Parent and Community Participation	WPUSD provides parent education classes to support parents in being actively involved in the education of their children.	Parent Education Classes	LEP \$6,000
Goal 2F: Parental Notification	WPUSD's initial notification process includes information about the waiver process, parent option for participation or non-participation, and description of the program the district is implementing. Ongoing notifications include local and state assessment information and other updated student progress information.	NA (other funding sources)	\$0
Goal 2G: Services for Immigrant Students (for LEAs receiving Title III, Immigrant funds)	WPUSD provides professional development to teachers, support staff, and administrators to ensure they are adequately prepared to support the needs of our immigrant students. Additionally, designated educational services staff works closely with school sites and families to case manage and monitor our immigrant students.	English Learner Program Specialists (Salary & Benefits)	IMM \$6,661
Goal 5A: Increase Graduation Rates	See Goal 2A	See Goal 2A	See Goal 2A
Total Title III Budget Estimate (Include Administration and Indirect Costs) for LEP and Immigrant Programs			LEP <u>\$74,064</u> IMM <u>\$6,797</u>

Program Notes:

- I. Activities must be of supplemental nature. Align activities with associated estimated costs.
- II. LEAs must expend Title III funds on activities that are required, allowable, allocable, necessary and reasonable.
- III. Title III funds should supplement the level of Federal, State, and local funds, including LCFF funds.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
DISTRICT GLOBAL GOALS	
<ol style="list-style-type: none">1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students2. Foster a safe, caring environment where individual differences are valued and respected.3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.5. Promote student health and nutrition in order to enhance readiness for learning.	

SUBJECT:
ESTABLISH ANNUAL ORGANIZATIONAL
MEETING

AGENDA ITEM AREA:
ACTION

REQUESTED BY:
SCOTT LEAMAN
SUPERINTENDENT

ENCLOSURES:
YES

DEPARTMENT:
ADMINISTRATION

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
December 1, 2015

ROLL CALL REQUIRED:
NO

BACKGROUND:

Education Code 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting and submit to PCOE.

RECOMMENDATION:

Administration recommends the Board of Trustees select an organizational meeting date for 2015.

Important Board Agenda Item

Memorandum

Date: October 1, 2015
To: District Superintendents
From: Gayle Garbolino-Mojica, County Superintendent of Schools
RE: Annual Organizational Meeting

This memorandum is a reminder to conduct your annual organizational meeting in December for the purpose of selecting your board officers. I have attached for your reference Education Code Sections 35143 and 5017 which govern the scheduling of this annual organizational meeting. Please refer to any policy or bylaw for any procedures otherwise adopted by your board.

This year the 15-day window period established by statute to hold the annual organizational meeting begins on Friday, December 4, 2015 and runs through Saturday, December 19, 2015.

Please note that the date and time of the annual organizational meeting must be selected by your governing board at the regular board meeting held immediately prior to December 4, unless otherwise provided by a policy or bylaw of the governing board. In the event the board does not select a day and time for the annual organizational meeting at the regular meeting referenced above, state law requires that I must do so before the 15-day window period begins on December 4th.

Please return this memorandum via facsimile (530-886-5841) or email (sarcuri@placercoe.k12.ca.us) on or before November 20, 2015, with the information requested below. If you have a regular board meeting scheduled during the first week in December when your board is scheduled to set the date of its organizational meeting, please let my office know before November 20th.

Thank you and please contact me if you have any questions.

GGM/sea

Attachments

cc: District Secretaries

2015 Annual Organizational Meeting

School District: Western Placer Unified

Date and Time of Annual Organizational Meeting: Tuesday, December 15, 2015, @ 7:p.m.

Signed: _____

Title: Superintendent

**WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET**

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

CSBA Delegate Assembly -
Call for Nominations

AGENDA ITEM AREA:

Discussion

REQUESTED BY:

Scott Leaman
Superintendent

ENCLOSURES:

Yes

DEPARTMENT:

Administration

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

December 1, 2015

ROLL CALL REQUIRED:

No

BACKGROUND:

The Board of Trustees will discuss submitting a nomination for the CSBA Delegate Assembly. The ballot must be submitted by January 7, 2016.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees review.

October 30, 2015



California School Boards Association

DEADLINE: Thursday, January 7, 2016

BOARD ACTION REQUIRED

Please deliver to all governing board members.

MEMORANDUM

To: All Board Presidents, Superintendents of CSBA Member Boards of Education

From: Jesús Holguín, President

Re: Call for Nominations for CSBA Delegate Assembly

Each year, member boards elect representatives from 21 geographic regions to CSBA's Delegate Assembly. The Delegate Assembly is a vital link in the association's governance and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors, and Executive Committee, delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state. There are two required Delegate Assembly meetings each year. In 2016, the first meeting will be May 14-15 in Sacramento and the second one will be November 30-December 1 in San Francisco preceding CSBA's Annual Education Conference and Trade show.

Nomination and candidate biographical sketch forms for CSBA's Delegate Assembly are now being accepted until **Thursday, January 7, 2016**. Nomination instructions are listed below:

- Any CSBA member board is eligible to nominate board members within their geographical region or subregion and may nominate as many individuals as it chooses by submitting a nomination form for each nominee.
- All nominees must serve on CSBA member boards and give their approval prior to being nominated.
- All nominees must submit a one-page, single-sided, candidate biographical sketch form. An optional one-page, one-sided résumé may also be submitted but cannot be substituted for the biographical sketch form.
- All nomination materials must be postmarked by the U.S.P.S., faxed or emailed no later than **Thursday, January 7**. It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by this due date. Late submissions will not be accepted.
- Ballots will be mailed by Monday, February 1, 2016 and are due Tuesday, March 15, 2016.
- Elected Delegates serve a two-year term beginning April 1, 2016 through March 31, 2018.

The following nomination materials and information related to the election process is available to download at www.csba.org/About/Leadership. For more information about the Delegate Assembly, please contact the Leadership Services department or Charlyn Tuter at ctuter@csba.org or (800) 266-3382, ext. 3281. Thank you.

- Nomination Form
- Candidate Biographical Sketch Form
- Important Dates
- List of all Delegates with expiration terms
- FAQ



Delegate Assembly Nomination Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |
or email: nominations@csba.org.

CSBA Region/subregion # _____

The Board of Education of the _____ wishes to
(Nominating District)

nominate _____. The nominee is a member of the
(Nominee)

_____, which is a member of the California
(Nominee's District)

School Boards Association.

- ☐ The nominee has consented to this nomination.
- ☐ Attached is the nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé.
- ☐ The nominee's required one-page, single-sided candidate biographical sketch form and optional one-page, single-sided résumé will be sent by the deadline date.

Board Clerk or Board Secretary (signed)

Date

Board Clerk or Board Secretary (printed)

PLEASE NOTE: The nomination and candidate biographical sketch forms may be emailed to nominations@csba.org, faxed to (916) 371-3407 or mailed to CSBA, Attn: Leadership Services, 3251 Beacon Blvd., West Sacramento, CA 95691 postmarked by the U.S.P.S. no later than **Thursday, January 7, 2016**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department by the due date. Late submissions cannot be accepted.* If you have any questions, please contact Leadership Services department at (800) 266-3382 or Charlyn Tuter at ctuter@csba.org. Thank you.

2016 Delegate Assembly Candidate Biographical Sketch Form

DUE: Thursday, January 7, 2016

Mail to: CSBA | Attn: Leadership Services | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 |
or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department. Late submissions will not be accepted. If you have any questions, please contact Leadership Services department at (800) 266-3382.

Name: _____	CSBA Region-subregion #: _____
District or COE Name: _____	Years on board: _____
Profession: _____	Contact Number: _____ E-mail: _____
Are you a continuing Delegate? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, how long have you served as a Delegate? _____	

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: _____ Date: _____

Frequently Asked Questions regarding Delegate Assembly Nominations and Elections

Who is eligible to serve on Delegate Assembly? To be eligible to serve on CSBA's Delegate Assembly, a board member must:

- Be a trustee of a district or county office of education that is a current member of CSBA; and
- Be a trustee of a district or county office of education within the geographic region or subregion which the Delegate will represent.

What is the term of office to serve on Delegate Assembly? The term of office for each Delegate is two years beginning April 1, 2016 through March 31, 2018. Within each region, approximately half of the Delegates are elected in even-numbered years and half in odd-numbered years.

How is a board member nominated to serve on the Delegate Assembly? A board member must be formally nominated by a board in the region or subregion and may be nominated by his or her own district or county office. The nomination is an action that is taken in a public board meeting and requires a majority vote. A board may nominate as many individuals as it wishes, however, it is the responsibility of the nominating board to obtain permission from the nominee prior to submitting his or her name.

What does a nomination consist of? A nomination consists of a completed signed nomination and a one-page candidate biographical sketch form. In addition, an optional, one-page, single-sided, résumé may be submitted, (résumé cannot be substituted for the candidate biographical sketch form). The biographical sketch will be copied exactly as submitted and included with the ballots.

When are the nomination and biographical sketch forms due? The nomination and candidate biographical sketch forms must be delivered to the CSBA office either by fax (916) 371-3407, email nominations@csba.org, or mail, postmarked by the U.S.P.S., on or before **Thursday, January 7, 2016**. *It is the nominee's responsibility to confirm that all nomination materials have been received by the CSBA Leadership Services department.*

How are nominees elected to serve on Delegate Assembly? Ballots are mailed by Monday, February 1 to each district or county board within the region or subregion. Ballots must be delivered to CSBA via U.S.P.S. postmarked by Tuesday, March 15, in order to be accepted. Ballots may not be faxed or emailed.

Voting for Delegates is an action of the entire board rather than individual board members; therefore, it is done at a public meeting and requires a majority vote. Each board may vote for as many persons as there are positions to be filled within the region or subregion. All districts and candidates are notified of the results no later than March 31. If there is a tie vote, a run-off election will be held.

What are the required Delegate Assembly meeting dates? There are two required Delegate Assembly meetings each year. In 2016, the first meeting will be May 14-15 in Sacramento and the second one will be November 30 – December 1 in San Francisco preceding CSBA's Annual Education Conference and Trade show.

Does CSBA cover expenses for Delegates to attend the Delegate Assembly meetings? No, CSBA is not able to cover expenses.

For additional information, please contact the Leadership Services department at (800) 266-3382.

IMPORTANT DELEGATE NOMINATION AND ELECTION DEADLINES

Important 2016 Dates:

- Thursday, January 7: U.S.P.S. postmarked, fax, or email deadline for ***required*** Nomination and Candidate Biographical Sketch Forms
- By Monday, February 1: Ballots mailed to Member Boards
- February 1 – March 15: Boards vote for Delegates
- Tuesday, March 15: Deadline for the ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)
- By Thursday, March 31: Ballots to be tallied
- By Friday, April 1: Election results, except for run-offs, posted on CSBA's Web site
- Friday, April 29: Deadline for run-off ballots to be returned to CSBA (U.S.P.S. POSTMARK ONLY)

Delegate Assembly Meeting Dates in 2016

- Saturday, May 14 – Sunday, May 15, Sacramento.
- Wednesday, November 30 – Thursday, December 1, San Francisco.