

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
**600 SIXTH STREET, SUITE 400,**  
**LINCOLN, CALIFORNIA 95648**  
**Phone: 916.645.6350 Fax: 916.645.6356**

**MEMBERS OF THE GOVERNING BOARD**

Brian Haley - President  
 Damian Armitage - Vice President  
 Kris Wyatt - Clerk  
 Paul Long - Member  
 Paul Carras - Member

**DISTRICT ADMINISTRATION**

Scott Leaman, Superintendent  
 Gabe Simon, Assistant Superintendent of Personnel Services  
 Audrey Kilpatrick, Assistant Superintendent of Business & Operations  
 Kerry Callahan, Assistant Superintendent of Educational Services

<b>School</b>	<b><u>STUDENT ENROLLMENT</u></b>		
	<b>2013-14 CALPADS</b>	<b>10/1/2015</b>	<b>11/3/2015</b>
Sheridan Elementary (K-5)	86	66	64
First Street Elementary (K-5)	492	465	472
Carlin C. Coppin Elementary (K-5)	402	394	397
Creekside Oaks Elementary (K-5)	635	607	616
Twelve Bridges Elementary (K-5)	682	632	634
Foskett Ranch Elementary (K-5)	529	471	468
Lincoln Crossing Elementary (K-5)	701	645	645
Glen Edwards Middle School (6-8)	732	866	874
Twelve Bridges Middle School (6-8)	824	773	770
Lincoln High School (9-12)	1,610	1,735	1,721
Phoenix High School (10-12)	62	77	71
<b>TOTAL</b>	<b>6755</b>	<b>6,731</b>	<b>6,732</b>

**Pre-K/Special Ed**

Foskett 15  
 First Street/LIP 63

**Parent Education**

Continuing Educ. Classes 130

**GLOBAL DISTRICT GOALS**

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District  
**Regular Meeting of the Board of Trustees**  
November 17, 2015, 7:00 P.M.  
Sheridan Elementary School – Multi-Purpose Room  
4730 H Street, Sheridan, CA 95681

## AGENDA

**2015-2016 Goals & Objectives (G & O) for the Management Team: Component I:** Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648

### **6:10 P.M. START**

1. **CALL TO ORDER** – Sheridan Elementary School. – Multi-Purpose Room
2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

### **6:15 P.M.**

3. **CLOSED SESSION** – Sheridan Elementary School – Staff Room
  - a. **CONFERENCE WITH LABOR NEGOTIATOR**  
Bargaining groups: WPTA & CSEA Negotiations  
Agency Negotiators:  
~Scott Leaman, Superintendent  
~Gabe Simon, Assistant Superintendent of Personnel Services  
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations  
~Kerry Callahan, Assistant Superintendent of Educational Services
  - b. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**  
Property Designated as Mariner Ranch
  - c. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477
  - d. **PERSONNEL**  
Public Employee Employment/Discipline/Dismissal/Release
    - a. CL 15/16.2
    - b. PARS, Early Retirement Incentive Program

**Regular Meeting of the Board of Trustees**

**November 17, 2015**

**Agenda**

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**7:00 P.M.**

**4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Sheridan Elementary School – Multi- Purpose Room**

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

**a. *Page 7 - CONFERENCE WITH LABOR NEGOTIATOR***

Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:

~Scott Leaman, Superintendent

~Gabe Simon, Assistant Superintendent of Personnel Services

~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

**b. *Page 8 - CONFERENCE WITH REAL PROPERTY NEGOTIATOR***

Property Designated as Mariner Ranch

**c. *Page 9 - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION***

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

**d. *Page 10-12 - PERSONNEL***

Public Employee Employment/Discipline/Dismissal/Release

a. CL 15/16.2

b. PARS, Early Retirement Incentive Program

**5. *Page 14 - SPECIAL ORDER OF BUSINESS***

**a.** School Being Featured: Sheridan Elementary School

**6. *Page 17-69 - CONSENT AGENDA***

**NOTICE TO THE PUBLIC**

All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

a. Certificated Personnel Report

b. Classified Personnel Report

c. Unpaid Leave of Absence Request

d. Overnight & Out of Country Field Trips

e. Ratification of MOU with Sierra College for Facilitating IT Technician Pathway

f. Report Disclosure Requirements for Quarterly Reports of Investments

g. Student Discipline Stipulated Expulsion Students #15/16-B

h. Ratification of Addendum for Facility Staffing Agreement between Maxim Staffing Solutions and the Western Placer Unified School District

i. Ratification of Reimbursement Agreement between UC Davis and the WPUSD

*Roll call vote:*

7. **COMMUNICATION FROM THE PUBLIC**

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8. **REPORTS & COMMUNICATION**

- Lincoln High School Student Advisory – Harpreet Chumber
- Western Placer Teacher's Association – Tara McCroskey
- Western Placer Classified Employee Association – Mike Kimbrough
- Superintendent - Scott Leaman

9. **◆ACTION ◆DISCUSSION ◆INFORMATION**

Members of the public wishing to comment on any items should complete a yellow **REQUEST TO ADDRESS BOARD OF TRUSTEES** form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

9.1 Discussion/ **Page 71 – NAMING OF LEARNING CENTER AT CARLIN C.**

Action **COPPIN WITHIN THE WESTERN PLACER UNIFIED SCHOOL**

**DISTRICT– Leaman** (15-16 G & O Component I, II, III, V, IV)

- A meeting was held with the Carlin C. Coppin staff, with input that was received and discussed. The recommendation was unanimously agreed upon for the naming of the Learning Center at Carlin C. Coppin.

9.2 Information **Page 75 – FEDERAL MONITORING REVIEW FINDINGS –**

**Callahan** (15-16 G & O Component I, II, III, V, IV)

- The California Department of Education recently (October 27-30, 2015) completed a Federal Monitoring Review (FPM) of the District and select sites in the following federally funded and/or legally required programs.

9.3 Information **Page 85 – ROCKLIN BEHAVIORAL HEALTH FACILITY –**

Discussion **Leaman** (15-16 G & O Component I, II, III, V, IV)

- The Board has requested background information on the behavioral health facility currently before the Rocklin Planning Commission on November 17, 2015. Additional information concerning the status of the project will be shared with the Board.

9.4 Action **Page 97 - ADOPTION OF REVISED/NEW POLICIES/**

**REGULATIONS/ EXHIBITS** – **Leaman** (15-16 G & O Component I, II, III, IV, V)

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0420.1 School-Based Program Coordination
- BP/AR 0440 District Technology Plan
- BP/AR 1240 volunteer Assistance
- BP/AR 3100 Budget

## Regular Meeting of the Board of Trustees

November 17, 2015

### Agenda

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- BP 3111 Deferred Maintenance Funds
- AR 4117.7/4317.14 Employment Status Reports
- AR 5148.1 Child Care Services for Parenting Students

#### **10. BOARD OF TRUSTEES**

##### **a. FUTURE AGENDA ITEMS**

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast
- Measure A Update

##### **b. BOARD MEMBER REPORTS/COMMENTS**

#### **11. ESTABLISHMENT OF NEXT MEETING(S)**

The President will establish the following meeting(s):

► **December 1, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3<sup>rd</sup> Floor Conference Room

► **December 15, 2015 7:00 P.M.**, Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3<sup>rd</sup> Floor Conference Room

#### **12. ADJOURNMENT**

**BOARD BYLAW 9320:** Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.

**DISCLOSURE  
OF ACTION  
TAKEN IN  
CLOSED SESSION,  
IF ANY**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Bargaining Groups:

WPTA & CSEA Negotiations

Agency Negotiators:

Scott Leaman, Superintendent

Gabe Simon, Assistant Superintendent  
of Personnel Services

Audrey Kilpatrick, Assistant Superintendent  
Business and Operations

Kerry Callahan, Assistant Superintendent of  
Educational Services

**AGENDA ITEM AREA:**

Disclosure of action taken in  
closed session

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

**ADMINISTRATION RECOMMENDATION:**

Administration recommends the board of trustees be updated on negotiations.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**  
CONFERENCE WITH REAL PROPERTY  
NEGOTIATORS

**AGENDA ITEM AREA:**  
Closed Session

**REQUESTED BY:**  
Scott Leaman, Superintendent

**ENCLOSURES:**  
No

**DEPARTMENT:**  
Administration

**FINANCIAL INPUT/SOURCE:**  
N/A

**MEETING DATE:**  
November 17, 2015

**ROLL CALL REQUIRED:**  
No

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**BACKGROUND:**

The Board of Trustee will disclose any action taken in closed session in regard to Mariner Ranch Property.

- *Agency Negotiator: Megan Macy, Lozano Smith*
- *Caltrans and Western Placer Unified School District*

**RECOMMENDATION:**

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

CONFERENCE WITH LEGAL COUNSEL –  
EXISTING LITIGATION

**AGENDA ITEM AREA:**

Disclosure of Action Taken in  
Closed Session

**REQUESTED BY:**

Scott Leaman, Superintendent  
Kerry Callahan,  
Assistant Superintendent of Educational Services

**ENCLOSURES:**

No

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477).

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Public Employee Discipline/Dismissal/Release

**AGENDA ITEM AREA:**

Closed Session

**REQUESTED BY:**

Gabe Simon, Ed.D.   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

Restricted Funds

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

Yes (Closed Session)

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**BACKGROUND:**

The Board of Trustees will disclose any action taken in closed session in regard to Employee # CL 15/16.2 Discipline/Dismissal/Release

**RECOMMENDATION:**

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Employee #CL 15/16.2 Discipline/Dismissal/Release.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Early Retirement Incentive Program  
Through the Public Agency Retirement Services (PARS), the District is considering entering into an agreement with PARS to design and administrate a supplementary retirement plan (SRP) for eligible employees provided there is sufficient employee participation.

**REQUESTED BY:**

Gabe Simon, Ed.D.   
Assistant Superintendent of Personnel Services

**DEPARTMENT:**

Personnel

**MEETING DATE:**

November 17, 2015

**AGENDA ITEM AREA:**

Closed Session

**ENCLOSURES:**

Plan language

**FINANCIAL INPUT/SOURCE:**

General Fund Savings

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Western Placer Unified School District has worked with Public Agency Retirement Services (PARS) to design a Supplementary Retirement Plan (SRP), a retirement incentive that may encourage senior employees to retire. The goal of the program is to generate savings, or at a minimum, no cost to the District by increasing the numbers of retirements in the 2015-2016 school year. The program allows the District to offer the plan, conduct enrollments, analyze the participation, and elect to move forward or cancel the program depending on the participation and overall projected savings or cost of the program.

As the trust administrator of the Supplementary Retirement Plan (SRP), PARS will assist the District in the initial design, perform plan communication and enrollment, and conduct all ongoing administration of the program. PARS will hold orientation meetings at District locations to provide information regarding the program to eligible employees and will be available for questions and additional information throughout the enrollment period. Pacific Life Insurance Company will serve as the plan insurer. Pacific Life is rated excellent, very strong and superior by the Rating Agencies.

PARS administers the third largest multiple employer public retirement system in California. Currently, there are over 350 member agencies representing over a quarter of a million public employees. Over 125 California school districts such as the Los Angeles Unified School District, Long Beach Unified School District, Pasadena Unified School District, Oakland Unified School District, Tracy USD, Stockton School District and others are members of PARS.

### **FINANCIAL IMPACT**

The ultimate savings or cost of the program will be determined based on the actual number of enrolled employees and the final assumptions used. A final analysis based on the actual enrolled employees will be presented to the District after the close of the enrollment window. If the District cancels the plan due to insufficient participation, a one-time fee of \$5,000 will apply.

### **RECOMMENDATION:**

Administration recommends the Board of Trustees discuss the information regarding Early Retirement Incentive Program Through the Public Agency Retirement Services (PARS).

**SPECIAL  
ORDER  
OF  
BUSINESS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Featured School:  
Sheridan Elementary School

**AGENDA ITEM AREA:**

Special Order of Business

**REQUESTED BY:**

Scott Leaman,  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL VOTE:**

No

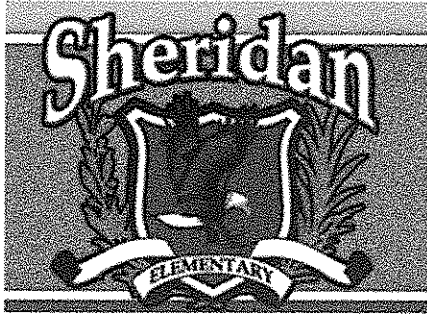
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**BACKGROUND:**

Sheridan Elementary School will share a short presentation to the Board of Trustees.

**RECOMMENDATION:**

Administration recommends the Board of Trustees enjoy the presentation.



## Sheridan Board Meeting School Agenda

November 17, 2015

1. Students/Community events – PTC events
  - a. Clean up days
  - b. Family Movie Nights
  - c. Stewart Hall Clean-up
  - d. Trunk or Treat
  - e. Veteran's Day
2. New Community Garden Project
  - a. McCarthy Construction Donation
  - b. Placer County Food Bank

**CONSENT**

**AGENDA**

**ITEMS**



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

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**SUBJECT:**

Certificated Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Gabe Simon

Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

Categorical/General

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the certificated personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the certificated personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

**PERSONNEL REPORT**

**November 17, 2015**

**CERTIFICATED/MANAGEMENT**

**RESIGNATIONS:**

- 1.     Name:                             Jessica Rogers**  
**Position:                         District School Nurse**  
**FTE:                                 1.0**  
**Effective Date:                    January 12, 2016**  
**Site:                                 District Office**
- 2.     Name:                             Michelle Kamilos**  
**Position:                         Second Grade Teacher**  
**FTE:                                 1.0**  
**Revised Effective Date:           December 18, 2015**  
**Site:                                 Creekside Oaks Elementary**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
<b>DISTRICT GLOBAL GOALS</b>
<ol style="list-style-type: none"><li>1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students</li><li>2. Foster a safe, caring environment where individual differences are valued and respected.</li><li>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.</li><li>4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.</li><li>5. Promote student health and nutrition in order to enhance readiness for learning.</li></ol>

**SUBJECT:**

Classified Personnel Report

**AGENDA ITEM AREA:**

Consent Agenda

**REQUESTED BY:**

Gabriel Simon   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund/Categorical

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

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**BACKGROUND:**

The Board of Trustees will take action to approve the classified personnel report.

**RECOMMENDATION:**

Administration recommends ratification of the classified personnel report.

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
PERSONNEL REPORT**

November 17, 2015

**CLASSIFIED/MANAGEMENT**

**NEW HIRES:**

1. Name:	Jacob Tryon	Effective:	11/2/15
Position:	Grant Funded Instructional Aide	Site:	Sheridan Elementary
Salary:	Range 1, Step A	Replacement	
Hours:	3.75 Hours/Days		
Days:	10 Months/Year		

**ADDITIONAL HOURS:**

1. Name:	Cesar Balderas	Effective:	11/5/15
Position:	Intervention Services Provider	Site:	Twelve Bridges Elementary
Hours:	.66 Hours/Day		
Days:	10 Months/Year		

**TRANSFER/PROMOTION:**

1. Name:	Scott Rowe	Effective:	11/2/15
Position:	Mechanic	Site:	Transportation
Salary:	CSEA, Range 42, Step A		
Hours:	8 Hours/Day		
Days:	12 Months/Year		

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

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**SUBJECT:**

Unpaid Leave of Absence Request

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Gabe Simon, Ed.D. *GS*  
Assistant Superintendent of  
Personnel Services

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Jessica Rogers, certificated District School Nurse, is requesting an unpaid leave of absence based on the California Family Rights Act. The leave is being forwarded for approval.

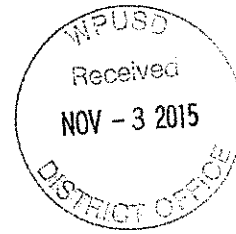
**RECOMMENDATION:**

District Administration recommends the Board approve the leave of absence request.

To Board: 11/17/15  
To Payroll: \_\_\_\_\_

GS  
11/6/15

Scott Leaman, Superintendent  
Western Placer Unified School District  
600 Sixth St, Suite 400  
Lincoln, CA 95648



November 3, 2015

Dear Mr. Leaman,

This letter is to request an unpaid leave of absence from January 6, 2016-January 11, 2016. I am requesting this leave under the California Family Rights Act for additional time for bonding following the birth of my child (on 1/20/2015). I will return to work on January 12, 2016.

Sincerely,

*Jessica Rogers*

Jessica Rogers

cc: Gabriel Simon, Assistant Superintendent of Personnel Services  
Kerry Callahan, Assistant Superintendent of Educational Services

11/9/15  
*[Signature]*  
22

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Overnight & Out of Country Field Trips

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Kerry Callahan *KC*  
Assistant Superintendent

**ENCLOSURES:**

No

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

Student Fees/School Funds

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Per Board Policy 6153, the Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the principal.

Students will not be excluded due to inability to pay.

Information regarding the overnight field trips for which approval is being sought is as follows:

# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

<b>FIELD TRIP:</b>	Shady Creek Outdoor School
<b>SCHOOL(S):</b>	Lincoln High School
<b>BRIEF DESCRIPTION:</b> <i>(citing educational purpose)</i>	Shady Creek outdoor classes are designed to be hands-on experiences and the curriculum for each class meets the California State Science Standards for 5th grade. Class topics include creek ecology, forest ecology, geology, avian science, Native American cultures, gardens and nutrition, sensory awareness, survival skills, and team building activities. Students are encouraged to learn by using scientific inquiry, observation skills, cooperative activities, language arts, music, and drama. Of course knowledge alone will not motivate significant life changes, so, within every experience is woven an element of caring.
<b>DATES:</b>	April 26-29, 2016
<b>LOCATION(S):</b>	Shady Creek Outdoor School 18601 Pathfinder Way Nevada City, CA 95959
<b>LODGING/ACCOMMODATIONS:</b>	The boy's cabins, "Raptor Ridge" are located in one of the largest rammed earth buildings in North America. Housing 9-10 students, these cabins have beautiful views and are quite comfortable. The girls stay in Shady Creek's "Mountain Cabins." Housing 6-7 students these cabins are cute and cozy, with a lovely deck for enjoying the natural environment. Each cabin area has its own separate bathhouse. With radiant floor heating, and private showers and changing areas these restrooms are only a few short steps away from your child's cabin.
<b>PERSON(S) COORDINATING:</b>	Shamryn Coyle, Jennifer Clark, Alexis Radtke (Dodge), Vivian Chapman
<b>STUDENTS PARTICIPATING:</b>	65 5th grade students, 8 high school students to serve as counselors

<b>FIELD TRIP:</b>	Choir European Tour
<b>SCHOOL(S):</b>	Lincoln High School
<b>BRIEF DESCRIPTION:</b> <i>(citing educational purpose)</i>	Choir students will tour <b>Prague</b> - with performance at the St Nicolas Church, <b>Vienna</b> - with performance at St Stephens Cathedral and a visit to the state Opera House (most famous opera venue in the world), <b>Salzburg</b> - birthplace of Mozart and home of "The Sound of Music" movie tour - various performances in Salzburg, and finally a traditional Bavarian dinner with live music after spending a day and night in <b>Munich</b> .
<b>DATES:</b>	June 9-17, 2016
<b>LOCATION(S):</b>	Czech Republic, Austria, Germany
<b>LODGING/ACCOMMODATIONS:</b>	Arranged by Educational Discovery Tours <a href="http://www.educationaldiscoverytours.com">www.educationaldiscoverytours.com</a> - this is the company who handled all arrangements for both Choir appearances at Carnegie Hall in New York.
<b>PERSON(S) COORDINATING:</b>	Cindy Hagman, Kristen Meehan, Julie Bookamer
<b>STUDENTS PARTICIPATING:</b>	Approximately 20 students

## RECOMMENDATION:

Administration recommends the board approve the aforementioned Overnight \* Out of Country Field Trip requests.



# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratification of MOU with Sierra College  
for Facilitating IT Technician Pathway

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Kerry Callahan   
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

NA

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The attached MOU is with Sierra College for facilitation of an IT Technician Pathway at Lincoln High School. Sierra College will provide curriculum, training, and technology to support Lincoln High School staff in implementing an IT Technician Pathway.

**RECOMMENDATION:**

Administration recommends that the Board ratify the MOU between Sierra College and Western Placer Unified School District.

## MEMORANDUM OF UNDERSTANDING (Facilitating IT Technician Pathways)

This Memorandum of Understanding, by and between the Sierra Community College District (SCCD) and the Western Placer Unified School District (WPUSD), expresses both the desire for both Districts to improve pathways for WPUSD students, through career and technical education, to enter the workforce and obtain high wage jobs as detailed in the California Community College Chancellor's Office program commonly known as "Doing What Matters for Jobs and the Economy."

SCCD serves as a host district for the Deputy Sector Navigator, ICT/DM, for the Greater Sacramento Region. Duties and responsibilities of the Deputy Sector Navigator include the development and piloting of innovative projects that can be duplicated throughout the Region and State, such as the creation of pathways in the ICT/DM sector so high school students can effectively transition from high school to community college, and then to the workforce, obtaining high wage careers as an outcome of pathway completion. In conjunction with this effort, the ICT/DM sector team has identified the "IT Technician Pathway" (ITTP), consisting of three (3) stages identified as follows:

- Computer Retail Sales and Support
- Help Desk User Support
- IT Technician

The courses Sierra College is offering relative to each of these stages are identified on the ICT/DM website.<sup>1</sup>

One of the courses in the Computer Retail Sales and Support stage has been identified by college faculty and high school teachers at the Districts as a potential pilot course for articulation and potential dual enrollment under AB 288, a recently enacted law that eliminates key barriers associated with the creation of dual enrollment courses. The CIS 026 "Information and Communications Technology Essentials" course is particularly well suited because of the following factors:

- Recent issuance of a C-ID designation by the Information Technology / Information Systems Faculty Discipline Review Group, in conjunction with the Group's expanded responsibilities in CTE related disciplines.<sup>2</sup>
- The course is aligned with, and includes content designed to enable students to obtain the industry recognized and ANSI accredited CompTIA A+ certification.<sup>3</sup>
- The Placer County Office of Education recently received A-G approval from the University of California Office of the President (UCOP) for the Cybersecurity: IT Essential course. Course content, through the collaborative efforts of the DSN and the Region's high school teachers, covers content associated with the CIS 26 (ITIS 110) course along with content associated with student participation in the CyberPatriot program.<sup>4</sup> The approval structure allows any of the schools in the PCOE jurisdiction to adopt the application.

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<sup>1</sup> See at <http://ict-dm.net/it-pathways-home/item/sierra-college1444499093>

<sup>2</sup> The ITIS 110 Course Descriptor is available at [https://c-id.net/view\\_final.html](https://c-id.net/view_final.html)

<sup>3</sup> See <https://certification.comptia.org/certifications/a>

<sup>4</sup> See <https://www.uscyberpatriot.org/>

As a result of specifically identified barriers that are equipment and network related, the Districts' faculty and teachers have identified specific needs that will enable Lincoln High School to offer a course that will serve to facilitate course articulation and/or dual enrollment. One specific item that has been requested is Thirty (30) Chrome Books and a locker. The cost of these items has been budgeted in the DSN's allocation of expenditures for Senate Bill 1070 funding for Calendar Year 2015, submitted to the Chancellor's Office for a total estimated amount of \$13,000. A copy of the budget is attached hereto as Exhibit "A."

The structure of this purchase will be designed so the SCCD shall retain ownership of the referenced Chrome Books and locker. During the continuing terms of the articulation/dual enrollment arrangement, this equipment shall be housed at Lincoln High School, for the use of their teachers and students. In the event of a discontinuance of the related articulation/dual enrollment arrangement, SCCD shall provide direction to WPUUSD as to their return or other disposition.

This Memorandum of Understanding shall become effective at the time of its approval by the Districts' Governing Boards and execution.

Date: \_\_\_\_\_, 2015

Sierra Community College District

By: \_\_\_\_\_

Date: Nov. 3, 2015

Western Placer Unified School District

By: K. Collahan

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Report of Disclosure Requirements for Quarterly  
Reports of Investments

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Audrey Kilpatrick   
Assistant Superintendent of Business  
Services and Operations

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Business Services

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17<sup>th</sup>, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

**RECOMMENDATION:**

Accept the report of disclosure requirements for quarterly reports of investments.

Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

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## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of June 30, 2015  
(Restated)

## **PREFACE**

### **Placer County Treasurer's Pooled Investment Report**

**June 30, 2015**

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Par Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

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### **Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,483 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$338,458,276.82 in cash and investments maturing in the next 180 days.



Placer County

**General Fund  
Portfolio Management  
Portfolio Summary  
June 30, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	20,000,000.00	19,820,400.00	19,942,282.51	1.69	1,820	1,034	0.707	0.717
mPower Placer - Long Term	16,343,149.07	16,394,493.00	16,394,493.00	1.39	7,383	7,368	4.014	4.069
Federal Agency Coupons	527,570,000.00	526,554,887.01	527,530,877.33	44.81	1,743	1,371	1.530	1.552
Medium Term Notes	240,000,000.00	243,889,100.84	243,705,392.69	20.70	1,267	820	1.240	1.267
Negotiable Certificates of Deposit	105,000,000.00	105,005,900.00	105,000,000.00	8.82	132	16	0.288	0.292
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.46	367	308	0.345	0.350
Commercial Paper Disc. - Amortizing	80,000,000.00	79,985,600.00	79,982,861.13	6.79	97	34	0.238	0.241
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	285	2.442	2.476
Local Agency Bond	1,627,972.31	1,627,972.31	1,627,972.31	0.14	1,826	1,375	1.880	1.906
Local Agency Bonds	86,459,094.00	86,459,094.00	86,459,094.00	7.34	10,704	7,396	3.359	3.405
Rolling Repurchase Agreements - 2	63,800,383.82	63,800,383.82	63,800,383.82	5.42	1	1	0.000	0.000
mPower Placer	2,075,077.09	2,075,077.09	2,075,077.09	0.18	7,395	7,368	4.000	4.056
mPower - Folsom	1,604,957.75	1,604,957.75	1,604,957.75	0.14	7,171	7,036	1.250	1.267
<b>Investments</b>	<b>1,173,710,958.61</b>	<b>1,176,448,190.39</b>	<b>1,177,353,716.20</b>	<b>100.00%</b>	<b>2,016</b>	<b>1,483</b>	<b>1.319</b>	<b>1.337</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	57,557,893.00	57,557,893.00	57,557,893.00		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>1,231,268,851.61</b>	<b>1,234,006,083.39</b>	<b>1,234,911,609.20</b>		<b>2,016</b>	<b>1,483</b>	<b>1.319</b>	<b>1.337</b>

	June 30 Month Ending	Fiscal Year To Date	Fiscal Year Ending
Total Earnings			
Current Year	1,198,825.07	13,118,210.31	13,118,210.31
Average Daily Balance	1,240,589,309.58	1,125,696,065.93	
Effective Rate of Return	1.18%	1.17%	

*Kimberly Hawley*  
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 06/01/2015-06/30/2015  
Data Updated: FUNDSNAP: 08/11/2015 13:07  
Run Date: 08/11/2015 - 13:07

Portfolio PLCR  
NLJ AC  
PM (PRF\_PMT) 7.3.0  
Report Ver. 7.3.3

**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2015**

Page 1

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828U21	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,910,200.00	9,972,481.11	0.625	0.724	1,034	04/30/2018
912828U21	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,910,200.00	9,969,801.40	0.625	0.710	1,034	04/30/2018
		<b>Subtotal and Average</b>	<b>19,941,473.13</b>		<b>20,000,000.00</b>	<b>19,820,400.00</b>	<b>19,942,282.51</b>		<b>0.717</b>	<b>1,034</b>	
<b>mPower Placer - Long Term</b>											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,495,838.59	2,495,838.59	2,495,838.59	4.000	3.999	7,368	09/02/2035
2015R-B	2015R-B	mPower Placer		06/16/2015	750,000.00	801,343.93	801,343.93	6.000	5.435	7,368	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	13,097,310.48	13,097,310.48	13,097,310.48	4.000	3.999	7,368	09/02/2035
		<b>Subtotal and Average</b>	<b>8,197,271.25</b>		<b>16,343,149.07</b>	<b>16,394,493.00</b>	<b>16,394,493.00</b>		<b>4.069</b>	<b>7,368</b>	
<b>Federal Agency Coupons</b>											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,984,000.00	9,995,027.78	0.900	0.921	909	12/26/2017
3133ECE11	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,964,200.00	9,984,877.64	0.940	0.961	936	01/22/2018
3133ECEQ3	12048	FEDERAL FARM CREDIT BANK		02/06/2013	10,000,000.00	10,001,100.00	10,000,000.00	1.100	1.100	951	02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	9,985,900.00	10,000,000.00	1.080	1.080	958	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,982,600.00	9,985,895.83	1.040	1.055	989	03/26/2018
3133ECLA4	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,974,800.00	9,998,611.11	1.000	1.005	1,015	04/11/2018
3133EEEF3	14015	FEDERAL FARM CREDIT BANK		12/09/2014	10,000,000.00	9,997,100.00	10,000,000.00	0.730	0.730	617	03/09/2017
3133EEKX7	14038	FEDERAL FARM CREDIT BANK		01/22/2015	10,000,000.00	9,981,900.00	9,986,441.67	1.540	1.550	1,301	01/22/2019
3133EENH9	14043	FEDERAL FARM CREDIT BANK		02/05/2015	10,000,000.00	10,008,800.00	10,000,000.00	1.420	1.420	1,315	02/05/2019
3133EEHX1	14047	FEDERAL FARM CREDIT BANK		02/10/2015	10,000,000.00	10,028,875.00	10,009,572.63	1.880	1.901	1,657	01/13/2020
3133EETZ3	14059	FEDERAL FARM CREDIT BANK		03/26/2015	10,000,000.00	10,005,475.00	10,003,675.00	1.890	1.839	1,541	09/19/2019
3133EEYF1	14077	FEDERAL FARM CREDIT BANK		04/24/2015	10,000,000.00	9,948,361.11	9,995,111.11	1.390	1.404	1,293	01/14/2019
3133EEF30	14079	FEDERAL FARM CREDIT BANK		04/28/2015	10,000,000.00	9,941,500.00	9,985,583.33	1.625	1.660	1,560	10/28/2019
3133EE2S8	14099	FEDERAL FARM CREDIT BANK		06/29/2015	10,000,000.00	10,004,800.00	10,000,000.00	1.980	1.980	1,825	06/29/2020
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	10,001,100.00	10,000,000.00	1.000	1.000	838	10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK		12/19/2012	10,000,000.00	9,992,100.00	10,000,000.00	1.000	1.000	862	11/09/2017
313382QF3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	9,959,700.00	9,998,613.89	1.010	1.015	1,013	04/09/2018
3130A3L77	14023	FEDERAL HOME LOAN BANK		12/19/2014	10,000,000.00	10,016,200.00	10,000,000.00	1.250	2.257	1,632	12/19/2019
3130A45X8	14053	FEDERAL HOME LOAN BANK		02/27/2015	10,000,000.00	9,940,500.00	10,000,000.00	1.900	1.900	1,702	02/27/2020
3130A4D82	14057	FEDERAL HOME LOAN BANK		03/17/2015	10,000,000.00	10,000,300.00	9,995,288.89	1.800	2.079	1,721	03/17/2020
3130A4JP8	14061	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	9,994,400.00	9,985,758.33	1.500	2.299	1,734	03/30/2020
3130A4RS3	14062	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	9,973,700.00	9,981,011.11	1.250	2.157	1,734	03/30/2020
3130A4S26	14076	FEDERAL HOME LOAN BANK		04/22/2015	10,000,000.00	9,974,400.00	10,000,000.00	1.500	2.268	1,757	04/22/2020
3130A4W40	14081	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	9,947,500.00	9,992,754.17	1.250	2.157	1,765	04/30/2020
3130A4Y48	14082	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	9,991,700.00	10,000,000.00	0.750	1.680	1,398	04/30/2019

Data Updated: FUNDSNAP: 08/11/2015 13:04  
Run Date: 08/11/2015 - 13:04



**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Federal Agency Coupons</b>											
3130A53P2	14086	FEDERAL HOME LOAN BANK		05/07/2015	10,000,000.00	9,978,300.00	10,000,000.00	1.000	1.000	1,772	05/07/2020
3130A4ZJ4	14089	FEDERAL HOME LOAN BANK		05/13/2015	10,000,000.00	9,944,900.00	10,000,000.00	1.250	2.030	1,778	05/13/2020
3130A55G0	14091	FEDERAL HOME LOAN BANK		05/21/2015	10,000,000.00	9,937,777.78	10,000,000.00	1.375	2.180	1,786	05/21/2020
3130A5CQ0	14094	FEDERAL HOME LOAN BANK		05/28/2015	10,000,000.00	9,980,800.00	10,000,000.00	2.000	2.000	1,783	05/28/2020
3134G6GW7	14051	FED HOME LOAN MORT CORP		02/27/2015	10,000,000.00	10,007,300.00	10,000,000.00	2.010	2.010	1,702	02/27/2020
3134G6BV4	14052	FED HOME LOAN MORT CORP		02/27/2015	10,000,000.00	9,781,800.00	10,000,000.00	1.500	2.007	1,702	02/27/2020
3134G6PK3	14071	FED HOME LOAN MORT CORP		04/15/2015	7,570,000.00	7,534,950.90	7,568,374.81	1.500	2.137	1,750	04/15/2020
3134G6PK3	14072	FED HOME LOAN MORT CORP		04/15/2015	10,000,000.00	9,953,700.00	10,000,000.00	1.500	2.127	1,750	04/15/2020
3134G6PK7	14073	FED HOME LOAN MORT CORP		04/15/2015	10,000,000.00	9,921,500.00	10,003,873.33	2.000	1.947	1,750	04/15/2020
3134G6R7	14073	FED HOME LOAN MORT CORP		04/29/2015	10,000,000.00	9,979,800.00	9,997,103.33	1.000	1.990	1,764	04/29/2020
3134G6UP6	14080	FED HOME LOAN MORT CORP		05/14/2015	10,000,000.00	9,976,000.00	10,000,000.00	1.250	2.014	1,779	05/14/2020
3134G6XU2	14090	FED HOME LOAN MORT CORP		05/28/2015	10,000,000.00	9,968,500.00	9,996,073.33	1.250	2.182	1,793	05/28/2020
3134G6B51	14095	FED HOME LOAN MORT CORP		06/04/2015	10,000,000.00	9,991,900.00	10,000,000.00	1.375	1.375	1,252	12/04/2018
3134G64L4	14096	FED HOME LOAN MORT CORP		06/30/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.800	2.070	1,821	06/25/2020
3134G7ED9	14100	FED HOME LOAN MORT CORP		11/08/2012	10,000,000.00	9,892,300.00	10,000,000.00	1.000	1.000	881	11/08/2017
3135G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		12/08/2012	10,000,000.00	10,000,900.00	9,987,569.44	0.700	1.012	889	12/06/2017
3136G07K1	12028	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	10,000,900.00	10,000,000.00	0.700	1.002	889	12/06/2017
3136G07K1	12029	FEDERAL NATIONAL MORT. ASSOC.		12/19/2012	10,000,000.00	9,996,700.00	10,000,000.00	0.750	0.730	902	12/19/2017
3136G15C9	12035	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	9,987,500.00	9,999,004.44	0.750	0.714	910	12/27/2017
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	10,003,200.00	10,000,000.00	1.200	1.200	973	02/28/2018
3135G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.		03/28/2013	10,000,000.00	10,012,900.00	10,000,000.00	1.000	0.920	1,001	03/28/2018
3136G1HB8	12061	FEDERAL NATIONAL MORT. ASSOC.		05/02/2013	10,000,000.00	9,998,000.00	10,000,000.00	1.200	1.125	1,022	04/18/2018
3135G0WB5	12082	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	10,009,400.00	10,000,000.00	0.875	0.825	1,049	05/15/2018
3136G1KV0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	10,003,500.00	10,000,000.00	0.750	1.141	1,056	05/22/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		01/02/2015	10,000,000.00	10,000,200.00	10,000,000.00	1.250	1.863	1,281	01/02/2019
3136G2C70	14029	FEDERAL NATIONAL MORT. ASSOC.		02/18/2015	10,000,000.00	10,019,700.00	10,008,149.27	2.000	2.004	1,674	01/30/2020
3136G2CL9	14049	FEDERAL NATIONAL MORT. ASSOC.		02/27/2015	10,000,000.00	9,997,500.00	10,000,000.00	1.625	1.625	1,337	02/27/2019
3136G3EY9	14054	FEDERAL NATIONAL MORT. ASSOC.		04/20/2015	10,000,000.00	9,975,825.00	10,042,729.11	1.710	1.715	1,659	01/15/2020
3135G0TF0	14075	FEDERAL NATIONAL MORT. ASSOC.							1.552	1,371	
<b>Subtotal and Average</b>			<b>555,190,129.90</b>		<b>527,570,000.00</b>	<b>526,554,887.01</b>	<b>527,530,877.33</b>				
<b>Medium Term Notes</b>											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,013,900.00	10,022,812.91	0.529	0.434	1,037	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,129,866.67	10,128,109.48	2.100	1.832	1,405	05/06/2019
025815AB7	14064	American Express Centurion		03/31/2015	10,000,000.00	10,009,300.00	10,012,706.49	0.708	0.359	135	11/13/2015
0258MODG1	14078	AMERICAN EXPRESS CREDIT		04/27/2015	10,000,000.00	10,063,577.78	10,088,432.65	1.300	0.771	394	07/29/2016
06408HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,841,200.00	9,938,033.44	1.350	1.588	979	03/06/2018

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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Medium Term Notes</b>											
36962G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	10,012,700.00	9,998,201.50	0.907	1.260	91	09/30/2015
36962G5W0	13016	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,195,300.00	10,174,551.23	2.300	1.317	866	04/27/2017
36962G6R0	13017	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,028,200.00	10,012,308.86	1.000	0.761	191	01/08/2016
36962G3H5	14019	GENERAL ELECTRIC CAPITAL CORP		12/11/2014	10,000,000.00	10,899,300.00	10,903,834.00	5.625	1.430	807	09/15/2017
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,938,062.50	9,963,292.73	1.125	1.276	951	02/09/2018
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,993,300.00	10,000,000.00	0.779	0.840	1,069	06/04/2018
594918AG9	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,031,400.00	9,987,756.93	1.625	2.180	86	09/25/2015
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,011,452.78	10,019,558.26	1.850	1.821	1,687	02/12/2020
89233P6S0	13073	TOYOTA MOTOR CREDIT		06/26/2014	10,000,000.00	10,025,500.00	9,999,930.96	1.250	1.250	827	10/05/2017
90331HMH3	14025	US BANCORP		12/29/2014	10,000,000.00	10,025,900.00	9,993,497.94	1.375	1.405	803	09/11/2017
94974BFK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,027,700.00	10,000,000.00	0.887	0.895	1,027	04/23/2018
949746QU8	14093	WELLS FARGO & CO.		05/28/2015	10,000,000.00	10,346,841.11	10,363,656.23	3.676	0.636	350	06/15/2016
949748FD7	13067	WELLS FARGO BANK		04/28/2014	10,000,000.00	10,169,600.00	10,162,344.13	2.100	1.205	677	05/08/2017
94974BFU9	14003	WELLS FARGO BANK		09/19/2014	10,000,000.00	10,039,300.00	9,982,096.37	2.125	2.230	1,391	04/22/2019
949748FG0	14037	WELLS FARGO BANK		01/22/2015	10,000,000.00	9,983,700.00	10,037,174.58	1.500	1.360	930	01/16/2018
94988RTD3	13047	WACHOVIA MORTGAGE FSB		03/06/2014	10,000,000.00	9,980,800.00	10,000,000.00	0.750	0.750	1,344	03/06/2019
92979GAH4	14002	WACHOVIA MORTGAGE FSB		07/23/2014	10,000,000.00	11,015,400.00	11,031,176.34	6.000	1.525	868	11/15/2017
929903DT6	14013	WACHOVIA MORTGAGE FSB		12/04/2014	10,000,000.00	10,861,700.00	10,877,874.86	5.750	1.180	715	06/15/2017
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,155,100.00	10,029,042.80	1.950	1.861	1,263	12/15/2018
<b>Subtotal and Average</b>					<b>240,000,000.00</b>	<b>243,889,100.84</b>	<b>243,705,392.69</b>		<b>1.257</b>	<b>820</b>	
<b>Negotiable Certificates of Deposit</b>											
22533MUM7	14018	Credit Agricole CIB NY		12/10/2014	25,000,000.00	25,001,500.00	25,000,000.00	0.350	0.355	7	07/08/2015
80689DBV4	14088	Mizuho Bank LTD		04/09/2015	30,000,000.00	30,000,600.00	30,000,000.00	0.260	0.264	7	07/08/2015
65602TKY6	14066	NORINCHUKIN BANK NY		04/07/2015	20,000,000.00	20,000,200.00	20,000,000.00	0.240	0.243	5	07/06/2015
86583RKN7	14060	SUMITOMO MITSUI TRUST NY		03/27/2015	30,000,000.00	30,003,600.00	30,000,000.00	0.300	0.300	41	08/11/2015
<b>Subtotal and Average</b>					<b>105,000,000.00</b>	<b>105,005,900.00</b>	<b>105,000,000.00</b>		<b>0.292</b>	<b>16</b>	
<b>Collateralized CDs</b>											
SYS14088	14088	CITIZENS BUSINESS BANK		05/08/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.350	0.355	313	05/09/2018
SYS14087	14087	Five Star Bank		05/08/2015	3,000,000.00	3,000,000.00	3,000,000.00	0.300	0.304	313	05/09/2016
SYS12074	14074	RIVER CITY BANK		04/15/2015	6,000,000.00	6,000,000.00	6,000,000.00	0.350	0.355	289	04/15/2018
<b>Subtotal and Average</b>					<b>29,000,000.00</b>	<b>29,000,000.00</b>	<b>29,000,000.00</b>		<b>0.350</b>	<b>308</b>	

Portfolio PLCR  
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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**June 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to Maturity	Maturity Date
<b>Commercial Paper Disc. -Amortizing</b>											
22533UUD3	14070	Credit Agricole CIB NY		04/13/2015	20,000,000.00	19,999,000.00	19,998,666.67	0.200	0.203	12	07/13/2015
89233HW42	14097	Toyota Motor Credit Corp		08/23/2015	20,000,000.00	19,991,400.00	19,993,861.12	0.170	0.172	65	09/04/2015
90262DUX1	14067	UBS FINANCE, INC - DELAWARE		04/09/2015	20,000,000.00	19,997,600.00	19,995,166.67	0.290	0.294	30	07/31/2015
90262DUX1	14069	UBS FINANCE, INC - DELAWARE		04/13/2015	20,000,000.00	19,997,600.00	19,995,166.67	0.290	0.294	30	07/31/2015
		<b>Subtotal and Average</b>	<b>65,314,324.81</b>		<b>80,000,000.00</b>	<b>79,995,600.00</b>	<b>79,982,861.13</b>		<b>0.241</b>	<b>34</b>	
<b>PFA - HELICOPTER</b>											
SYS08169	08169	Public Finance Authority		04/09/2009	230,324.57	230,324.57	230,324.57	2.476	2.476	285	04/11/2016
		<b>Subtotal and Average</b>	<b>230,324.57</b>		<b>230,324.57</b>	<b>230,324.57</b>	<b>230,324.57</b>		<b>2.476</b>	<b>285</b>	
<b>Local Agency Bond</b>											
SYS13019B	13019B	Ackerman School District		10/31/2013	270,526.52	270,526.52	270,526.52	2.300	2.289	1,218	10/31/2018
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	188,047.39	188,047.39	188,047.39	2.300	2.300	1,443	06/13/2019
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	1,169,398.40	1,169,398.40	1,169,398.40	1.750	1.752	1,400	05/01/2019
		<b>Subtotal and Average</b>	<b>1,636,900.05</b>		<b>1,627,972.31</b>	<b>1,627,972.31</b>	<b>1,627,972.31</b>		<b>1.906</b>	<b>1,375</b>	
<b>Local Agency Bonds</b>											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	84,359,094.00	84,359,094.00	84,359,094.00	3.471	3.471	7,590	04/01/2036
SYS14001	14001	mPower Placer		07/22/2014	2,100,000.00	2,100,000.00	2,100,000.00	0.750	0.780	21	07/23/2015
		<b>Subtotal and Average</b>	<b>86,459,094.00</b>		<b>86,459,094.00</b>	<b>86,459,094.00</b>	<b>86,459,094.00</b>		<b>3.405</b>	<b>7,396</b>	
<b>Rolling Repurchase Agreements - 2</b>											
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	63,800,383.82	63,800,383.82	63,800,383.82		0.000	1	
		<b>Subtotal and Average</b>	<b>10,704,527.10</b>		<b>63,800,383.82</b>	<b>63,800,383.82</b>	<b>63,800,383.82</b>		<b>0.000</b>	<b>1</b>	
<b>mPower Placer</b>											
1415-2	1415-2	mPower Placer		06/04/2015	2,075,077.09	2,075,077.09	2,075,077.09	4.000	4.056	7,368	09/02/2035
		<b>Subtotal and Average</b>	<b>14,611,339.76</b>		<b>2,075,077.09</b>	<b>2,075,077.09</b>	<b>2,075,077.09</b>		<b>4.056</b>	<b>7,368</b>	
<b>mPower - Folsom</b>											
SYS13071	13071	mPower Folsom		06/09/2014	54,181.18	54,181.18	54,181.18	1.250	1.267	1	
MF1415-10	MF1415-10	mPower Folsom		09/04/2014	24,782.04	24,782.04	24,782.04	1.250	1.267	3,744	09/30/2025
MF1415-15	MF1415-15	mPower Folsom		08/18/2015	39,841.88	39,841.88	39,841.88	1.250	1.267	5,205	09/30/2029
MF1415-20	MF1415-20	mPower Folsom		09/07/2014	380,647.77	380,647.77	380,647.77	1.250	1.267	7,396	09/30/2035
MF1415-20NR	MF1415-20NR	mPower Folsom		04/16/2015	1,105,504.88	1,105,504.88	1,105,504.88	1.250	1.267	7,396	09/30/2035

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Portfolio PLCR  
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General Fund  
Portfolio Management  
Portfolio Details - Investments  
June 30, 2015

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to 365	Maturity
	Subtotal and Average		1,548,157.23		1,604,957.75	1,604,957.75	1,604,957.75		1.267	7,036	
	Total and Average		1,240,589,309.58		1,173,710,958.61	1,176,448,190.39	1,177,353,716.20		1.337	1,483	

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Portfolio PLCR  
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General Fund  
Portfolio Management  
Portfolio Details - Cash  
June 30, 2015

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
<b>Cash at Bank</b>										
SY500000	00000	PLACER COUNTY CASH			53,992,671.81	53,992,671.81	53,992,671.81		0.000	1
<b>Undeposited Receipts</b>										
SY500000VAULT	00000VAULT	PLACER COUNTY CASH			3,565,221.19	3,565,221.19	3,565,221.19		0.000	1
		Average Balance	0.00							1
<b>Total Cash and Investments</b>			1,240,589,309.58		1,231,268,851.81	1,234,006,083.39	1,234,911,509.20		1.337	1,483

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Placer County

General Fund  
Purchases Report  
Sorted by Fund - Fund  
June 1, 2015 - June 30, 2015

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund												
3134G64L4	14096	1010	FAC FHLMC	10,000,000.00	06/04/2015	12/04 - 06/04	10,000,000.00		1.375	12/04/2018	1.375	10,000,000.00
1415-2	1415-2	1010	RR3 MPP	654,673.21	06/04/2015	/ - /	654,673.21		4.000	09/02/2035	4.000	2,075,077.09
2015NR-A	2015NR-A	1010	MC1 MPP	2,495,838.59	06/16/2015	03/02 - 09/02	2,495,838.59		4.000	09/02/2035	3.999	2,495,838.59
2015R-B	2015R-B	1010	MC1 MPP	750,000.00	06/16/2015	03/02 - 09/02	801,450.00		6.000	09/02/2035	5.435	801,343.93
2015R-C	2015R-C	1010	MC1 MPP	13,097,310.48	06/16/2015	03/02 - 09/02	13,097,310.48		4.000	09/02/2035	3.999	13,097,310.48
MF1415-15	MF1415-15	1010	RR4 MPF	39,841.88	06/18/2015	/ - /	39,841.88		1.250	09/30/2029	1.250	39,841.88
89233HW42	14097	1010	ACP TOYCC	20,000,000.00	06/23/2015	09/04 - At Maturity	19,993,105.56		0.170	09/04/2015	0.170	19,993,861.12
03783AQ3	14098	1010	MTN AAPL	10,000,000.00	06/26/2015	11/06 - 05/06	10,099,300.00	29,166.67	2.100	05/06/2019	1.832	10,128,109.48
3133EE2S8	14099	1010	FAC FFCB	10,000,000.00	06/29/2015	12/29 - 06/29	10,000,000.00		1.980	06/29/2020	1.980	10,000,000.00
3134G7ED9	14100	1010	FAC FHLMC	10,000,000.00	06/30/2015	12/25 - 06/25	10,000,000.00		1.800	06/25/2020	2.070	10,000,000.00
			Subtotal	77,037,664.16			77,181,519.72	29,166.67				78,631,382.57
			Total Purchases	77,037,664.16			77,181,519.72	29,166.67				78,631,382.57

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Report Ver. 7.3.3

Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

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## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of August 31, 2015

## **PREFACE**

### **Placer County Treasurer's Pooled Investment Report**

**August 31, 2015**

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Par Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

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### **Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,704 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$175,339,343.72 in cash and investments maturing in the next 180 days.





Placer County

**General Fund  
Portfolio Management  
Portfolio Summary  
August 31, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	20,000,000.00	19,805,800.00	19,945,743.33	1.99	1,820	972	0.707	0.717
mPower Placer - Long Term	16,343,149.07	16,394,068.73	16,394,068.73	1.63	7,383	7,306	4.014	4.069
Federal Agency Coupons	507,570,000.00	507,022,145.00	507,456,898.45	50.52	1,743	1,310	1.529	1.550
Medium Term Notes	260,000,000.00	263,041,588.34	263,317,873.90	26.22	1,280	805	1.286	1.304
Negotiable Certificates of Deposit	20,000,000.00	20,001,400.00	20,000,000.00	1.99	92	30	0.280	0.284
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.89	367	246	0.345	0.350
Commercial Paper Disc. -Amortizing	20,000,000.00	19,999,716.67	19,999,716.67	1.99	73	3	0.170	0.172
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	223	2.442	2.476
Local Agency Bond	1,627,972.31	1,627,972.31	1,627,972.31	0.16	1,826	1,313	1.880	1.906
Local Agency Bonds	85,359,094.00	85,359,094.00	85,359,094.00	8.50	10,837	7,434	3.389	3.436
Rolling Repurchase Agreements - 2	34,088,368.56	34,088,368.56	34,088,368.56	3.39	1	1	0.000	0.000
mPower Placer	5,230,489.47	5,230,489.47	5,230,489.47	0.52	7,599	7,527	4.000	4.056
mPower - Folsom	1,736,155.41	1,736,155.41	1,736,155.41	0.17	7,119	7,003	1.250	1.267
<b>Investments</b>	<b>1,001,185,553.39</b>	<b>1,003,537,123.06</b>	<b>1,004,386,505.40</b>	<b>100.00%</b>	<b>2,363</b>	<b>1,704</b>	<b>1.523</b>	<b>1.544</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	51,250,975.16	51,250,975.16	51,250,975.16		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>1,052,436,528.55</b>	<b>1,054,788,098.22</b>	<b>1,055,637,480.56</b>		<b>2,363</b>	<b>1,704</b>	<b>1.523</b>	<b>1.544</b>

Total Earnings	August 31 Month Ending	Fiscal Year To Date
Current Year	1,204,079.76	2,412,464.47
Average Daily Balance	1,091,791,184.99	1,131,587,607.02
Effective Rate of Return	1.30%	1.26%

*Kimberly Hawley*  
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER 9/18/15

Reporting period 08/01/2015-08/31/2015  
Data Updated: FUNDSNAP: 09/02/2015 09:37  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828U1	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,902,900.00	9,974,131.18	0.625	0.724	972	04/30/2018
912828U1	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,902,900.00	9,971,612.15	0.625	0.710	972	04/30/2018
		<b>Subtotal and Average</b>	<b>19,944,906.04</b>		<b>20,000,000.00</b>	<b>19,805,800.00</b>	<b>19,945,743.33</b>		<b>0.717</b>	<b>972</b>	
<b>mPower Placer - Long Term</b>											
2015NR-A	2015NR-A	mPower Placer		08/16/2015	2,495,838.59	2,495,838.59	2,495,838.59	4.000	3.989	7,306	09/02/2035
2015R-B	2015R-B	mPower Placer		08/16/2015	750,000.00	800,919.66	800,919.66	6.000	5.435	7,306	09/02/2035
2015R-C	2015R-C	mPower Placer		08/16/2015	13,097,310.48	13,097,310.48	13,097,310.48	4.000	3.999	7,306	09/02/2035
		<b>Subtotal and Average</b>	<b>16,394,167.96</b>		<b>16,343,149.07</b>	<b>16,394,068.73</b>	<b>16,394,068.73</b>		<b>4.069</b>	<b>7,306</b>	
<b>Federal Agency Coupons</b>											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,955,700.00	9,995,361.11	0.900	0.921	847	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,963,400.00	9,995,211.35	0.940	0.961	874	01/22/2018
3133ECE03	12048	FEDERAL FARM CREDIT BANK		02/06/2013	10,000,000.00	10,001,200.00	10,000,000.00	1.100	1.100	889	02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	9,983,300.00	10,000,000.00	1.080	1.080	886	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,983,000.00	9,996,145.83	1.040	1.055	937	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,976,300.00	9,998,694.44	1.000	1.005	953	04/11/2018
3133EEEF3	14015	FEDERAL FARM CREDIT BANK		12/09/2014	10,000,000.00	9,988,700.00	10,000,000.00	0.730	0.730	555	03/09/2017
3133EEKX7	14038	FEDERAL FARM CREDIT BANK		01/22/2015	10,000,000.00	9,975,400.00	9,996,608.33	1.540	1.550	1,239	01/22/2019
3133EENH9	14043	FEDERAL FARM CREDIT BANK		02/05/2015	10,000,000.00	9,986,900.00	10,000,000.00	1.420	1.420	1,253	02/05/2019
3133EEHFX	14047	FEDERAL FARM CREDIT BANK		02/10/2015	10,000,000.00	10,038,200.00	9,985,566.84	1.890	1.901	1,595	01/13/2020
3133EEYF1	14077	FEDERAL FARM CREDIT BANK		04/24/2015	10,000,000.00	9,937,600.00	9,995,473.98	1.390	1.404	1,231	01/14/2019
3133EEE30	14079	FEDERAL FARM CREDIT BANK		04/28/2015	10,000,000.00	9,997,400.00	9,988,138.89	1.625	1.660	1,518	10/28/2019
3133EE258	14099	FEDERAL FARM CREDIT BANK		06/28/2015	10,000,000.00	10,061,500.00	10,000,000.00	1.980	1.980	1,763	06/29/2020
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	9,982,400.00	10,000,000.00	1.000	1.000	778	10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK		12/19/2012	10,000,000.00	9,989,800.00	10,000,000.00	1.000	1.000	800	11/09/2017
313382QF3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	9,954,700.00	9,998,697.22	1.010	1.015	951	04/09/2018
3130A3L77	14023	FEDERAL HOME LOAN BANK		12/19/2014	10,000,000.00	10,006,000.00	10,000,000.00	1.250	2.267	1,570	12/19/2019
3130A45X6	14053	FEDERAL HOME LOAN BANK		02/27/2015	10,000,000.00	9,984,400.00	10,000,000.00	1.900	1.900	1,640	02/27/2020
3130A4D82	14057	FEDERAL HOME LOAN BANK		03/17/2015	10,000,000.00	10,006,900.00	9,995,455.56	1.800	2.079	1,659	03/17/2020
3130A4JP8	14061	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	10,010,300.00	9,988,258.33	1.500	2.289	1,672	03/30/2020
3130A4RS3	14062	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	9,994,100.00	9,981,677.78	1.250	2.157	1,672	03/30/2020
3130A4SZ6	14076	FEDERAL HOME LOAN BANK		04/22/2015	10,000,000.00	9,993,600.00	10,000,000.00	1.500	2.268	1,695	04/22/2020
3130A4W40	14081	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	9,960,700.00	9,993,004.17	1.250	2.157	1,703	04/30/2020
3130A4Y48	14082	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	9,996,600.00	10,000,000.00	0.750	1.880	1,337	04/30/2019
3130A53P2	14086	FEDERAL HOME LOAN BANK		05/07/2015	10,000,000.00	9,975,300.00	10,000,000.00	1.000	1.000	1,710	05/07/2020

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Federal Agency Coupons</b>											
3130A4ZJ4	14089	FEDERAL HOME LOAN BANK		05/13/2015	10,000,000.00	9,954,400.00	10,000,000.00	1.250	2.030	1,716	05/13/2020
3130A5S60	14091	FEDERAL HOME LOAN BANK		05/21/2015	10,000,000.00	9,981,800.00	9,988,184.44	1.375	2.180	1,724	05/21/2020
3134G8BV4	14052	FED HOME LOAN MORT CORP		02/27/2015	10,000,000.00	9,833,800.00	10,000,000.00	1.500	2.007	1,640	02/27/2020
3134G8PK3	14071	FED HOME LOAN MORT CORP		04/15/2015	7,570,000.00	7,558,645.00	7,566,500.98	1.500	2.137	1,688	04/15/2020
3134G8PK3	14072	FED HOME LOAN MORT CORP		04/15/2015	10,000,000.00	9,985,000.00	10,000,000.00	1.500	2.127	1,688	04/15/2020
3134G8UP6	14080	FED HOME LOAN MORT CORP		04/29/2015	10,000,000.00	10,003,900.00	9,997,203.33	1.000	1.990	1,702	04/29/2020
3134G6XU2	14090	FED HOME LOAN MORT CORP		05/14/2015	10,000,000.00	9,998,400.00	10,000,000.00	1.250	2.014	1,717	05/14/2020
3134G8B51	14095	FED HOME LOAN MORT CORP		05/28/2015	10,000,000.00	9,991,300.00	9,996,206.67	1.250	2.182	1,731	05/28/2020
3134G64L4	14096	FED HOME LOAN MORT CORP		06/04/2015	10,000,000.00	9,989,100.00	10,000,000.00	1.375	1.375	1,190	12/04/2018
3134G7ED9	14100	FED HOME LOAN MORT CORP		06/30/2015	10,000,000.00	10,010,700.00	10,000,000.00	1.800	2.070	1,759	08/25/2020
3134G7FA4	15007	FED HOME LOAN MORT CORP		07/15/2015	10,000,000.00	10,005,400.00	10,000,000.00	1.250	2.230	1,779	07/15/2020
3134G7EQ0	15008	FED HOME LOAN MORT CORP		07/22/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.500	1.805	1,420	07/22/2019
3134G7FX4	15009	FED HOME LOAN MORT CORP		07/30/2015	10,000,000.00	10,027,400.00	10,000,000.00	1.900	2.225	1,794	07/30/2020
3134G7LS8	15011	FED HOME LOAN MORT CORP		07/30/2015	10,000,000.00	10,007,500.00	10,000,000.00	1.250	2.230	1,794	07/30/2020
3135G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,978,900.00	10,000,000.00	1.000	1.000	799	11/08/2017
3136G07K1	12028	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	10,000,600.00	9,997,736.11	0.700	1.012	827	12/06/2017
3136G07K1	12029	FEDERAL NATIONAL MORT. ASSOC.		12/06/2012	10,000,000.00	10,000,600.00	10,000,000.00	0.700	1.002	827	12/06/2017
3136G15C9	12035	FEDERAL NATIONAL MORT. ASSOC.		12/19/2012	10,000,000.00	10,002,700.00	10,000,000.00	0.750	0.730	840	12/19/2017
3136G16V4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	10,002,700.00	9,999,071.11	0.750	0.714	848	12/27/2017
3135G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	9,994,500.00	10,000,000.00	1.200	1.200	911	02/28/2018
3136G1HB8	12061	FEDERAL NATIONAL MORT. ASSOC.		03/28/2013	10,000,000.00	10,008,500.00	10,000,000.00	1.000	0.920	939	03/28/2018
3135G0WB5	12082	FEDERAL NATIONAL MORT. ASSOC.		05/02/2013	10,000,000.00	10,003,100.00	10,000,000.00	1.200	1.125	980	04/18/2018
3136G1KV0	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	9,991,200.00	10,000,000.00	0.875	0.825	987	05/15/2018
3136G1M83	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	9,999,100.00	10,000,000.00	0.750	1.141	994	05/22/2018
3135G2EV9	14054	FEDERAL NATIONAL MORT. ASSOC.		02/27/2015	10,000,000.00	10,001,600.00	10,000,000.00	1.625	1.625	1,275	02/27/2019
3135G0TF0	14075	FEDERAL NATIONAL MORT. ASSOC.		04/20/2015	10,000,000.00	10,000,900.00	9,997,592.08	1.710	1.715	1,597	01/15/2020
<b>Subtotal and Average</b>					<b>507,570,000.00</b>	<b>507,022,145.00</b>	<b>507,456,898.45</b>		<b>1.550</b>	<b>1,310</b>	

**Medium Term Notes**

037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	9,996,400.00	10,021,473.60	0.550	0.448	975	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,139,666.67	10,123,823.14	2.100	1.832	1,343	05/08/2019
025815AB7	14084	American Express Centurion		03/31/2015	10,000,000.00	10,004,300.00	10,006,930.81	0.784	0.384	73	11/13/2015
0258M0DG1	14078	AMERICAN EXPRESS CREDIT		04/27/2015	10,000,000.00	10,031,300.00	10,047,893.81	1.300	0.771	332	07/29/2016
06408HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,928,300.00	9,941,886.29	1.350	1.588	917	03/06/2018
06406HCL1	15008	Bank of New York Mellon		07/13/2015	10,000,000.00	10,084,200.00	10,143,449.44	2.100	1.593	1,065	08/01/2018
36982G4S0	10056	GENERAL ELECTRIC CAPITAL CORP		12/08/2010	10,000,000.00	10,003,600.00	9,999,413.97	0.907	1.260	29	09/30/2015

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<b>Medium Term Notes</b>											
36962G5W0	13016	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,162,800.00	10,158,586.18	2.300	1.317	604	04/27/2017
36962G6R0	13017	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,015,900.00	10,008,359.49	1.000	0.761	129	01/08/2016
36962G3H5	14019	GENERAL ELECTRIC CAPITAL CORP		12/11/2014	10,000,000.00	10,815,200.00	10,835,534.21	5.625	1.430	745	09/15/2017
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,929,200.00	9,984,186.05	1.125	1.276	889	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,799,280.56	9,816,715.81	1.625	2.095	1,718	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,994,500.00	10,000,000.00	0.779	0.840	1,007	06/04/2018
594918AG8	10069	Microsoft Corp		12/17/2010	10,000,000.00	10,008,300.00	9,996,501.98	1.625	2.180	24	09/25/2015
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	9,983,960.00	10,012,439.30	1.850	1.821	1,625	02/12/2020
89233P6S0	13073	TOYOTA MOTOR CREDIT		06/26/2014	10,000,000.00	9,980,000.00	9,999,936.05	1.250	1.250	765	10/05/2017
90331HMH3	14025	US BANCORP		12/29/2014	10,000,000.00	10,006,500.00	9,993,991.77	1.375	1.405	741	09/11/2017
94974BFK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,022,800.00	10,000,000.00	0.924	0.916	965	04/23/2018
949746QU8	14093	WELLS FARGO & CO.		05/28/2015	10,000,000.00	10,301,741.11	10,313,229.17	3.676	0.636	288	08/15/2016
949748FD7	13067	WELLS FARGO BANK		04/28/2014	10,000,000.00	10,116,300.00	10,147,740.46	2.100	1.205	615	05/08/2017
949748FU9	14003	WELLS FARGO BANK		09/19/2014	10,000,000.00	9,993,300.00	9,993,755.17	2.125	2.230	1,329	04/22/2019
949748FG0	14037	WELLS FARGO BANK		01/22/2015	10,000,000.00	9,988,500.00	10,032,400.84	1.500	1.360	868	01/16/2018
94966RTD3	13047	WACHOVIA MORTGAGE FSB		03/06/2014	10,000,000.00	9,975,800.00	10,000,000.00	0.750	0.750	1,282	03/06/2019
92976GAH4	14002	WACHOVIA MORTGAGE FSB		07/23/2014	10,000,000.00	10,925,000.00	10,958,728.36	6.000	1.525	808	11/15/2017
929803DT6	14013	WACHOVIA MORTGAGE FSB		12/04/2014	10,000,000.00	10,756,100.00	10,803,055.98	5.750	1.180	653	06/15/2017
931142DJ8	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,118,700.00	10,027,642.02	1.850	1.861	1,201	12/15/2018
		<b>Subtotal and Average</b>	<b>263,391,825.38</b>		<b>260,000,000.00</b>	<b>263,041,588.34</b>	<b>263,317,673.90</b>		<b>1.304</b>	<b>805</b>	
<b>Negotiable Certificates of Deposit</b>											
86563RZE1	15002	SUMITOMO MITSUI TRUST NY		07/01/2015	20,000,000.00	20,001,400.00	20,000,000.00	0.280	0.284	30	10/01/2015
		<b>Subtotal and Average</b>	<b>40,322,580.65</b>		<b>20,000,000.00</b>	<b>20,001,400.00</b>	<b>20,000,000.00</b>		<b>0.284</b>	<b>30</b>	
<b>Collateralized Cds</b>											
SYS14088	14088	CITIZENS BUSINESS BANK		05/08/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.350	0.355	251	05/09/2016
SYS14087	14087	Five Star Bank		05/09/2015	3,000,000.00	3,000,000.00	3,000,000.00	0.300	0.304	251	05/09/2016
SYS12074	14074	RIVER CITY BANK		04/15/2015	6,000,000.00	6,000,000.00	6,000,000.00	0.350	0.355	227	04/15/2016
		<b>Subtotal and Average</b>	<b>29,000,000.00</b>		<b>29,000,000.00</b>	<b>29,000,000.00</b>	<b>29,000,000.00</b>		<b>0.350</b>	<b>246</b>	
<b>Commercial Paper Disc.-Amortizing</b>											
89233HW42	14097	Toyota Motor Credit Corp		06/23/2015	20,000,000.00	19,999,716.67	19,999,716.67	0.170	0.172	3	09/04/2015
		<b>Subtotal and Average</b>	<b>19,998,300.00</b>		<b>20,000,000.00</b>	<b>19,999,716.67</b>	<b>19,999,716.67</b>		<b>0.172</b>	<b>3</b>	

Portfolio PLCR  
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 PM (PRF\_PMT) 7.3.0

Data Updated: FUNDSNAP: 09/02/2015 09:37  
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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**August 31, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>PFA - HELICOPTER</b>											
SYS08169	08169	Public Finance Authority		04/09/2009	230,324.57	230,324.57	230,324.57	2.476	2.476	223	04/11/2016
		Subtotal and Average	230,324.57		230,324.57	230,324.57	230,324.57	2.476	2.476	223	
<b>Local Agency Bond</b>											
SYS13019B	13019B	Ackerman School District		10/31/2013	270,526.52	270,526.52	270,526.52	2.300	2.299	1,156	10/31/2018
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	188,047.39	188,047.39	188,047.39	2.300	2.300	1,381	06/13/2018
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	1,169,398.40	1,169,398.40	1,169,398.40	1.750	1.752	1,338	05/01/2018
		Subtotal and Average	1,627,972.31		1,627,972.31	1,627,972.31	1,627,972.31		1.906	1,313	
<b>Local Agency Bonds</b>											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	84,359,094.00	84,359,094.00	84,359,094.00	3.471	3.471	7,518	04/01/2036
15010	15010	mPower Placer		07/22/2015	1,000,000.00	1,000,000.00	1,000,000.00	0.500	0.507	325	07/22/2016
		Subtotal and Average	85,359,094.00		85,359,094.00	85,359,094.00	85,359,094.00		3.436	7,434	
<b>Rolling Repurchase Agreements - 2</b>											
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	34,088,368.56	34,088,368.56	34,088,368.56		0.000	1	
		Subtotal and Average	30,568,937.77		34,088,368.56	34,088,368.56	34,088,368.56		0.000	1	
<b>mPower Placer</b>											
1415-2	1415-2	mPower Placer		06/04/2015	2,075,077.09	2,075,077.09	2,075,077.09	4.000	4.056	7,306	09/02/2035
2015R-D	2015R-D	mPower Placer		07/02/2015	3,155,412.38	3,155,412.38	3,155,412.38	4.000	4.056	7,672	09/02/2036
		Subtotal and Average	4,680,316.55		5,230,489.47	5,230,489.47	5,230,489.47		4.056	7,527	
<b>mPower - Folsom</b>											
SYS13071	13071	mPower Folsom		06/09/2014	54,181.18	54,181.18	54,181.18	1.250	1.267	1	
MF1415-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,210,756.65	1,210,756.65	1,210,756.65	1.250	1.267	7,334	09/30/2035
MF1415-10	MF1415-10	mPower Folsom		09/04/2014	24,782.04	24,782.04	24,782.04	1.250	1.267	3,682	09/30/2025
MF1415-15	MF1415-15	mPower Folsom		08/18/2015	39,841.88	39,841.88	39,841.88	1.250	1.267	5,143	09/30/2029
MF1415-20	MF1415-20	mPower Folsom		08/07/2014	406,593.66	406,593.66	406,593.66	1.250	1.267	7,334	09/30/2035
		Subtotal and Average	1,717,118.03		1,736,155.41	1,736,155.41	1,736,155.41		1.267	7,003	

Portfolio PLCR  
NLI AC  
PM (PRE\_PMT) 7.3.0

Data Updated: FUNDSNAP: 09/02/2015 09:37  
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General Fund  
Portfolio Management  
Portfolio Details - Investments  
August 31, 2015

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Total and Average			1,091,791,184.99		1,001,185,553.39	1,003,537,123.06	1,004,386,505.40		1.544	1,704

Data Updated: FUNDSNAP: 09/02/2015 09:37  
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Portfolio PLCR  
NLI AC  
PM (PRF\_PN2) 7.3.0

General Fund  
Portfolio Management  
Portfolio Details - Cash  
August 31, 2015

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM	Days to 365 Maturity
<b>Cash at Bank</b>										
SYS000000	00000	PLACER COUNTY CASH			50,836,771.69	50,836,771.69	50,836,771.69		0.000	1
<b>Undeposited Receipts</b>										
SYS000000VAULT	00000VAULT	PLACER COUNTY CASH			414,203.47	414,203.47	414,203.47		0.000	1
		Average Balance	0.00							1
<b>Total Cash and Investments</b>					1,052,436,528.55	1,054,768,098.22	1,055,637,480.56		1.544	1,704



Placer County

**General Fund  
Purchases Report  
Sorted by Fund - Fund  
August 1, 2015 - August 31, 2015**

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
<b>General Fund</b>												
MFIA-2 NR	IA2-NR	1010	RR4 MPF	1,105,504.88	08/08/2015	/ - /	1,105,504.88		1.250	09/30/2035	1.250	1,210,756.65
63873FUQ9	15012	1010	NCB NATXNY	40,000,000.00	08/19/2015	08/26 - At Maturity	40,000,000.00		0.140	08/26/2015	0.140	0.00
			<b>Subtotal</b>	<b>41,105,504.88</b>			<b>41,105,504.88</b>	<b>0.00</b>				<b>1,210,756.65</b>
			<b>Total Purchases</b>	<b>41,105,504.88</b>			<b>41,105,504.88</b>	<b>0.00</b>				<b>1,210,756.65</b>





**General Fund  
Summary by Issuer  
August 31, 2015**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.91	1.143	1,160
Ackerman School District	1	270,526.52	270,526.52	0.03	2.299	1,156
American Express Centurion	1	10,000,000.00	10,021,370.00	0.95	0.384	73
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,066,000.00	0.95	0.771	332
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.90	1.591	992
CITIZENS BUSINESS BANK	1	20,000,000.00	20,000,000.00	1.89	0.355	251
FEDERAL FARM CREDIT BANK	13	130,000,000.00	129,941,000.00	12.30	1.290	1,119
FEDERAL HOME LOAN BANK	14	140,000,000.00	139,937,500.00	13.24	1.788	1,473
FED HOME LOAN MORT CORP	12	117,570,000.00	117,559,215.00	11.12	2.031	1,858
FEDERAL NATIONAL MORT. ASSOC.	12	120,000,000.00	120,025,500.00	11.36	1.084	984
Five Star Bank	1	3,000,000.00	3,000,000.00	0.28	0.304	251
GENERAL ELECTRIC CAPITAL CORP	4	40,000,000.00	41,483,500.00	3.93	1.197	385
IBM CORP	2	20,000,000.00	19,740,600.00	1.87	1.682	1,300
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.95	0.840	1,007
MIDDLE FORK JPA	1	84,359,094.00	84,359,094.00	7.98	3.471	7,518
Mid Placer Public School Trans	1	188,047.39	188,047.39	0.02	2.300	1,381
mPower Folsom	5	1,736,155.41	1,736,155.41	0.16	1.267	7,003
mPower Placer	6	22,573,638.54	22,625,088.54	2.14	3.909	7,048
Microsoft Corp	2	20,000,000.00	19,763,500.00	1.87	2.000	825
Public Finance Authority	1	230,324.57	230,324.57	0.02	2.476	223
PLACER COUNTY CASH	2	51,250,975.16	51,250,975.16	4.85	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.57	0.355	227
City of Rocklin Successor Agcy	1	1,169,398.40	1,169,398.40	0.11	1.752	1,338

Portfolio PLCR

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Report Ver. 7.3.3

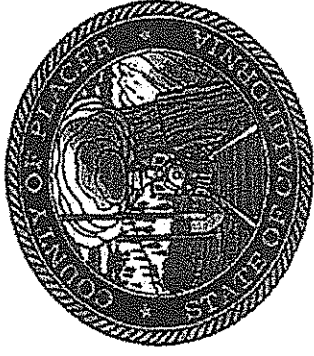
General Fund  
Summary by Issuer  
August 31, 2015

Page 2

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
SUMITOMO MITSUI TRUST NY	1	20,000,000.00	20,000,000.00	1.89	0.284	30
Toyota Motor Credit Corp	1	20,000,000.00	19,993,105.56	1.89	0.172	3
TOYOTA MOTOR CREDIT	1	10,000,000.00	9,999,900.00	0.95	1.250	785
US BANCORP	1	10,000,000.00	9,992,000.00	0.95	1.405	741
U. S. TREASURY COUPON	2	20,000,000.00	19,998,437.50	1.88	0.717	972
WELLS FARGO & CO.	2	20,000,000.00	20,316,850.00	1.92	0.774	621
WELLS FARGO BANK	3	30,000,000.00	30,260,300.00	2.86	1.586	935
WFB REPURCHASE-SWEEP	1	34,088,368.56	34,088,368.56	3.23	0.000	1
WACHOVIA MORTGAGE FSB	3	30,000,000.00	32,575,300.00	3.08	1.164	904
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.95	1.861	1,201
<b>Total and Average</b>	<b>103</b>	<b>1,052,436,528.55</b>	<b>1,056,747,846.61</b>	<b>100.00</b>	<b>1.469</b>	<b>1,622</b>

Office of  
Jenine Windeshausen  
Treasurer-Tax Collector  
County of Placer

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## COUNTY OF PLACER

### TREASURER'S POOLED INVESTMENT REPORT

For the Month of September 30, 2015

## **PREFACE**

### **Placer County Treasurer's Pooled Investment Report**

**September 30, 2015**

For the purpose of clarity the following glossary of investment terms has been provided.

**Book Value** is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

**Par Value** is the principal amount of a security and the amount of principal that will be paid at maturity.

**Market Value** is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

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### **Government Code 53646 Compliance Report**

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,792 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by \$132,912,227.04 in cash and investments maturing in the next 180 days.



**General Fund  
Portfolio Management  
Portfolio Summary  
September 30, 2015**

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	20,000,000.00	19,897,400.00	19,947,417.92	2.05	1,820	942	0.707	0.717
mPower Placer - Long Term	16,323,206.34	16,373,913.86	16,373,913.86	1.69	7,383	7,276	4.014	4.069
Federal Agency Coupons	487,570,000.00	487,810,506.50	487,462,151.31	50.18	1,735	1,348	1.567	1.589
Medium Term Notes	260,000,000.00	263,592,547.23	263,000,581.04	27.07	1,280	907	1.282	1.300
Negotiable Certificates of Deposit	20,000,000.00	20,000,000.00	20,000,000.00	2.06	92	0	0.280	0.284
Collateralized CDs	29,000,000.00	29,000,000.00	29,000,000.00	2.99	367	216	0.345	0.350
PFA - HELICOPTER	230,324.57	230,324.57	230,324.57	0.02	2,559	193	2.442	2.476
Local Agency Bond	1,627,972.31	1,627,972.31	1,627,972.31	0.17	1,826	1,283	1.880	1.906
Local Agency Bonds	85,359,094.00	85,359,094.00	85,359,094.00	8.79	10,837	7,404	3.389	3.438
Rolling Repurchase Agreements - 2	39,497,623.47	39,497,623.47	39,497,623.47	4.07	1	1	0.000	0.000
mPower Placer	6,647,588.55	6,647,588.55	6,647,588.55	0.68	7,627	7,528	4.000	4.056
mPower - Folsom	2,263,364.52	2,263,364.52	2,263,364.52	0.23	7,326	7,276	1.250	1.267
<b>Investments</b>	<b>968,519,173.76</b>	<b>972,300,335.01</b>	<b>971,410,031.55</b>	<b>100.00%</b>	<b>2,417</b>	<b>1,792</b>	<b>1.564</b>	<b>1.585</b>

<b>Cash</b>								
Passbook/Checking (not included in yield calculations)	53,414,603.57	53,414,603.57	53,414,603.57		1	1	0.000	0.000
<b>Total Cash and Investments</b>	<b>1,021,933,777.33</b>	<b>1,025,714,938.58</b>	<b>1,024,824,635.12</b>		<b>2,417</b>	<b>1,792</b>	<b>1.564</b>	<b>1.585</b>

Total Earnings	September 30	Month Ending	Fiscal Year To Date
Current Year	1,192,983.51		3,608,161.76
Average Daily Balance	1,019,985,893.92		1,095,195,744.05
Effective Rate of Return	1.42%		1.31%

*Kimberly Hawley*  
KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>U.S. Treasury Coupons</b>											
912828U1	12083	U. S. TREASURY COUPON		05/06/2013	10,000,000.00	9,948,700.00	9,974,929.60	0.625	0.724	942	04/30/2018
912828U1	12084	U. S. TREASURY COUPON		05/07/2013	10,000,000.00	9,948,700.00	9,972,488.32	0.625	0.710	942	04/30/2018
		<b>Subtotal and Average</b>	<b>19,948,608.54</b>		<b>20,000,000.00</b>	<b>19,897,400.00</b>	<b>19,947,417.92</b>		<b>0.717</b>	<b>942</b>	
<b>mPower Placer - Long Term</b>											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,495,838.59	2,495,838.59	2,495,838.59	4.000	3.999	7,276	09/02/2035
2015R-B	2015R-B	mPower Placer		06/16/2015	750,000.00	800,707.52	800,707.52	6.000	5.436	7,276	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	13,077,367.75	13,077,367.75	13,077,367.75	4.000	3.999	7,276	09/02/2035
		<b>Subtotal and Average</b>	<b>16,373,913.86</b>		<b>16,323,206.34</b>	<b>16,373,913.86</b>	<b>16,373,913.86</b>		<b>4.069</b>	<b>7,276</b>	
<b>Federal Agency Coupons</b>											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,982,000.00	9,995,527.78	0.900	0.921	817	12/26/2017
3133ECD51	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,989,600.00	9,995,378.20	0.940	0.961	844	01/22/2018
3133ECE03	12048	FEDERAL FARM CREDIT BANK		02/06/2013	10,000,000.00	10,001,100.00	10,000,000.00	1.100	1.100	859	02/06/2018
3133ECFA7	12049	FEDERAL FARM CREDIT BANK		02/13/2013	10,000,000.00	10,001,000.00	10,000,000.00	1.080	1.080	866	02/13/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/29/2013	10,000,000.00	10,001,000.00	9,996,270.83	1.040	1.055	907	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	10,001,000.00	9,998,736.11	1.000	1.005	923	04/11/2018
3133EEEF3	14015	FEDERAL FARM CREDIT BANK		12/09/2014	10,000,000.00	10,000,600.00	10,000,000.00	0.730	0.730	525	03/09/2017
3133EEEX7	14038	FEDERAL FARM CREDIT BANK		01/22/2015	10,000,000.00	10,000,000.00	9,996,891.67	1.540	1.550	1,209	01/22/2019
3133EENH9	14043	FEDERAL FARM CREDIT BANK		02/05/2015	10,000,000.00	10,025,800.00	10,000,000.00	1.420	1.420	1,223	02/05/2019
3133EEHX1	14047	FEDERAL FARM CREDIT BANK		02/10/2015	10,000,000.00	10,042,800.00	9,995,651.44	1.890	1.901	1,565	01/13/2020
3133EEYF1	14077	FEDERAL FARM CREDIT BANK		04/24/2015	10,000,000.00	9,977,900.00	9,995,585.82	1.390	1.404	1,201	01/14/2019
3133EEZ30	14079	FEDERAL FARM CREDIT BANK		04/28/2015	10,000,000.00	10,001,700.00	9,986,416.67	1.625	1.660	1,488	10/28/2019
3133EEZS8	14099	FEDERAL FARM CREDIT BANK		06/29/2015	10,000,000.00	10,085,900.00	10,000,000.00	1.880	1.980	1,733	06/29/2020
3133EFBR7	15013	FEDERAL FARM CREDIT BANK		09/01/2015	10,000,000.00	10,015,300.00	9,990,175.44	1.840	1.862	1,705	06/01/2020
3133EFEG8	15016	FEDERAL FARM CREDIT BANK		09/22/2015	10,000,000.00	10,034,700.00	10,000,000.00	1.860	1.860	1,818	09/22/2020
313380TD9	12013	FEDERAL HOME LOAN BANK		10/16/2012	10,000,000.00	10,000,800.00	10,000,000.00	1.000	1.000	746	10/16/2017
3133813R4	12036	FEDERAL HOME LOAN BANK		12/19/2012	10,000,000.00	10,001,700.00	10,000,000.00	1.000	1.000	770	11/09/2017
3133820F3	12069	FEDERAL HOME LOAN BANK		04/09/2013	10,000,000.00	9,982,200.00	9,996,738.89	1.010	1.015	921	04/09/2018
3130A45X6	14053	FEDERAL HOME LOAN BANK		02/27/2015	10,000,000.00	10,000,400.00	10,000,000.00	1.900	1.900	1,610	02/27/2020
3130A4RS3	14062	FEDERAL HOME LOAN BANK		03/30/2015	10,000,000.00	10,017,700.00	9,982,011.11	1.250	2.157	1,642	03/30/2020
3130A4SZ6	14076	FEDERAL HOME LOAN BANK		04/22/2015	10,000,000.00	10,007,100.00	10,000,000.00	1.500	2.268	1,665	04/22/2020
3130A4W40	14081	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	10,007,400.00	9,993,129.17	1.250	2.157	1,673	04/30/2020
3130A4V48	14082	FEDERAL HOME LOAN BANK		04/30/2015	10,000,000.00	10,004,300.00	10,000,000.00	0.750	1.660	1,307	04/30/2019
3130A53P2	14086	FEDERAL HOME LOAN BANK		06/07/2015	10,000,000.00	9,994,300.00	10,000,000.00	1.000	1.000	1,680	05/07/2020
3130A4ZJ4	14089	FEDERAL HOME LOAN BANK		05/13/2015	10,000,000.00	10,009,600.00	10,000,000.00	1.250	2.030	1,686	05/13/2020

Portfolio PLCR  
NLI AC  
PM (PRF\_PMT) 7.3.0

Data Updated: FUNDSNAP: 10/05/2015 07:52  
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Report Ver. 7.3.3

**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Federal Agency Coupons</b>											
3130A55G0	14091	FEDERAL HOME LOAN BANK		05/21/2015	10,000,000.00	10,016,400.00	9,988,402.78	1.375	2.180	1,894	05/21/2020
3134G6BV4	14052	FED HOME LOAN MORT CORP		02/27/2015	10,000,000.00	9,897,300.00	10,000,000.00	1.500	2.007	1,610	02/27/2020
3134G6PK3	14071	FED HOME LOAN MORT CORP		04/15/2015	7,570,000.00	7,573,406.50	7,566,564.06	1.500	2.137	1,658	04/15/2020
3134G6PK3	14072	FED HOME LOAN MORT CORP		04/15/2015	10,000,000.00	10,004,500.00	10,000,000.00	1.500	2.127	1,658	04/15/2020
3134G6UP6	14080	FED HOME LOAN MORT CORP		04/29/2015	10,000,000.00	10,006,500.00	9,997,253.33	1.500	1.990	1,672	04/29/2020
3134G6XU2	14090	FED HOME LOAN MORT CORP		05/14/2015	10,000,000.00	10,013,100.00	10,000,000.00	1.250	2.014	1,687	05/14/2020
3134G6B51	14095	FED HOME LOAN MORT CORP		05/28/2015	10,000,000.00	10,016,200.00	9,996,273.33	1.250	2.182	1,701	05/28/2020
3134G64L4	14096	FED HOME LOAN MORT CORP		08/04/2015	10,000,000.00	10,013,200.00	10,000,000.00	1.375	1.375	1,160	12/04/2018
3134G7FA4	15007	FED HOME LOAN MORT CORP		07/15/2015	10,000,000.00	10,004,000.00	10,000,000.00	1.250	2.230	1,749	07/15/2020
3134G7EQ0	15008	FED HOME LOAN MORT CORP		07/22/2015	10,000,000.00	10,006,900.00	10,000,000.00	1.500	1.805	1,390	07/22/2019
3134G7FX4	15009	FED HOME LOAN MORT CORP		07/30/2015	10,000,000.00	10,014,800.00	10,000,000.00	1.900	2.225	1,764	07/30/2020
3134G7LS8	15011	FED HOME LOAN MORT CORP		07/30/2015	10,000,000.00	10,008,400.00	10,000,000.00	1.250	2.230	1,764	07/30/2020
3134G7SY8	15015	FED HOME LOAN MORT CORP		08/14/2015	10,000,000.00	10,021,500.00	10,006,000.00	2.050	2.050	1,810	09/14/2020
3134G7G88	15018	FED HOME LOAN MORT CORP		09/30/2015	10,000,000.00	9,983,500.00	10,000,000.00	1.625	1.625	1,642	03/30/2020
3134G7XN6	15019	FED HOME LOAN MORT CORP		09/30/2015	10,000,000.00	9,986,700.00	9,992,504.17	1.250	2.155	1,826	09/30/2020
3135G0QW6	12018	FEDERAL NATIONAL MORT. ASSOC.		11/08/2012	10,000,000.00	9,999,600.00	10,000,000.00	1.000	1.000	769	11/08/2017
3136G16W4	12040	FEDERAL NATIONAL MORT. ASSOC.		12/27/2012	10,000,000.00	10,009,100.00	9,998,104.44	0.750	0.714	818	12/27/2017
3135G0UX9	12056	FEDERAL NATIONAL MORT. ASSOC.		02/28/2013	10,000,000.00	10,014,700.00	10,000,000.00	1.200	1.200	881	02/28/2018
3135G0WB5	12082	FEDERAL NATIONAL MORT. ASSOC.		05/02/2013	10,000,000.00	10,004,700.00	10,000,000.00	1.200	1.125	930	04/18/2018
3136G1K10	12087	FEDERAL NATIONAL MORT. ASSOC.		05/15/2013	10,000,000.00	10,008,400.00	10,000,000.00	0.875	0.825	957	05/15/2018
3136G1M63	12088	FEDERAL NATIONAL MORT. ASSOC.		05/22/2013	10,000,000.00	9,999,600.00	10,000,000.00	0.750	1.141	964	05/22/2018
3136G2EY9	14054	FEDERAL NATIONAL MORT. ASSOC.		02/27/2015	10,000,000.00	10,019,600.00	10,000,000.00	1.625	1.625	1,245	02/27/2019
3135G0TF0	14075	FEDERAL NATIONAL MORT. ASSOC.		04/20/2015	10,000,000.00	10,002,200.00	9,997,736.07	1.710	1.715	1,567	01/15/2020
3136G2MA2	15020	FEDERAL NATIONAL MORT. ASSOC.		09/30/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.625	1.625	1,826	09/30/2020
Subtotal and Average					487,570,000.00	487,810,506.50	487,462,151.31		1.589	1,348	

**Medium Term Notes**

037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,004,700.00	10,020,803.94	0.550	0.446	945	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,183,966.67	10,121,679.98	2.100	1.832	1,513	05/06/2019
025815AB7	14064	American Express Centurion		03/31/2015	10,000,000.00	10,003,000.00	10,004,042.97	0.764	0.384	43	11/13/2015
0258MDG1	14078	AMERICAN EXPRESS CREDIT		04/27/2015	10,000,000.00	10,038,600.00	10,043,513.27	1.300	0.771	302	07/29/2016
06408HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,977,000.00	9,943,812.71	1.350	1.588	887	03/06/2018
06408HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,113,900.00	10,139,230.34	2.100	1.593	1,035	08/01/2018
36962G5W0	13016	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,204,600.00	10,150,603.65	2.300	1.317	574	04/27/2017
36962G6R0	13017	GENERAL ELECTRIC CAPITAL CORP		10/28/2013	10,000,000.00	10,016,600.00	10,006,384.61	1.000	0.761	99	01/08/2016
36962G3H5	14019	GENERAL ELECTRIC CAPITAL CORP		12/11/2014	10,000,000.00	10,592,300.00	10,801,384.31	5.625	1.430	715	09/15/2017

Portfolio PLCR  
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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Medium Term Notes</b>											
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,975,800.00	9,965,413.95	1.125	1.276	859	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,896,780.56	9,820,425.34	1.825	2.095	1,688	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,993,200.00	10,000,000.00	0.779	0.840	977	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,063,000.00	10,012,206.20	1.850	1.821	1,585	02/12/2020
89233P6S0	13073	TOYOTA MOTOR CREDIT		06/26/2014	10,000,000.00	10,012,400.00	9,999,938.59	1.250	1.250	735	10/05/2017
89236TCG8	15014	TOYOTA MOTOR CREDIT		09/01/2015	10,000,000.00	9,834,600.00	9,912,048.07	0.706	0.896	1,624	03/12/2020
90331HMH3	14025	US BANCORP		12/29/2014	10,000,000.00	10,029,500.00	9,994,238.68	1.375	1.405	711	09/11/2017
94974BFK1	12075	WELLS FARGO & CO.		04/23/2013	10,000,000.00	10,037,600.00	10,000,000.00	0.924	0.916	935	04/23/2018
94968RTD3	13047	WELLS FARGO & CO.		03/06/2014	10,000,000.00	9,976,000.00	10,000,000.00	0.750	0.750	1,252	03/06/2019
949746QU8	14063	WELLS FARGO & CO.		05/28/2015	10,000,000.00	10,203,800.00	10,213,474.54	3.676	0.636	258	06/15/2016
94974BFD7	13067	WELLS FARGO BANK		04/28/2014	10,000,000.00	10,139,700.00	10,140,438.62	2.100	1.205	585	05/08/2017
94974BFU9	14003	WELLS FARGO BANK		09/19/2014	10,000,000.00	10,071,400.00	9,964,584.57	2.125	2.230	1,299	04/22/2019
94974BFG0	14037	WELLS FARGO BANK		01/22/2015	10,000,000.00	9,990,500.00	10,031,263.97	1.500	1.360	838	01/16/2018
92976GAH4	14002	Wells Fargo & Company		07/23/2014	10,000,000.00	10,900,900.00	10,922,504.36	6.000	1.525	776	11/15/2017
929803DT6	14013	Wells Fargo & Company		12/04/2014	10,000,000.00	10,745,500.00	10,765,646.54	5.750	1.180	623	06/15/2017
94988RY1	15017	Wells Fargo & Company		09/25/2015	10,000,000.00	10,071,900.00	10,000,000.00	2.000	2.431	1,821	09/25/2020
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,209,300.00	10,026,941.63	1.950	1.861	1,171	12/15/2018
		<b>Subtotal and Average</b>	<b>272,782,733.85</b>		<b>260,000,000.00</b>	<b>263,592,547.23</b>	<b>263,000,581.04</b>		<b>1.300</b>	<b>907</b>	

<b>Negotiable Certificates of Deposit</b>											
86563RZE1	15002	SUMITOMO MITSUI TRUST NY		07/01/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.280	0.284	0	10/01/2015
		<b>Subtotal and Average</b>	<b>20,000,000.00</b>		<b>20,000,000.00</b>	<b>20,000,000.00</b>	<b>20,000,000.00</b>		<b>0.284</b>	<b>0</b>	

<b>Collateralized CDs</b>											
SYS14088	14088	CITIZENS BUSINESS BANK		05/08/2015	20,000,000.00	20,000,000.00	20,000,000.00	0.350	0.355	221	05/09/2016
SYS14087	14087	Five Star Bank		05/09/2015	3,000,000.00	3,000,000.00	3,000,000.00	0.300	0.304	221	05/09/2016
SYS12074	14074	RIVER CITY BANK		04/15/2015	6,000,000.00	6,000,000.00	6,000,000.00	0.350	0.355	197	04/15/2016
		<b>Subtotal and Average</b>	<b>29,000,000.00</b>		<b>29,000,000.00</b>	<b>29,000,000.00</b>	<b>29,000,000.00</b>		<b>0.350</b>	<b>216</b>	

<b>Commercial Paper Disc. -Amortizing</b>											
		<b>Subtotal and Average</b>	<b>1,999,990.56</b>								

<b>PFA - HELICOPTER</b>											
SYS08169	08169	Public Finance Authority		04/09/2009	230,324.57	230,324.57	230,324.57	2.476	2.476	193	04/11/2016
		<b>Subtotal and Average</b>	<b>230,324.57</b>		<b>230,324.57</b>	<b>230,324.57</b>	<b>230,324.57</b>		<b>2.476</b>	<b>193</b>	

Portfolio PLCR  
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**General Fund**  
**Portfolio Management**  
**Portfolio Details - Investments**  
**September 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
<b>Local Agency Bond</b>											
SYS130198	130198	Ackerman School District		10/31/2013	270,526.52	270,526.52	270,526.52	2.300	2.299	1,126	10/31/2018
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	188,047.39	188,047.39	188,047.39	2.300	2.300	1,351	06/13/2018
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	1,169,398.40	1,169,398.40	1,169,398.40	1.750	1.752	1,308	05/01/2019
		<b>Subtotal and Average</b>	<b>1,627,972.31</b>		<b>1,627,972.31</b>	<b>1,627,972.31</b>			<b>1.906</b>	<b>1,283</b>	
<b>Local Agency Bonds</b>											
SYS05311	05311	MIDDLE FORK JPA		03/29/2006	84,359,094.00	84,359,094.00	84,359,094.00	3.471	3.471	7,488	04/01/2038
15010	15010	mPower Placer		07/22/2015	1,000,000.00	1,000,000.00	1,000,000.00	0.500	0.507	295	07/22/2016
		<b>Subtotal and Average</b>	<b>85,359,094.00</b>		<b>85,359,094.00</b>	<b>85,359,094.00</b>			<b>3.436</b>	<b>7,404</b>	
<b>Rolling Repurchase Agreements - 2</b>											
SYS000SWEEP	SWEEP	WFB REPURCHASE-SWEEP		03/01/2012	39,497,623.47	39,497,623.47	39,497,623.47		0.000	1	
		<b>Subtotal and Average</b>	<b>17,749,338.39</b>		<b>39,497,623.47</b>	<b>39,497,623.47</b>			<b>0.000</b>	<b>1</b>	
<b>mPower Placer</b>											
1415-2	1415-2	mPower Placer		06/04/2015	2,075,077.09	2,075,077.09	2,075,077.09	4.000	4.056	7,276	09/02/2035
2015NR-B	2015NR-B	mPower Placer		09/17/2015	65,269.90	65,269.90	65,269.90	4.000	4.056	7,642	09/02/2036
2015R-D	2015R-D	mPower Placer		07/02/2015	4,507,241.56	4,507,241.56	4,507,241.56	4.000	4.056	7,842	09/02/2036
		<b>Subtotal and Average</b>	<b>6,200,708.23</b>		<b>6,647,588.55</b>	<b>6,647,588.55</b>			<b>4.056</b>	<b>7,528</b>	
<b>mPower - Folsom</b>											
MFIA-2 NR	IA2-NR	mPower Folsom		08/08/2015	1,704,575.51	1,704,575.51	1,704,575.51	1.250	1.267	7,276	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	184,932.51	184,932.51	184,932.51	1.250	1.267	7,276	09/02/2035
MFR-1	MFR-1	mPower Folsom		09/01/2015	373,856.50	373,856.50	373,856.50	1.250	1.267	7,276	09/02/2035
		<b>Subtotal and Average</b>	<b>2,211,217.77</b>		<b>2,263,364.52</b>	<b>2,263,364.52</b>			<b>1.267</b>	<b>7,276</b>	
		<b>Total and Average</b>	<b>1,019,985,893.92</b>		<b>988,519,173.76</b>	<b>972,300,335.01</b>	<b>971,410,031.55</b>		<b>1.585</b>	<b>1,792</b>	

**General Fund  
Portfolio Management  
Portfolio Details - Cash  
September 30, 2015**

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
<b>Cash at Bank</b>										
SYS00000	00000	PLACER COUNTY CASH			52,446,083.69	52,446,083.69	52,446,083.69		0.000	1
<b>Undeposited Receipts</b>										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			968,519.88	968,519.88	968,519.88		0.000	1
<b>Average Balance</b>			0.00							1
<b>Total Cash and Investments</b>			1,019,985,893.92		1,021,933,777.33	1,025,714,938.58	1,024,824,635.12		1.585	1,792



Placer County

General Fund  
Purchases Report  
Sorted by Fund - Fund  
September 1, 2015 - September 30, 2015

CUSIP	Investment #	Fund	Sec. Type	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund												
3133EFBR7	15013	1010	FAC FFCB	10,000,000.00	09/01/2015	12/01 - 06/01	9,990,000.00		1.840	06/01/2020	1.862	9,990,175.44
MFA-3	MFA-3	1010	RR4 MPF	148,707.54	09/01/2015	/ - /	148,707.54		1.250	09/02/2035	1.250	184,932.51
MFR-1	MFR-1	1010	RR4 MPF	376,691.22	09/01/2015	/ - /	376,691.22		1.250	09/02/2035	1.250	373,856.50
89236TCG8	15014	1010	MTN TOYOTA	10,000,000.00	09/01/2015	09/14 - Quarterly	9,910,400.00	Received	0.658	03/12/2020	0.879	9,912,048.07
3134G7SY8	15015	1010	FAC FHLMC	10,000,000.00	09/14/2015	03/14 - 09/14	10,000,000.00		2.050	09/14/2020	2.050	10,000,000.00
2015NR-B	2015NR-B	1010	RR3 MPP	65,269.90	09/17/2015	/ - /	65,269.90		4.000	09/02/2036	4.000	65,269.90
3133EFEG8	15016	1010	FAC FFCB	10,000,000.00	09/22/2015	03/22 - 09/22	10,000,000.00		1.860	09/22/2020	1.860	10,000,000.00
94986RY1	15017	1010	MTN WFC	10,000,000.00	09/25/2015	03/25 - 09/25	10,000,000.00		2.000	09/25/2020	2.431	10,000,000.00
3134G7G88	15018	1010	FAC FHLMC	10,000,000.00	09/30/2015	03/30 - 09/30	10,000,000.00		1.625	03/30/2020	1.625	10,000,000.00
3134G7XN6	15019	1010	FAC FHLMC	10,000,000.00	09/30/2015	03/30 - 09/30	9,992,500.00		1.250	09/30/2020	2.155	9,992,504.17
3136G2MA2	15020	1010	FAC FNMA	10,000,000.00	09/30/2015	03/30 - 09/30	10,000,000.00		1.625	09/30/2020	1.625	10,000,000.00
Subtotal				80,590,668.66			80,483,568.66	0.00				80,518,786.59
Total Purchases				80,590,668.66			80,483,568.66	0.00				80,518,786.59

Received = Accrued Interest at Purchase was received by report ending date.



**General Fund  
Summary by Issuer  
September 30, 2015**

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.96	1.143	1,130
Ackerman School District	1	270,526.52	270,526.52	0.03	2.299	1,126
American Express Centurion	1	10,000,000.00	10,021,370.00	0.98	0.384	43
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,066,000.00	0.98	0.771	302
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.96	1.591	982
CITIZENS BUSINESS BANK	1	20,000,000.00	20,000,000.00	1.95	0.355	221
FEDERAL FARM CREDIT BANK	15	150,000,000.00	149,931,000.00	14.61	1.366	1,179
FEDERAL HOME LOAN BANK	11	110,000,000.00	109,857,500.00	10.71	1.671	1,399
FED HOME LOAN MORT CORP	14	137,570,000.00	137,551,715.00	13.40	2.009	1,649
FEDERAL NATIONAL MORT. ASSOC.	9	90,000,000.00	90,031,500.00	8.77	1.219	1,106
Five Star Bank	1	3,000,000.00	3,000,000.00	0.29	0.304	221
GENERAL ELECTRIC CAPITAL CORP	3	30,000,000.00	31,518,500.00	3.07	1.178	470
IBM CORP	2	20,000,000.00	19,740,600.00	1.92	1.682	1,270
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.97	0.840	977
MIDDLE FORK JPA	1	84,359,094.00	84,359,094.00	8.22	3.471	7,488
Mid Placer Public School Trans	1	188,047.39	188,047.39	0.02	2.300	1,351
mPower Folsom	3	2,263,364.52	2,263,364.52	0.22	1.267	7,276
mPower Placer	7	23,970,794.89	24,022,244.89	2.34	3.917	7,055
Microsoft Corp	1	10,000,000.00	10,013,900.00	0.98	1.821	1,595
Public Finance Authority	1	230,324.57	230,324.57	0.02	2.476	193
PLACER COUNTY CASH	2	53,414,603.57	53,414,603.57	5.20	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.58	0.355	197
City of Rocklin Successor Agency	1	1,169,388.40	1,169,388.40	0.11	1.752	1,308

General Fund  
Summary by Issuer  
September 30, 2015

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Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
SUMITOMO MITSUI TRUST NY	1	20,000,000.00	20,000,000.00	1.95	0.284	0
TOYOTA MOTOR CREDIT	2	20,000,000.00	19,910,300.00	1.94	1.074	1,178
US BANCORP	1	10,000,000.00	9,992,000.00	0.97	1.405	711
U. S. TREASURY COUPON	2	20,000,000.00	19,898,437.50	1.94	0.717	942
WELLS FARGO & CO.	3	30,000,000.00	30,316,850.00	2.95	0.768	811
WELLS FARGO BANK	3	30,000,000.00	30,260,300.00	2.95	1.596	905
WFB REPURCHASE-SWEEP	1	39,497,623.47	39,497,623.47	3.85	0.000	1
Wells Fargo & Company	3	30,000,000.00	32,575,300.00	3.17	1.694	1,054
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.98	1.851	1,171
<b>Total and Average</b>	<b>99</b>	<b>1,021,933,777.33</b>	<b>1,026,455,289.83</b>	<b>100.00</b>	<b>1.503</b>	<b>1,698</b>

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

- 1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
- 2. Foster a safe, caring environment where individual differences are valued and respected.**
- 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
- 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
- 5. Promote student health and nutrition in order to enhance readiness for learning.**

**SUBJECT:**

Student Discipline  
Stipulated Expulsion Students #15-16-B

**AGENDA ITEM AREA:**

Consent Session

**REQUESTED BY:**

Chuck Whitecotton  
District Hearing Officer

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Student #15-16-B

**RECOMMENDATION:**

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratification of Addendum to Facility  
Staffing Agreement between Maxim Staffing Solutions  
and the Western Placer Unified School District

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Gabe Simon, Ed.D.   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Per Diem Assignment Agreement

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Western Placer Unified School District and Maxim Staffing Solutions approve of this addendum to the Facilities Staffing Agreement. This addendum will assist the District with staffing its nursing position.

**RECOMMENDATION:**

Administration recommends the Board of Trustees ratify the Addendum to Facility Staffing Agreement between Maxim Staffing Solutions and the Western Placer Unified School District



**PER DIEM ASSIGNMENT ADDENDUM TO FACILITY STAFFING AGREEMENT**  
**MAXIM HEALTHCARE SERVICES, INC. D/B/A MAXIM STAFFING SOLUTIONS**  
**EXTENDED LOCAL STAFFING RATES FOR**  
**WESTERN PLACER UNIFIED**

MAXIM agrees to assign Madeleine Belfroid, Registered Nurse, (hereinafter referred to as "EMPLOYEE") to the School District unit of FACILITY for a period of 130 shifts, commencing on November 16<sup>th</sup>, 2015.

FACILITY agrees to utilize EMPLOYEE for the period of time stated above, with the option to extend such time periods indefinitely upon written agreement by MAXIM. FACILITY agrees to pay MAXIM \$58 per hour, with a minimum of thirty-five (35) hours per week, for hours worked by EMPLOYEE at FACILITY.

**Placement Period.** FACILITY agrees to utilize MAXIM EMPLOYEE for a specified period of time. If, for any reason other than as specified in Section 3.6 and 1.1 of the Agreement, FACILITY does not utilize the assigned MAXIM EMPLOYEE for the timeframe specified in this Addendum, FACILITY will pay MAXIM fifty percent (50%) of the amount due to MAXIM for the remainder of the term set forth above. After one hundred eighty (180) days of full-time hours worked by assigned EMPLOYEE- no placement fee is applicable.

**Last Cancel.** FACILITY will not cancel the MAXIM Personnel supplied under this Agreement until all other temporary personnel from other nursing agencies in similar positions have been canceled.

WESTERN PLACER UNIFIED:

Signature

*Gabe Simms, Asst. Supt. of Personnel*

Printed Name & Title

*11/9/15*

Date

MAXIM HEALTHCARE SERVICES, INC.  
D/B/A MAXIM STAFFING SOLUTIONS:

Signature

Printed Name & Title

Date



**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
1.	Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2.	Foster a safe, caring environment where individual differences are valued and respected.
3.	Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4.	Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5.	Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Ratification of Reimbursement Agreement  
between UC Davis  
and the Western Placer Unified School District

**AGENDA ITEM AREA:**

Consent

**REQUESTED BY:**

Gabe Simon, Ed.D.   
Assistant Superintendent of Personnel Services

**ENCLOSURES:**

Reimbursement Agreement

**DEPARTMENT:**

Personnel

**FINANCIAL INPUT/SOURCE:**

General Fund

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Western Placer Unified School District and UC Davis approve of this Reimbursement Agreement. This agreement will release Jennifer Horton 20% to design and develop biology lessons and assessments. UC Davis will reimburse the District quarterly in the amount of \$18,165.98. She will provide expertise and consultation about high school biology instruction.

**RECOMMENDATION:**

Administration recommends the Board of Trustees ratify the Agreement between UC Davis and the Western Placer Unified School District

## REIMBURSEMENT AGREEMENT

(Jennifer Horton)

THIS REIMBURSEMENT AGREEMENT is made and entered into as of the date last signed below by and between THE REGENTS OF THE UNIVERSITY OF CALIFORNIA on behalf of the School of Education on University's Davis campus (University) and WESTERN PLACER UNIFIED SCHOOL DISTRICT (District) on behalf of Jennifer Horton (Employee).

The parties agree as follows:

1. Services by District. District shall provide Employee at 20% release time to perform work on NFS award DRL-1348990 "Modeling Scientific Practice in High School Biology: A Next Generation Instructional Resource". A description of the work to be performed is set forth in "Scope of Work", attached hereto and made a part hereof as "Exhibit A".
2. Dates/Locations. The above-described services shall be provided between August 1, 2015 through June 30, 2016 at the University of California, Davis in Davis, CA and at District at its McClatchy High School in Sacramento, CA or Lincoln High School in Lincoln, CA.
3. Reimbursement by University. In consideration of the services described in section 1 and upon invoice from District, University shall reimburse District the amount of \$18,165.98 on a quarterly payment schedule. University will pay District within 30 days of receipt of invoice from District sent by mail to Arthur Beauchamp, Director, School of Education, University of California, Davis, One Shields Avenue, Davis, CA 95616 or by e-mail to [acbeauchamp@ucdavis.edu](mailto:acbeauchamp@ucdavis.edu).
4. Independent Contractor Status. The Employee who provides the services described in Section 1 to University is not an agent or employee of University and will not be covered by University's workers' compensation insurance or unemployment insurance nor shall Employee be entitled to any other University benefit. Employee shall remain an employee of District during the term of this agreement.
5. Termination. This agreement may be terminated by either party upon thirty (30) working days' written notice to the other party. If this agreement is terminated at any time during its term, District shall be reimbursed for all completed services rendered up to and including its last day of service. University reserves the right to determine what shall be deemed completed services.
6. Alteration, Amendment. No alteration of the terms of this agreement shall be valid or binding upon either party unless made in writing and signed by both parties. This agreement may be amended at any time by written agreement of the parties.
7. Indemnification. The parties shall defend, indemnify, and hold each other harmless from and against any and all liability, loss, expense, attorneys' fees, or claims for injury or damages arising from the performance of this agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, agents, or employees.
8. Insurance. District warrants that it shall maintain during the term hereof policies of insurance containing the coverages and minimum limits described in the following subsections. Such coverages shall provide for thirty (30) days advance written notice to University of any policy modification, change, or cancellation. The coverages described in subsections 8.1. and 8.2. must name "The Regents of the University of California" as an additional insured and shall apply in proportion to and to the extent of the negligent acts or omissions of the non-University party or any person or persons under the non-University parties' direct supervision and control. District shall provide University with a certificate of insurance evidencing the insurance requirements.

8.1. General Liability: Comprehensive or commercial form general liability insurance. If this insurance is written on a claims made form, it shall continue for three (3) years following termination of the agreement. The insurance shall provide for a retroactive date of placement prior to or coinciding with the effective date of the agreement.

a. each occurrence	\$1,000,000
b. products/completed operations aggregate	\$2,000,000
c. personal and advertising injury	\$1,000,000
d. general aggregate	\$2,000,000

8.2. Business Automobile Liability: Business automobile insurance for owned, scheduled, non-owned, or hired automobiles with a combined single limit of not less than \$1,000,000.

8.3. Workers' Compensation: Workers' compensation insurance as required by California law.

9. Notification. Any notice required or permitted hereunder shall be sent to the parties via U.S. mail, postage prepaid, or by personal service or as may otherwise be permitted by law, addressed as set forth in this section. Either party may change its address by written notice to the other during the term.

UNIVERSITY  
Business & Revenue Contracts  
University of California  
One Shields Ave  
Davis, CA 95616  
Email: [mcbrown@ucdavis.edu](mailto:mcbrown@ucdavis.edu)

DISTRICT  
Gabe Simon  
Western Placer Unified School District  
600 6th Street, Suite 400  
Lincoln, CA 95648  
E-mail: [gsimon@wpusd.k12.ca.us](mailto:gsimon@wpusd.k12.ca.us)

10. Applicable Law. This agreement shall be construed pursuant to California law.

11. Use of University's Name. District shall not use the name of University in any form or manner in advertisements, reports, or other information released to the public without the prior written approval of University.

12. Relationship of the Parties. The parties to this agreement shall be and remain at all times independent contractors, neither being the employee, agent, representative, or sponsor of the other in their relationship under this agreement.

13. Time Limit for Action. No action, regardless of form, arising from transactions under this agreement may be brought by either party more than one year after the cause of action has accrued.

14. Federal Exclusion Warranty. District warrants that it is not excluded from participation in any governmental sponsored program, including, without limitation, the Medicare, Medicaid, or Champus programs (<http://exclusions.oig.hhs.gov/search.html>) and the Federal Procurement and Nonprocurement Programs (<https://www.sam.gov/index.html/##11#1>).

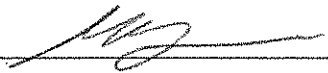
15. This agreement shall be subject to immediate termination in the event that District is excluded from participation in any federal healthcare or procurement program.

16. Whole Agreement. This agreement constitutes the entire understanding of the parties respecting the subject matter hereof and supersedes any prior understanding or agreement between them, written or oral, regarding the same subject matter.

Signature page follows:

AGREED:

WESTERN PLACER UNIFIED  
SCHOOL DISTRICT

by: 

print name: Gabe Simon

title: Asst. Supd. of Personnel Services

date: 11/9/15

THE REGENTS OF THE  
UNIVERSITY OF CALIFORNIA

by: (authorized signature)

Kelly Gilmore

Business & Revenue Contracts Manager

UC Davis

Contracting Services

date: \_\_\_\_\_

## Exhibit A

- a. Employee shall provide expertise and consultation about high school biology instruction.
- b. Employee shall participate and collaborate in the curriculum design process and create lessons and lesson sequences along with accompanying teacher notes.
- c. Employee shall design performance tasks, informal and formal assessments that support and accompany curricula and lessons.
- d. Employee shall meet with the MBER<sup>Bio</sup> leadership team and researchers on a regular basis.
- e. Employee shall provide access to classrooms for field-testing of new methodologies, curricula and instructional tools or techniques and the observation of such.
- f. Employee shall report on the successes and challenges of the new curricula (including recommending solutions to challenges).

Employee will design and develop biology lessons and lesson sequences along with accompanying assessments (formative and summative), student handouts and teacher notes. Employee will field test the developed curriculum in their classroom and report back on the practicality and efficacy of the lessons. The UCD School of Education faculty and staff will review the lessons. The Employee will use her own equipment. Employee will also work to create content for project website. Locations of performance include UC Davis School of Education, McClatchy High School, Sacramento, Lincoln High School, Lincoln.

Employee Timeline			
Curriculum Development – four units	Curriculum Field Testing –four units	Curriculum Development – four units	Curriculum Field Testing – four units
August – Dec. 2015	August – Dec. 2015	Jan. – May 2016	Jan. – May 2016
University Timeline			
University review of curriculum	University – observations of implementation & review of curriculum	University review of curriculum	University – observations of implementation & review of curriculum
August – Dec. 2015	August – Dec. 2015	Jan. – May 2016	Jan. – May 2016

Reports on the successes and challenges of the new curricula (including recommending solutions to challenges) are due two weeks after at the conclusion of field-testing of each lesson sequence. There is no specific date for the completion of each of these, however all have to be completed by June 2016. The project milestones include the completion of four lesson sequences by the end of December of 2015 and an additional four lesson sequences by June of 2016.

**INFORMATION**

**DISCUSSION**

**ACTION**

**ITEMS**

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

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5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Naming of the Learning Center at  
Carlin C. Coppin, within the Western Placer  
Unified School District

**AGENDA ITEM AREA:**

Discussion/Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

A meeting was held with the Carlin C. Coppin staff, with input that was received and discussed. The recommendation from the school site was unanimously agreed upon for the naming of the Learning Center at Carlin C. Coppin.

**Site/Building:**

Carlin C. Coppin Learning Center

**Recommendation:**

Cindy DeLoach Learning Center

**SUPERINTENDENT'S RECOMMENDATION:**

Administration recommends the Board of Trustees approve as submitted by the Carlin C. Coppin Staff.

rk\h:\wpfiles\Board\bldg. naming

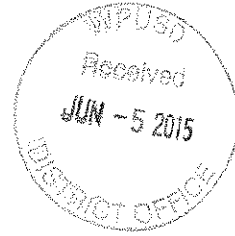
# CARLIN C. COPPIN ELEMENTARY SCHOOL

Shamryn Cole, Principal

150 East 12<sup>th</sup> Street, Lincoln, CA 95648

(916) 645-6390 FAX(916) 645-6363

<http://ccces.wpusd.k12.ca.us/>



June 5, 2015

Dear Superintendent Leaman,

On behalf of the staff at Carlin C. Coppin Elementary School we humbly request permission to dedicate our Learning Center in honor of Mrs. Cynthia DeLoach. Cindy passed away suddenly on June 13, 2014 leaving behind many friends, family, students and a school that loved her. Cindy DeLoach was a beloved member of the Carlin C. Coppin staff for 17 years. She served as an instructional aide in our resource program, serving both general education and students with special learning needs. Cindy was extremely perceptive in meeting student needs. If a child needed lunch money, a warm jacket, materials for their class project, Cindy was always there to lend a hand. When she realized the students were in need of playground balls, she went out and purchased them and the next day our ball cart was filled with new balls – all sizes, shapes and colors. Cindy did not seek recognition; she was selfless and her only priority was her love and care for our students. Cindy was the first to volunteer to provide coverage for any assignment, no matter how difficult. She was truly remarkable in her dedication.

Cindy worked for Western Placer Unified School District for 35 years. In addition to working at Carlin C. Coppin Elementary, she worked at Valley View Elementary, Creekside Oaks Elementary and at Lincoln High School. Naming the Learning Center in Cindy's honor would be of great benefit to Western Placer Unified School District, as she was highly respected throughout the school district and was a beloved community member recognized for her civic contributions. Cindy was an inspiration to all who knew her. She was a beloved mother, wife, and "Grammie" to her 6 grandchildren. She always put her family first, teaching her grandchildren to read at a very young age. Her three girls, Amy, Sarah, and Angela all attended Lincoln schools all the way through high school. She was dedicated to her three girls and never missed any event that they were involved in. Her family adored her like no other and miss her terribly.

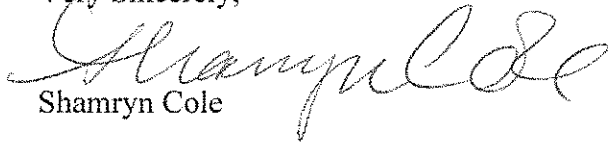
Upon her passing and in her memory, the family of Mrs. DeLoach donated many books and money to support our school library. In addition to their donation to Coppin, they also made contributions to Sheridan Elementary School and Glen Edwards Middle School. Cindy had a love of books and learning and it was only fitting for them to make a dedication in her honor to the schools she felt most connected to.

Per Western Placer Unified School District Board Policy 7310 we are requesting permission from the board to allow us to name our Learning Center in her honor. In doing so, we can continue to ensure that her legacy of supporting student learning as well as her immense love for reading will live on. In addition to that, naming the Learning Center will help to assist our students, staff and her family in the healing process. The Board shall retain the power to approve the proposed name: Cindy DeLoach Learning Center. The Learning Center shall be housed at Carlin C. Coppin Elementary School, in Pod 2 rooms 7 and 8.



Upon approval by the board we would like to invite Mrs. DeLoach's family to attend the board meeting in which approval may be given on June 16, 2015. We will then hold an appropriate dedication ceremony at the school site and install a plaque with her name in our Learning Center to be kept and maintained there for many years to come. Thank you for your time and consideration in this matter.

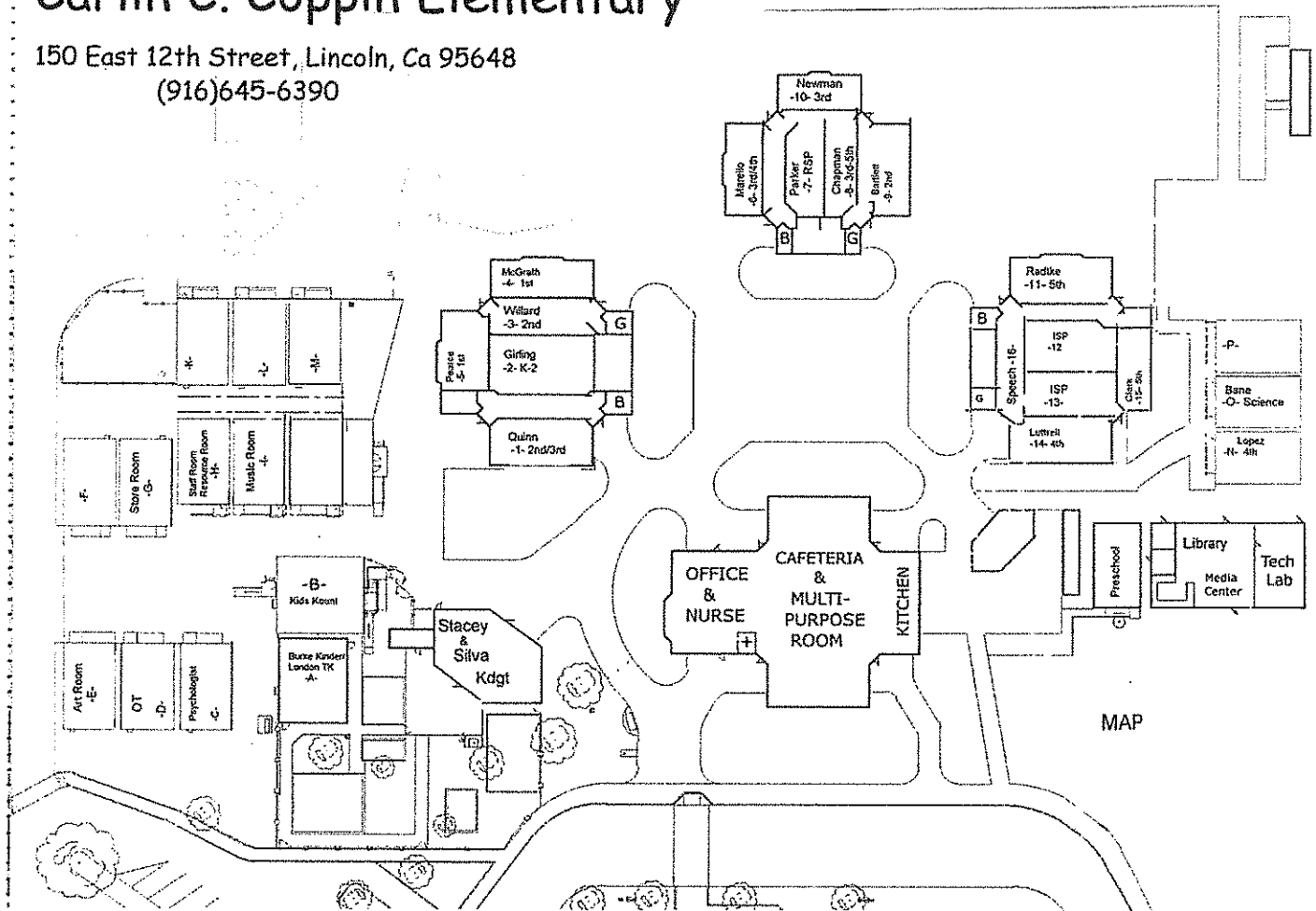
Very Sincerely,

A handwritten signature in cursive script, appearing to read "Shamryn Cole".

Shamryn Cole

# Carlin C. Coppin Elementary

150 East 12th Street, Lincoln, Ca 95648  
(916)645-6390



# WESTERN PLACER UNIFIED SCHOOL DISTRICT BOARD OF TRUSTEES MEETING FACT SHEET

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

## DISTRICT GLOBAL GOALS

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
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5. Promote student health and nutrition in order to enhance readiness for learning.


**SUBJECT:**

Federal Monitoring Review Findings

**AGENDA ITEM AREA:**

Information

**REQUESTED BY:**

Kerry Callahan   
Assistant Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Educational Services

**FINANCIAL INPUT/SOURCE:**

Federal Funding (Title I, II & III)

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The California Department of Education recently (October 27-30, 2015) completed a Federal Monitoring Review (FPM) of the District and select sites in the following federally funded and/or legally required programs:

Before and After School Programs (BASP) – District, GEMS, and FSS reviewed  
Career Technical Education (CTE – Carl Perkins) – District and LHS reviewed  
Compensatory Education (CE – Title I) – District, GEMS, and FSS reviewed  
Education Equity (EE – Title IX) – District reviewed  
English Learner (EL – Title III) – District, GEMS, and FSS reviewed  
Fiscal Monitoring (FM – All Federal Funds) – District reviewed  
Homeless Education (HE) – District reviewed  
Physical Education (PE) – District, GEMS, and FSS reviewed  
Uniform Complaint Procedures (UCP) – District and GEMS reviewed

Of 130 total program components that were reviewed for possible findings, WPUSD had only 8 findings. Attached is the final findings report outlining the 8 findings and direction for how WPUSD is to correct such findings within the 45 day correction window. Further information and clarification regarding this report will be presented at the board meeting.

**RECOMMENDATION:**

Administration recommends that the board receive the information provided.

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000	LEA Name: Western Placer Unified
--------------------------------------	----------------------------------

County: Placer	Review Dates: 10/27/2015 - 10/30/2015	
FPM Region: Region 03		
FPM Coordinator: Kathleen Leehane	Telephone: 916-645-6350	E-mail: kleeane@wpusd.k12.ca.us
Regional Team Leader: Jessica Gray	Telephone: 916-319-0585	E-mail: jgray@cde.ca.gov

Program Reviewed	Program Reviewer
Compensatory Education 2015-16 (CE)	Chimeng Yang
Uniform Complaint Procedures 2015-16 (UCP)	Raquel Castellon Shanine Coats Jean Leonard Sally Lewis Bobby Roy Kerri Ruzicka
Fiscal Monitoring 2015-16 (FM)	April Woodcheke
Physical Education 2015-16 (PE)	Michael Lee
English Learner Onsite 2015-16 (EL)	Ron Addington Pilo Salas
Career Technical Education 2015-16 (CTE)	Mary Gallet
Before and After School Program 2015-16 (BASP)	Corlene Goi
Education Equity 2015-16 (EE)	Murjani McTier
Homeless Education 2015-16 (HE)	Leanne Wheeler

This is the official Notification of Findings (NOF) report of the review visit conducted by the California Department of Education (CDE). Because the methodology of the review involves sampling, it is not an assessment of all legal requirements. Nevertheless, the local educational agency (LEA) is responsible for operating its federal categorical programs in compliance with all applicable laws and regulations.

The LEA is required to resolve each Federal Program Monitoring (FPM) finding within 45 calendar days which ends on 12/14/2015. When a FPM finding cannot be resolved within this 45 calendar day period, the LEA submits a resolution agreement request using the "Proposed Resolution of Findings" process via CAIS. Authorized LEA staff may request suggestions from CDE staff on the resolution of findings.

**NOTE:** Copies of this report were distributed to the LEA. This is a public report and must be made available upon request. (California Public Records Act, Government Code section 6250)

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000

LEA Name: Western Placer Unified

## Sites and Programs Monitored

The sites listed below were  
monitored for the program(s)  
indicated

Compensatory Education 2015-16 (CE)  
Uniform Complaint Procedures 2015-16 (UCP)  
Fiscal Monitoring 2015-16 (FM)  
Physical Education 2015-16 (PE)  
English Learner Onsite 2015-16 (EL)  
Career Technical Education 2015-16 (CTE)  
Before and After School Program 2015-16 (BASP)  
Education Equity 2015-16 (EE)  
Homeless Education 2015-16 (HE)

Lincoln High  
First Street  
Glen Edwards Middle

					X				
X			X	X		X			
X	X		X	X		X			

## Findings by Program

Program	Item Identifier	Item Title	Item Findings	Due Date
Before and After School Program 2015-16 (BASP)			No findings during this review.	
Career Technical Education 2015-16 (CTE)			No findings during this review.	

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
Compensatory Education 2015-16 (CE)	IV-CE 27	SSC Annually Evaluates SPSA Services	<p>Status: Does Not Meet Requirements</p> <p>The SSC must annually evaluate the goals and strategies described in the SPSA and funded by Title I, Part A to determine if the needs of all children have been met and are helping low-achieving students meet state academic content standards.</p> <p>After a review of documentation such as the 2014-15 SPSAs, student academic assessment data and reports, expenditure reports, LEA Plan evaluation, SSC meeting minutes, agendas, sign-in sheets, and interviews with district staff as well as SSC members, it was determined that the SSCs at Glen Edwards Middle and First Street Elementary have not completed the required annual evaluation of the goals and strategies specified in the 2014-15 SPSA and funded by Title I, Part A funds to determine the effectiveness of programs.</p> <p>The LEA must upload evaluation documents including the SSC meeting minutes, agendas, and sign-in sheets from Glen Edwards Middle and First Street Elementary to show that the goals and strategies specified in the SPSA and funded by Title I, Part A funds are helping low-achieving students meet state academic content standards. The evaluation must describe what is working, what is not working and include, as appropriate, specific program modifications to address the academic needs of low-achieving students and those at risk of not meeting state academic content standards based on evaluation results.</p>	12/14/2015
Education Equity 2015-16 (EE)	II-EE 01	Administrative Requirements	<p>Status: Does Not Meet Requirements</p> <p>The LEA must provide a timeline for the investigation and resolution of complaints of discrimination, harassment, intimidation, or bullying.</p> <p>The LEA uploaded four complaints to this item. Of the four complaints only one of them was applicable to this section. And, of which, the prescribed the timeline was not adhered to and the resolution letter was delayed.</p> <p>The LEA must upload - to the California Accountability and Improvement System (CAIS) in order to prove legal compliance with this section - the following: (a) For the period of three months, the LEA must maintain a complaint log showing the complaint process from time of receipt to resolution. The afore stated log must be uploaded to CAIS at the 30 day mark, 60 day mark and 90 day mark in order to resolve this finding.</p>	12/14/2015

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
English Learner Onsite 2015-16 (EL)	I-EL 04	English Learner Advisory Committee (ELAC)	<p>Status: Does Not Meet Requirements</p> <p>A school site with 21 or more English learners must have a functioning English Learner Advisory Committee (ELAC) that meets the following requirements: (a) Parent members are elected by parents or guardians of English learners. (b) The school may designate an existing school level advisory committee, or subcommittee of such advisory committee, to fulfill the legal responsibilities of ELAC. (c) Conducting of a school-wide needs assessment. (d) The ELAC advises the school site council (SSC) on the development of the Single Plan for Student Achievement (SPSA). (e) The ELAC receives training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (f) The ELAC has the opportunity to elect at least one member to the DELAC.</p> <p>Based on interviews with staff at Glen Edwards Middle School, the site does not have a functioning ELAC, but this responsibility has been delegated to the School Site Council. The SSC has not received training to assist members in carrying out their legal responsibilities. They have also not elected a member to the DELAC, nor have they conducted a school-wide needs analysis.</p> <p>The district must provide evidence that it has provided the required training for the SSC, or a newly formed ELAC. The district must also provide evidence that the SSC, or ELAC, has had the opportunity to elect at least one member to the DELAC.</p>	12/14/2015

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
English Learner Onsite 2015-16 (EL)	II-EL 06	English Learner Identification and Assessment	<p>Status: Does Not Meet Requirements</p> <p>The LEA must properly identify and assess all students who have a primary language other than English. Each LEA must annually assess the English language development and academic progress of each English learner. All currently enrolled English learners must be assessed for English language proficiency by administering the California English language proficiency assessment during the annual assessment window.</p> <p>Based on EL students' permanent records located at Glen Edwards Middle School the LEA has not maintained records of each student's results on the English language development test.</p> <p>The LEA must upload documentation demonstrating that it has established a revised set of policies and procedures/administrative regulations related to the English language proficiency assessment, training for key staff responsible for disseminating the test results, and an assurance that the results for this assessment will be distributed to parents by the LEA within 30 days of receipt from the testing contractor and placed in a permanent record in a timely manner.</p>	12/14/2015



## California Department of Education

**Federal Program Monitoring  
Notification of Findings**

County/District Code: 31669510000000				LEA Name: Western Placer Unified
Program	Item Identifier	Item Title	Item Findings	Due Date
English Learner Onsite 2015-16 (EL)	II-EL 07	Parent/Guardian Notifications	<p>Status: Does Not Meet Requirements</p> <p>For LEAs receiving Title III funds, parents/guardians of English learners must be informed annually, not later than 30 days after the beginning of the school year, of: (a) Their child's English proficiency level (b) How such level was assessed (c) The status of the child's academic achievement (d) Their child's language designation (e) Descriptions of program options, educational strategies, and educational materials to be used in different options, including the option to immediately remove a child from a particular program or choose another program or method of instruction, if available (f) Program placement (g) Exit criteria (h) For English learners with a disability (with an IEP), how such program will meet the objectives of the IEP (i) The expected rate of graduation from secondary school if funds under this part are used for children in secondary school.</p> <p>Based on EL students' permanent records located at Glen Edwards Middle School the LEA has not maintained records of initial and annual Title III Parent Notification Letters.</p> <p>The LEA must upload documentation that it has established a revised set of policies and procedures/administrative regulations related to required notifications, training for key staff responsible to prepare and disseminate the notices, and an assurance that both initial and annual notifications will be distributed to parents by the LEA within 30 days after the beginning of the school year with all its required components and placed in a permanent record in a timely manner.</p>	12/14/2015

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
English Learner Onsite 2015-16 (EL)	II-EL 08	Implementation, Monitoring & Revision of LEA Plans	<p>Status: Does Not Meet Requirements</p> <p>An LEA operating Title III programs must annually update, implement and monitor Goal 2 of the approved LEA Plan. The plan must contain the following minimum required components: (a) Title III required and allowable programs and activities to be implemented (b) Description of how funds will be used to meet all annual measurable achievement objectives (c) Description of how school sites will be held accountable for: i. Meeting the annual measurable achievement objectives ii. Making adequate yearly progress for English learners iii. Annually measuring the English proficiency of English learners (d) Description of how school sites will promote parental and community participation in programs (e) Description of how all English learners' programs will be carried out to ensure that English learners are served (f) Assurance that the EL program is based on scientifically based research enabling English learners to meet challenging state academic content and student academic achievement standards. (g) Description of high-quality student academic assessments that the LEA and schools use: i. To determine the success of children in meeting the state student academic achievement standards, and to provide information to teachers, parents, and students on the progress being made toward meeting the state student academic achievement standards ii. To assist in diagnosis and instruction in the classroom and to determine what revisions are needed so that English learners meet the state student academic achievement standards.</p> <p>Based on a review of documentation and interviews with district staff, it was determined that the 2015-16 use of Title III funds to fund a district ELD and intervention secretary is an unallowable use of federal funds intended to provide supplemental support for students. As a result, the LEA has reversed the expenditures. Because of these changes, Goal 2 of the LEA's 2015-16 plan is outdated.</p> <p>The LEA must revise Goal 2 of the LEA plan to describe the district's planned use of the \$29,956 in 2015-16 Title III funds to accurately reflect new allowable uses of the funds. The revised plan must contain all required components.</p>	12/14/2015

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
English Learner Onsite 2015-16 (EL)	IV-EL 14	Reclassification	<p>Status: Does Not Meet Requirements</p> <p>The LEA must maintain in the pupil's permanent record (regardless of the physical form of such record and to ensure transfer of documentation) the following: (a) Language and academic performance assessments (b) Participants in the reclassification process (c) Decision regarding reclassification.</p> <p>Based on EL students' permanent records located at Glen Edwards Middle School the LEA has not maintained complete records of each student's reclassification status. In addition, information within the students' permanent records indicated that students that had been reclassified were subsequently assessed using the state's English language proficiency assessment (CELDT).</p> <p>The LEA must upload documentation to demonstrate that it has established a revised set of policies and procedures/administrative regulations related to the reclassification process, training for key staff responsible for disseminating the test results. In addition the LEA will provide an assurance that the results of each student's reclassification process will be filed in the students' permanent record in a timely manner, and that the student's reclassified status will be recorded in CALPADS and other necessary locations so as to prevent future inappropriate assessment and/or placement. In addition, examples of completed reclassification decision forms must be submitted as evidence.</p>	12/14/2015

## California Department of Education

Federal Program Monitoring  
Notification of Findings

County/District Code: 31669510000000			LEA Name: Western Placer Unified	
Program	Item Identifier	Item Title	Item Findings	Due Date
Fiscal Monitoring 2015-16 (FM)	III-FM 01	Timekeeping Requirements	<p>Status: Does Not Meet Requirements</p> <p>To support salaries and wages for employees that work on federal programs, local educational agencies (LEAs) are required to maintain time accounting records that accurately reflect the work performed. LEAs that choose to participate in the substitute system based on sampling method are required to maintain personnel activity reports (PARs) for all employees that work on multiple activities or cost objectives every fourth month (three times a year). The PARs must: (1) reflect an after-the fact distribution of the actual activity of each employee; (2) account for the total activity for which each employee is compensated; (3) be prepared at least monthly; and (4) be signed by the employee. Budget estimates or other percentages determined before the services are performed do not qualify as support for charges to federal awards.</p> <p>The LEA did not maintain time accounting records in accordance with the substitute system sampling method. Specifically, the time accounting records were based on budgeted percentages, not the actual hours the employee worked each fourth month. Consequently, the LEA is unable to support the salaries or wages charged to federal programs.</p> <p>In order to resolve this finding the LEA must reimburse the Title I, Part A program - resource 3010 \$74,701; the Title II program – resource 4035 \$43,846; and the Title III program – resource 4203 \$34,044 from an unrestricted funding source and upload evidence of this transfer to CAIS for review of compliance.</p>	12/14/2015
Homeless Education 2015-16 (HE)			No findings during this review.	
Physical Education 2015-16 (PE)			No findings during this review.	
Uniform Complaint Procedures 2015-16 (UCP)			No findings during this review.	

**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

**MISSION STATEMENT:** Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

**DISTRICT GLOBAL GOALS**

1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

**SUBJECT:**

Rocklin Behavioral Health Facility

**AGENDA ITEM AREA:**

Information/Discussion

**REQUESTED BY:**

Scott Leaman, Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

District Office

**FINANCIAL INPUT/SOURCE:**

None

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

The Board has requested background information on the behavioral health facility currently before the Rocklin Planning Commission on November 17, 2015. Additional information concerning the status of the project will be shared with the Board.

**RECOMMENDATION:**

Discuss the issue as warranted.



WESTERN PLACER  
UNIFIED SCHOOL DISTRICT

Scott Leaman <sleaman@wpusd.k12.ca.us>

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## Fwd: Rocklin Mental Health Facility

1 message

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Mon, Nov 2, 2015 at 2:29 PM

Sent from my iPhone

Begin forwarded message:

**From:** Joe Patterson <joe.patterson@gmail.com>  
**Date:** November 2, 2015 at 8:24:32 AM PST  
**To:**  
**Subject:** Rocklin Mental Health Facility

Hope you are doing well. My name is Joe Patterson and I am a resident of Whitney Ranch out by Whitney High School in Rocklin. You may have heard, but the Rocklin Planning Commission is currently considering an EIR to build a 58,000 square foot, 102-bed mental health hospital on W Ranch View - practically catty corner from Whitney High School and probably a few hundred yards from Twelve Bridges Middle School and eventually the new Lincoln high school.

This facility is an inpatient and outpatient facility. It'll hold folks for the full range of services- which is why it will have a 12 foot, unscalable fence wrapped in fabric. Clearly, they recognize the public safety threat.

The Commission will consider approving this facility at its November 17 meeting. Irrespective of how you feel about the merits of this kind of facility, I believe we need more time to study the impact on both our communities- including the safety of students. The meeting was noticed on Oct. 15 and the final day for comment is November 13- that is less than one month to consider the impact of a major Northern California psychiatric hospital in our neighborhood and within feet of our schools. Not enough time.

I am requesting that the school board either take a position to oppose this facility in an official capacity or you do personally as an individual. If you're not opposed, or undecided, please join me in requesting that the planning commission give the community more time to examine the facility before making a decision that will impact the rest of our lives.

You can find the EIR by clicking here. <http://www.rocklin.ca.us/civica/filebank/blobdload.asp?BlobID=18522>

Please let me know if you have any questions. You can also find our Facebook group (with over 400 members in 3 days) by searching Concerned Families of the Greater Whitney Ranch Area.

Take care and don't hesitate to contact me.

Best,  
Joe Patterson  
916-833-0787

## Proposed mental hospital in Rocklin causes controversy City refutes parental concerns about dangerous patients

By: Andrew Westrope, Staff Writer

Parents of Whitney High School students have started a petition against plans for a new behavioral health facility near the school, but city staff and project officials say their fears are unfounded. The new 102-bed, 58,000-square-foot facility, tentatively called Northern California Behavioral Health Hospital, would be owned and operated by Universal Health Services, Inc., a Pennsylvania based hospital management company with more than 225 facilities in 37 states. UHS has proposed to build the facility on a vacant seven-acre parcel within the Orchard Creek business park on West Ranch View Drive, near the intersection of University Avenue. As of Tuesday afternoon, an online petition on [www.change.org](http://www.change.org) had collected 683 signatures opposing the project's location, acknowledging the need for its services but suggesting that psychiatrically ill patients pose a danger to nearby high school students and elderly residents of The Pines, A Merrill Gardens Community. "There are safety concerns that potentially affect the elderly directly next door and the thousands of students within walking distance of the proposed site," the petition read. "Stop the building of an inpatient psychiatric hospital next to parks and schools. The safety of Rocklin residents must be a priority." City of Rocklin spokesman Troy Holt said the petition's claim that the hospital's patients would be "on an involuntary medical hold due to illness such as active suicidal/homicidal ideation" was "absolutely incorrect." "We keep seeing people using the term 'psychiatric hospital' ... It's a behavioral health hospital, but that's different than a criminal psych ward. In fact it will serve non-violent, non-criminal patients for short-term stays. The people they're looking at serving are veterans, adolescents, adults, looking at stuff like addiction to chemical dependency, bipolar disorders, depression, geriatric needs, PTSD and even programs for kids, like on the autism spectrum disorders," he said. "Granted, there has not been a lot of information out there yet, so people will jump to conclusions." Holt said discussions about the project started about nine months ago, when UHS saw a hole in Placer County's mental health care service options. The city of Rocklin's role since then, he said, has not been to advocate for or against the hospital but to decide whether it meets the city's zoned usage for that property. Staff found that it does – the property is zoned for planned development business professional/commercial – and the Rocklin Planning Commission will vote Nov. 17 at city hall on whether or not to approve construction, following a public hearing. "There are no behavioral health hospitals in the Placer County area. The closest type of facility like this is in Yuba City or in Sacramento. Some folks feel this is a need in this community," Holt said. "As we understand, the typical patient won't stay longer than nine days, some not even that long. This is not a long-term criminal psychiatric hold facility. They come in, get some treatment and they're out." Brian Holloway, president of a planning and development consulting firm in Sacramento working on UHS' project, said the hospital might take nine to 12 months to construct and open by 2018 if the planning commission approves it next month. He said it would accommodate 200-240 employees, and its services would resemble those of two UHS facilities in Sacramento – Heritage Oaks Hospital on Auburn Boulevard, and Sierra Vista Hospital on Bruceville Road. Holloway said two things made the Rocklin site ideal: its proximity to Highway 65 and nearby future interchange planned for construction, and Placer County's

lack of short term mental health care options. “Patients in crisis from Roseville, Rocklin, Lincoln, Auburn – they have to go to Sacramento (as it is now),” he said. “There is no (local) facility, and a lot of our patients come from Placer County. What happens is, a lot of times the patients end up at the emergency room of an acute (short-term, as opposed to long-term care) hospital, and they’re not able to care for the patients, so they call UHS and our van goes and picks them up and brings them to our hospital (in Sacramento).” Holloway said Sutter Roseville sees an average of seven crisis patients a day, and either law enforcement or UHS’s van has to take them to one of UHS’s Sacramento facilities. From there, once they’ve been treated, the van takes them all the way back home. “The patients are harmless. This is something that the residents out there don’t seem to understand,” Holloway said. “But unfortunately, they’re not all harmless to themselves, so they’re in a locked facility to keep them safe.” Not all Rocklin residents are opposed to the project. Geoff McLennan and his wife, Connie, spoke to the Placer Herald Monday about their own personal and professional experiences with the county’s mental health care system, and both corroborated the argument that a local facility is long overdue. Working with design and consulting firm Ideo based in Palo Alto, McLennan and two other state employees spent several months this year talking to mental health and law enforcement experts to prepare a report about alternatives to simply arresting the mentally ill. What they found was that unanimously, experts acknowledged that jail is not a healthy environment for rehabilitation, but there’s a shortage of options for people who are not a critical danger to the community but still need treatment. “We need a place like this, because there isn’t anything at all in Placer County. When somebody needs acute psychiatric care, your alternatives right now are going to Sutter Center for Psychiatry down on Folsom Boulevard, or Heritage Oaks or Sierra Vista,” Connie said. “(This) will offer another place. Those places are hugely impacted.” She added that beds are so limited that sometimes patients don’t even know where they’ll be sent until the last minute. “I’m just kind of shocked to hear that people have concerns about it, because it’s desperately needed, and in this era when everybody talks about destigmatizing mental illness and treating it like any other physical illness, how can people be opposed to this illness and treating it like any other physical illness, how can people be opposed to this level of psychiatric hospital?” Connie said. “If somebody goes into withdrawal and starts having psychotic symptoms, or attempts suicide and needs care, right now, if you go to an emergency room, you’re barely going to get any psychiatric care, if any at all. Hospitals don’t offer that kind of intervention, in general. So it’s a critically needed service.”



RESOLUTION NO. PC-2015-

RESOLUTION OF THE PLANNING COMMISSION OF THE CITY  
OF ROCKLIN RECOMMENDING APPROVING A MITIGATED NEGATIVE  
DECLARATION OF ENVIRONMENTAL IMPACTS  
Northern California Behavioral Hospital  
(DR2015-0011, DL2015-0002, U2015-0004 and V2015-0014)

WHEREAS, the City of Rocklin's Environmental Coordinator prepared an Initial Study on the Northern California Behavioral Hospital project (DR2015-0011, SD2015-0002, U2015-0004 and V2015-0014) (the "Project") which identified potentially significant effects of the Project; and

WHEREAS, revisions to and/or conditions placed on the Project, were made or agreed to by the applicant before the mitigated negative declaration was released for public review, were determined by the environmental coordinator to avoid or reduce the potentially significant effects to a level that is clearly less than significant and that there was, therefore, no substantial evidence that the Project, as revised and conditioned, would have a significant effect on the environment; and

WHEREAS, the Initial Study and mitigated negative declaration of environmental impacts were then prepared, properly noticed, and circulated for public review.

NOW, THEREFORE, BE IT RESOLVED by the Planning Commission of the City of Rocklin as follows:

Section 1. Based on the Initial Study, the revisions and conditions incorporated into the Project, the required mitigation measures, and information received during the public review process, the Planning Commission of the City of Rocklin finds that there is no substantial evidence that the Project, as revised and conditioned, may have a significant effect on the environment.

Section 2. The mitigated negative declaration reflects the independent judgment of the Planning Commission.

Section 3. All feasible mitigation measures identified in the City of Rocklin General Plan Environmental Impact Reports which are applicable to this Project have been adopted and undertaken by the City of Rocklin and all other public agencies with authority to mitigate the project impacts or will be undertaken as required by this project.

Section 4. The statements of overriding considerations adopted by the City Council when approving the City of Rocklin General Plan Update are hereby readopted for the purposes of this mitigated negative declaration and the significant identified impacts of this project

related to aesthetics, air quality, traffic circulation, noise, cultural and paleontological resources, biological resources, and climate change and greenhouse gases.

Section 5. A mitigated negative declaration of environmental impacts and Mitigation Monitoring Program prepared in connection with the Project, attached hereto as Exhibit 1 and incorporated by this reference, are hereby recommended for approval for the Project.

Section 6. The Project Initial Study is attached as Attachment 1 and is incorporated by reference. All other documents, studies, and other materials that constitute the record of proceedings upon which the Planning Commission has based its decision are located in the office of the Rocklin Economic and Community Development Director, 3970 Rocklin Road, Rocklin, California 95677. The custodian of these documents and other materials is the Rocklin Economic and Community Development Director.

Section 7. Upon approval of the Project by the City Council, the environmental coordinator shall file a Notice of Determination with the County Clerk of Placer County and, if the project requires a discretionary approval from any state agency, with the State Office of Planning and Research, pursuant to the provisions of section 21152(a) of the Public Resources Code and the State EIR Guidelines adopted pursuant thereto.

PASSED AND ADOPTED this \_\_\_\_ day of \_\_\_\_\_, 2015, by the following vote:

AYES: Commissioners:

NOES: Commissioners:

ABSENT: Commissioners:

ABSTAIN: Commissioners:

\_\_\_\_\_  
Chairperson

ATTEST:

\_\_\_\_\_  
Secretary



ECONOMIC AND COMMUNITY DEVELOPMENT DEPARTMENT  
CITY OF ROCKLIN  
3970 Rocklin Road  
Rocklin, California 95677  
(916) 625-5160

**EXHIBIT 1**  
**MITIGATED NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACT**

**NORTHERN CALIFORNIA BEHAVIORAL HOSPITAL**  
**(DR2015-0011, DL2015-0002, U2015-0004, V2015-0014)**

**Project Name and Description**

The Northern California Behavioral Hospital project proposes 58,000 +/- square feet of behavioral hospital and a future 6,400 +/- square feet of medical office development on a site totaling 7.1 +/- acres in the City of Rocklin. The project would comprise the development and operation of a full-service and secure 102-bed behavioral health facility and a center of support for patients and their families located on the northern side of West Ranch View Drive near the intersection of University Avenue. This project will require Design Review, Tentative Parcel Map, Conditional Use Permit and Variance entitlements. For a more detailed project description, please refer to the Project Description set forth in Section 3 of the Initial Study.

**Project Location**

The project site is generally located on the northern side of West Ranch View Drive near the intersection of University Avenue, in the City of Rocklin. The Assessor's Parcel Numbers are 491-010-003 through 491-010-010.

**Project Proponent's Name**

The applicant is Universal Health Services, Inc. and the property owner is Orchard Creek Investors, LLC.

**Basis for Mitigated Negative Declaration Determination**

The City of Rocklin finds that as originally submitted the proposed project could have a significant effect on the environment. However, revisions in the project have been made by or agreed to by the project proponent, which will avoid these effects or mitigate these effects to a point where clearly no significant effect will occur. Therefore a MITIGATED NEGATIVE DECLARATION has been prepared. The Initial Study supporting the finding stated above and describing the mitigation measures including in the project is incorporated herein by this

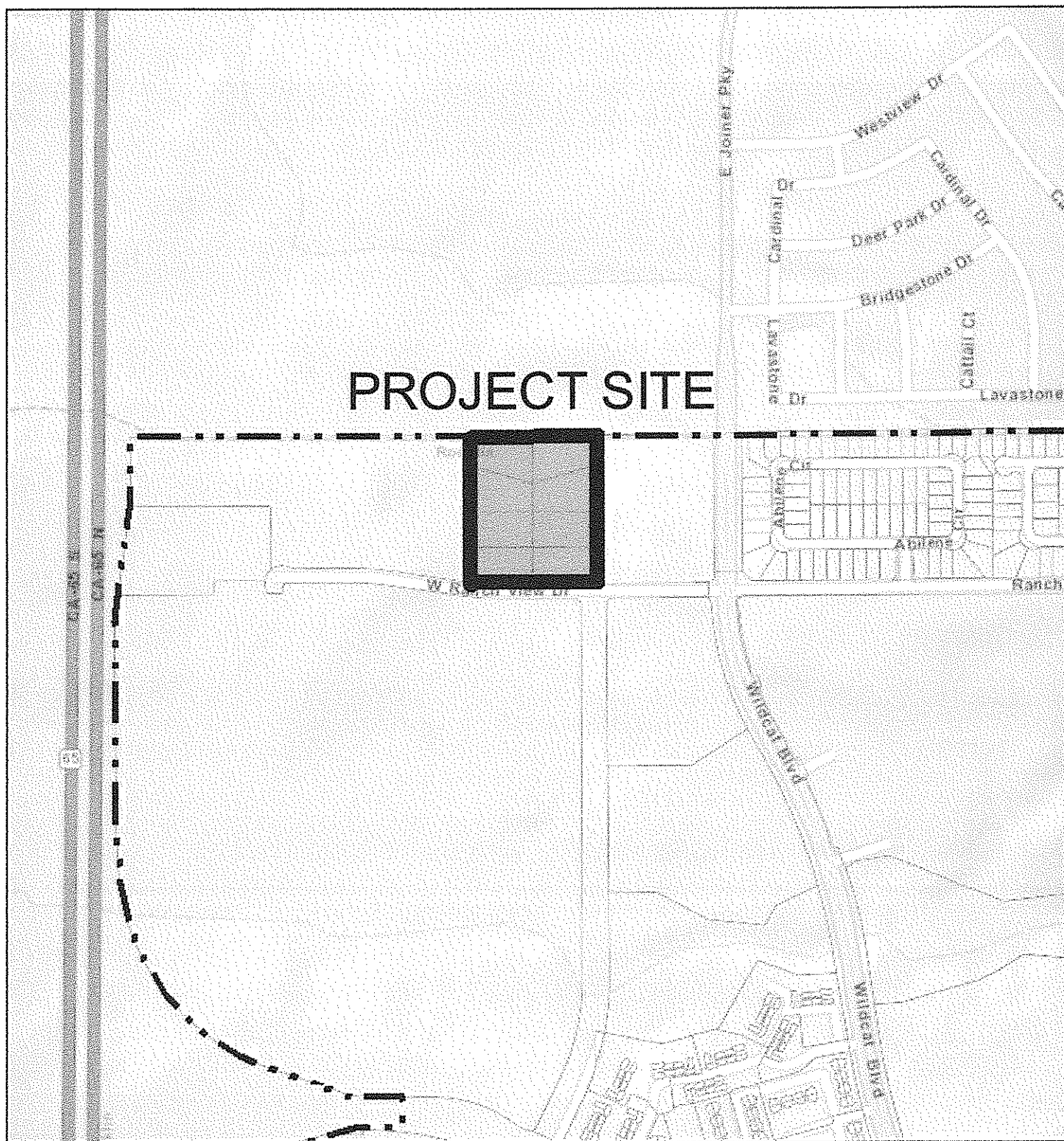
reference. This determination is based upon the criteria of the Guidelines of the State Secretary of Resources Section 15064 – Determining the Significance of the Environmental Effects Caused by a Project, Section 15065 – Mandatory Findings of Significance, and 15070 – Decision to Prepare a Negative Declaration or Mitigated Negative Declaration, and the mitigation measures described in the Mitigation Monitoring Plan for this Project.

**Date Circulated for Review:** October 15, 2015

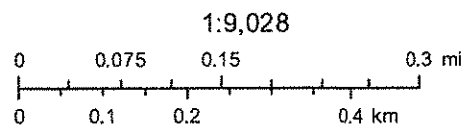
**Date Adopted:** \_\_\_\_\_

**Signature:** \_\_\_\_\_  
Marc Mondell, Economic and Community Development Department Director

# ATTACHMENT A - PROJECT VICINITY MAP



September 1, 2015



Sources: Esri, HERE, DeLorme, USGS, Intermap, increment P Corp., NRCAN, Esri Japan, METI, Esri China (Hong Kong), Esri (Thailand), MapmyIndia, © OpenStreetMap contributors, and the GIS User Community City of Rocklin

[illegible]

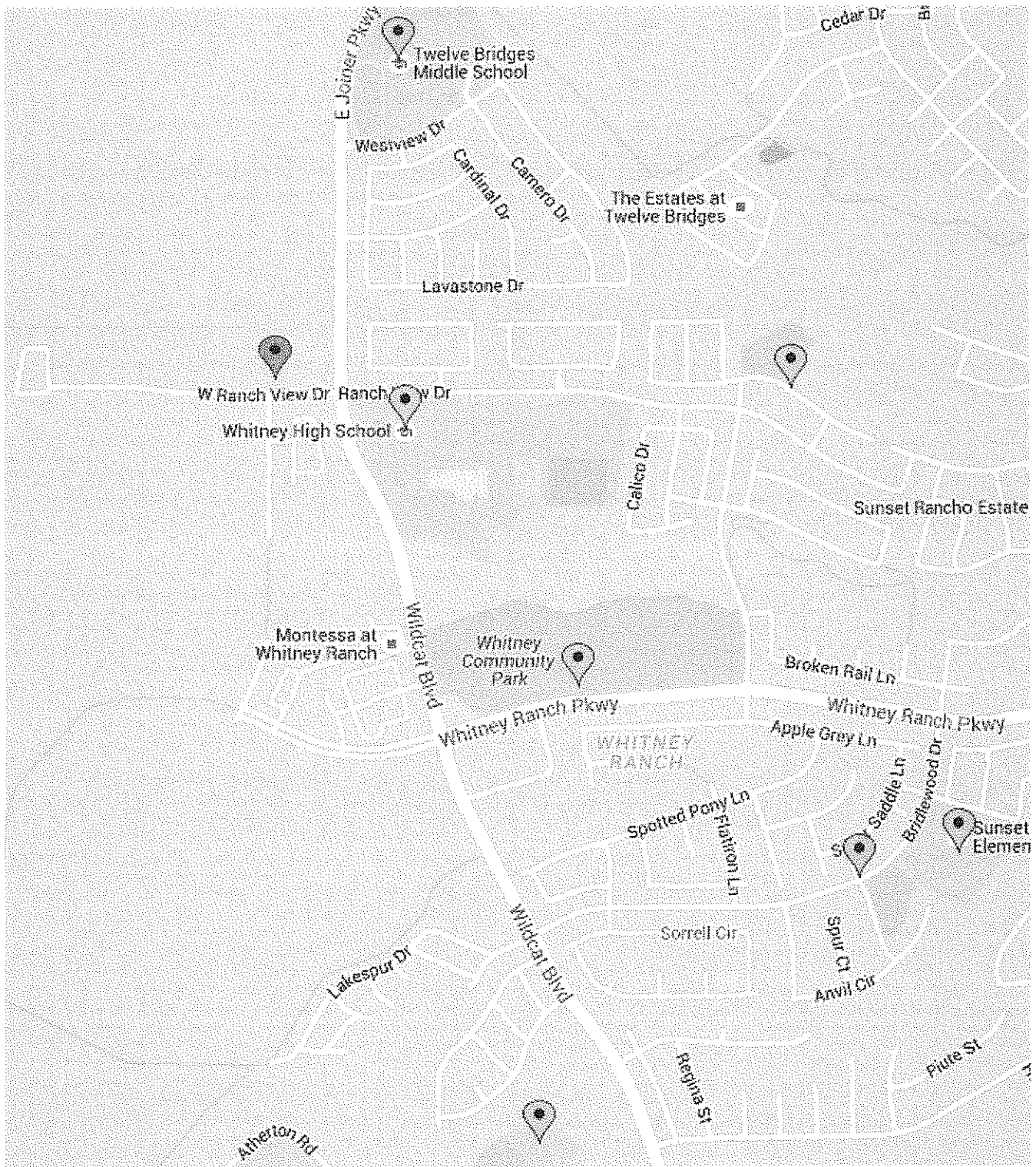
# No Psychiatric Hospital Near Our Schools

Concerned Families of the Greater Whitney Ranch Area

www.concernedfamiliesofgreaterwhitneyranch.org

## Map of Psychiatric Hospital, Schools and Parks

Take a look at the location of the psychiatric hospital (red) along with schools and parks in the area (green).





**WESTERN PLACER UNIFIED SCHOOL DISTRICT  
BOARD OF TRUSTEE MEETING FACT SHEET**

<b>MISSION STATEMENT:</b> Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.	
<b>DISTRICT GLOBAL GOALS</b>	
<ol style="list-style-type: none"><li>1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students</li><li>2. Foster a safe, caring environment where individual differences are valued and respected.</li><li>3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.</li><li>4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.</li><li>5. Promote student health and nutrition in order to enhance readiness for learning.</li></ol>	

**SUBJECT:**

Adoption of Revised/New  
Policies/Regulations/Exhibits

**AGENDA ITEM AREA:**

Action

**REQUESTED BY:**

Scott Leaman  
Superintendent

**ENCLOSURES:**

Yes

**DEPARTMENT:**

Administration

**FINANCIAL INPUT/SOURCE:**

N/A

**MEETING DATE:**

November 17, 2015

**ROLL CALL REQUIRED:**

No

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**BACKGROUND:**

These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 0420.1 School-Based Program Coordination
- BP/AR 0440 District Technology Plan
- BP/AR 1240 volunteer Assistance
- BP/AR 3100 Budget
- BP 3111 Deferred Maintenance Funds
- AR 4117.7/4317.14 Employment Status Reports
- AR 5148.1 Child Care Services for Parenting Students

**RECOMMENDATION:**

Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

**POLICY GUIDESHEET**  
**December & April 2014/2013**  
**Page 1 of 2**

Note: Descriptions below identify major revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

**BP/AR 0420.1 - School-Based Program Coordination**

(BP/AR deleted)

Policy and regulation deleted since School-Based Program Coordination was effectively eliminated by the local control funding formula (LCFF).

**BP/AR 0440 - District Technology Plan**

(BP/AR revised)

Policy contains updated information about the status of state and federal grant programs requiring technology plans, provides for the district's plan to cover a three-year period consistent with California Department of Education (CDE) criteria, and adds language on ensuring the confidentiality of student and staff records.

Regulation updated to reflect new criteria for technology plans adopted by CDE in November 2014 and optional component on noninstructional uses of technology.

**BP/AR 1240 - Volunteer Assistance**

(BP/AR revised)

Policy updated to add optional section on workers' compensation for volunteers and to reflect **NEW LAW (AB 1443)** which prohibits harassment of unpaid interns and volunteers. Policy also revised to delete material on options for volunteers working in a student activity program to obtain fingerprint clearance or an Activity Supervisor Clearance Certificate, as this issue is addressed in AR.

Regulation updated to reflect law allowing principal to grant permission for a sex offender to volunteer at a school if all parents/guardians are notified at least 14 days in advance. Section on "Criminal Background Check" adds optional language for district to give volunteers working in a student activity program the discretion to choose whether to obtain fingerprint clearance or obtain an Activity Supervisor Clearance Certificate. Regulation also reflects **NEW LAW (AB 1667)** which requires volunteers instructing or supervising students to complete a tuberculosis risk assessment and provides that a tuberculin skin test will only be necessary if risk factors are identified.

**BP/AR 3100 - Budget**

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 2585)** which eliminates the option to develop the district budget using the "dual budget" process and to include material formerly in AR which addresses board responsibilities related to budget adoption and review. Section on "Budget Criteria and Standards" updated to reflect **NEW TITLE 5 REGULATIONS** (Register 2015, No. 2) which address the calculation of "increased and improved services" for LCFF expenditures and to reflect **NEW LAW (SB 858)** which limits the maximum amount of funds that may be held in district reserves and ending balances under certain conditions.

Regulation updated to reflect **NEW LAW (AB 2585)** which eliminates the option to develop the district budget using the "dual budget" process, specifies information that must be provided for the public hearing if the budget proposes to have an ending fund balance in excess of the minimum recommended reserve, and requires submission of information to the county superintendent regarding any ending fund balance in excess of the minimum recommended reserve.

**BP 3111 - Deferred Maintenance Funds**

(BP deleted)

Policy deleted since **NEW LAW (AB 97)** repealed sections of law containing requirements pertaining to deferred maintenance categorical funds. Pursuant to AB 97, such funds have been redirected into the LCFF and the board has exclusive authority over the use of the funds.

**POLICY GUIDESHEET**  
**December & April 2014/2013**  
**Page 1 of 2**

**AR 4117.7/4317.14 - Employment Status Reports**

(AR revised)

Regulation updated to reflect **NEW LAW** (AB 449, 2013) and **NEW TITLE 5 REGULATIONS** (Register 2014, No. 14) which (1) require submission of an employment status report to the Commission on Teacher Credentialing (CTC) while an allegation of misconduct is pending; (2) subject the superintendent to adverse action by the CTC if he/she fails to submit a report; and (3) clarify that changes in employment status due to unsatisfactory performance or a reduction in force are not reportable.

**AR 5148.1 - Child Care Services for Parenting Students**

(AR deleted)

Regulation deleted since **NEW LAW** (AB 97) redirects funding for the Cal-SAFE program into the LCFF. Child care for parenting students also may be addressed in BP 5146 - Married/Pregnant/Parenting Students and BP/AR 5148 - Child Care and Development.

**SCHOOL-BASED PROGRAM COORDINATION**

In order to best serve students with special needs and students participating in designated educational programs, the Board of Trustees encourages school-based program coordination as a means for achieving flexibility in the use of the categorical funds received by each school. The Board believes that resources acquired to assist students in one program often can benefit other students without in any way depriving the originally targeted group.

A school site council shall be established at each school to consider whether or not it wishes the school to participate in school-based program coordination. All interested persons shall have an opportunity to meet in public to establish the site council. (Education Code 52852.5)

*(cf. 0420 - School Plans/Site Councils)*  
*(cf. 1220 - Citizen Advisory Committees)*

The school site council of any participating school shall develop, for approval by the Board, a school plan that addresses the components specified in Education Code 52853. This plan shall be incorporated into the school's single plan for student achievement required for the state's consolidated application process. (Education Code 52853, 64001)

Evaluation of each participating school's educational program shall include an assessment of the school's effectiveness in meeting the needs of each student population originally targeted by the categorical programs.

*(cf. 0500 - Accountability)*  
*(cf. 3553 - Free and Reduced Price Meals)*  
*(cf. 5149 - At-Risk Students)*  
*(cf. 6164.4 - Identification of Individuals for Special Education)*  
*(cf. 6172 - Gifted and Talented Student Program)*  
*(cf. 6174 - Education for English Language Learners)*  
*(cf. 6190 - Evaluation of the Instructional Program)*

*Legal Reference: (see next page)*

## **SCHOOL-BASED PROGRAM COORDINATION (continued)**

### *Legal Reference:*

#### EDUCATION CODE

8750-8754 *Conservation education*

41500-41573 *Categorical education block grants*

44520-44534 *New Careers Program*

51870-51874 *Education technology*

52200-52212 *Gifted and Talented Education Program*

52340-52346 *California Regional Career Guidance Centers*

52800-52887 *School-Based Program Coordination Act*

54000-54028 *Educationally Disadvantaged Youth Programs*

54100-54145 *Miller-Unruh Basic Reading Act*

54650-54659 *Education Improvement Incentive Program*

56000-56885 *Special education*

64000 *Categorical programs included in consolidated application*

64001 *Single school plan for student achievement, consolidated application programs*

#### MILITARY AND VETERANS CODE

500-520.1 *California Cadet Corps*

### *Management Resources:*

#### CDE PUBLICATIONS

*Voluntary Template for the Single Plan for Student Achievement*

#### WEB SITES

California Department of Education: <http://www.cde.ca.gov>

**SCHOOL-BASED PROGRAM COORDINATION**

The Superintendent or designee shall provide information about the School-Based Program Coordination Act to each principal. Each principal shall provide this information to teachers, other school personnel, parents/guardians, and secondary students. (Education Code 52852.5)

Categorical funds coordinated under this program may include funding for: (Education Code 52851)

1. Conservation Education (Education Code 8750-8754)  
*(cf. 6142.5 - Environmental Education)*
2. New Careers Program (Education Code 44520-44534)  
*(cf. 4112.21 - District Interns)*
3. Education Technology (Education Code 51870-51874)  
*(cf. 0440 - District Technology Plan)*
4. Gifted and Talented Education Program (Education Code 52200-52212)  
*(cf. 6172 - Gifted and Talented Student Program)*
5. California Regional Career Guidance Centers (Education Code 52340-52346)  
*(cf. 6030 - Integrated Academic and Vocational Instruction)*  
*(cf. 6178 - Vocational Education)*
6. Educationally Disadvantaged Youth Programs (Education Code 54000-54028)  
*(cf. 5149 - At-Risk Students)*
7. Miller-Unruh Basic Reading Act (Education Code 54100-54145)  
*(cf. 6142.91 - Reading/Language Arts Instruction)*
8. Special Education (Education Code 56000-56885)  
*(cf. 0430 - Comprehensive Local Plan for Special Education)*
9. California Cadet Corps (Military and Veterans Code 500-520.1)

Funds coordinated under this program shall be used to supplement, not supplant, existing state and local appropriations. (Education Code 52852.5)

**SCHOOL-BASED PROGRAM COORDINATION** (continued)

Any school participating in school-based program coordination shall not be required to meet any state laws or regulations for any coordinated program listed above, except as specifically provided under the School-Based Program Coordination Act. (Education Code 52851)

Regulation  
approved: September 4, 2007  
deleted: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**DISTRICT TECHNOLOGY PLAN**

The Board of Trustees recognizes that technology can greatly enhance **student achievement by increasing student access to information, supporting teacher effectiveness, and facilitating the administration of student assessments.** ~~Effective use the technology can also increase the efficiency of the district's noinstructional operations and governance. the instructional program as well as the efficiency of district and school site administration. The Board also realizes that careful planning is essential to ensure the successful, equitable and cost effective implementation of technology based materials, equipment, systems and networks.~~

*(cf. 6162.51 -- State Academic Achievement Tests)*

~~The Superintendent or designee shall develop a plan to address the short and long term technology needs of the district and provide for compatibility of resources among school sites, district offices, and other district operations. As a basis for this plan, he/she shall examine and compare the costs and benefits of various resources and shall identify the blend of technologies and level of service necessary to support the instructional program.~~

**The Superintendent or designee shall develop, for Board approval, a comprehensive three-year technology plan based on an assessment of current uses of technology in the district and an identification of future needs. The Superintendent or designee may appoint an advisory committee consisting of a variety of staff and community stakeholders to assist with the development of the technology plan.** ~~The Superintendent or designee may appoint an advisory technology committee consisting of a variety of staff and community stakeholders to assist with the above investigations and determinations development of the technology plan.~~

~~*(cf. 6162.7 -- Use of Technology in Instruction)*~~

~~*(cf. 6163.4 -- Student Use of Technology)*~~

~~*(cf. 0400 - Comprehensive Plans)*~~

~~*(cf. 1220 - Citizen Advisory Committees)*~~

~~*(cf. 9140 - Board Representatives)*~~

**The plan shall be integrated into the district's vision and goals for student learning and shall contain research-based strategies and methods for the effective use of technology. When required for state or federal grant programs in which the district participates, the plan shall also address all components required for receipt of such grants.**

~~*(cf. 0000 - Vision)*~~

~~*(cf. 0200 - Goals for the School District)*~~

~~*(cf. 0460 - Local Control and Accountability Plan)*~~

~~*(cf. 6000 - Concepts and Roles)*~~

**The Superintendent or designee shall ensure that any use of technological resources in the district protects the private and confidential information of students and employees in accordance with law.**



## DISTRICT TECHNOLOGY PLAN

(cf. 4112.6/4212.6/4312.6 – Personnel Files)

(cf. 5125 – Student Records)

### Legal Reference:

#### BUSINESS AND PROFESSIONS CODE

22584-22585 Student Online Personal Information Protection Act

#### EDUCATION CODE

10550-10555 Telecommunications standards

11800 K-12 High Speed Network grant program

49060-49085 Student records

51006 Computer education and resources

51007 Programs to strengthen technological skills

51865 California distance learning policy

51870-51874 Educational Technology

60010 Instructional materials definitions

66940-66941 Distance learning

#### PENAL CODE

502 Computer crimes, remedies

#### UNITED STATES CODE, TITLE 20

6751-6777 Enhancing Education Through Technology Act, No Child Left Behind Act, Title II, Part D

#### UNITED STATES CODE, TITLE 47

254 Universal service discounts (E-rate)

#### CODE OF FEDERAL REGULATIONS, TITLE 16

Part 312 Children's Online Privacy Protection Rule

#### CODE OF FEDERAL REGULATIONS, TITLE 34

Part 99 Family Educational Rights and Privacy

#### CODE OF FEDERAL REGULATIONS, TITLE 47

54.500-54.523 Universal service support for schools

### Management Resources:

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

The California Master Plan for Educational Technology, 1992

K-12 Network Technology Planning Guide: Building the Future, 1994

California K-12 Education Technology Plan Template, Criteria, and Guiding Questions, November 2014

Empowering Learning: A Blueprint for California Education Technology 2014-2017, April 2014

#### FEDERAL COMMUNICATIONS COMMISSION PUBLICATIONS

E-rate Modernization Order, July 11, 2014

#### WEB SITES

CSBA: <http://www.csba.org>

California Department of Education, Education Technology Office: <http://www.cde.ca.gov/ls/et>

California Educational Technology Professionals Association: <http://www.cetpa.net>

Computer-Using Educators: <http://www.cue.org>

Federal Communications Commission: <http://www.fcc.gov>

ON[the]LINE, digital citizenship resources: <http://www.onthelineca.org>

Technology Information Center for Administrative Leadership: <http://www.portical.org>

Policy

adopted: September 4, 2007

revised: November 17, 2015

WESTERN PLACER UNIFIED SCHOOL DISTRICT

Lincoln, California

## DISTRICT TECHNOLOGY PLAN

The district's technology plan shall address, at a minimum, the following components:

1. **Background Information:** A guide to the district's use of technology for the next three years, including:
  - a. Specific starting and ending dates of the plan
  - b. An overview of the district's location and demographics
  - c. A description of how stakeholders from the district and community were involved in the planning process
  - d. A description of the relevant research behind the strategies and/or methods in the plan and how the research supports the plan's curricular and professional development goals
2. **Curriculum:** Clear goals and realistic strategies for using telecommunications and information technology to improve educational services, including:
  - a. A description of teachers' and students' current access to instructional technology and current use of digital tools, including district policies or practices to ensure equitable technology access for all students
  - b. Goals and an implementation plan, including annual activities, for:
    - (1) How technology will be used to improve teaching and learning, how these goals align with district curricular goals and other plans, how the district budget and local control and accountability plan support these goals, and whether future funding proposals or partnerships may be needed for successful implementation
    - (2) How and when students will acquire the technology skills and information literacy skills needed for college and career readiness
    - (3) Internet safety and the appropriate and ethical use of technology in the classroom

*(cf. 0000 - Vision)*

*(cf. 0200 - Goals for the School District)*

*(cf. 0400 - Comprehensive Plans)*

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 5131 - Conduct)*

## **DISTRICT TECHNOLOGY PLAN (continued)**

*(cf. 5131.2 - Bullying)*

*(cf. 6141 - Curriculum Development and Evaluation)*

*(cf. 6162.54 - Test Integrity/Test Preparation)*

*(cf. 6162.6 - Use of Copyrighted Materials)*

*(cf. 6163.4 - Student Use of Technology)*

- 3. Professional Development:** A professional development strategy to ensure that staff understands how to use new technologies to improve education services, including:
  - a. A summary of teachers' and administrators' current technology proficiency and integration skills and needs for professional development**
  - b. Goals and an implementation plan, including annual activities, for providing professional development opportunities based on district needs assessment data and the curriculum component of the technology plan**

*(cf. 4040 - Employee Use of Technology)*

*(cf. 4131 - Staff Development)*

*(cf. 4222 - Teacher Aides/Paraprofessionals)*

*(cf. 4231 - Staff Development)*

*(cf. 4331 - Staff Development)*

- 4. Infrastructure, Hardware, Technical Support, Software, and Asset Management:** An assessment of the telecommunication services, hardware, software, asset management, and other services that will be needed to improve education services, including:
  - a. A description of existing hardware, Internet access, electronic learning resources, technical support, and asset management in the district**
  - b. A description of technology hardware, electronic learning resources, networking and telecommunications infrastructure, physical plant modifications, technical support, and asset management needed by district teachers, students, and administrators to support the activities in the curriculum and professional development components of the plan**

*(cf. 3100 - Budget)*

*(cf. 7000 - Facilities Master Plan)*

- 5. Monitoring and Evaluation:** An evaluation process that enables the school to monitor progress toward the specific goals and mid-course corrections in response to new developments and opportunities as they arise, including:

**DISTRICT TECHNOLOGY PLAN (continued)**

- a. **The process for evaluating the plan's overall progress and impact on teaching and learning**
- b. **The schedule for evaluating the effect of plan implementation and a description of the process and frequency of communicating evaluation results to technology plan stakeholders**

*(cf. 0500 - Accountability)*

6. **Noninstructional Uses of Technology: A description of how technology will be used to improve district governance, district and school site administration, support services, and communications**

*(cf. 1113 - District and School Web Sites)*

*(cf. 1114 - District-Sponsored Social Media)*

*(cf. 3580 - District Records)*

7. **Cost: An estimate of the cost for each year of the plan and each of its major components**

~~When developing the district's technology plan, the Superintendent or designee shall consider:~~

- ~~1. The district's existing equipment and its capability for working with new technologies.~~
- ~~2. Existing facilities and the extent of retrofitting required for various electronic formats.~~
- ~~3. When appropriate, the hiring of a communications network expert to determine facility requirements and design a communications system that meets the specific needs of the school environment, addressing network security. The system should be able to interface with various types of communications networks and handle anticipated advances in technology to the extent possible.~~
- ~~4. When appropriate, the district's options for connecting to information networks; staff training to evaluate the various network service providers; and a process that allows all carriers to compete for service.~~
- ~~5. Ways in which electronic formats can be used to enhance the curriculum, motivate and improve student research, generate advanced thinking skills, and promote learning, including English language acquisition.~~

**DISTRICT TECHNOLOGY PLAN (continued)**

~~6. The equipping of school library media centers to improve the instructional program and promote cost-effective sharing of informational resources.~~

~~(cf. 6163.1 Library Media Centers)~~

~~7. The integration of technological resources into school and district administration to facilitate routine operations, staff meetings/collaboration, and communication with parents/guardians and community agencies.~~

~~8. The use of technology to serve professional development needs, helping staff to improve their practices and enabling them to exchange ideas with peers.~~

~~(cf. 4131 Staff Development)~~

~~(cf. 4231 Staff Development)~~

~~(cf. 4331 Staff Development)~~

~~9. The feasibility of providing system access to students and staff who have their own computers at home.~~

~~10. Staff development for teachers and/or library media specialists in how to use the new technology and make it an integral part of the instructional process in all parts of the curriculum.~~

~~11. Staff development needs of staff who will provide ongoing technical support.~~

~~12. Potential sources of ongoing funding and assistance, including support from parents/guardians and the business community.~~

~~(cf. 1700 Relations Between Private Industry and the Schools)~~

~~13. A process for evaluating and updating the district's technology plan and its implementation.~~

~~(cf. 6161.1 Selection and Evaluation of Instructional Materials)~~

Regulation  
approved: September 4, 2007  
revised: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**VOLUNTEER ASSISTANCE**

The Governing Board recognizes that volunteer assistance in schools can enrich the educational program, increase supervision of students, and contribute to school safety while strengthening the schools' relationships with the community. The Board encourages parents/guardians and other members of the community to share their time, knowledge, and abilities with students.

*(cf. 1000 - Concepts and Roles)*  
*(cf. 1700 - Relations Between Private Industry and the Schools)*  
*(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)*  
*(cf. 4222 - Teacher Aides/Paraprofessionals)*  
*(cf. 5020 - Parent Rights and Responsibilities)*  
~~*(cf. 5148 - Child Care and Development)*~~  
~~*(cf. 5148.2 - Before/After School Programs)*~~  
*(cf. 6020 - Parent Involvement)*  
*(cf. 6171 - Title I Programs)*

The Superintendent or designee shall develop and implement a plan for recruiting, screening and placing volunteers, including strategies for reaching underrepresented groups of parents/guardians and community members. He/she may also recruit community members to serve as mentors **to students** and/or make appropriate referrals to community organizations.

*(cf. 1020 - Youth Services)*  
*(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)*

**The Board prohibits harassment of any volunteer on the basis of race, religious creed, color, national origin, ancestry, physical disability, mental disability, medical condition, genetic information, marital status, sex, gender, gender identity, gender expression, age, sexual orientation, or military and veteran status. (Government Code 12940)**

As appropriate, the Superintendent or designee shall provide volunteers with information about school goals, programs and practices and shall receive an orientation and other training related to their specific responsibilities. Employees who supervise volunteers shall ensure that volunteers are assigned meaningful responsibilities that utilize their skills and expertise and maximize their contribution to the educational program.

Volunteer maintenance-work shall be limited to those projects that do not replace the normal ~~maintenance~~ duties of classified staff. The Board nevertheless encourages volunteers to work on short-term projects to the extent that they enhance the classroom or school, ~~do not~~ ~~significantly increase maintenance workloads,~~ and comply with employee negotiated agreements.

*(cf. 4141/4241 - Collective Bargaining Agreement)*

**The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.**

## **VOLUNTEER ASSISTANCE (continued)**

~~Volunteer aides shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021)~~

Volunteers shall act in accordance with district policies, regulations and school rules. The Superintendent or designee shall be responsible for investigating and resolving complaints regarding volunteers.

~~(cf. 0410 - Nondiscrimination in District Programs and Activities)~~  
~~(cf. 3515.2 - Disruptions)~~

The Board encourages principals to develop a means for recognizing the contributions of each school's volunteers.

~~(cf. 1150 - Commendations and Awards)~~

The Superintendent or designee shall periodically report to the Board regarding the district's volunteer assistance program.

~~(cf. 0500 - Accountability)~~

### ***Workers' Compensation Insurance***

The Board desires to provide a safe environment for volunteers and minimize the district's exposure to liability.

Upon the adoption of a resolution by the Board, volunteers shall be entitled to workers' compensation benefits for any injury sustained while engaged in the performance of service for the district. (Labor Code 3364.5)

~~(cf. 3530 - Risk Management/Insurance)~~  
~~(cf. 4157.1/4257.1/4357.1 - Work-Related Injuries)~~

### **Qualifications**

~~The Superintendent or designee shall establish procedures for determining whether volunteers possess the qualifications, if any, required by law and administrative regulation for the types of duties they will perform.~~

~~Prior to assuming a volunteer position to work with students in a district-sponsored student activity program, a volunteer shall possess an Activity Supervisor Clearance Certificate issued by the Commission on Teacher Credentialing. (Education Code 49024)~~

**VOLUNTEER ASSISTANCE (continued)**

~~A volunteer who obtained both a Department of Justice and Federal Bureau of Investigation criminal background clearance through the district prior to July 9, 2010 shall have satisfied this requirement. (Education Code 49024)~~

~~A volunteer who possesses a current Activity Supervisor Clearance Certificate from the Commission on Teacher Credentialing, issued prior to July 9, 2010, shall have satisfied district requirements for the criminal background check. (Education Code 49024)~~

*Legal Reference:*EDUCATION CODE

8482-8484.6 After School Education and Safety program  
 8484.7-8484.9 21st Century Community Learning Center program  
 35021 Volunteer aides  
 35021.1 Automated records check  
 35021.3 Registry of volunteers for before/after school programs  
 44010 Sex offense; definition  
~~44227.5 Classroom participation by college methodology faculty~~  
 44814-44815 Supervision of students during lunch and other nutrition periods  
 45125 Fingerprinting requirements  
 45125.01 Interagency agreements for criminal record information  
 45340-45349 Instructional aides  
 45360-45367 Teacher aides  
 49024 Activity Supervisor Clearance Certificate  
 49406 Examination for tuberculosis

GOVERNMENT CODE

3543.5 Prohibited interference with employees' rights  
 12940 Prohibited discrimination and harassment

HEALTH AND SAFETY CODE

1596.871 Fingerprints of individuals in contact with child day care facility clients

LABOR CODE

1720.4 Public works; exclusion of volunteers from prevailing wage law  
 3352 Workers' compensation; definitions  
 3364.5 Persons performing voluntary services for school districts

PENAL CODE

290 Registration of sex offenders  
 290.4 Information re sex offenders  
 290.95 Disclosure by person required to register as sex offender  
 626.81 Sex offender; permission to volunteer at school

CODE OF REGULATIONS, TITLE 22

101170 Criminal record clearance  
 101216 Health screening, volunteers in child care centers

UNITED STATES CODE, TITLE 20

6319 Qualifications and duties of paraprofessionals, Title I programs

ATTORNEY GENERAL OPINIONS

62 Ops. Cal. Atty. Gen. 325 (1979)

PUBLIC EMPLOYMENT RELATIONS BOARD DECISIONS COURT DECISIONS

*Whisman Elementary School District, 15 (991) PERB Decision No. 868*

*Management Resources: (see next page)*



## **VOLUNTEER ASSISTANCE (continued)**

### *Management Resources:*

~~COMMISSION ON TEACHER CREDENTIALING CODED CORRESPONDENCE~~

~~10-11 Information on Assembly Bill 346 Concerning the Activity Supervisor Clearance Certificate (ASCC), July 20, 2010~~

### ~~WEB SITES~~

~~CSBA: <http://www.csba.org>~~

~~U.S. Department of Education, Partnership for Family Involvement in Education: <http://pfie.ed.gov>~~

~~California Department of Justice, Megan's Law mapping: <http://www.meganslaw.ca.gov>~~

~~California Parent Teacher Association: <http://www.capta.org>~~

~~Commission on Teacher Credentialing: <http://www.ctc.ca.gov>~~

~~National Coalition for Parent Involvement in Education: <http://www.ncpie.org>~~

~~National Parent Teacher Association: <http://www.pta.org>~~

## VOLUNTEER ASSISTANCE

### Duties of Volunteers

The Superintendent or designee may assign volunteer to:

1. ~~Volunteers may assist certificated personnel in the performance of their duties, including in the supervision of students, and in performance of instructional tasks which, in the judgment of the certificated personnel to which the volunteer whom the instructional aide is assigned, may be performed by a person not licensed as a classroom teacher. These duties shall not include assignment of grades to students. (Education Code 35021, 45343, 45344, 45349)~~

*(cf. 4222 - Teacher Aides/Paraprofessionals  
(cf. 5148 - Child Care and Development)  
(cf. 5148.2 - Before/After School Programs)*

2. **Serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform noninstructional work which assists certificated personnel in the performance of teaching and administrative responsibilities (Education Code 35021)**
3. **Supervise students during lunch, breakfast, or other nutritional periods (Education Code 35021, 44814, 44815)**
4. **Work on short-term facilities projects pursuant to the section below entitled "Volunteer Facilities Projects"**
5. **Perform other duties in support of district or school operations as approved by the Superintendent or designee**

*(cf. 6163.1 - Library Media Centers)*

~~Volunteers may supervise students during lunch and/or breakfast periods or other nutritional periods or may serve as nonteaching aides under the immediate supervision and direction of certificated personnel to perform noninstructional work which assists certificated personnel in the performance of teaching and administrative responsibilities. (Education Code 35021, 44814, 44815)~~

~~Volunteers may work on short-term facilities projects pursuant to Board policy and the section below entitled "Volunteer Facilities Projects."~~

**Volunteers shall not be authorized to assign grades to students, and shall not be used to assist certificated staff in performing teaching or administrative responsibilities in place of regularly authorized classified employees who have been laid off. (Education Code 35021, 45344)**

**VOLUNTEER ASSISTANCE (continued)***(cf. 4217.3 - Layoff/Rehire)****Qualifications-Basic Skills Proficiency Requirement***

Volunteers providing supervision or instruction of students pursuant to Education Code 45349 shall give evidence of basic skills proficiency. (Education Code 45344.5, 45349)

*(cf. 4212 - Appointment and Conditions of Employment)****Criminal Background Check***

**Prior to assuming a volunteer position** ~~Any volunteer~~ working with students in a district-sponsored student activity program, a volunteer shall obtain **fingerprint clearance through the Department of Justice and Federal Bureau of Investigation**. At his/her discretion, the volunteer may choose to meet this requirement by obtaining an Activity Supervisor Clearance Certificate ~~or criminal background check in accordance with Board policy~~. From the Commission on Teacher Credentialing. Student activity programs include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. (Education Code 49024) ~~The Superintendent or designee shall determine which volunteer positions in the district are subject to this requirement.~~

*(cf. 4212.5 - Criminal Background Check)**(cf. 4127/4227/4327 - Temporary Athletic Team Coaches)**(cf. 6145 - Extracurricular and Cocurricular Activities)*

~~"Student activity programs" include, but are not limited to, scholastic programs, interscholastic programs, and extracurricular activities sponsored by the district or a school booster club, such as cheer team, drill team, dance team, and marching band. This requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)~~

**The Superintendent or designee shall determine which volunteer positions in the district are subject to the above requirement.**

**The criminal background check requirement shall not apply to volunteer supervisors for breakfast, lunch, or other nutritional periods or to volunteer nonteaching aides under the immediate supervision and direction of certificated personnel pursuant to Education Code 35021, including parents/guardians volunteering in a classroom or on a field trip or community members providing noninstructional services. (Education Code 49024)**

**VOLUNTEER ASSISTANCE (continued)*****Registered Sex Offenders***

**The Superintendent or designee may require all volunteers to disclose whether they are a registered sex offender and/or to provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.**

**The principal may grant a registered sex offender, who is not the parent/guardian of a student at the school, permission to come into a school building or upon school grounds to volunteer at the school. At least 14 days prior to the first date for which permission has been granted, the principal or designee shall notify the parent/guardian of each student at the school, using one of the methods specified in Education Code 48981, that a person who is required to register as a sex offender pursuant to Penal Code 290 has been granted permission to come into a school building or upon school grounds, the date(s) and times for which permission has been granted, and the parent/guardian's right to obtain information regarding the person from a designated law enforcement agency. (Penal Code 626.81)**

*(cf. 5145.6 - Parental Notifications)*

**The Superintendent or designee shall not assign any person required to register as a sex offender pursuant to Penal Code 290 as a volunteer who assists certificated personnel in the performance of their duties; supervises students during lunch, breakfast, or other nutritional period; or serves as a nonteaching aide to perform noninstructional tasks. In addition, a person who is required to register as a sex offender because of a conviction for a crime where the victim was a minor under age 16 shall not serve as a volunteer in any capacity in which he/she would be working directly and in an unaccompanied setting with minors on more than an incidental and occasional basis or have supervision or disciplinary power over minors. (Education Code 35021, 45349; Penal Code 290.95)**

*(cf. 3515.5 - Sex Offender Notification)*

~~The Superintendent or designee may require all volunteers to disclose their status as a registered sex offender and/or provide the district with sufficient information in order to allow verification of this status on the Department of Justice's Megan's Law web site.~~

~~No volunteer shall be assigned to supervise or instruct students unless he/she has submitted evidence of an examination within the past 60 days to determine that he/she is free of active tuberculosis. Volunteers who test negative shall thereafter be required to take a tuberculosis test every four years in accordance with Education Code 49406. (Education Code 45106, 45347, 45349, 49406)~~

## **VOLUNTEER ASSISTANCE (continued)**

### ***Tuberculosis Assessment/Examination***

**Upon initial volunteer assignment, a volunteer shall have on file with the school a certificate showing that he/she has submitted to a tuberculosis risk assessment and, if tuberculosis risk factors were identified, was examined and found to be free of infectious tuberculosis. (Education Code 49406)**

*(cf. 4112.4/4212.4/4312.4 - Health Examinations)*

The Superintendent or designee may exempt from tuberculosis testing requirements those volunteers who serve less than a school year and whose functions do not require frequent or prolonged contact with students. (Education Code 49406)

### **Volunteer Facilities Projects**

All volunteer facilities projects shall have approximate start and completion dates and shall be approved by the principal in advance. Projects also shall be approved in advance by the Superintendent or designee if they involve the following types of work:

1. Alterations, additions or repairs to buildings and grounds
2. Construction involving wall or roof penetration, drilling or nailing
3. Structural modifications
4. Electrical, electronic, plumbing, or heating and cooling work
5. Painting
6. Installation of carpet, playground equipment, benches, sprinkler systems, marquees or signs.
7. Paving
8. Tree planting, pruning, or removal

The Superintendent or designee shall ensure that volunteers possess the appropriate license and/or have sufficient expertise appropriate to the project. He/she shall also ensure that such projects comply with building and safety codes and other applicable laws and collective bargaining agreements. The district shall provide on-site assistance and supervision for such projects as necessary. Projects shall be inspected upon completion to ensure that the work was done satisfactorily.

*(cf. 3514 - Environmental Safety)*

**VOLUNTEER ASSISTANCE** (continued)

*(cf. 3514.1 - Hazardous Substances)*

*(cf. 7140 - Architectural and Engineering Services)*

Regulation  
approved: September 4, 2007  
revised: January 15, 2013  
revised: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**BUDGET**

The Board of Trustees recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, **local control and accountability plan (LCAP)**, and comprehensive plans. The district budget shall guide administrative decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

*(cf. 0000 - Vision)*

*(cf. 0200 – Goals for the School District)*

*(cf. 0400 – Comprehensive Plans)*

*(cf. 3000 - Concepts and Roles)*

*(cf. 3300 - Expenditures and Purchases)*

*(cf. 3460 - Financial Reports and Accountability)*

*(cf. 9000 - Role of the Board)*

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

~~The Board shall adopt the budget only after a local control and accountability plan (LCAP) developed pursuant to Education Code 52060-52077 or an annual update to the LCAP is in place for the budget year. Expenditures necessary to implement the LCAP or the annual update during the subsequent fiscal year shall be included in the budget. (Education Code 42127)~~

~~*(cf. 0460 – Local Control and Accountability Plan)*~~

**Budget Development and Adoption Process**

~~The Superintendent or designee shall establish an annual budget development process and calendar in accordance with the single budget adoption process described in Education Code 42127i. He/she shall annually notify the County Superintendent of Schools of the district's decision to use the single budget adoption process in the subsequent year. (Education Code 42127)~~

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff at all levels in the development of budget projections.

**BUDGET (continued)**

The Board encourages public input in the budget development process and shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

*(cf. 9320 – Meetings and Notices)*

*(cf. 9322 – Agenda/Meeting Materials)*

*(cf. 9323 – Meeting Conduct)*

**The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)**

**At a public meeting held on a date after the public hearing on the budget, the Board shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127)**

The budget that is formally adopted by the Board shall **adhere to the state's Standardized Account code Structure as be in the format** prescribed by the Superintendent of Public Instruction. **(Education Code 42126, 42124)** The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

**No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)**

*(cf. 1340 - Access to District Records)*

**If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before September 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)**

**Budget Advisory Committee**

The Board ~~Superintendent of designee~~ may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board. ~~or the Superintendent or designee.~~

*(cf. 1220 – Citizen Advisory Committees)*

*(cf. 2230 – Representative and Deliberative Groups)*

*(cf. 3350 – Travel Expenses)*



**BUDGET (continued)***(cf. 9130 – Board Committees)**(cf. 9140 – Board Representatives)***Budget Criteria and Standards**

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students. *Unduplicated students* are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

~~The budget shall provide that funding received through state supplemental and concentration grants pursuant to Education Code 42238.02 and 42238.03 shall be used in accordance with regulations adopted by the SBE for schoolwide or districtwide purposes to increase or improve services for students who are English learners, eligible for free or reduced-price meals, and/or foster youth at least in proportion to the increase to the district's revenue generated from such funds. (Education Code 42238.07P)~~

*(cf. 3553 – Free and Reduced Price Meals)**(cf. 6173.1 – Education for Foster Youth)**(cf. 6174 – Education for English Language Learners)*

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints, on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, categorical program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

*(cf. 2210 – Administrative Discretion Regarding Board Policy)**(cf. 3110 – Transfer of Funds)*

**BUDGET (continued)****Fund Balance**

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.
2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.
3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which **are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.** ~~the Board or its designee intends to use for a specific purpose~~

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. **The Superintendent may further delegate the authority to assign funds at his/her discretion.**

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum **assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability.** ~~which includes a reserve for economic uncertainties equal to at least two months of general fund operating expenditures, or 17 percent of general fund expenditures and other financing uses.~~

If the **assigned and unassigned fund balance** falls below this level **set by the Board** due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted

**BUDGET (continued)**

revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

**Long-Term Financial Obligations**

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

*(cf. 4141/4241 – Collective Bargaining Agreement)*

*(cf. 4143/4243 – ~~Negotiations/Consultation~~)*

*(cf. 4154/4254/4354 – Health and Welfare Benefits)*

*(cf. 7210 – Facilities Financing)*

*(cf. 9250 – Remuneration, Reimbursement and Other Benefits)*

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves that authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future costs of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda items at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, if any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

**Budget Amendments**

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in

**BUDGET (continued)****budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)**

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

*Legal Reference:*EDUCATION CODE*1240 Duties of county superintendent of schools**33127-33131 Standards and criteria for local budgets and expenditures**35035 Powers and duties of superintendent**35161 Powers and duties, generally, of governing boards**42103 Public hearing on proposed budget; requirements for content of proposed budget; publication of notice of hearing**42120-42129 Budget requirements**42130-42134 Financial certifications**42140-42141 Disclosure of fiscal obligations**42238-42251 Apportionments to districts, especially:**42238.01-42238.07 Local control funding formula**42132 Resolutions identifying estimated appropriations limit**42602 Use of unbudgeted funds**42610 Appropriation of excess funds and limitation thereon**44518-44519.2 Chief business officer training program**45253 Annual budget of personnel commission**45254 First year budget of personnel commission**53060-52077 Local control and accountability plan*GOVERNMENT CODE*7900-7914 Appropriations limit*CODE OF REGULATIONS, TITLE 5*15060 Standardized account code structure**15440-15452 Criteria and standards for school district budgets**15494-15496 Local control funding formula, expenditures*

*Management Resources: (see next page)*

## BUDGET (continued)

### Management Resources:

#### CSBA PUBLICATIONS

*Financial Reporting by Employers for Post-employment Benefits Other*

*Local Control Funding Formula 2013, Governance Brief, August 2013*

*State Priorities for Funding: The Need for Local Control and Accountability Plans, Fact Sheet, August 2013*

*School Finance CD-ROM, 2005*

#### CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

*California School Accounting Manual*

*New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011*

#### FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS

*Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006*

#### GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009*

#### GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS

*Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009*

*Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004*

*Statement 34, Basic Financial Statements and Management's Discussion and Analysis - For State and Local Governments, June 1999*

#### WEB SITES

CSBA: <http://www.csba.org>

Association of California School Administrators: <http://www.acsa.org>

California Department of Education, Finance and Grants: <http://www.cde.ca.gov/fg>

California Department of Finance: <http://www.dof.ca.gov>

Fiscal Crisis and Management Assistance Team: <http://www.fcmat.org>

Government Finance Officers Association: <http://www.gfoa.org>

Governmental Accounting Standards Board: <http://www.gasb.org>

Legislative Analyst's Office: <http://www.lao.ca.gov>

School Services of California, Inc.: <http://www.sscal.com>

Policy  
adopted: September 4, 2007  
revised: April 21, 2009  
revised: May 17, 2011  
revised: June 5, 2012  
revised: December 17, 2013  
revised: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

**BUDGET**

**Budget Advisory Committee**

Membership of the district's budget advisory committee may include representatives of each of the following groups:

1. Governing board members, provided that less than a majority of the Board serves on the committee

*(cf. 9140 - Board Representatives)*

2. District and school site administrators
3. Representatives of bargaining units
4. Certificated and/or classified staff
5. Parents/guardians
6. Representatives of the business community and/or other community members
7. Students

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 2230 - Representative and Deliberative Groups)*

*(cf. 9130 - Board Committees)*

The committee's duties may include, but not necessarily be limited to:

1. Making recommendations regarding budget priorities
2. Recommending cost reduction strategies, such as identifying services that may be reduced, made more efficient, or discontinued
3. Reviewing the clarity and effectiveness of budget documents and communications
4. Presenting progress reports on the committee's work and a final report of recommendations to the Superintendent or designee and to the Board

The specific duties of the committee shall be clearly defined and presented to each member in writing, along with any background information necessary for the successful completion of the committee's charges, the timelines for reporting the committee's progress, and timelines for completion of each task.

*(cf. 3350 - Travel Expenses)*

**BUDGET (continued)****Initial Budget Adoption**

~~On or before July 1 of each year, the Board shall adopt a budget which adheres to the state's standardized account code structure (SACS) as prescribed by the Superintendent of Public Instruction (SPI). (Education Code 42126, 42127)~~

~~Before adopting the district budget for the subsequent fiscal year, the Board shall hold a public hearing. The agenda for this **the public** hearing shall be posted at least 72 hours before the hearing and shall indicate the location where the budget may be inspected. The proposed budget shall be available for public inspection at least three working days before this hearing. This hearing shall be held at the same meeting as the public hearing to solicit public input on the local control and accountability plan (LCAP) or the annual update to the LCAP. (Education Code 42103, 42127, 52062)~~

*(cf. 0460 - Local Control and Accountability Plan)*

*(cf. 9320 - Meetings and Notices)*

*(cf. 9322 - Agenda/Meeting Materials)*

The Superintendent or designee shall notify the County Superintendent of Schools of the location, dates, and times at which the proposed budget may be inspected, as well as the location, date, and time of the public hearing, in sufficient time for the County Superintendent to publish such information in a newspaper of general circulation at least 10 days but not more than 45 days before the hearing as required by Education Code 42103.

**Whenever the proposed district budget includes a combined assigned and unassigned ending fund balance that exceeds the minimum recommended reserve for economic uncertainties adopted by the State Board of Education, the district shall provide, for each fiscal year included in the budget, the following information for public review and discussion at the public hearing: (Education Code 42127; 5 CCR 15450)**

- 1. The minimum recommended reserve for economic uncertainties**
- 2. The combined assigned and unassigned ending fund balances that are in excess of the minimum recommended reserve**
- 3. A statement of reasons substantiating the need for the combined assigned and unassigned ending balances that are in excess of the minimum recommended reserve**

During the hearing, any district resident may speak to the proposed budget or to any item in the budget. The hearing may conclude when all residents who have requested to be heard have had the opportunity to speak. (Education Code 42103)

*(cf. 9323 - Meeting Conduct)*

**BUDGET (continued)*****Budget Review Committee for Disapproved Budgets***

If the district's budget is disapproved by the County Superintendent for any reason other than his/her disapproval of the district's local control and accountability plan (LCAP) or annual update to the LCAP, the budget shall be reviewed by a budget review committee, unless the Board and County Superintendent agree to waive the requirement and the California Department of Education accepts the waiver. (Education Code 42127)

~~After the public hearing, at a public meeting held on a different date, the Board shall adopt the district budget following adoption of the LCAP at the same meeting. The budget shall not be adopted if an approved LCAP or annual update to the LCAP is not in effect for the budget year. (Education Code 52062)~~

~~The Superintendent or designee shall file the adopted budget with the County Superintendent no later than five days after adoption or by July 1, whichever occurs first. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)~~

~~(cf. 1340 Access to District Records)~~

**~~Revised Budget~~****~~Single Budget Adoption Process~~**

~~No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which are consequently necessary. (Education Code 42127)~~

~~If the County Superintendent disapproves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before September 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)~~

This committee shall consist of either: (Education Code 42127.1, 42127.2)

1. Three persons selected by the Board from a list of candidates provided by the SPIO, who shall be selected within five working days after receiving the list of candidates
2. A regional review committee convened by the County Superintendent with the approval of the Board

If the budget review committee recommends disapproval of the district budget, the Board may submit a response no later than five working days after receipt of the committee's report.



**BUDGET (continued)**

The response may include any revisions to the adopted final budget and any other proposed actions to be taken as a result of the committee's recommendations. (Education Code 42127.3)

If the SPI disapproves the district budget after reviewing the committee's report and the district's response, the Board shall consult with the County Superintendent as he/she develops and adopts, by November 30, a fiscal plan and budget that will allow the district to meet its financial obligations. For the current fiscal year, the district shall operate in accordance with the budget adopted by the County Superintendent. (Education Code 42127.3)

Until the district receives approval of its budget, it shall continue to operate either on the basis of the prior year's budget or on the basis of the current year's unapproved budget as adopted and revised by the Board, whichever budget contains a lower total spending authority. (Education Code 42127.4)

**General Fund Reserves****~~Reserve for Economic Uncertainty~~**

~~Per BP 3100, the Board shall establish and maintain a general fund reserve for economic uncertainty that meets or exceeds the requirements of 5 CCR 15443. The reserve for economic uncertainty for the District will be established at no less than 5% of total general~~

~~fund expenditures. In the event that the District falls below the 5% level, the Board will adopt a plan to achieve the 5% minimum reserve level within one year.~~

**Basic Aid Reserve**

- ~~5. Recognizing the unique status of Western Placer USD as "a district that loses basic aid status as a result of transferring property taxes to a charter school or schools" pursuant to Section 47635, and that a reserve is a one-time funding source, the District will maintain a separate Basic Aid Reserve.~~
- ~~6. Basic Aid Reserve may be used only to fund non-recurring expenditures, such as instructional materials, equipment, limited term operating mandates, and unique program opportunities, such as the establishment of a magnet program.~~
- ~~7. The Basic Aide Reserve will be equal to the differential between the WPUSD property tax collections and the state's revenue limit for WPUSD. The differential is to be calculated each June prior to adoption of the annual budget and recalculated in August prior to funds being moved, based on the budgeted property tax estimate for the then current fiscal year and the estimate of the revenue limited for the current fiscal year.~~

**BUDGET (continued)**

- ~~8. As part of the approval of the annual budget, the Board shall consider any proposed use of the Basic Aid Reserve and shall take separate action to approve such uses."~~

Regulation  
approved: September 4, 2007  
revised: April 21, 2009  
revised: May 17, 2011  
revised: December 17, 2013  
revised: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California

## DEFERRED MAINTENANCE FUNDS

In order to help meet the district's facility maintenance needs, the Board of Trustees shall discuss proposals and plans for expenditures of deferred maintenance facility funds at a regularly scheduled public hearing.

*(cf. 3100 - Budget)*

*(cf. 3110 - Transfer of Funds)*

*(cf. 7000 - Concepts and Roles)*

*(cf. 7210 - Facilities Financing)*

In any year that the district does not set aside one-half of one percent of its current-year revenue limit average daily attendance for deferred maintenance, the Board shall submit a report, by March 1, to the Legislature, with copies to the Superintendent of Public Instruction, the State Board of Education, the Department of Finance, and the State Allocation Board. (Education Code 17584.1)

The report shall include all of the following: (Education Code 17584.1)

1. A schedule of the complete school facilities deferred maintenance needs of the district for the current year, including a schedule of costs per school site and total costs
2. A detailed description of the district's spending priorities for the current year, and an explanation of why those priorities, or any other considerations, have prevented the district from setting aside sufficient local funds so as to permit it to fully fund its deferred maintenance program and, if eligible, to participate in the state deferred maintenance funding program as set forth in Education Code 17584
3. An explanation of how the Board plans to meet its current-year facilities deferred maintenance needs without setting aside the funds set forth in Education Code 17584

Copies of the report shall be made available at each school site and shall be provided to the public upon request. (Education Code 17584.1)

*(cf. 3580 - District Records)*

*Legal Reference:*

EDUCATION CODE

17565-17591 Property maintenance and control, especially:

17584 Deferred maintenance

17584.1 Deferred maintenance reports

*Management Resources:*

WEB SITES

Department of General Services, Office of Public School Construction: <http://www.dgs.ca.gov/opsc/>

Policy

adopted: September 4, 2007

Deleted: November 17, 2015

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**

Lincoln, California

## EMPLOYMENT STATUS REPORTS

~~Within 30 days of any change in the employment status of a credential holder working in a position requiring a credential made as a result of an allegation of misconduct, the~~ **The Superintendent shall report the change to the Commission on Teacher Credentialing (CTC) any change in the employment status of a certificated employee who, while working in a position requiring a credential and as a result of an allegation.** The report shall be made whenever one of the following actions is taken as a result of alleged misconduct: (Education Code 44242.5; 5 CCR 80303)

**1. Is ~~D~~dismissal or nonreelected**

*(cf. 4116 – Probationary/Permanent Status)*

*(cf. 4117.4 - Dismissal)*

*(cf. 4117.6 – Decision Not to Rehire)*

**2. Nonreelection/nonreemployment **Resigns****

*(cf. 4117.2 - Resignation)*

**3. Is ~~S~~suspension or placed on unpaid administrative leave for more than 10 days as a final adverse employment action**

*(cf. 4118 - Suspension/Disciplinary Action)*

**4. ~~Placement on unpaid administrative leave for more than 10 days pursuant to a final adverse employment action~~ **Retires****

**5. ~~Resignation or other departure from employment~~**

**65. Is otherwise ~~T~~termination by a decision not to employ or reemploy**

*(cf. 4119.21/4219.21/4319.21 – Professional Standards)*

*(cf. 5141.4 – Child Abuse Prevention and Reporting)*

~~The report shall contain all known information about each alleged act of misconduct by the employee. (5 CCR 80303)~~

**This report is not required when the change in employment status is due solely to unsatisfactory performance pursuant to Education Code 44932 or a reduction in force pursuant to Education Code 44955-44958. (Education Code 44030.5, 44242.5; 5 CCR 80303)**

*(cf. 4115 - Evaluation/Supervision)*

*(cf. 4117.3 - Personnel Reduction)*

**EMPLOYMENT STATUS REPORTS (continued)**

**When required, the report of change in employment status shall be submitted not later than 30 days after the employment action. made regardless of any proposed or actual agreement, settlement or stipulation between the district and the employee not to make such a report. The report shall also be made using a form provided by the CTE and shall include all known information about each alleged act of misconduct by the employee. The report shall contain the name and the current address of the certificated employee, name of the district, last school or district assignment, an explanation of if the allegations are withdrawn in consideration of the employee's resignation, retirement or other failure to contest the truth of the allegations of misconduct or pending allegation of misconduct, current contact information for all persons who may have information relating to the alleged misconduct, and any and all documentation related to the case. (Education Code 44030.5; 5 CCR 80303)**

**Upon a change in employment status as a result of alleged misconduct, or while an allocation of misconduct is pending, the Superintendent shall, inform the employee in writing inform the employee of the contents of 5 CCR 80303. (5 CCR 80303)**

*(cf. 4112.9/4212.9/4312.9 - Employee Notifications)*

~~Within 10 days after receipt of a complaint, information, or indictment regarding an employee who has been charged with a "mandatory leave of absence offense" (defined as a sex or drug offense specified in Education Code 44940), the Superintendent or designee shall forward a copy of the received documents to the CTC. In addition, he/she shall report to the CTC any action taken in connection with extending the employee's mandatory leave beyond the initial period. (Education Code 44940, 44940.5)~~

*(cf. 4118 - Suspension/Disciplinary Action)*

**Notice of Other Violations-Additional Reports of Employee Misconduct**

**As appropriate, the Superintendent or designee may also shall notify the Commission on Teacher Credentialing (CTC) of any of the following: (Education Code 44242.5)**

1. **A complaint received by filed with the district regarding a credential employee's holder's alleged sexual misconduct (Education Code 44242.5)**

**The notice to the CTC shall contain all of the following information: (5 CCR 80304)**

- a. **Name of the employee alleged to have engaged in the sexual misconduct**
- b. **Name, age and address of each victim of the alleged sexual misconduct**

**EMPLOYMENT STATUS REPORTS (continued)**

- c. A summary of all information known to the district regarding the alleged sexual misconduct
- d. A summary of the action, if any, taken at the district level in response to the complaint of sexual misconduct

*(cf. 1312.1 - Complaints Concerning District Employees)*  
*(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)*  
*(cf. 5145.7 - Sexual Harassment)*

~~2. An employee's refusal, without good cause to fulfill a valid employment contract, or departure from district service without the consent of the Superintendent or Board (Education Code 44420)~~

32. An employee's knowing and willful use of student records **of student data** in connection with, or in implicit or explicit attempts to recruit a student to be a customer for, any business owned by the credential holder **employee** or in which the credential holder is an employee (Education Code **44242.5**, 44421.1)

*(cf. 5125 - Student Records)*

43. An employee's knowing and willful reporting of false fiscal expenditure data relative to the conduct of any educational program (Education Code **44242.5**, 44421.5)

4. **An employee's subversion or attempt to subvert any licensing examination or the administration of an examination (Education Code 44242.5, 44439)**

*Legal Reference: (see next page)*

## **EMPLOYMENT STATUS REPORTS (continued)**

### *Legal Reference:*

#### EDUCATION CODE

44009 Conviction of specified crimes

44010 Sex offense - definitions

44011 Controlled substance offense – definitions

**44030.5 Employment status reports**

44225 Powers and duties of the Commission on Teacher Credentialing

44242.5 Reports and review of alleged misconduct

44420-44440 Adverse actions by CTC against credential holder

**44932 Causes for dismissal**

44940 Sex offenses and narcotic offenses; compulsory leave of absence

44940.5 Compulsory leave of absence

**44955-44958 Reduction in force**

#### CODE OF REGULATIONS, TITLE 5

80303 Reports of change in employment status, alleged misconduct

80304 Notice of sexual misconduct

### *Management Resources:*

#### COMMISSION ON TEACHER CREDENTIALING PUBLICATIONS

California's Laws and Rules Pertaining to the Discipline of Professional Certificated Personnel, 2007

#### WEB SITES

CSBA: <http://www.csba.org>

Commission on Teacher Credentialing: <http://www.ctc.ca.gov>

**CHILD CARE SERVICES FOR PARENTING STUDENTS****Cal-SAFE Program**

The district shall provide child care and development services on or near the school site for the children of teen parents enrolled in the district's California School Age Families Education (Cal-SAFE) program. Such services shall be available whenever enrolled teen parents are participating in a school-approved activity during or outside the school day. (Education Code 54743, 54745, 54746)

*(cf. 5146 - Married/Pregnant/Parenting Students)*  
*(cf. 5148 - Child Care and Development Services)*

Participation in the child care and development services shall be voluntary. (Education Code 54746)

No fees shall be assessed for child care and development services provided through the Cal-SAFE program. (Education Code 54745)

Children of teen parents shall be eligible for enrollment from birth to age five years or until they enroll in kindergarten, whichever occurs first, as long as the teen parent is enrolled in the district's Cal-SAFE program. If the teen parent is enrolled in a summer school program or a school program operating more than 180 days, eligibility shall be determined by the parent's hours of enrollment and only for those hours necessary to further the completion of the parent's educational program. (Education Code 54746, 54749)

Before a child is enrolled in the program or allowed on the school campus, he/she shall have a health evaluation form signed by a physician or the physician's designee. Health screening and immunizations shall not be required when the child's parent/guardian annually files a written request pursuant to Education Code 49451 or Health and Safety Code 120365. (Education Code 54746)

*(cf. 5141.3 - Health Examinations)*  
*(cf. 5141.31 - Immunizations)*

The Superintendent or designee shall complete an intake procedure regarding each child upon entry into the program, and periodically as needed thereafter, and shall maintain a developmental profile for each child in order to design a program that meets the child's developmental needs. (Education Code 54746)

Child care and development services shall operate pursuant to applicable sections of Education Code 8200-8498, the Child Care and Development Services Act, and shall meet the health and safety requirements of 22 CCR 101151-10123.92 and 101351-101439.1. (Education Code 54746)



**CHILD CARE SERVICES FOR PARENTING STUDENTS** (continued)

The child care site shall be available as a laboratory for parenting or related courses, with priority given to teen parents enrolled in the district's Cal-SAFE program. (Education Code 54746)

*Legal References:*

EDUCATION CODE

8200-8498 *Child Care and Development Services Act*

49451 *Exemption from physical examination*

54740-54749 *Cal-SAFE program for pregnant/parenting students and their children*

HEALTH AND SAFETY CODE

120365 *Exemption from immunization*

CODE OF REGULATIONS, TITLE 22

101151-101239.2 *General licensing requirements for child care centers*

101351-101439.1 *Infant Care Centers*

*Management Resources:*

WEB SITES

*California Department of Education: <http://www.cde.ca.gov>*

Regulation  
approved:

**WESTERN PLACER UNIFIED SCHOOL DISTRICT**  
Lincoln, California