Western Placer Unified School District
Annual Organizational Board of Trustee Meeting
December 6, 2016, 7:00 P.M.
District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2016-2017 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Paul Long, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business Services
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Kathleen Leehane, Director of Supplemental Programs & Accountability
Rosemary Knutson, Secretary to the Superintendent
Janna McCoy, LHS Student Advisory
Carol Percy, Lincoln News Messenger

6:25 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
No communication from the public

6:30 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Twelve Bridges Area Property (APN(s): 008-043-006 & -007, 008-081-012, 329-020-041)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release -
Public Employee #CE 16/17.5

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 ***Page 10*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Twelve Bridges Area Property (APN(s): 008-043-006 & -007, 008-081-012, 329-020-041)

No action was taken

4.3 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.4 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release –
Public Employee #CE 16/17.5

Mr. Long reported the board took action in closed session to approve and ratified the agreement with employee #CE 16/17.5.

Prior to reorganization of the board, Mr. Leaman presented the oath of office to both Paul Carras and Paul Long.

5. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

5.1 *Page 14* - Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

President
Mr. Long nominated Mr. Carras for President

Mr. Leaman called for the vote, it was a unanimous vote *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* to approve Mr. Carras for Board President.

Vice President
Mr. Carras nominated Mr. Long for Vice President

Mr. Leaman called for the vote, it was a unanimous vote *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* to approve Mr. Long for Board Vice President.

Clerk
Mr. Armitage nominated Mr. Haley for Clerk

Mr. Leaman called for the vote, it was a unanimous vote *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* to approve Mr. Haley for Board Clerk.

The gavel was handed over to Mr. Carras to take over as President.

5.2 *Page 20* - Appoint a Secretary to the Board

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* to approve Scott Leaman as Secretary of the Governing Board.

5.3 *Page 22* - Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the list of authorization of signers.

5.4 ***Page 23*** **- Develop a Schedule of Regular Meetings for the 2017 Year**

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the 2017 Board of Trustee meeting schedule.

5.5 ***Page 25*** **- Appoint Committee Assignments**

~The Board of Trustees will discuss committee assignments.

- **Education Foundation** – Mr. Long & Mr. Haley
- **Farm Foundation** – Mr. Long & Mrs. Wyatt
- **Wellness Committee** – Mrs. Wyatt
- **Policies Review** – Mr. Carras
- **School Committee** – Mr. Carras & Mr. Armitage

6. ***Page 30-68*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approval of Minutes for: November 1st & 15th, 2016
6.4 Approval of Warrants
6.5 Student Discipline Stipulated Expulsion Students #16/17-B, & #16/17-C
6.6 Ratification of Contract with All West Coachlines – Transportation Services to Santa Cruz & San Jose California for Lincoln High School
6.7 Ratification of Addendum between National University and the WPUSD

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Long, Haley, Wyatt, Armitage, Carras **No:** None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Janna McCoy presented the following:

- LHS will be having their Annual Ugly Sweater Fun Run, for volleyball fundraiser
- LHS band is in Hawaii
- E-waste collection for lady Zebra Softball Team,
- Basketball season is starting
- Wrestling season is starting

➢Western Placer Teacher's Association, Tara McCroskey had no report
➢Western Placer Classified Employee Association, Mike Kimbrough was absent
➢Superintendent, Scott Leaman presented the following:

- Thanked Damian Armitage for serving as president for the past year.

- Friday we will get the final on the bond, looks positive, we need to certify by Friday and only need 55%
- Had an architect interview for next project on the high school, GEMS, LC South, and the Farm project. Goal is to access the money from Prop 51.
- Seeing changes on our website, updates are coming
- First Interim will be presented at the December 20th meeting.
- Applauded the association for working together on relationships, and support teachers and staff. It's nice to have that kind of relationship between associations.
- First week of Winter Break, the district Office hours will be 10:00 a.m. to 2:00 p.m., and the last week our office will be closed to the public, but staff will be working.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information ***Page 70*** **– CALIFORNIA'S NEW ACCOUNTABILITY SYSTEM - Leehane** *(16-17 G & O Component V, IV)*

•California is rolling out a new accountability reporting system for districts and schools. The rollout is anticipated in late January with district performance only being reported. School-by-school performance is expected in late January 2018.

Kathleen Leehane presented as power point presentation on Local Control Funding Formula, she covered the following:

- State Priorities
- Role of the Evaluation Rubrics
- Overview of the Standard Setting
- Graduation Rate Indicator
- English Learner Indicator
- Local Performance Indicators
- Report Header

This was information only.

9.2 Action ***Page 71*** **- DISTRICT VOTING REPRESENTATIVE - Leaman** *(16-17 G & O Component V, IV)*

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Leaman asked for a nomination for a voting representative. Mr. Long volunteered to be the voting representative.

9.3 Action ***Page 73*** **- ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0450 Comprehensive Safety Plan
- AR 3516.3 Earthquake Emergency Procedure System

- BP/AR 3553 Free and Reduced Price Meals
- BP 3555 Nutrition Program Compliance

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long went to the school farm and observed the construction going on.
Mr. Haley thanked Paul Long for taking the position of voting representative.
Mrs. Wyatt attended the band concert at LHS/GEMS, it was awesome! Also attended the wellness committee, Susan Stewart is working with master gardeners, attended the Gingerbread man at COE, and a reminder of the ugly sweater run fundraiser at LHS.
Mr. Armitage thanked Paul Long for doing another four years with WPUSD, and thanked Paul Carras as well.
Mr. Carras it's important to have consistency on the board. Architect interview was great, it's exciting.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**December 20, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:08 p.m.

Paul Carras

Paul Carras, President

Brian Haley

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: January 17, 2017

Ayes: Haley, Long, Wyatt, Armitage, Carras

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.