Western Placer Unified School District
Regular Meeting of the Board of Trustees
June 30, 2016, 7:00 P.M.
WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Brian Haley, Member
Paul Carras, Member

Board Members Absent:
Paul Long, Clerk

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Carol Percy, Lincoln News Messenger

5:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
No communication from the public

3. **ACTION/ INFORMATION/ DISCUSSION ITEM**
3.1 Action **UNIFORM COMPLAINT, CASE #UCP 008**
Action to hear a complaint or accept the District's decision

Mr. Leaman explained the complaint hearing process. The board has been asked if they will to hear the complaint presented tonight. It was the consensus of the board to hear the complaint in closed session.

The following comments prior to closed session:
Ms. Stovall was present appealing the district decision not allowing her daughter to be put on the cheer team. She felt the district did not properly investigate this matter. She asked the board to allow the two girls to be on the cheer team. She shared her concerns, regarding all three coaches.

All have girls on the team, as well as being best friends with parents, some of the girls were given an advantage. The district only allowed one of the girls to be put on the team due to an IEP. With the district allowing one girl back on the team, it has caused problems. She later called the judges on the questioning. Her daughter tried out her freshman and sophomore years, and made it. The district was asked to go with an outside team for tryouts. She feels the process was wrong, and it has had an emotional effect on her daughter. They are not a family that feels everyone deserves a trophy.

Leanna Bledso introduced Alexis McClure, she was present to appeal the district decision about not putting her and Alexis on the cheering team. In regards to this year's try outs it was highly biased, meaning all the coaches had girls on the team. Girls who have never cheered before made the team, due to knowing the coaches. She shared that she is a cheerleader, and will always be, either on or off the team. Being a cheerleader is about football and under the lights, getting pumped up for the game. It is about why you do it and how you imagine yourself. Knowing girls that are on the team, using bad language. I see pictures of them drinking alcohol on social media, and being benched due to grades. She deserves being on the team, and has given the junior zebra program her all for 9 years. She has done nothing but serve this community and has given it a better image. She shared this has turned her life upside down, and doesn't understand what she ever did to deserve this, the district, my principal, my coaches, my friend and so called community has disappointed me.

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to hear the complaint in closed session.

5:35 P.M.

4. CLOSED SESSION – WPUSD District Office – 4th Floor Overlook Room

4.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Public Employee – CL 15/16.8

4.4 LIABILITY
Rejection of Claim, (Student 15/16.1) pursuant to Government Codes 910 & 910.2

4.5 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property Designated as Parcel's #008-081-012-000, #008-043-006-000, & #008-043-007-000

4.6 UNIFORM COMPLAINT - UCP
Uniform Complaint, Case # UCP 008

4.7 STUDENTS
Student Private Placement – Case No. 2016060475

7:00 P.M.

5. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

5.1 *Page 11* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services
No action taken

5.2 *Page 12* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

5.3 *Page 13* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Public Employee – CL 15/16.8

Mrs. Wyatt reported the board took action to approve the release of employee CL 15/16.8, it was approved by a 4-0 vote in favor of the release.

5.4 *Page 14* - LIABILITY
Rejection of Claim, (Student 15/16.1) pursuant to Government Codes 910 & 910.2

Mrs. Wyatt reported the board took action to reject the claim.

5.5 *Page 15* – CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Property Designated as Parcel's #008-081-012-000, #008-043-006-000, & #008-043-007-000

No action taken

5.6 *Page 16* – UNIFORM COMPLAINT – UCP
Uniform Complaint, Case # UCP 008

The board voted to upholding the district's decision.

5.7 ***Page 17*** **- STUDENTS**
Student Private Placement – Case No. 2016060475

No action taken

6. ***Page 19-103*** **- CONSENT AGENDA**
- 6.1 Certificated Personnel Report
- 6.2 Classified Personnel Report
- 6.3 Unpaid Leave of Absence Request
- 6.4 Williams Uniform Quarterly Complaint Report.
- 6.5 Approve Re-Entry of Student #15/16-B
- 6.6 Ratification of Agreement with KidZKount and WPUSD
- 6.7 Ratification of Annual Contract with Document Tracking Services
- 6.8 Ratification of Contract with Center for Hearing Health
- 6.9 Ratification of Contract with PCOE – WPUSD – Preschool Program
- 6.10 Ratification of Agreement with PCOE and WPUSD – Child Care Food Program
- 6.11 Ratification of Contract – Dave & Buster's and Western Placer USD – Annual District Administrator's Orientation Meeting.
- 6.12 CARS/Consolidated Application (Spring Release)
- 6.13 Ratification of Contract with Hobsons for Naviance
- 6.14 Ratification of Agreement between Western Governors University and the WPUSD
- 6.15 Ratification of Agreement between National University and the WPUSD

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Carras, Haley, Wyatt, Armitage* **No:** *None*) roll call vote to approve the consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**
No action from the public

8. **REPORTS & COMMUNICATION**
➢Lincoln High School Student Advisory – N/A
➢Western Placer Teacher's Association, Tara McCroskey, thanked for their work this year, see you in August
➢Western Placer Classified Employee Association, Mike Kimbrough, Gus Nevarez was present for CSEA, and had no report
➢Superintendent, Scott Leaman presented the following:
- He shared Tara's remarks
- This is the last board meeting of the school year
- The district will be back to regular hours on August 8th
- Still hiring people
- Still a lot of planning
- We'll be looking at the budget today
- June is always very intense

9. PUBLIC HEARING

9.1 *Page 105* - Public Hearing Regarding the Western Placer Unified School District Intent to Adopt and Levy Increased Statutory Developer Fees and 2016 School Facility Fee Justification Report

The Western Placer Unified School District is authorized to collect developer fees (referred to as Level 1 fees) as established by the State Allocation Board to assist in financing school facilities to serve students generated from new residential and commercial/industrial development.

Mike Adell reported on the developer fee increase. Last fee increase was 2014. The public hearing was open at 7:23 p.m., no speakers, public hearing was closed.

9.2 *Page 136* - Public Hearing on Plan for use of Educator Effectiveness Funds

As a condition of receiving Educator Effectiveness funds, a school district, county office of education, charter school, or state special school is required to develop and adopt a plan delineating how the Educator Effectiveness funds will be spent.

Kerry Callahan reported the purpose of the public hearing. The public hearing was opened at 7:24 p.m., no speakers the public hearing was closed.

10. ♦ACTION ♦DISCUSSION ♦INFORMATION

10.1 Action *Page 142* – **ADOPTION OF RESOLUTION NO. 15/16.27 TO LEVY INCREASED SCHOOL FACILITY FEES AND THE 2016 SCHOOL FACILITY FEE JUSTIFICATION REPORT – Adell** *(15-16 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District is authorized to collect developer fees (referred to as Level I fees) as established by the State Allocation Board to assist in financing school facilities to serve students generated from new residential and commercial/industrial development.

Mike Adell presented Resolution No. 15/16.27. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Haley, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve to increased School Facility Fees and the 2016 School Facility Fee justification report.

10.2 Information *Page 147* – **ANNUAL REPORT OF THE MEASURE "A" CITIZENS' BOND OVERSIGHT COMMITTEE – Adell** *(15-16 G & O Component I, II, III, IV, V)*

- On March 17, 2015, the Board approved Resolution 14/15.21 pursuant to the requirements of the Education Code Section 15278, et seq., appointing members to the Measure "A" Citizens' Oversight ("Committee") to inform the public concerning the expenditures of the bond revenues as an accountability measure for the voters and taxpayers of the District. The President of the Committee will be presenting the annual report to the Board.

Ms. Jackie Lamb, the oversight committee chair reported the following:

- The committee has met 4 times
- They have toured the LHS
- The Architect has also presented overall plans to the committee

- The committee has become familiar with the state agencies process that are required during school construction projects
- The committee has been presented with audit results
- The committee has been updated on financial reports
- The committee members were pleased to know the land purchase of Twelve Bridges has been completed.
- The committee is eager to continue working with staff and to monitor the districts' progress on the project.

This was information only item, to update the board. No action was taken.

10.3 Action ***Page 148*** **–2016-2019 LCAP–Callahan** *(15-16 G & O Component I, II, III, IV, V)*

•The District has prepared the 2016-2019 Local Control Accountability Plan (LCAP), including the annual update, for board review and adoption. Adoption of the LCAP (including the annual update) shall be at the same meeting but prior to the adoption of the annual budget.

Kerry Callahan presented the LCAP for approval. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the 2016-19 LCAP.

10.4 Action ***Page 284*** **– LEA PLAN, GOAL 2 – ANNUAL UPDATE – Callahan** *(15-16 G & O Component I, II, III, IV, V)*

•The Elementary and Secondary Education Act (ESEA), title III, Limited English Proficient (LEP) and Immigrant student program statutes require participating local educational agencies (LEAs) to update Goal 2 of their LEA Plan annually, including the budget (ESEA, Title III, Part A, Section 3114).

Kerry Callahan presented the LEA Plan for approval. Motion by Mr. Carras, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the LEA Plan as presented.

10.5 Discussion ***Page 294*** **– ANNUAL EVALUATION OF PARENT INVOLVEMENT POLICY & ADMINISTRATIVE REGULATIONS – Callahan** *(15-16 G & O Component I, II, III, IV, V)*

•As part of the annual release of the Con App and Title I requirements, the board is required to annually evaluate the Parent Involvement Policy and Administrative Regulation to ensure that they are supporting parental involvement and are complaint with Title I regulations.

Kerry Callahan presented the Parent Involvement Policy for review. There were no changes to the policy. This policy will come back for approval.

10.6 Action ***Page 308*** **- APPROVE RESOLUTION NO. 15/16.26 AND CALLING FOR A LOCAL GENERAL OBLIGATION BOND MEASURE FOR NOVEMBER 7, 2016 ELECTION – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•Staff has presented the Board with an updated Facilities Master Plan which shows the need for significant upgrades, repairs, and enhancements to Glen Edwards

Middle school as well as the need for the construction of a new elementary school in the southern portion of the District to alleviate overcrowding.

Audrey Kilpatrick presented Resolution No. 15/16.26 for approval. Cathy Dominco was present to speak about the bond for November 7, 2016. She discussed general obligation bond measure, and reviewed the following Financial Summary:

- Bond Authorization Amount $60,000,000
- Planned Bond Issuance Schedule:
  - Series A Spring 2017 $30,000,000
  - Series B Spring 2019 $30,000,000
- Bond Structure:
  - Current Interest Bonds (CIBs) only
  - **NO CAPITAL APPRECIATION BONDS (CABs)**
  - 30 year maximum term for each series of bonds
  - Estimated "debt repayment ratio" (the ratio of total repayment to the principal amount of the bonds) of 1.85 to 1
- Estimated Average Tax Rates:
  - $29/$100,000 of assessed value
- 75-Word Ballot Statement:
  Local Middle School Upgrade/New Elementary School Construction Measure. To construct a new elementary school to prevent overcrowding and to upgrade/ enhance/ expand Glen Edwards Middle School by repairing classrooms, leaky roofs, ensuring safe drinking water, improving student safety, and updating and constructing science, math, computer labs, and a new gymnasium, shall Western Placer School District issue $60,000,000 in bonds, at legal rates, require independent audits, citizens' oversight, no money for administrators' salaries, with all funds used locally?

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Wyatt, Carras, Haley, Armitage* **No:** *None*) roll call vote to approve Resolution No. 15/16.26 and calling for a local General Obligation Bond Measure for November 7, 2016 Election.

10.7 Action *Page 319* - **APPROVE RESOLUTION NO. 15/16.25 THE EDUCATION PROTECTION ACCOUNT AND SPENDING PLAN FOR 2016-17 – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- Proposition 30, The School and Local Public Safety Protection Act of 2012, approved by the voters on November 6, 2012 temporary increases that states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers. The new revenues generated from Proposition 30 are deposited into a newly created state account called the Education Protection Account (EPA).

Audrey Kilpatrick presented Resolution No. 15/16.25 for approval. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Carras, Haley, Wyatt, Armitage* **No:** *None*)roll call vote to approve Resolution No. 15/16.25 for the Education Protection Account and Spending Plan for 2016-17.

10.8 Action *Page 323* – **2016-17 WESTERN PLACER UNIFIED SCHOOL DISTRICT BUDGET ADOPTION – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- By June 30th of each year, the school district must adopt a budget for all funds for the ensuring fiscal year.

Audrey Kilpatrick presented a power point on the Budget. She reviewed the following:

- WPUSD 2016-17 Budget Assumptions
- WPUSD 2016-17 General Fund Budget
- 2015-16 Interim vs 2015-16 Estimated Actuals
- Enrollment and ADA Projections
- Local Control Funding Formula (LCFF)
- 2016-17 Budget Staffing Restorations and Enhancements – Unrestricted General Fund
- Categorical Revenues and Contributions (Encroachment)
- Multi-Year Projections
- Details of Components of Ending Fund Balance
- 2016-17 Adopted Budget – Other Funds
- The Future
- Questions or Comments

The governor has signed the budget for 2016-17. Motion by Mr. Haley, seconded by Mr. Carras, and passed 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the adoption of the 2016-17 district budget.

10.9 Action *Page 530* – **APPROVAL OF AMENDED SCHEDULE OF FACILTY USE FEES – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•An amended copy of the Schedule of Facility Use Fees contained within Administrative Regulation 1330, "Use of School Facilities" is attached for the Board's approval. The Schedule of Fees has been updated to reflect the greater of the last two years' actuals and the current year projected actuals.

Audrey Kilpatrick presented the new facility use fee schedule. Motion by Mr. Carras, Mrs. Wyatt and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the new facility use fees schedule.

10.10 Discussion/ Action *Page 533* – **CONSIDER APPROVING JOB DESCRIPTION FOR COLLEGE & CAREER SPECIALIST – Simon** *(15-16 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of job descriptions and the needs of the district there exists a need to approve a job description for a College & Career Specialist in order to establish job requirements.

Gabe Simon presented a new job description for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve the new job description for College and Career Specialist.

10.11 Discussion/ Action *Page 537* – **CONTRACT EXTENSION FOR DIRECTOR OF TECHNOLOGY – Simon** *(15-16 G & O Component I, II, III, IV, V)*

•The Western Placer Unified School District's Director of Technology is Tsugufumi Furuyama. His current contract expires on June 30, 2017.

Gabe Simon presented a contract extension for the Director of Technology. Motion by Mrs. Wyatt, seconded by Mr. Haley and passed by a 4-0 (**Ayes**:

Armitage, Carras, Haley, Wyatt **No:** *None*) vote to approve the one year contract extension for Director of Technology.

10.12 Discussion/ Information *Page 538* – **PLACER COUNTY SCHOOL BOARD ASSOCIATION ELECTIONS – COMMITTEE NOMINATIONS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- Placer County School Board Association Elections Committee Nominations

Paul Carras will continue serving on the Placer County School Board Association, no new names were submitted.

10.13 Action *Page 540* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - AR 4112.23 Special Education Staff
  - AR 5112.2 Exclusions From Attendance
  - AR 6142.1 Sexual Health and HIV/AIDS Prevention Instruction
  - AR 6173.1 Education For Foster Youth
  - BP 6179 Supplemental Instruction
  - BP 6190 Evaluation of the Instructional Program
  - BB 9270 Conflict of Interest

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Wyatt* **No:** *None*) vote to approve policies as presented.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

11.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt apologized for being so tired, just returning from New York, have a great summer.
Mr. Haley have a great summer
Mr. Carras no report
Mr. Armitage returned from Florida, enjoyed the trip.

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**August 2, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room

➢**August 16, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:25 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: August 2, 2016

Ayes: Long, Carras, Haley, Wyatt, Armitage

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1