Western Placer Unified School District
Regular Meeting of the Board of Trustees
April 5, 2016, 7:00 P.M.
WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Paul Long, Clerk
Paul Carras, Member

Board Members Absent:
Brian Haley, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Chuck Whitecotton, PHS Principal
Harpreet Chumber, School Representative
Carol Percy, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the pubic

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 *Page 11* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.3 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Roll call vote:

No action was taken

5. *Page 14-61* - CONSENT AGENDA
5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Meeting Minutes for:
- March 1, & March 15, 2016 Regular Board of Trustee Meeting

5.4 Approval of Warrants
5.6 Approval of Parent Love and Logic Workshops
5.7 Ratification of Contract with Clementine Photos Booths, LLC and Glen Edwards Middle School
5.8 Student Discipline Stipulated Expulsion Student #15/16 – L

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Long, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Harpreet Chumber reported the following:

- April 12th LHS choir
- April 13th Open House at the Farm
- April 18th LHS will be testing (SBAC)
- Sports update

➢Western Placer Teacher's Association – Tara McCroskey, handed out a flyer on prop 30 (The Children's Education and Health Care Protection Act of 2016), she shared a sample of the resolution she would like to see the district adopt.

➢Western Placer Classified Employee Association – Mike Kimbrough, had no report

➢Superintendent - Scott Leaman reported the following:

- Calendar should be coming for approval at the next board meeting
- Appeals are going well
- Thanked the Newsmessenger for the story on the leadership breakfast
- Thanked the associations for negotiations, and working with the district
- Thanked the board for being open to the changes

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action *Page 63* – **APPROVE RESOLUTION NO. 15/16.17, AUTHORIZING THE PURCHASE OF PORTABLE CLASSROOM FROM IMPACT CONSTRUCTION SERVICES, INC., UNDER A PIGGYBACK CONTRACT PURSUANT TO EDUCATION CODE SECTION 20118 (GLEN EDWARDS MIDDLE SCHOOL)** – **Adell** *(15-16 G & O Component I, II, III, IV, V)*

•Due to projected growth and a current lack of available classroom space at Glen Edwards Middle School, it will be necessary for the District to add one (1) double wide portable classroom building to create two (2) standard classrooms and associated site work at the site.

Mike Adell presented Resolution No. 15/16.17 for approval, and shared the need of the portable. Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 4-0 (**Ayes**: *Wyatt, Carras, Long, Armitage* **No:** *None*) roll call vote to approve Resolution No. 15/16.17 authorizing the purchase of a portable classroom from Impact Construction Service.

8.2 Action *Page 78* – **APPROVE RESOLUTION NO. 15/16.18, AUTHORIZING THE PURCHASE OF PORTABLE RESTROOM FROM IMPACT CONSTRUCTION SERVICES, INC., UNDER A PIGGYBACK CONTRACT PURSUANT TO EDUCATION CODE SECTION**

20118 (LINCOLN HIGH SCHOOL FARM) – Adell *(15-16 G & O Component I, II, III, IV, V)*

- Included in the Western Placer Unified School District's California Career Pathways Trust Grant application for improvements to the Lincoln High School Farm are Americans with Disabilities Act (ADA) components including a goal to provide ADA compliant primary paths of travel throughout including instructional spaces and restrooms.

Mike Adell presented Resolution No. 15/16.18 for approval, and shared the need for the portable restroom. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Carras, Long, Wyatt, Armitage* **No:** *None*) roll call vote to approve Resolution No. 15/16.18 authorizing the purchase of a portable restroom for the high school farm.

8.3 Discussion/ Action

Page 93 **– APPROVAL OF ADJUSTMENT TO SALARY FOR THE DISTRICT'S CERTIFICATED EMPLOYEES TO INCLUDE COUNSELORS – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- In light of the Tentative Agreements with CSEA and WPTA effecting salary for classified and certificated employees of the District which included an increase in salaries of 4% applied to the various salary schedules, retroactive to January 1, 2016, the District administration is recommending that the 4% increase, retroactive to January 1, 2016. Be applied to the Certificated Employee and Counselor salary schedules.

Gabe Simon presented a new salary schedule for approval, and to include counselors. Motion by Mr. Long, seconded by Mr. Carras, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve the adjustment to salary schedule for certificated employees, which will also include counselors.

8.4 Discussion/ Action

Page 96 **– APPROVAL OF ADJUSTMENT TO SALARY FOR THE DISTRICT'S CLASSIFIED EMPLOYEES – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- In light of the Tentative Agreements with CSEA and WPTA effecting salary for classified and certificated employees of the District which included an increase in salaries of 4% applied to the various salary schedules, retroactive to January 1, 2016, be applied to the Classified salary schedule.

Gabe Simon presented new salary schedule for approval. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve the adjustment to salary schedule for classified employees.

8.5 Discussion/ Action

Page 98 **–CONSIDER APPROVING REVISED JOB DESCRIPTION FOR FOOD SERVICE DIRECTOR POSITION – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- As a part of the ongoing review of District needs and job descriptions by the District there exists a need to approve a revised job description for the Food Service Director position, which is a classified management position in order to clarify the education requirements.

Gabe Simon presented revised job description for approval. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve revised Food Service Director job description as amended by the board.

8.6 Discussion/ Action

Page 101 – **COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHER'S ASSOCIATION – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- The Collective Bargaining Agreement between the Western Placer Teacher's Association ("WPTA") and the Western Placer Unified School District (WPUSD) is being submitted for ratification. Both parties have completed a lengthy effort to finalize the contract.

Gabe Simon presented WPTA Collective Bargaining Agreement for approval. He thanked the associations for the positive relationships. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve the collective bargaining agreement between Western Placer Unified School District and the Western Placer Teacher's Association.

8.7 Action

Page 154 – **DISPOSAL OF SURPLUS ITEMS – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed.

Audrey Kilpatrick presented a piece of equipment for surplus. Motion by Mr. Carras, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve the disposal of surplus items.

8.8 Information

Page 156 – **2016-2019 LCAP UPDATE – Callahan** *(15-16 G & O Component I, II, III, IV, V)*

- The 2015-2016 LCAP Committee and DAC/DELAC Parent Committees have been working diligently throughout the school year to provide input to support the annual update of the District LCAP, which will be brought forward to the board at a later date for review and approval.

Kerry Callahan presented an LCAP update. She reviewed a handout on the timeline and process. It included the following:

- Timeline & Process
- 20160-2019 LCAP Committee members and their represented groups, as well as support staff and their roles
- WPUSD Focus – which include PLCs, goals, and youth development
- A list of New supports/resources for the 2016-2019 LCAP

The district is also in the process of sending out the LCAP survey, and a draft will be submitted to the County in May. It will come back for final approval in June.

8.9 Action *Page 157* - **ADOPTION OF REVISED/NEW POLICIES/ REGULATIONS/EXHIBITS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0420 School Plan/Site Councils
- BP/AR 3270 Sale and Disposal of Books, Equipment and Supplies
- AR 3311 Bids
- AR 3512 Equipment
- AR 4119.11/4219.11/4319.11 Sexual Harassment
- BP/AR 4154/4254/4354 Health and Welfare Benefits
- BP/AR 5141.33 Head Lice
- BP/AR 5148.2 Before/After School Program

Mr. Leaman presented policies for approval. Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Long, Wyatt* **No:** *None*) vote to approve revised/new policies/regulations and exhibits as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Carras no report
Mrs. Wyatt no report
Mr. Long no report
Mr. Armitage no report

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**April 19, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

There being no further information, the meeting was adjourned at 7:45 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: May 3, 2016

Ayes: Long, Haley, Wyatt, Armitage

Noes:

Absent: Carras

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1