Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 15, 2016, 7:00 P.M.
Creekside Oaks Elementary School – Multi-Purpose Room
2030 First Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Paul Long, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Scott Pickett, Principal
Mike Adell, Director of Facilities
Chuck Whitecotton, PHS Principal
Harpreet Chumber, School Representative
Carol Percy, Lincoln News Messenger

6:10 P.M. START

1. **CALL TO ORDER** – Creekside Oaks Elementary School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**

6:15 P.M.

3. **CLOSED SESSION** – Creekside Oaks Elementary School – Library

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

   3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Public Employee - CL 15/16.4

3.4 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 15-16 K

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Creekside Oaks - Multi-Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 ***Page 10*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.3 ***Page 11*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Public Employee - CL 15/16.4

Mr. Long reported the board took action in closed session to approve the release of employee CL 15/16.4. It was a unanimous vote.

4.4 ***Page 12*** **- STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 15-16 K

Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 5-0 vote to accept the panel's recommendation to expel student #15-16 K.

5. ***Page 14*** **- SPECIAL ORDER OF BUSINESS**

School Being Featured: *Creekside Oaks Elementary School*
Mr. Leaman introduced Mr. Pickett, Principal. He shared the Recess Rangers Program, and what the students do as Rangers. The students receiving certificate awards, have participated for the past two years during their 4th and 5th grade years. Mr. Leaman presented certificates to those students who were present.

Mr. Middleton, Vice Principal, and Teachers talked about YDI – (Youth Developments Institute). They covered the following Bucket Brigade projects:

- Safety
- Relationship Program
- Rotary
- Recess Rangers
- Tours
- Youth Participation
- Community Development
- Skill Building
- Class list Posting Party
- Bucket Filler
- Buddy Bench
- Retirement Home Visits

Additional Bucket Brigade Projects the students are working on include; welcome bags, tour guides, school beautification, visit Villa del Rey Garden project. They shared how these projects have included involvement from students and staff.

6. ***Page 17 - 53*** **CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approval of Out of State Travel – First Street, Principal Conference
6.4 Approval of Out of State Travel – Phoenix High School, Outdoor Education
6.5 Ratification of Contract with Robinson Grading & Paving and WPUSD
6.6 Ratification of Agreement with Indoor Environmental Services and WPUSD
6.7 Ratification of Contract with AVID
6.8 Ratification of Agreement between San Joaquin Delta Community College District and the WPUSD

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**
There was no communication from the public

8. **REPORTS & COMMUNICATION**

➢Lincoln High School Student Advisory, Harpreet Chumber shared the following:
- District Band day will be March 16th, and Choir day is March 17th
- Sports update

➢Western Placer Teacher's Association, Tara McCroskey had no report
➢Western Placer Classified Employee Association, Mike Kimbrough, Gus Nevarez was present representing CSEA
➢Superintendent, Scott Leaman shared the following:

- Attended the Science Expo and it was well attended, there were great projects
- Nice to be at Creekside Oaks tonight
- Asked if anyone had noticed the multiple articles going out from Angie Brown
- District office hours will be 10:30 a.m. to 2:00 p.m. during Spring break
- Has done two sets of appeals, and all seems to be going really well.
- Be aware the district office elevator has been having problems during this week.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action ***Page 55*** **– <u>ACCEPTANCE OF BID AND APPROVE AWARDING THE CONTRACT FOR WIRELESS EQUIPMENT AND INSTALLATION AT WESTERN PLACER UNIFIED SCHOOL DISTRICT SCHOOL SITES</u> – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•With the increased capacity of technology devices used in the District, including Chromebooks, the current wireless reliability is overtaxed and at times intermittent in access. An upgrade is necessary to ensure constant and consistent wireless access for all students and employees throughout the district.

Audrey Kilpatrick presented a wireless equipment and installation bid for approval. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve awarding the contract for wireless equipment and installation to H-Wire Technology Solutions.

9.2 Action ***Page 71*** **– <u>ACCEPTANCE OF BID AND APPROVE AWARDING THE CONTRACT TO DK ENTERPRISES INC., DBA: KING'S ROOFING FOR THE ROOFING IMPROVEMENTS AT VARIOUS CAMPUSES PROJECT</u> – Adell** *(15-16 G & O Component I, II, III, IV, V)*

•Scope of work includes, but not limited to; repair of decking, installation of insulation, installation of new roof systems and gutter systems, application of cool roof coating, repairing and deficiencies, and other required work indicated in the plans and specifications.

Mike Adell presented the Roofing bid for approval. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve awarding the contract to DK Enterprises Inc., DBA: King's Roofing for the roofing improvements at various campuses.

9.3 Action ***Page 75*** **– <u>20015 – 16 SECOND INTERIM REPORT</u> – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•The Second Interim budget report is a snapshot in time of the local educational agency's (LEA) revenue and expenditure forecasts for the current fiscal year as well as a projection of the two subsequent fiscal years. It is a time to adjust the budget based upon the enacted State Budget and subsequent trail bills, the closing of the prior fiscal year, and other factors that impact revenue and expenditures.

Audrey Kilpatrick presented a power point on the interim report. She reviewed the following:

- 2015-16 First Interim vs. Second Interim
- Major revenue changes to 2015-16 Budget since First Interim Budget
- Major Expenditure Changes to 2015-16 Budget since First Interim
- Enrollment Trends
- Contributions to Restricted Programs
- Multi-Year Budget Projections
- MYP – Budget Assumptions – Revenues
- MYP – Budget Assumptions – Expenditures
- Components of Fund Balance
- MYP – Fund Balance Reserves

Motions by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve the 2015-16 Second Interim Report.

9.4 Discussion/ Action

Page 228 – **EARLY RETIREMENT INCENTIVE PROGRAM THROUGH THE PUBLIC AGENCY RETIREMENT SERVICES (PARS), THE DISTRICT WOULD LIKE APPROVAL TO MOVE FORWARD WITH PARS TO ADMINISTRATE THE SUPPLEMENTARY RETIREMENT PLAN (SRP) FOR ELIGIBLE EMPLOYEES – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District has worked with Public Agency Retirement Services (PARS) to design a Supplementary Retirement Plan (SRP), a retirement incentive that may encourage senior employees to retire.

Gabe Simon presented the PARS Program. He reported we have nineteen employees who are taking advantage of the program. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve the early retirement incentive program through the Public Agency Retirement Services (PARS).

9.5 Discussion/ Action

Page 234 – **COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION – CHAPTER #741 – Simon** *(15-16 G & O Component I, II, III, IV, V)*

- The Collective bargaining Agreement between the California School Employees Association – Chapter #741 and the Western Placer Unified School District is being submitted for ratification.

Gabe Simon presented the bargaining agreement. Motion by Mrs. Wyatt, seconded by Mr. Carras, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve collective bargaining agreement between Western Placer Unified School District and the California School Employee Association Chapter #741.

9.6 Action *Page 249* - **ADOPTION OF REVISED/NEW POLICIES/ REGULATIONS/EXHIBITS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR/E 6163.4 – Student Use of Technology

Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve adoption of the revised policies/regulations/exhibits.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

10.2 BOARD MEMBER REPORTS/COMMENTS

Mrs. Wyatt attended the Anne Frank performance, kids did a great job, and the science expo was excellent.

Mr. Long attended education foundation meeting, April 5, 6, 7 and 8th are the Ole Dates. There have been bike and motorcycle problems with Ole property. Shared information on the Model A, as well as the high school applying for a charter on the model A vehicle.

Mr. Haley attended the foundation meeting, and shared that they discussed getting forms out earlier next year for grant money.

Mr. Carras glad to see the student involvement, and asked if SunCity volunteers are still participating at sites.

Mr. Armitage no report

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **April 5, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room
- **April 19, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees - District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:33 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: April 5, 2016

Ayes: Long, Wyatt, Carras, Armitage

Noes:

Absent: Haley

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1