Western Placer Unified School District
Regular Meeting of the Board of Trustees
January 19, 2016, 7:00 P.M.
Lincoln High School – Performing Arts Theater
790 J Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Paul Long, Clerk
Brian Haley, Member

Board Members Absent:
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Jay Bern, LHS Principal
Chuck Whitecotton, PHS Principal
Harpreet Chumber, LHS Student Representative
Carol Percy, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – Lincoln High School - Performing Arts Theater

2. **COMMUNICATION FROM THE PUBLIC**

6:20 P.M.

3. **CLOSED SESSION** – Lincoln High School - Library

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Lincoln High School - Performing Arts Theater
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 10*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.3 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action was taken

5. ***Page 14*** **- SPECIAL ORDER OF BUSINESS**
a. School Being Featured: Lincoln High School

Mr. Berns opened for the pathways presentation, and introduced staff. The following departments had representatives to share information on the pathways. *Agriculture* - FFA students spoke about Ag Science, and talked about introducing middles schools into Agriculture; Ag Soils and Chemistry; Ag, Systems Management Class. The welding program is connected with Butte College, and the Power mechanics, with diesel class, is paired with American River College.

Biomedical – Mrs. Ratalick shared the courses, including: Human Body Systems; Medical Interventions; and Biomedical Innovations, LHS should have all 4 within two years.

Engineering – Mr. Seicrest shared courses that include engineering. Mrs. Edwards is part of the programing robots, of which includes Engineering, and Engineering Design and Development, Hope to have this class next year.

Information and Communications Technology – Mr. Tofft along with Mr. Bombard, discussed Computer Science, which includes Technology Essentials, Media Communications, Exploring Computer Science, Information Communication Tech, and AP Computer Science. Students should know media, and ICT within the next two years.

Media Arts Pathways - Debbie Tofft talked about Media Arts, which includes Broadcasting 1 & 2, Yearbook, Tech Essentials Media Communication, Photography, Journalism 1 & 2, Video Production, Graphic Art & Animation, Advanced Photography, Advanced Video Production

Peter Nesci – *Construction Management* – Peter Nesci, woodshop teacher is working with western Engineering Construction, as well as other joint groups to help build cabinets. This will allow students to transfer into Sierra College and Sac State

6. ***Page 17-56*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Agreement for Audit Services with Crowe Horwath, LLP
6.4 Ratify Agreement for Financial and Performance Audit Services of Measure A General Obligation Bonds – Crowe Horwath, LLP
6.5 Ratification of Contract with Placer County Office of Education (PCOE) for Consulting Services
6.6 Ratification of Agreement Amendment between Maxim Staffing Solutions and the Western Placer Unified School District
6.7 Approval of Out of State Travel
6.8 Student Discipline Stipulated Expulsion Student #15/16 – G

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Haley, Long, Wyatt, Armitage* **No:** *None*) roll call vote to approve the consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Harpreet Chumber reported the following:
- Next week basketball home coming
- College night
- Sports update report

➢Western Placer Teacher's Association – Tara McCroskey no report
➢Western Placer Classified Employee Association – Mike Kimbrough no report
➢Superintendent - Scott Leaman reported the following:
- Received results from survey, will use for the breakfast
- Mariner ranch, one issue – district taking land as is, possibly contamination on property.

- Excited to have Stanley Brandl, new Director of Maintenance here tonight
- Exciting time for student, and Harpreet, with college letters

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Discussion *Page 58* – **RECEIPT OF THE 2014-15 AUDITED FINANCIAL STATEMENTS – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•The 2014-15 Unaudited Actuals were presented to the Board of Trustee in September. The firm of Crowe Horwath, LLP, has performed the required independent annual audit and submitted our audit report to the State Controller's Office by December as required by law. The auditors will present at the Board meeting to present highlights of the Audited Financial Statements.

Audrey Kilpatrick presented the 2014-15 Audited. Mr. Joe Tron, Auditor from Crowe Horwath. Started with required communications letter. He reviewed highlighted areas.

9.2 Discussion *Page 166* – **RECEIPT OF THE 2014-15 MEASURE A GENERAL OBLIGATION BONDS AUDITED FINANCIAL STATEMENTS AND PERFOMANCE AUDIT – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•On November 7, 2000, California voters approved Proposition 39, the Smaller Classes, Safer Schools and Financial Accountability Act. Proposition 39 amended portions of the California Constitution to provide for the issuance of general obligation bonds by school districts, "for the construction, reconstruction, rehabilitation or replacement of school facilities, including the furnishing and equipping of school facilities, or the acquisition or lease of real property for school facilities", upon approval by 55% of electorate.

Mr. Tron, from Crowe Horwath reviewed the Measure A General Obligation Bond Audit. He highlighted areas on the opinion section; test cash and accounts payable, there were no findings and everything was in compliance. He also talked about the scope and methodology of the audit.

9.3 Information *Page 187* – **HORIZON CHARTER SCHOOLS 2014-15 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT - Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

•Western Placer Unified School District, as the sponsoring authority for Horizon Charter Schools, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for your review. Fedderson & Company LLP, prepared the annual audit report of Horizon Charter Schools for the fiscal year ended June 30, 2015.

Audrey Kilpatrick presented the 2014-15 audit reported. They are in a very good financial position, there were no findings. Audrey reviews financials throughout the year. HIS planning on presenting an update from their previous findings, pleased to see they are moving in the right direction.

9.4 Discussion/ Action *Page 207* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION – CHAPTER #741 - Simon** *(15-16 G & O Component I, II, III, IV, V)*

- Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. Chapter #741 of the California School Employee Association and the Western Placer Unified School District are both proposing negotiations under the current Collective Bargaining Agreement.

Gabe Simon presented the Sunshine proposal for approval. Motion by Mr. Long, seconded by Mrs. Wyatt, and passed by a 4-0 (**Ayes**: *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve the Collective Bargaining Agreement between WPUSD and CSEA

9.5 Action *Page 210* – **CONSIDER APPROVING THE UPDATED DIRECTOR OF MAINTENANCE AND OPERATIONS CONTRACT - Simon** *(15-16 G & O Component I, II, III, IV, V)*

- After a multistep selection process, the contract for Stanley Brandl is being forwarded to the Board for approval at the time.

Gabe Simon presented an updated contract for Director of Maintenance. Motion by Mr. Haley, seconded by Mr. Long, and passed by 4-0 (**Ayes**: *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve the updated contract for Director of Maintenance. Mr. Brandl start date will be February 1st.

9.6 Action *Page 216* – **COMPRENHENSIVE SAFE SCHOOL PLANS – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- School safety is paramount in Western Placer Unified School District. Each of our eleven school sites and the district office practice safety on a daily basis by implementing processes and procedures to safeguard our students and staff as well as scheduling regular safety drills to practice responses to potential fire, lock-down and/or shelter-in-place situations. The District communicates with local law enforcement to determine and communicate best safety practices at our sites.

Audrey Kilpatrick presented the comprehensive school plans which are also available on line. Each site will have them at their site, as well as on their website for review. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve the Comprehensive Safe School Plans

9.7 Information *Page 218* – **GOVERNOR'S STATE BUDGET PROPOSALS 2016-17 – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- The Governor's January Budget was released on January 7, 2016. Staff attended the School Services of California Governor's Budget Workshop on January 13, 2016. A detailed update will be provided to the Board at the meeting.

Audrey Kilpatrick presented the Governor's Proposal for 2016-17 Budget, she reviewed the following area:

- Governor's Overall Budget Proposal
- State Revenues
- Proposition 98 Funding
- Proposition 98 Funding Over Time
- Proposition 98 and the Major K-12 Proposals
- 2016-17 Local Control Funding Formula
- 2016-17 LCFF Target Funding Factors
- Dept. of Finance COLA and GAP Funding Percentage
- One-Time Discretionary Funds
- CalSTRS Rate Increases
- CalPERS Rate Increases
- State Lottery
- Special Education
- SSC Financial Projection Dartboard
- What's proposed for the Rest of the Budget?
- What's not in the State Budget?
- School Facilities
- Next Steps

Mr. Armitage shared his concern for decreasing special education, which will put pressure on the general fund.

9.8 Action *Page 219* – **APPROVE LICENSING AGREEMENT FOR STUDENT INFORMATION SYSTEM – POWERSCHOOL GROUP LLC. AND WPUSD – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

- The District is proposing to contract with PowerSchool Group LLC to replace AERIES Client, the District's current Student Information System (SIS) provided by Eagle Software Company.

Audrey Kilpatrick presented Licensing Agreement for Student Information System. She shared a committee was formed to help with what the needs were for student system, and the growing needs of the district. It was the decision of the committee to move forward with Powerschool Group. Online registration will be a new feature. This will be very compatible with other programs. Fully function for July 2016. Training will be provided for staff. Motion Mr. Haley, seconded by Mrs. Wyatt passed by a 4-0 (**Ayes**: *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve the Licensing Agreement for Student Information System – Powerschool Group LLC. And WPUSD.

9.9 Information/ Discussion *Page 228* – **JOINT USE AGREEMENT BETWEEN THE CITY OF LINCOLN AND WESTERN PLACER UNIFIED SCHOOL DISTRICT – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District (WPUSD) and the City of Lincoln (COL) have numerous, separate joint use agreements dating from 2003 and there is little language consistency across the agreements. In order to streamline the use

of facilities by both parties, a committee has been attempting to unify the language so one common document could be used to govern use of the sites.

Mr. Leaman presented the Joint Use Agreement. He reviewed some of the concerns the city had. There was some discussion regarding the Tennis courts. The city should be discussing on the agreement on Thursday.

9.10 **Information/Discussion** ***Page 264*** – **INTERDISTRICT APPEAL PROCESS** – **Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District interdistrict Board appeals have been held in closed session. Staff is requesting the Board discuss holding the appeals in open session if families waive their right to confidentiality.

Mr. Leaman shared the county process for appeals, which are held in open session. Parents sign a waiver for this. He asked the consensus of the board about allowing our appeals to be in open session. After some discussion, Mr. Leaman will bring back more information for discussion.

9.11 **Action** ***Page 265*** - **ADOPTION OF REVISED/NEW POLICIES/ REGULATIONS/ EXHIBITS** – **Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - E 0420.41 Charter School Oversight
  - BP/AR 0460 Local Control and Accountability Plan
  - BP/AR 1330 Use of School Facilities
  - BP 3312 Contracts
  - AR 3514.2 Integrated Pest Management
  - E 5145.6 Parental Notifications
  - BP/AR 6174 Education for English Language Learners

Motion by Long, Haley and passed by 4-0 (**Ayes**: *Armitage, Haley, Long, Wyatt* **No:** *None*) vote to approve revised/new policies and regulations/exhibits as presented.

10. BOARD OF TRUSTEES

Mr. Haley – no report
Mr. Long – no report
Mrs. Wyatt went to Sierra College ADF anniversary, and attended a (CALE) Collation and Lincoln Youth, Auburn and Lincoln Community Meeting.
Mr. Armitage – no report

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast – Mr. Leaman is currently working with Angie Brown on the Community Breakfast. It will be held at Beerman's Restaurant on Thursday, February 11th
- Special Education Update

10.2 BOARD MEMBER REPORTS/COMMENTS

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢ **February 2, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢ **February 16, 2016** 7:00 P.M., Regular Meeting of Board of Trustees – Phoenix High School

12. ADJOURNMENT

There being no further business the meeting was adjourned at 9:25 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: February 2, 2016
Ayes: Long, Haley, Carras, Armitage
Noes:
Absent: Wyatt

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1