WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Damian Armitage - President
Kris Wyatt – Vice President
Paul Long – Clerk
Brian Haley - Member
Paul Carras - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

	STUDENT ENROLLMENT		
School	2013-14 CALPADS	1/4/2016	2/1/2016
Sheridan Elementary (K-5)	86	64	64
First Street Elementary (K-5)	492	466	464
Carlin C. Coppin Elementary (K-5)	402	407	411
Creekside Oaks Elementary (K-5)	635	623	638
Twelve Bridges Elementary (K-5)	682	643	643
Foskett Ranch Elementary (K-5)	529	474	474
Lincoln Crossing Elementary (K-5)	701	643	642
Glen Edwards Middle School (6-8)	732	873	870
Twelve Bridges Middle School (6-8)	824	775	773
Lincoln High School (9-12)	1,610	1,701	1,682
Phoenix High School (10-12)	62	81	86
TOTAL	**6755**	**6,750**	**6,747**

Pre-K/Special Ed
Foskett 14
First Street/LIP 71

Parent Education
Continuing Educ. Classes 55

GLOBAL DISTRICT GOALS
~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District
Regular Meeting of the Board of Trustees
March 1, 2016, 7:00 P.M.
WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

AGENDA

2015-2016 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release – Resolution No. 15/16.15 Authorizing the Non Re-Election of Certificated Probationary Employees

b. Public Employee Employment/Discipline/Dismissal/Release – Resolution No. 15/16.16 Authorizing the Release of Temporary Employees

Regular Meeting of the Board of Trustees
March 1, 2016
Agenda

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Bldg. – 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 8*** **- CONFERENCE WITH LABOR NEGOTIATOR**

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 ***Page 9*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.3 ***Page 10*** **- PERSONNEL**

a. Public Employee Employment/Discipline/Dismissal/Release – Resolution No. 15/16.15 Authorizing the Non Re-Election of Certificated Probationary Employees
Roll call vote:

b. Public Employee Employment/Discipline/Dismissal/Release – Resolution No. 15/16.16 Authorizing the Release of Temporary Employees
Roll call vote:

5. ***Page 13-53*** **- CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Meeting Minutes for:
- February 2, & February 16, 2016 Regular Board of Trustee Meeting

5.4 Approval of Warrants
5.5 Unpaid Leave of Absence Request
5.6 Ratification of Agreement with Health-e Pro and WPUSD
5.7 Ratify Public Relations Campaign Proposal – Angeion Consulting and WPUSD
Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

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7. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Harpreet Chumber
- Western Placer Teacher's Association – Tara McCroskey
- Western Placer Classified Employee Association – Mike Kimbrough
- Superintendent - Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion/ Action *Page 55* – **CONSIDER APPROVAL OF TENTATIVE AGREEMENT BETWEEN WPUSD AND WPTA REGARDING ARTICLE XV – WORK YEAR CALENDAR FOR THE 2016-17 SCHOOL YEAR - Simon** *(15-16 G & O Component I, II, III, V, IV)*

•A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV – Work Year 2016-2017 as outlined in the attached document as it relates to the school calendar. This tentative agreement for the 2016-2017 school year for WPTA employees has been ratified by the WPTA membership.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- Community Information Breakfast
- Special Education Update

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

March 15, 2016 7:00 P.M., Regular Meeting of Board of Trustees – Creekside Oaks School, Performing Arts Building

11. ADJOURNMENT

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

Posted: 22616

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DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **District Office/City Hall Bldg. – Overlook Room (Fourth Floor)**
Date: **Tuesday, March 1, 2016**
Time: **6:20 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- * PUBLIC EMPLOYEE APPOINTMENT
- * PUBLIC EMPLOYEE EMPLOYMENT
- * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
- * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- * STUDENT PRIVATE PLACEMENT
- * INTERDISTRICT ATTENDANCE APPEAL
- * STUDENT ASSESSMENT INSTRUMENTS
- * STUDENT RETENTION APPEAL, Pursuant to BP 5123
- * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   A. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   A. Specify law enforcement agency
   B. Title of Officer

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   B. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   A. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   A. Name any employee organization with whom negotiations to be discussed are being conducted.
   B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   C. Identify by name the agency's negotiator
10. **STUDENTS:**
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations
Kerry Callahan, Assistant Superintendent of Educational Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 15/16.15
Authorizing the Non Re-Election of Certificated
Probationary Employees

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of
Personnel Services

G5

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant with Education Code 44929.21 the District can exercise its right to terminate the employment of Probationary Certificated Employees at the end of the 2015-2016 school year by providing notice to the employee of the non re-election prior to March 15, 2016 for second year probationary employees and by June 30, 2016 for first year probationary employees.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 15/16.15 authorizing the Non Re-Election of Certificated Probationary Employees. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 15/16.16
Authorizing the Release of Temporary
Certificated Employees

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant with Education Code 44954 the District may end its employment relationship with all Temporary Certificated Employees by notifying said employees that their temporary employment term ends at the close of the 2015-2016 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 15/16.16 authorizing the release of Certificated Temporary Employees. Disclose action taken in closed session.

CONSENT AGENDA ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

PERSONNEL REPORT

March 1, 2016

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE OF ABSENCE:

1. Name: Courtney Eller
   Position: Science Teacher
   FTE: 1.0
   Effective Date: August 15, 2016
   Site: Glen Edwards Middle School

RESIGNATIONS:

1. Name: Michelle McIntyre
   Position: Independent Living Skills Teacher
   FTE: 1.0
   Effective Date: June 3, 2016
   Site: Twelve Bridges Middle School

2. Name: Tiffany Kuban
   Position: School Counselor
   FTE: 1.0
   Effective Date: June 30, 2016
   Site: Lincoln High School

3. Name: Grant Hamilton
   Position: Science Teacher
   FTE: 1.0
   Effective Date: June 3, 2016
   Site: Glen Edwards Middle School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY: GS
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

March 1, 2016

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name: Jasmin Kissinger — Effective: 2/23/16
   Position: Paraprofessional Aide — Site: First Street School
   Salary: CSEA, Range 17, Step C — Replacement
   Hours: 7 Hours/4 Days a week
   Days: 10 Months/Year

2. Name: Casey Milovanovich — Effective: 3/2/16
   Position: Behavior Analyst — Site: District Office
   Salary: CLMG, Step 3
   Hours: 8 Hours/Days
   Days: 200 Days/Year

ADDITIONAL POSITION:

1. Name: Cecilia Sanchez — Effective: 2/23/16
   Position: Paraprofessional Aide — Site: First Street School
   Salary: CSEA, Range 17, Step A
   Hours: 1.4 Hours/2 Days a week
   Days: 10 Months/Year

Resignation:

1. Name: Donna Evans
   Position: Paraprofessional Aide
   Site: Lincoln High School
   Hours: 6.5 Hours/Days
   Days: 10 Months/Year
   Effective: 2/22/16

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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SUBJECT:
Approval of Minutes:
- February 2 & 16, 2016 Regular Board of Trustee Meeting

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- February 2, 2016 Regular Board of Trustee Meeting
- February 16, 2016 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 2, 2016, 7:00 P.M.
WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Clerk
Brian Haley, Member
Paul Carras, Member

Board Members Absent:
Kris Wyatt, Vice President

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Chuck Whitecotton, PHS Principal
Rosemary Knutson, Secretary to the Superintendent
Harpreet Chumber, LHS Student Representative
Carol Percy, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

3.4 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion Pursuant to E.C. 48918
Student Expulsion # 15-16 H

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg. – 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 10* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 *Page 11* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken

4.4 *Page 12* - **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**

Student Expulsion # 15-16 H

Mr. Long reported it was a unanimous decision to accept the panel's recommendation, recommend student 2nd semester, 2016-17 suspended.

5. *Page 13-71* - **CONSENT AGENDA**
5.1 Certificated Personnel Report
5.2 Classified Personnel Report

5.3 Approval of Meeting Minutes for:
- January 5, & January 19, 2016 Regular Board of Trustee Meeting

5.4 Approval of Warrants
5.5 Ratification of Contract with Silverado Stages – Transportation Services Academy of Sciences Lincoln High School Trip
5.6 Overnight Field Trips
5.7 Ratification of Contract with WPUSD and DeMercurio Consulting
5.8 Ratify contract between Capitol Public Finance Group and WPUSD
5.9. Williams Uniform Quarterly Complaint Report.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: Long, *Haley, Carras, Armitage* **No:** *None*) roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Harpreet Chumber reported the following:
- Sports update
- Zebra Show Case was held on January 28th

➢Western Placer Teacher's Association, Tara McCroskey will share her comments during the interdistrict item report

➢Western Placer Classified Employee Association, Mike Kimbrough had no report

➢Superintendent, Scott Leaman shared the following:
- Next board meeting visit will be at Phoenix High School, they just completed the WASC, it was great
- Breakfast on February 11th at Beermans downtown Lincoln
- Gave an update to LHS on Measure A. Next year will be a big year for construction at LHS.
- Working on the Special Education report presentation for next board meeting

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action *Page 73* – **APPROVAL OF DEVELOPER FEE REPORT FOR THE 2014-2015 FISCAL YEAR - Adell** *(15-16 G & O Component I, II, III, V, IV)*

•Government Code Section 66006 requires any District collecting developer fees (Stirling Fees) to annually report the activity in the Capital Facilities Fund, which is commonly referred to as the Developer Fee Report.

Mike Adell reviewed the developer fee report for the 2014-15 Fiscal year. This is a government code annual report this is required. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Long* **No:** *None*) vote to approve the 2014-15 Fiscal Year Developer Fee Report.

8.2 Action *Page 79* – **APPROVE RESOLUTION #15/16.14 – AMENDING THE JOINT POWERS AGREEMENTS FORMING THE SCHOOLS**

RISK AND INSURANCE MANAGEMENT AUTHORITY - Kilpatrick *(15-16 G & O Component I, II, III, V, IV)*

•On October 26, 1978, the Western Placer Unified School District approved entering into an agreement that provided for the creation of the School Risk and Insurance Management Group (SRIMG) for the purpose of jointly funding certain liabilities incurred by the school districts and providing risk management services to reduce losses. The District wishes to continue its participation in SRIMG for the continuation of coverage for liabilities as defined in the coverage documents and risk management services from SRIMG included in this item.

Audrey Kilpatrick presented Resolution #15/16.14 approving amending the Joint Powers Agreements Forming the Schools Risk and Insurance Management Authority. Motion by Mr. Haley, seconded by Mr. Carras, and passed by a 4-0 (**Ayes**: *Haley, Carras, Long, Armitage* **No:** *None*) roll call vote to approve the Amended Joint Powers Agreement.

8.3 Action *Page 90* – **JOINT USE AGREEMENT BETWEEN THE CITY OF LINCOLN AND WESTERN PLACER UNIFIED SCHOOL DISTRICT – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

•The Western Placer Unified School District (WPUSD) and the City of Lincoln (COL) have numerous, separate joint use agreements dating from 2003 and there is little language consistency across the documents. In order to streamline the use of facilities by both parties, a committee drafted a unifying agreement across multiple sites. Maps will be included in the agreement to clearly indicate the areas in joint use.

Mr. Leaman presented the Joint Use Agreement, which has already been approved by the City Council. It is now being presented to the board for approval. There was some discussion regarding the tennis courts. Another discussion topic was the use of the swimming pool. Changes from the city council meeting, on page 95 under number 11, Lincoln High School Tennis Courts Use. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Haley, Carras, Long, Armitage* **No:** *None*) vote to approve the Joint Use Agreement between the City of Lincoln and the Western Placer Unified School District.

8.4 Information/ Discussion *Page 109* – **INTERDISTRICT APPEAL PROCESS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

•The WPUSD Board has discretion to hold appeals in closed or open session and there are both positives and negatives to both settings. Traditionally, WOPUSD interdistrict Board appeals have been held in closed session. The Board is not required to hear an appeal as part of the interdistrict process based on law and the WPUSD process is unique in Placer County because it includes a Board appeal.

Mr. Leaman presented interdistrict process. Western Placer is the only district that does board appeals. We had 45 appeals last year. He reviewed the following options:

- *Superintendent with Board Appeal*
- *Designee/Superintendent with Panel*

- *Designee/Superintendent*

Tara McCroskey shared comments on interdistrict appeals and the process. She has always felt intrigued about reasons of why the board's decisions on those have been approve and not approved in some cases. Supports the 2nd option for the appeal process, would like to see a couple of teachers on the panel. She is in support of the board considering these revisions.
Mr. Armitage shared possibly grouping appeals into two different processes, one being open, the other in closed as an option. This could work if we continue our current process
Mr. Carras what did the county do with our votes, and did it really make a difference? Is the benefit worth it? Does county support us? Would not recommended the open session, due to sensitive situations, and the time sensitivity of the appeals. Feels all of this needs to be taken into consideration. Would like to know of the 45 appeals, how many went to the county, and how many were approved?

After much discussion, it was the consensus of the board to look at #2. Mr. Leaman will bring back two options with more data for the board review.

8.5 Action *Page 110* - **ADOPTION OF REVISED/NEW POLICIES/ REGULATIONS/EXHIBITS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 4143 Negotiations/Consultation
- BP 5113.1 Chronic Absence and Truancy
- BP/AR 5141.31 Immunizations
- BP 6170.1 Transitional Kindergarten

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Armitage, Carras, Haley, Long* **No:** *None*) vote to approve revised/new policies/regulations and exhibits as presented.

9. BOARD OF TRUSTE

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update
- ~~Community Information Breakfast – *February 11, 2016*~~
- Special Education Update

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long attended the farm foundation meeting. He shared the books that were donated to the high school from cottage hill publishing in grass valley. There are 3 volumes, for remodeling the Model A, and yet a 4th book is coming. These books will help on restoration of the Model A.
Mr. Haley shared Ag is now the 4th top growing career
Mr. Carras shared the word is out on the Model A donation
Mr. Armitage no comments

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **February 16, 2016** 7:00 P.M., Regular Meeting of Board of Trustees – Phoenix High School, Performing Arts Building

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:03 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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Western Placer Unified School District
Regular Meeting of the Board of Trustees
February 16, 2016, 7:00 P.M.
Phoenix High School – Rooms 2 and 3
870 J Street, Lincoln, CA 95648

MINUTES

2015-2016 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Kris Wyatt, Vice President
Paul Long, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Susan Watkins, Director of Special Education
Rosemary Knutson, Secretary to the Superintendent
Chuck Whitecotton, PHS Principal
Carol Percy, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – Phoenix High School – Rooms 2 & 3

2. **COMMUNICATION FROM THE PUBLIC**

6:35 P.M.

3. **CLOSED SESSION** – Phoenix High School – Room 7

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

   3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Phoenix High School – Rooms 2 & 3
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 *Page 10* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.3 *Page 11* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action was taken

5. *Page 13* - **SPECIAL ORDER OF BUSINESS**
a. School Being Featured: Phoenix High School
Mr. Leaman introduced Chuck Whitecotton, Principal of Phoenix High School. Mr. Whitecotton welcomed everyone, and shared why Phoenix High is such a great place. Caring about others is the foundation; great staff; great students; and the focus on our goals and fundamentals to lead our students to a great life. He introduced student Mikel MacDonald who read an essay. Nina Mazzo of SunCity shared her volunteer experience working at Phoenix High and raising site funds. She enjoys working with the students and staff. Students Carlos "Andy" Sanchez; Lewis Marmon; and Rafael Ayala presented a song titled "Freaking out the Neighborhood" at the board meeting. Chuck Whitecotton finished off with sharing all the great things that are happening at Phoenix High School.

6. *Page 16 - 101* **CONSENT AGENDA**
6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approve Unpaid Leave of Absence Request
6.4 Approve the Denial of Unpaid Leave of Absence Request

6.5 Student Discipline Stipulated Expulsion Student #15/16 – I & J
6.6 Ratification of Contract with All West Coachlines – Transportation Services to Ashland, Oregon for Lincoln High School
6.7 Ratification of Agreement with Heartland School Solutions and WPUSD
6.8 Report of Disclosure Requirements for Quarterly Reports and Investments
6.9 Ratification of Contract with WPUSD and NASPO ValuePoint
6.10 Ratification of Contract with All West Coachlines – Transportation Services to San Francisco, CA for Lincoln High School
6.11 Ratification of MOU with Placer County Office of Education and WPUSD
6.12 Overnight Field Trips
6.13 Ratification of Contract with 2 Teach, LLC
6.14 Ratification of Contract with Illuminate Education, Inc.
6.15 Ratification of Contract with Sacramento Area Science Project
6.16 Ratification of Contract with WPUSD and DPREP, LLC

Mr. Armitage requested the removal of item 6.5 from the consent agenda. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 (**Ayes**: *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) roll call vote to approve consent agenda with the exception of item 6.5 Student Discipline Stipulated Expulsion Student #15/16 – I & J, which was pulled for discussion.

The board moved to closed session at 7:33 to discuss item 6.5. The board reajourned at 7:47. Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 4-0 (**Ayes**: *Haley, Wyatt, Carras, Long* **No:** *Armitage*) roll call vote to approve Stipulated Expulsion Student #15/16 – I. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 4-0 (**Ayes**: *Wyatt, Long, Haley Armitage* **No:** *Carras*) roll call vote to approve Stipulated Expulsion Student #15/16 – J.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory, Harpreet Chumber was not present
- Western Placer Teacher's Association, Deb Morrison had no report
- Western Placer Classified Employee Association, Gus Nevarez had no report
- Superintendent - Scott Leaman shared the following:
  - PHS has received funds from the Education Foundation
  - SunCity volunteers were one of the reasons we received All America City in 2006
  - The Joint Use Agreement is now signed and implemented. It was great working with Jennifer Hanson and Matt Brower.
  - Another highlight, we have a resource office, the district funds the city police
  - Interdistrict transfers will start getting reviewed next week.
  - The Community Breakfast was well attended, it was a hit, the student video was wonderful

9. *Page 104* - PUBLIC HEARING – General Waiver for Partnerships for Student-Centered Learning – Funding Determination

Horizon Charter Schools has requested the District submit a General Waiver for Partnerships for Student-Centered Learning (PSCL). In 2012, the funding Determination Forms were approved by the California Department of Educations (CDE) for Horizon Charter School (HCS) for three fiscal years and PSCL was approved for two fiscal years. PSCL and HCS were thought to have 100% funding determinations through 2015-16. When preparing the new funding determination for HCS 20.15-16 it was determined that PSCL was on a difference cycle and was a year prior to HCS. The submission deadline for PSCL for its 2015-16 funding Determination Form to the California Department of Education (CDE) of December 1, 2015 was overlooked. In order for PSCL's Funding Determination to be approved by SBE in the current 2015-16 year, a waiver is required to allow a current-year funding determination vs. a prospective determination.

Audrey Kilpatrick presented the purpose of the public hearing. The public hearing was opened at 7:31, there being no communication from the public the hearing was closed.

10. ♦ACTION ♦DISCUSSION ♦INFORMATION

10.1 Action *Page 107* – **APPROVE GENERAL WAIVER FOR PARTNERSHIPS FOR STUDENT-CENTERED LEARNING – FUNDING DETERMINATION – Kilpatrick** *(15-16 G & O Component I, II, III, IV, V)*

♦Board Policy 0420.41 states that if a charter school, authorized by the Board, wishes to request a general waiver of any state law or regulation, it shall submit a written request to the Superintendent or designee that the district submit a general waiver request to the State Board of Education (SBE) on its behalf. Upon approval of the Board, the Superintendent or designee shall apply for the waiver.

Audrey Kilpatrick present the General Waiver for approval. Motion by Mr. Carras, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve the general waiver for Partnerships for Student – Centered Learning.

10.2 Information *Page 110* – **SPECIAL EDUCATION UPDATE – Callahan** *(15-16 G & O Component I, II, III, IV, V)*

♦Per board request, administration has prepared a brief presentation (PPT to be shared at the meeting) regard WPUSD's Special Education programs, services, and budget.

Kerry Callahan introduced Susan Watkins, Director of Special Education. Susan presented a power point on special education. She covered the following areas:

- Special Education Eligibilities
- WPUSD Students by Eligibility
- Special Education Enrollment (2008-2015)
- PCOE & NPS Enrollment (2008-20105)
- Non-Servere Services/Programs
- Servere Services/Programs
- Location of Services/Programs

Audrey Kilpatrick reported on the financial aspect of the power point presentation:

- Budget Analysis (2008-Present) – *Audrey Kilpatrick*
- Revenues vs. Expenditures – *Audrey Kilpatrick*
- Total Encroachment – *Audrey Kilpatrick*
- Per Student Cost & Encroachment – Audrey Kilpatrick
- What We Know
  - Serving more students through Special Education
  - Expenditures are greater, but revenues are flat
  - Increased impact (encroachment) on general fund dollars and programs
  - Less students being served through PCOE
  - More students being served through NPS
  - $600,000 in unforeseen costs for 2015-2016
- Next Steps
  - Share this information with teachers and other staff
  - Review our referral, assessment and eligibility processes as well as our offers of FAPE
  - Continue to evaluate our NPS and PCOE placements for appropriateness
  - Leverage current resources to minimize additional costs

There was much discussion on Special Education services. This was information update, as requested by the board.

10.3 Information/Discussion *Page 111* – **INTERDISTRICT APPEAL PROCESS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The WPUSD Board has discretion to hold appeals in closed or open session and there are both positives and negatives to both settings. Traditionally, WPUSD interdistrict Board appeals have been held in closed session. Two recommendations are being forwarded at this time.

Mr. Leaman reported we are coming upon the processing of interdistsrict appeals. He recommended two different options. After much discussion, it was the consensus of the board to go with option #2.

2) *A new process of application, designee decision based on Board Policy, superintendent appeal hearing, and then Placer County Board of Education at the family's discretion.*

Mr. Leaman will report back to the board on the process.

10.4 Action *Page 112* - **ADOPTION OF REVISED/NEW POLICIES/ REGULATIONS/ EXHIBITS – Leaman** *(15-16 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR/E 4040 – Employee Use of Technology
- E 4112.9 Employee Notifications
- BP 9100 Organization

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes:** *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve policies as presented.

10.5 Discussion/ Action *Page 143* - **CSBA DELEGATE ASSEMBLY ELECTION – Leaman**
(15-16 G & O Component I, II, III, IV, V)

- CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for one candidate for the vacancy of the Subregion 4-D, which covers (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2016.

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 (**Ayes:** *Long, Haley, Wyatt, Carras, Armitage* **No:** *None*) vote to approve the revised/ new polices as presented.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- High School in the Twelve Bridges Area
- Lincoln Crossing Elementary South/Facilities Update

11.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley shared that breakfast was great, food was good, also met parent leaders. Recommended changing signs that are posted on property

Mr. Long shared the breakfast was great, commented on the Model A that was donated

Mrs. Wyatt thanked Angie Brown and everyone for the breakfast, glad city council was present. Monday there will be a sex trafficking, and social media presentation at LHS. Attended community prevention convention in DC.

Mr. Carras – left before comments

Mr. Armitage shared he had a good time at the breakfast, looking forward to making it an annual event.

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 1, 2016** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **March 15, 2016** 7:00 P.M., Regular Meeting of Board of Trustees – Creekside Oaks Elementary School

13. ADJOURNMENT

There being no further business the meeting was adjourned at 8.47 p.m.

Damian Armitage, President

Paul Long, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

BOARD BYLAW 9320: Individuals requiring disability-related accommodations or modifications including auxiliary aids and services in order to participate in the Board meeting should contact the Superintendent or designee in writing at least two days prior to meeting date. (American Disabilities Act) Government Code 54954.1

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the February 2, 2016 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 02/19/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85477130	02/19/2016	APPLE COMPUTER INC	01-4400		4,143.40
85477131	02/19/2016	CROWN DISTRIBUTING INC.	13-4380		780.72
85477132	02/19/2016	EARTHGRAINS BAKING CO INC	13-4710		456.46
85477133	02/19/2016	GOLD STAR FOODS, INC	13-4710		6,892.51
85477134	02/19/2016	MISSION UNIFORM SERVICE INC	13-5800		735.38
85477135	02/19/2016	PIZZA GUYS	13-4710		1,129.94
85477136	02/19/2016	S & S WORLDWIDE	01-4300		27.51
85477137	02/19/2016	TRINITY FRESH	13-4710		253.81
85477138	02/19/2016	AT&T	01-5560		4,312.67
85477139	02/19/2016	JIVE COMMUNICATIONS, INC.	01-5560		265.17
85477140	02/19/2016	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85477141	02/19/2016	SPURR	01-5530		22,414.27
85477142	02/19/2016	WAVE BROADBAND - ROCKLIN	01-5560		13,000.00
85477143	02/19/2016	Kathleen F. Dano	01-5200		244.89
85477144	02/19/2016	Tracey N. Lillie	01-5200	71.28	
			11-5200	30.78	102.06
85477145	02/19/2016	Keyonna M. Williams	01-5200		100.87
85477146	02/19/2016	A TOUCH OF UNDERSTANDING, INC	01-5800		1,110.00
85477147	02/19/2016	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		957.83
85477148	02/19/2016	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,488.50
85477149	02/19/2016	MEDICAL BILLING TECHNOLOGIES	01-5800		118.45
85477150	02/19/2016	MISSION UNIFORM SERVICE INC	01-4300	75.26	
			01-5800	2,003.22	2,078.48
85477151	02/19/2016	OFFICE DEPOT	01-4300	44.27-	
			11-4300	712.13	667.86
85477152	02/19/2016	PYRAMID EDUCATIONAL	01-5200		350.00
85477153	02/19/2016	RAY MORGAN CO. / CHICO	01-4300		759.34
85477154	02/19/2016	STATE OF CALIFORNIA - DOJ	01-5821		160.00
85477155	02/19/2016	Grant W. Hamilton	01-4300		57.71
85477156	02/19/2016	BURKETT'S OFFICE	01-4300		2,520.49
85477157	02/19/2016	CALIF MUSIC EDUCATORS ASSOC	01-5200		85.00
85477158	02/19/2016	DISCOVERY OFFICE SYSTEMS	01-4300	135.67	
			01-5600	149.48	285.15
85477159	02/19/2016	GRAINGER .	01-4300		252.23
85477160	02/19/2016	KRISTON L TAGUE - DBA TAGUE BAND INSTRUMENT SERVICES	01-5600		18.24
85477161	02/19/2016	MJB WELDING SUPPLY, INC.	01-4300		63.90
85477162	02/19/2016	OFFICE DEPOT	01-4300		92.40
85477163	02/19/2016	POSITIVE PROMOTIONS	01-4300	70.32	
			Unpaid Sales Tax	3.94-	66.38
85477164	02/19/2016	POSTMASTER / GEMS	01-4300		588.00
85477165	02/19/2016	UNIVERSITY OF OREGON CENTER ON TEACHING & LEARNING	01-5800		65.00
		Total Number of Checks	**36**		**67,978.75**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/19/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	30	56,990.96
11	Adult Education Fund	2	742.91
13	Cafeteria Fund	6	10,248.82
	Total Number of Checks	36	67,982.69
	Less Unpaid Sales Tax Liability		3.94-
	Net (Check Amount)		**67,978.75**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/17/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85476294	02/17/2016	CDW GOVERNMENT INC	01-4300		191.35
85476295	02/17/2016	CROWN DISTRIBUTING INC.	13-4380		1,855.68
85476296	02/17/2016	D & P CREAMERY	13-4710		8,425.06
85476297	02/17/2016	DANIELSEN COMPANY	13-4380	371.42	
			13-4710	8,151.00	
			Unpaid Sales Tax	10.19-	8,512.23
85476298	02/17/2016	DISCOUNT SCHOOL SUPPLY	01-4300		1,996.44
85476299	02/17/2016	EARTHGRAINS BAKING CO INC	13-4710		664.08
85476300	02/17/2016	GOLD STAR FOODS, INC	13-4380	235.43	
			13-4710	7,706.76	7,942.19
85476301	02/17/2016	PIZZA GUYS	13-4710		3,381.47
85476302	02/17/2016	PLACER CO ENVIRONMENTAL HEALTH	13-5200		93.00
85476303	02/17/2016	S & S WORLDWIDE	01-4300		1,459.28
85476304	02/17/2016	TRINITY FRESH	13-4710		720.49
85476305	02/17/2016	KIM SHAFER	01-8675		125.00
85476306	02/17/2016	Christy L. Aday	01-4300		53.13
85476307	02/17/2016	Cynthia A. Cygan	01-4300		319.84
85476308	02/17/2016	Misty M. Lacey Alarcon	01-4300		136.27
85476309	02/17/2016	Emily J. Merwin	01-4300		79.04
85476310	02/17/2016	Allison V. Patterson	01-4300		26.23
85476311	02/17/2016	Charles E. Whitecotton	01-4300		10.60
85476312	02/17/2016	AIRGAS	01-4300		72.17
85476313	02/17/2016	BULBMAN - SACRAMENTO	01-4300		33.63
85476314	02/17/2016	CCIS - CA CONSORTIUM INDEPENDENT STUDY	01-5200		1,040.00
85476315	02/17/2016	CDW GOVERNMENT INC	01-4300	441.44	
			01-4400	601.91	1,043.35
85476316	02/17/2016	DAVID B. MURRAY/MOBILE TOOL	01-4300		478.22
85476317	02/17/2016	DIRECT PRESS 2	01-4300		139.01
85476318	02/17/2016	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		903.84
85476319	02/17/2016	GRAINGER .	01-4300		205.77
85476320	02/17/2016	HAWKINS OFFICIATING SERVICE	01-5800		140.00
85476321	02/17/2016	J.W. PEPPER & SON INC	01-4300		164.51
85476322	02/17/2016	LAKESHORE LEARNING MATERIALS	01-4300		69.28
85476323	02/17/2016	MJB WELDING SUPPLY, INC.	01-4300		277.50
85476324	02/17/2016	NASCO MODESTO	01-4300		341.21
85476325	02/17/2016	OFFICE DEPOT	01-4300		1,094.27
85476326	02/17/2016	RAY MORGAN CO. / CHICO	01-4300	31.39	
			01-5600	157.24	188.63
85476327	02/17/2016	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-4300		132.46
85476328	02/17/2016	RIEBES AUTO PARTS	01-4300		194.01
85476329	02/17/2016	RISO PRODUCTS OF SAC INC	01-4300		1,825.74
85476330	02/17/2016	SCHOOL SPECIALTY INC	01-4300		406.23
85476331	02/17/2016	SIERRA HAY & FEED	01-4300		256.73
85476332	02/17/2016	STAPLES ADVANTAGE	01-4300		6,428.88
85476333	02/17/2016	TWELVE BRIDGES MIDDLE SCHOOL	01-4300		296.15

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Checks Dated 02/17/2016					
Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85476334	02/17/2016	U.S. BANK NATIONAL ASSOCIATIONU.S. BANCORP PURCHASING CARD	01-4300	622.88	
			01-4365	135.32	
			01-5200	107.78	
			01-5800	351.07	
			01-5810	484.00	
			25-5800	35.11	1,736.16
85476335	02/17/2016	WARD'S NATURAL SCIENCE	01-4300		303.78
85476336	02/17/2016	Amanda Y. Gee	01-5200		159.84
85476337	02/17/2016	Sandi L. Miller	01-5200		75.00
85476338	02/17/2016	Nancyann M. Rowell	01-5200		122.04
85476339	02/17/2016	Kimberly C. Tzikas	01-4300		35.93
85476340	02/17/2016	A-Z BUS SALES INC	01-4365		1,569.24
85476341	02/17/2016	ADVANCED INTEGRATED PEST	01-5800		1,288.00
85476342	02/17/2016	APPLE INC.	01-4300	259.00	
			01-4400	514.93	773.93
85476343	02/17/2016	BEHAVIORAL DYNAMICS, INC.	01-4300	123.03	
			Unpaid Sales Tax	8.03-	115.00
85476344	02/17/2016	BROWER MECHANICAL INC	01-4300	80.00	
			01-5600	1,356.44	1,436.44
85476345	02/17/2016	C & S TELECOMMUNICATIONS INC	01-4300		322.50
85476346	02/17/2016	CAPITOL PUBLIC FINANCE GROUP	21-5800	11,969.84	
			25-5800	5,850.00	17,819.84
85476347	02/17/2016	CDW GOVERNMENT INC	01-4300		320.67
85476348	02/17/2016	CITRUS HEIGHTS SAW & MOWER	01-4365		466.06
85476349	02/17/2016	DAWSON OIL COMPANY	01-4345		27.75
85476350	02/17/2016	DECKER EQUIPMENT	01-4300	237.05	
			Unpaid Sales Tax	14.52-	222.53
85476351	02/17/2016	DOCUMENT TRACKING SERVICES. LLC	01-5800		395.00
85476352	02/17/2016	DSA - DIVISION OF THE STATE ARCHITECT	25-6220		1,105.00
85476353	02/17/2016	FASTENAL COMPANY	01-4300		103.68
85476354	02/17/2016	FERGUSON ENTERPRISES #686	01-4300		17.18
85476355	02/17/2016	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		707.75
85476356	02/17/2016	GEARY PACIFIC SUPPLY	01-4300		367.27
85476357	02/17/2016	GRAINGER .	01-4300		235.70
85476358	02/17/2016	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		67.27
85476359	02/17/2016	HOLT OF CALIFORNIA	01-4365		169.67
85476360	02/17/2016	HORIZON	01-4300		571.21
85476361	02/17/2016	INTEGRATED FIRE SYSTEMS INC	01-5600		230.00
85476362	02/17/2016	JCI JOHNSON CONTROLS INC.	01-5600		859.50
85476363	02/17/2016	JOCELYN MITCHELMORE	01-5800		4,500.00
85476364	02/17/2016	KATHRYN WYFFELS	01-5800		1,500.00
85476365	02/17/2016	KINKO'S INC. FEDEX ACCOUNT# 0579238461 0001	01-4300		39.46
85476366	02/17/2016	LOOMIS UNION SCHOOL DISTRICT	01-4300		90.00
85476367	02/17/2016	LOVE AND LOGIC INSTITUTE, INC	01-4300	218.68	
			Unpaid Sales Tax	15.26-	203.42

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Checks Dated 02/17/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85476368	02/17/2016	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,876.96
85476369	02/17/2016	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,645.50
85476370	02/17/2016	MEDICAL BILLING TECHNOLOGIES	01-5800		400.00
85476371	02/17/2016	NAVIA BENEFIT SOLUTIONS	01-5800		154.00
85476372	02/17/2016	NORMAC	01-4300		62.89
85476373	02/17/2016	PLACER LEARNING CENTER	01-5800		51,512.95
85476374	02/17/2016	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-5800	194.05	
			25-5800	144.46	338.51
85476375	02/17/2016	SCHOOL SPECIALTY INC	01-5800		2,998.40
85476376	02/17/2016	SIERRA FOOTHILLS ACADEMY	01-5800		34,476.07
85476377	02/17/2016	SIERRA OFFICE SUPPLIES &	01-4300		53.47
85476378	02/17/2016	SIERRA SAFETY COMPANY INC	01-4300		84.88
85476379	02/17/2016	SITEONE LANDSCAPE SUPPLY	01-4300		28.94
85476380	02/17/2016	STATE STREET PRODUCTS LLC	01-4300	156.57	
			Unpaid Sales Tax	10.27-	146.30
85476381	02/17/2016	STINEMAN'S FARM SUPPLY	01-4300		16.71
85476382	02/17/2016	TOTAL EDUCATIONAL SYS SUPPORT	01-5800		11,400.00
85476383	02/17/2016	WAXIE'S SANITARY SUPPLY	01-4300		91.97
		Total Number of Checks	**90**		**196,967.34**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	80	146,316.81
13	Cafeteria Fund	8	31,604.39
21	Building Fund #1	1	11,969.84
25	Capital Facilities Fund	4	7,134.57
	Total Number of Checks	**90**	197,025.61
	Less Unpaid Sales Tax Liability		58.27-
	Net (Check Amount)		**196,967.34**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/05/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85474817	02/05/2016	CITY OF LINCOLN / PG&E REIMB	01-5510		1,791.81
85474818	02/05/2016	PACIFIC GAS & ELECTRIC CO	01-5510		1,020.87
85474819	02/05/2016	WAVE BROADBAND - ROCKLIN	01-5560		86.23
85474820	02/05/2016	Abigail C. Castillo	01-5200		201.27
85474821	02/05/2016	IMAX THEATER	01-5800		714.00
85474822	02/05/2016	PIZZA GUYS	13-4710		997.11
85474823	02/05/2016	KATHY FLYNN	13-4710		4.25
85474824	02/05/2016	Geni A. Atkinson	01-5200		28.75
85474825	02/05/2016	Amber N. Hichborn	01-5200		192.45
85474826	02/05/2016	Clelia Jocoy	01-4300	21.98	
			01-5800	229.60	251.58
85474827	02/05/2016	Katelynn A. Myers	01-5200		63.67
85474828	02/05/2016	Joshua D. Tignor	01-5200		17.93
85474829	02/05/2016	ANGELINA BROWN - DBA ANGEION CONSULTING	01-5800	2,500.00	
			25-5800	320.00	2,820.00
85474830	02/05/2016	BEST WESTERN PLUS - HUMBOLDT BAY INN	01-5200		404.00
85474831	02/05/2016	BOYS 2 MEN - GIRLS 2 WOMEN TUTORING SERVICES	01-5800		7,590.00
85474832	02/05/2016	CABE	01-5200		6,700.00
85474833	02/05/2016	CDW GOVERNMENT INC	01-4300		69.93
85474834	02/05/2016	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		751.02
85474835	02/05/2016	DISCOVERY OFFICE SYSTEMS	01-5600		192.94
85474836	02/05/2016	FROGG TOGGS	01-4300	172.52	
			Unpaid Sales Tax	11.25-	161.27
85474837	02/05/2016	GRAINGER .	01-4300		6.24
85474838	02/05/2016	Loomis Union School Dist	01-4300		69.00
85474839	02/05/2016	LOWE'S	01-4300		2,842.45
85474840	02/05/2016	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,712.44
85474841	02/05/2016	NORTHERN SPEECH SERVICES, INC.	01-5200		199.00
85474842	02/05/2016	ODYSSEY LEARNING CENTER, INC.	01-5800		8,233.57
85474843	02/05/2016	PCOE - PLACER CO OFFICE OF ED	01-5200		750.00
85474844	02/05/2016	PEARSON SCOTT FORSEMAN	01-4100		2,422.97
85474845	02/05/2016	PLATT ELECTRIC SUPPLY, INC.	01-4300		43.34
85474846	02/05/2016	POSTMASTER / ADMIN	01-4300		98.00
85474847	02/05/2016	PYRAMID EDUCATIONAL	01-4300		140.65
85474848	02/05/2016	RAY MORGAN CO. / CHICO	01-4300		548.51
85474849	02/05/2016	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		1,768.75
85474850	02/05/2016	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300		203.08
85474851	02/05/2016	SACRAMENTO CO OFFICE OF ED.	01-5200		1,860.00
85474852	02/05/2016	SCHOLASTIC MAGAZINE	01-4300		2,372.63
85474853	02/05/2016	SIERRA OFFICE SUPPLIES &	01-4300		329.45
85474854	02/05/2016	THOMAS A. CASTRO - DBA CASTRO ELECTRIC	01-5600		678.00

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ESCAPE ONLINE

Checks Dated 02/05/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85474855	02/05/2016	UNIVERSAL SPECIALTIES, INC.	01-4300		594.62
85474856	02/05/2016	WORKABILITY REGION 4, INC. CENTER HIGH SCHOOL - S.PACHECO	01-5200		200.00
85474857	02/05/2016	Reynaldo A. Cubias	01-4300		65.92
85474858	02/05/2016	Michael G. Maul	01-4300		36.94
85474859	02/05/2016	Lili M. Paddeck	01-4300		67.16
85474860	02/05/2016	Mark E. Weber	01-4300		20.64
85474861	02/05/2016	BUREAU OF EDUCATION & RESEARCH	01-5200		239.00
85474862	02/05/2016	CALTRONICS BUSINESS SYSTEMS	01-5600		91.80
85474863	02/05/2016	CDW GOVERNMENT INC	01-4400		1,635.00
85474864	02/05/2016	CHEVRON	01-4300		201.05
85474865	02/05/2016	CLMS - CA LEAGUE OF MIDDLE SCHOOLS	01-5200		269.00
85474866	02/05/2016	DEMCO MEDIA	01-4300		89.78
85474867	02/05/2016	DIRECT PRESS 2	01-4300		299.98
85474868	02/05/2016	DISCOVERY OFFICE SYSTEMS	01-4300		984.80
85474869	02/05/2016	ENTERPRISE RENT A CAR	01-5600		233.93
85474870	02/05/2016	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		325.64
85474871	02/05/2016	FUTURE FARMERS OF AMERICA CALIFORNIA ASSOCIATION	01-4300	4,035.68	
			Unpaid Sales Tax	276.68-	3,759.00
85474872	02/05/2016	GYM CLOSET	01-4300	111.21	
			Unpaid Sales Tax	7.76-	103.45
85474873	02/05/2016	INSIGHT SYSTEMS EXCHANGE	01-4300	314.83	
			Unpaid Sales Tax	21.08-	293.75
85474874	02/05/2016	J.W. PEPPER & SON INC	01-4300		8.07
85474875	02/05/2016	KUTA SOFTWARE LLC	01-4300		797.00
85474876	02/05/2016	MIKALAI KALMAN	01-5800		2,957.24
85474877	02/05/2016	NOODLE TOOLS, INC.	01-5800		410.00
85474878	02/05/2016	OFFICE DEPOT	01-4300		1,241.92
85474879	02/05/2016	PERIPOLE - BERGERAULT INC	01-4300	389.99	
			Unpaid Sales Tax	25.99-	364.00
85474880	02/05/2016	PJ'S MAIL & PARCEL SERVICE	01-4300		28.29
85474881	02/05/2016	POSITIVE PROMOTIONS	01-4300	75.77	
			Unpaid Sales Tax	4.32-	71.45
85474882	02/05/2016	PURCHASE POWER	01-4300		1,086.35
85474883	02/05/2016	S & S WORLDWIDE	01-4300		45.84
85474884	02/05/2016	SCHOOL TECH SUPPLY	01-4400		4,710.93
85474885	02/05/2016	SIERRA OFFICE SUPPLIES &	01-4300		95.07
85474886	02/05/2016	WARD'S NATURAL SCIENCE	01-4300		559.27
85474887	02/05/2016	WEST MUSIC	01-4300	306.38	
			Unpaid Sales Tax	21.38-	285.00
		Total Number of Checks	**71**		**71,509.05**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	69	70,556.15
13	Cafeteria Fund	2	1,001.36

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Checks Dated 02/05/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount

Fund Summary

Fund	Description	Check Count	Expensed Amount
25	Capital Facilities Fund	1	320.00
	Total Number of Checks	71	71,877.51
	Less Unpaid Sales Tax Liability		368.46-
	Net (Check Amount)		**71,509.05**

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ESCAPE ONLINE

Checks Dated 01/29/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85473590	01/29/2016	CITY OF LINCOLN	01-5540	5,545.41	
			01-5550	2,031.18	
			01-5570	9,613.14	17,189.73
85473591	01/29/2016	PACIFIC GAS & ELECTRIC CO	01-5510		19,302.73
85473592	01/29/2016	CROWN DISTRIBUTING INC.	13-4380		1,165.97
85473593	01/29/2016	DANIELSEN COMPANY	13-4380	148.85	
			13-4710	3,944.36	
			Unpaid Sales Tax	4.24-	4,088.97
85473594	01/29/2016	EARTHGRAINS BAKING CO INC	13-4710		612.31
85473595	01/29/2016	FRY'S ELECTRONICS	01-4300		979.41
85473596	01/29/2016	GOLD STAR FOODS, INC	13-4710		6,362.14
85473597	01/29/2016	GOLDEN STATE EQUIPMENT REPAIR	13-5600		752.59
85473598	01/29/2016	IMAX THEATER	01-5800		381.50
85473599	01/29/2016	ORIENTAL TRADING COMPANY INC	01-4300	706.66	
			Unpaid Sales Tax	45.11-	661.55
85473600	01/29/2016	PIZZA GUYS	13-4710		2,884.21
85473601	01/29/2016	TRINITY FRESH	13-4710		745.24
85473602	01/29/2016	Monica L. Mars	01-4300		7.25
85473603	01/29/2016	Stephanie C. Maul	01-4300		68.00
85473604	01/29/2016	Pamela S. Soha	01-4300		19.67
85473605	01/29/2016	Karen L. Villa	01-4300		125.87
85473606	01/29/2016	Darlene R. Wenger	01-4300		60.19
85473607	01/29/2016	BALFOUR	01-4300		1,803.94
85473608	01/29/2016	BANK OF AMERICA #5124 BUSINESS CARD	01-2100	139.00	
			01-4300	1.20	
			01-4400	3,889.90	
			01-5200	3,648.27	
			01-5800	119.05	7,797.42
85473609	01/29/2016	CALIF MUSIC EDUCATORS ASSOC	01-5800		175.00
85473610	01/29/2016	CCSESA	01-5200		100.00
85473611	01/29/2016	CDE - CALIF DEPT OF EDUCATION	01-5200		495.00
85473612	01/29/2016	CDW GOVERNMENT INC	01-4300		1,394.75
85473613	01/29/2016	DAVID B. MURRAY/MOBILE TOOL	01-4300		1,474.44
85473614	01/29/2016	DE LAGE LANDEN	01-5600		123.63
85473615	01/29/2016	DISCOVERY OFFICE SYSTEMS	01-4300	126.07	
			01-5600	254.18	
			01-5800	74.04	454.29
85473616	01/29/2016	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		842.53
85473617	01/29/2016	GOPHER SPORT	01-4300		282.80
85473618	01/29/2016	LAKESHORE LEARNING MATERIALS	01-4300		138.96
85473619	01/29/2016	MARCY COOK MATH	01-4300		35.85
85473620	01/29/2016	OFFICE DEPOT	01-4300		218.25
85473621	01/29/2016	ORIENTAL TRADING COMPANY INC	01-4300	238.32	
			Unpaid Sales Tax	15.38-	222.94
85473622	01/29/2016	PRO-ED	01-4300	204.28	
			Unpaid Sales Tax	13.04-	191.24
85473623	01/29/2016	RAY MORGAN CO. / CHICO	01-4300		83.85

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Checks Dated 01/29/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85473624	01/29/2016	REALLY GOOD STUFF	01-4300	459.12	
			Unpaid Sales Tax	27.91-	431.21
85473625	01/29/2016	ROCKLIN HIGH SCHOOL	01-5800		155.00
85473626	01/29/2016	SCHOLASTIC BOOK CLUBS	01-4300		106.00
85473627	01/29/2016	SCHOOL SPECIALTY INC	01-4300		1,045.37
85473628	01/29/2016	STAPLES ADVANTAGE	01-4300		1,126.09
85473629	01/29/2016	SUPER DUPER SCHOOL COMPANY	01-4300	84.93	
			Unpaid Sales Tax	5.93-	79.00
85473630	01/29/2016	U.S. BANK NATIONAL ASSOCIATIONU.S. BANCORP PURCHASING CARD	01-4300	473.10	
			01-5200	388.76	
			13-4300	160.51	
			13-4710	35.88	1,058.25
85473631	01/29/2016	WARD'S NATURAL SCIENCE	01-4300		812.81
85473632	01/29/2016	WAVE BROADBAND	01-4300		29.99
85473633	01/29/2016	WEST MUSIC	01-4300	169.73	
			Unpaid Sales Tax	10.94-	158.79
85473634	01/29/2016	WILLIAM A. SIDNEY JR - DBA SAC TOWN ZEBOPS	01-5600		183.00
85473635	01/29/2016	Kara Demelo	01-4300		300.00
85473636	01/29/2016	Stacy L. Barsdale	01-5200		261.93
85473637	01/29/2016	Cynthia A. Cygan	01-5200		87.40
85473638	01/29/2016	Kathleen F. Dano	01-5200		196.27
85473639	01/29/2016	Vincent R. Hurtado	01-5200		51.38
85473640	01/29/2016	Clelia Jocoy	01-4300	242.33	
			01-5800	58.50	300.83
85473641	01/29/2016	Jina S. Martelle	01-5200		188.00
85473642	01/29/2016	Amy L. Pettersen	01-5200		19.97
85473643	01/29/2016	Nancyann M. Rowell	01-5200		129.95
85473644	01/29/2016	Jennifer T. Sperber	01-5200		261.62
85473645	01/29/2016	ADD SOME CLASS	01-4300	9,237.87	
			01-4400	662.52	9,900.39
85473646	01/29/2016	APPLE INC.	01-4300		330.00
85473647	01/29/2016	BANK OF AMERICA #1801	01-4300	131.34	
			01-5200	1,040.45	
			01-5300	430.00	1,601.79
85473648	01/29/2016	BUS WEST - FRESNO	01-4365		325.85
85473649	01/29/2016	C & S TELECOMMUNICATIONS INC	01-5600		110.00
85473650	01/29/2016	CDW GOVERNMENT INC	01-4400	1,006.20	
			21-4400	5,369.63	6,375.83
85473651	01/29/2016	CITRUS HEIGHTS SAW & MOWER	01-4365		276.21
85473652	01/29/2016	CITY OF LINCOLN/NON UTILITY	01-5500		8,909.80
85473653	01/29/2016	CMEA CONFERENCE	01-5200		85.00
85473654	01/29/2016	DAWSON OIL COMPANY	01-4345		1,408.60
85473655	01/29/2016	DECKER EQUIPMENT	01-4300	1,979.00	
			Unpaid Sales Tax	121.17-	1,857.83
85473656	01/29/2016	ECONOMIC & PLANNING SYS. INC.	49-5800		215.00
85473657	01/29/2016	GRAINGER .	01-4300		374.63

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 01/29/2016

Check Number	Check Date	Pay to the Order of	Fund Object	Expensed Amount	Check Amount
85473658	01/29/2016	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		849.90
85473659	01/29/2016	JUAN ANGEL MARIN - DBA MARIN PAINTING	01-5600		33,698.99
85473660	01/29/2016	KRONICK MOSKOVITZ TIEDEMANN	01-5810		6,075.85
85473661	01/29/2016	LOZANO SMITH, LLP	01-5810	5,168.69	
			21-5810	212.00	
			25-5810	693.57	6,074.26
85473662	01/29/2016	LPA INC.	01-5800	1,578.50	
			21-6210	1,312.60	2,891.10
85473663	01/29/2016	MARY WILKIE - DBA WHEST KOAST PLUMBING	01-5600		19,774.00
85473664	01/29/2016	MEDICAL BILLING TECHNOLOGIES	01-5800		375.85
85473665	01/29/2016	PLATT ELECTRIC SUPPLY, INC.	01-4300		346.45
85473666	01/29/2016	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		813.13
85473667	01/29/2016	SAC VAL JANITORIAL SALES	01-4300		1,054.84
85473668	01/29/2016	SCHOOL INNOVATION & ACHIEVEMENT	01-5800		9,800.00
85473669	01/29/2016	SCHOOL PSYCHOLOGY ASSOC CA STATE UNIVERSITY SACRAMENTO	01-5200		640.00
85473670	01/29/2016	SIERRA OFFICE SUPPLIES &	01-4300		159.30
85473671	01/29/2016	SIG EMPLOYEE BENEFITS TRUST	76-9554		647,622.05
85473672	01/29/2016	SIG SCHOOLS INSURANCE GROUP	01-5400		257,023.52
85473673	01/29/2016	SITEONE LANDSCAPE SUPPLY	01-4300		157.01
85473674	01/29/2016	STATE OF CALIFORNIA - DOJ	01-5821		32.00
85473675	01/29/2016	SUMMIT PROFESSIONAL EDUCATION	01-5200		579.97
85473676	01/29/2016	TAG / AMS INC	01-5800		205.00
85473677	01/29/2016	THE PROMPT INSTITUTE	01-5200		1,400.00
85473678	01/29/2016	UNIVERSAL SPECIALTIES, INC.	01-4300		87.08
85473679	01/29/2016	WILCO SUPPLY	01-4300		501.56
85473680	01/29/2016	WIN WAY CORPORATION	01-4300		258.22
85473681	01/29/2016	ZEP SALES & SERVICE	01-4300		182.96
		Total Number of Checks		**92**	**1,100,599.05**

Fund Summary

Fund	Description	Check Count	Expensed Amount
01	General Fund	83	428,605.86
13	Cafeteria Fund	8	16,812.06
21	Building Fund #1	3	6,894.23
25	Capital Facilities Fund	1	693.57
49	Mello Roos Capital Projects	1	215.00
76	Payroll Fund	1	647,622.05
	Total Number of Checks	92	1,100,842.77
	Less Unpaid Sales Tax Liability		243.72-
	Net (Check Amount)		**1,100,599.05**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Unpaid Leave of Absence Request

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services GS

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
No

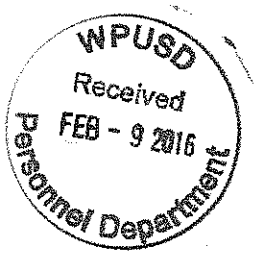
BACKGROUND:

An 8 hour Secretary at Twelve Bridges Elementary School is requesting an unpaid leave of absence from May 1, 2016 through June 17, 2016.

RECOMMENDATION:

District Administration recommends denial of the unpaid leave of absence for the individual listed above.

Theresa Jeanine Troxel



February 8, 2016

To: Scott Leaman, Superintendent and
Gabriel Simon, Assistant Superintendent – Human Resources

I would like to request a leave of absence to start May 1, 2016 thru June 17, 2016. I need to go to Ohio to attend my Grandaughter's graduation. We are scheduled to take her on a mini vacation to tour some of the historical sites on the east coast.

After we drop her back with her mother we're heading to Washington State to attend his daughter's college graduation and visit with her before she leaves for Spain to do some Student Teaching for one of her professors. She'll be gone for at least two years so it's important to us to spend this time with her.

I've checked with the girls in HR to make sure I had the PN time and I've arranged for a substitute to end the school year.

Thank you in advance for your consideration.

Sincerely,

T. Jeanine Troxel
Secretary, Twelve Bridges Elementary School

Cc: Rey Cubias

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Agreement with
Health-e Pro and
Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Food Services Fund

MEETING DATE:

March 1st, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Health-e Pro and Western Placer Unified School District. The services will allow WPUSD Food Services to stay in compliance with state and USDA regulations. The program will help the Food Services Director plan meals online on a weekly basis. The cost of these services is $5,140.00 and will be paid with the Food Services Fund.

RECOMMENDATION:

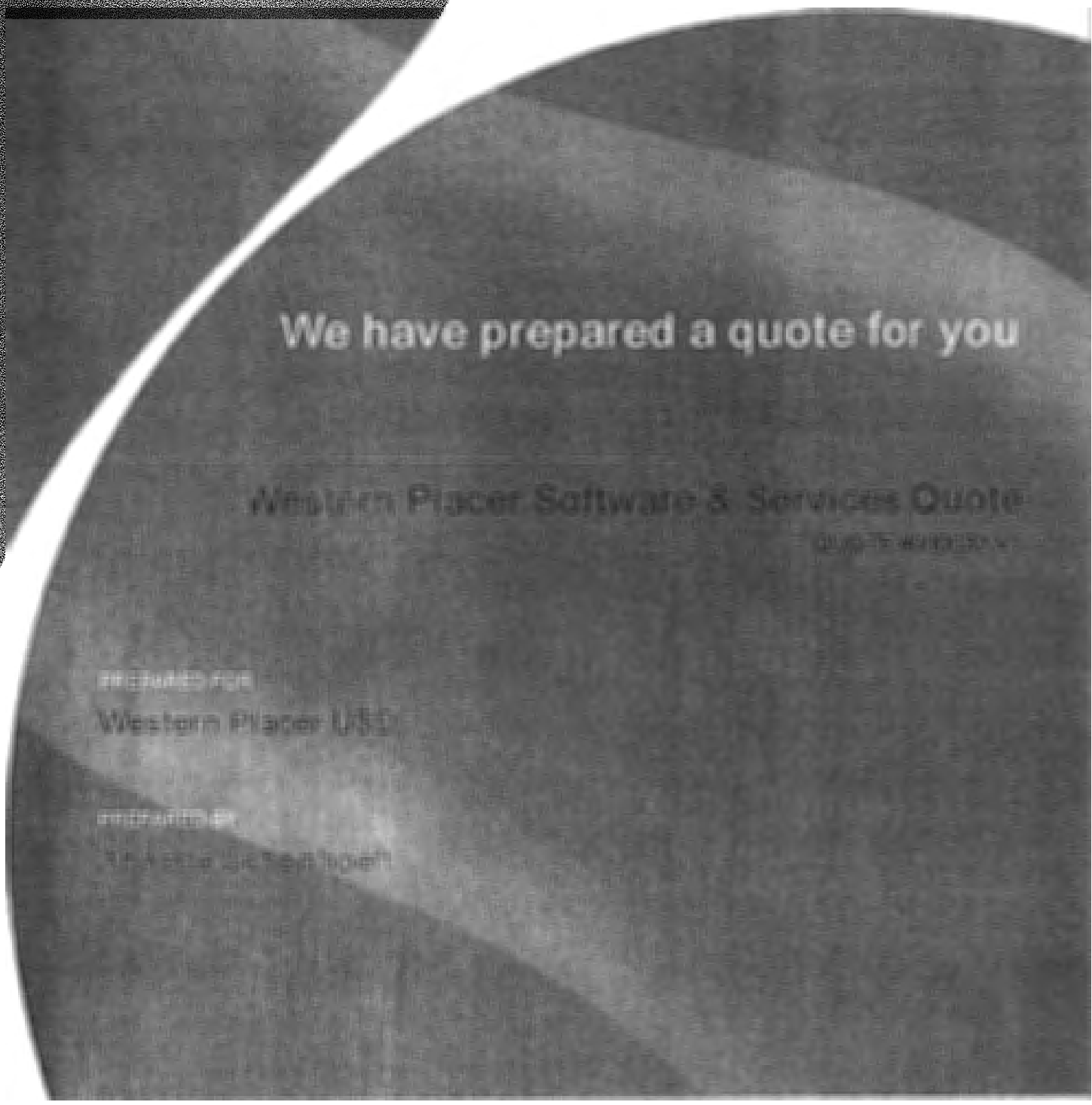
Administration recommends that the Board ratify the contract agreement between Health-e Pro and Western Placer Unified School District.

Main: (800) 838-4856

Email: annette@healthepro.com

Web: http://healthepro.com

Health·e PRO



Main: (800) 838-4856
Email: annette@healthepro.com
Web: http://healthepro.com

Wednesday, February 10, 2016

Western Placer USD
Jeff Dardis
600 Sixth St. Suite 400
Lincoln, CA 95648
jdardis@wpusd.k12.ca.us

Dear Jeff,

Thank you for your request for our production record module and data services options. We are pleased to have the opportunity to help you gain compliance for Western Placer USD.

Please look over the quote and terms of service. Once you are ready to begin the process please complete this quote by signing and dating and submitting to us.

If you have any questions please give me a call.

Annette Schonhoeft
Sales Manager
Health-e Pro

Main: (800) 838-4856
Email: annette@healthepro.com
Web: http://healthepro.com

Software		Price	Qty	Ext. Price
HMP Production	Production Module	$595.00	1	$595.00
HMP School	School Site Access	$95.00	11	$1,045.00
		Subtotal:		$1,640.00

Services		Price	Qty	Ext. Price
	EZ Review Services: Initial Consultation	$500.00	1	$500.00
	Menu, 3-4 entrees, per week	$150.00	2	$300.00
	Recipes, complex	$45.00	60	$2,700.00
		Subtotal:		$3,500.00

Main: (800) 838.4856
Email: annette@healthepro.com
Web: http://healthepro.com

Western Placer Software & Services Quote

Quote Information:	Prepared for:	Prepared by:
Quote #: 000032 Version: 1 Delivered: 02/10/2016 Expires: 03/09/2016	Western Placer USD 600 Sixth St. Suite 400 Lincoln, CA 95648 Jeff Dardis jdardis@wpusd.k12.ca.us (916) 645-6373	Health-e Pro Annette Schonhoeft 361.238.4403 Fax annette@healthepro.com

Quote Summary	Amount
Software	$1,640.00
Services	$3,500.00
Total	$5,140.00

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Signature

2/16/16
Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratify Public Relations Campaign Proposal – Angeion Consulting and WPUSD

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

LHS Pathways Grant

MEETING DATE:

March 1st, 2016

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Angeion Consulting and the Western Placer Unified School District Ag Department. Angeion Consulting created a proposal to maintain and make changes to the Ag Department website. The services include website maintenance, logo creation, and workshops for Ag students. The cost of these services will be $2,560.26 and will be paid by the LHS Pathways Grant.

RECOMMENDATION:

Staff recommends the Board of Trustees ratify the contract agreement between Angeion Consulting and WPUSD Ag Department.

Angeion Consulting

Proposal for WPUSD Ag Department

Website/Logo/Workshop Plan
February 2016

Presented by:
Angie Brown, Owner
Angeion Consulting
abrown@angeionconsulting.com
916.698.7887

Website Maintenance/Changes

The WPUSD Ag Department wants maintain and continue changes on their current website design to make the website more accessible and user friendly for students, public partners, and parents.

Overview

Angeion Consulting will maintain and make changes to the website as needed until the end product is what the agriculture department desires.

Scope of Work

Website Maintenance and Organization

Review of the current marketing materials/social media and work with the Ag Departmet to organize the information to ensure visitors/FFA members use and navigate the website correctly.

Website Maintenance and Organization Includes:	Time
Maintain domain and hosting to hold current traffic to website	12hrs
Add in middle school classes and curriculum with matrix	5hrs
Continue updating partners list to match current industry partners	5hrs
Add OLE, Field Trip, and Farm Foundation Board pages to website	8hrs
Add contact form to Alumni page	1hr
Add fair information to student and buyer pages	5hrs

Logo Creation

Create a logo that merges the existing WPUSD logo and colors with the FFA emblem to have an all-inclusive logo that can be used for tee-shirt printing, business cards, etc.

Logo Creation Includes:	Time
Understanding logo desires	2hrs
Creating logo	5hrs
Logo changes and design	5hrs
Creating business cards	4hrs
Business card printing (500 cards for six people)	$190.26

Workshops

FFA and the Agriculture Department regularly have workshops for the students. Angeion Consulting will be a reference/speaker during these workshops to help.

Workshops Include	Time
Buyers Letter Workshop	4hrs
Social Media Workshop	2hrs
Website Blog Workshop	2hrs
Website Maintenance Workshop	2hrs

Investment

The website maintenance investment totals $1,620, the logo creation, business card creation, and printing investment totals $690.26, and the workshop investment totals $250. The total investment for the Ag Department proposal is $2,560.26.

Signature Carrie Carlson Date 2/23/16

Name Carrie Carlson Title Director of Business

Company WPUSD Angeion Consulting

Investment includes team or individual meetings (online or physical meetings) between Angeion Consulting and the WPUSD Ag Department as outlined in each campaign. If additional meetings outside of the contract are needed, simply contact Angeion Consulting and request at least 1-2 weeks before the meeting. Additional meetings are no extra charge. Angeion Consulting requires $2,560.26 when marketing services are completed. By signing this proposal, Ag Department is accepting a contract with Angeion Consulting at a one-time fee of $2,560.26.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approval of Tentative Agreement Between WPUSD and WPTA regarding Article XV – Work Year (Calendar) for the 2016-2017 School Year

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services GS

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 1, 2016

ROLL CALL REQUIRED:
Yes

BACKGROUND:

A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV – Work Year 2016-2017 as outlined in the attached document as it relates to the school calendar. This tentative agreement for the 2016-2017 school year for WPTA employees has been ratified by the WPTA membership.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the Tentative Agreement between WPUSD and WPTA as submitted.

Tentative Agreement

Tentative agreement has been reached between the Western Placer Unified School District and the Western Placer Teacher's Association on Article XV, Work Year

The following article has been agreed upon:

Article XV – Work Year 2016-2017

Staff Start Day:	August 15, 2016
Staff Stop Day:	June 2, 2017
Non ADA Days:	October 10, 2016 (District Day)
	August 15, 2016 (1/2 Site, ½ Teacher)
	August 16, 2016 (Teacher)

Mike Agrippino
W.P.T.A. Designee

2/23/16
Date

2/8/16
Date Ratified by WPTA Members

W.P.U.S.D. Designee

2/23/16
Date

Date Adopted by Board