Western Placer Unified School District

Regular Meeting of the Board of Trustees

December 19, 2017

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Damian Armitage, Member
Kris Wyatt, Member
Brian Haley, Clerk

Others Present:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release - Employee # CE 17/18.3
Roll call vote:

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Bldg., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 ***Page 10*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Employee # CE 17/18.3

Mr. Haley reported the board took action to accept the resignation of Employee # CE 17/1/.3, it was approved by a unanimous decision.

5. ***Page 14-44*** **- CONSENT AGENDA**

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Williams Uniform Quarterly Complaint Report
5.4 Ratification of Contract with All West Coachlines – Transportation Services to Sonoma State for First Street School
5.5 Ratification of Contract with TNT Fireworks and Western Placer Unified School District – Twelve Bridges Middle School
5.6 Ratification of Agreement between William Jessup University and the WPUSD
5.7 Ratification of Agreement between the University of Phoenix and the WPUSD
5.8 Ratification of Agreement between National University and the WPUSD

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 ***(Ayes:*** *Long, Haley, Wyatt, Armitage, Carras* ***No:*** *None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Rebecca Luy reported on the following:

- Finals week began
- Choir Event at Performing Arts Theater
- Reported on the photo contest
- Leadership helped with Lions food drive and toys
- Soccer Team update
- Boys Basketball Team update
- Girls Basketball team update

➢Western Placer Teacher's Association, Tara Jeane shared it is good to be back, bargaining is in full swing, as are the advisory committee meetings with new teachers. Looking forward to some downtime during winter break. She thanked everyone for their service.
➢Western Placer Classified Employee Association, Mike Kimbrough was not present. Mr. Leaman shared this is Mike's last month serving as president for CSEA. He has served as president for the past eight years, he will now serve as shop Stewart for CSEA.
➢Superintendent - Scott Leaman shared the following:

- Attending planning commission tomorrow
- Will be working in the AVID classes and Gems
- Will be attending site presentations within the next couple of days
- Posted office hours on our website
- We have one board meeting in January on the 16th.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Information ***Page 46*** **– HORIZON CHARTER SCHOOLS 2016-17 ANNUAL FINANCIAL STATEMENTS AND AUDIT REPORT - Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

•Western Placer Unified School District, as the sponsoring authority for Horizon Charter Schools, is responsible for fiscal oversight. Accordingly, their annual financial statements and audit report are provided for your review.

Audrey Kilpatrick reviewed the 2016-17 annual financial statements and audit report for Horizon Charter Schools. She reported there were no findings.

8.2 Action ***Page 86*** **– APPROVE THE SELECTION OF LANDMARK CONSTRUCTION FOR LEASE-LEASEBACK SERVICES AND AWARD OF LEASE-LEASEBACK AGREEMENT FOR THE GLEN EDWARDS MIDDLE SCHOOL ADDITIONS AND MODERNIZATION PROJECT - Adell** *(17-18 G & O Component I, II, III, IV, V)*

•On August 15, 2017, the Board approved Resolution 17/18.2, adopting procedures and guidelines for selection of the lease-leaseback contractor for projects including the prequalification of contractors.

Mike Adell presented the Lease-Leaseback Services for approval. He reviewed the requirements for prequalified contractors. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt Armitage **No:** None)* vote to approve the selection of Landmark Construction for Lease-Leaseback Services and Award the Lease-Leaseback Agreement for the Glen Edwards Middle School Additions and Modernization Project.

8.3 Action ***Page 104*** **– 2017-18 FIRST INTERIM REPORT - Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projections, for the two subsequent fiscal years.

Audrey Kilpatrick presented the 2017-18 first interim to the board. She reviewed the following:

- First Interim Update 2017-18 Budget
- Changes from District's Adopted Budget
- Adopted Budget vs. First Interim
- Major Revenue Changes to 2017-18 Budget since Adopted Budget
- Major Expenditure Changes to 2017-18 Budget since Adopted Budget
- Contributions to Restricted Programs
- Multiple-Year Budget Projections
    - 2017-18 1st Interim
    - 2018-19 Projected
    - 2019-20 Projected
- MYP – Budget Assumptions – Revenues
- MYP – Budget Assumptions – Expenditures
- Enrollment and ADA

- CALSTRS and CALPERS Employer Contributions
- Enrollment Trends
- Multiple Year Projections
- Components of Fund Balance
- Next Steps

After some discussion from the board, there was a Motion by Mrs. Wyatt, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt Armitage **No:** None)* vote to approve 2017-18 First Interim Report.

8.4 Action *Page 251* – **APPROVE RESOLUTION NO. 17/18.10 AUTHORIZED SIGNATORIES FOR WESTERN PLACER UNIFIED SCHOOL DISTRICT - Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

- The Resolution 17/18.10, with board approval, authorizes the listed employees to act as agents for the District in matters relating to the conduct of business.

Audrey Kilpatrick presented Resolution for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Haley, Wyatt, Armitage, Long, Carras **No:** None)* roll call vote to approve Resolution No. 17/18.10 authorizing signatories for Western Placer Unified School District.

8.5 Action *Page 253* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR 1113 District and School Web Sites
  - BP 3280 Sale or Lease of District-Owned Real Property
  - AR 3515.6 Criminal Background Checks for Contractors
  - BP 4140/4240/4340 Bargaining Units
  - BP/AR 5113.1 Chronical Absence and Truancy
  - AR 5113.11 Attendance Supervision
  - BP/AR 5113.12 District School Attendance Review Board

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt Armitage **No:** None)* vote to approve polices as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Armitage had no report, Merry Christmas!

Mrs. Wyatt attended Gingerbread man presentation at COES, attending President's breakfast at Sierra College. There will be a Parent Resource Night in January. The Interact-Key Club wrote letters from Santa, and Social Host did a Media day. Merry Christmas!
Mr. Haley attended the Sierra College Breakfast, they have received million dollar machines through donation, most of the city council was present, attended along with Paul Carras, and Kris Wyatt.
Mr. Long, Merry Christmas and Happy New Year!
Mr. Carras attended the holiday concert at COES, it was very impressive, also attended the College Breakfast on Career Tech Education, they also have their own fire truck

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **January 16, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln High School

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:55 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: 1/16/18

Ayes: Haley, Long, Wyatt, Armitage, Carras

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.