Western Placer Unified School District

Regular Meeting of the Board of Trustees

August 15, 2017

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business Services
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Chuck Whitecotton, Principal
Mike Adell, Facilities Director
Mackenzie Myers, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No comments from the public

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 *Page 11* - CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action was taken

4.3 *Page 12* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.4 *Page 13* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action was taken

5. *Page 15-134* - CONSENT AGENDA
5.1 Certificated Personnel Report
5.2 Classified Personnel Report

5.3 Ratify Contract between Learning Solutions and WPUSD – July 1, 2017 – July 30, 2018
5.4 Ratify Contract between Jabbergym and WPUSD – July 1, 2017 – July 30, 2018
5.5 Ratify Contract between Medicab of Sacramento/Sierra and WPUSD - July 1, 2017 – July 30, 2018
5.6 Ratify Contract between Odyssey Learning Center and WPUSD – July 1, 2017 – July 30, 2018
5.7 Ratify Contract between Placer Learning Center and WPUSD – July 1, 2017 – June 30, 2018
5.8 Ratify Contract between School Steps, Inc. and WPUSD – July 1, 2017 – June 30, 2018
5.9 Ratify Contract between Sierra Foothills Academy and WPUSD – July 1, 2017 – June 30, 2018
5.10 Ratify Contract between Sierra Pediatric Therapy Clinic and WPUSD – July 1, 2017 through June 30, 2017
5.11 Ratify Contract between Sierra School Eastern Lower and WPUSD – July 1, 2017 – June 30, 2018
5.12 Ratify Contract between Total Education Solutions and WPUD – July 1, 2017 – June 30, 2018
5.13 Increase Adult Breakfast Paid Meal Price for 2017 – 2018
5.14 2017-18 Agricultural Career Technical Education Incentive Grant
5.15 Ratification of Contract – Top Golf and WPUSD Annual District Administrator's Orientation Meeting
5.16 Service Agreement for an Employee Assistance Program between ACI Specialty Benefits, Inc., and WPUSD
5.17 Approval of Pending Change Orders for the Lincoln High School Addition and Modernization Project
5.18 Student Discipline Re-Entry of Student # 16-17-D

Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(**Ayes:** Long, Haley, Wyatt, Armitage, Carras **No:** None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Rebecca Luy shared the following:

- She introduced herself to everyone as the new LHS Student Advisor
- She shared information on the summer program called Summer Bridge, which is with a group of students who are unmotivated, or fallen behind. They put together tutors, and help keep students on track throughout the year. During the entire week, there have been ice breaker games, visited colleges, this all to help the students become inspired and successful. Have been able to connect will a lot of students, these students are all freshman.
- Construction was very hard last year. However it looks a lot nicer with the new field, amphitheater, and the campus look a lot nicer.
- Midnight madness, was held last week

- Had link crew for incoming freshman, almost 600 kids attended
- School starts on Thursday the 17th

➢Western Placer Teacher's Association – Tara Jeane welcomed everyone back. Teachers returned today, shout out to teachers for attending a lot of trainings. We've had teachers working in classrooms. This is an open contract year, this will be good for our district, students and teachers. Excited about Kerry Callahan working with us on PLC's, this is a huge step forward. We now have a new committee, its "Services Advisory Committee", this will also work as a great sounding board. Thanked administration for sitting down and working on "Controversial Issues" policy, really appreciate administration. She also Hand the New Teacher Meeting was great.

➢Western Placer Classified Employee Association – Mike Kimbrough was not present.

➢Superintendent - Scott Leaman shared the following:

- Visited LHS last Friday, and there are lot of dirt piles, new classrooms look wonderful, the student outside lunch area will be the only area cordoned off until it's complete.
- Today was the first day for teachers, a lot of meetings going on
- Thursday is our first day of School, we will look at enrollment, should be very close to what was projected, looks positive
- We have two new principals one is for Emily Oritz in Sheridan, and Jen Haldun, at Lincoln Crossing.
- 2nd Board Meeting in November 21st, will discuss during management and get back to the board about cancelling it.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/ Action *Page 136* – **APPROVAL OF RESOLUTION 17/18.2 ADOPTING PROCEDURES AND GUIDELINES FOR SELECTION OF LEASE-LEASEBACK CONTRACTOR – Adell** *(16-17 G & O Component I, II, III, IV, V)*

•For Lease-leaseback construction contracts awarded after January 1, 2017, Education Code Section 17406 requires California school districts to use a best value process to select the lease-leaseback contractor and the governing board of school districts to adopt procedures and guidelines for evaluating the qualifications of proposers.

Mike Adell reported on Resolution 17/18.2. He gave a little background on Lease-leaseback construction contracts. 2016 there was some cleanup from legislation. 2017 there was some legislation the lease lease-back contracts are legal. Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 ***(Ayes:*** *Haley, Wyatt, Armitage, Long, Carras* ***No:*** *None)* roll call vote to approve Resolution 17/18.2 adopting procedures and guidelines for selection of Lease-leaseback Contractor.

8.2 Discussion/ Action *Page 140* – **ADOPT DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS – Simon** *(16-17 G & O Component I, II, III, IV, V)*

•Each year the District must declare that there are an insufficient number of certificated persons who meet the District's employment criteria for the positions listed on the attached form. The declaration shall remain in force until June 30, 2018

Gabe Simon presented declaration of need for fully qualified educators. This need is based on current employees with additional needs. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to adopt declaration of need for Fully Qualified Educators.

8.3 Discussion/ Action

Page 144 – **CONTRACT EXTENSION FOR ASSISTANT SUPERINTENDENTS AND SUPERINTENDENT – Simon** *(16-17 G & O Component I, II, III, IV, V)*

- The Western Placer Unified School District's Superintendent is Scott Leaman and Assistant Superintendents are as follows:
  - Kerry Callahan, Assistant Superintendent of Educational Services
  - Audrey Kilpatrick, Assistant Superintendent of Business & Operations
  - Gabe Simon, Ed. D., Assistant Superintendent of Personnel Services

The current contract for the Superintendent expires on June 30, 2020. The current contracts for each of the three Assistant Superintendents expire on June 30, 2019.

Gabe Simon presented contracts for extension. Motion by Mr. Long, Mr. Armitage and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve contract extension for Assistant Superintendents and Superintendent..

8.4 Information

Page 146 – **STUDENT ASSISTANCE PROGRAM – Callahan** *(16-17 G & O Component I, II, III, IV, V)*

- The Student Assistance Program (SAP) is an on-campus teen substance abuse prevention and diversion program that establishes specific goals around prevention and education of substance abuse among students. The program is provided by Community Recovery Resources (CoRR), a nonprofit organization, using qualified, credentialed staff and evidenced-based curriculum.

Kerry Callahan reported on student assistance program. She talked about the report to the state on achievement gap. PCOE hooked the district up with CoRR, (Community Recovery Resources). Have been meeting with CoRR to see how students, and how other high schools are working with the program. Kerry introduced Nancy Taylor, Program Manager, Ariel Lovett, with the Community Recovery Resources they touched on the program and its purpose. Working with students at local high schools. Provide an eight week program on the campus, bring early interventions onto campus, students are offered the program in eight week sessions. The program is offered at no cost to the districts. Administration have the ability to refer for additional care. Placer sites are in Roseville, and Auburn, there is a team of eight counselors used to work with teens, along with group discussions at plant sites. They work close with schools, and schools work with parents to get permission to work with the students. Funded by HSA, Questionnaires are given to students. It's usually administration making the referral. The board engaged in questions regarding the program. No action was taken this was information only.

8.5 Information

Page 147 – **APPROVAL OF RESOLUTION 17/18.1 AND LEASE FINANCE DOCUMENTS IN FORM RELATED TO REFUNDING**

OF 2009 CERTIFICATES OF PARTICIPATION – Kilpatrick *(16-17 G & O Component I, II, III, IV, V)*

•The market has continued to provide historically low interest rates that will produce substantial future interest savings for the existing Certificates of Participation (COP). In the past two years, the District has been refund various District COPs to take advantage of the lower interests and generate interest savings.

Audrey Kilpatrick presented Resolution 17/18.1for approval. Cathy Dominco from Capital Financing presented COP refinance overview. She presented a graph showing the following:

- refinancing the 2009 COPSs, the district can save $13.6 Million in nominal dollars or $8.4 million on a net present value basis, equal to 16.7 of the outstanding COPS.
- When applying Facilities Fund Balance, the district will be able to pay debt service payments without impacting the general fund until 2037

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 ***(Ayes:*** *Wyatt, Armitage, Long, Haley, Carras* ***No:*** *None)* roll call vote to approve Resolution 17/18.1 and Lease Finance documents in form related to Refunding of 2009 Certificates of Participation.

8.6 Action *Page 285* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 1312.3 – Uniform Complaint Procedures
- BP 1340 – Access of District Records
- BP 2121 – Superintendent's Contract
- BP/AR 3551 – Food Service Operations/Cafeteria Plan
- AR 3580 – District Records
- BP/AR 4127/4227/4327 – Temporary Athletic Team Coaches
- AR 5145.3 – Nondiscrimination/Harassment
- BP 6144 – Controversial Issues
- BB 9012 – Board Member Electronic Communications

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 vote to approve Revised/ New policies/Exhibit Regulations as presented.

9. BOARD OF TRUSTEES

Mr. Armitage dropped off his students at LHS to make sure they could get to their classes
Mrs. Wyatt Attended freshmen orientation, got hit with 2 water balloons, she also attended Suicide policies in legislation
Mr. Haley attended Education Foundation meeting, it was a good meeting regarding grants, Wildlife Heritage will write the grant.
Mr. Long thanked Rebecca Luy and shared that the board will listen to her. Attended the new teacher welcoming orientation, great presentations

Mr. Carras – attended the new teacher orientation and shared how administration is so easy to work with

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **September 5, 2017** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **September 19, 2017** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: September 5, 2017
Ayes: Long, Haley, Wyatt, Armitage, Carras
Noes:
Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.