Western Placer Unified School District
Regular Meeting of the Board of Trustees
May 2, 2017, 7:00 P.M.
WPUSD District Office/City Hall Building-3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2016-2017 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business Services
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Janna McCoy, LHS Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:25 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public

6:30 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.3 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Roll call vote:

3.4 **STUDENTS**
Student Private Placement – Case No. 2017020805 & 2017010345

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action was taken

4.2 ***Page 10*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action was taken

4.3 ***Page 11*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action was taken

4.4 ***Page 12*** **- STUDENTS**
Student Private Placement – Case No. 2017020805 & 2017010345

Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 ***(Ayes:*** *Armitage, Carras, Haley, Long, Haley, Wyatt* ***No:*** *None)* vote to approve Student Agreement No. 2017020906 & 23017010345 as presented.

5. ***Page 14 - 96*** **- CONSENT AGENDA**
5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Minutes for: April 4th & 18th, 2017

5.4 Approval of Warrants
5.5 Williams Uniform Quarterly Complaint Report
5.6 Ratification of Affiliation Agreement with Diablo Valley College
5.7 Ratification of Contract with Project GLAD for professional development in 2017-2018
5.8 Ratify Contract – Diverse Network Associates, Inc. and Western Placer U.S.D.
5.9 Approval of Change Order #4 for the Lincoln High School Addition and Modernization Project
5.10 Ratification of Memorandum of Understanding between California School Employees Association Chapter #741 and the Western Placer Unified School District.

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(**Ayes:** Long, Haley, Wyatt, Armitage, Carras **No:** None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Janna McCoy reported the following:

- FFA meeting tomorrow, and banquet on the May 20th
- Relay for life is May 20th
- Starting Finals
- Students are concerned about the outside of the track, that it won't be finished by graduation.
- Next meeting will bring the new student representative for next year.

➢Western Placer Teacher's Association, Tara McCroskey asked the board if any of them have been to LHS? It's very entertaining! She wanted to share, just had a two hour meeting with Scott, and has been brainstorming with Gabe Simon and Kerry Callahan, and appreciates how everyone is working together. We have 22 days left of school.

➢Western Placer Classified Employee Association, Mike Kimbrough also shared how administration has been working with CSEA on issues, and working through it.

➢Superintendent, Scott Leaman shared the following:

- Had a great "Teachers who made a difference" yesterday, it was very positive
- Testing has begun, so far no tech issues
- Will be attending the CSEY(Classified School Employee of the Year) and TOTY (Teacher of the Year) reception on May 15th
- Update on the new high school, met with stakeholders, looking at mitigating the fairy shrimp issue. We will be looking at eligibility money from the state due to the fairy shrimp.
- Board is all signed up on graduations assignments
- Will be recognizing at the next board meeting.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action *Page 98* – **APPROVE RESOLUTION NO. 16/17.29, AUTHORIZING THE ISSUANCE OF 2017 TAX AND REVENUE ANTICIPATION NOTES AND REQUESTING THE BOARD OF SUPERVISORS OF PLACER COUNTY TO ISSUE SAID NOTES – Kilpatrick** *(16-17 G & O Component I, II, III, IV, V)*

•TAX Revenue Anticipation Notes (TRANS) are used as a financing tool to mitigate cash flow deficits. The notes are issued at a tax-exempt interest rate, which is substantially lower than normal bank loans.

Mr. Leaman presented the Resolution in absence of Audrey Kilpatrick, this is something that is done annually. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 *(**Ayes:** Haley, Wyatt, Armitage, Long, Carras **No:** None)* roll call vote to approve Resolution No. 16/17.29 authorizing the issuance of 2017 Tax and Revenue anticipation Notes and requesting the Board of Supervisors of Placer County to issue said notes.

8.2 Discussion/ Action *Page 115* – **AMENDMENT TO JOHN ADAMS CHARTER – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

•John Adams Lincoln has requested amendments to their approved charter with the district. The attached amendments include changing the admission criteria and making instructional minutes equal or greater than State law.

Mr. Leaman presented the requested changes to the approved charter. Scott met with John Adams administration. They are looking at putting temporary portables on the property on Oak Tree Lane, and are exploring the purchasing of land by Kaiser Permanente building, due to the difficulties with the original site. The changes include admission criteria and instructional minutes. Motion by Mr. Long, seconded by Mr. Armitage, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the amendment to John Adams Charter.

8.3 Discussion *Page 123* – **NAMING OF FACILITY (BP 7310) – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

•The Farm Foundation has requested the new welding building at the Lincoln High School Farm be named the "Pat McCartney Welding Building." The process of naming a building based on Board Policy 7310 (attached) includes the establishment of a committee, a public hearing, and action by the Board.

Mr. Leaman presented the request of naming the welding building located on the school farm. He explained the three phases of naming a building, based on Board Policy. The Farm Foundation was trying to keep it a secret as a surprise. This can be presented by the Farm Committee. The Board of Trustees directed the Superintendent to bring back the information from the Farm Foundation Committee, including the minutes.

8.4 Discussion/ Action *Page 126* – **CONSIDER APPROVING REVISED JOB DESCRIPTION FOR SPECIAL EDUCATION CLERK – Simon** *(16-17 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of District needs, programs, and staffing by the District there exists a need to approve a revised job description for a classified Special Education Clerk in order to establish the revised job requirements.

Gabe Simon presented the Special Education Clerk job description for approval on revisions. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the revised job description for Special Education Clerk.

8.5 Action ***Page 129*** - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0460 Local Control and Accountability Plan
- BP/AR 3260 Fees and Charges
- Exhibit 4112.9 Employee Notifications
- AR 4161.1/4361.1 Personal Illness/Injury Leave
- AR 4261.1 Personal Illness/Injury Leave
- BP 5111 Admission
- BP 5111.1 District Residency
- BP 6111 School Calendar
- BP 6117 Year-Round Schedules
- BP 6144 Controversial Issues

There was request to pull policy BP 6144. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve revised/new policies as presented, with the exception on BP 6144.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Armitage had no comment
Mrs. Wyatt shared Piper is the new mascot for the Potters Baseball Team
Mr. Haley enjoyed the farm dinner
Mr. Long the farm grand opening was a wonderful event, there were a ton of people present. They had 400 hotdogs and they ran out.
Mr. Carras the farm opening was great. Scott will be a celebrity waiter for Lighthouse at the Meridian

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **May 16, 2017** 7:00 P.M., Regular Meeting of the Board of Trustees – First Street Elementary School, 1400 First Street, Lincoln

11. ADJOURNMENT

There being no further business the meeting was adjourned at 7:45 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: June 6, 2017

Ayes: Haley, Wyatt, Armitage, Carras

Noes:

Absent: Long

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.