WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Paul Long – Vice President
Brian Haley – Clerk
Damian Armitage - Member
Kris Wyatt - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

	STUDENT ENROLLMENT		
School	**2016-17 CALPADS**	**9/29/2017**	**11/1/2017**
Sheridan Elementary (K-5)	67	53	53
First Street Elementary (K-5)	433	437	434
Carlin C. Coppin Elementary (K-5)	434	430	431
Creekside Oaks Elementary (K-5)	623	614	621
Twelve Bridges Elementary (K-5)	621	649	647
Foskett Ranch Elementary (K-5)	454	428	431
Lincoln Crossing Elementary (K-5)	659	648	648
Glen Edwards Middle School (6-8)	892	901	898
Twelve Bridges Middle School (6-8)	765	759	761
Lincoln High School (9-12)	1,832	1,957	1,942
Phoenix High School (10-12)	73	76	78
SDC Program (18-22)		10	10
TOTAL	**6853**	**6,962**	**6,954**

SDC Pre-School

Foskett Ranch	19
First Street/LIP	65
Carlin C. Coppin	0

ATLAS Program 28

Parent Education
Continuing Educ. Classes

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

November 7, 2017

WPUSD District Office/City Hall Building–3rd Floor Conference Room

600 Sixth Street, Lincoln, CA 95648

AGENDA

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Roll call vote:

3.5 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion - Student Expulsion #17-18-A

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 *Page 10* - **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

4.3 *Page 11* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.4 *Page 12* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

4.5 *Page 13* - **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion - Student Expulsion #17-18-A

5. *Page 15-165* - **CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Minutes for: October 3rd & 17th, 2017
5.4 Approval of Warrants
5.5 Ratification of Contract – Belfor USA Group and WPUSD
5.6 Ratification of Contract – Gold Country Media and WPUSD
5.7 Report of Disclosure Requirements for Quarterly Reports of Investments
5.8 Ratification of Contract with All West Coachlines – Transportation Services to Exploratorium for First Street School
5.9 Ratification of Agreement with Excel Photographers and WPUSD
5.10 Ratification of Contract with Balfour and Lincoln Crossing Elementary School
5.11 Ratification of Contract with Respondus for LockDown Browser in 2017-2018

5.12 Overnight Field Trip/Out of State Travel
5.13 Ratify Agreement for Financial and Performance Audit Services of Measure N General Obligation Bonds – Crowe Horwath, LLP
5.14 Ratification of Agreement between Grand Canyon University and the WPUSD
5.15 Disposal of Surplus Items
5.16 Acceptance of Synthetic Turf Field Improvements Project at Lincoln High School and Approval of Notice of completion
5.17 Acceptance of Lincoln High School New Classroom Building Addition and Modernization Project and Approval of Notice of Completion
5.18 Acceptance of Lincoln High School Farm Improvements Project and Approval of Notice of Completion
Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

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7. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Rebecca Luy
- Western Placer Teacher's Association – Tara Jeane
- Western Placer Classified Employee Association – Mike Kimbrough
- Superintendent - Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Information *Page 167* – **2016-2017 SMARTER BALANCED ASSESSMENT (SBAC) RESULTS – Leehane** *(17-18 G & O Component I, II, III, IV, V)*

- We have received and analyzed our 2016-2017 SBAC results in English Language Arts and Math for grades 3-8 and 11. A summary and analysis of the results will be presented during the board meeting.

8.2 Action *Page 168* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHERS'S – Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District.

8.3 Discussion/ Action *Page 174* – **CONSIDER APPROVING RESOLUTION NO. 17/18.9, AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK**

OF WORK/LACK OF FUNDS – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 17/18.9.

Roll call vote:

8.4 Action — ***Page 177*** – **ESTABLISH ANNUAL ORGANIZATIONAL MEETING** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- Education Code 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting and submit to PCOE

8.5 Action — ***Page 179*** - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR 5141.52 Suicide Prevention

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **December 5, 2017** - 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **December 19, 2017** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Posted: 110317
h:\wpfiles\board\agenda\110717

DISCLOSURE

OF ACTION

TAKEN IN

CLOSED SESSION,

IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **District Office/City Hall Bldg. – Overlook Room (Fourth Floor)**
Date: **Tuesday, November 7, 2017**
Time: **6:15 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL

* PUBLIC EMPLOYEE APPOINTMENT
* PUBLIC EMPLOYEE EMPLOYMENT
* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
* **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS

* **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
* STUDENT PRIVATE PLACEMENT
* INTERDISTRICT ATTENDANCE APPEAL
* STUDENT ASSESSMENT INSTRUMENTS
* STUDENT RETENTION APPEAL, Pursuant to BP 5123
* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   A. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   A. Specify law enforcement agency
   B. Title of Officer

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. **CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**
   - A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   - B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**
   - A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   - B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. **LIABILITY CLAIMS**
   - A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   - B. Agency claims against.
7. **THREATS TO PUBLIC SERVICES OR FACILITIES**
   - A. Consultation with: specify name of law enforcement agency and title of officer.
8. **PERSONNEL:**
   - A. **PUBLIC EMPLOYEE APPOINTMENT**
     - a. Identify title or position to be filled.
   - B. **PUBLIC EMPLOYEE EMPLOYMENT**
     - a. Identify title or position to be filled.
   - C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
     - a. Identify position of any employee under review.
   - D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
     - a. It is not necessary to give any additional information on the agenda.
   - E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
     - a. No information needed
9. **CONFERENCE WITH LABOR NEGOTIATOR**
   - A. Name any employee organization with whom negotiations to be discussed are being conducted.
   - B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   - C. Identify by name the agency's negotiator
10. **STUDENTS:**
    - A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
    - B. **STUDENT PRIVATE PLACEMENT**
      - a. Pursuant to Board Policy 6159.2
    - C. **INTERDISTRICT ATTENDANCE APPEAL**
      - a. Education Code 35146 and 48918
    - D. **STUDENT ASSESSMENT INSTRUMENTS**
      - a. Reviewing instrument approved or adopted for statewide testing program.
    - E. **STUDENT RETENTION/ APPEAL**
      - a. Pursuant to Board Policy 5123
    - F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      - a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations
Kerry Callahan, Assistant Superintendent of Educational Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:
Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:
Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustee will disclose any action taken in closed session in regard the Lincoln Crossing South Site and Adjacent Property (APN(s): 327-010-014(9.4 acres), 327-010-012 (5.2 acres))

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/ DISMISSAL/RELEASE

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline
Stipulated Expulsion Students #17-18-A

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Chuck Whitecotton
District Hearing Officer

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken during Closed Session in regards to the expulsion of Student #17-18-A

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY: GS
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 7, 2017

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE OF ABSENCE:

1. Name: Coreena Whiteside
   Position: 4th/5th Grade Teacher
   FTE: 1.0
   Effective Date: April 3, 2018
   Site: Lincoln Crossing Elementary School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY: G5
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 7, 2017

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name: Stephen Hanger
   Position: Bus Driver
   Salary: CSEA, Range 24, Step C
   Hours: 4.63 Hours/5 Days a week
   Days: 10 Months/Year
   Effective: 10/23/17
   Site: Transportation
   Replacement

2. Name: Erica Morales
   Position: Campus/Cafeteria Supervisor
   Salary: CSEA, Range 13, Step A
   Hours: 1.84 Hours/5 Days a week
   Days: 10 Months/Year
   Effective: 10/30/17
   Site: Creekside Oaks Elementary
   Replacement

1. Name: Sheri Swank
   Position: School Clerk II
   Salary: CSEA, Range 20, Step A
   Hours: 2.5 Hours/5 Days a week
   Days: 11 Months/Year
   Effective: 10/23/17
   Site: Foskett Ranch Elementary
   Replacement

ADDITIONAL HOURS:

1. Name: Jennifer Bowden
   Position: Library Technician
   Hours: 7 hours to 7.5 hours
   Days: 10 Months/Year
   Effective: 10/24/17
   Site: Carlin C. Coppin Elementary

2. Name: Hunter Dora
   Position: Grant Funded Inst. Aide
   Hours: 3 hours to 3.75 hours
   Days: 10 Months/Year
   Effective: 10/31/17
   Site: Glen Edwards Middle

ADDITIONAL POSITION:

1. Name: Michelle Stieber
   Position: Campus/Cafeteria Supervisor
   Hours: 30 Minutes/5 Days a week
   Days: 10 Months/Year
   Effective: 9/25/17
   Site: First Street School

PROMOTION/SITE TRANSFER:

1. Name: Roberto Padilla
   Position: Campus/Cafeteria Supervisor
   Hours: 2 Hours/5 Days a week
   Days: 10 Months/Year
   Effective: 11/6/17
   Site: Sheridan Elementary
   Replacement

RESIGNATIONS:

1. Name: Kellie Darbo
   Position: Paraprofessional Aide
   Site: Lincoln High School
   Hours: 5.66 Hours/5 Days a week
   Effective: 11/7/17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
- October 3, & 17, 2017 Regular Board of Trustee Meetings

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- October 3, & 17, 2017 Regular Board of Trustee Meetings

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District

Regular Meeting of the Board of Trustees

October 3, 2017

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Jay Berns, LHS Principal
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Employee #CE 17/18.2 Discipline/Dismissal/Release
Roll call vote:

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 10* - **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 *Page 11* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 *Page 12* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Employee #CE 17/18.2 Discipline/Dismissal/Release

Mr. Haley reported the board approved to ratify the agreement in closed session, they accept the resignation of Employee # CE 17/18.2 It was a unanimous decision.

Note: Mr. Leaman read two press releases that were sent out regarding the release of a football coach.

5. *Page 14-79* - **CONSENT AGENDA**
   - 5.1 Certificated Personnel Report
   - 5.2 Classified Personnel Report
   - 5.3 Approval of Minutes for: August 1st & 15th, 2017
   - 5.4 Approval of Warrants
   - 5.5 Ratification of Contract with Sacramento Theatre Company – Lincoln High School
   - 5.6 Ratification of Contract with ERC – Grant Writing Proposal – CTE Facilities Program
   - 5.7 Approval of Pending Change Orders for the Lincoln High School Addition and Modernization Project
   - 5.8 Ratification of Agreement between Dannis Woliver Kelley and the WPUSD
   - 5.9 Approval of Memorandum of Understanding between Cal State TEACH and WPUSD

   Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* roll call vote to approve consent agenda as presented.

6. **COMMUNICATION FROM THE PUBLIC**

Justin Belding shared he has had two daughters graduate from LHS, has known Pete Manley for 11 years, great coach, fire fighter's. Feels like we all do things in life that maybe don't look good, that includes teachers, fire fights, law enforcement, we need to look in the mirror. The most important thing is our kids, and Pete deserves to be a coach at LHS.

Glenn Vineyard thanked the board for the opportunity to speak, and Scott for taking the time to meet with him. Shared he is here to support Pete Manley, and the JV Football team, regarding the wrongful firing, and does believe it was wrongful. Pete was told they want to go in a different direction, did he do anything illegal? No. Coach Bean was hired last year to go a different direction. What direction could we be going? Pete has been coaching these boys for at least 7 years. They have won 4 consecutive championships. What direction do you want to go? Really confused. This whole thing started with an anonymous letter, it was a statement from a coward. There is only one thing to do, apologize and get him back on the football field now.

April Aguliar thanked everyone for attending the meeting tonight. Happy to see the boys here, speaking their minds and sticking up for what you believe in. Her son has been playing for coach Manly for almost a decade, they won those championships together. Believes what you have done here is wrong. She asked why can't you tell Coach Manley why he was let go. She asked again why can't you tell him, can you answer that? Okay because you are not answering that, you have left a community speculating why he was let go, and forcing rumors. She reviewed some of the reasons speculated for his dismissal. I feel you should at least tell him why he was let go. The rumors have hurt his football players, he has spent countless hours building men of character and teaching them how to play football. Do you think it was a coincidence that he was released after you received an

anonymous letter? Can anyone just write a letter to get rid of someone? She shared what the district has done is wrong. Look into the facts.

Wanda Hedrick shared her son has been coached by Pete Manley for numerous years in the football program. Believes what is happening to Coach Manley is wrong. Again someone wrote an anonymous letter, three days later he was let go, he was told they were going in a different direction. Not only the assumptions that are being made by staff members, coaches, parents and others in the community they're hurting coach Manley, his team, and his family. What was in the letter was a personal matter, that the school, unless it something illegal, or criminal activity that he has done, has no business getting involved in. His personal life is his personal life, if it doesn't affect the kids, it doesn't affect and it has no business being addressed by the school.

Noah Herrera shared Coach Manley has taught me how to be a man of character, he made me love the game, and how to practice hard and keep pushing forward, he is an all-around good guy, he is like a father figure to me, made me love the game

Erick Hedrick taught him since he was in Mighty Might's, also taught him in baseball. Has taught me to love the game, he always made sure his team was not falling behind in grades, and would even sit the boys out during games if they had homework and made sure they had passing grades or they would not play.

Cole Vineyard I think what you did to coach Manley was wrong, he should not have been fired. He's a great coach and a great guy. When he got hurt and was in the hospital for two weeks, coach Manley came to the hospital every other day to make sure he was alright. He is not in this for himself, he is in it for the players and the team. Yanking him out, we no longer have a defensive coach, you hurt the team. If there is any possible way to bring him back, bring him back.

Zack Hatten coach Manley has coaching him since he was 5 years old. He has coached him in football and baseball. He is always the one who brings you up when you're down, he wants you to excel in the sports that you play. With your decision you have probably brought a team down from a five and five team down to a one and nine team.

Guy Hamaski I am the left tackle and the defensive tackle for the JV team. He referenced a saying on becoming Men of Charter, he learned when he began playing on the freshmen team. Everything he said he did for me, he taught me how to keep going, and not to give up. The hardest is you guys can't tell me why, Coach Manley is like family, after every practice. What you have done to this coach is disrespectful, he expressed he has done nothing wrong, and if it's personal life. What does it matter? We're all here to find the real reason our coach is off.

Tyler Reno, Coach Manley always told me to work harder, push myself over my limits, and basically break through them, I am taking time to standup to what I believe is right. He is the type of coach if you need to talk with someone, he is there for you, or if you need help, or you don't understand something he is always there for you. All these things about anonymous letters, it's his personal life, why should it affect our team, our family and get him kicked off.

Brian and Tracy read the following: Pete is an amazing person who has been a positive influence in our sons' life since a very young age. Our family has never thought any ill thoughts about Pete...in fact we respect him tremendously. He is an exceptional coach who loves the game of football. He loves the athletes on his team and truly has their best interest at heart. He knows these kids as if they were his own. He truly is on the field for the right reasons...he does not even have a child on the team. He is there because he has a passion for the sport and the athletes he coaches. He has given thousands of hours to their

game over the years. Pete is a Man of Character. He knows how to speak with the kids, he respects them and knows how to build them up when they are down… whether it is football related or just life. Pete has a way with kids. We are proud to have our son on the field next to Pete and are devastated that this is being taken away from both of them with no explanation at all from the school or the district. Pete is a person that we feel SAFE with. He is a first responder and what better coach to have out at practices and games than that. One really good example of why we feel this way is when our son was injured a couple of years back and ended up in Trauma ICU for a week Pete was one of two coaches to show up to check on him. Not only that but even when Pete was on shift at work and could not come down to the hospital personally everyday...he was the only coach to check in via text or email daily. This is a true Man of Character. Another example I can give you is from this past week's game we had at Del Oro. Pete came and sat in the stands quietly and watched. After the game was over and everyone left the field we bumped into Coach Pete at a restaurant in Rocklin. The second he saw our family walk through the door he jumped up from his table and came over to check on our son. He knew he was a little off health wise and was worried about him. Again, he is such a dedicated, honorable, human being. Coaching is a job that many people judge by wins and losses. But it is so much more than that. We know that Pete has made a positive influence in our son's life and we are proud to call him a friend. In conclusion, we want to ask you… How can you base your decision off of an anonymous letter? Where is the validity in that? Anyone can write a letter saying anything they want. You need to find the answers. And we are sorry but unless some coaching code of conduct was broken. This is totally unfair, wrong and the only people your hurting now is the athletes on the team and the families directly involved. We would like to ask you to look around the room tonight and notice the numbers here supporting Coach Manley. It appears to us that the numbers here tonight out way ONE anonymous letter. Please consider reinstating Coach Manley for the reminder of the season. Thank you for your time!

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Rebecca Luy shared the following:

- The Poetry Contest had 454 entries
- Conference is in Greece, Allie Ridgway will be attending a conference in
- Homecoming on October 23rd
- First Rally was held on the September 22nd
- Christian group prayed at the Pole
- Sierra College was on the campus sharing information with students
- Mrs. Hover spoke at the Interact Key Club
- Mr. Berns spoke to the leadership class about morning announcements
- Campus is finally finished
- Home town hero's night
- Football update
- Volleyball update
- Golf update
- Track update

➢Western Placer Teacher's Association, Tara Jeane was not present - Tim Allen was present for WPTA, Tim shared, the next board meeting will include a formal invite to the

annual dinner at 5:00 p.m. at Lincoln Crossing Elementary School at the next board meeting.

➢Western Placer Classified Employee Association, Mike Kimbrough was not present

➢Superintendent - Scott Leaman shared the following:

- Friday playing Bear River, first division game
- Reminder about the dedication, plaques have been ordered
- Test Scores released, Kathleen will present to the board at a later date
- Visited Chico University Meat lab, had a wonderful visit, it was extremely positive, was able to observe the class. It is U.S.D.A. Choice, which includes an inspector
- Monday, October 9th, is All District Day. The board was invited to attend

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion *Page 81* – **COMMUNICATION CAMPAIGN** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•Based on Board request, the superintendent and Angie Brown of Angieon Consulting have authored a campaign to share the unique aspects of our district and the special way we serve students. A presentation by Angie will outline the details.

Mr. Leaman introduced Angie Brown to discuss marketing plan. She presented a market summary. It was the consensus of the board to move forward with the advertising investment plan. The board recommended quarterly updates on advertising.

8.2 Discussion/ Action *Page 82* – **LICENSE AGREEMENT FOR GRAZING MARINER RANCH** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•In 2016, the District attained ownership to the Rockwell/Mariner Ranch (Mariner Ranch) as mitigated land from CalTrans. Grazing is the prime method of maintaining mitigated land and has been used on the property for years. The district recently distributed a Request for Proposals for parties interested in using the land for grazing. The Request yielded three bids with a high bid of $24,000.00.

Mr. Leaman presented grazing agreement for approval. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Long, Haley, Wyatt, Armitage, Carras **No:** None)* vote to approve the License Agreement for Grazing Mariner Ranch, with the amendment to the correction to page 84.

8.3 Discussion *Page 93* – **CALIFORNIA CADET CORPS** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•Lincoln High School had an active ROTC program in the past, but struggled to maintain the 100 student participant requirement when the school was much smaller. When the ROTC program closed at Lincoln High School, remaining cadets were welcome to participate in the Whitney program while attending Lincoln High School.

Mr. Leaman shared that he and Mr. Berns are working on bring the Cadet Academy to Lincoln High School for the 2018-19 School Year. He reported other information will be coming to the board on the progress.

8.4 Action

Page 104 - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/AR 0000 - Vision
- BP 0100 – Philosophy
- E 0420.41 – Charter School Oversight
- BP 2140 – Evaluation of the Superintendent
- AR 4112.2 – Certification
- BP/AR 4112.61/4212.61/4312.61 – Employment References
- BP 7212 – Mello-Roos Districts
- BB 9121 – President
- BB 9121 – Governing Board Elections
- BB 9230 – Orientation
- BB 9400 – Board Self-Evaluation

Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* vote to adopt new and revised and policies as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long shared a story about a friend who owns a home in Florida
Mr. Haley had no report, but will be attending the Trustee Dinner
Mrs. Wyatt attended a trauma assembly, based on Hope for children. Shared some information from an email on "Leading the Learning" regarding boards and changes.
Mr. Armitage made a correction on something he said about a speaker at the high school, also new information on the Student Board Member policy with new requirements
Mr. Carras concur, shared it is well stated on the old and new changes

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**October 17, 2017** - 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln Crossing Elementary, 635 Groveland Lane, Lincoln

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:50 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

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Western Placer Unified School District

Regular Meeting of the Board of Trustees

October 17, 2017

Lincoln Crossing Elementary School – Multi-Purpose Room

635 Groveland Lane, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business Services
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Jennifer Hladun, Lincoln Crossing Principal
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – Lincoln Crossing Elementary School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was not communication from the public

6:35 P.M.

3. **CLOSED SESSION** – Lincoln Crossing Elementary School - Library
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Discipline/Dismissal/Release – Employee # CL 17/18.1
Roll call vote:

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Lincoln Crossing Elementary School, Multi-Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 ***Page 10*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
a. Employee Discipline/Dismissal/Release – Employee # CL 17/18.1

Mr. Haley reported in closed session, the board took action to approve the termination of employee CL 17/18.1 from employment with WPUSD, and accept the voluntary resignation. It was a unanimous vote

5. SPECIAL ORDER OF BUSINESS

5.1 *Page 14* – Lincoln Crossing Elementary School will be featured –

Mr. Leaman introduced Jennifer Hladun, Principal, she welcomed the board and staff to the presentation. She shared how proud she is of the top 10 at her site. Beautiful campus, students work in the garden, proud of leadership, partnership with the PTC, contributed $55,000 for a various items for students. Visual and Performing arts is very much alive at Lincoln Crossing, looking at VAPA, there is an art docent for every teacher, Monica Stanley, previously a teacher, now an art docent chair, Elizabeth Chairs, art docent coordinator. She orders supplies, trains other art docents, there is a great mix of volunteers. There are eight art docent lessons, and they come about every six to eight weeks. The program is being funded by PTC. Sasha Carter shared the fish rock project planned for this year. Mrs. Hladun thanked the board for the visit.

6. *Page 17-66* - CONSENT AGENDA

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Ratification of Agreement with Challenge Works, Inc. and Glen Edwards Middle School
6.4 Ratification of Contract with Shady Creek Outdoor School
6.5 Ratification of Contract with University California Davis for professional development in 2017-2018
6.6 Ratification of Contract – Outfront Media and WPUSD – Promotional Advertisement Billboard
6.7 Ratification of Contract – National CineMedia, LLC and WPUSD – Promotional Advertisements at Blue Oaks Theater
6.8 Approval of Pending Change Orders for the Lincoln High School Addition and Modernization Project

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Rebecca Luy reported the following:

- Off site visits by Seniors
- Two Speech contest coming up
- Spirt week this week
- Power puff is on Wednesday
- Night Rally tomorrow
- Sierra Pacific Industries will be partnering with LHS for the Ag. Students
- LHS Student was accepted to the Calif. Orchestra Directors Association
- Girls Soccer update
- Girls Golf update
- Football update

- Homecoming day parade with floats

➢Western Placer Teacher's Association, Tara Jeane thanked the board for having dinner with WPTA and CSEA, and thanked Mrs. Hladun for setting up the room for dinner
➢Western Placer Classified Employee Association, Mike Kimbrough ditto Tara's comments, enjoyed dinner with everybody
➢Superintendent - Scott Leaman reported the following:

- Enjoyed dinner with everybody
- 2 x 2 meeting this Thursday with the City
- Thanked the board for approving the first public relation contracts
- There are a Series of dedications coming up
- Varsity Football games are really fun
- Last homecoming on the track
- The Library is having their 10 year Anniversary this Friday
- We beat Colfax high school last Friday, we have been playing for the past 50 years, this is the last year we will be in the same league, and their team presented our team with a plaque.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action

Page 68 – **APPROVAL OF AMENDMENT NO. 2 TO MASTER AGREEMENT FOR ARCHITECTURAL SERVICES FOR PRE-DESIGN, DESIGN, AND CONSTRUCTION ADMINISTRATION SERVICES FOR LINCOLN CROSSING SOUTH ELEMENTARY SCHOOL WITH HMC ARCHITECTS** – **Adell** *(17-18 G & O Component I, II, III, IV, V)*

- On March 7, 2017, the Board approved the Master Architect Agreement with HMC Architects for architectural pre-design, design, and construction administration services for projects in the District.

Mike Adell presented the master agreement with an amendment. Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* vote to approve Amendment No 2 to Master Agreement for Architectural Services for Pre-Design, Design, and Construction Administration Services for Lincoln Crossing South Elementary School with HMC Architects.

9.2 Discussion/ Action

Page 73 – **CONSIDER APPROVING RESOLUTION NO. 17/18.8, AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS** – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 17/18.8.

Motion by Mr. Armitage, seconded by Mr. Long, and passed by a 5-0 *(Ayes: Haley, Wyatt, Armitage, Long, Carras No: None)* roll call vote to approve

Resolution No. 17/18.8, Authorizing the Elimination and/or Reduction of certain classified employee positions due to lack of work/lack of funds.
Roll call vote: Haley, Wyatt, Armitage, Long, Carras

9.3 Information/ Discussion *Page 76* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHER'S ASSOCIATION – Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals.

Mr. Leaman presented the sunshine agreement for review, it will come back at the next board meeting for approval.

9.4 Discussion *Page 82* – **DISTRICT ENROLLMENT TRENDS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- The Board will be updated on current district trend

Mr. Leaman presented a chart on enrollment trends. The chart showed enrollment is growing at the high school level, and is dropping at the elementary level. Mr. Leaman is putting together a task force on enrollment to see what can be done to maintain our current enrollment.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long fantastic program, thanked Mrs. Hladun
Mr. Haley seconded that, and it was nice to see the students show their pride for their school
Mrs. Wyatt ditto the performance, firm believer WPUSD is the best kept secret in Placer County, it will be nice to see the advertisement out there, it has been a friendly rivalry with Colfax
Mr. Armitage shared his family is going on eleven years in Western Placer
Mr. Carras the program tonight is an example of best kept secrets. There are great things going on at all of our schools. No one really knows about, that's why the board felt we need to promote our district. But we are not alone. Everybody is advertising, now we are just trying to compete.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **November 7, 2017** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business the meeting was adjourned at 8:57 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the October 3, 2017 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 10/26/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85584957	10/26/2017	BENCHMARK EDUCATION COMPANY	01-4100		120,501.81
85584958	10/26/2017	CDW GOVERNMENT INC	01-4300		1,005.12
85584959	10/26/2017	CITY OF LINCOLN/NON UTILITY	01-5800		200.00
85584960	10/26/2017	EdTECH TEAM INC.	01-5200		897.00
85584961	10/26/2017	Loomis Union School Dist	01-4300		1,117.05
85584962	10/26/2017	MACMILLAN HOLDINGS,LLC	01-4100		4,609.01
85584963	10/26/2017	NANCY ALEXANDER-STORM	01-5800		5,408.54
85584964	10/26/2017	ROCKLER WOODWORKING & HARDWARE	01-4300		85.76
85584965	10/26/2017	Schools Insurance Group	01-3402		895.72
85584966	10/26/2017	SIG SCHOOLS INSURANCE GROUP	76-9558		719,714.90
85584967	10/26/2017	TIME FOR KIDS	01-4100	483.12	
			Unpaid Tax	32.67-	450.45
85584968	10/26/2017	49ER WATER SERVICES	01-5800		700.00
85584969	10/26/2017	BOYLE FUTURE TECHNOLOGY	01-4345		177.05
85584970	10/26/2017	CDW GOVERNMENT INC	01-4300		9,388.32
85584971	10/26/2017	CHRISTOPHER FREEMAN - DBA POWER PROTECTION PLUS	01-5600		2,050.00
85584972	10/26/2017	CITRUS HEIGHTS SAW & MOWER	01-5600		169.71
85584973	10/26/2017	CITY OF LINCOLN / PG&E REIMB	01-5510		3,678.85
85584974	10/26/2017	CLIMATE CONTROL INC	01-5600	7,275.00	
			01-5800	1,598.00	8,873.00
85584975	10/26/2017	DANIEL W. GRIFFEN DBA DANG ELECTRIC	01-5800		8,225.00
85584976	10/26/2017	DISCOVERY OFFICE SYSTEMS	01-5600		44.78
85584977	10/26/2017	ECONOMIC & PLANNING SYS. INC.	49-5800		281.25
85584978	10/26/2017	GRAINGER .	01-4300		697.99
85584979	10/26/2017	HANKIN SPECIALTY ELEVATORS INC	01-5600		270.00
85584980	10/26/2017	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		35.69
85584981	10/26/2017	HILLYARD / SACRAMENTO	01-4300		1,410.23
85584982	10/26/2017	HORIZON	01-4300		49.29
85584983	10/26/2017	INDUSTRIAL PLUMBING SUPPLY	01-4300		770.09
85584984	10/26/2017	L & H AIRCO	01-4400	962.16	
			01-5600	1,786.40	2,748.56
85584985	10/26/2017	LOZANO SMITH LLP	21-5810	4,611.00	
			25-5810	3,320.00	
			40-5810	1,335.00	9,266.00
85584986	10/26/2017	PACIFIC GAS & ELECTRIC CO	01-5510		44,973.16
85584987	10/26/2017	RAINFORTH GRAU ARCHITECTS	21-6210		19,467.20
85584988	10/26/2017	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		584.30
85584989	10/26/2017	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300		680.93
85584990	10/26/2017	RSD - REFRIGERATION SUPPLIES	01-4300		204.44
85584991	10/26/2017	SAC VAL JANITORIAL SALES	01-4300		829.66

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Checks Dated 10/26/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85584992	10/26/2017	SACRAMENTO AUTOGLASS	01-5600		209.15
85584993	10/26/2017	SCHOOL FACILITY CONSULTANTS	25-5800		208.75
85584994	10/26/2017	SIERRA OFFICE SUPPLIES &	01-4300		60.65
85584995	10/26/2017	SITEONE LANDSCAPE SUPPLY	01-4300		45.53
85584996	10/26/2017	STATE OF CALIFORNIA - DOJ	01-5821		196.00
85584997	10/26/2017	TAG / AMS INC	01-5800		40.00
85584998	10/26/2017	VERIZON WIRELESS	01-5560	1,575.59	
			13-5560	52.83	
			21-5560	53.59	1,682.01
85584999	10/26/2017	WEST INTERACTIVE SERVICES CORP	01-5800		10,456.50
85585000	10/26/2017	ZEP SALES & SERVICE	01-4300		250.36
85585001	10/26/2017	ADVANCE SOUND & ELECTRIC INC	01-5600		774.75
85585002	10/26/2017	CAPITOL PUBLIC FINANCE GROUP	25-5800		780.00
85585003	10/26/2017	STINEMAN'S FARM SUPPLY	01-4300		100.50
85585004	10/26/2017	AIR CONTROL SERVICES, INC.	13-5600		761.10
85585005	10/26/2017	CROWN DISTRIBUTING INC.	13-4380		1,624.23
85585006	10/26/2017	CULTURE SHOCK YOGURT	13-4710		256.80
85585007	10/26/2017	DANIELSEN COMPANY	13-4710		2,252.50
85585008	10/26/2017	GOLD STAR FOODS, INC	13-4710		7,721.18
85585009	10/26/2017	PRODUCERS DAIRY FOODS, INC.	13-4710		2,936.73
85585010	10/26/2017	PROPACIFIC FRESH	13-4380	74.94	
			13-4710	2,608.80	2,683.74
85585011	10/26/2017	UNIFIRST CORPORATION	13-5800		192.25
85585012	10/26/2017	Margaret M. Mechanick	01-4300		49.95
85585013	10/26/2017	April G. Rennie	01-5200		40.98
85585014	10/26/2017	ADD SOME CLASS	01-4300		1,918.33
85585015	10/26/2017	BIO RAD LAB	01-4300		270.61
85585016	10/26/2017	CCIS - CA CONSORTIUM INDEPENDENT STUDY	01-5200		410.00
85585017	10/26/2017	CDW GOVERNMENT INC	01-4300		10,589.85
85585018	10/26/2017	CURRICULUM ASSOCIATES INC.	01-4300		65.09
85585019	10/26/2017	DELTA EDUCATION INC	01-4300		19.95
85585020	10/26/2017	DICK BLICK COMPANY	01-4300		40.11
85585021	10/26/2017	DINN BROS., INC.	01-4300	335.47	
			Unpaid Tax	19.47-	316.00
85585022	10/26/2017	ENJOY THE CITY NORTH INC	01-4300		390.00
85585023	10/26/2017	FLORA FRESH, INC.	01-4300		432.75
85585024	10/26/2017	FOLLETT LIBRARY RESOURCES	01-4300		309.25
85585025	10/26/2017	GRAINGER .	01-4300		644.33
85585026	10/26/2017	ORIENTAL TRADING COMPANY INC	01-4300	69.62	
			Unpaid Tax	4.71-	64.91
85585027	10/26/2017	PASCO SCIENTIFIC	01-4300		58.63
85585028	10/26/2017	PATON GROUP	01-4300		127.25
85585029	10/26/2017	PLACER FARM SUPPLY	01-4300		113.11
85585030	10/26/2017	REALLY GOOD STUFF	01-4300	198.00	
			Unpaid Tax	11.97-	186.03

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Checks Dated 10/26/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85585031	10/26/2017	SAFEWAY INC	01-4300		129.40
85585032	10/26/2017	SOCIAL THINKING PUBLISHING	01-4300		77.91
85585033	10/26/2017	WARD'S NATURAL SCIENCE	01-4300		171.02
85585034	10/26/2017	WAVE Cable TV	01-4300		20.06
85585035	10/26/2017	MARIA RODRIGUEZ	01-4300		250.00
		Total Number of Checks	**79**		**1,020,389.11**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	65	252,204.88
13	Cafeteria Fund	9	18,481.36
21	Building Fund #1	3	24,131.79
25	Capital Facilities Fund	3	4,308.75
40	Spec Res For Capital Outlay	1	1,335.00
49	Mello Roos Capital Projects	1	281.25
76	Payroll Fund	1	719,714.90
	Total Number of Checks	79	1,020,457.93
	Less Unpaid Tax Liability		68.82-
	Net (Check Amount)		**1,020,389.11**

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Checks Dated 10/20/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85583788	10/20/2017	Jamie-Marie F. Cruice	01-4300		114.76
85583789	10/20/2017	Reynaldo A. Cubias	01-4300		18.35
85583790	10/20/2017	Shannon M. De Arkland	01-5200		57.82
85583791	10/20/2017	Leanne S. Dolce	01-4300		30.01
85583792	10/20/2017	Jason R. Noonan	01-4300		93.67
85583793	10/20/2017	Pamela S. Soha	01-4300		90.38
85583794	10/20/2017	Patrick H. Stelma	01-4300		119.99
85583795	10/20/2017	ACCREDITING COMMISSION	01-5800		2,620.00
85583796	10/20/2017	AIRGAS	01-4300		80.85
85583797	10/20/2017	ALL AWARDS	01-4300		357.47
85583798	10/20/2017	ATHLETICS UNLIMITED	01-4300		2,279.22
85583799	10/20/2017	CALIFORNIA WEEKLY EXPLORER INC	01-5800		745.00
85583800	10/20/2017	CDW GOVERNMENT INC	01-4300	21,540.70	
			01-4400	3,380.31	24,921.01
85583801	10/20/2017	COAST TO COAST COMPUTER PRODUCTS	01-4300		171.58
85583802	10/20/2017	CURRICULUM ASSOCIATES INC.	01-4300		2,045.69
85583803	10/20/2017	DEMCO MEDIA	01-4300		451.94
85583804	10/20/2017	DISCOVERY OFFICE SYSTEMS	01-4300	425.55	
			01-5600	650.79	1,076.34
85583805	10/20/2017	EdTECH TEAM INC.	01-5200		897.00
85583806	10/20/2017	EDUCATIONAL RESOURCE SERVICES	01-5200		672.00
85583807	10/20/2017	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		149.00
85583808	10/20/2017	FIELD SUPPLY	01-4300		2,037.75
85583809	10/20/2017	FOLLETT LIBRARY RESOURCES	01-4300		8.88
85583810	10/20/2017	FOLLETT SCHOOL SOLUTIONS, INC.	01-4200		860.88
85583811	10/20/2017	GOPHER SPORT	01-4300		523.26
85583812	10/20/2017	JUPITER ED, INC.	01-5800		1,600.00
85583813	10/20/2017	LAKESHORE LEARNING MATERIALS	01-4300		374.30
85583814	10/20/2017	LAMINATION DEPOT	01-4300		66.28
85583815	10/20/2017	MOUNTAIN MATH/LANGUAGE LLC	01-4300		49.95
85583816	10/20/2017	MUSIC IN MOTION	01-4300	107.32	
			Unpaid Tax	6.52-	100.80
85583817	10/20/2017	OFFICE DEPOT	01-4300		208.79
85583818	10/20/2017	PCOE - PLACER CO OFFICE OF ED	01-5200		50.00
85583819	10/20/2017	PLACER COUNTY WATER AGENCY	01-4300		135.07
85583820	10/20/2017	RISO PRODUCTS OF SAC INC	01-4300		753.38
85583821	10/20/2017	S & S WORLDWIDE	01-4300		169.80
85583822	10/20/2017	SCHOLASTIC MAGAZINE	01-4300		659.69
85583823	10/20/2017	SCHOOL NURSE SUPPLY INC.	01-4300		110.93
85583824	10/20/2017	SCHOOL SPECIALTY INC	01-4300		20.14
85583825	10/20/2017	SIERRA HAY & FEED	01-4300		100.36
85583826	10/20/2017	SIERRA OFFICE SUPPLIES &	01-4300		228.07

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85583788	10/20/2017	Jamie-Marie F. Cruice	01-4300		114.76
85583789	10/20/2017	Reynaldo A. Cubias	01-4300		18.35
85583790	10/20/2017	Shannon M. De Arkland	01-5200		57.82
85583791	10/20/2017	Leanne S. Dolce	01-4300		30.01
85583792	10/20/2017	Jason R. Noonan	01-4300		93.67
85583793	10/20/2017	Pamela S. Soha	01-4300		90.38
85583794	10/20/2017	Patrick H. Stelma	01-4300		119.99
85583795	10/20/2017	ACCREDITING COMMISSION	01-5800		2,620.00
85583796	10/20/2017	AIRGAS	01-4300		80.85
85583797	10/20/2017	ALL AWARDS	01-4300		357.47
85583798	10/20/2017	ATHLETICS UNLIMITED	01-4300		2,279.22
85583799	10/20/2017	CALIFORNIA WEEKLY EXPLORER INC	01-5800		745.00
85583800	10/20/2017	CDW GOVERNMENT INC	01-4300	21,540.70	
			01-4400	3,380.31	24,921.01
85583801	10/20/2017	COAST TO COAST COMPUTER PRODUCTS	01-4300		171.58
85583802	10/20/2017	CURRICULUM ASSOCIATES INC.	01-4300		2,045.69
85583803	10/20/2017	DEMCO MEDIA	01-4300		451.94
85583804	10/20/2017	DISCOVERY OFFICE SYSTEMS	01-4300	425.55	
			01-5600	650.79	1,076.34
85583805	10/20/2017	EdTECH TEAM INC.	01-5200		897.00
85583806	10/20/2017	EDUCATIONAL RESOURCE SERVICES	01-5200		672.00
85583807	10/20/2017	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		149.00
85583808	10/20/2017	FIELD SUPPLY	01-4300		2,037.75
85583809	10/20/2017	FOLLETT LIBRARY RESOURCES	01-4300		8.88
85583810	10/20/2017	FOLLETT SCHOOL SOLUTIONS, INC.	01-4200		860.88
85583811	10/20/2017	GOPHER SPORT	01-4300		523.26
85583812	10/20/2017	JUPITER ED, INC.	01-5800		1,600.00
85583813	10/20/2017	LAKESHORE LEARNING MATERIALS	01-4300		374.30
85583814	10/20/2017	LAMINATION DEPOT	01-4300		66.28
85583815	10/20/2017	MOUNTAIN MATH/LANGUAGE LLC	01-4300		49.95
85583816	10/20/2017	MUSIC IN MOTION	01-4300	107.32	
			Unpaid Tax	6.52-	100.80
85583817	10/20/2017	OFFICE DEPOT	01-4300		208.79
85583818	10/20/2017	PCOE - PLACER CO OFFICE OF ED	01-5200		50.00
85583819	10/20/2017	PLACER COUNTY WATER AGENCY	01-4300		135.07
85583820	10/20/2017	RISO PRODUCTS OF SAC INC	01-4300		753.38
85583821	10/20/2017	S & S WORLDWIDE	01-4300		169.80
85583822	10/20/2017	SCHOLASTIC MAGAZINE	01-4300		659.69
85583823	10/20/2017	SCHOOL NURSE SUPPLY INC.	01-4300		110.93
85583824	10/20/2017	SCHOOL SPECIALTY INC	01-4300		20.14
85583825	10/20/2017	SIERRA HAY & FEED	01-4300		100.36
85583826	10/20/2017	SIERRA OFFICE SUPPLIES &	01-4300		228.07

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Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85583827	10/20/2017	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	27.93	
			Unpaid Tax	1.69-	26.24
85583828	10/20/2017	TIME FOR KIDS	01-4300		107.10
85583829	10/20/2017	WOODWIND & BRASSWIND	01-4300		268.45
85583830	10/20/2017	CROWN DISTRIBUTING INC.	13-4380		876.22
85583831	10/20/2017	CULTURE SHOCK YOGURT	13-4710		449.40
85583832	10/20/2017	DANIELSEN COMPANY	13-4380	130.00	
			13-4710	1,296.25	
			Unpaid Tax	7.75-	1,418.50
85583833	10/20/2017	GOLD STAR FOODS, INC	13-4710		17,891.50
85583834	10/20/2017	PRODUCERS DAIRY FOODS, INC.	13-4710		5,450.01
85583835	10/20/2017	PROPACIFIC FRESH	13-4380	74.94	
			13-4710	4,458.12	4,533.06
85583836	10/20/2017	UNIFIRST CORPORATION	13-5800		384.50
85583837	10/20/2017	VIRIDIANA DANIELA NORIA SANTIAGO	73-5850		300.00
85583838	10/20/2017	WENDY HAMASAKI	13-8634		31.25
85583839	10/20/2017	Rhianon R. Zinzun	01-5200		4.28
85583840	10/20/2017	ADVANCE SOUND & ELECTRIC INC	01-5600		220.25
85583841	10/20/2017	AT&T	01-5560		8,655.10
85583842	10/20/2017	CDW GOVERNMENT INC	01-4300	9,347.58	
			01-4400	2,452.83	
			01-5800	9,970.00	21,770.41
85583843	10/20/2017	CITY OF LINCOLN	01-5540	6,343.84	
			01-5550	10,588.24	
			01-5570	50,777.17	67,709.25
85583844	10/20/2017	CITY OF LINCOLN/NON UTILITY	01-5800		98,986.00
85583845	10/20/2017	CUMMINS PACIFIC	01-4365		173.23
85583846	10/20/2017	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		153.63
85583847	10/20/2017	FLINT BUILDERS, INC.	21-6270		421,563.00
85583848	10/20/2017	FLINT BUILDERS, INC.	21-6270		22,188.00
85583849	10/20/2017	GRAINGER .	01-4300		400.99
85583850	10/20/2017	J & J SCREEN & GLASS	01-5600		1,691.11
85583851	10/20/2017	LOWE'S	01-4300		1,788.34
85583852	10/20/2017	LPA INC.	01-6210		3,610.53
85583853	10/20/2017	PLACEWORKS INC	21-5800		4,147.50
85583854	10/20/2017	PRECISION WEST TECHNOLOGIES	01-4400		1,545.56
85583855	10/20/2017	SAC VAL JANITORIAL SALES	01-4300		3,507.13
85583856	10/20/2017	SITEONE LANDSCAPE SUPPLY	01-4300		77.82
85583857	10/20/2017	SPURR	01-5530		2,063.99
85583858	10/20/2017	TAG / AMS INC	01-5800		97.00
85583859	10/20/2017	UNIFIRST CORPORATION	01-5800		311.12
85583860	10/20/2017	VANESSA MARQUEZ - DBA ENERGY BASED SOLUTIONS	01-5600		2,120.67
85583861	10/20/2017	WESTERN PLACER WASTE	01-5540		34.74

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Checks Dated 10/18/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85583015	10/18/2017	BACK TO LIFE AUTOMOTIVE	01-5800		33.75
85583016	10/18/2017	CAPITAL LIVE SCAN	01-5800		45.00
85583017	10/18/2017	CHARLES L. LANGSTON	01-5800		40,000.00
85583018	10/18/2017	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		89.10
85583019	10/18/2017	DISCOVERY OFFICE SYSTEMS	01-5600		90.65
85583020	10/18/2017	FEDEX / ACCT 1266-6713-2	21-4300		27.25
85583021	10/18/2017	GRAINGER .	01-4300		606.82
85583022	10/18/2017	INDUSTRIAL PLUMBING SUPPLY	01-4300		108.95
85583023	10/18/2017	PACIFIC GAS & ELECTRIC CO	01-5510		93,528.36
85583024	10/18/2017	PCOE - PLACER CO OFFICE OF ED	01-5800		14,160.00
85583025	10/18/2017	PPG PAINTS ARCHITECTURAL FINISHES, INC.	01-4300		143.60
85583026	10/18/2017	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		215.50
85583027	10/18/2017	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85583028	10/18/2017	SITEONE LANDSCAPE SUPPLY	01-4300		72.53
85583029	10/18/2017	UNIFIRST CORPORATION	01-5800		2,153.02
85583030	10/18/2017	WALLACE-KUHL & ASSOCIATES	21-5800		599.40
85583031	10/18/2017	WILCO SUPPLY	01-4300		505.49
		Total Number of Checks	**17**		**152,713.55**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	15	152,086.90
21	Building Fund #1	2	626.65
	Total Number of Checks	17	152,713.55
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		**152,713.55**

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Checks Dated 10/13/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85582341	10/13/2017	Abigail C. Castillo	01-5200		142.31
85582342	10/13/2017	Ashlie A. Snider	01-5200		163.71
85582343	10/13/2017	CROWN DISTRIBUTING INC.	13-4380		1,809.56
85582344	10/13/2017	CULTURE SHOCK YOGURT	13-4710		449.40
85582345	10/13/2017	DANIELSEN COMPANY	13-4380	5.15	
			13-4710	1,492.05	1,497.20
85582346	10/13/2017	DISCOUNT SCHOOL SUPPLY	01-4300		692.44
85582347	10/13/2017	LOWE'S	01-4300		405.51
85582348	10/13/2017	PROPACIFIC FRESH	13-4710		1,013.08
85582349	10/13/2017	STATE BOARD OF EQUALIZATION	01-4300		48.21
85582350	10/13/2017	ANGELIQUE CASSADY	13-8634		7.95
85582351	10/13/2017	JAIME KINGSTON	13-8634		15.10
85582352	10/13/2017	Vincent R. Hurtado	01-4300		191.81
85582353	10/13/2017	Tracey N. Lillie	11-5200		85.86
85582354	10/13/2017	Kristin N. Morford	01-5200		66.12
85582355	10/13/2017	BENCHMARK EDUCATION COMPANY	01-4100		30,125.45
85582356	10/13/2017	FAGEN FRIEDMAN & FULFROST LLP	01-5200		1,780.00
85582357	10/13/2017	JABBERGYM INC.	01-5800		4,916.25
85582358	10/13/2017	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		491.62
85582359	10/13/2017	LAMIN & BINDING SOLUTIONS INC.	01-4390		194.49
85582360	10/13/2017	LEARNING SOLUTIONS INC	01-5800		4,055.55
85582361	10/13/2017	LOZANO SMITH LLP	01-5200		135.00
85582362	10/13/2017	MACMILLAN HOLDINGS,LLC	01-4100	8,109.49	
			01-5800	1,974.08	10,083.57
85582363	10/13/2017	MASE CENTER	01-5200		225.00
85582364	10/13/2017	NORA DAVIS	01-5800		654.84
85582365	10/13/2017	OTAC - OCCUPATIONAL THERAPY ASSOCIATION OF CALIFORNIA, INC	01-5200		359.00
85582366	10/13/2017	PEARSON - PSYCHOLOGICAL CORP.	01-4300		3,634.21
85582367	10/13/2017	PESI HEALTHCARE	01-5200		199.99
85582368	10/13/2017	PLACER COUNTY SELPA	01-5200	450.00	
			01-5800	900.00	1,350.00
85582369	10/13/2017	SACRAMENTO CO OFFICE OF ED.	01-5200		50.00
85582370	10/13/2017	SCHOOL NURSE SUPPLY INC.	01-4300		429.00
85582371	10/13/2017	SCHOOL STEPS, INC.	01-5800		16,537.50
85582372	10/13/2017	SIERRA FOOTHILLS ACADEMY	01-5800		49,719.99
85582373	10/13/2017	SNACK NATION	01-4300		1,750.00
85582374	10/13/2017	STUDIES WEEKLY INC.	01-4300		198.90
85582375	10/13/2017	THE FRUITGUYS	01-4300		281.00
85582376	10/13/2017	TIME FOR KIDS	01-4100		619.63
85582377	10/13/2017	TOTAL EDUCATION SOLUTIONS	01-5800		403.75
85582378	10/13/2017	TOTAL EDUCATIONAL SYS SUPPORT	01-5800		3,800.00
85582379	10/13/2017	TURNITIN LLC	01-5800		16,515.00

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Checks Dated 10/13/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85582380	10/13/2017	WIESER EDUCATIONAL MISSION PUBLICATIONS	01-4100		3,330.24
85582381	10/13/2017	Kerry W. Beltram	01-5200		20.28
85582382	10/13/2017	Lori J. Fury	01-5200		70.41
85582383	10/13/2017	Audrey K. Kilpatrick	01-5300		150.00
85582384	10/13/2017	4IMPRINT	01-4300		911.57
85582385	10/13/2017	A-Z BUS SALES INC	01-4365		532.16
85582386	10/13/2017	ADVANCED INTEGRATED PEST	01-5800		1,226.00
85582387	10/13/2017	ANGELINA BROWN - DBA ANGEION CONSULTING	01-5800		2,500.00
85582388	10/13/2017	BLACKBURN CONSULTING	25-6280		458.65
85582389	10/13/2017	CDE - CALIF DEPT OF EDUCATION	21-5800		5,075.00
85582390	10/13/2017	CDW GOVERNMENT INC	01-4300		4,151.67
85582391	10/13/2017	CITRUS HEIGHTS SAW & MOWER	01-4365		326.75
85582392	10/13/2017	CLIMATE CONTROL INC	01-5600		2,650.00
85582393	10/13/2017	CROWE HORWATH LLP	01-5811	26,650.00	
			21-5811	2,400.00	29,050.00
85582394	10/13/2017	DAWSON OIL COMPANY	01-4345	11,028.65	
			01-4350	5,049.46	16,078.11
85582395	10/13/2017	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		732.32
85582396	10/13/2017	DSA - DIVISION OF THE STATE ARCHITECT	21-5800		500.00
85582397	10/13/2017	E-CONOLIGHT LLC	01-4300		686.36
85582398	10/13/2017	FAR WEST RENTS & READY MIX	01-5600		160.00
85582399	10/13/2017	GCR TIRES & SERVICE	01-4360		2,073.59
85582400	10/13/2017	GRAINGER .	01-4300		64.78
85582401	10/13/2017	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		128.84
85582402	10/13/2017	HILLYARD / SACRAMENTO	01-4300		2,804.15
85582403	10/13/2017	HOLT OF CALIFORNIA	01-5600		14,244.48
85582404	10/13/2017	INTEGRATED FIRE SYSTEMS INC	01-5600		435.00
85582405	10/13/2017	JIVE COMMUNICATIONS, INC.	01-5560		608.15
85582406	10/13/2017	KINGSLEY BOGARD THOMPSON LLP	01-5810		2,859.50
85582407	10/13/2017	MORRISON LANDSCAPE	01-5600		350.00
85582408	10/13/2017	NAVIA BENEFIT SOLUTIONS	01-5800		154.00
85582409	10/13/2017	NORCAL IMAGING SYSTEMS	01-5800		3,297.00
85582410	10/13/2017	PACIFIC GAS & ELECTRIC CO	01-5510		1,848.44
85582411	10/13/2017	PLACER COUNTY SCHOOL BOARDS	01-4300		440.00
85582412	10/13/2017	RAY MORGAN CO. / CHICO	01-5600		18.99
85582413	10/13/2017	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-4300	2,268.27	
			01-5600	838.70	3,106.97
85582414	10/13/2017	RIEBES AUTO PARTS	01-4365		1,421.79
85582415	10/13/2017	ROBERT SMITH / BIDWELL H2O DBA - BIDWELL WATER	01-4300		35.00

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Checks Dated 10/13/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85582416	10/13/2017	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300	193.47	
			25-4300	842.70	
			25-5800	134.41	1,170.58
85582417	10/13/2017	SAC VAL JANITORIAL SALES	01-4300		400.06
85582418	10/13/2017	SASS/Mestmaker Insurance	01-3901		409.80
85582419	10/13/2017	SITEONE LANDSCAPE SUPPLY	01-4300		67.06
85582420	10/13/2017	SUTTER MEDICAL FOUNDATION	01-5800		404.00
85582421	10/13/2017	WILCO SUPPLY	01-4300		64.24
85582422	10/13/2017	Erik L. Anderson	01-4300		16.73
85582423	10/13/2017	Arguiles C. Caruncho	01-4300		53.98
85582424	10/13/2017	Carol G. Cummings	01-5200		64.19
85582425	10/13/2017	Misty M. Lacey Alarcon	01-4300		60.45
85582426	10/13/2017	Gregg Law	01-5200		67.45
85582427	10/13/2017	Margaret M. Mechanick	01-4300		88.02
85582428	10/13/2017	Clinton J. Nelson	01-4300		205.76
85582429	10/13/2017	ACADEMIC PLANNERS PLUS	01-4300		313.17
85582430	10/13/2017	APPLE INC.	01-4300		432.93
85582431	10/13/2017	BURKETT'S OFFICE	01-4300		1,910.30
85582432	10/13/2017	CDW GOVERNMENT INC	01-4400		1,475.70
85582433	10/13/2017	COAST TO COAST COMPUTER PRODUCTS	01-4300		1,339.43
85582434	10/13/2017	CURRICULUM ASSOCIATES INC.	01-5800		21,012.00
85582435	10/13/2017	DISCOVERY OFFICE SYSTEMS	01-4300		382.25
85582436	10/13/2017	FRY'S ELECTRONICS	01-4300		266.01
85582437	10/13/2017	INKJET SUPERSTORE.COM	01-4300		65.83
85582438	10/13/2017	JB DISTRIBUTORS, INC.	01-4300		69.98
85582439	10/13/2017	JUNIOR LIBRARY GUILD	01-4200	441.87	
			01-4300	256.01	697.88
85582440	10/13/2017	LAKESHORE LEARNING MATERIALS	01-4300		190.37
85582441	10/13/2017	LAMINATION DEPOT	01-4300		92.18
85582442	10/13/2017	MARLEEN NOBELL DBA: MAR/CAL	01-4300		156.03
85582443	10/13/2017	MJB WELDING SUPPLY, INC.	01-4300		47.50
85582444	10/13/2017	OFFICE DEPOT	01-4300		185.06
85582445	10/13/2017	PACIFIC ENVIRONMENTAL	01-5800		4,340.00
85582446	10/13/2017	PLANK ROAD PUBLISHING INC	01-4300	141.88	
			Unpaid Tax	9.43-	132.45
85582447	10/13/2017	RAY MORGAN CO. / CHICO	01-4300	87.43	
			01-5600	297.00	384.43
85582448	10/13/2017	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85582449	10/13/2017	RIEBES AUTO PARTS	01-4300		23.62
85582450	10/13/2017	RISO PRODUCTS OF SAC INC	01-4300		1,008.79
85582451	10/13/2017	SCHOOL SPECIALTY INC	01-4300		112.12
85582452	10/13/2017	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	117.25	
			Unpaid Tax	4.57-	112.68

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Checks Dated 10/13/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85582453	10/13/2017	TOLEDO P.E. SUPPLY	01-4300	476.95	
			01-4400	32.87	
			Unpaid Tax	37.34-	472.48
85582454	10/13/2017	ADD SOME CLASS	01-4300		358.90
85582455	10/13/2017	CDW GOVERNMENT INC	01-4300	319.16	
			01-4400	418.69	737.85
85582456	10/13/2017	TIME FOR KIDS	01-4100	862.40	
			Unpaid Tax	58.30-	804.10
		Total Number of Checks	**116**		**297,929.56**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	106	283,750.29
11	Adult Education Fund	1	85.86
13	Cafeteria Fund	6	4,792.29
21	Building Fund #1	3	7,975.00
25	Capital Facilities Fund	2	1,435.76
	Total Number of Checks	**116**	298,039.20
	Less Unpaid Tax Liability		109.64-
	Net (Check Amount)		**297,929.56**

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Checks Dated 10/06/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85580721	10/06/2017	Kathleen F. Dano	01-5200		171.20
85580722	10/06/2017	Leanne S. Dolce	01-4300		43.98
85580723	10/06/2017	Amber N. Hichborn	01-5200		203.62
85580724	10/06/2017	Bhawnpreet Kaur	01-5200		103.79
85580725	10/06/2017	Jina S. Martelle	11-5200		44.45
85580726	10/06/2017	Katelynn A. Myers	01-5200		3.10
85580727	10/06/2017	Jamie L. Watkins	01-4300		46.64
85580728	10/06/2017	ATTAINMENT COMPANY INC	01-4300		5,141.05
85580729	10/06/2017	CDW GOVERNMENT INC	01-4300	1,592.13	
			01-4400	230.13	1,822.26
85580730	10/06/2017	CURRICULUM ASSOCIATES INC.	01-5800		15,052.00
85580731	10/06/2017	GUILFORD PUBLICATIONS INC	01-4300		747.86
85580732	10/06/2017	HANDWRITING WITHOUT TEARS	01-4100		354.48
85580733	10/06/2017	MASE CENTER	01-5200		75.00
85580734	10/06/2017	MCGRAW-HILL	01-4100		3,338.96
85580735	10/06/2017	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,515.00
85580736	10/06/2017	NAVIANCE INC	01-5800		2,500.00
85580737	10/06/2017	PCOE - PLACER CO OFFICE OF ED	01-5200		250.00
85580738	10/06/2017	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		631.29
85580739	10/06/2017	PEARSON EDUCATION	01-4100		6,933.52
85580740	10/06/2017	PLACER LEARNING CENTER	01-5800		23,951.40
85580741	10/06/2017	RJ COOPER & ASSOCIATES, INC.	01-4390		218.71
85580742	10/06/2017	SAFEWAY INC	01-4300		102.45
85580743	10/06/2017	SAN JOAQUIN CO OFFICE OF EDUC	01-5800		1,375.50
85580744	10/06/2017	SCHOLASTIC MAGAZINE	01-4100		925.65
85580745	10/06/2017	SCHOOL NURSE SUPPLY INC.	01-4300		39.28
85580746	10/06/2017	SCHOOL SPECIALTY INC	01-4300		68.66
85580747	10/06/2017	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		28.00
85580748	10/06/2017	TRANSCENDER	01-5800		4,400.00
85580749	10/06/2017	CROWN DISTRIBUTING INC.	13-4380		1,066.08
85580750	10/06/2017	CULTURE SHOCK YOGURT	13-4710		385.20
85580751	10/06/2017	DANIELSEN COMPANY	13-4380	81.48	
			13-4710	2,224.14	
			Unpaid Tax	1.94-	2,303.68
85580752	10/06/2017	GOLD STAR FOODS, INC	13-4710		16,430.72
85580753	10/06/2017	PRODUCERS DAIRY FOODS, INC.	13-4710		2,870.07
85580754	10/06/2017	PROPACIFIC FRESH	13-4710		5,041.42
85580755	10/06/2017	UNIFIRST CORPORATION	13-5800		384.50
85580756	10/06/2017	Evelyn G. Keaton	01-5200		15.19
85580757	10/06/2017	Audrey K. Kilpatrick	01-5200		7.00
85580758	10/06/2017	49ER WATER SERVICES	01-5800		432.50
85580759	10/06/2017	ADD SOME CLASS	21-5800	2,171.25	
			25-5800	3,062.50	5,233.75
85580760	10/06/2017	ALAN S BROOKS	21-6290	525.00	
			25-6290	750.00	1,275.00

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ESCAPE ONLINE

Checks Dated 10/06/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85580761	10/06/2017	ANGELINA BROWN - DBA ANGEION CONSULTING	01-5800		2,500.00
85580762	10/06/2017	C & S TELECOMMUNICATIONS INC	01-5600		172.50
85580763	10/06/2017	CAPITOL ADVISORS GROUP LLC	01-5800		1,625.00
85580764	10/06/2017	CAPITOL CLUTCH AND BRAKE INC	01-4365		901.98
85580765	10/06/2017	CAPITOL PUBLIC FINANCE GROUP	25-5800		2,145.00
85580766	10/06/2017	CDW GOVERNMENT INC	01-4300	16,929.78	
			01-4400	9,403.71	
			01-5600	875.00	27,208.49
85580767	10/06/2017	CITRUS HEIGHTS SAW & MOWER	01-4365		552.45
85580768	10/06/2017	CLIMATE CONTROL INC	01-5800	4,183.00	
			35-6200	39,050.00	43,233.00
85580769	10/06/2017	DISCOVERY OFFICE SYSTEMS	01-5600		41.56
85580770	10/06/2017	E-CONOLIGHT LLC	01-4300		360.33
85580771	10/06/2017	E-FILLIATE INC	01-4300		92.39
85580772	10/06/2017	EMEDCO	01-4300	885.18	
			Unpaid Tax	58.87-	826.31
85580773	10/06/2017	GEARY PACIFIC SUPPLY	01-6400		7,989.21
85580774	10/06/2017	GRAINGER .	01-4300		172.08
85580775	10/06/2017	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		7.50
85580776	10/06/2017	LPA INC.	01-5800		1,268.08
85580777	10/06/2017	MARY WILKIE - DBA WHEST KOAST PLUMBING	01-5600		1,603.00
85580778	10/06/2017	PITNEY BOWES INC	01-4300		236.09
85580779	10/06/2017	RAINFORTH GRAU ARCHITECTS	21-6210		29,200.80
85580780	10/06/2017	SAC VAL JANITORIAL SALES	01-4300		327.95
85580781	10/06/2017	SCHOOL FACILITY CONSULTANTS	25-5800		4,505.00
85580782	10/06/2017	SIERRA OFFICE SUPPLIES &	01-4300		57.44
85580783	10/06/2017	SMARTWATT ENERGY INC	40-5800		47,976.00
85580784	10/06/2017	STATE INDUSTRIAL PRODUCTS INC	01-4300		644.78
85580785	10/06/2017	STATE OF CALIFORNIA - DOJ	01-5821		441.00
85580786	10/06/2017	ZIEGELMANN'S REFRIGERATION	01-5600		3,132.40
85580787	10/06/2017	Shamryn L. Coyle	01-4300		176.75
85580788	10/06/2017	Jaclyn M. Crook	01-4300		165.78
85580789	10/06/2017	Barbara J. Green	01-5200		13.38
85580790	10/06/2017	Kate M. Hill	01-4300		36.66
85580791	10/06/2017	Karina A. Kappmeyer-Sofia	01-4300		82.12
85580792	10/06/2017	Kelle D. LeBeau	01-4300		106.64
85580793	10/06/2017	Margaret M. Mechanick	01-4300		8.95
85580794	10/06/2017	Barbara S. Springborn	01-4300		99.58
85580795	10/06/2017	ATHLETICS UNLIMITED	01-4300		145.93
85580796	10/06/2017	CCIS - CA CONSORTIUM INDEPENDENT STUDY	01-5200		40.00
85580797	10/06/2017	CDW GOVERNMENT INC	01-4300	7,467.30	
			01-4400	1,050.13	8,517.43
85580798	10/06/2017	DICK BLICK COMPANY	01-4300		2,047.77

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Checks Dated 10/06/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85580799	10/06/2017	DIRECT PRESS 2	01-4300		84.04
85580800	10/06/2017	DISCOVERY OFFICE SYSTEMS	01-4300		624.54
85580801	10/06/2017	HAWKINS OFFICIATING SERVICE	01-5800		630.00
85580802	10/06/2017	J's COMMUNICATIONS INC	01-5800		55.00
85580803	10/06/2017	JOSTENS	01-4300		10,909.76
85580804	10/06/2017	KONA ICE ROSEVILLE	01-4300		501.75
85580805	10/06/2017	MONOPRICE INC	01-4300		22.13
85580806	10/06/2017	MOUNTAIN MATH/LANGUAGE LLC	01-4300	308.72	
			Unpaid Tax	20.87-	287.85
85580807	10/06/2017	OFFICE DEPOT	01-4300		183.94
85580808	10/06/2017	PASCO SCIENTIFIC	01-4300		368.94
85580809	10/06/2017	PURCHASE POWER	01-4300		1,089.31
85580810	10/06/2017	RISO PRODUCTS OF SAC INC	01-4300		667.94
85580811	10/06/2017	STAPLES BUSINESS ADVANTAGE	01-4300		21,922.15
85580812	10/06/2017	TEACHER CREATED RESOURCES	01-4300		21.53
		Total Number of Checks	**92**		**332,563.17**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	78	174,731.24
11	Adult Education Fund	1	44.45
13	Cafeteria Fund	7	28,483.61
21	Building Fund #1	3	31,897.05
25	Capital Facilities Fund	4	10,462.50
35	Schools Facilities (Prop 1A)	1	39,050.00
40	Spec Res For Capital Outlay	1	47,976.00
	Total Number of Checks	**92**	332,644.85
	Less Unpaid Tax Liability		81.68-
	Net (Check Amount)		**332,563.17**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/29/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85579461	09/29/2017	Leah M. Contaxis	01-5200		19.69
85579462	09/29/2017	Amy L. Pettersen	01-4300		20.57
85579463	09/29/2017	BENCHMARK EDUCATION COMPANY	01-4100		90,376.36
85579464	09/29/2017	CDW GOVERNMENT INC	01-4300	131.32	
			01-4400	1,225.00	1,356.32
85579465	09/29/2017	CURRICULUM ASSOCIATES INC.	01-4100		4,265.87
85579466	09/29/2017	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		142.30
85579467	09/29/2017	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		447.00
85579468	09/29/2017	HAL-LEONARD	01-4300		195.00
85579469	09/29/2017	JABBERGYM INC.	01-5800		1,448.75
85579470	09/29/2017	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		218.50
85579471	09/29/2017	LAURA LIPTON	01-5800		12,400.00
85579472	09/29/2017	LD PRODUCTS	01-4300		368.62
85579473	09/29/2017	LEARNING SOLUTIONS INC	01-5800		2,957.83
85579474	09/29/2017	LOZANO SMITH LLP	01-5810		2,413.12
85579475	09/29/2017	MEDICAB OF SACRAMENTO/SIERRA	01-5800		2,457.00
85579476	09/29/2017	MEDICAL BILLING TECHNOLOGIES	01-5800		105.10
85579477	09/29/2017	MUSIC EXPRESS	01-4300		195.00
85579478	09/29/2017	ODYSSEY LEARNING CENTER, INC.	01-5800		7,143.60
85579479	09/29/2017	OFFICE DEPOT	01-4300		75.05
85579480	09/29/2017	PLACER LEARNING CENTER	01-5800		7,148.05
85579481	09/29/2017	SCHOLASTIC MAGAZINE	01-4100	973.54	
			Unpaid Tax	54.38-	919.16
85579482	09/29/2017	SCHOOL STEPS, INC.	01-5800		9,843.75
85579483	09/29/2017	SIERRA FOOTHILLS ACADEMY	01-5800		24,273.85
85579484	09/29/2017	SIG EMPLOYEE BENEFITS TRUST	76-9558		719,159.30
85579485	09/29/2017	SPARK PROGRAM	01-4100		228.47
85579486	09/29/2017	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		4,574.00
85579487	09/29/2017	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	01-4300	890.91	
			01-4400	2,715.70	
			01-5200	225.00	
			01-5800	3,553.54	
			21-4300	132.58	
			25-4300	34.37	7,552.10
85579488	09/29/2017	Stacey Brown	01-4300		300.77
85579489	09/29/2017	Nicolas J. Harrigan	01-5200		32.90
85579490	09/29/2017	Emily A. McKinnon	01-4300		33.50
85579491	09/29/2017	Emily J. Merwin	01-4300		243.32
85579492	09/29/2017	Kimberly A. Moss	01-4300		199.19
85579493	09/29/2017	Clinton J. Nelson	01-5200		70.20
85579494	09/29/2017	Allison V. Patterson	01-4300		9.06

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/29/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85579495	09/29/2017	Adam P. Salinger	01-4300		282.77
85579496	09/29/2017	ALPHA FIRED ARTS	01-4300		463.33
85579497	09/29/2017	BARRONS EDUCATIONAL SERIES INC	01-4100		336.53
85579498	09/29/2017	BSN SPORTS SPORTS SUPPLY GROUP	01-4300		122.14
85579499	09/29/2017	CDW GOVERNMENT INC	01-4300		163.72
85579500	09/29/2017	COAST TO COAST COMPUTER PRODUCTS	01-4300		48.26
85579501	09/29/2017	CREATIVE MATHEMATICS	01-5200		219.00
85579502	09/29/2017	DISCOUNT MAGAZINE SUB SERVICE	01-4300		60.97
85579503	09/29/2017	DISCOVERY OFFICE SYSTEMS	01-5600		310.70
85579504	09/29/2017	EAI EDUCATION ERIC ARMIN INC.	01-4300	38.29	
			Unpaid Tax	2.59-	35.70
85579505	09/29/2017	EASTBAY INC.	01-4300		4,894.88
85579506	09/29/2017	ESGI - EDUCATIONAL SOFTWARE FOR GUIDING INSTRUCTION	01-5800		447.00
85579507	09/29/2017	FULL COMPASS SYSTEMS	01-4300	15.68	
			Unpaid Tax	1.06-	14.62
85579508	09/29/2017	JAN MOORE DBA JM PUBLISHING	01-5200		50.00
85579509	09/29/2017	JUNIOR LIBRARY GUILD	01-4300		307.81
85579510	09/29/2017	LAKESHORE LEARNING MATERIALS	01-4300		204.41
85579511	09/29/2017	MARLEEN NOBELL DBA: MAR/CAL	01-4300		41.81
85579512	09/29/2017	NORTHERN SPEECH SERVICES, INC.	01-4300		315.05
85579513	09/29/2017	OFFICE DEPOT	01-4300		1,339.20
85579514	09/29/2017	ORIENTAL TRADING COMPANY INC	01-4300	44.29	
			Unpaid Tax	2.32-	41.97
85579515	09/29/2017	PITNEY BOWES INC	01-5600		134.98
85579516	09/29/2017	REALLY GOOD STUFF	01-4300	116.61	
			Unpaid Tax	8.57-	108.04
85579517	09/29/2017	RIEBES AUTO PARTS	01-4300		187.12
85579518	09/29/2017	SCHOOL MASTERS	01-4300	344.49	
			Unpaid Tax	20.27-	324.22
85579519	09/29/2017	SCHOOL MATE	01-4300	1,769.63	
			Unpaid Tax	119.63-	1,650.00
85579520	09/29/2017	SCHOOL SPECIALTY INC	01-4300		154.32
85579521	09/29/2017	SUPER DUPER SCHOOL COMPANY	01-4300	109.02	
			Unpaid Tax	7.37-	101.65
85579522	09/29/2017	TEACHER CREATED RESOURCES	01-4300		60.32
85579523	09/29/2017	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	99.52	
			Unpaid Tax	6.53-	92.99
85579524	09/29/2017	WILLIAM JESSUP UNIVERSITY	01-5200		200.00
85579525	09/29/2017	WOODWIND & BRASSWIND	01-4300		877.06
85579526	09/29/2017	Rosemary Knutson	01-5200		14.98
85579527	09/29/2017	BACK TO LIFE AUTOMOTIVE	01-5800		236.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/29/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85579528	09/29/2017	CALIF GEOLOGICAL SURVEY DEPT OF CONSERVATION	21-6140		1,800.00
85579529	09/29/2017	CALIF GEOLOGICAL SURVEY DEPT OF CONSERVATION	21-6140		1,800.00
85579530	09/29/2017	CAPITOL ADVISORS GROUP LLC	01-5800		1,625.00
85579531	09/29/2017	CDW GOVERNMENT INC	01-4300	5,745.77	
			01-5600	213.31	5,959.08
85579532	09/29/2017	CHRISTOPHER FREEMAN - DBA POWER PROTECTION PLUS	01-5600		300.00
85579533	09/29/2017	CITY OF LINCOLN	01-5540	6,806.29	
			01-5550	12,252.00	
			01-5570	66,874.82	85,933.11
85579534	09/29/2017	CITY OF LINCOLN - ALARM PRGM LINCOLN POLICE DEPARTMENT	01-5800		180.00
85579535	09/29/2017	CITY OF LINCOLN/NON UTILITY	01-5500		9,966.86
85579536	09/29/2017	ECORP CONSULTING INC	21-6140		11,175.00
85579537	09/29/2017	PLAYCORE WISCONSIN	01-4400	1,182.67	
			Unpaid Tax	56.32-	1,126.35
85579538	09/29/2017	GRAINGER .	01-4300		787.39
85579539	09/29/2017	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		39.32
85579540	09/29/2017	HILLYARD / SACRAMENTO	01-4300		1,501.96
85579541	09/29/2017	HOME DEPOT CREDIT SERVICES	01-4300		755.14
85579542	09/29/2017	INTEGRATED FIRE SYSTEMS INC	01-5600	882.50	
			01-5800	1,945.00	2,827.50
85579543	09/29/2017	JCI JOHNSON CONTROLS INC	35-6200		1,579.00
85579544	09/29/2017	L & H AIRCO	01-5600		730.80
85579545	09/29/2017	LPA INC.	21-6210		4,262.26
85579546	09/29/2017	NORMAC	01-4300		315.64
85579547	09/29/2017	PACIFIC GAS & ELECTRIC CO	01-5510		31,287.77
85579548	09/29/2017	RAINFORTH GRAU ARCHITECTS	21-6210		29,200.80
85579549	09/29/2017	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300		527.23
85579550	09/29/2017	SAC VAL JANITORIAL SALES	01-4300		1,339.23
85579551	09/29/2017	SUTTER MEDICAL FOUNDATION	01-5800		426.00
85579552	09/29/2017	TAG / AMS INC	01-5800		371.00
85579553	09/29/2017	THE PERSONNEL ADVISOR - BLR BUSINESS & LEGAL RESOURCES	01-5800		427.93
85579554	09/29/2017	VERIZON WIRELESS	01-5560	1,521.84	
			13-5560	63.49	
			21-5560	53.49	1,638.82
85579555	09/29/2017	CROWN DISTRIBUTING INC.	13-4380		2,644.46
85579556	09/29/2017	CULTURE SHOCK YOGURT	13-4710		417.30
85579557	09/29/2017	DANIELSEN COMPANY	13-4380	33.79	
			13-4710	1,899.51	
			Unpaid Tax	1.94-	1,931.36
85579558	09/29/2017	GOLD STAR FOODS, INC	13-4710		9,081.88
85579559	09/29/2017	ORIENTAL TRADING COMPANY INC	01-4300	1,273.26	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/29/2017

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
			Unpaid Tax	78.73-	1,194.53
85579560	09/29/2017	PRODUCERS DAIRY FOODS, INC.	13-4710		2,525.77
85579561	09/29/2017	PROPACIFIC FRESH	13-4710		1,383.00
85579562	09/29/2017	STATE BOARD OF EQUALIZATION	01-5800		114.34
85579563	09/29/2017	TERRY HUTCHINSON	13-8634		28.00
		Total Number of Checks	**103**		**1,132,238.93**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	89	345,324.64
13	Cafeteria Fund	8	18,077.20
21	Building Fund #1	7	48,424.13
25	Capital Facilities Fund	1	34.37
35	Schools Facilities (Prop 1A)	1	1,579.00
76	Payroll Fund	1	719,159.30
	Total Number of Checks	**103**	1,132,598.64
	Less Unpaid Tax Liability		359.71-
	Net (Check Amount)		**1,132,238.93**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract – Belfor USA Group and Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Property & Liability Claim - SIG

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Belfor USA Group Inc. and Western Placer Unified School District for restoration services due to water damage of the District's Head Start portable located at Carlin C Coppin Elementary School. The cost of services will be $47,306.39 and will be paid through Schools Insurance Group property claim less the District's $2,000 deductible.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Belfor USA Group Inc. and Western Placer Unified School District.

☐ *Bakersfield*
3553 Landco Dr, Ste A
Bakersfield, CA 93308
877.636.0760 F:
661.636.0761

☐ *Fresno*
3461 W Holland Ave
Fresno, CA 93722
877.835.0811 F:
559.244.0812

☐ *Lake Tahoe*
128 Market St, Ste 2D
Stateline, NV 89449
877.587.2416 F:
775.588.4997
Mailing address: see Reno address

☐ *Orange County*
2920 E White Star Ave
Anaheim, CA 92806
800.421.4112 F:
714.632.7688

☐ *Redding*
2930 Innsbruck Dr, Ste B
Redding, CA 96003
855.249.1900 F:
530.224.1904

☐ *Riverside*
3443 Durahart St
Riverside, CA 92507
877.543.8236 F:
951.682.7100

☒ *Sacramento*
3132 Dwight Rd, Ste 300
Elk Grove, CA 95758
855.399.1865 F:
916.399.9388

☐ *San Diego*
9060 Activity Rd, Ste A
San Diego, CA 92126
866.421.4144 F:
858.847.9878

☐ *San Fernando Valley*
27 W Easy Street, Ste 403
Simi Valley, CA 93065
866.764.4112 F:
818.882.7685

☐ *San Francisco/Hayward*
2365 Industrial Pkwy W
Hayward, CA 94545
888.543.3473 F:
510.887.9110

☐ *San Jose*
2297 Ringwood Ave
San Jose, CA 95131
888.929.3472 F:
408.929.3477

☐ *Reno*
50 Artisan Means Way, Ste B
Reno, NV 89511
866.938.2447 F:
775.356.0633

COMMERCIAL SERVICE CONTRACT
(California)

Contract No. 1

This Commercial Service Contract (the "Contract") is entered into on this 21 day of September, 2017, by and between BELFOR USA Group Inc. ("BELFOR") and Western Placer Unified School District ("Customer"). This Contract is for reconstruction or restoration services ("Work") provided by BELFOR at the following address (the "Property") Carlin C. Coppin Elementary School - 150 12th Street Lincoln, CA 95648.

1. **Contract Documents.** The following documents are attached and incorporated herein by reference:

Yes	No	
☑	☐	Exhibit A, Scope of Work
☐	☑	Exhibit B, Rate and Materials Schedule or Estimate with a Stipulated Sum
☐	☑	Advanced Work Authorization
☐	☑	Change Order

2. **Scope of Work.** BELFOR hereby agrees to act as contractor and furnish all labor, materials, equipment, and subcontracted items reasonably necessary to complete the Work described in the Scope of Work attached as Exhibit A (the "Work"). BELFOR and Customer may make changes to the Work in Exhibit A by executing a Change Order signed by both parties. Environmental sampling and investigation are beyond the scope of BELFOR's duties. If the Work involves mold or microbial contamination, Customer is advised to hire a qualified independent environmental consultant with expertise and training in indoor air quality ("Consultant") to inspect the Property, advise Customer about potential health hazards and prepare a remediation protocol. BELFOR is not responsible for errors or oversights by consultants, engineers or other professionals. BELFOR may, at its option, remove contamination in areas beyond those identified by Consultant. In the event Customer elects not to retain such a Consultant, Customer shall defend and hold BELFOR harmless from any loss or injury from mold or any other environmental condition that would likely have been detected or discovered in a thorough inspection by a diligent indoor air quality expert. Customer understands and acknowledges that the goal of remediation is not to remove all mold spores or bacteria but to bring the concentrations to acceptable levels. BELFOR will be deemed to have accomplished the objectives of remediation when it has met the criteria set forth in *Bioaerosols, Assessment and Control* (ACGIH 1999).

3. **Exclusions.** Unless specifically described in the Contract Documents, BELFOR is not required to:
   A. Perform code upgrades or repair construction defects or code violations.
   B. Perform any work (beyond the scope of this Contract) required by any public body, utility or inspector.
   C. Other: _____

4. **Best Efforts.** BELFOR and Customer acknowledge that the Property which is the subject of the Work has been involved in a fire, flood, or other catastrophe. BELFOR will perform the Work on a "best efforts" basis, but cannot, and therefore does not, guarantee that the Property will be operational or free from defect following completion of the Work.

5. **Commencement and Completion.** The Work shall commence on or about October 2, 2017, unless delayed due to circumstances beyond BELFOR's reasonable control. The Work shall continue with reasonable diligence until complete, unless otherwise terminated by the Customer or BELFOR.

6. **Contract Amount.** BELFOR will be paid according to invoices, based upon the BELFOR Rate and Materials Schedule (Exhibit B) or the Estimate with a Stipulated Sum and other fees and expenses, plus any applicable taxes. The Contract Amount may be changed by way of Change Orders signed by both parties.

7. **Assignment of Insurance Proceeds and Limited Power of Attorney.** Customer authorizes and directs each insurer to name BELFOR as a payee on the insurance draft(s) for any Work performed by BELFOR. In consideration of BELFOR funding and performing the Services, Customer hereby irrevocably assigns and transfers to BELFOR the right, title and interest in insurance proceeds paid for BELFOR's Work. Customer agrees to promptly endorse and obtain all other payees' endorsements (other than BELFOR's) on the insurance draft(s) and tender them immediately to BELFOR. Customer hereby directs the insurer to deliver the insurance loss drafts directly to BELFOR at the address indicated above. BELFOR is hereby appointed as Owner's attorney in fact to endorse and deposit in its accounts any insurance checks or drafts relating to the Work.

8. **Invoicing and Payment.**

   Customer will pay BELFOR's fees and charges for the Work, together with all applicable federal, state or local taxes, in accordance with the following schedule:

   A. $_____ on or before _____
   B. $_____ on or before _____
   C. The balance of BELFOR's fees and charges for the Work will be paid within 30 days from the Customer's receipt of the final invoice.

   BELFOR's invoices will contain reasonably sufficient supporting documentation. Customer agrees to pay BELFOR within 30 days of the invoice date. Customer agrees to pay all costs of collection of past due payments, including collection agency fees, collection agency commissions, court costs, reasonable attorneys' fees, expert fees and interest at the maximum legal rate. Within a reasonable time of Customer's written request, BELFOR will provide lien releases in the amounts of payments made.

9. **Limited Power of Attorney.** BELFOR is hereby appointed as Owner's Attorney in Fact to endorse and deposit in its accounts any insurance checks or drafts relating to BELFOR's work.

10. **Responsibility for Payment.** Customer understands that BELFOR's Contract is not with Customer's insurance carrier. Customer agrees to make payment to BELFOR for services rendered hereunder in the amounts and on the terms specified above, regardless of whether Customer is entitled to reimbursement from an insurance carrier or any other source.

11. **Agreed Procedure for Billing Disputes.** Customer will review BELFOR's invoices within ten (10) days of the date of the invoice and notify BELFOR of any objection in writing within twenty (20) days of the date of the invoice. The written objection will identify each specific billing entry in dispute and set forth a detailed description of the factual basis for the dispute. Customer will promptly pay all undisputed amounts in full. If no objection is made by Customer within this period of time, it is agreed that the invoice shall be deemed accurate and reasonable and Customer shall be obligated to pay the entire invoice amount. **ANY DISPUTE AS TO AN ITEM ON THE INVOICE THAT IS NOT DELIVERED TO BELFOR WITHIN 20 DAYS FROM DATE OF THE INVOICE SHALL BE EXPRESSLY WAIVED.** The existence of the dispute will not alter the obligation to pay interest on the disputed amount as set forth in this agreement, unless Customer receives a court judgment in Customer's favor with respect to such disputed amounts.

12. **Credit Check Authorization.** Customer hereby authorizes BELFOR to make reasonable credit inquiries and to receive any information regarding Customer's financial and credit status from creditors or financial institutions which BELFOR deems relevant. Customer hereby authorizes all such creditors and financial institutions to divulge such information to BELFOR. Customer acknowledges and agrees that credit privileges, if granted, may be withdrawn at any time.

13. **Exclusive Warranty.** BELFOR warrants that the Work shall be free from defects in materials and workmanship for a period of one (1) year from the date of substantial completion of the Work. BELFOR's warranty obligations are limited as set forth in this paragraph. All remediation work performed by BELFOR decontamination technicians shall be free from the return of corrosion and contamination resulting from defects in BELFOR's workmanship. BELFOR does not warrant business operations, and this warranty does not apply to business interruption. This Warranty does not apply to damage caused by normal wear and tear. Any special Warranty must be attached to this Contract. The Warranty takes effect upon BELFOR's receipt of payment in full for the Work. The Warranty period commences on the date of substantial completion of the Work, regardless of when final payment is received. This Warranty is subject to the limits of liability set forth herein. To the maximum extent permitted by law, this warranty is exclusive and is in lieu of all other warranties, express or implied, oral or written, including statutory warranties and warranties against hidden or latent defects.

14. **Mold Notice.** Many believe that the presence of mold creates health risks. Occupants with health complaints are encouraged to seek an examination from an appropriately-qualified professional. BELFOR is not qualified to diagnose medical conditions, and Customer agrees not to interpret any statement by BELFOR as medical advice. It is important that proper diagnosis and treatment of illness not be confused by misdirected attention to indoor air quality issues. Customer understands the importance of prompt drying of water-damaged building materials, and agrees to properly ventilate the structure and take reasonable measures to prevent conditions that lead to mold growth. Customer is advised to seek further information from the United States Environmental Protection Agency at: www.epa.gov and the American Conference of Governmental Industrial Hygienists at: www.acgih.org. There may be environmental factors and/or other conditions that cause or contribute to mold growth at the Property, the repairs and/or remediation of which are not included in the Work. BELFOR cannot control and therefore is not responsible for these factors or conditions.

15. **Limit of Liability for Mold Remediation.** If BELFOR performs mold remediation under the guidance or direction of a Consultant, BELFOR will have no liability for mold discovered after the Consultant has determined that BELFOR has accomplished the goals of the mold remediation work or has otherwise approved BELFOR's remedial work, orally or in writing. Customer agrees to pursue any such claim solely against the Consultant or other responsible parties.

16. **Safety and Permits.** Both BELFOR and Customer will comply with all applicable governmental regulations, statutes, laws, and local ordinances. At Customer's expense, BELFOR shall obtain all permits required for the Work.

17. **Hazardous Materials.** Disposal of any Hazardous Materials (including specimens or samples) shall be made in the name of the Customer and under any applicable generator number or other identification assigned by the Customer.

18. **Indemnity.**

    A. **Mutual Indemnity:** Subject to the provisions of §6, above, each party agrees to indemnify and hold harmless the other party hereto and the other party's shareholders, directors, officers, employees, insurers and agents, from and against any and all claims, demands, causes of action and liabilities of any nature, whether for damages to property and/or the pre-existing conditions to which this Contract pertains, to the extent that any such claim, demand, cause of action and/or liability is attributable to the breach of contract, negligence or other fault of the indemnifying party.

    B. **Indemnity to BELFOR regarding Environmental Assessors, Engineers and Architects ("Professionals").** To the maximum extent allowed by law, Customer hereby agrees to indemnify and hold harmless BELFOR, its shareholders, directors, officers, employees, insurers, agents and their owners, related and affiliated entities, and BELFOR's subcontractors of any tier (collectively "BELFOR Indemnities") from and against any and all losses, liabilities and damages arising directly or indirectly from: (i) any and all misdiagnosis, errors or omissions by the Professionals, (ii) following or complying or acting in accordance with Professionals' directions, protocols or instructions and (iii) the use or reliance on any Professional's reports, tests or findings.

19. **Insurance.** BELFOR will maintain occurrence-based commercial insurance, including Automobile, Worker's Compensation, General Liability (for both body and property damage) and Pollution Coverage. Upon written request by Customer, BELFOR will produce a Certificate of Insurance naming Customer as an additional insured.

20. **Jurisdiction, Venue and Governing Law.** The parties hereby irrevocably consent to the exclusive jurisdiction of the court of the county in which the Work is performed. This Contract shall be construed in accordance with the laws of the State of California, without giving effect to conflict of laws.

21. **No Consequential Damages.** No party shall in any action or proceeding or otherwise assert any claim for consequential or indirect damages against any other party to this Contract on account of any loss, cost, damage or expense which such party may suffer or incur because of any act or omission of any other party to this Contract or its agents, subcontractors or employees in the performance of a party's obligations under this contract, or any other cause of action (including negligence) arising out of or related to transactions in connection with this Contract, or otherwise, and each party expressly waives any such claims.

22. **Assignment.** Neither BELFOR nor the Customer will assign this Contract without the express written authorization of the other party.

23. **Change Orders.** This Contract and the Exhibits hereto comprise the complete agreement of the parties respecting the Work. No promises, representations, or warranties have been made by either party except as is expressly stated in this Contract and its Exhibits. All modifications to this Contract shall be in a written Change Order, signed by both parties hereto. Customer agrees not to unreasonably withhold approval of Change Orders.

24. **Termination.** If Customer fails to make payment for services rendered under the terms of this agreement, BELFOR reserves the right to terminate the Work and cancel the balance of the Contract.

25. **License Board Information.** Contractors are required by law to be licensed and regulated by the Contractors' State License Board which has jurisdiction to investigate complaints against contractors if a complaint regarding a patent act or omission is filed within four years of the date of the alleged violation. A complaint regarding a latent act or omission pertaining to structural defects must be filed within 10 years of the date of the alleged violation. Any questions concerning a contractor may be referred to the Registrar, Contractors' State License Board, P.O. Box 26000, Sacramento, CA 95826.

26. **Arbitration of Disputes.** Any controversy or claim arising out of or related to this Contract or the alleged breach thereof shall be resolved by binding arbitration before an arbitrator mutually agreeable to the parties. If the parties are unable to agree on the selection of an arbitrator within thirty (30) days of either party's written demand for arbitration, then the arbitrator shall be selected by ADR Services, Inc. (www.adrservices.org). Any award of the arbitrator shall be binding, with no right of appeal and may be enforced by a court of competent jurisdiction. The parties shall have the right to motions for summary judgment. Claims within the monetary limit of the small claims court shall be litigated in such court, so long as both parties limit their right to recovery to the jurisdiction of the small claims court.

NOTICE: BY INITIALING IN THE SPACE BELOW YOU ARE AGREEING TO HAVE ANY DISPUTE ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION DECIDED BY NEUTRAL ARBITRATION AS PROVIDED BY CALIFORNIA LAW, AND YOU ARE GIVING UP ANY RIGHTS YOU MIGHT POSSESS TO HAVE THE DISPUTE LITIGATED IN A COURT OR JURY TRIAL. BY INITIALING IN THE SPACE BELOW YOU ARE GIVING UP YOUR JUDICIAL RIGHTS TO DISCOVERY AND APPEAL, UNLESS THOSE RIGHTS ARE SPECIFICALLY INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION. IF YOU REFUSE TO SUBMIT TO ARBITRATION AFTER AGREEING TO THIS PROVISION, YOU MAY BE COMPELLED TO ARBITRATE UNDER THE AUTHORITY OF THE CALIFORNIA CODE OF CIVIL PROCEDURE. YOUR AGREEMENT TO THIS ARBITRATION PROVISION IS VOLUNTARY.

I HAVE READ AND UNDERSTAND THE FOREGOING AND AGREE TO SUBMIT DISPUTES ARISING OUT OF THE MATTERS INCLUDED IN THE 'ARBITRATION OF DISPUTES' PROVISION TO NEUTRAL ARBITRATION.

Customer Initials: _____ **Contractor Initials:** _____

27. **Notices.** All notices shall be sent via First Class U.S. Mail and via facsimile addressed to BELFOR USA Group, Inc. at the address and fax number indicated on the first page of this Contract. Notices to Customer shall be sent to:

Woodruff Sawyer – Gail Blagg
P.O. Box 1900
Grass Valley CA 95945

And by Facsimile to: 530-274-2216

I have reviewed the terms and conditions set forth above and agree to them, effective on the date set forth above. I warrant and represent that I am authorized to execute this Contract on behalf of the legal owner of the Property.

OWNER:	**BELFOR USA Group, Inc.**
By: [signature]	By:
Name: Audrey Kilpatrick	Name:
Title: Asst Supt of Business Svs and Operations	Title:
Date: 10/16/17	Date:

Print Name of Owner's Authorized Representative):

Gail Blagg / Cameron Dewey

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

Client:	Carlin Coppin Elementary
Property:	150 12th Street Lincoln, CA 95648
Operator:	HOLLIE.P

Estimator:	Hollie Pimentel	Business:	(916) 399-1865
Position:	Estimator	E-mail:	hollie.pimentel@us.belfor.com
Company:	BELFOR Property Restortion		
Business:	3132 Dwight Road Suite 300 Elk Grove, CA 95632		

Type of Estimate:	Water Damage		
Date Entered:	9/13/2017	Date Assigned:	
Price List:	CASA8X_SEP17		
Labor Efficiency:	Restoration/Service/Remodel		
Estimate:	17-59-CARL_C-STR		

REPAIR/ RECONSTRUCTION ESTIMATE

We would like to thank you for the opportunity to provide you with this estimate. The total cost for the repairs detailed in the following estimate is **$47,306.39**.

The attached estimate details the specific work to be completed. Additional work outside of that specified in this estimate will be through separate proposal(s) and/or change order(s) detailing the additional/changed scope of work as well as the terms and pricing of those changes. Repairs will be scheduled after a signed copy of this estimate is received.

Unless noted otherwise, the customer is required to provide heat, water and electricity on-site for the duration of this project. The customer is responsible for providing continuous access to the project area during normal business hours, Monday - Friday, 8:00 am - 5:00 pm. Where an item is being replaced, we will be matching the existing item's quality, color, finish, texture or material as close as possible where applicable unless noted otherwise, there is no guaranty either specified or implied on exact matches . This estimate does not include hazardous material testing or abatement unless specifically detailed in the following estimate.

This estimate is valid for 30 days from 10/5/2017. If you have any questions about this estimate, please contact Hollie Pimentel to discuss those questions.

¬I/we agree to the terms and conditions of this proposal.¬

BELFOR Property Restoration

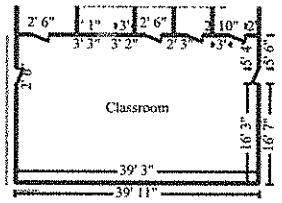
3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

17-59-CARL_C-STR

17-59-CARL_C-STR

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Labor to reconfigure gas/water lines due to water heater being located on floor to water heater stand.							
Total: 17-59-CARL_C-STR					0.00	0.00	0.00

Main Level



Classroom **Height: 8'**

993.33	SF Walls	945.27	SF Ceiling
1,938.60	SF Walls & Ceiling	945.27	SF Floor
105.03	SY Flooring	123.67	LF Floor Perimeter
126.67	LF Ceil. Perimeter		

Missing Wall - Goes to Floor **3' X 6' 8"** **Opens into KITCHEN**

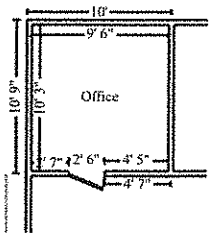
DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
1/2" drywall - hung, taped, ready for texture	356.89 SF		0.00	1.90	11.64	137.94	827.67
Batt insulation - 4" - R13 - paper faced	111.30 SF		0.00	0.70	3.15	16.22	97.28
Bead board - 1/4" MDF	515.28 SF		0.00	3.01	39.97	318.20	1,909.16
Bead board to be installed throughout perimeter of classroom to cover highest flood cut (4'2")							
Paneling - General Laborer - per hour	2.00 HR		0.00	40.09	0.00	16.04	96.22
Labor to make necessary cuts to frame bead board underneath window							
Chair rail - 2 1/2"	123.67 LF		0.00	2.75	10.13	70.04	420.26
Remove Vinyl floor covering (sheet goods) - High grade	472.64 SF		0.84	0.00	0.00	79.40	476.42
Floor preparation for resilient flooring	945.27 SF		0.00	0.58	6.85	111.04	666.15
Vinyl floor covering (sheet goods) - High grade	1,106.00 SF		0.00	4.57	265.41	1,063.96	6,383.79
Cove base molding - rubber or vinyl, 4" high	123.67 LF		0.00	1.97	10.49	50.82	304.94
Vanity - Reset	3.00 LF		0.00	33.15	0.00	19.90	119.35
Plastic laminate wall finish w/trim - Commercial	7.00 SF		0.00	7.71	1.24	11.04	66.25
Tie in FRP paneling instead of bead board behind the children's vanity. Much better for water proofing.							
Sink - single - Reset	1.00 EA		0.00	106.35	0.00	21.28	127.63
P-trap assembly - ABS (plastic)	1.00 EA		0.00	70.48	0.44	14.18	85.10

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

CONTINUED - Classroom

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Angle stop valve	2.00 EA		0.00	39.41	1.04	15.96	95.82
Plumbing fixture supply line	2.00 EA		0.00	21.57	0.79	8.78	52.71
Detach & Reset Bathroom mirror - w/metal frame - surface mtd - Commercial	3.00 SF	8.78	0.00	0.00	0.00	5.26	31.60
Detach & Reset Soap dish - Wall mounted	0.50 EA	12.63	0.00	0.00	0.00	1.26	7.58
Reset soup dispenser							
Detach & Reset Bath accessory	0.50 EA	15.95	0.00	0.00	0.00	1.60	9.58
Reset paper towel dispenser							
Trim board - 1" x 6" - installed (pine)	24.00 LF		0.00	4.04	3.69	20.14	120.79
Seal & paint paneling	618.33 SF		0.00	0.84	7.62	105.40	632.42
Seal & paint chair rail - two coats	123.67 LF		0.00	0.98	0.90	24.42	146.52
Seal & paint trim - two coats	24.00 LF		0.00	0.98	0.17	4.74	28.43
Outlet or switch cover	11.00 EA		0.00	2.47	0.44	5.52	33.13
Final cleaning - construction - Commercial	945.27 SF		0.00	0.19	0.00	35.92	215.52
Totals: Classroom					363.97	2,159.06	12,954.32



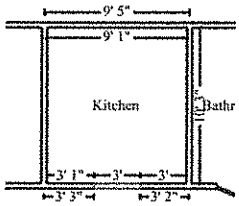
Office **Height: 8'**

316.00 SF Walls
413.38 SF Walls & Ceiling
10.82 SY Flooring
39.50 LF Ceil. Perimeter
97.38 SF Ceiling
97.38 SF Floor
39.50 LF Floor Perimeter

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
1/2" drywall - hung, taped, ready for texture	158.00 SF		0.00	1.90	5.15	61.08	366.43
Batt insulation - 4" - R13 - paper faced	60.00 SF		0.00	0.70	1.70	8.74	52.44
Bead board - 1/4" MDF	118.50 SF		0.00	3.01	9.19	73.18	439.06
Chair rail - 2 1/2"	39.50 LF		0.00	2.75	3.24	22.36	134.23
Seal & paint paneling	118.50 SF		0.00	0.84	1.46	20.20	121.20
Seal & paint chair rail - two coats	39.50 LF		0.00	0.98	0.29	7.80	46.80
Cabinetry - lower (base) units - Reset	10.25 LF		0.00	38.75	0.00	79.44	476.63
Remove Vinyl floor covering (sheet goods) - High grade	97.38 SF		0.84	0.00	0.00	16.36	98.16

CONTINUED - Office

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor preparation for resilient flooring	97.38 SF		0.00	0.58	0.71	11.44	68.63
Vinyl floor covering (sheet goods) - High grade	122.58 SF		0.00	4.57	29.42	117.92	707.53
R&R Vinyl - metal transition strip	3.00 LF		0.70	3.07	0.30	2.32	13.93
Cove base molding - rubber or vinyl, 4" high	39.50 LF		0.00	1.97	3.35	16.24	97.41
Outlet or switch cover	5.00 EA		0.00	2.47	0.20	2.52	15.07
Final cleaning - construction - Commercial	97.38 SF		0.00	0.19	0.00	3.70	22.20
Totals: Office					55.01	443.30	2,659.72



Kitchen **Height: 8'**

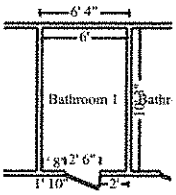
289.33 SF Walls
382.44 SF Walls & Ceiling
10.34 SY Flooring
38.67 LF Ceil. Perimeter
93.10 SF Ceiling
93.10 SF Floor
35.67 LF Floor Perimeter

Missing Wall - Goes to Floor **3' X 6' 8"** **Opens into CLASSROOM**

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Contents - move out then reset	1.00 EA		0.00	54.69	0.00	10.94	65.63
Pack out all items in upper cabinets prior to detaching							
Sheathing - plywood - 1/2" CDX	17.83 SF		0.00	1.73	1.20	6.42	38.47
Batt insulation - 4" - R13 - paper faced	32.10 SF		0.00	0.70	0.91	4.68	28.06
Cabinetry - upper (wall) units - Detach & reset	20.25 LF		0.00	55.28	0.00	223.88	1,343.30
R&R Plastic laminate wall finish w/trim - Commercial	289.33 SF		0.82	7.71	51.39	503.88	3,023.25
Remove Vinyl floor covering (sheet goods) - High grade	93.10 SF		0.84	0.00	0.00	15.64	93.84
Floor preparation for resilient flooring	93.10 SF		0.00	0.58	0.67	10.94	65.61
Vinyl floor covering (sheet goods) - High grade	118.08 SF		0.00	4.57	28.34	113.58	681.55
Cove base molding - rubber or vinyl, 4" high	35.67 LF		0.00	1.97	3.03	14.66	87.96
Sink - single - Reset	1.00 EA		0.00	106.35	0.00	21.28	127.63
P-trap assembly - ABS (plastic)	1.00 EA		0.00	70.48	0.44	14.18	85.10
Angle stop valve	2.00 EA		0.00	39.41	1.04	15.96	95.82

CONTINUED - Kitchen

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Plumbing fixture supply line	2.00 EA		0.00	21.57	0.79	8.78	52.71
Detach & Reset Soap dish - Wall mounted	0.50 EA	12.63	0.00	0.00	0.00	1.26	7.58
Detach & Reset Bath accessory	0.50 EA	15.95	0.00	0.00	0.00	1.60	9.58
Reset paper towel dispenser							
Cabinetry - lower (base) units - Reset	15.25 LF		0.00	38.75	0.00	118.18	709.12
Detach & Reset Range - freestanding - electric	0.50 EA	39.56	0.00	0.00	0.00	3.96	23.74
Refrigerator - Remove & reset	0.50 EA		0.00	39.56	0.00	3.96	23.74
Range hood - Detach & reset	0.50 EA		0.00	76.80	0.00	7.68	46.08
Outlet	2.00 EA		0.00	12.90	0.20	5.20	31.20
Outlet or switch cover	6.00 EA		0.00	2.47	0.24	3.00	18.06
Final cleaning - construction - Commercial	93.10 SF		0.00	0.19	0.00	3.54	21.23
Totals: Kitchen					88.25	1,113.20	6,679.26



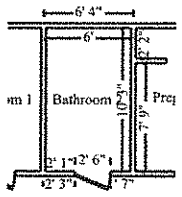
Bathroom 1 **Height: 8'**

260.00 SF Walls	61.50 SF Ceiling
321.50 SF Walls & Ceiling	61.50 SF Floor
6.83 SY Flooring	32.50 LF Floor Perimeter
32.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Contents - move out then reset	1.00 EA		0.00	54.69	0.00	10.94	65.63
Pack out all items in upper cabinets prior to detaching							
Cabinetry - upper (wall) units - Detach & reset	10.50 LF		0.00	55.28	0.00	116.08	696.52
Detach & Reset Robe hook	4.00 EA	8.42	0.00	0.00	0.00	6.74	40.42
Sheathing - plywood - 1/2" CDX	16.25 SF		0.00	1.73	1.10	5.84	35.05
Batt insulation - 4" - R13 - paper faced	29.25 SF		0.00	0.70	0.83	4.26	25.57
R&R Plastic laminate wall finish w/trim - Commercial	260.00 SF		0.82	7.71	46.18	452.80	2,716.78
Remove Vinyl floor covering (sheet goods) - High grade	61.50 SF		0.84	0.00	0.00	10.34	62.00
Remove Tear out additional layer of vinyl floor covering	61.50 SF		0.28	0.00	0.00	3.44	20.66

CONTINUED - Bathroom 1

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Floor preparation for resilient flooring	61.50 SF		0.00	0.58	0.45	7.24	43.36
Vinyl floor covering (sheet goods) - High grade	85.00 SF		0.00	4.57	20.40	81.78	490.63
Cove base molding - rubber or vinyl, 4" high	32.50 LF		0.00	1.97	2.76	13.36	80.15
Toilet - Detach & reset	1.00 EA		0.00	286.70	0.34	57.40	344.44
Detach & Reset Sink - wall mounted	0.50 EA	289.86	0.00	0.00	0.00	28.98	173.91
P-trap assembly - ABS (plastic)	1.00 EA		0.00	70.48	0.44	14.18	85.10
Angle stop valve	3.00 EA		0.00	39.41	1.56	23.96	143.75
Plumbing fixture supply line	3.00 EA		0.00	21.57	1.19	13.18	79.08
Detach & Reset Soap dish - Wall mounted	0.50 EA	12.63	0.00	0.00	0.00	1.26	7.58
Detach & Reset Bath accessory	0.50 EA	15.95	0.00	0.00	0.00	1.60	9.58
Reset paper towel dispenser							
Final cleaning - construction - Commercial	61.50 SF		0.00	0.19	0.00	2.34	14.03
Outlet or switch cover	1.00 EA		0.00	2.47	0.04	0.50	3.01
Vinyl - metal transition strip	3.00 LF		0.00	3.07	0.30	1.90	11.41
Handicap grab bar - Detach & reset	1.00 EA		0.00	31.57	0.00	6.32	37.89
Toilet paper dispenser - Detach & reset	0.50 EA		0.00	30.36	0.00	3.04	18.22
Totals: Bathroom 1					75.59	867.48	5,204.77



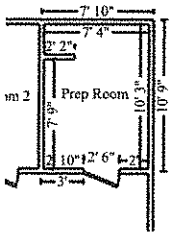
Bathroom 2 **Height: 8'**

260.00 SF Walls	61.50 SF Ceiling
321.50 SF Walls & Ceiling	61.50 SF Floor
6.83 SY Flooring	32.50 LF Floor Perimeter
32.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Contents - move out then reset	1.00 EA		0.00	54.69	0.00	10.94	65.63
Pack out all items in upper cabinets prior to detaching							
Cabinetry - upper (wall) units - Detach & reset	6.33 LF		0.00	55.28	0.00	69.98	419.90
Remove Vinyl floor covering (sheet goods) - High grade	61.50 SF		0.84	0.00	0.00	10.34	62.00

CONTINUED - Bathroom 2

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Remove Tear out additional layer of vinyl floor covering	61.50 SF		0.28	0.00	0.00	3.44	20.66
Floor preparation for resilient flooring	61.50 SF		0.00	0.58	0.45	7.24	43.36
Vinyl floor covering (sheet goods) - High grade	85.00 SF		0.00	4.57	20.40	81.78	490.63
Cove base molding - rubber or vinyl, 4" high	32.50 LF		0.00	1.97	2.76	13.36	80.15
Toilet - Reset	2.00 EA		0.00	173.97	0.67	69.72	418.33
Sheathing - plywood - 1/2" CDX	16.25 SF		0.00	1.73	1.10	5.84	35.05
Batt insulation - 4" - R13 - paper faced	29.25 SF		0.00	0.70	0.83	4.26	25.57
R&R Plastic laminate wall finish w/trim - Commercial	260.00 SF		0.82	7.71	46.18	452.80	2,716.78
Detach & Reset Sink - wall mounted	1.00 EA	289.86	0.00	0.00	0.00	57.98	347.84
P-trap assembly - ABS (plastic)	2.00 EA		0.00	70.48	0.88	28.38	170.22
Angle stop valve	4.00 EA		0.00	39.41	2.09	31.94	191.67
Plumbing fixture supply line	6.00 EA		0.00	21.57	2.38	26.36	158.16
Toilet paper dispenser - Detach & reset	1.00 EA		0.00	30.36	0.00	6.08	36.44
Detach & Reset Bathroom mirror - w/metal frame - surface mtd - Commercial	3.00 SF	8.78	0.00	0.00	0.00	5.26	31.60
Detach & Reset Soap dish - Wall mounted	0.50 EA	12.63	0.00	0.00	0.00	1.26	7.58
Detach & Reset Bath accessory	1.00 EA	15.95	0.00	0.00	0.00	3.20	19.15
Reset paper towel dispenser							
Outlet or switch cover	1.00 EA		0.00	2.47	0.04	0.50	3.01
Vinyl - metal transition strip	3.00 LF		0.00	3.07	0.30	1.90	11.41
Final cleaning - construction - Commercial	61.50 SF		0.00	0.19	0.00	2.34	14.03
Totals: Bathroom 2					78.08	894.90	5,369.17



Prep Room **Height: 8'**

316.02 SF Walls	74.39 SF Ceiling
390.41 SF Walls & Ceiling	74.44 SF Floor
8.27 SY Flooring	39.50 LF Floor Perimeter
39.50 LF Ceil. Perimeter	

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL

CONTINUED - Prep Room

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Contents - move out then reset	1.00 EA		0.00	54.69	0.00	10.94	65.63
Pack out all items in upper cabinets prior to detaching							
Cabinetry - upper (wall) units - Detach & reset	14.00 LF		0.00	55.28	0.00	154.78	928.70
Remove Vinyl floor covering (sheet goods) - High grade	74.44 SF		0.84	0.00	0.00	12.50	75.03
Remove Tear out additional layer of vinyl floor covering	74.44 SF		0.28	0.00	0.00	4.16	25.00
Floor preparation for resilient flooring	74.44 SF		0.00	0.58	0.54	8.74	52.46
Vinyl floor covering (sheet goods) - High grade	99.33 SF		0.00	4.57	23.84	95.54	573.32
R&R Vinyl - metal transition strip	3.00 LF		0.70	3.07	0.30	2.32	13.93
Sheathing - plywood - 1/2" CDX	39.50 SF		0.00	1.73	2.66	14.20	85.20
Batt insulation - 4" - R13 - paper faced	59.25 SF		0.00	0.70	1.68	8.64	51.80
R&R Plastic laminate wall finish w/trim - Commercial	316.02 SF		0.82	7.71	56.13	550.34	3,302.12
Cove base molding - rubber or vinyl, 4" high	39.50 LF		0.00	1.97	3.35	16.24	97.41
Cabinetry - lower (base) units - Reset	14.25 LF		0.00	38.75	0.00	110.44	662.63
Cabinetry (Bid Item)	1.00 EA						AS INCURRED
Excessive water damage and swelling to water heater cabinet. Necessary to replace laminate cabinet box. BELFOR to save cabinet doors.							
Outlet or switch cover	1.00 EA		0.00	2.47	0.04	0.50	3.01
Service sink - corner - floor mounted	1.00 EA		0.00	1,115.83	49.75	233.12	1,398.70
Water heater - Detach & reset	0.50 EA		0.00	644.44	0.00	64.44	386.66
Reset hot water heater							
Water heater overflow drain pan	1.00 EA		0.00	52.20	1.45	10.74	64.39
Water heater connector line - 3/4" flexible tubing	2.00 EA		0.00	56.76	2.00	23.10	138.62
Water pressure regulator valve - 3/4"	1.00 EA		0.00	110.43	3.33	22.74	136.50
Plumber - General Laborer - per hour	6.00 HR		0.00	40.09	0.00	48.10	288.64
Steel water heater stand	1.00 EA		0.00	100.00	0.00	20.00	120.00
Industry standard to elevate hot water heater 18" above ground. Includes: Steel water heater stand and labor to install							
Final cleaning - construction - Commercial	74.44 SF		0.00	0.19	0.00	2.82	16.96
Totals: Prep Room					145.07	1,414.40	8,486.71

General Conditions

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

CONTINUED - General Conditions

DESCRIPTION	QTY	RESET	REMOVE	REPLACE	TAX	O&P	TOTAL
Single axle dump truck - per load - including dump fees	1.00 EA		189.65	0.00	0.00	37.94	227.59
General Demolition - per hour	9.00 HR		46.00	0.00	0.00	82.80	496.80
Labor to: *Tie in subfloor incisions to nearest floor joist to allow for proper subfloor install.*							
Sheathing - 1 1/8" - tongue and groove	736.00 SF		0.00	2.97	94.45	456.08	2,736.45
Batt insulation - 12" - R38 - unfaced batt	832.00 SF		0.00	1.48	55.49	257.38	1,544.23
Commercial Supervision / Project Management - per hour	12.00 HR		0.00	64.63	0.00	155.12	930.68
Totals: General Conditions					149.94	989.32	5,935.75
Total: Main Level					**955.91**	**7,881.66**	**47,289.70**
Line Item Totals: 17-59-CARL_C-STR					**955.91**	**7,881.66**	**47,289.70**

Additional Charges	**Charge**
California Lumber Assessment Fee	13.91
Additional Charges Total	**$13.91**

Grand Total Areas:

2,434.69	SF Walls	1,333.14	SF Ceiling	3,767.83	SF Walls and Ceiling
1,333.19	SF Floor	148.13	SY Flooring	303.34	LF Floor Perimeter
0.00	SF Long Wall	0.00	SF Short Wall	309.34	LF Ceil. Perimeter
1,333.19	Floor Area	1,410.39	Total Area	2,472.05	Interior Wall Area
1,354.50	Exterior Wall Area	150.50	Exterior Perimeter of Walls		
0.00	Surface Area	0.00	Number of Squares	0.00	Total Perimeter Length
0.00	Total Ridge Length	0.00	Total Hip Length		

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

Summary

Line Item Total	38,452.13
California Lumber Assessment Fee	13.91
Material Sales Tax	955.91
Subtotal	39,421.95
Overhead	3,942.22
Profit	3,942.22
Replacement Cost Value	**$47,306.39**
Net Claim	**$47,306.39**

Hollie Pimentel
Estimator

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

Recap of Taxes, Overhead and Profit

	Overhead (10%)	Profit (10%)	Material Sales Tax (7.25%)	Storage Rental Tax (7.25%)
Line Items	3,940.83	3,940.83	955.91	0.00
Additional Charges	1.39	1.39	0.00	0.00
Total	**3,942.22**	**3,942.22**	**955.91**	**0.00**

BELFOR Property Restoration

3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

Recap by Room

Estimate: 17-59-CARL_C-STR

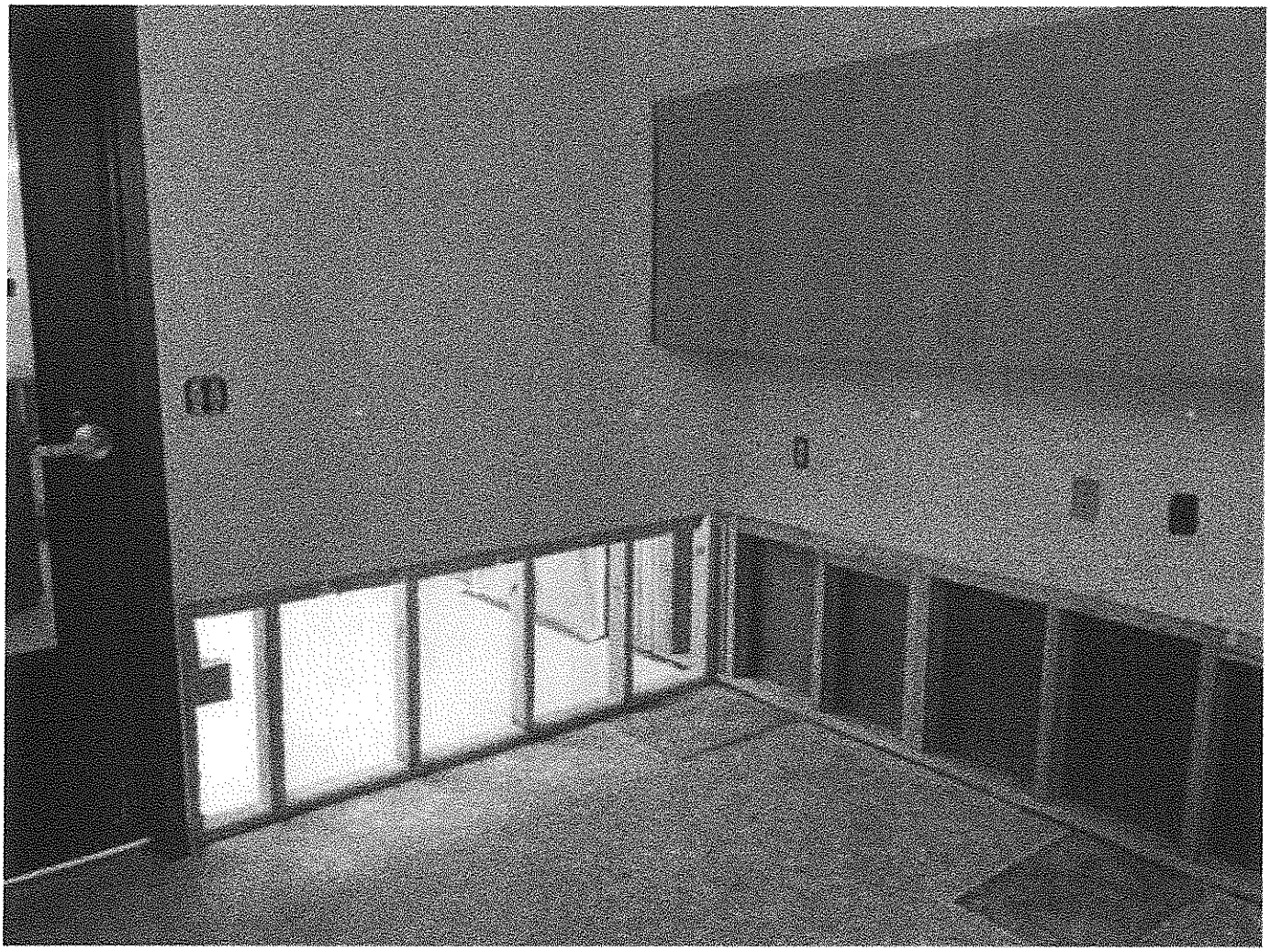
Area: Main Level		
Classroom	**10,431.29**	**27.13%**
Office	**2,161.41**	**5.62%**
Kitchen	**5,477.81**	**14.25%**
Bathroom 1	**4,261.70**	**11.08%**
Bathroom 2	**4,396.19**	**11.43%**
Prep Room	**6,927.24**	**18.02%**
General Conditions	**4,796.49**	**12.47%**
Area Subtotal: Main Level	**38,452.13**	**100.00%**
Subtotal of Areas	**38,452.13**	**100.00%**
Total	**38,452.13**	**100.00%**

BELFOR Property Restoration

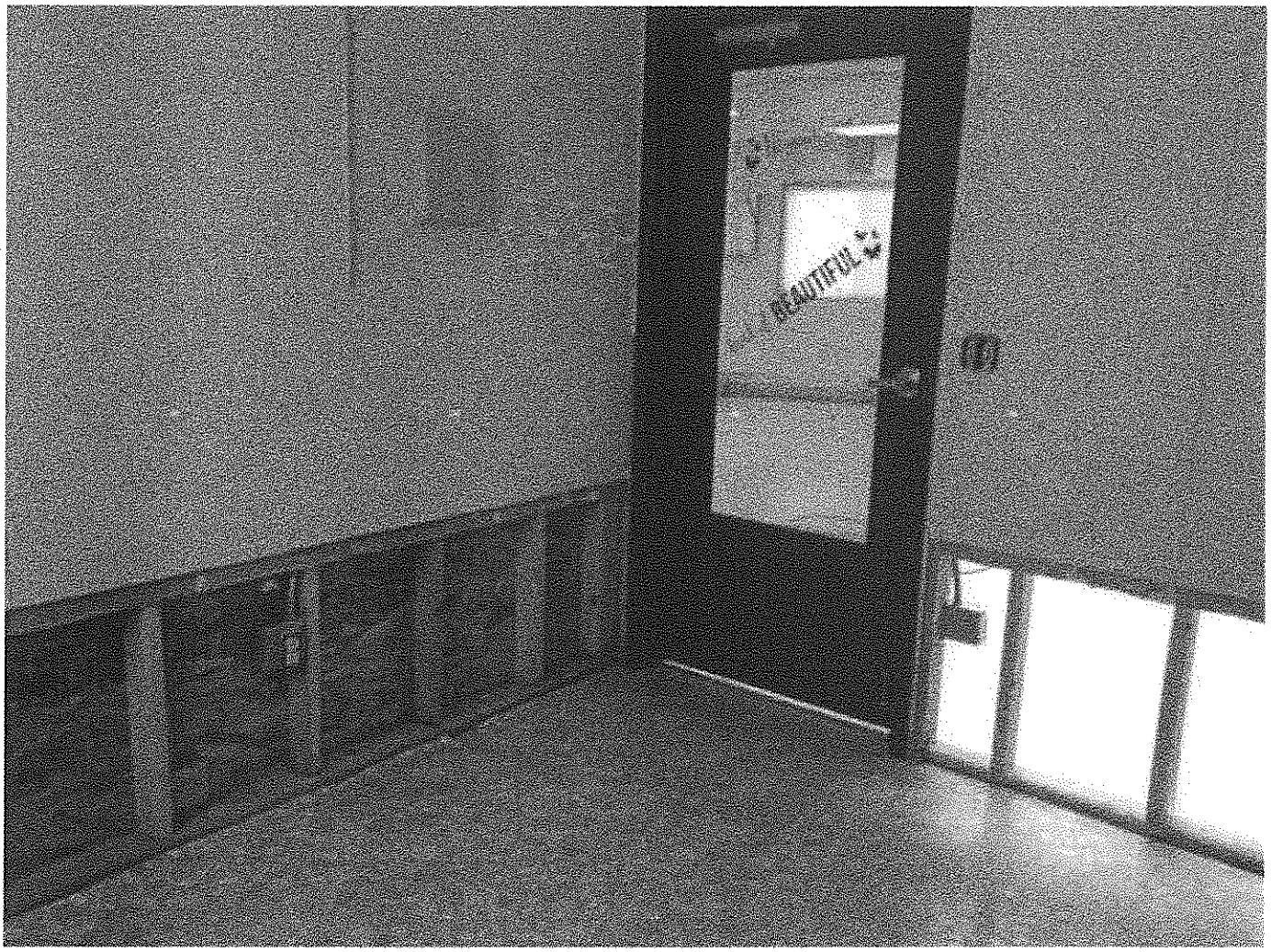
3132 Dwight Road Suite 300, Elk Grove, CA 95758
Tel. (916) 399-1865 - Fax. (916) 399-9903
CA License # 810553 - Fed ID # 84-1309171

Recap by Category

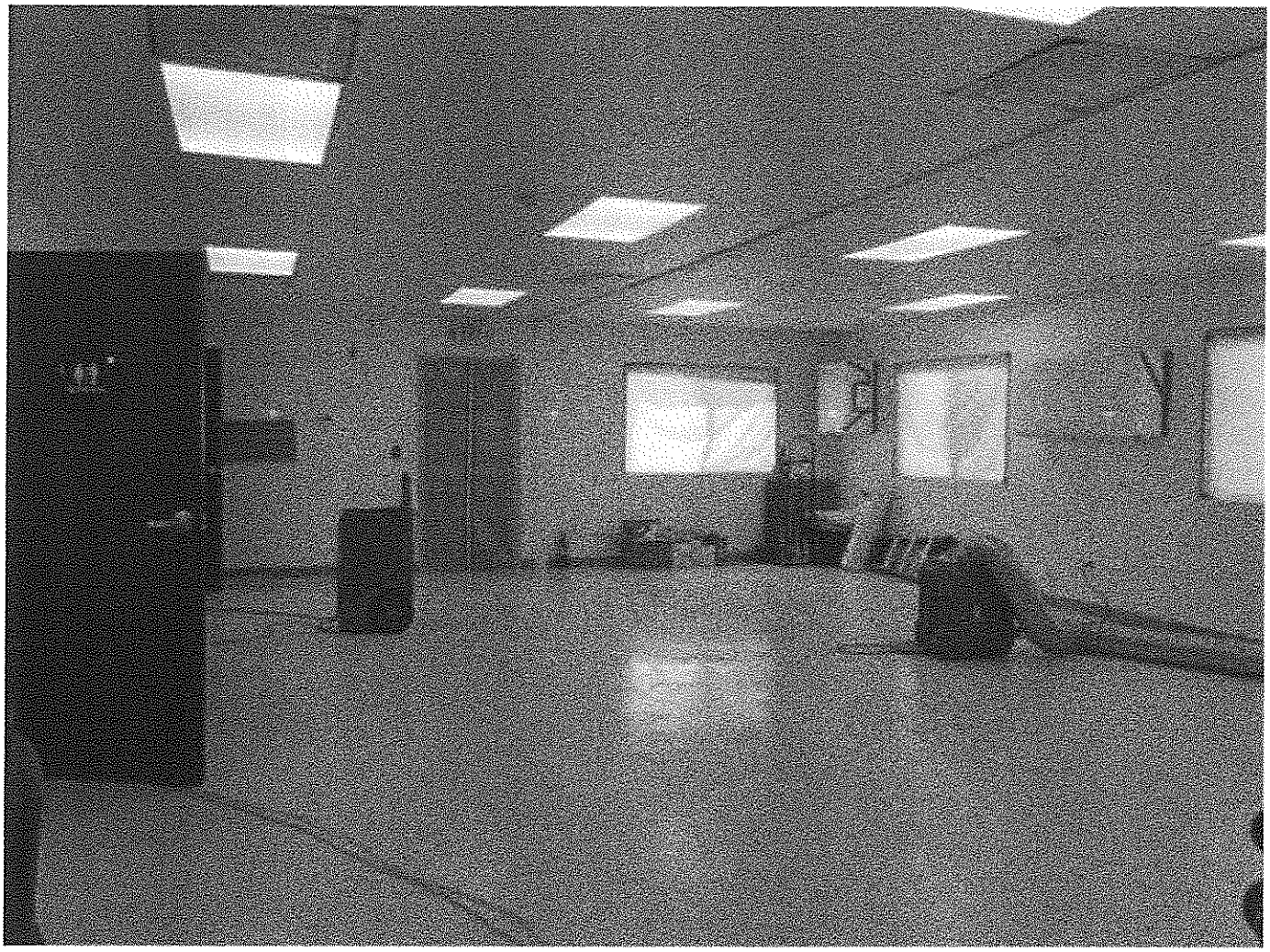
O&P Items	Total	%
APPLIANCES	77.96	0.16%
CABINETRY	4,463.47	9.44%
CLEANING	253.31	0.54%
CONTENT MANIPULATION	218.76	0.46%
GENERAL DEMOLITION	2,308.79	4.88%
DRYWALL	978.29	2.07%
ELECTRICAL	87.55	0.19%
FLOOR COVERING - VINYL	8,792.78	18.59%
FINISH CARPENTRY / TRIMWORK	545.68	1.15%
FINISH HARDWARE	98.85	0.21%
FRAMING & ROUGH CARPENTRY	2,341.33	4.95%
INSULATION	1,456.18	3.08%
LABOR ONLY	775.56	1.64%
PLUMBING	4,403.19	9.31%
PANELING & WOOD WALL FINISHES	10,718.27	22.66%
PAINTING	802.37	1.70%
TOILET & BATH ACCESSORIES	129.79	0.27%
O&P Items Subtotal	38,452.13	81.28%
Permits and Fees	13.91	0.03%
Material Sales Tax	955.91	2.02%
Overhead	3,942.22	8.33%
Profit	3,942.22	8.33%
Total	47,306.39	100.00%



1 1-Office Date Taken: 9/12/2017 Taken By: Hollie Pimentel



2 2-Office Date Taken: 9/12/2017 Taken By: Hollie Pimentel



3 3-Classroom Date Taken: 9/12/2017 Taken By: Hollie Pimentel



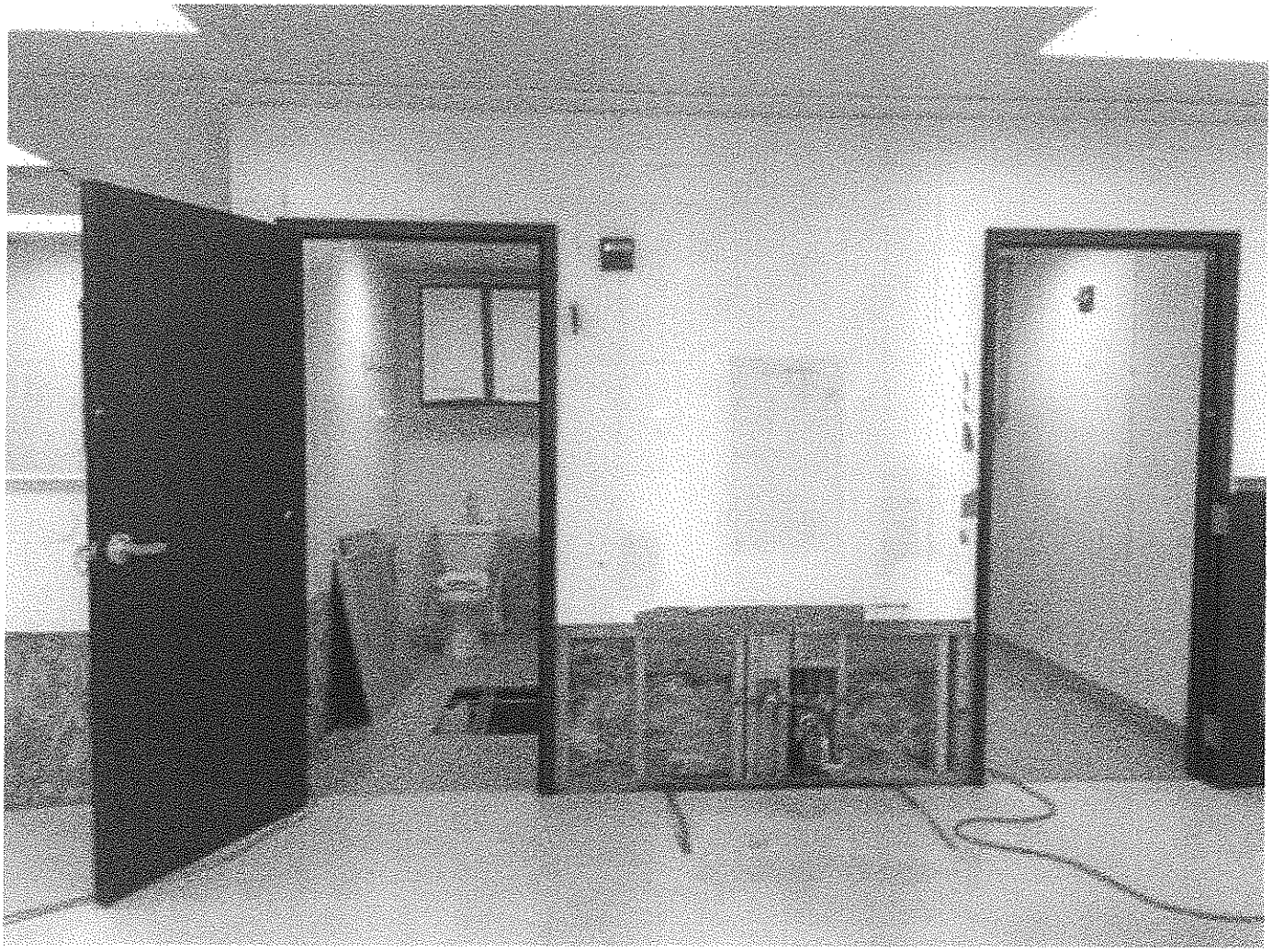
4 8-Classroom Date Taken: 9/12/2017 Taken By: Hollie Pimentel



5 9-Classroom Date Taken: 9/12/2017 Taken By: Hollie Pimentel



6 4-Kitchen Date Taken: 9/12/2017 Taken By: Hollie Pimentel



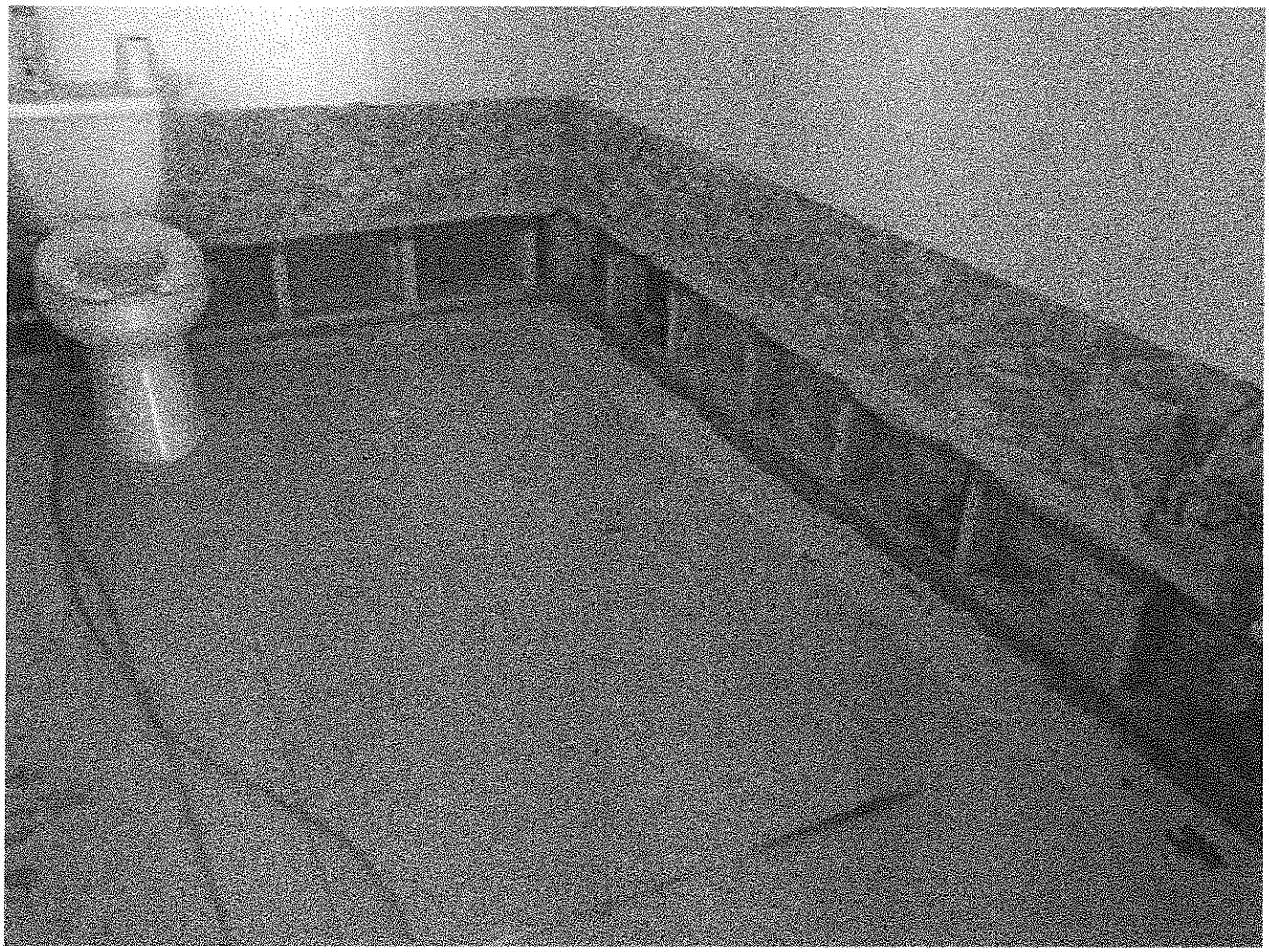
7 5-Bathrooms Date Taken: 9/12/2017 Taken By: Hollie Pimentel



8 6-Bathrooms Date Taken: 9/12/2017 Taken By: Hollie Pimentel



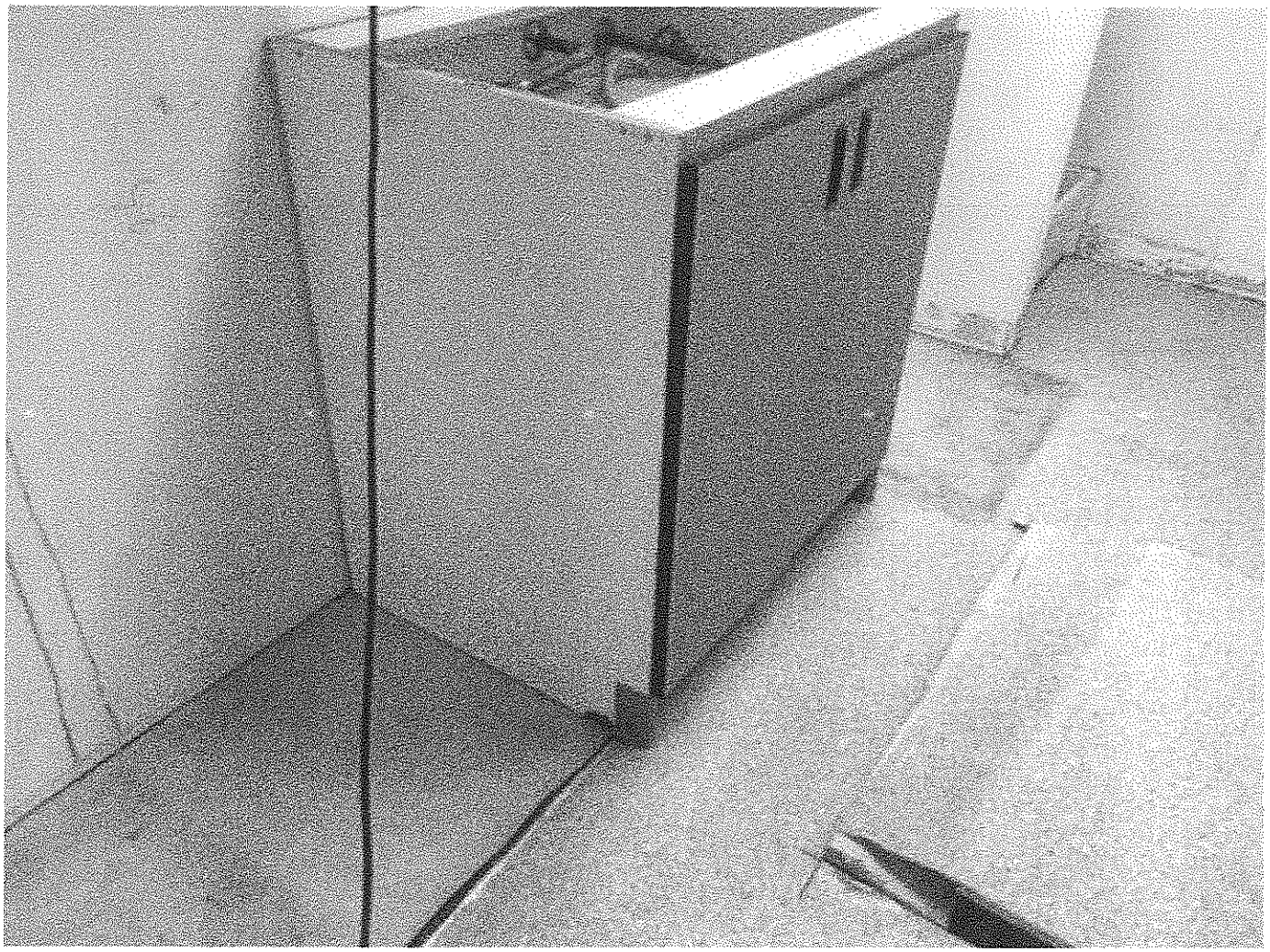
9 12-Bathrooms Date Taken: 9/19/2017 Taken By: Hollie Pimentel



10 10-Bathrooms Date Taken: 9/19/2017 Taken By: Hollie Pimentel



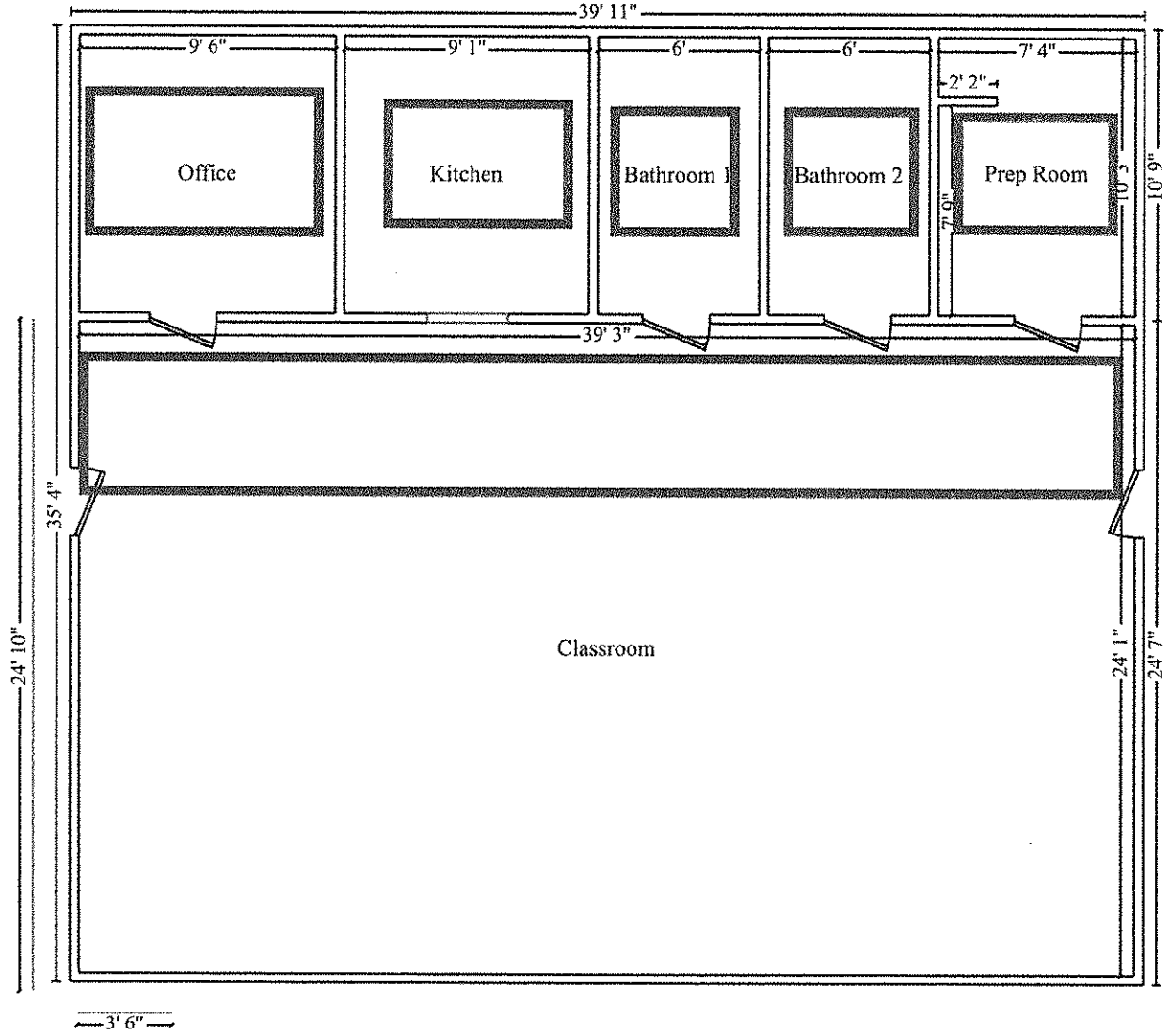
11 11-Bathrooms Date Taken: 9/19/2017 Taken By: Hollie Pimentel



12 7-Water Damaged Cabinet - Prep Room Date Taken: 9/12/2017 Taken By: Hollie Pimentel



13 13-Prep Room Date Taken: 9/19/2017 Taken By: Hollie Pimentel


39' 11"
9' 6"
9' 1"
6'
6'
7' 4"
2' 2"
Office
Kitchen
Bathroom 1
Bathroom 2
Prep Room
10' 3"
7' 9"
10' 9"
39' 3"
35' 4"
24' 10"
Classroom
24' 1"
24' 7"
3' 6"

N

Main Level

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract –
Gold Country Media and
Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Mandate Funds-One-Time

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Gold Country Media and Western Placer Unified School District for district advertising. The contracted advertising will be posted online and in the Lincoln News Messenger newspaper. The cost of these services will be $2,917.20 and will be paid with one-time Mandate Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Gold Country Media and Western Placer Unified School District.

Gold Country Media

ONLINE ADVERTISING AGREEMENT

The publisher is authorized to publish online advertising as described for:

Western Placer Unified School District (Advertiser)

Account Number 12559 Telephone 916-645-6350

Address 600 Sixth Street, Suite #400 City Lincoln State CA Zip 95648

The undersigned Advertiser agrees to purchase: Online Impact ad on www.lincolnnewsmessenger.com at a rate of $29 per week for 5 weeks ($145 total) from February 27, 2018-April 2, 2018

TERMS & CONDITIONS - (1) All advertising shall be prepaid at the time of placement unless credit has been established beforehand with Gold Country Media credit department. All invoices are due and payable in full by the 15th of the month. Amounts not paid by noon the last business day of the month are assessed a finance charge of 1 1/2% per month (18% annual percentage rate). (3) Accounts with a balance of 60 days or more are subject to credit discontinuance and no further advertising will be accepted without approval of the publisher and a payment plan established. (4) Gold Country Media reserves the right to reject any advertisements which the publisher considers objectionable or offensive in subject matter, phraseology, or in design. This right shall include but not be limited to that which the publisher may feel is not in keeping with the best interest of the public. Such refusal by the publisher shall not be considered a breach of contract. (6) The publisher reserves the right to insert the word advertisement above and/or below any ad that resembles news matter. (7) Gold Country Media exercises caution to prevent errors and/or omissions in all advertising. Therefore, the newspaper is not liable for any error for which it may be responsible beyond liability for the cost of actual space occupied by an ad in which an error occurred. (8) Ads designed and typeset and then cancelled by the Advertiser before running will be charged at 25% of the insertion price. (9) All businesses advertising going out of business sales must pay cash in advance. (10) Gold Country Media will make every effort to honor position requests; however, advertising is not accepted for publication based on position. Failure by the newspaper to comply with position requests will not result in refunds or guaranteed make goods. for an additional charge of 25% above the contracted rate, the newspaper will guarantee the position of an ad, if that position is available.

Accepted for Advertiser by:

X _____
AUTHORIZED AGENT'S SIGNATURE

Audrey Kilpatrick
AUTHORIZED AGENT'S NAME (Please Print)

Asst Supt of Business Svs and Operations
TITLE (Please Print)

Accepted for Publisher by:

X _____
AD DIRECTOR

10/12/17
DATE OF ACCEPTANCE

FRO 7075
SALES REPRESENTATIVE SALES NO.

Gold Country Media

ADVERTISING AGREEMENT

The publisher is authorized to publish advertising as described for:
Advertiser: Western Placer Unified School District
Account Number: 12559 Telephone: 916-645-6350
Address: 600 Sixth Street, Suite #400
City: Lincoln State: CA Zip: 95648
during the period of October 19, 2017 to July 19, 2018
The undersigned Advertiser agrees to purchase: 22 Eighth page (4.937" X 5") ads
with publication(s) Lincoln News Messenger
at a rate of $132.60 per ad ($2917.20 total)

TERMS & CONDITIONS - (1) Advertisers who do not fulfill their space contract will be re-billed and agree to pay for the difference between the rate charged and the actual rate to which they are entitled. Gold Country Media reserves the right to revise advertising rates upon 30 days written notice to contract advertisers. (2) All advertising shall be prepaid at the time of placement unless credit has been established beforehand with Gold Country Media credit department. All invoices are due and payable in full by the 15th of the month. Amounts not paid by noon the last business day of the month are assessed a finance charge of 1 1/2% per month (18% annual percentage rate). (3) Accounts with a balance of 60 days or more are subject to credit discontinuance and no further advertising will be accepted without approval of the publisher and a payment plan established. (4) The publisher reserves the right to cancel advertising at any time if the advertiser defaults in the payment of the bill. Upon such cancellation all advertising space used and unpaid shall become immediately due and payable. (5) Gold Country Media reserves the right to reject any advertisements which the publisher considers objectionable or offensive in subject matter, phraseology, or in design. This right shall include but not be limited to that which the publisher may feel is not in keeping with the best interest of the public. Such refusal by the publisher shall not be considered a breach of contract. (6) The publisher reserves the right to insert the word advertisement above and/or below any ad that resembles news matter. (7) Gold Country Media exercises caution to prevent errors and/or omissions in all advertising. Therefore, the newspaper is not liable for any error for which it may be responsible beyond liability for the cost of actual space occupied by an ad in which an error occurred. (8) Ads designed and typeset and then cancelled by the Advertiser before running will be charged at 25% of the insertion price. (9) All businesses advertising going out of business sales must pay cash in advance. (10) Gold Country Media will make every effort to honor position requests; however, advertising is not accepted for publication based on position. Failure by the newspaper to comply with position requests will not result in refunds or guaranteed make goods. for an additional charge of 25% above the contracted rate, the newspaper will guarantee the position of an ad, if that position is available. (11) All political ads must be paid in advance and carry the words paid political advertisement plus the names and address, or the ID number of the persons or sponsoring organization responsible for placing the ad. (12) In the event the Advertiser should fail to perform any of the obligations and conditions above, the Publisher may cancel this agreement while the Advertiser agrees to pay for the space used prior to cancellation at the earned rate, in accordance with the rate in effect at the anniversary date of the effective date of the contract. Addendum: To the fullest extent allowed by law, Advertiser shall defend, indemnify, and hold harmless Gold Country Media, its directors, officers, agents, employees, and guests against any claim or demand arising from any actual or alleged act, error, or omission by Advertiser or its directors, officers, agents, employees, volunteers, or guests arising from Advertiser's duties and obligations described in this Agreement or imposed by law. To the fullest extent allowed by law, Gold Country Media shall defend, indemnify, and hold harmless Advertiser, its directors, officers, agents, employees, and guests against any claim or demand arising from any actual or alleged act, error, or omission by Gold Country Media or its directors, officers, agents, employees, volunteers, or guests arising from Gold Country Media's duties and obligations described in this Agreement or imposed by law.

Accepted for Advertiser by:

X _____
AUTHORIZED AGENT'S SIGNATURE

Audrey McGlashan
AUTHORIZED AGENT'S NAME (Please Print)

Asst Supt of Business Svs and Operations
TITLE (Please Print)

Accepted for Publisher by:

X _____
AD DIRECTOR

10/12/17
DATE OF ACCEPTANCE

_____ 7075
SALES REPRESENTATIVE SALES NO.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** 2. **Foster a safe, caring environment where individual differences are valued and respected.** 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** 5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Report of Disclosure Requirements for Quarterly Reports of Investments

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:

Accept the report of disclosure requirements for quarterly reports of investments.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of July 31, 2017

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

July 31, 2017

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,684 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $258,635,611.33 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
July 31, 2017

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,944,300.00	49,943,574.83	3.78	1,564	581	1.150	1.166
mPower Placer - Long Term	32,454,381.49	31,011,885.57	32,454,381.49	2.46	7,333	6,842	3.977	4.032
Federal Agency Coupons	810,000,000.00	803,730,865.28	809,919,512.70	61.37	1,658	1,305	1.681	1.705
Medium Term Notes	220,000,000.00	220,622,200.00	220,136,695.19	16.68	1,394	462	1.559	1.580
Negotiable Certificates of Deposit	70,000,000.00	70,000,900.00	70,000,000.00	5.30	124	8	1.174	1.191
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	0.91	366	209	0.675	0.684
Supranational	10,000,000.00	9,975,390.00	9,999,211.11	0.76	958	359	1.192	1.208
Local Agency Bond	10,799,468.77	9,882,514.66	10,799,468.77	0.82	7,914	7,738	1.929	1.955
Local Agency Bonds	78,688,337.12	82,705,219.35	78,688,337.12	5.96	7,671	6,818	3.471	3.519
mPower Placer	22,346,884.99	19,243,136.01	22,346,884.99	1.69	7,689	7,296	3.083	3.126
mPower - Folsom	3,411,278.13	2,892,982.00	3,411,278.13	0.26	7,325	6,659	1.250	1.267
Investments	**1,319,700,350.50**	**1,312,009,392.87**	**1,319,699,344.33**	**100.00%**	**2,178**	**1,684**	**1.789**	**1.814**
Cash								
Passbook/Checking (not included in yield calculations)	115,635,611.33	115,635,611.33	115,635,611.33		1	1	0.000	0.000
Total Cash and Investments	**1,435,335,961.83**	**1,427,645,004.20**	**1,435,334,955.66**		**2,178**	**1,684**	**1.789**	**1.814**

Total Earnings	July 31 Month Ending	Fiscal Year To Date
Current Year	1,945,585.64	1,945,585.62
Average Daily Balance	1,502,891,342.66	1,502,891,342.66
Effective Rate of Return	1.52%	1.52%

8/2/17

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 07/01/2017-07/31/2017
Data Updated: FUNDSNAP: 08/02/2017 11:59
Run Date: 08/02/2017 - 11:59

General Fund
Portfolio Management
Portfolio Details - Investments
July 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,955,900.00	9,992,760.99	0.625	0.724	272	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,955,900.00	9,992,056.07	0.625	0.710	272	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,971,900.00	9,984,084.21	1.000	1.156	379	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,926,200.00	9,913,130.94	1.000	1.430	760	08/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	10,134,400.00	10,061,542.62	2.000	1.806	1,217	11/30/2020
		Subtotal and Average	**49,941,151.64**		**50,000,000.00**	**49,944,300.00**	**49,943,574.83**		**1.166**	**581**	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,422,028.41	2,663,940.61	2,422,028.41	4.000	3.999	6,606	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	3,013,977.07	2,820,202.46	3,013,977.07	4.000	4.000	6,972	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	740,000.00	815,109.26	740,000.00	6.000	5.435	6,606	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	8,367,314.85	7,890,779.53	8,367,314.85	4.000	3.999	6,606	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	17,911,061.16	16,821,853.71	17,911,061.16	4.000	4.000	6,972	09/02/2036
		Subtotal and Average	**32,454,381.49**		**32,454,381.49**	**31,011,885.57**	**32,454,381.49**		**4.032**	**6,842**	
Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,994,700.00	9,999,194.44	0.900	0.921	147	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,985,100.00	9,999,048.94	0.940	0.961	174	01/22/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,984,600.00	9,999,020.83	1.040	1.055	237	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,982,500.00	9,999,652.78	1.000	1.005	253	04/11/2018
3133EFPM3	15039	FEDERAL FARM CREDIT BANK		11/23/2015	10,000,000.00	9,979,800.00	10,000,000.00	1.875	1.875	1,210	11/23/2020
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,958,700.00	10,000,000.00	1.640	1.640	853	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,984,600.00	9,997,187.60	1.340	1.362	486	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,774,900.00	10,000,000.00	1.680	1.680	1,343	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,857,300.00	10,000,000.00	1.500	1.500	1,435	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,791,000.00	10,000,000.00	1.420	1.420	1,260	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,846,800.00	10,000,000.00	1.480	1.480	1,443	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,772,400.00	10,000,000.00	1.370	1.370	1,162	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,779,500.00	9,995,766.67	1.580	1.590	1,546	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,779,500.00	9,995,766.67	1.580	1.590	1,546	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	9,975,500.00	10,000,000.00	2.000	2.000	1,588	12/06/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	9,982,900.00	10,000,000.00	1.830	1.830	1,231	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,989,000.00	10,000,000.00	1.500	1.500	870	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,006,600.00	10,000,000.00	2.320	2.320	1,611	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,006,600.00	10,000,000.00	2.320	2.320	1,611	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	9,978,300.00	10,000,000.00	1.940	1.940	1,288	02/09/2021

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Federal Agency Coupons											
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,975,700.00	9,986,238.87	1.550	1.612	836	11/15/2019
3133EHAA1	16088	FEDERAL FARM CREDIT BANK		02/22/2017	10,000,000.00	9,976,000.00	9,984,045.83	2.240	2.277	1,666	02/22/2022
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,965,500.00	10,000,000.00	1.580	1.580	1,000	04/27/2020
3133EHQM8	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,994,500.00	10,000,000.00	1.950	1.950	1,526	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	9,989,600.00	9,987,631.94	2.150	2.177	1,806	07/12/2022
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,879,300.00	10,000,000.00	1.600	1.600	1,212	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,845,900.00	10,000,000.00	1.500	1.500	1,429	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,923,300.00	10,000,000.00	1.375	1.375	1,169	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,830,800.00	10,000,000.00	1.400	1.400	1,267	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,831,100.00	10,000,000.00	1.375	1.375	1,154	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,796,900.00	10,000,000.00	1.550	1.550	1,519	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,833,600.00	9,989,866.67	1.540	1.565	1,527	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,884,900.00	9,991,461.11	1.250	1.733	1,560	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,958,900.00	10,000,000.00	1.000	1.493	1,018	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,904,500.00	10,000,000.00	1.700	1.700	1,575	11/23/2021
3130AAR91	16083	FEDERAL HOME LOAN BANK		02/07/2017	10,000,000.00	10,000,000.00	10,000,000.00	2.200	2.200	1,651	02/07/2022
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	9,999,100.00	10,000,000.00	1.750	2.492	1,730	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	10,002,100.00	10,000,000.00	2.125	2.125	1,793	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	9,988,500.00	9,985,340.00	1.750	1.800	1,077	07/13/2020
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,944,900.00	10,000,000.00	1.350	1.350	847	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,881,400.00	10,000,000.00	1.500	1.730	1,429	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,797,100.00	10,000,000.00	1.330	1.330	1,247	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,899,000.00	10,000,000.00	1.000	1.730	1,456	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,890,900.00	10,000,000.00	1.250	1.737	1,484	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,739,300.00	10,000,000.00	1.680	1.680	1,485	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,891,700.00	10,000,000.00	1.600	1.600	1,485	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,788,500.00	10,000,000.00	1.500	1.500	1,123	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,878,500.00	10,000,000.00	1.250	1.785	1,504	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,801,500.00	10,000,000.00	1.400	1.657	1,548	10/27/2021
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,932,900.00	10,000,000.00	1.100	1.100	1,556	11/04/2021
3134GAX82	16087	FED HOME LOAN MORT CORP		02/17/2017	10,000,000.00	10,000,100.00	10,000,000.00	1.500	2.045	1,661	02/17/2022
3134GA2H6	16089	FED HOME LOAN MORT CORP		02/24/2017	10,000,000.00	10,008,600.00	10,008,254.44	2.500	2.362	1,668	02/24/2022
3134GA4S0	16090	FED HOME LOAN MORT CORP		02/28/2017	10,000,000.00	10,000,800.00	10,000,000.00	2.000	2.383	1,672	02/28/2022
3134GBBA9	16093	FED HOME LOAN MORT CORP		03/15/2017	10,000,000.00	10,001,000.00	10,000,000.00	1.750	2.481	1,687	03/15/2022
3134GBDV1	16105	FED HOME LOAN MORT CORP		04/13/2017	10,000,000.00	10,002,100.00	10,000,000.00	1.500	2.480	1,716	04/13/2022
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,984,600.00	10,000,000.00	1.500	1.500	1,730	04/27/2022

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Federal Agency Coupons											
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	9,979,700.00	10,000,000.00	2.000	2.000	1,611	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	9,996,565.28	9,990,141.36	1.625	2.343	1,793	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	10,000,100.00	10,000,000.00	1.800	2.377	1,812	07/18/2022
3134GBYM81	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	10,003,800.00	10,000,000.00	2.200	2.174	1,821	07/27/2022
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	10,000,700.00	10,000,000.00	2.000	2.000	1,365	04/27/2021
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,965,600.00	9,995,401.71	1.200	1.232	546	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,900,100.00	10,000,000.00	1.400	1.400	819	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,936,000.00	10,000,000.00	1.400	1.400	847	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,981,500.00	10,000,000.00	1.400	1.896	1,322	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,937,600.00	9,991,246.52	1.500	1.532	1,021	05/18/2020
3136G3MP7	15118	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,988,600.00	10,000,000.00	1.500	1.400	1,393	05/25/2021
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,943,700.00	10,000,000.00	1.750	1.750	1,393	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	10,002,400.00	10,000,000.00	1.800	1.613	1,413	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	10,002,400.00	10,037,458.82	1.800	1.511	1,413	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,837,900.00	10,000,000.00	1.220	1.220	972	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,837,900.00	10,000,000.00	1.220	1.220	972	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,851,000.00	10,000,000.00	1.500	1.500	1,457	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,919,500.00	10,000,000.00	1.000	1.782	1,457	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,934,500.00	9,996,597.22	1.200	1.217	746	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,720,100.00	9,989,590.28	1.400	1.426	1,521	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,852,300.00	10,000,000.00	1.500	1.500	1,455	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,779,000.00	10,000,000.00	1.625	1.625	1,549	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,945,700.00	10,000,000.00	1.750	1.750	1,154	09/28/2020
3136G4LE1	16085	FEDERAL NATIONAL MORT. ASSOC.		02/14/2017	10,000,000.00	10,000,200.00	10,000,000.00	2.250	2.250	1,658	02/14/2022
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	9,978,400.00	10,000,000.00	1.750	1.750	1,063	06/29/2020
		Subtotal and Average	**793,484,543.09**		**810,000,000.00**	**803,730,865.28**	**809,919,512.70**		**1.705**	**1,305**	
Medium Term Notes											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,022,300.00	10,006,671.54	1.422	0.744	275	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,104,000.00	10,045,363.67	2.100	1.832	643	05/06/2019
0258M0DK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,062,700.00	10,006,939.26	2.125	2.080	594	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,996,800.00	9,986,193.98	1.350	1.588	217	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,046,500.00	10,046,410.11	2.100	1.593	366	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,103,800.00	10,041,215.92	1.936	1.541	591	03/15/2019
36962G3H5	14019	General Electric Company		12/11/2014	10,000,000.00	10,049,600.00	10,050,086.52	5.625	1.430	45	09/15/2017
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,986,600.00	9,992,427.91	1.125	1.276	189	02/06/2018

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Medium Term Notes											
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,957,700.00	9,875,854.42	1.625	2.095	1,018	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,998,300.00	10,000,000.00	1.718	1.178	307	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,043,000.00	10,007,078.20	1.850	1.821	925	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,991,400.00	9,994,750.14	1.300	1.343	459	11/03/2018
89233P6S0	13073	Toyota Motor Credit Corp		06/26/2014	10,000,000.00	9,999,500.00	9,999,994.57	1.250	1.250	65	10/05/2017
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,034,500.00	9,948,305.58	1.598	1.557	954	03/12/2020
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	10,006,400.00	10,010,088.82	1.550	1.441	346	07/13/2018
90331HMH3	14025	US BANK NA CINCINNATI		12/29/2014	10,000,000.00	10,000,700.00	9,999,670.78	1.375	1.405	41	09/11/2017
94986RTD3	13047	WELLS FARGO & CO.		03/06/2014	10,000,000.00	9,961,300.00	10,000,000.00	1.673	1.191	582	03/06/2019
94974BFU9	14003	WELLS FARGO & CO.		09/19/2014	10,000,000.00	10,063,300.00	9,982,831.40	2.125	2.230	629	04/22/2019
94974BFG0	14037	WELLS FARGO & CO.		01/22/2015	10,000,000.00	10,004,200.00	10,006,252.79	1.500	1.360	168	01/16/2018
94986RYY1	15017	WELLS FARGO & CO.		09/25/2015	10,000,000.00	9,986,100.00	10,000,000.00	2.000	2.431	1,151	09/25/2020
92976GAH4	14002	WELLS FARGO BANK		07/23/2014	10,000,000.00	10,124,600.00	10,125,576.51	6.000	1.525	106	11/15/2017
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,076,900.00	10,011,533.07	1.950	1.861	501	12/15/2018
		Subtotal and Average	220,170,847.65		220,000,000.00	220,622,200.00	220,136,695.19		1.580	462	
Negotiable Certificates of Deposit											
34959TJQ0	16104	BNP PARIBAS FORTIS SA/NY		04/11/2017	10,000,000.00	10,000,900.00	10,000,000.00	1.260	1.278	38	09/08/2017
60689D6M0	16102	Mizuho Bank LTD		04/06/2017	40,000,000.00	40,000,000.00	40,000,000.00	1.150	1.166	3	08/04/2017
63873NCT6	16101	NATEXIS BANQ POPULAIR NY		04/06/2017	20,000,000.00	20,000,000.00	20,000,000.00	1.180	1.196	3	08/04/2017
		Subtotal and Average	111,290,322.58		70,000,000.00	70,000,900.00	70,000,000.00		1.191	8	
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	294	05/22/2018
SYS14020	16020	Five Star Bank		08/23/2016	3,000,000.00	3,000,000.00	3,000,000.00	0.450	0.456	22	08/23/2017
SYS16106	16106	RIVER CITY BANK		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	260	04/18/2018
		Subtotal and Average	12,000,000.00		12,000,000.00	12,000,000.00	12,000,000.00		0.684	209	
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,975,390.00	9,999,211.11	1.200	1.208	359	07/26/2018
		Subtotal and Average	9,999,179.93		10,000,000.00	9,975,390.00	9,999,211.11		1.208	359	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	118,596.05	119,930.26	118,596.05	2.300	2.299	456	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	7,000,000.00	6,668,949.00	7,000,000.00	2.800	2.800	7,185	04/03/2037

General Fund
Portfolio Management
Portfolio Details - Investments
July 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Local Agency Bond											
SYS13072	13072	Mid Placer Public School Trans		08/13/2014	96,173.52	97,420.51	96,173.52	2.300	2.300	681	06/13/2019
16115	16115	Newcastle Elementary SD		08/30/2017	3,000,000.00	2,670,852.00	3,000,000.00	2.800	0.000	10,925	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	584,699.20	325,362.89	584,699.20	1.750	1.752	638	05/01/2019
		Subtotal and Average	10,799,468.77		10,799,468.77	9,882,514.66	10,799,468.77		1.955	7,738	
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	78,688,337.12	82,705,219.35	78,688,337.12	3.471	3.519	6,818	04/01/2036
		Subtotal and Average	78,688,337.12		78,688,337.12	82,705,219.35	78,688,337.12		3.519	6,818	
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	1,849,487.42	1,741,542.09	1,849,487.42	4.000	4.056	6,606	09/02/2035
2016NR-A	2016NR-A	mPower Placer		08/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,337	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,714,582.22	11,637,495.03	13,714,582.22	3.000	3.042	7,337	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	177,942.65	177,942.65	177,942.65	3.000	3.042	7,702	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	890,443.21	890,443.21	890,443.21	3.000	3.042	7,702	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	492,589.38	414,881.43	492,589.38	3.000	3.042	7,337	09/02/2037
2017 S-R	2017 S-R	Sierra Valley Energy Authority		07/06/2017	127,474.06	127,474.06	127,474.06	3.000	3.042	7,702	09/02/2038
		Subtotal and Average	21,771,449.56		22,346,884.99	19,243,136.01	22,346,884.99		3.126	7,296	
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	411,301.51	338,081.20	411,301.51	1.250	1.267	6,972	09/02/2036
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	41,579.23	41,579.23	41,579.23	1.250	1.267	7,337	09/02/2037
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,655,578.93	1,410,301.60	1,655,578.93	1.250	1.267	6,606	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	982,019.99	825,340.66	982,019.99	1.250	1.267	6,606	09/02/2035
MFR-1	MFR-1	mPower Folsom		09/01/2015	320,798.47	277,679.31	320,798.47	1.250	1.267	6,606	09/02/2035
		Subtotal and Average	3,376,405.23		3,411,278.13	2,892,982.00	3,411,278.13		1.267	6,659	
		Total and Average	1,502,891,342.66		1,319,700,350.50	1,312,009,392.87	1,319,699,344.33		1.814	1,684	

General Fund
Portfolio Management
Portfolio Details - Cash
July 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			115,267,090.82	115,267,090.82	115,267,090.82		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			368,520.51	368,520.51	368,520.51		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,502,891,342.66		1,435,335,961.83	1,427,645,004.20	1,435,334,955.66		1.814	1,684

General Fund
Purchases Report
Sorted by Fund - Fund
July 1, 2017 - July 31, 2017

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
3133EHQM8	17001	1010	FAC	FFCB	10,000,000.00	07/05/2017	10/05 - 04/05	10,000,000.00		1.950	10/05/2021	1.950	10,000,000.00
2017 NR	2017 NR	1010	RR3	MPP	164,267.06	07/06/2017	/ - /	164,267.06		3.000	09/02/2038	3.000	177,942.65
2017 R	2017 R	1010	RR3	MPP	277,857.01	07/06/2017	/ - /	277,857.01		3.000	09/02/2038	3.000	890,443.21
2017 S-R	2017 S-R	1010	RR3	SVEA	12,155.83	07/06/2017	/ - /	12,155.83		3.000	09/02/2038	3.000	127,474.06
3134GBWF5	17002	1010	FAC	FHLMC	10,000,000.00	07/10/2017	12/29 - 06/29	9,985,000.00	4,965.28	1.625	06/29/2022	2.343	9,990,141.36
3133EHQZ9	17003	1010	FAC	FFCB	10,000,000.00	07/12/2017	01/12 - 07/12	9,987,500.00		2.150	07/12/2022	2.177	9,987,631.94
3130ABNV4	17004	1010	FAC	FHLB	10,000,000.00	07/13/2017	01/13 - 07/13	9,985,600.00		1.750	07/13/2020	1.800	9,985,840.00
3134GBXB3	17005	1010	FAC	FHLMC	10,000,000.00	07/18/2017	01/18 - 07/18	10,000,000.00		1.800	07/18/2022	2.377	10,000,000.00
3134GBYM81	17006	1010	FAC	FHLMC	10,000,000.00	07/27/2017	01/27 - 07/27	10,000,000.00		2.200	07/27/2022	2.174	10,000,000.00
3134GBYQ9	17007	1010	FAC	FHLMC	10,000,000.00	07/27/2017	10/27 - 04/27	10,000,000.00		2.000	04/27/2021	2.000	10,000,000.00
2017-IA3 #3	2017-IA3 #3	1010	RR4	MPF	41,579.23	07/27/2017	/ - /	41,579.23		1.250	09/02/2037	1.250	41,579.23
				Subtotal	70,495,859.13			70,453,959.13	4,965.28				71,201,052.45
				Total Purchases	70,495,859.13			70,453,959.13	4,965.28				71,201,052.45

General Fund
Summary by Issuer
July 31, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.40	1.289	459
Ackerman School District	2	7,118,596.05	7,118,596.05	0.50	2.792	7,073
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.70	2.080	594
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.40	1.591	291
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.70	1.541	591
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.21	0.760	294
FEDERAL FARM CREDIT BANK	25	250,000,000.00	249,907,200.00	17.38	1.638	1,125
FEDERAL HOME LOAN BANK	14	140,000,000.00	139,963,600.00	9.74	1.708	1,406
FED HOME LOAN MORT CORP	22	220,000,000.00	220,049,600.00	15.31	1.920	1,532
FEDERAL NATIONAL MORT. ASSOC.	20	200,000,000.00	200,008,000.00	13.91	1.549	1,209
BNP PARIBAS FORTIS SA/NY	1	10,000,000.00	10,000,000.00	0.70	1.278	38
Five Star Bank	1	3,000,000.00	3,000,000.00	0.21	0.456	22
General Electric Company	1	10,000,000.00	11,131,500.00	0.77	1.430	45
IBM CORP	2	20,000,000.00	19,740,600.00	1.37	1.683	601
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.70	1.208	359
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.70	1.178	307
MIDDLE FORK JPA	1	78,688,337.12	78,688,337.12	5.47	3.519	6,818
Mid Placer Public School Trans	1	96,173.52	96,173.52	0.01	2.300	681
Mizuho Bank LTD	1	40,000,000.00	40,000,000.00	2.78	1.166	3
mPower Folsom	5	3,411,278.13	3,411,278.13	0.24	1.267	6,659
mPower Placer	10	54,181,203.04	54,231,967.04	3.77	3.670	7,023
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.39	1.582	692
NATEXIS BANQ POPULAIR NY	1	20,000,000.00	20,000,000.00	1.39	1.196	3

General Fund
Summary by Issuer
July 31, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Newcastle Elementary SD	1	3,000,000.00	3,000,000.00	0.21	0.000	10,925
PLACER COUNTY CASH	2	115,635,611.33	115,635,611.33	8.04	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.42	0.760	260
City of Rocklin Successor Agcy	1	584,699.20	584,699.20	0.04	1.752	638
Sierra Valley Energy Authority	2	620,063.44	620,063.44	0.04	3.042	7,412
U.S TREASURY N/B	5	50,000,000.00	49,792,968.75	3.46	1.166	581
Toyota Motor Credit Corp	3	30,000,000.00	29,936,000.00	2.08	1.416	454
US BANK NA CINCINNATI	1	10,000,000.00	9,992,000.00	0.70	1.405	41
WELLS FARGO & CO.	4	40,000,000.00	39,995,000.00	2.78	1.803	632
WELLS FARGO BANK	1	10,000,000.00	11,439,300.00	0.80	1.525	106
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.70	1.861	501
Total and Average	140	1,435,335,961.83	1,437,687,984.58	100.00	1.668	1,548

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of August 31, 2017

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

August 31, 2017

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,767 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $208,571,604.01 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
August 31, 2017

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,995,200.00	49,948,582.76	4.19	1,564	550	1.150	1.166
mPower Placer - Long Term	32,454,381.49	31,011,885.57	32,454,381.49	2.72	7,333	6,811	3.977	4.032
Federal Agency Coupons	750,000,000.00	745,573,465.28	749,914,178.17	62.91	1,644	1,249	1.638	1.661
Medium Term Notes	210,000,000.00	210,568,200.00	210,063,836.44	17.62	1,413	451	1.568	1.590
Negotiable Certificates of Deposit	10,000,000.00	10,000,200.00	10,000,000.00	0.84	150	7	1.260	1.278
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	1.01	366	269	0.800	0.811
Supranational	10,000,000.00	9,980,500.00	9,999,277.78	0.84	958	328	1.192	1.208
Local Agency Bond	10,799,468.77	9,882,514.66	10,799,468.77	0.91	7,914	7,707	1.929	1.955
Local Agency Bonds	78,688,337.12	82,705,219.35	78,688,337.12	6.60	7,671	6,787	3.471	3.519
mPower Placer	24,629,266.10	21,525,517.12	24,629,266.10	2.07	7,692	7,303	3.075	3.118
mPower - Folsom	3,466,335.93	2,948,039.80	3,466,335.93	0.29	7,325	6,639	1.250	1.267
Investments	**1,192,037,789.41**	**1,186,190,741.78**	**1,191,963,664.56**	**100.00%**	**2,320**	**1,767**	**1.806**	**1.831**
Cash								
Passbook/Checking (not included in yield calculations)	128,571,604.01	128,571,604.01	128,571,604.01		1	1	0.000	0.000
Total Cash and Investments	**1,320,609,393.42**	**1,314,762,345.79**	**1,320,535,268.57**		**2,320**	**1,767**	**1.806**	**1.831**

Total Earnings	August 31 Month Ending	Fiscal Year To Date
Current Year	1,842,567.35	3,788,152.94
Average Daily Balance	**1,344,891,848.16**	**1,423,891,595.41**
Effective Rate of Return	**1.61%**	**1.57%**

9/7/17

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 08/01/2017-08/31/2017
Data Updated: FUNDSNAP: 09/02/2017 09:43
Run Date: 09/02/2017 - 09:44

Portfolio PLCR
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Report Ver 7.3.3

General Fund
Portfolio Management
Portfolio Details - Investments
August 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,960,900.00	9,993,586.02	0.625	0.724	241	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,960,900.00	9,992,961.45	0.625	0.710	241	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,977,300.00	9,985,386.03	1.000	1.156	348	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,935,900.00	9,916,674.29	1.000	1.430	729	08/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	10,160,200.00	10,059,974.97	2.000	1.806	1,186	11/30/2020
		Subtotal and Average	**49,946,159.57**		**50,000,000.00**	**49,995,200.00**	**49,948,582.76**		**1.166**	**550**	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,422,028.41	2,663,940.61	2,422,028.41	4.000	3.999	6,575	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	3,013,977.07	2,820,202.46	3,013,977.07	4.000	4.000	6,941	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	740,000.00	815,109.26	740,000.00	6.000	5.435	6,575	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	8,367,314.85	7,890,779.53	8,367,314.85	4.000	3.999	6,575	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	17,911,061.16	16,821,853.71	17,911,061.16	4.000	4.000	6,941	09/02/2036
		Subtotal and Average	**32,454,381.49**		**32,454,381.49**	**31,011,885.57**	**32,454,381.49**		**4.032**	**6,811**	
Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,998,800.00	9,999,361.11	0.900	0.921	116	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,993,700.00	9,999,215.80	0.940	0.961	143	01/22/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,992,100.00	9,999,145.83	1.040	1.055	206	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,986,200.00	9,999,694.44	1.000	1.005	222	04/11/2018
3133EFPM3	15039	FEDERAL FARM CREDIT BANK		11/23/2015	10,000,000.00	10,000,000.00	10,000,000.00	1.875	1.875	1,179	11/23/2020
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,965,700.00	10,000,000.00	1.640	1.640	822	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,990,500.00	9,997,363.75	1.340	1.362	455	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,817,400.00	10,000,000.00	1.680	1.680	1,312	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,901,000.00	10,000,000.00	1.500	1.500	1,404	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,928,300.00	10,000,000.00	1.420	1.420	1,229	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,890,600.00	10,000,000.00	1.480	1.480	1,412	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,806,300.00	10,000,000.00	1.370	1.370	1,131	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,827,000.00	9,995,850.00	1.580	1.590	1,515	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,827,000.00	9,995,850.00	1.580	1.590	1,515	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	10,001,100.00	10,000,000.00	2.000	2.000	1,557	12/06/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	10,001,100.00	10,000,000.00	1.830	1.830	1,200	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,995,600.00	10,000,000.00	1.500	1.500	839	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,008,800.00	10,000,000.00	2.320	2.320	1,580	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,008,800.00	10,000,000.00	2.320	2.320	1,580	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	10,001,500.00	10,000,000.00	1.940	1.940	1,257	02/09/2021

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Federal Agency Coupons											
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,994,800.00	9,986,739.88	1.550	1.612	805	11/15/2019
3133EHAA1	16088	FEDERAL FARM CREDIT BANK		02/22/2017	10,000,000.00	10,000,100.00	9,984,337.50	2.240	2.277	1,635	02/22/2022
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,991,400.00	10,000,000.00	1.580	1.580	969	04/27/2020
3133EHQM8	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,991,000.00	10,000,000.00	1.950	1.950	1,495	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	10,004,700.00	9,987,840.28	2.150	2.177	1,775	07/12/2022
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,912,400.00	10,000,000.00	1.600	1.600	1,181	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,889,500.00	10,000,000.00	1.500	1.500	1,398	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,950,500.00	10,000,000.00	1.375	1.375	1,138	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,872,800.00	10,000,000.00	1.400	1.400	1,236	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,864,000.00	10,000,000.00	1.375	1.375	1,123	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,843,600.00	10,000,000.00	1.550	1.550	1,488	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,880,000.00	9,990,166.67	1.540	1.565	1,496	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,918,200.00	9,991,627.78	1.250	1.733	1,529	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,975,000.00	10,000,000.00	1.000	1.493	987	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,951,100.00	10,000,000.00	1.700	1.700	1,544	11/23/2021
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	10,001,500.00	10,000,000.00	1.750	2.492	1,699	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	10,011,000.00	10,000,000.00	2.125	2.125	1,762	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	10,002,000.00	9,986,240.00	1.750	1.800	1,046	07/13/2020
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,960,000.00	10,000,000.00	1.350	1.350	816	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,915,100.00	10,000,000.00	1.500	1.730	1,398	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,828,500.00	10,000,000.00	1.330	1.330	1,216	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,930,600.00	10,000,000.00	1.000	1.730	1,425	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,917,500.00	10,000,000.00	1.250	1.737	1,453	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,765,500.00	10,000,000.00	1.680	1.680	1,454	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,936,100.00	10,000,000.00	1.600	1.600	1,454	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,817,400.00	10,000,000.00	1.500	1.500	1,092	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,905,900.00	10,000,000.00	1.250	1.785	1,473	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,844,700.00	10,000,000.00	1.400	1.657	1,517	10/27/2021
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,961,800.00	10,000,000.00	1.100	1.100	1,525	11/04/2021
3134GBBA9	16093	FED HOME LOAN MORT CORP		03/15/2017	10,000,000.00	10,000,800.00	10,000,000.00	1.750	2.481	1,656	03/15/2022
3134GBDV1	16105	FED HOME LOAN MORT CORP		04/13/2017	10,000,000.00	10,002,600.00	10,000,000.00	1.500	2.480	1,685	04/13/2022
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,993,700.00	10,000,000.00	1.500	1.500	1,699	04/27/2022
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	10,001,800.00	10,000,000.00	2.000	2.000	1,580	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	10,000,865.28	9,990,392.89	1.625	2.343	1,762	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	10,004,200.00	10,000,000.00	1.800	2.377	1,781	07/18/2022
3134GBYM8	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	10,013,400.00	10,000,000.00	2.200	2.200	1,790	07/27/2022

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Federal Agency Coupons											
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	10,004,600.00	10,000,000.00	2.000	2.000	1,334	04/27/2021
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,980,600.00	9,995,658.12	1.200	1.232	515	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,909,000.00	10,000,000.00	1.400	1.400	788	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,946,200.00	10,000,000.00	1.400	1.400	816	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,989,900.00	10,000,000.00	1.400	1.896	1,291	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,965,100.00	9,991,507.30	1.500	1.532	990	05/18/2020
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,985,700.00	10,000,000.00	1.750	1.750	1,362	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	10,001,200.00	10,000,000.00	1.800	1.613	1,382	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	10,001,200.00	10,036,652.10	1.800	1.511	1,382	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,867,000.00	10,000,000.00	1.220	1.220	941	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,867,000.00	10,000,000.00	1.220	1.220	941	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,895,300.00	10,000,000.00	1.500	1.500	1,426	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,935,900.00	10,000,000.00	1.000	1.782	1,426	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,941,900.00	9,996,736.11	1.200	1.217	714	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,767,900.00	9,989,798.61	1.400	1.426	1,490	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,896,900.00	10,000,000.00	1.500	1.500	1,424	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,826,500.00	10,000,000.00	1.625	1.625	1,518	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,975,700.00	10,000,000.00	1.750	1.750	1,123	09/28/2020
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	10,000,100.00	10,000,000.00	1.750	1.750	1,032	06/29/2020
		Subtotal and Average	**785,077,031.32**		**750,000,000.00**	**745,573,465.28**	**749,914,178.17**		**1.661**	**1,249**	
Medium Term Notes											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,016,600.00	10,005,401.88	1.561	0.764	244	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,100,700.00	10,043,220.50	2.100	1.832	612	05/06/2019
0258M0DK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,061,300.00	10,006,632.06	2.125	2.080	563	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,995,300.00	9,988,120.40	1.350	1.588	186	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,046,200.00	10,042,191.01	2.100	1.593	334	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,095,200.00	10,039,054.00	1.936	1.541	560	03/15/2019
36962G3H5	14019	General Electric Company		12/11/2014	10,000,000.00	10,010,700.00	10,015,936.62	5.625	1.430	14	09/15/2017
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,989,100.00	9,993,655.81	1.125	1.276	158	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,984,500.00	9,879,563.95	1.625	2.095	987	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,998,500.00	10,000,000.00	1.718	1.178	276	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,056,000.00	10,006,845.11	1.850	1.821	894	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,994,500.00	9,995,098.58	1.300	1.343	428	11/03/2018
89233P6S0	13073	Toyota Motor Credit Corp		06/26/2014	10,000,000.00	10,000,200.00	9,999,997.12	1.250	1.250	34	10/05/2017
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,033,300.00	9,949,953.65	1.598	1.557	923	03/12/2020

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Medium Term Notes											
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	10,004,900.00	10,009,203.83	1.550	1.441	315	07/13/2018
94986RTD3	13047	WELLS FARGO & CO.		03/06/2014	10,000,000.00	9,963,500.00	10,000,000.00	1.673	1.191	551	03/06/2019
94974BFU9	14003	WELLS FARGO & CO.		09/19/2014	10,000,000.00	10,062,400.00	9,983,660.80	2.125	2.230	598	04/22/2019
94974BFG0	14037	WELLS FARGO & CO.		01/22/2015	10,000,000.00	10,000,300.00	10,005,115.92	1.500	1.360	137	01/16/2018
94986RYY1	15017	WELLS FARGO & CO.		09/25/2015	10,000,000.00	9,995,600.00	10,000,000.00	2.000	2.431	1,120	09/25/2020
92976GAH4	14002	WELLS FARGO BANK		07/23/2014	10,000,000.00	10,086,900.00	10,089,352.52	6.000	1.525	75	11/15/2017
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,072,500.00	10,010,832.68	1.950	1.861	470	12/15/2018
		Subtotal and Average	**213,323,819.25**		**210,000,000.00**	**210,568,200.00**	**210,063,836.44**		**1.590**	**451**	
Negotiable Certificates of Deposit											
34959TJQ0	16104	BNP PARIBAS FORTIS SA/NY		04/11/2017	10,000,000.00	10,000,200.00	10,000,000.00	1.260	1.278	7	09/08/2017
		Subtotal and Average	**15,806,451.61**		**10,000,000.00**	**10,000,200.00**	**10,000,000.00**		**1.278**	**7**	
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	263	05/22/2018
SYS17008	17008	Five Star Bank		08/23/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.950	0.963	356	08/23/2018
SYS16106	16106	RIVER CITY BANK		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	229	04/18/2018
		Subtotal and Average	**11,903,225.81**		**12,000,000.00**	**12,000,000.00**	**12,000,000.00**		**0.811**	**269**	
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,980,500.00	9,999,277.78	1.200	1.208	328	07/26/2018
		Subtotal and Average	**9,999,246.60**		**10,000,000.00**	**9,980,500.00**	**9,999,277.78**		**1.208**	**328**	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	118,596.05	119,930.26	118,596.05	2.300	2.299	425	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	7,000,000.00	6,668,949.00	7,000,000.00	2.800	2.800	7,154	04/03/2037
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	96,173.52	97,420.51	96,173.52	2.300	2.300	650	06/13/2019
16115	16115	Newcastle Elementary SD		06/30/2017	3,000,000.00	2,670,852.00	3,000,000.00	2.800	0.000	10,894	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	584,699.20	325,362.89	584,699.20	1.750	1.752	607	05/01/2019
		Subtotal and Average	**10,799,468.77**		**10,799,468.77**	**9,882,514.66**	**10,799,468.77**		**1.955**	**7,707**	
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	78,688,337.12	82,705,219.35	78,688,337.12	3.471	3.519	6,787	04/01/2036
		Subtotal and Average	**78,688,337.12**		**78,688,337.12**	**82,705,219.35**	**78,688,337.12**		**3.519**	**6,787**	

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mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	1,849,487.42	1,741,542.09	1,849,487.42	4.000	4.056	6,575	09/02/2035
2016NR-A	2016NR-A	mPower Placer		08/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,306	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,714,582.22	11,637,495.03	13,714,582.22	3.000	3.042	7,306	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	1,413,819.05	1,413,819.05	1,413,819.05	3.000	3.042	7,671	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	1,871,182.48	1,871,182.48	1,871,182.48	3.000	3.042	7,671	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	492,589.38	414,881.43	492,589.38	3.000	3.042	7,306	09/02/2037
2017 S-R	2017 S-R	Sierra Valley Energy Authority		07/06/2017	193,239.50	193,239.50	193,239.50	3.000	3.042	7,671	09/02/2038
		Subtotal and Average	**24,044,903.58**		**24,629,266.10**	**21,525,517.12**	**24,629,266.10**		**3.118**	**7,303**	
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	411,301.51	338,081.20	411,301.51	1.250	1.267	6,941	09/02/2036
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	96,637.03	96,637.03	96,637.03	1.250	1.267	7,306	09/02/2037
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,655,578.93	1,410,301.60	1,655,578.93	1.250	1.267	6,575	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	982,019.99	825,340.66	982,019.99	1.250	1.267	6,575	09/02/2035
MFR-1	MFR-1	mPower Folsom		09/01/2015	320,798.47	277,679.31	320,798.47	1.250	1.267	6,575	09/02/2035
		Subtotal and Average	**3,413,054.19**		**3,466,335.93**	**2,948,039.80**	**3,466,335.93**		**1.267**	**6,639**	
		Total and Average	**1,344,891,848.16**		**1,192,037,789.41**	**1,186,190,741.78**	**1,191,963,664.56**		**1.831**	**1,767**	

General Fund
Portfolio Management
Portfolio Details - Cash
August 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			128,314,381.33	128,314,381.33	128,314,381.33		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			257,222.68	257,222.68	257,222.68		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,344,891,848.16		1,320,609,393.42	1,314,762,345.79	1,320,535,268.57		1.831	1,767

Data Updated: FUNDSNAP: 09/02/2017 09:43

Run Date: 09/02/2017 - 09:44

General Fund
Purchases Report
Sorted by Fund - Fund
August 1, 2017 - August 31, 2017

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
SYS17008	17008	1010	BCD	FSB	3,000,000.00	08/23/2017	11/23 - Quarterly	3,000,000.00		0.950	08/23/2018	0.950	3,000,000.00
				Subtotal	3,000,000.00			3,000,000.00	0.00				3,000,000.00
				Total Purchases	3,000,000.00			3,000,000.00	0.00				3,000,000.00

General Fund
Summary by Issuer
August 31, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.52	1.299	428
Ackerman School District	2	7,118,596.05	7,118,596.05	0.54	2.792	7,042
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.76	2.080	563
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.52	1.591	260
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.76	1.541	560
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.23	0.760	263
FEDERAL FARM CREDIT BANK	25	250,000,000.00	249,907,200.00	18.89	1.638	1,094
FEDERAL HOME LOAN BANK	13	130,000,000.00	129,963,600.00	9.82	1.670	1,356
FED HOME LOAN MORT CORP	19	190,000,000.00	189,985,000.00	14.36	1.820	1,479
FEDERAL NATIONAL MORT. ASSOC.	18	180,000,000.00	180,008,000.00	13.61	1.518	1,142
BNP PARIBAS FORTIS SA/NY	1	10,000,000.00	10,000,000.00	0.76	1.278	7
Five Star Bank	1	3,000,000.00	3,000,000.00	0.23	0.963	356
General Electric Company	1	10,000,000.00	11,131,500.00	0.84	1.430	14
IBM CORP	2	20,000,000.00	19,740,600.00	1.49	1.683	570
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.76	1.208	328
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.76	1.178	276
MIDDLE FORK JPA	1	78,688,337.12	78,688,337.12	5.95	3.519	6,787
Mid Placer Public School Trans	1	96,173.52	96,173.52	0.01	2.300	650
mPower Folsom	5	3,466,335.93	3,466,335.93	0.26	1.267	6,639
mPower Placer	10	56,397,818.71	56,448,582.71	4.27	3.645	7,018
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.51	1.582	661
Newcastle Elementary SD	1	3,000,000.00	3,000,000.00	0.23	0.000	10,894
PLACER COUNTY CASH	2	128,571,604.01	128,571,604.01	9.72	0.000	1

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.45	0.760	229
City of Rocklin Successor Agcy	1	584,699.20	584,699.20	0.04	1.752	607
Sierra Valley Energy Authority	2	685,828.88	685,828.88	0.05	3.042	7,409
U.S TREASURY N/B	5	50,000,000.00	49,792,968.75	3.76	1.166	550
Toyota Motor Credit Corp	3	30,000,000.00	29,938,000.00	2.26	1.416	423
WELLS FARGO & CO.	4	40,000,000.00	39,995,000.00	3.02	1.803	601
WELLS FARGO BANK	1	10,000,000.00	11,439,300.00	0.86	1.525	75
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.76	1.861	470
Total and Average	**131**	**1,320,609,393.42**	**1,322,904,816.17**	**100.00**	**1.653**	**1,595**

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of September 30, 2017

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

September 30, 2017

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,581 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $88,955,358.80 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
September 30, 2017

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,909,400.00	49,953,429.14	3.87	1,564	520	1.150	1.166
mPower Placer - Long Term	28,026,431.19	26,824,968.82	28,026,431.19	2.17	7,331	6,789	3.981	4.036
Federal Agency Coupons	740,000,000.00	732,879,765.28	739,932,468.89	57.35	1,642	1,225	1.632	1.654
Medium Term Notes	200,000,000.00	200,426,200.00	200,008,931.52	15.50	1,434	443	1.582	1.604
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	0.93	366	239	0.800	0.811
Supranational	10,000,000.00	9,984,330.00	9,999,344.44	0.78	958	298	1.192	1.208
Local Agency Bond	10,799,468.77	9,882,514.66	10,799,468.77	0.84	7,914	7,677	1.929	1.955
Local Agency Bonds	78,688,337.12	82,705,219.35	78,688,337.12	6.10	7,671	6,757	3.471	3.519
Rolling Repurchase Agreements - 2	132,016,457.95	132,016,457.95	132,016,457.95	10.23	1	1	0.000	0.000
mPower Placer	25,434,355.90	22,435,064.10	25,434,355.90	1.97	7,695	7,299	3.068	3.110
mPower - Folsom	3,267,300.03	2,787,492.37	3,267,300.03	0.25	7,326	6,620	1.250	1.267
Investments	**1,290,232,350.96**	**1,281,851,412.53**	**1,290,126,524.95**	**100.00%**	**2,099**	**1,581**	**1.620**	**1.643**
Cash								
Passbook/Checking (not included in yield calculations)	8,955,358.80	8,955,358.80	8,955,358.80		1	1	0.000	0.000
Total Cash and Investments	**1,299,187,709.76**	**1,290,806,771.33**	**1,299,081,883.75**		**2,099**	**1,581**	**1.620**	**1.643**

Total Earnings	September 30 Month Ending	Fiscal Year To Date
Current Year	1,733,129.33	5,526,818.88
Average Daily Balance	1,289,817,860.40	1,380,171,899.21
Effective Rate of Return	1.63%	1.59%

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

10/6/17

Reporting period 09/01/2017-09/30/2017
Data Updated: FUNDSNAP: 10/05/2017 10:17
Run Date: 10/05/2017 - 10:17

Portfolio PLCR
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PM (PRF_PM1) 7.3.0
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General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,963,300.00	9,994,384.44	0.625	0.724	211	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,963,300.00	9,993,837.62	0.625	0.710	211	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,969,500.00	9,986,645.85	1.000	1.156	318	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,912,100.00	9,920,103.33	1.000	1.430	699	08/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	10,101,200.00	10,058,457.90	2.000	1.806	1,156	11/30/2020
		Subtotal and Average	49,951,086.73		50,000,000.00	49,909,400.00	49,953,429.14		1.166	520	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,318,789.62	2,550,390.33	2,318,789.62	4.000	3.999	6,545	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	2,928,865.88	2,740,563.23	2,928,865.88	4.000	4.000	6,911	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	715,000.00	787,571.79	715,000.00	6.000	5.435	6,545	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	6,323,862.26	5,963,705.66	6,323,862.26	4.000	3.999	6,545	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	15,739,913.43	14,782,737.81	15,739,913.43	4.000	4.000	6,911	09/02/2036
		Subtotal and Average	28,137,227.71		28,026,431.19	26,824,968.82	28,026,431.19		4.036	6,789	
Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,997,500.00	9,999,527.78	0.900	0.921	86	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,992,800.00	9,999,382.65	0.940	0.961	113	01/22/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,989,800.00	9,999,270.83	1.040	1.055	176	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,990,800.00	9,999,736.11	1.000	1.005	192	04/11/2018
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,937,200.00	10,000,000.00	1.640	1.640	792	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,975,000.00	9,997,539.89	1.340	1.362	425	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,753,100.00	10,000,000.00	1.680	1.680	1,282	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,829,100.00	10,000,000.00	1.500	1.500	1,374	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,874,400.00	10,000,000.00	1.420	1.420	1,199	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,818,700.00	10,000,000.00	1.480	1.480	1,382	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,868,100.00	10,000,000.00	1.370	1.370	1,101	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,846,800.00	9,995,933.33	1.580	1.590	1,485	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,846,800.00	9,995,933.33	1.580	1.590	1,485	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	9,938,600.00	10,000,000.00	2.000	2.000	1,527	12/06/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	9,958,700.00	10,000,000.00	1.830	1.830	1,170	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,965,200.00	10,000,000.00	1.500	1.500	809	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,001,500.00	10,000,000.00	2.320	2.320	1,550	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	10,001,500.00	10,000,000.00	2.320	2.320	1,550	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	9,954,000.00	10,000,000.00	1.940	1.940	1,227	02/09/2021
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,965,800.00	9,987,240.89	1.550	1.612	775	11/15/2019

General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,948,000.00	10,000,000.00	1.580	1.580	939	04/27/2020
3133EHQM8	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,949,900.00	10,000,000.00	1.950	1.950	1,465	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	9,932,700.00	9,988,048.61	2.150	2.177	1,745	07/12/2022
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,860,600.00	10,000,000.00	1.600	1.600	1,151	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,817,700.00	10,000,000.00	1.500	1.500	1,368	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,900,200.00	10,000,000.00	1.375	1.375	1,108	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,825,300.00	10,000,000.00	1.400	1.400	1,206	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,874,000.00	10,000,000.00	1.375	1.375	1,093	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,856,800.00	10,000,000.00	1.550	1.550	1,458	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,803,600.00	9,990,366.67	1.540	1.565	1,466	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,870,400.00	9,991,794.44	1.250	1.733	1,499	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,954,400.00	10,000,000.00	1.000	1.493	957	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,871,100.00	10,000,000.00	1.700	1.700	1,514	11/23/2021
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	9,980,200.00	10,000,000.00	1.750	2.492	1,669	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	10,020,500.00	10,000,000.00	2.125	2.125	1,732	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	9,975,600.00	9,986,640.00	1.750	1.800	1,016	07/13/2020
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,931,900.00	10,000,000.00	1.350	1.350	786	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,859,600.00	10,000,000.00	1.500	1.730	1,368	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,778,100.00	10,000,000.00	1.330	1.330	1,186	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,889,200.00	10,000,000.00	1.000	1.730	1,395	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,883,000.00	10,000,000.00	1.250	1.737	1,423	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,713,900.00	10,000,000.00	1.680	1.680	1,424	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,860,400.00	10,000,000.00	1.600	1.600	1,424	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,773,600.00	10,000,000.00	1.500	1.500	1,062	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,866,700.00	10,000,000.00	1.250	1.785	1,443	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,780,100.00	10,000,000.00	1.400	1.657	1,487	10/27/2021
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,924,200.00	10,000,000.00	1.100	1.100	1,495	11/04/2021
3134GBDV1	16105	FED HOME LOAN MORT CORP		04/13/2017	10,000,000.00	10,000,000.00	10,000,000.00	1.500	2.480	1,655	04/13/2022
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,982,800.00	10,000,000.00	1.500	1.500	1,669	04/27/2022
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	9,943,300.00	10,000,000.00	2.000	2.000	1,550	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	9,983,265.28	9,990,644.43	1.625	2.343	1,732	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	9,979,800.00	10,000,000.00	1.800	2.377	1,751	07/18/2022
3134GBYM8	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,981,800.00	10,000,000.00	2.200	2.200	1,760	07/27/2022
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	10,000,600.00	10,000,000.00	2.000	2.000	1,304	04/27/2021
3134GBJ29	17009	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,986,000.00	10,000,000.00	1.500	2.330	1,824	09/29/2022
3134GBM74	17010	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,977,000.00	10,000,000.00	2.150	2.150	1,824	09/29/2022

General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,954,800.00	9,995,914.53	1.200	1.232	485	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,864,200.00	10,000,000.00	1.400	1.400	758	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,918,600.00	10,000,000.00	1.400	1.400	786	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,979,700.00	10,000,000.00	1.400	1.696	1,261	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,920,500.00	9,991,768.08	1.500	1.532	960	05/18/2020
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,912,000.00	10,000,000.00	1.750	1.750	1,332	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	9,910,600.00	10,000,000.00	1.800	1.613	1,352	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	9,910,600.00	10,035,845.38	1.800	1.511	1,352	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,829,500.00	10,000,000.00	1.220	1.220	911	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,829,500.00	10,000,000.00	1.220	1.220	911	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,816,200.00	10,000,000.00	1.500	1.500	1,396	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,924,900.00	10,000,000.00	1.000	1.782	1,396	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,903,300.00	9,996,875.00	1.200	1.217	684	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,695,500.00	9,990,006.94	1.400	1.426	1,460	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,823,800.00	10,000,000.00	1.500	1.500	1,394	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,750,600.00	10,000,000.00	1.625	1.625	1,488	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,925,500.00	10,000,000.00	1.750	1.750	1,093	09/28/2020
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	9,958,300.00	10,000,000.00	1.750	1.750	1,002	06/29/2020
		Subtotal and Average	733,924,958.87		740,000,000.00	732,879,765.28	739,932,468.89		1.654	1,225	
Medium Term Notes											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,014,100.00	10,004,732.23	1.561	0.764	214	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,079,200.00	10,041,077.34	2.100	1.832	582	05/06/2019
0258M0DK2	15036	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,054,400.00	10,006,274.85	2.125	2.080	533	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,996,800.00	9,990,046.82	1.350	1.588	156	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,045,700.00	10,037,971.91	2.100	1.593	304	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,103,200.00	10,036,961.82	2.010	1.579	530	03/15/2019
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,991,600.00	9,994,883.72	1.125	1.276	128	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,958,700.00	9,983,273.48	1.625	2.095	957	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,998,700.00	10,000,000.00	1.818	1.193	246	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	10,045,500.00	10,006,612.02	1.850	1.821	864	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,983,900.00	9,995,447.03	1.300	1.343	398	11/03/2018
89233P6S0	13073	Toyota Motor Credit Corp		06/26/2014	10,000,000.00	9,999,900.00	9,999,999.66	1.250	1.250	4	10/05/2017
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,041,400.00	9,951,601.72	1.680	1.600	893	03/12/2020
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	10,005,600.00	10,008,318.65	1.550	1.441	285	07/13/2018
94986RTD3	13047	WELLS FARGO & CO.		03/06/2014	10,000,000.00	9,965,300.00	10,000,000.00	1.766	1.219	521	03/06/2019

General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Medium Term Notes											
94974BFU9	14003	WELLS FARGO & CO.		09/19/2014	10,000,000.00	10,055,000.00	9,984,490.20	2.125	2.239	568	04/22/2019
94974BFG0	14037	WELLS FARGO & CO.		01/22/2015	10,000,000.00	10,000,600.00	10,003,979.05	1.500	1.360	107	01/16/2018
94986RYY1	15017	WELLS FARGO & CO.		09/25/2015	10,000,000.00	9,979,200.00	10,000,000.00	2.000	2.431	1,090	09/25/2020
92976GAH4	14002	WELLS FARGO BANK		07/23/2014	10,000,000.00	10,053,000.00	10,053,128.52	6.000	1.525	45	11/15/2017
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,056,400.00	10,010,132.30	1.950	1.861	440	12/15/2018
		Subtotal and Average	**204,697,885.81**		**200,000,000.00**	**200,426,200.00**	**200,008,931.52**		**1.604**	**443**	
Negotiable Certificates of Deposit											
		Subtotal and Average	**2,333,333.33**								
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	233	05/22/2018
SYS17008	17008	Five Star Bank		08/23/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.950	0.963	326	08/23/2018
SYS16106	16106	RIVER CITY BANK		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	199	04/18/2018
		Subtotal and Average	**12,000,000.00**		**12,000,000.00**	**12,000,000.00**	**12,000,000.00**		**0.811**	**239**	
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,984,330.00	9,999,344.44	1.200	1.208	298	07/26/2018
		Subtotal and Average	**9,999,312.22**		**10,000,000.00**	**9,984,330.00**	**9,999,344.44**		**1.208**	**298**	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	118,596.05	119,930.26	118,596.05	2.300	2.299	395	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	7,000,000.00	6,668,949.00	7,000,000.00	2.800	2.800	7,124	04/03/2037
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	96,173.52	97,420.51	96,173.52	2.300	2.300	620	06/13/2019
16115	16115	Newcastle Elementary SD		06/30/2017	3,000,000.00	2,670,852.00	3,000,000.00	2.800	0.000	10,864	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	584,699.20	325,362.89	584,699.20	1.750	1.752	577	05/01/2019
		Subtotal and Average	**10,799,468.77**		**10,799,468.77**	**9,882,514.66**	**10,799,468.77**		**1.955**	**7,677**	
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	78,688,337.12	82,705,219.35	78,688,337.12	3.471	3.519	6,757	04/01/2036
		Subtotal and Average	**78,688,337.12**		**78,688,337.12**	**82,705,219.35**	**78,688,337.12**		**3.519**	**6,757**	
Rolling Repurchase Agreements - 2											
SYS000SWEEP2	SWEEP2	WFB REPURCHASE-SWEEP		09/20/2017	132,016,457.95	132,016,457.95	132,016,457.95		0.000	1	
		Subtotal and Average	**56,392,542.37**		**132,016,457.95**	**132,016,457.95**	**132,016,457.95**		**0.000**	**1**	

Data Updated: FUNDSNAP: 10/05/2017 10:17

Run Date: 10/05/2017 - 10:17

General Fund
Portfolio Management
Portfolio Details - Investments
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	1,717,701.59	1,617,447.94	1,717,701.59	4.000	4.056	6,545	09/02/2035
2016NR-A	2016NR-A	mPower Placer		08/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,276	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,119,646.94	11,132,663.29	13,119,646.94	3.000	3.042	7,276	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	1,445,459.65	1,445,459.65	1,445,459.65	3.000	3.042	7,641	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	3,286,351.92	3,286,351.92	3,286,351.92	3.000	3.042	7,641	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	450,359.35	379,313.36	450,359.35	3.000	3.042	7,276	09/02/2037
2017 S NR	2017 S-NR	Sierra Valley Energy Authority		09/28/2017	62,712.71	62,712.71	62,712.71	3.000	3.042	7,641	09/02/2038
2017 S-R	2017 S-R	Sierra Valley Energy Authority		07/06/2017	257,757.69	257,757.69	257,757.69	3.000	3.042	7,641	09/02/2038
		Subtotal and Average	**24,554,497.78**		**25,434,355.90**	**22,435,064.10**	**25,434,355.90**		**3.110**	**7,299**	
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	379,492.04	311,934.49	379,492.04	1.250	1.267	6,911	09/02/2036
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	146,415.34	146,415.34	146,415.34	1.250	1.267	7,276	09/02/2037
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,579,418.76	1,345,424.71	1,579,418.76	1.250	1.267	6,545	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	878,136.19	738,031.32	878,136.19	1.250	1.267	6,545	09/02/2035
MF R-1	MFR-1	mPower Folsom		09/01/2015	283,837.70	245,686.51	283,837.70	1.250	1.267	6,545	09/02/2035
		Subtotal and Average	**3,244,497.03**		**3,267,300.03**	**2,787,492.37**	**3,267,300.03**		**1.267**	**6,620**	
		Total and Average	**1,289,817,860.40**		**1,290,232,350.96**	**1,281,851,412.53**	**1,290,126,524.95**		**1.643**	**1,581**	

Data Updated: FUNDSNAP: 10/05/2017 10:17

Run Date: 10/05/2017 - 10.17

General Fund
Portfolio Management
Portfolio Details - Cash
September 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			8,648,159.56	8,648,159.56	8,648,159.56		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			307,199.24	307,199.24	307,199.24		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,289,817,860.40		1,299,187,709.76	1,290,806,771.33	1,299,081,883.75		1.643	1,581

Data Updated: FUNDSNAP: 10/05/2017 10:17

Run Date: 10/05/2017 - 10:17

General Fund
Purchases Report
Sorted by Fund - Fund
September 1, 2017 - September 30, 2017

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
SYS000SWEEP2	SWEEP2	1010	RR2	WFB-S	131,789,277.59	09/20/2017	/ - Monthly	131,789,277.59					132,016,457.95
2017 S NR	2017 S-NR	1010	RR3	SVEA	62,712.71	09/28/2017	/ - /	62,712.71		3.000	09/02/2038	3.000	62,712.71
3134GBJ29	17009	1010	FAC	FHLMC	10,000,000.00	09/29/2017	03/29 - 09/29	10,000,000.00		1.500	09/29/2022	2.330	10,000,000.00
3134GBM74	17010	1010	FAC	FHLMC	10,000,000.00	09/29/2017	03/29 - 09/29	10,000,000.00		2.150	09/29/2022	2.150	10,000,000.00
				Subtotal	151,851,990.30			151,851,990.30	0.00				152,079,170.66
				Total Purchases	151,851,990.30			151,851,990.30	0.00				152,079,170.66

Data Updated: FUNDSNAP: 10/16/2017 10:05

Run Date: 10/16/2017 - 10:06

General Fund
Summary by Issuer
September 30, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.55	1.299	398
Ackerman School District	2	7,118,596.05	7,118,596.05	0.55	2.792	7,012
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.77	2.080	533
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.54	1.591	230
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.77	1.579	530
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.23	0.760	233
FEDERAL FARM CREDIT BANK	23	230,000,000.00	229,924,700.00	17.68	1.600	1,037
FEDERAL HOME LOAN BANK	13	130,000,000.00	129,963,600.00	9.99	1.670	1,326
FED HOME LOAN MORT CORP	20	200,000,000.00	199,985,000.00	15.38	1.829	1,478
FEDERAL NATIONAL MORT. ASSOC.	18	180,000,000.00	180,008,000.00	13.84	1.518	1,112
Five Star Bank	1	3,000,000.00	3,000,000.00	0.23	0.963	326
IBM CORP	2	20,000,000.00	19,740,600.00	1.52	1.683	540
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.77	1.208	298
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.77	1.193	246
MIDDLE FORK JPA	1	78,688,337.12	78,688,337.12	6.05	3.519	6,757
Mid Placer Public School Trans	1	96,173.52	96,173.52	0.01	2.300	620
mPower Folsom	5	3,267,300.03	3,267,300.03	0.25	1.267	6,620
mPower Placer	10	52,689,957.34	52,739,006.34	4.06	3.604	7,026
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.54	1.582	631
Newcastle Elementary SD	1	3,000,000.00	3,000,000.00	0.23	0.000	10,864
PLACER COUNTY CASH	2	8,955,358.80	8,955,358.80	0.69	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.46	0.760	199
City of Rocklin Successor Agcy	1	584,699.20	584,699.20	0.04	1.752	577

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Sierra Valley Energy Authority	3	770,829.75	770,829.75	0.06	3.042	7,428
U.S TREASURY N/B	5	50,000,000.00	49,792,968.75	3.83	1.166	520
Toyota Motor Credit Corp	3	30,000,000.00	29,938,000.00	2.30	1.430	393
WELLS FARGO & CO.	4	40,000,000.00	39,995,000.00	3.08	1.810	571
WELLS FARGO BANK	1	10,000,000.00	11,439,300.00	0.89	1.525	45
WFB REPURCHASE-SWEEP	1	132,016,457.95	132,016,457.95	10.15	0.000	1
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.77	1.861	440
Total and Average	**130**	**1,299,187,709.76**	**1,300,367,417.51**	**100.00**	**1.631**	**1,570**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with All West Coachlines - Transportation Services to Exploratorium for First Street School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Donations/Fundraising

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for transportation services with All West Coachlines for students and teachers of First Street School for District sponsored field trip to the Exploratorium in San Francisco, CA on January 18, 2018. The services will be funded with Donations/Fundraising.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between All West Coachlines and Western Placer Unified School District.

CONFIRMATION

Charter ID	71313
Movement ID	79831
Move Date	01/18/2018
ClientID	LIHI002
Phone	(916) 548-0909
Contact	
Customer	LINCOLN HIGH SCHOOL 790 J STREET LINCOLN, CA 95648
Group Name	LINCOLN HS

All West Coachlines
7701 Wilbur Way
Sacramento, CA 95828
Phone: (916) 423-4000 • (800) 843-2121
Fax: (916) 689-5926

REVISED
DATE: 10/16/17
BY: Chad date

Salesperson: Tammy Tiner

Pickup Time	1/18/18 5:00 am
First Pickup	790 J ST, LINCOLN, CA
Arrival	1/18/18 4:00 pm

Destination	SAN DIEGO, CA
Leave Time	1/21/18 7:30 am
Back Time	1/21/18 8:00 pm

First Pickup Instructions
LINCOLN HS - DEPART @ 5:30 AM

SPAB
DVD PLAYER
BOOKED BY KARINA

Destination Instructions
NEED FINAL ITIENRARY

GROUP RESPONSIBLE FOR DRIVER ROOMS

VEHICLES

Seats	Vehicle Description	Vehicle ID	
56	56 Coach		$7,766.85
1	RD		$150.00
	Vehicle Total Including PUC Tax if applicable		**$7,916.85**
	Movement Total		**$7,916.85**

Payment Terms:
Deposit Requirements:

Please sign and return one copy of this agreement to confirm your order. Agreement includes terms on the reverse side. Should you need to change or cancel this reservation please call the charter department at All West Coachlines, (800) 843-2121.

Signature: _____ **Title:** Asst Supt of Business Svs and Operations **Date:** 10/17/17

GENERAL TERMS AND CONDITIIONS

1. *GENERAL.* This document contains all of the terms and conditions under which CUSA AWC LLC, dba all West Coachlines (the "Company","Us","We") agrees to furnish service to you ("Customer" or "You"). When you sign this document it is a legally binding contract, and it can only be changed by a later written agreement between us. Carefully read this entire document before signing.

2. *ITINERARY.* A written itinerary must be received no later than fourteen (14) days before departure. Our driver will be given a copy of your entire itinerary, and he will be instructed to follow it strictly. He has no authority to agree to make any changes in the trip schedule without the prior approval of an authorized Company supervisor. Therefore, if, after your trip begins, you want to make any change in the agreed itinerary, you must notify your driver at once and he will contact the Company. If we agree to the change you request, you must then pay the full amount of any increase in the contract price immediately upon completion of the trip. Any additional charges will be based on the Company's current published rates.

3. *COMPLIANCE WITH LAWS.* All itineraries must allow the driver and the Company to comply with all Federal, State and local regulations or ordinances. Drivers are limited to: a) 15 consecutive hours on duty in any one day (including ½ hour driver preparation; and b) of this 15 hours, a maximum of 10 hours may be actual driving hours. If your itinerary requires the use of more than one driver, either the price of the charter will be adjusted or the itinerary must be changed to allow for only one driver. Upon reaching your destination, if the drivers' total on-duty hours have been used, the driver must have a minimum of 9 hours off-duty. The Customer is responsible for the driver(s) overnight room accommodations unless you and the Company have agreed in advance that the Company will provide the driver's room and bill you for the charges.

4. *RESPONSIBILITY FOR BAGGAGE.* The Company assumes no risk for handling baggage and other passenger's property and is not liable for any loss of such items stored anywhere in the bus. Passengers may only bring baggage and other property in an amount that can conveniently be carried in the chartered bus. Each passenger is responsible for removing all of their personal property and baggage from the interior of the bus at the end of each travel day and when the trip ends.

5. *STANDING WHILE BUS IN MOTION.* Buses may start or stop suddenly. Passengers are requested not to change seats or utilize the restroom when the bus is in motion unless exercising extreme caution. The Company will not be responsible for injuries to passengers who stand or walk while the bus is in motion. Charter groups must provide adequate supervision and discipline.

6. *SERVICE SUBJECT TO TARIFF.* Customer agrees that the performance of the service described in this order is subject to tariff regulations.

7. *RIGHT TO SUBSTITUTE EQUIPMENT.* The Company has the right, at it's sole discretion to substitute equipment from our fleet or from other companies in order to fulfill this charter agreement.

8. *CHARGES.* The "TOTAL CHARTER PRICE" shown is the Company's estimate based upon our current tariff and our best estimate of the specific services you have requested before adding any fuel surcharge. Charters exceeding the miles or hours booked will be billed for additional charges. Additional hours are billed in 1 hour increments. Charges do not include driver gratuity.

9. *FUEL SURCHARGE.* All trips are subject to a fuel surcharge. Fuel surcharges are subject to change.

10. *DEPOSIT.* When a deposit is required, there is a 50% deposit per bus due 10 days after you receive your confirmation in the mail. If the deposit is not received when it is due, we may cancel the charter.

11. *PAYMENT.* Payment is due 14 days before departure unless satisfactory credit arrangements have been made and approved. Payment must be made in cash or by check payable to All West Coachlines. We accept VISA, MasterCard, American Express or Discover Card. A handling fee will be charged when paying with a credit card.

12. *FINANCE CHARGES.* If you have made credit arrangements with us to pay after departure and you fail to pay on time, we will charge you a finance charge on all past-due amounts of 1.5% for each 30 day period that the bill is past-due.

13. *CLEANING AND REPAIRS.* The Customer is liable for extraordinary cleaning and for all repairs to our vehicle (beyond normal wear) caused by members of your party. You agree to pay for all repairs and excess cleaning charged within the company's terms of payment.

14. *EXTRA FEES.* Parking, tolls, airport fees and entry fees for parks and/or attractions are the responsibility of the Customer.

15. *ALCOHOLIC BEVERAGES.* If alcoholic beverages are brought on board our vehicle, a $300.00 deposit is required. Alcohol deposits will be refunded after completion of the trip if the coach is left in good condition. Please allow 10 working days for refund to be processed. The Company reserves the right to refuse or terminate transportation to any person that displays aggressive behavior or appears to be under the influence of alcohol, or other intoxicating substances. Glass containers and kegs are not allowed on our buses.

16. *SMOKING ON THE BUS.* No smoking is permitted on our buses.

17. *CANCELLATIONS.* Charters booked, but not prepaid or confirmed by either party, may be cancelled by either You or the Company without notice. Trips cancelled less than 72 hours but more than 24 hours before spot time are subject to a $250.00 per bus cancellation fee. Trips cancelled less than 24 hours before spot time are subject to a cancellation fee of 50% of the charter price. Cancellation at spot is subject to no refund.

18. *TIME OF ARRIVAL AND DEPARTURE.* The Company does not guarantee to arrive at or depart from any point at a specific time, but will endeavor to meet the schedule submitted by its agent or employee.

19. *FORCE MAJEURE.* The Company is not responsible for any delays, changes of schedule or cancellations resulting, directly or indirectly, from any act of God, public enemies, authority of law, quarantine, perils of navigations, riots, strikes, the hazard or dangers incident to a state of war, accidents, breakdowns, road conditions, weather conditions, and other conditions beyond the Company's control.

20. *ACCOMODATIONS FOR THE DISABLED.* Any group which requires an ADA accessible bus is requested to inform us at the time of the reservation, and must notify us in writing no later than 48 hours prior to the charter's departure.

21. *OXYGEN BROUGHT ON BOARD.* Groups with members using personal oxygen canisters must give the Company 48 hours advance notice. Each group member may have two (2) canisters inside the bus. Additional canisters must be transported under the bus and properly secured in the forward baggage compartment. Canisters stored under the bus must be properly packaged by the group member in protective cases with safety caps on the valves. Canisters may not exceed 4.5 inches in diameter and 26 inches in length.

22. *CASINO/INDIAN GAMING* *All Passengers must be at least 21 years of age. NO CHILDREN ALLOWED.*

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 5/1/2018 — 4/21/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER LOCKTON COMPANIES 5847 SAN FELIPE, SUITE 320 HOUSTON TX 77057 866-260-3538	CONTACT NAME: PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS:
INSURED 1054466 All West Coachlines, Inc. A Coach USA Company 7701 Wilbur Way Sacramento CA 95828	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Greenwich Insurance Company — 22322 INSURER B : XL Insurance America, Inc. — 24554 INSURER C : National Union Fire Ins Co Pitts. PA — 19445 INSURER D : Lloyds of London INSURER E : AIG Europe Limited — 0 INSURER F :

COVERAGES — **CERTIFICATE NUMBER:** 12966290 — **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR X CG 00 01 04/13 GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [X] LOC [ ] OTHER:	Y	Y	RGD943765104	5/1/2017	5/1/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 1,000,000 $ Excluded $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY X MCS-90B	Y	Y	RAD943765204	5/1/2017	5/1/2018	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 5,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX
C	X UMBRELLA LIAB [X] OCCUR EXCESS LIAB [ ] CLAIMS-MADE DED [X] RETENTION $ 25,000	Y	Y	28189157	5/1/2017	5/1/2018	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000
B B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [N] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	RWD943541204 (AOS) RWR943541304 (WI)	5/1/2017 5/1/2017	5/1/2018 5/1/2018	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
D E	Excess Auto Liability Excess Auto Liability	Y	Y	PN1600453 62785432	5/1/2017 5/1/2017	5/1/2018 5/1/2018	$5M Each Occ/$10M Annual Agg 5,000,000 CSL per occurrence	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WAIVER OF SUBROGATION IS GRANTED IN FAVOR OF CERTIFICATE HOLDER ON ALL POLICIES WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT WHERE PERMISSIBLE BY LAW. CERTIFICATE HOLDER IS NAMED AS ADDITIONAL INSURED (EXCEPT FOR WORKERS' COMP/EL) WHERE AND TO THE EXTENT REQUIRED BY WRITTEN CONTRACT.

CERTIFICATE HOLDER

12966290
Western Placer Unified School District
600 Sixth St
Lincoln CA 95648

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Agreement with Excel Photographers and Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Parent Donations

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached agreement is for services with Excel Photographers and Carlin C. Elementary School for the 2017-18 Yearbook. The services include printing and delivery of Carlin C. Coppin's 2017-18 yearbooks. The cost of these services is $11.77 per yearbook and will be paid with Parent Donations.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Excel Photographers and Western Placer Unified School District.

Excel Photographers

Yearbook Contract 17.18

School Information:

Carlin C. Coppin Elementary

Teresa Avelar
150 E. 12th Street
Lincoln, CA 95648

Yearbook Information:
Approx. number of books: 225 approx.
Approx. number of pages: 44 pages (divisible by 4)
We would like our books to arrive by: May 14, 2018
Last day of school: June 7, 2018

17.18 Yearbook Cost to School $11.77
Plus taxes .85 cents per book
Shipping: approx. *.35 cents per book*

Completed yearbook due to Excel – April 2, 2018

Yearbook Specifications:	Yearbook Binding Choice
√ Full Color	√ Traditional/ Soft Saddle Stitch Cover
Yearbook Plan Choice:	Yearbook Cover Choice:
√ **Lumapix Fusion**	√ Custom Cover

Deadlines:
The customer will receive a confirmation notice indicating the delivery date. The deadline for submitting yearbook materials will be indicated on the CONFIRMATION NOTICE. Failure to meet the submission deadline may necessitate rescheduling the ship date to school.

Special Notice:
Excel reserves the right to refuse to print material that it considers tortuous, illegal or in violation of any copyright or proprietary rights. Customer shall indemnify and hold harmless Excel from any judgment sustained against Excel based on any and all manner of claims, demands, action and proceedings that may be asserted on instituted against Excel on grounds the said printing violates any copyright, trademark or proprietary right of any person or that it contains any matter libelous or scandalous or invades any person's right to privacy or other personal rights and the customer, at the customer's own expense, agrees to promptly defend and continue the defense of any such claim, demand that may be brought against Excel, provided Excel shall give to the customer such reasonable time as the exigencies of the situation may permit in which to undertake and continue the defense thereof.

2) If your school does not collect enough money to pay the entire invoice, Excel will accept what you have collected and carry the balance due (with 0% interest) to the next school year.

I Have Read and Agree to the Terms List Above:

Signed: Carrie L Carlson

Dated: 10/23/17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with Balfour and Lincoln Crossing Elementary School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Student Donations

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Balfour and Lincoln Crossing Elementary School. The services include printing of 465 yearbooks to be delivered in Spring 2018. The total cost of these services is $5,823.66 which will be paid in two payments of $1,747.10 and $2,620.65. It will be paid with student donations.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Balfour and Lincoln Crossing Elementary School.

balfour.

Taylor Publishing Company dba Balfour is hereby authorized as the official publisher of the publication described below.

(Please Print)

Production Year	Title of Book	Date	Cust#
2018	Lincoln Crossing Elementary School	09-08-2017	24115

School	Address	Phone #	Ext.
Lincoln Crossing Elementary School	635 Groveland Lane	(916) 434-5292	

City	State	Zip	Fax	Email Address
Lincoln	CA	95648	(916) 434-5264	daswanson@wpusd.k12.ca.us

Mr., Ms., Dr.	First Name	Last Name	Title
	Dayna	Swanson	Yearbook Coordinator

Copies	Pages	Trim Size	Delivery Season	Est. Ship Date	Cust Type
465	40	8	[X] Spring [ ] Sum-Fall	05-18-2018	[ ] HS [ ] JHS/MS [ ] Univ [X] K-12 Elem [ ] Fine Book

COPY PREPARATION *(Check one box)*

- [ ] *BalfourTools* for Adobe InDesign® - Mac *(IM)*
- [X] StudioWorks® *(SW)*
- [ ] myYear® *(MY)*
- [ ] *BalfourTools*® for Adobe InDesign® - Win *(IW)*
- [ ] Acrobat®/PDF Page Files (via Adobe InDesign® or QuarkXPress®)

BAL4.TV	eYEARBOOK
Activate Yearbook Project for BAL4.TV Codes: *(add codes at studio.balfour.com)* [ ] Yes	Purchase: [ ] School (one subscription for each printed yearbook) [ ] Consumer (parent/student orders online, 50 minimum)
Price Per Code	*(School purchase only)* Price per eYearbook / Estimated eYearbook Distribution Date

Category	Description	Quantity	Price	Total
Base	2018 yearbook: 40 pages	465	10.75	4,998.75
Paper	80# glossy enamel			0.00
Cover	Soft cover, original design, lamination included			0.00
Four Color	All color pages			0.00
Other	Shipping ESTIMATE			450.00
Other	Tax ESTIMATE (7.5%)			374.91
	# of copies due by Jan 15, 2018			0.00
	Cover due by 11-30			0.00

1st Deposit: $ 1,747.10 *(30% of Total Est. Price)* Date: 11-15-2017

2nd Deposit: $ 2,620.65 *(45% of Total Est. Price)* Date: 03-15-2018 *(Final Copy Deadline)*

Total Estimated Price: $ 5,823.66

The completed books will be shipped on a standard delivery schedule after the final copy shipment is received. Standard delivery schedules vary with product line. Failure to meet deadline requirements or to return proofs within the designated time will result in adjustments to the delivery schedule (ask your representative for other exceptions.) The company will make every effort to return submitted photographs and artwork, however the Company assumes no responsibility for their loss or damage. The company exercises no editorial control over the content of the book, and under Texas Law has no responsibility for its content.

This Contract is contingent upon Government regulations, strikes, fires, or acts of Providence. Prices shown are estimates based on the contract specifications. Changes in specifications can affect the final billing price. The Total Estimated Price shown above is based upon the Company's current price list, which in turn is based upon current material, labor, and other costs. To compensate for cost increases that will be incurred by the Company in the event of delay in the production schedule, the following shall apply: If final copy is received by the Company after December 31 of the Production Year, the total price shall increase by an amount equal to 5 percent of the Total Estimated Price. Prices are contingent on the Company's ability to obtain materials at a reasonable price. Should our suppliers increase their prices by an unexpected amount, the Company may be required to adjust prices accordingly. The Company will notify the Customer prior to manufacture of any such price adjustments.

Applicable sales taxes will be added to the final invoice unless the Customer furnishes evidence of tax-exempt status. The Customer agrees to pay the final invoice within 30 days of the invoice date or pay a late payment fee of 1-1/2% per month of the unpaid balance. Costs associated with collections, including reasonable attorney fees and court costs if it becomes necessary to place this account for collection, will be borne by the Customer. By the authorized signature below, Customer hereby waives notice of acceptance, default and exemption.

The Print Trade Customs of the Printing Industry of America, Inc. are incorporated into the terms of this Contract, except as specifically otherwise stated herein, and are reprinted on the back of this Contract.

This contract is subject to acceptance by Taylor Publishing Company dba Balfour in Dallas, Texas, and will be governed by the laws of the State of Texas.

I [we] have read, understand and accept the terms and conditions of this Contract. I further stipulate that I am an authorized representative of the customer named herein and, as such, am authorized to sign this Contract.

Signature *(Circle one: Administrator / Adviser / Editor / Manager)*	Please Print Name	Is a Purchase Order Required?
Carrie Carlson	Carrie Carlson	[ ] Yes [X] No P.O. #:

Sales Representative *(Please Print)*	Rep #	*Accepted at Balfour*	*LD*
Shelly Townsend	937901		

PRINTING TRADE CUSTOMS

Trade Customs have been in general use in the printing industry throughout the United States and Canada for more than 90 years.

1. **QUOTATIONS/ESTIMATES** A quotation not accepted within 30 days may be changed.
2. **ORDERS** Acceptance of orders is subject to credit approval and contingencies such as fire, water, strikes, theft, vandalism, act of God, and other causes beyond the provider's control. Canceled orders require compensation for incurred costs and related obligations.
3. **EXPERIMENTAL WORK** Experimental or preliminary work performed at the customer's request will be charged to the customer at the provider's current rates. This work may not be used without the provider's written consent.
4. **CREATIVE WORK** Sketches, copy, dummies, and all other creative work developed or furnished by the provider are the provider's exclusive property. The provider must give written approval for all use of this work and for any derivation of ideas from it.
5. **ACCURACY OF SPECIFICATIONS** Quotations are based on the accuracy of the specifications provided. The provider can requote a job at the time of submission if copy, film, tapes, disks, or other input materials do not conform to the information on which the original quotation was based.
6. **VENUE** In the event of suit regarding this contract, then venue and jurisdiction therefore shall be in either the District, State or Municipal Court, as appropriate, of the county of Dallas, State of Texas. The parties agree and stipulate that the essential terms of this contract are to be performed in said Dallas County.
7. **ELECTRONIC MANUSCRIPTS/IMAGES** It is the customer's responsibility to maintain a copy of the original file. The provider is not responsible for accidental damage to media supplied by the customer or for the accuracy of furnished input or final input. Until digital input can be evaluated by the provider, no claims or promises are made about the provider's ability to work with jobs submitted in digital format, and no liability is assumed for problems that may arise. Any additional translating, editing, or programming needed to utilize customer-supplied files will be charged at prevailing rates.
8. **ALTERATIONS/CORRECTIONS** Customer alterations include all work performed in addition to the original specifications. All such work will be charged at the provider's current rates.
9. **PREPRESS PROOFS** The provider will submit prepress proofs along with original copy for the customer's review and approval. Corrections will be returned to the provider on a "master set" marked "O.K.," "O.K. With Corrections" or "Revised Proof Required" and signed by the customer. Until the master set is received, no additional work will be performed. The provider will not be responsible for undetected production errors if:
   - Proofs are not required by the customer.
   - The work is printed per the customer's OK.
   - Requests for changes are communicated verbally.
10. **PRESS PROOFS** Press proofs will not be furnished unless they have been required in writing in the provider's quotation. A press sheet can be submitted for the customer's approval as long as the customer is present at the press during makeready. Any press time lost or alterations/corrections made because of the customer's delay or change of mind will be charged at the provider's current rates.
11. **COLOR PROOFING** Because of differences in equipment, paper, inks, and other conditions between color proofing and production pressroom operations, a reasonable variation in color between color proofs and the completed job is to be expected. When a variation of this kind occurs, it will be considered acceptable performance.
12. **OVERRUNS/UNDERRUNS** Overruns or underruns will not exceed 10 percent of the quantity ordered. The provider will bill for the actual quantity delivered within this tolerance. If the customer requires a guaranteed quantity, the percentage of tolerance must be stated at the time of quotation.
13. **CUSTOMER'S PROPERTY** The provider will only maintain fire and extended coverage on property belonging to the customer while the property is in the provider's possession. The provider's liability for such property will not exceed the amount recoverable from the insurance. Additional insurance coverage may be obtained if it is requested in writing and in the premium is paid to the provider.
14. **DELIVERY** Unless otherwise specified, the price quoted is for a single shipment, without storage, F.O.B. the provider's address. Proposals are based on continuous and uninterrupted delivery of the complete order. If the specifications state otherwise, the provider will charge accordingly at current rates. Charges for delivery of materials and supplies from the customer to the provider or from the customer's supplier to the provider are not included in quotations unless specified. Title for finished work passes to the customer upon delivery to the carrier at the shipping point or upon mailing of invoices for the finished work or a portion thereof, whichever occurs first.
15. **PRODUCTION SCHEDULES** Production schedules will be established and followed by both the customer and the provider. There will be no liability or penalty for delays due to a state of war, riot, civil disorder, fire, strikes, accidents, action of government or civil authority, acts of God, or other cases beyond the control of the provider. In such cases, schedules will be extended by an amount of time equal to the delay incurred.
16. **CUSTOMER-FURNISHED MATERIAL** Materials furnished by customers or their suppliers are verified by delivery tickets. The provider bears no responsibility for discrepancies between delivery tickets and actual counts. Customer supplied paper must be delivered according to specifications furnished by the provider. These specifications will include correct weight, thickness, pick resistance, and other technical requirements. Artwork, film, color separations, special dies, tapes, disks, or other materials furnished by the customer must be usable by the provider without alteration or repair. Items not meeting this requirement will be repaired by the customer or by the provider at the provider's current rates.
17. **OUTSIDE PURCHASES** Unless otherwise agreed in writing, all outside purchases as requested or authorized by the customer, are chargeable.
18. **TERMS/CLAIMS/LIENS** Payment is net cash 30 calendar days from date of invoice. Claims for defects, damages, or shortages must be made by the customer in writing no later than 10 calendar days after delivery. If no such claim is made, the provider and the customer will understand that the job has been accepted. By accepting the job, the customer acknowledges that the provider's performance has fully satisfied all terms, conditions, and specifications. The Provider's Liability will be limited to the quoted selling price of defective goods without additional charge for special or consequential damages. As security for payment of any sum due under the terms of an agreement, the provider has the right to hold and place a lien on all customer property in the provider's possession. This right applies even if credit has been extended, notes have been accepted, trade acceptances have been made, or payment has been guaranteed. If payment is not made, the customer is liable for all collection costs incurred.
19. **LIABILITY**
   1. Disclaimer of Express Warranties. The provider warrants that the work is as described in the purchase order. the customer understands that all sketches, copy, dummies, and preparatory work shown to the customer are intended only to illustrate the general type and quality of the work. They are not intended to represent the actual work performed.
   2. Disclaimer of Implied Warranties. The Provider warrants only that the work will conform to the description contained in the purchase order. The provider's maximum liability, whether by negligence, contract, or otherwise, will not exceed the return of the amount invoiced for the work in the dispute. Under no circumstances will the provider be liable for specific, individual, or consequential damages.
20. **INDEMNIFICATION** The customer agrees to protect the provider from economic loss and any other harmful consequences that might arise in connection with the work. This means the customer will hold the provider harmless and save, indemnify, and otherwise defend the provider against claims, demands, actions, and proceedings on any and all grounds. This will apply regardless of responsibility for negligence.
   1. Copyrights. The customer also warrants that the subject matter to be printed is not copyrighted by a third party. The customer also recognizes that because subject matter does not have to bear a copyright notice to be protected by copyright law, absence of such notice does not necessarily assure a right to reproduce. The customer further warrants that no copyright notice has been removed from any material used in preparing the subject matter for reproduction. To support these warranties, the customer agrees to indemnify and hold the provider harmless for all liability, damages, and attorney fees that may be incurred in any legal action connected with copyright infringement involving the work produced or provided.
   2. Personal or Economic Rights. The customer also warrants that the work does not contain anything that is libelous or scandalous or anything that threatens anyone's right to privacy or other personal or economic rights. The customer will, at the customer's sole expense, promptly and thoroughly defend the provider in all legal actions on these grounds as long as the provider:
   - Promptly notifies the customer of legal action.
   - Gives the customer reasonable time to undertake and conduct a defense.
   - The provider reserves the right to use its sole discretion in refusing to print anything the provider deems libelous, scandalous, improper, or infringing on copyright law.
21. **STORAGE** The provider will retain intermediate materials used until the related end product has been accepted by the customer. If requested by the customer, intermediate materials will be stored for an additional period at an additional charge. The provider is not liable for any loss or damage to stored material beyond what is recoverable by the provider's fire and extended insurance coverage.
22. **TAXES** All taxes and assessments levied by any governmental authority are the responsibility of the customer. All amounts due for taxes and assessments will be added to the customer's invoice. No tax exemption will be granted unless the customer's "Exemption Certificate" (or other official proof of exemption) accompanies the purchase order. If, after the customer has paid the invoice, it is determined that more tax is due, then the customer must promptly remit the required taxes to the taxing authority or immediately reimburse the provider for any additional taxes paid.
23. **TELECOMMUNICATIONS** Unless otherwise agreed, the customer will pay for all transmission charges. The provider is not responsible for any errors, omissions, or extra costs resulting from faults in transmission.
24. **PREPARATORY MATERIAL** Artwork, type, plates, negatives, positives, tapes, disks, and other items supplied by the provider shall remain the provider's exclusive property.

Originally formally promulgated, Annual Convention, United Typothetae of America, 1922. Revised and updated and repromulgated, Printing Industries of America, Inc., 1945, 1974, 1985 & 1994. Updated and adopted by the Printing Industries of America, National Association of Printers and Lithographers and Graphic Arts Technical Foundation, 2003.

Printing Industries of America, Inc.

Adopted by Taylor Publishing Company June 2012

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of Contract with Respondus for LockDown Browser in 2017-2018

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
LCFF Base: Pupil Testing

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The attached contract is with Respondus, for "LockDown Browser" which is a customized browser that increases the security of online testing. This software will maintain the integrity of online examinations at Western Placer Unified School District and enhance teachers' abilities to assess and monitor student progress.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between Respondus and Western Placer Unified School District.

Respondus

FEE AGREEMENT & PRICE QUOTATION

Date:	10/11/2017
Customer:	Western Placer USD
Respondus Contact:	Nick Laboda, nlaboda@respondus.com

LOCKDOWN BROWSER CAMPUS-WIDE LICENSING

Annual Term:	August 1, 2017 – July 31, 2018
LMS Seat License:	3,731 seats
Annual Fee:	**$3,545**
Details:	This fee is for unlimited use of LockDown Browser across the entire district.

Total: **$3,545**

Additional Notes:

1) Standard pricing information is published online at: **http://www.respondus.com/pricing**

2) Our Federal Tax ID is **91-2050620.**

3) This quote is confidential and valid for 60 days.

4) Respondus is the sole distributor in North America of Respondus, LockDown Browser, StudyMate, and Respondus Monitor.

5) Respondus does not sell tangible personal property or services that are subject to the state and local sales and use taxes, except as may be applicable to residents of Washington state.

LockDown Browser
License Agreement for Non-profit Educational Institutions

The following agreement outlines the terms and conditions of the LockDown Browser License Agreement for Educational Institutions. This agreement can be used for a free, 2-month pilot of LockDown Browser, or for the purchase of a "Campus-wide" license.

Definitions
Licensor: Respondus, Inc., a corporation duly organized and existing under the laws of the state of Washington, USA, having its corporate headquarters in Redmond, Washington, being proprietor of assessment tools for the education market.

Licensee: A not-for-profit school, college, university, or institution of higher education that has obtained a license for the LockDown Browser® product in accordance with the terms of this agreement.

Affiliates: Current employees, instructors, and students of the Licensee.

Software Product: LockDown Browser, a customized browser that increases the security of online testing.

Software Service: Respondus Monitor® is an optional, companion service for LockDown Browser that uses webcam technology to maintain the integrity of online examinations. The Software Service includes an annual 200-seat license of Respondus Monitor (1 seat = 1 student per course, per term) with the ability to purchase additional seats. Respondus Monitor integrates with Blackboard Learn, Brightspace, Canvas, Moodle, and Schoology. Licensee can enable or disable the Respondus Monitor service during the License Term, subject to a separate Terms of Use agreement.

Duplication and Distribution Rights
The Licensee is permitted to redistribute the Software Product to Affiliates for the duration of this license.

Affiliates are permitted to use the Software Product only for educational or academic purposes. Use of the software for any other purpose (e.g., private consultant services) is prohibited.

The Licensee must display a full copyright notice on all copies of the Software Product being redistributed to Affiliates. The Licensee must not eliminate, bypass, or in any way alter the copyright screen (also known as the "splash" screen) that may appear when the Software Product is first started on a computer.

Any use or redistribution of the Software Product in a manner not explicitly stated in this agreement, or in a separate agreement, is strictly prohibited.

Termination
This agreement is effective until terminated. The Licensee may terminate this agreement at any time by notifying the Licensor of the termination. If the Licensee terminates its license prior to the end of the academic year (generally July 31), the Licensor will not refund or prorate the Licensee for its licensing fees, nor will it reduce or waive any licensing fees still owed to the Licensor. Upon termination of the license, the former Licensee must make a good faith effort to eliminate further use of the Software

Product by Affiliates of the institution. Furthermore, the Licensor, upon notification of termination by the Licensee, will disable access to the Software Product.

The Licensor has the right to terminate this agreement if the Licensee violates one or more terms in this agreement. If the Licensor sends a notice of termination to the Licensee, the Licensee must immediately discontinue all use of the Software Product. In addition, the Licensee may be subject to legal action by the Licensor.

Disclaimer of Warranty
While the Licensor has tried to ensure that the Software Product is accurate and free from defect, it is provided "as is" without warranty of any kind. The Licensee and its Affiliates assume the entire risk as to the results and performance of the Software Product. The Licensor disclaims all warranties, expressed or implied, including but not limited to implied warranties of fitness for a particular purpose. In no event shall the Licensor be liable for any damages whatsoever arising out of the use of, or inability to use, the Software Product.

Products and Services
Upon receipt of payment or purchase order, the Licensor will deliver or make available to the Licensee the Software Product and Software Service. Updates of the Software Product and Software Service are made available to the Licensee at no additional charge, except in situations where custom software services are requested by the Licensee under a separate work order agreement.

The Licensor will make available ticket-based support to an administrator and two support contacts designated by the Licensee. These individuals are known as "Authorized Support Persons." Under this license, Affiliates of the Licensee must channel all questions related to the Software Product and Software Service through the Authorized Support Persons, the latter of which must make a good-faith effort to answer such questions before submitting a support ticket at www.respondus.com. It is up to the discretion of the Licensor to provide phone support in certain instances.

Term of Contract
This license agreement is based on "academic years," starting August 1 and ending July 31. This agreement is automatically renewed unless the Licensee indicates in writing its intent to discontinue its License. If the Licensee has not issued payment for its annual license fee by August 1, the Licensor is permitted to withhold updates of the Software Product and to restrict access to the Software Product and Software Services that are available to Licensees in good standing. The Software Product and Software Services will cease to function after the license has expired.

Ownership of Software
The Software Product and Software Service are copyrighted by the Licensor and remain the property of the Licensor. This license is not a sale of the original software or any copy. The Licensee owns the physical media on which the Software Product is installed, but the Licensor retains title and ownership of the software and all other materials included as part of the Software Product and Software Service.

License Fees
The Software Product is licensed as a Campus-wide Site License. For higher education, the annual fee is based on the student Full-Time Equivalency (FTE) at the institution. For K-12 institutions, the annual fee is based on the seat license for their learning management system.

The annual fee structure for a Campus-wide Site License of the Software Product is as follows:

Campus-wide Licensing for LockDown Browser (Annual Fee)

Higher Ed Student FTE or K-12 LMS Seats	
1 to 2,000	$2595
2,001 to 2,500	$2995
2,501 to 5000	$3545
5,001 to 10,000	$4345
10,001 to 15,000	$4795
15,001 to 20,000	$5095
20,001 to 25,000	$5395
25,001 to 30,000	$5695
30,000 to 35,000	$6095
35,001 to 40,000	$6495
Over 40,000	Ask for Quote

Annual pricing for additional seats of Respondus Monitor, the Software Service, is available under a separate fee agreement.

Approximately three months prior to the August 1 license renewal date, the Licensor will provide the Licensee an invoice for the next year's license fee. Payment of the annual license fee is due by the renewal date.

Price Adjustment
The Licensor has the right to increase or decrease the annual license fee from year to year. If the Licensor intends to adjust the annual license fee, it must give notice to the Licensee no less than 60 days before the annual renewal date.

Prorating of Fees and Credits
During the first year of a license, the Licensor may, on its own discretion, prorate the *annual* license fee to adjust for a partial year of licensing.

General
The failure by a party to exercise or enforce any right hereunder shall not operate as a waiver of such party's right to exercise or enforce such right or any other right in the future.

Initiating a License
To obtain a license for Software Product, fill out the *Ordering and Contact Information* form below and return it with a purchase order or payment.

LockDown Browser
Ordering & Contact Information

To obtain a Campus-wide license for LockDown Browser, fill out the following form and return it to Respondus. Please allow 2-3 days for processing.

Institution: Western Placer Unified School District **Campus/Branch:** _____

Higher Ed: Provide the student FTE based on IPEDS data: _____
K-12: Provide the number of seats licensed for your LMS: 3,731

LMS (select all being used):

[ ] Blackboard Learn 9.1 or higher	Login URL: _____
[ ] Brightspace 10.x	Login URL: _____
[ ] Canvas	Login URL: _____
[ ] Moodle 2.x-3.x	Login URL: _____
[ ] Sakai 2.7.1+	Login URL: _____
[X] Schoology	Login URL: _____

Administrator Contact

This is the person who receives all information related to the Respondus software, including product updates, licensing, and billing information.

Name Kerry Callahan **Address** 600 6th St. Suite 400
Position Asst. Supt. **City/State/Zip** Lincoln, CA 95648
Department Ed. Services **Telephone** (916) 645-6350
E-mail kcallahan@wpusd.k12.ca.us

Authorized Support Persons

These are the two individuals permitted to receive technical support from Respondus.

Name Tsuyu Furuyama **Address** 600 6th St. Suite 400
Position Director of Tech. **City/State/Zip** Lincoln, CA 95648
Department Technology **Telephone** (916) 434-3737
E-mail T-furuyama@wpusd.k12.ca.us.

Name _____ **Address** _____
Position _____ **City/State/Zip** _____
Department _____ **Telephone** _____
E-mail _____

Return to: Respondus, Inc.
P.O. Box 3247
8201 164th Ave NE, Suite 200
Redmond, WA 98052 | USA

Fax: 425-881-3329
Email: sales@respondus.com

Updated 3/27/17

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Overnight Field Trip/Out of State Travel

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent

ENCLOSURES:
No

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Fundraising/Parents

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:
Per Board Policy 6153, the Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extracurricular or cocurricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the principal.

Students will not be excluded due to inability to pay.

Information regarding the overnight field trips for which approval is being sought is as follows:

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

FIELD TRIP:	CASL (California Association of Student Leaders) Annual Conference
SCHOOL(S):	Twelve Bridges Middle School
BRIEF DESCRIPTION: *(citing educational purpose)*	The mission of the California Association of Student Leaders (CASL) as a student led, not-for-profit organization is to provide a statewide network, which facilitates the development of ethical, responsible, and servant leaders. CASL's initiative is to equip and empower students to be effective future leaders of the world through local, regional, and statewide conferences.
DATES:	April 5 – 7, 2018
LOCATION(S):	Ontario CA
LODGING/ACCOMMODATIONS:	Double Tree 222 N Vineyard Ave, Ontario, CA 91764
PERSON(S) COORDINATING:	Traci Jensen – Activities Director at TBMS
STUDENTS PARTICIPATING:	up to 32 grades 6-8
FUNDING SOURCE:	Fundraising and Parents

FIELD TRIP:	Concert at Pearl harbor/Hawaii Tour
SCHOOL(S):	Lincoln High School
BRIEF DESCRIPTION: *(citing educational purpose)*	Students will sing and spread good will in Hawaii. Visiting and performing at Pearl Harbor Memorial
DATES:	June 12-17 2018
LOCATION(S):	Oahu Hawaii
LODGING/ACCOMMODATIONS:	To be arranged by Educational Discovery Tours
PERSON(S) COORDINATING:	Cindy Hagman
STUDENTS PARTICIPATING:	Elite Choir Members
FUNDING SOURCE:	Private and Fundraising

RECOMMENDATION:
Approve the aforementioned Overnight Field Trip/Out of State Travel requests.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratify Agreement for Financial and Performance Audit Services of Measure N General Obligation Bonds – Crowe Horwath, LLP

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent, Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Measure N Bond Funds

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

The District has contracted with Crowe Horwath to conduct a financial and performance audit on the District's Measure N General Obligation Bonds as of and for the period ending June 30, 2017.

The objective of a Performance Audit is to determine if the bond funds have been expended only on the specific projects listed in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

The fee for these services is a fixed annual fee of $2,000 for the year ended June 30, 2017, and $4,000 for the years ended June 30, 2018 and 2019. The fee for these services will be paid with Measure N Bond funds.

RECOMMENDATION:

Administration recommends that the Board ratify the agreement between Crowe Horwath, LLP, and Western Placer Unified School District.

Crowe Horwath.

Crowe Horwath LLP
Independent Member Crowe Horwath International
400 Capitol Mall, Suite 1400
Sacramento, California 95814
Tel 916.441.1000
Fax 916.441.1110
www.crowehorwath.com

October 31, 2017

Ms. Audrey Kilpatrick
Assistant Superintendent, Business and Operations
Western Placer Unified School District
500 6th Street, 4th Floor
Lincoln, California 95648

Dear Ms. Kilpatrick:

This letter confirms the arrangements for Crowe Horwath LLP ("Crowe" or "us" or "we" or "our") to provide the professional services discussed in this letter to Western Placer Unified School District ("the District" or ""you", or "your") for the years ending June 30, 2017, 2018, and 2019. The attached Crowe Engagement Terms is an integral part of this letter, and its terms are incorporated herein.

FINANCIAL AUDIT SERVICES

Our Responsibilities

We will audit and report on the financial statements of the District's Measure N General Obligation Bonds as of and for each of the periods indicated above.

The objective of the audit is the expression of an opinion on the financial statements. We will plan and perform the audit in accordance with auditing standards generally accepted in the United States of America, the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement whether caused by error or fraud. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the financial statements.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment including the assessment of the risks that the financial statements could be misstated by an amount we believe would influence the financial statement users. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

In making our risk assessments, we consider internal control relevant to the preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. We will communicate to management other deficiencies in internal control identified during the audit that have not been communicated to

management by other parties and that, in our professional judgment, are of sufficient importance to merit management's attention. We will also communicate certain matters related to the conduct of the audit to those charged with governance, including (1) fraud involving senior management, and fraud (whether caused by senior management or other employees) that causes a material misstatement of the financial statements, (2) illegal acts that come to our attention (unless they are clearly inconsequential) (3) disagreements with management and other significant difficulties encountered in performing the audit and (4) various matters related to the District's accounting policies and financial statements. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We expect to issue a written report upon completion of our audit of the financial statements. Circumstances may arise in which it is necessary for us to modify our opinion, add an emphasis of matter or other matter paragraph, or withdraw from the engagement.

PERFORMANCE AUDIT SERVICES

Our Responsibilities

We will conduct a performance audit on the District's Measure N General Obligation Bond as of and for the periods ending June 30, 2017, 2018, and 2019. The objective of our Performance Audit will be to determine if the bond funds have been expended only on the specific projects listed in accordance with the requirements of Proposition 39, as specified by Section 1(b)(3)(C) of Article XIII A of the California Constitution.

The objective of a performance audit is to provide assurance or conclusions based on an evaluation of sufficient, appropriate evidence against stated criteria, such as specific requirements, measures, or defined business practices. Performance audits provide objective analysis so that management and those charged with governance and oversight can use the information to improve program performance and operations, reduce costs, facilitate decision making by parties with responsibility to oversee or initiate corrective action, and contribute to public accountability. We will plan and perform the performance audit in accordance with performance audit standards contained in *Government Auditing Standards* (*GAS*), issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain sufficient, appropriate evidence to provide a reasonable basis for our findings and conclusions based on our audit objectives. Because of inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or material non-compliance may not be detected exists, even though the audit is properly planned and performed in accordance with applicable standards. An audit is not designed to detect error or fraud that is immaterial to the performance audit objectives.

In making our risk assessments, we consider internal control that is significant within the context of the audit objectives in order to design audit procedures that are appropriate in the circumstances but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. However, we will communicate in writing to those charged with governance and management concerning any significant deficiencies or material weaknesses in internal control significant within the context of the audit objectives that we have identified during the audit. Our engagement is not designed to address legal or regulatory matters, which matters should be discussed by you with your legal counsel.

We will also obtain an understanding of internal control that is significant within the context of the audit objectives. For internal control that is significant within the context of the audit objectives, we will assess whether internal control has been properly designed and implemented. For those internal controls that are deemed significant within the context of the audit objectives, we will perform tests of controls including testing underlying transactions, as required by GAS standards, to evaluate the effectiveness of the design

and operation of controls. Information systems controls are often an integral part of an entity's internal control. Thus, when obtaining an understanding of internal control significant to the audit objectives, we will also determine whether it is necessary to evaluate information systems controls. Our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed. We will inform you of any deficiencies or other matters involving internal control, if any, as required by GAS standards.

Our audit and work product are intended for the benefit and use of the District only. The audit will not be planned or conducted in contemplation of reliance by any other party or with respect to any specific transaction and is not intended to benefit or influence any other party. Therefore, items of possible interest to a third party may not be specifically addressed or matters may exist that could be assessed differently by a third party.

The working papers for this engagement are the property of Crowe and constitute confidential information. However, we may be requested to make certain working papers available to your oversight agency or grantors pursuant to authority given to them by law, regulation, or contract. If requested, access to such working papers will be provided under the supervision of our personnel. Furthermore, upon request, we may provide photocopies of selected working papers to your oversight agency or grantors. The working papers for this engagement will be retained for a minimum of three years after the date our report is issued or for any additional period requested by the oversight agency or pass-through Entity. If we are aware that a federal awarding agency, pass-through Entity, or auditee is contesting an audit finding, we will contact the party contesting the audit finding for guidance prior to destroying the working papers.

As required by *Government Auditing Standards* we have previously provided you with a copy of our most recent peer review report, which accompanies this letter along with the related letter of comment and response thereto.

The District's Responsibilities

The District's management is responsible for the design, implementation and maintenance of internal control relevant to the expenditure of Measure N General Obligation Bond in accordance with the requirements of Proposition 39. The District's management is also responsible for complying with applicable laws, regulations, contracts and grants that are relevant to the scope and objectives of the performance audit and such responsibility extends to identifying the requirements and designing internal control policies and procedures to provide reasonable assurance that compliance is achieved.

Management has the responsibility to adopt sound accounting policies, maintain an adequate and efficient accounting system, safeguard assets, and design and implement programs and controls to prevent and detect fraud. Management's judgments are typically based on its knowledge and experience about past and current events and its expected courses of action.

Management is responsible for providing to us, on a timely basis, all information of which management is aware that is relevant to the objectives of the performance audit, such as records, documentation, and other matters. Management is also responsible for providing such other additional information we may request for the purpose of the performance audit, and unrestricted access to persons within the District from whom we determine it necessary to obtain audit evidence. Additionally, those charged with governance are responsible for informing us of their views about the risks of fraud within the District, and their knowledge of any fraud or suspected fraud affecting the District.

As part of our audit process, we will request from management written confirmation concerning representations made to us in connection with the performance audit. Because of the importance of management's representations to an effective audit, you agree to release Crowe and its personnel from any liability and costs relating to our services under this letter attributable to any misrepresentations by management.

FEES

Our fees, inclusive of out-of-pocket expenses, are outlined below. If any amounts invoiced remain unpaid 30 days after the invoice date, you agree that Crowe may, in its sole discretion, cease work until all such amounts are paid or terminate this engagement.

Performance and Financial audit of Measure N for the year ending June 30, 2017	$ 2,000
Performance and Financial audit of Measure N for the year ending June 30, 2018	$ 4,000
Performance and Financial audit of Measure N for the year ending June 30, 2019	$ 4,000

Circumstances may arise under which we must perform additional work and, thus, require additional billings for our services. Examples of such circumstances include, but are not limited to:

- New professional standards or regulatory requirements
- Work caused due to the identification of, and management's correction of, inappropriate application of accounting pronouncements
- Erroneous or incomplete records
- Failure of your staff to prepare information in a timely manner
- Numerous revisions to your information
- Lack of availability of appropriate District personnel during audit fieldwork

Additionally, to accommodate requests to reschedule audit fieldwork without reasonable notice, additional billings for our services could be required, and our assigned staffing and ability to meet agreed-upon deadlines could be impacted.

Our fee does not include implementation of any other future performance auditing pronouncements and/or government requirements that may change, thus, the scope or amount of auditing necessary to complete our engagements may increase beyond what is currently anticipated. Should such events occur, we would present you with our estimate of any possible increase prior to beginning our audit for the given year. An equitable adjustment in the proposed fee will be negotiated if the cost of time required for performance of the audit service is increased or decreased pursuant to a change in scope of the audit requested by the District or required by State or Federal regulations.

* * * * *

Crowe will provide the services to District under this Agreement as an independent contractor and not as District's partner, agent, employee, or joint venturer under this Agreement. Neither Crowe nor District will have any right, power or authority to bind the other party.

This engagement letter agreement (the "Agreement") reflects the entire agreement between us relating to the services (or any deliverables or other work product) covered by this Agreement. The engagement letter and any attachments are to be construed as a single document, with the provisions of each section applicable throughout. This Agreement may not be amended or varied except by a written document signed by both parties. It replaces and supersedes any other proposals, correspondence, agreements and

understandings, whether written or oral, relating to the services covered by this letter, and each party agrees that in entering this Agreement, it has not relied on any oral or written statements or other information not contained or incorporated in this Agreement. Any non-disclosure or other confidentiality agreement is replaced and superseded by this Agreement. The agreements of you and Crowe contained in this Agreement will survive the completion or termination of this Agreement. If any phrase, sentence, provision or other term of this Agreement is found unenforceable or invalid, this will not affect the other phrases, sentences, provisions or other terms, all of which will continue in effect as if the stricken term had not been included. This Agreement may be executed in two or more actual, scanned, emailed, or electronically copied counterparts, each and all of which together are one and the same instrument. Accurate transmitted copies (transmitted copies are reproduced documents that are sent via mail, delivery, scanning, email, photocopy, facsimile or other process) will be considered and accepted by each party as documents equivalent to original documents and will be deemed valid, binding and enforceable by and against all parties. This agreement must be construed, governed, and interpreted under the laws of the State of Illinois, without regard for choice of law principles.

If the terms of this letter and the attached Crowe Engagement Terms are acceptable to you, please sign and date below and return a copy of this letter at your earliest convenience. If you have any questions, please contact Matt Nethaway at (916) 492-5124.

ACCEPTANCE:

I have reviewed the arrangements outlined above and in the attached "Crowe Engagement Terms," and I accept on behalf of the District the terms and conditions as stated.

IN WITNESS WHEREOF, the District and Crowe have duly executed this engagement letter as of the date below.

Crowe Horwath LLP and the Engagement Authorized Signer below are licensed or otherwise authorized by the California Board of Accountancy.

Western Placer Unified School District	Crowe Horwath LLP
Signature	Signature
Audrey Kilpatrick Printed Name	Matthew Nethaway Printed Name
Asst Supt of Business Svs and Operations Title	Partner Title
10/31/17 Date	October 31, 2017 Date

Crowe Engagement Terms

Crowe wants District to understand the terms under which Crowe provides its services to District and the basis under which Crowe determines its fees. These terms are part of the Agreement and apply to all services described in the Agreement as well as all other services provided to District (collectively, the "Services"), unless and until a separate written agreement is executed by the parties for separate services. Crowe specifically notes that no advice Crowe provides should be construed to be investment advice.

DISTRICT'S ASSISTANCE – For Crowe to provide its Services effectively and efficiently, District agrees to provide Crowe timely with the information it requests and to make District's employees available for Crowe's questions. The availability of District's personnel and the timetable for their assistance are key elements in the successful completion of Crowe's Services and in the determination of Crowe's fees. Completion of Crowe's work depends on appropriate and timely cooperation from District's personnel; complete, accurate, and timely responses to Crowe's inquiries; and timely communication by District of all significant tax, accounting and financial reporting matters of which District is aware. If for any reason this does not occur, a revised fee to reflect the additional time or resources required by Crowe will be mutually agreed upon, and District agrees to hold Crowe harmless against all matters that arise in whole or in part from any resulting delay.

PROFESSIONAL STANDARDS – As a regulated professional services firm, Crowe must follow certain professional standards where applicable, including the Code of Professional Conduct promulgated by the American Institute of Certified Public Accountants ("AICPA"). Therefore, if circumstances arise that, in Crowe's professional judgment, prevent it from completing this engagement, Crowe retains the right to take any course of action permitted by professional standards, including declining to express an opinion or issue other work product, or terminating the engagement.

REPORTS – Any information, advice, recommendations or other content of any memoranda, reports, presentations, or other communications Crowe provides under this Agreement ("Reports"), other than District's original information, are for District's internal use only, consistent with the purpose of the Services. District will not rely on any draft Report. Unless required by an audit or attestation professional standard, Crowe will not be required to update any final Report for circumstances of which we become aware or events occurring after delivery.

THIRD PARTY PROVIDER – Crowe may use a third-party service provider in providing Services to District which may require Crowe's sharing District's confidential information with the provider. If Crowe uses a third-party service provider, Crowe will enter into a confidentiality agreement with the provider to require them to maintain the confidentiality of District's confidential information, and Crowe will be responsible to District for maintaining its confidentiality. The terms of Crowe's engagement letter and these engagement terms will apply to any third party provider.

CONFIDENTIALITY – Except as otherwise permitted by this Agreement or as agreed in writing, neither Crowe nor District may disclose to third parties the contents of this Agreement or any information provided by or on behalf of the other that ought reasonably to be treated as confidential and/or proprietary. District use of any Crowe work product will be limited to its stated purpose and to District business use only. However, District and Crowe each agree that either party may disclose such information to the extent that it: (i) is or becomes public other than through a breach of this Agreement, (ii) is subsequently received by the recipient from a third party who, to the recipient's knowledge, owes no obligation of confidentiality to the disclosing party with respect to that information, (iii) was known to the recipient at the time of disclosure or is thereafter created independently, (iv) is disclosed as necessary to enforce the recipient's rights under this Agreement, or (v) must be disclosed under applicable law, regulations, legal process or professional standards.

DATA PROTECTION – If Crowe holds or uses District information that can be linked to specific individuals who are District's customers ("Personal Data"), Crowe will treat it as confidential as described above and comply with applicable US state and federal law and professional regulations (including without limitation the objectives of the Interagency Guidelines Establishing Information Security Standards) in disclosing or using such information to carry out the Services. Crowe has implemented and will maintain physical, electronic and procedural safeguards reasonably designed to (i) protect the security, confidentiality and integrity of the Personal Data, (ii) prevent unauthorized access to or use of the Personal Data, and (iii) provide proper disposal of the Personal Data (collectively, the "Safeguards"). District warrants that it has the authority to provide the Personal Data to Crowe in connection with the Services and that District has processed the Personal Data provided to Crowe in accordance with applicable law. To provide the Services, District may also need to provide Crowe with access to Personal Data consisting of protected health information, financial account numbers, Social Security or other government-issued identification numbers,

or other data that, if disclosed without authorization, would trigger notification requirements under applicable law ("Restricted Personal Data"). In the event District provides Crowe access to Restricted Personal Data, District will consult with Crowe on appropriate measures (consistent with professional standards applicable to Crowe) to protect the Restricted Personal Data, such as: deleting or masking unnecessary information before making it available to Crowe, encrypting it when transferring it to Crowe, or providing it to Crowe only during on-site review on District's site. District will provide Crowe with Restricted Personal Data only in accordance with mutually agreed protective measures. Otherwise, District and Crowe agree each may use unencrypted electronic media to correspond or transmit information and such use will not in itself constitute a breach of any confidentiality obligations under this Agreement.

INTELLECTUAL PROPERTY – Crowe may use ideas, concepts, methodologies, data, software, designs, utilities, tools, models, techniques, data, systems, or other know-how that it develops, owns or licenses ("Materials") in performing the Services. Notwithstanding the delivery of any Reports, Crowe retains all intellectual property rights in the Materials (including any improvements or knowledge developed while performing the Services), and in any working papers compiled in connection with the Services (but not District information reflected in them). Upon payment for particular Services and subject to the other terms of this Agreement, District will use Reports, as well as any Materials owned by Crowe included therein, solely to the extent necessary and permitted under this Agreement.

AGGREGATED DATA – District agrees that Crowe may from time to time use and process District's confidential information for data aggregation and/or industry benchmarking purposes. In using District's confidential information for data aggregation and/or industry benchmarking purposes, Crowe will maintain District's information as confidential unless Crowe removes data that specifically identifies District and District's customers.

LEGAL AND REGULATORY CHANGE – Crowe may periodically communicate changes in laws, rules or regulations to District. However, District has not engaged Crowe, and Crowe does not undertake an obligation, to advise District of changes in laws, rules, regulations, industry or market conditions, District's own business practices or other circumstances, except to the extent required by professional standards. In addition, the scope of Services and the fees for Services are based on current laws and regulations. If changes in laws or regulations change District's requirements or the scope of Crowe's work, the parties agree that Crowe's fees will be modified to a mutually agreed upon amount to reflect the changed level of Crowe's effort.

PUBLICATION – District agrees to obtain Crowe's specific permission before using any Report or Crowe work product or Crowe's firm's name in a published document, and District agrees to submit to Crowe copies of such documents to obtain Crowe's permission before they are filed or published.

DISTRICT REFERENCE – From time to time Crowe is requested by prospective Districts to provide references for Crowe's District offerings. District agrees that Crowe may use District's name and generally describe the nature of the engagement(s) provided to District in marketing to prospective Districts, and Crowe may also provide prospective Districts with contact information for District personnel familiar with Crowe's Services for District.

NO PUNITIVE OR CONSEQUENTIAL DAMAGES – Any liability of Crowe will not include any special, consequential, incidental, punitive, or exemplary damages or loss nor any lost profits, goodwill, savings, or business opportunity, even if Crowe had reason to know of the possibility of such damages.

LIMIT OF LIABILITY – Except where it is judicially determined that Crowe performed its Services with gross negligence or willful misconduct, Crowe's liability will not exceed fees paid by District to Crowe for the portion of the work giving rise to liability. A claim for a return of fees paid is the exclusive remedy for any damages. This limitation of liability is intended to apply to the full extent allowed by law, regardless of the grounds or nature of any claim asserted, and including, without limitation, claims based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This limitation of liability will also apply after termination of this agreement.

INDEMNIFICATION FOR THIRD-PARTY CLAIMS – In the event of a legal proceeding or other claim brought against Crowe by a third party, except where it is judicially determined that Crowe performed Services with gross negligence or willful misconduct, District agrees to indemnify and hold harmless Crowe and its personnel against all costs, fees, expenses, damages and liabilities, including attorney fees and any other fees or defense costs, associated with such third-party claim, relating to or arising from any Services performed or work product provided by Crowe that District uses or discloses to others or this engagement generally. This indemnification is intended to apply to the fullest extent allowed by law, regardless of the grounds or nature of any claim, liability, or damages asserted, including, without limitation, to claims, liability

or damages based on principles of contract, negligence or other tort, fiduciary duty, warranty, indemnity, statute or common law. This indemnification will also apply after termination of this agreement.

NO TRANSFER OR ASSIGNMENT OF CLAIMS – No claim against Crowe, or any recovery from or against Crowe, may be sold, assigned or otherwise transferred, in whole or in part.

TIME LIMIT ON CLAIMS – In no event will any action against Crowe, arising from or relating to this engagement letter or the Services provided by Crowe relating to this engagement, be brought after the earlier of 1) two (2) years after the date on which occurred the act or omission alleged to have been the cause of the injury alleged; or 2) the expiration of the applicable statute of limitations or repose.

RESPONSE TO LEGAL PROCESS – If Crowe is requested by subpoena, request for information, or through some other legal process to produce documents or testimony pertaining to District or Crowe's Services, and Crowe is not named as a party in the applicable proceeding, then District will reimburse Crowe for its professional time, plus out-of-pocket expenses, as well as reasonable attorney fees, Crowe incurs in responding to such request.

MEDIATION – If a dispute arises, in whole or in part, out of or related to this engagement, or after the date of this agreement, between District or any of District's affiliates or principals and Crowe, and if the dispute cannot be settled through negotiation, District and Crowe agree first to try, in good faith, to settle the dispute by mediation administered by the American Arbitration Association, under its mediation rules for professional accounting and related services disputes, before resorting to litigation or any other dispute-resolution procedure. The results of mediation will be binding only upon agreement of each party to be bound. Costs of any mediation will be shared equally by both parties. Any mediation will be held in Chicago, Illinois.

JURY TRIAL WAIVER – For all disputes relating to or arising between the parties, the parties agree to waive a trial by jury to facilitate judicial resolution and to save time and expense. Each party agrees it has had the opportunity to have its legal counsel review this waiver. This waiver is irrevocable, may not be modified either orally or in writing, and applIES to any subsequent amendments, renewals, or modifications to this Agreement. In the event of litigation, this Agreement may be filed as written consent to a bench trial without a jury. however, and notwithstanding the foregoing, if any court rules or finds this jury trial waiver to be unenforceable and ineffective in waiving a jury, then any dispute relating to or arising from this engagement or the parties' relationship generally will be resolved by arbitration as set forth in the paragraph below regarding "arbitration."

ARBITRATION – If any court rules or finds that the JURY TRIAL WAIVER section above is not enforceable, then any dispute between the parties relating to or arising from this engagement or the parties' relationship generally will be settled by binding arbitration in Sacramento, California (or a location agreed in writing by the parties). Any dispute between the parties will be arbitrated by the arbitrator(s) in accordance with this section, including without limitation any dispute relating to whether a dispute is subject to arbitration or any issue concerning the applicability, interpretation or enforceability of this section or any of its procedures. The arbitration will be governed by the Federal Arbitration Act and resolved by the arbitrator(s). The parties will use the International Institute for Conflict Prevention & Resolution (the "CPR Institute") Global Rules for Accelerated Commercial Arbitration (the "Accelerated Rules") then in effect, or such other rules or procedures as the parties may agree. In the event of a conflict between those rules and this Agreement, this Agreement will control. If a party has a basis for injunctive relief, this paragraph will not preclude a party seeking and obtaining injunctive relief in a court of proper jurisdiction. The parties will agree within a reasonable period of time after notice is made of instituting the arbitration process whether to use one or three arbitrators, and if the parties cannot agree within fifteen (15) business days, the parties will use a single arbitrator. In any event the arbitrator(s) must be retired federal judges or attorneys with at least 15 years commercial law experience and no arbitrator may be appointed unless he or she has agreed to these procedures. If the parties cannot agree upon arbitrator(s) within an additional fifteen (15) business days, the arbitrator(s) will be selected by the CPR Institute. The arbitrator(s) may authorize only limited discovery upon a showing of substantial need by the party seeking discovery. The arbitrator(s) may rule on a summary basis, including without limitation on a motion to dismiss basis or on a summary judgment basis. The arbitrator(s) may enter such prehearing orders as may be appropriate to ensure a fair hearing. The hearing will be held within one year of the demand or less and must be concluded within ten business days absent written agreement by the parties to the contrary, but these time limits are not jurisdictional. The arbitrator(s) will apply substantive law and may award injunctive relief or any other remedy available from a judge. The arbitrator(s) may award attorney fees and costs to the prevailing party, and in the event of a split or partial award, the arbitrator(s) may award costs or attorney fees in an equitable manner. Any award by the arbitrator(s) will be accompanied by a reasoned opinion describing the basis of the award. The arbitration will be governed by the Federal Arbitration Act, 9 U.S.C. §§ 1 et seq., and judgment upon the award

rendered by the arbitrator(s) may be entered by any court having jurisdiction thereof. All aspects of the arbitration will be treated by the parties and the arbitrator(s) as confidential.

NOTIFICATION OF NON-LICENSEE OWNERSHIP – Crowe ("the Firm") and certain owners of the Firm are licensed by the California State Board of Accountancy. However, the Firm has owners not licensed by the California State Board of Accountancy who may provide Services under this agreement. If District has any questions regarding licensure of the personnel performing Services under this engagement, please do not hesitate to contact Crowe.

NON-SOLICITATION – District and Crowe acknowledge the importance of retaining key personnel. Accordingly, both parties agree that during the period of this agreement, and for one (1) year after its expiration or termination, neither party will solicit any personnel or subcontractors (if any) of the other party for employment without the written consent of the other party. If an individual becomes an employee of the other party, the other party agrees to pay a fee equal to the individual's compensation for the prior full twelve-month period to the original employer.

AFFILIATES – Crowe Horwath LLP is an independent member of Crowe Horwath International, a Swiss verein. Each member firm of Crowe Horwath International is a separate and independent legal entity. Crowe Horwath LLP and its affiliates are not responsible or liable for any acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath International or any other member of Crowe Horwath International. Crowe Horwath International does not render any professional services and does not have an ownership or partnership interest in Crowe Horwath LLP. Crowe Horwath International and its other member firms are not responsible or liable for any acts or omissions of Crowe Horwath LLP and specifically disclaim any and all responsibility or liability for acts or omissions of Crowe Horwath LLP.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of Agreement
between Grand Canyon University and
the Western Placer Unified School District

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Gabe Simon, Ed.D. GS
Assistant Superintendent of Personnel Services

ENCLOSURES:
Agreement

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

The Western Placer Unified School District and Grand Canyon University approve of this agreement. This agreement will authorize student teachers from Grand Canyon University to work at our school sites.

RECOMMENDATION:

Administration recommends the Board of Trustees ratify the Agreement between Western Placer Unified and Grand Canyon University.

Student Teaching Affiliation Agreement Between GCU and Western Placer Unified School District

1. **PARTIES:** This agreement is entered into on this 26th day of October by and between Grand Canyon University (GCU) and Western Placer Unified School District located at 600 Sixth Street, Lincoln, CA 95648. Hereafter referred to as the "District."

2. **PURPOSE:** The purpose of this non-exclusive Agreement is to establish the terms and conditions under which students of GCU may participate in Student Teaching Internships, Practicum and Observations at the schools located in the District.

3. **TERM:** The term of this Agreement begins 10/26/17 and ends 6/30/20.

4. **COMPLIANCE WITH HANDBOOK AND POLICY:** GCU and GCU's participating students shall comply with all policies of the University and District. Students accepted to the District for clinical training shall be subject to all applicable policies and regulations of the District and GCU. Prior to assignment of students to the District, GCU will advise students of any specific requirements that must be met to participate in the clinical. These specific requirements are outlined in GCU's student teaching manual. Failure to complete the requirements will result in non-placement of students.

5. **COOPERATING TEACHERS:** The District shall provide qualified Cooperating Teachers to provide oversight, feedback and mentoring to GCU's participating students. Quality standards and service expectations for Cooperating Teachers are outlined in Exhibit A. GCU shall pay a $500 stipend to Cooperating Teachers per each sixteen (16) week session of full-time service. Longer or shorter assignments will be assessed on a pro-rated basis.Compensation will not be provided for practicum courses. The stipends contemplated herein are to be paid directly to Cooperating Teacher. Should stipends be a lesser amount than those of the district, the participating student shall pay the difference. Stipend will be paid upon the completion of the student teaching semester providing all paperwork has been submitted. The relationship between Cooperating Teachers and GCU shall be that of an independent contractor and shall not be deemed to be that of an employer-employee relationship, joint venture, or partnership. Cooperating Teachers shall be solely responsible for the payment of his/her own state and federal income tax and self-employment tax as applicable.

6. **CONFIDENTIALITY:** GCU shall inform each participating student of Federal law governing the confidentiality of District student information, including FERPA. The District shall inform each participating student of any applicable state law governing the confidentiality of student information. The District shall also inform each participating Cooperating Teacher that he/she is bound to maintain in confidence, any documents or other confidential information about GCU to which he/she might have access. Any breach of confidentiality by a participating Student or Cooperating Teacher shall be grounds for immediate termination of the clinical experience.

7. **INDEMNIFICATION AND HOLD HARMLESS:** Neither party shall be responsible for personal injury or property damage or other loss except that resulting from its own negligence or the negligence of its employees or others for whom the party is legally responsible. The District will provide participating students with immediate first aid for work-related injuries or illnesses, such as blood or body fluid exposure.

8. **ASSIGNMENT:** The provisions of this agreement shall insure to the benefit of, and shall be binding upon the successors of the parties hereto. Neither this agreement nor any of the rights or obligations here under may be transferred or assigned without prior written consent of the other party.

9. **NOTICES:** Notices under this agreement shall be mailed or delivered to the parties as follows:

University
Dr. Kimberly LaPrade
Dean, College of Education
Grand Canyon University
3300 W. Camelback Road
Phoenix, Arizona 85017

District
Western Placer Unified School District
Gabe Simon, Ed.D., Assistant
Superintendent of Personnel Services

10. **MODIFICATION OF AGREEMENT:** This agreement may be modified only by written amendment executed by all parties.

11. **TERMINATION:** Either party, upon thirty (30) days written notice to the other party, may terminate this agreement.

12. **PARTNERSHIP/JOINT VENTURE/EMPLOYMENT:** Nothing herein shall in any way be construed or intended to create a partnership or joint venture between the parties or to create the relationship of principal and agent between or among any of the parties.

13. **NONDISCRIMINATION:** The parties shall comply with Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, section 504 of the Rehabilitation Act of 1973, the Americans with Disability Act of 1990 and the regulations related thereto. The parties will not discriminate against any individual including but not limited to employees or applicants for employment and/or students because of race, religion, creed, color, sex, age, disability, veteran status or national origin. This section shall not apply to discrimination in employment on the basis of religion that is specifically exempt under the Civil Rights Act of 1964 (42 U.S.C. §2000 e).

14. **RESPONSIBILITIES OF GCU**

A. To promptly and thoroughly investigate any complaint by any participating student of unlawful discrimination or harassment at the FIELDWORK SITE or involving employees or agents of the FIELDWORK SITE, to take prompt and effective remedial action when discrimination or harassment is found to have occurred and to promptly notify the District of the existence and outcome of any complaint of harassment by, against or involving any participating student.

B. GCU agrees to comply with all federal, state and local statutes and regulations applicable to the operation of the Agreement, including without limitations, laws relating to the confidentiality of student records.

C. GCU requires that all students who must enter a FIELDWORK SITE provide us with a current and clear copy of a background check. Students will be prohibited to move forward until this document is received.

D. GCU will maintain in full force and effect, at its sole expense and written by carriers acceptable to District:

i. Commercial General Liability (Minimum Requirements):

Limits of Liability:
$1,000,000 Combined Single Limit
$2,000,000 General Aggregate
$1,000,000 Products Aggregate
$1,000,000 Personal Injury
$5,000 Medical Payments

Coverage:
Premises/Operation Liability
Medical Payments Liability
Contractual Liability
Personal Injury Liability
Independent Contractors

ii. Professional Liability, as related to Educational Services

Limits of Liability:
$1,000,000 each wrongful act
$1,000,000 aggregate

iii. Certificates of Insurance:

In witness whereof, the parties hereto have caused this Agreement to be duly executed and delivered by their respective officials thereunto duly authorized as of the date first above written.

Grand Canyon University

By: Dr. Kimberly LaPrade
(Signature)

Name: Dr. Kimberly LaPrade

Title: Dean, College of Education

Date: 10/26/17

By: _____
(Signature)

Name: _____
(Please print or type)

Title: _____
(Please print or type)

Date: _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Disposal of Surplus Items

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services

ENCLOSURES:

No

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Fund

MEETING DATE:

November 7, 2017

ROLL CALL REQUIRED:

No

BACKGROUND:

Board Policy 3270 provides that the Board of Trustees may authorize the disposal of surplus equipment when the equipment becomes unusable, obsolete or no longer needed. Administrative Regulation 3270 provides the process for selling surplus or obsolete property through a number of methods. If the property value is insufficient to defray the costs to arrange a sale, the Board may unanimously approve that property be donated to a charitable organization deemed appropriate by the Board or may be disposed of by dumping (EC 17546)

The attached list of items from Maintenance have been determined to be unusable, obsolete or no longer needed and the district desires to sell the Maintenance items through The Public Group, LLC., which is designed to ensure compliance with state regulations and policies. If items on the list do not sell or the cost to sell exceeds the estimated value, they will be disposed of by donation or dumping.

Per Education Code 17547, money received from the sale of surplus property shall be either deposited in the district reserve or general fund or credited to the fund from which the original purchase was made (for example Building Fund or Facilities Fund).

RECOMMENDATION:

Administration recommends the Board of Trustees declare the attached list of items as surplus, authorize the disposal and/or sale of the items and authorize the removal of these items from the fixed assets inventory list if applicable.

Surplus Items

Maintenance Items	Value	Location
15 Blue Banquet Chairs	Dispose	Transportation
2 Drawer Lateral Wooden File 30"*	$1.00	Transportation
7 36x60 Adjustable Height Tables*	$1.00	Transportation
5 30x60 Folding Tables*	$1.00	Transportation
1 36x60 Folding Table*	$1.00	Transportation
4 Guest Sled Upholstered Chair, 2 Green, 2 Blue*	$1.00	Transportation
4 5'x6' Privacy panel with 2 Legs*	$1.00	Transportation
8 Black Vinyl Banquet Chairs*	$1.00	Transportation
9 Guest Stacker Chairs, 5 Blue, 4 Green*	$1.00	Transportation
3 Leather Tall Back Ikea Desk Chairs*	$1.00	Transportation
3 High Back Admin Conference Chairs*	$1.00	Transportation
1 Grey Swivel Mid Back Chair*	$1.00	Transportation
1 20"x36" Computer Workstation - Oak	$1.00	Transportation
10 28" AV Carts w/ Electricity*	$1.00	Transportation
1 54" AV Cart Wide-Body w/ Electricity*	$1.00	Transportation
1 Copy Board (Brother #CP2000)*	$1.00	Transportation
1 Honeywell Tall Fan*	$1.00	Transportation
2 Chart Stands k-3rd *	$1.00	Transportation
17 42"x 30" Computer Tables, Oak/Beige*	$1.00	Transportation
1 Kindergarten Kidney Table*	$1.00	Transportation
1 24"x72" Single Pedestal Desk, Grey*	$1.00	Transportation
1 Combo Desk, Solid Plastic, Sled Base, Navy/ Teal*	$1.00	Transportation
4 4-Drawer File Cabinet-Putty (No Key for Lock)*	$1.00	Transportation

An * indicates items that might be used within the District.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Acceptance of Synthetic Turf Field Improvements Project at Lincoln High School and Approval of Notice of Completion

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Michael Adell
Director of Facilities

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Measure A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

On April 4, 2017 the Board authorized the purchase and installation of synthetic turf field from Valley Precision Grading, Inc./AstroTurf under a piggyback contract pursuant to Public Contracts Code Section 20118 at Lincoln High School in the amount of $555,410.00. There was one (1) change order for this project in the amount of $32,613.00 for repair of the field drainage system for a project contract total of **$588,023,00.**

The project scope including, but not limited to, replacement of the outdated turf with a new synthetic turf application and turf preparation including re-grading of existing aggregate base at Lincoln High School has been completed and Valley Precision Grading, Inc., has completed their contractual responsibilities including punchlist and project closeout documents for the project. Staff believes it is appropriate to approve the Notice of Completion as attached at this time.

RECOMMENDATION:

Staff recommends that the Board of Trustees accept the Synthetic Turf Field Improvements at Lincoln High School Project and approve the Notice of Completion.

RECORDING REQUESTED BY: Michael Adell, Director of Facilities
Western Placer Unified School District

WHEN RECORDED MAIL TO:

NAME Michael Adell, Director of Facilities

MAILING ADDRESS 600 6th Street, Suite 400

CITY, STATE ZIP CODE Lincoln, CA 95648

No Fee Per Government Codes §6103, 27383

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

That the work of improvements on the real property hereinafter described, consisting of construction of Lincoln High School Synthetic Turf Field Improvements Project, Project site address: 790 J Street Lincoln, CA 95648, was completed on the 20th day of October , 2017.

That the name and address of the Owner of said property are as follows:

	NAME	ADDRESS
(1)	Western Placer Unified School District	600 Sixth Street, Suite 400 Lincoln, CA 95648

That then nature of its title to said property is a fee simple.

(2) That the name of the original Contractor for the work of improvement as a whole is: Valley Precision Grading, Inc.: that the name of surety for said Contractor is Suretec Indemnity Company, Authorized to do business in the State of California by the laws of the State of California.

The property herein referred to is located in the County of Placer, California, and is a portion of the real property.

This project benefits the School District.

BY: Audrey Kilpatrick
Assistant Superintendent of Business and Operations
Western Placer Unified School District

State of California

County of Placer

"I certify under penalty of perjury that the foregoing is true and correct"

(Date) (Signature)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Acceptance of Lincoln High School New Classroom Building Addition and Modernization Project and Approval of Notice of Completion

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Michael Adell
Director of Facilities

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Measure A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

On October 18, 2016 the Board accepted the bid and awarded the contract to Flint Builders, Inc., for the Lincoln High School New Classroom Building Addition and Modernization Project and authorized staff to execute the contract to deliver the project per the plans and specifications by LPA Architects, Inc., in the amount of $6,560,000.00. There were fifty (50) change order items for this project in the amount of $1,399,208.00 for a project contract total of **$7,959,208.00.**

The project scope including, but not limited to, construction of a single story classroom building, entry and covered walkway connecting new building to existing walkways on campus, lunch shelter, improved amphitheater and quad area, hardscape, landscape, and associated site work at Lincoln High School has been completed and Flint Builders, Inc., has completed their contractual responsibilities including punchlist and project closeout documents for the project. Staff believes it is appropriate to approve the Notice of Completion as attached at this time.

RECOMMENDATION:

Staff recommends that the Board of Trustees accept the Lincoln High School New Classroom Building Addition and Modernization Project and approve the Notice of Completion.

RECORDING REQUESTED BY: Michael Adell, Director of Facilities
Western Placer Unified School District
WHEN RECORDED MAIL TO:

NAME Michael Adell, Director of Facilities

MAILING ADDRESS 600 6th Street, Suite 400

CITY, STATE ZIP CODE Lincoln, CA 95648

No Fee Per Government Codes §6103, 27383

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

That the work of improvements on the real property hereinafter described, consisting of construction of Lincoln High School New Classroom Building Addition and Modernization Project, Project site address: 790 J Street Lincoln, CA 95648, was completed on the 20th day of October , 2017.

That the name and address of the Owner of said property are as follows:

	NAME	ADDRESS
(1)	Western Placer Unified School District	600 Sixth Street, Suite 400 Lincoln, CA 95648

That then nature of its title to said property is a fee simple.

(2) That the name of the original Contractor for the work of improvement as a whole is: Flint Builders, Inc.; that the name of surety for said Contractor is Western Surety Company of South Dakota, incorporated under the laws of the State of South Dakota, and Authorized to do business in the State of California by the laws of the State of California.

The property herein referred to is located in the County of Placer, California, and is a portion of the real property.

This project benefits the School District.

BY: Audrey Kilpatrick
Assistant Superintendent of Business and Operations
Western Placer Unified School District

State of California

County of Placer

"I certify under penalty of perjury that the foregoing is true and correct"

(Date) (Signature)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Acceptance of Lincoln High School Farm Improvements Project and Approval of Notice of Completion

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Michael Adell
Director of Facilities

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
CCPT Grant Funds/Fund 25

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

In 2014, the California Careers Pathway Trust awarded Western Placer Unified School District a grant for $4,438,152.00 for improvements to the Lincoln High School Farm facilities and associated program components. Due to the need for code compliant facilities, including ADA compliant restrooms and paths of travel, the grant funded improvements to the site and new facilities at the Farm.

On August 2, 2016, the board approved Landmark Construction as the primary lease-leaseback entity to enter into negotiations and execute the Lease-Leaseback Agreement, Site Lease Agreement, Sublease Agreement, and other necessary documents in order to complete the Lincoln High School Farm Improvements project including, but not limited to, construction of a new shop building, building pad for new restroom portable, new well and fire suppression system tank, underground utilities connections, site demolition, grading, paving, and building signage for a Guaranteed Maximum Price of **$3,178,325.15**.

The project contingency had a savings of $108,271.22, decreasing the total contract amount to **$3,070,053.93**.

RECOMMENDATION:

Staff recommends the Board of Trustees accept the Lincoln High School Farm Improvements Project and approve the Notice of Completion.

RECORDING REQUESTED BY: Michael Adell, Director of Facilities
Western Placer Unified School District
WHEN RECORDED MAIL TO:

NAME Michael Adell, Director of Facilities

MAILING ADDRESS 600 6th Street, Suite 400

CITY, STATE ZIP CODE Lincoln, CA 95648

No Fee Per Government Codes §6103, 27383

SPACE ABOVE THIS LINE RESERVED FOR RECORDER'S USE

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN:

That the work of improvements on the real property hereinafter described, consisting of construction of Lincoln High School Farm Improvements Project, Project site address: 6001 Williams Lane Lincoln, CA 95648, was completed on the 12th day of October , 2017.

That the name and address of the Owner of said property are as follows:

	NAME	ADDRESS
(1)	Western Placer Unified School District	600 Sixth Street, Suite 400 Lincoln, CA 95648

That then nature of its title to said property is a fee simple.

(2) That the name of the original Contractor for the work of improvement as a whole is: Landmark Construction: that the name of surety for said Contractor is Zurich American Insurance Company, Colonial American Casualty and Surety Company, and the Fidelity and Deposit Company of Maryland, incorporated under the laws of the State of New York and Maryland, and Authorized to do business in the State of California by the laws of the State of California.

The property herein referred to is located in the County of Placer, California, and is a portion of the real property.

This project benefits the School District.

BY: Audrey Kilpatrick
Assistant Superintendent of Business and Operations
Western Placer Unified School District

State of California

County of Placer

"I certify under penalty of perjury that the foregoing is true and correct"

(Date) (Signature)

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
2016-2017 Smarter Balanced Assessment (SBAC) Results

AGENDA ITEM AREA:
Information

REQUESTED BY:
Kathleen Leehane
Director of Supplemental Programs & Accountability

ENCLOSURES:
No – Presentation at Meeting

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
NA

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:
We have received and analyzed our 2016-2017 SBAC results in English Language Arts and Math for grades 3-8 and 11. A summary and analysis of the results will be presented during the board meeting.

RECOMMENDATION:
Administration recommends the Board receive the information provided.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Sunshine for Negotiations Regarding the Collective Bargaining Agreement Between Western Placer Unified School District and the Western Placer Teacher's Association

AGENDA ITEM AREA:
Action

REQUESTED BY:
Gabe Simon, Ed.D. GS
Assistant Superintendent of Personnel Services

ENCLOSURES:
Collective Bargaining Sunshine Proposals for WPUSD and WPTA

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The Western Placer Teacher's Association and the Western Placer Unified School District will be negotiating a successor agreement during 2017-2018 negotiations.

The District and WPTA's proposals were presented to the public at our October 17, 2017 meeting in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals. The Board will consider approving the initial proposals at this November 7, 2017 meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the proposals.

WESTERN PLACER
UNIFIED SCHOOL DISTRICT
600 Sixth Street, Suite 400, Lincoln CA 95648
Ph: 916-645-6350

Board of Trustees:
Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

INITIAL PROPOSAL
from the
WESTERN PLACER UNIFIED SCHOOL DISTRICT
to the
WESTERN PLACER TEACHERS ASSOCIATION
(Successor Agreement)

VIA Electronic Mail & District Mail

October 4, 2017

Mike Agrippino
Glen Edwards Middle School
204 L Street
Lincoln, CA 95648

Re: **WPUSD Sunshine Proposal for Collective Bargaining Negotiations during the 2017-2018 School Year**

Dear Mike,

The Western Placer Unified School District ("District") and the Western Placer Teachers Association ("WPTA") are parties to a Collective Bargaining Agreement ("CBA") with a term through and including June 30, 2018. Set forth below is the District's initial proposal for a successor agreement beginning with the 2018/2019 school year.

The District's overarching interests in a successor agreement are to ensure that language is up to date and functioning efficiently.

We look forward to working together with the WPTA Bargaining Team throughout the negotiations process.

Sincerely,

Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

Lincoln
All-America City
2006

CC: Scott Leaman, Superintendent
Tara Jeane, WPTA President

Article	Title	District Interest
I	Agreement	Update term of agreement and reopeners
II	Recognition	Clarify language regarding union representation
III	District Rights	The District proposes to maintain the status quo.
IV	Negotiations Procedures	Revisit meet and negotiate date
V	Privileges of Employee Organization	The District proposes to maintain the status quo.
VI	Grievance Procedures	Revise language consistent with informal level process, revisit Level I process, rights to representation
VII	Unit Member Hours	Preparation and planning, extra periods
VIII	Leaves	Unauthorized leaves, personal necessity leave
IX	Class Size	The District proposes to maintain the status quo.
X	Assignment/Reassignment Transfer	Continue to establish a fair and equitable process to meet staffing and site needs
XI	Certificated Personnel Collaboration	The District proposes to maintain the status quo.
XII	Certificated Personnel Evaluation	Evaluation of teaching staff

XIII	Salaries	Both parties reached agreement and settled salary for the 2017-2018 school year
XIV	Employee Benefits	Employee benefits that are reflective of: • State funding for education; • The effect of increases in the costs associated with CalSTRS; and the District's unique economic circumstances. Retiree benefits
XV	Work Year	Calendar development, duty days
XVI	Saving Provisions	The District proposes to maintain the status quo.
XVII	Concerted Activities	The District proposes to maintain the status quo.
XVIII	Public and Parental Complaint Procedure	The District proposes to maintain the status quo.
XIX	Mentor Teacher Program	Propose removal
XX	Reduced Work Year	The District proposes to maintain the status quo.
XXI	Unit Member Budget	The District proposes to maintain the status quo.
XXII	Agency Shop	The District proposes to maintain the status quo.
XXIII	Shared Contract	The District proposes to maintain the status quo.

XXIV	Summer School Instruction	Sick days
XXV	Supplemental Instruction	The District proposes to maintain the status quo.
XXVI	Safety	The District proposes to maintain the status quo.

October 10, 2017

To: The Western Placer Unified School District

Re: Sunshine Proposal from the Western Placer Teachers Association

Dear Gabe,

The current Collective Bargaining Agreement with the District expires on June 30, 2018. In order to bargain a Successor Agreement, the Western Placer Teachers Association is "sunshining" the following Articles of the current agreement:

- Article I, Agreement
- Article VII, Unit Member Hours
- Article VIII, Leaves
- Article IX, Class Size
- Article X, Assignment/Transfer/Reassignment
- Article XII, Certificated Personnel Evaluation
- Article XIII, Salaries
- Appendix B

The Western Placer Teacher Association reserves the right to open any article during the period the District and the Association are bargaining the Successor Agreement.

We look forward to continued positive collaboration as we work to enhance the ability of our members to serve successfully the students of Western Placer.

Sincerely,

Mike Agrippino

Chief Negotiator, Western Placer Teachers Association

CC: Tara Jean, WPTA President

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approving Resolution #17/18.9, Authorizing the Elimination and/or reduction of Certain Classified Employee Positions Due to Lack of Work/Lack of Funds.

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY: GS
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

ENCLOSURES:
Resolution # 17/18.9

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Site Funds

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions due to lack of work/lack of funds by adopting Resolution #17/18.9. The positions being eliminated or reduced may not reflect the actual person who will be subject to layoff due to the complicated bumping process that will take place pursuant to the Collective Bargaining Agreement with CSEA, Board Policy and Education Code.

RECOMMENDATION:

Approve Resolution #17/18.9, Authorizing the Elimination and/or reduction of Certain Classified Employee Positions due to Lack of Work/Lack of Funds.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 17/18.9

RESOLUTION FOR A REDUCTION IN CLASSIFIED STAFF DUE TO LACK OF WORK/LACK OF FUNDS

WHEREAS, Education Code §45117, District Policy and the collective bargaining agreement between the Western Placer Unified School District and the California School Employees Association permit the Governing Board to reduce the number of classified positions for lack of work or lack of funds;

WHEREAS, the Governing Board of the Western Placer Unified School District has determined that it shall be necessary to reduce or eliminate the following positions in the District not later than January 5, 2018, due to lack of work/lack of funds:

Eliminate Two (2) ½ hour Campus Supervisor positions (First Street School)

NOW, THEREFORE BE IT RESOLVED, that as of the close of the business day on January 5, 2018, the above-referenced classified positions shall be reduced or eliminated.

BE IT FURTHER RESOLVED, that the Superintendent, or Superintendent's designee, is authorized and directed to give notice to the affected classified employees pursuant to District rules and regulations and applicable provisions of Education Code not later than sixty (60) days prior to the effective day of layoff as set forth above.

ADOPTED by the Governing Board of Western Placer Unified School District on November 7, 2017, by the following vote:

AYES:

NOES:

ABSENT:

_____
President
Board of Trustees
Western Placer Unified School District

Attested:

I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____
Clerk
Board of Trustees
Western Placer Unified School District

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
ESTABLISH ANNUAL ORGANIZATIONAL MEETING

AGENDA ITEM AREA:
ACTION

REQUESTED BY:
SCOTT LEAMAN
SUPERINTENDENT

ENCLOSURES:
YES

DEPARTMENT:
ADMINISTRATION

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
NO

BACKGROUND:

Education Code 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting and submit to PCOE.

RECOMMENDATION:

Administration recommends the Board of Trustees select an organizational meeting date for 2017.

wp/rk/factform

PCOE
GOLD IN EDUCATION

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 • Fax (530) 886-5641 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

Important Board Agenda Item

Memorandum

Date: October 2, 2017

To: District Superintendents

From: Gayle Garbolino-Mojica, County Superintendent of Schools

RE: Annual Organizational Meeting

This memorandum is a reminder to conduct your annual organizational meeting in December for the purpose of selecting your board officers. I have attached for your reference Education Code Sections 35143 and 5017 which govern the scheduling of this annual organizational meeting. Please refer to any policy or bylaw for any procedures otherwise adopted by your board.

This year the 15-day window period established by statute to hold the annual organizational meeting begins on Friday, December 1, 2017 and runs through Saturday, December 16, 2017.

Please note that the date and time of the annual organizational meeting must be selected by your governing board at the regular board meeting held immediately prior to December 1, unless otherwise provided by a policy or bylaw of the governing board. In the event the board does not select a day and time for the annual organizational meeting at the regular meeting referenced above, state law requires that I must do so before the 15-day window period begins on December 1st.

Please return this memorandum via facsimile (866-840-2941) or email (sarcuri@placercoe.k12.ca.us) on or before November 17, 2017, with the information requested below. If you have a regular board meeting scheduled during the first week in December when your board is scheduled to set the date of its organizational meeting, please let my office know before November 17th.

Thank you and please contact me if you have any questions.

GGM/sea
Attachments
cc: District Secretaries

2017 Annual Organizational Meeting

School District: Western Placer Unified

Date and Time of Annual Organizational Meeting: December 5, 2017, at 7:00 p.m.

Signed: _____

Title: Scott Leaman, Superintendent

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 7, 2017

ROLL CALL REQUIRED:
No

BACKGROUND:
These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 5141.52 Suicide Prevention

RECOMMENDATION:
Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 5141.52 - Suicide Prevention
(BP/AR revised)

Policy and regulation substantially revised to reflect **NEW LAW** (AB 2246, 2016) which mandates districts serving grades 7-12 to adopt policy on suicide prevention, intervention, and postvention by the beginning of the 2017-18 school year. Policy and regulation reflect the mandate to address any related staff development to be provided to teachers in grades 7-12 and to address the needs of specified high-risk student populations. In addition, policy and regulation add best practices in prevention, intervention, and postvention, including, but not limited to, student instruction, crisis intervention procedures, and follow-up care for a student who threatens or attempts suicide, and the provision of counseling and other postvention strategies to reduce suicide contagion.

SUICIDE PREVENTION

The Governing Board recognizes that suicide is a major cause of death among youth and **that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance.** ~~should be taken seriously.~~ In ~~order to~~ attempt to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop **measures and strategies for suicide** preventive, strategies ~~and~~ intervention, ~~procedures~~ **and postvention.**

In developing measures and strategies for use by the district, ~~T~~the Superintendent or designee may **consult with** ~~involve~~ school health professionals, school counselors, **school psychologists, school social workers,** administrators, other staff, parents/guardians, students, local health agencies, **mental health** ~~and~~ professionals, and community organizations. ~~in planning, implementing, and evaluating the district's strategies for suicide prevention and intervention.~~

(cf. 1020 - Youth Services)
(cf. 1220 - Citizen Advisory Committees)
(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)

Such measures and strategies shall include, but are not limited to:

1. **Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students in the secondary grades**

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

2. **Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others**

(cf. 6142.8 - Comprehensive Health Education)

3. **Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and that is characterized by caring staff and harmonious interrelationships among students**

(cf. 5131 - Conduct)
(cf. 5131.2 - Bullying)
(cf. 5137 - Positive School Climate)
(cf. 5145.3 - Nondiscrimination/Harassment)
(cf. 5145.7 - Sexual Harassment)
(cf. 5145.9 - Hate-Motivated Behavior)

SUICIDE PREVENTION (continued)

4. **The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis**

5. **Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions**

6. **Crisis intervention procedures for addressing suicide threats or attempts**

7. **Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide**

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

Legal Reference: (see next page)

SUICIDE PREVENTION (continued)

Legal Reference:

EDUCATION CODE
215 Student suicide prevention policies
32280-32289 Comprehensive safety plan
~~*41533 Professional Development Block Grant, suicide prevention training for teachers*~~
49060-49079 Student records
49602 Confidentiality of student information
49604 Suicide prevention training for school counselors
GOVERNMENT CODE
810-996.6 Government Claims Act
PENAL CODE
11164-11174.3 Child Abuse and Neglect Reporting Act
WELFARE AND INSTITUTIONS CODE
5698 Emotionally disturbed youth; legislative intent
5850-5883 Mental Health Services Act
COURT DECISIONS
Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008
~~*Youth Suicide Prevention Guidelines for California Schools, 2005*~~
Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003
~~*CALIFORNIA DEPARTMENT OF MENTAL HEALTH PUBLICATIONS*~~
~~*California Strategic Plan for Suicide Prevention: Every Californian is Part of the Solution, 2008*~~
CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS
School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009
NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS
Preventing Suicide, Guidelines for Administrations and Crisis Teams, 2015
~~*U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS*~~
Preventing Suicide: A Toolkit for High Schools, 2012
National Strategy for Suicide Prevention: Goals and Objectives for Action, ~~*2001*~~ ***rev. 2012***
WEB SITES
American Association of Suicidology: http://www.suicidology.org
American Foundation for Suicide Prevention: http://afsp.org
American Psychological Association: http://www.apa.org
American School Counselor Association: http://www.schoolcounselor.org
California Department of Education, Mental Health: http://www.cde.ca.gov/ls/cg/mh
~~*California Department of Mental Health, Children and Youth Programs:*~~
California Department of Health Care Services, Suicide Prevention Program:
http://www.dmh.ca.gov/Services/MH/Pages/Suicide Prevention.
~~*aspx and Programs/Children and Youth*~~
Centers for Disease Control and Prevention, Mental Health: http://www.cdc.gov/mentalhealth
National Association of School Psychologists: http://www.nasponline.org
National Institute for Mental Health: http://www.nimh.nih.gov
Trevor Project: http://thetrevorproject.org
U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: http://www.samhsa.gov

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WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

SUICIDE PREVENTION

Staff Development

Suicide prevention training shall be provided to teachers, counselors, and other district employees who interact with students at the secondary level. The training shall be offered under the direction of a district counselor/psychologist and/or in cooperation with one or more community mental health agencies.

(cf. 4131 - Staff Development)
(cf. 4231 - Staff Development)
(cf. 4331 - Staff Development)

Materials for training shall include how to identify appropriate mental health services at the school site and within the community, and when and how to refer youth and their families to those services. Materials also may include programs that can be completed through self-review of suitable suicide prevention materials. (Education Code 215)

Staff development shall include research and information related to the following topics:

1. The higher risk of suicide among certain groups, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth

2. Individual risk factors such as previous suicide attempt(s) or self-harm, history of depression or mental illness, family history of suicide or violence, feelings of isolation, interpersonal conflicts, a recent severe stressor or loss, family instability, impulsivity, and other factors

(cf. 5131.6 - Alcohol and Other Drugs)

3. Warning signs that may indicate depression, emotional distress, or suicidal intentions, such as changes in students' personality or behavior and verbalizations of hopelessness or suicidal intent

4. Protective factors that may help to decrease a person's suicide risk, such as resiliency, problem-solving ability, access to mental health care, and positive connections to family, peers, school, and community

5. Instructional strategies for teaching the suicide prevention curriculum and promoting mental and emotional health

6. School and community resources and services, including resources and services that meet the specific needs of high-risk groups

SUICIDE PREVENTION (continued)

(cf. 5141.6 - School Health Services)
(cf. 6164.2 - Guidance/Counseling Services)

7. District procedures for intervening when a student attempts, threatens, or discloses the desire to die by suicide

Instruction

The district's comprehensive health education program shall promote the healthy mental, emotional, and social development of students and shall be aligned with the state content standards and curriculum framework. Suicide prevention instruction shall be incorporated into the health education curriculum at appropriate secondary grades and shall be designed to help students:

1. Identify and analyze signs of depression and self-destructive behaviors and understand how feelings of depression, loss, isolation, inadequacy, and anxiety can lead to thoughts of suicide

2. Develop coping and resiliency skills and self-esteem

3. Learn to listen, be honest, share feelings, and get help when communicating with friends who show signs of suicidal intent

4. Identify trusted adults, school resources, and/or community crisis intervention resources where youth can get help and recognize that there is no stigma associated with seeking services for mental health, substance abuse, and/or suicide prevention

(cf. 1020 - Youth Services)
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5141.6 - School Health Services)
(cf. 6142.8 - Comprehensive Health Education)
(cf. 6164.2 - Guidance/Counseling Services)

Intervention

Students shall be encouraged to notify a teacher, principal, counselor, or other adult when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions.

Every statement regarding suicidal intent shall be taken seriously. Whenever a staff member suspects or has knowledge of a student's suicidal intentions based on the student's verbalizations or act of self-harm, he/she shall promptly notify the principal or school counselor.

SUICIDE PREVENTION (continued)

Although any personal information that a student discloses to a school counselor shall generally not be revealed, released, referenced, or discussed with third parties, the counselor may report to the principal or student's parents/guardians when he/she has reasonable cause to believe that disclosure is necessary to avert a clear and present danger to the health, safety, or welfare of the student. In addition, the counselor may disclose information of a personal nature to psychotherapists, other health care providers, or the school nurse for the sole purpose of referring the student for treatment. (Education Code 49602)

(cf. 5141 - Health Care and Emergencies)

A school employee shall act only within the authorization and scope of his/her credential or license. An employee is not authorized to diagnose or treat mental illness unless he/she is specifically licensed and employed to do so. (Education Code 215)

Whenever schools establish a peer counseling system to provide support for students, peer counselors shall receive training that includes identification of the warning signs of suicidal behavior and referral of a suicidal student to appropriate adults.

(cf. 5138 - Conflict Resolution/Peer Mediation)

When a suicide attempt or threat is reported, the principal or designee shall ensure student safety by taking the following actions:

1. Immediately securing medical treatment and/or mental health services as necessary

2. Notifying law enforcement and/or other emergency assistance if a suicidal act is being actively threatened

3. Keeping the student under continuous adult supervision until the parent/guardian and/or appropriate support agent or agency can be contacted and has the opportunity to intervene

4. Removing other students from the immediate area as soon as possible

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5141 - Health Care and Emergencies)

The principal or designee shall document the incident in writing, including the steps that the school took in response to the suicide attempt or threat.

(cf. 5125 - Student Records)

SUICIDE PREVENTION (continued)

The Superintendent or designee shall follow up with the parent/guardian and student in a timely manner to provide referrals to appropriate services as needed. If the parent/guardian does not access treatment for the student, the Superintendent or designee may meet with the parent/guardian to identify barriers to treatment and assist the family in providing follow-up care for the student. If follow-up care is still not provided, the Superintendent or designee shall consider whether he/she is required, pursuant to laws for mandated reporters of child neglect, to refer the matter to the local child protective services agency.

(cf. 5141.4 - Child Abuse Prevention and Reporting)

For any student returning to school after a mental health crisis, the principal or designee and/or school counselor may meet with the parents/guardians and, if appropriate, with the student to discuss re-entry and appropriate next steps to ensure the student's readiness for return to school.

Postvention

In the event that a student dies by suicide, the Superintendent or designee shall communicate with the student's parents/guardians to offer condolences, assistance, and resources. In accordance with the laws governing confidentiality of student record information, the Superintendent or designee shall consult with the parents/guardians regarding facts that may be divulged to other students, parents/guardians, and staff.

The Superintendent or designee shall implement procedures to address students' and staff's grief and to minimize the risk of imitative suicide or suicide contagion. He/she shall provide students, parents/guardians, and staff with information, counseling, and/or referrals to community agencies as needed. School staff may receive assistance from school counselors or other mental health professionals in determining how best to discuss the suicide or attempted suicide with students.

Any response to media inquiries shall be handled by the district-designated spokesperson who shall not divulge confidential information. The district's response shall not sensationalize suicide and shall focus on the district's postvention plan and available resources.

(cf. 1112- Media Relations)

After any suicide or attempted suicide by a student, the Superintendent or designee shall provide an opportunity for all staff who responded to the incident to debrief, evaluate the effectiveness of the strategies used, and make recommendations for future actions.