Western Placer Unified School District

Annual Organizational Meeting of the Board of Trustees

December 18, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Chuck Whitecotton, Phoenix High Principal
Lindsey Ridgway, Student Advisory
Steve Archer, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER**–WPUSD District Office/City Hall Bldg.–3rd Floor Conference Rm.

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public.

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
     CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No.

CPF15-514477

3.3 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #18-19-D

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/ City Hall Bldg., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 10* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 *Page 11* - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #18-19-D

No action taken

4.4 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. SPECIAL ORDER OF BUSINESS
***Page 14* - OATH OF OFFICE**
The Superintendent will administer the Oath of Office to Damian Armitage, Brian Haley, and Kris Wyatt as elected members of the Board of Trustees to serve until the end of their terms.

Mr. Leaman presented the Oath of Office to Damian Armitage, Brian Haley and Kris Wyatt.

6. REORGANIZATION OF THE BOARD OF TRUSTEES

As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

6.1 *Page 19* - Elect a President, Vice President, and Clerk from its Members

~As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

President – Mr. Long nominat Mrs. Wyatt for President, she declined the position. Mrs. Wyatt made a motion to nominated Damian Armitage, the motion was seconded by Mr. Long and passed by a 5-0 vote.

Vice President – Mr. Haley made a motion to nominate Mr. Long for Vice President, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote.

Clerk – Mr. Armitage nominated Mrs. Wyatt for Clerk, the motion was seconded by Mr. Long and passed by a 5-0 vote.

6.2 *Page 26* - Appoint a Secretary to the Board of Trustees

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Mr. Carras made a motion to appoint Mr. Leaman as Secretary of the Governing Board, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote.

6.3 *Page 28* - Authorization of Signatures

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 vote to approve list of authorize signers.

6.4 *Page 29* - Develop a Schedule of Regular Meetings for the 2019 Year

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming year.

Motion Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 vote to approve the 2019 Regular Meeting Schedule.

6.5 *Page 31* - Appoint Committee Assignments

~The Board of Trustees will discuss committee assignments.

- **Education Foundation** – Mr. Haley & Mr. Long
- **Farm Foundation** – Mr. Long & Mrs. Wyatt
- **Wellness Committee** – Mrs. Wyatt
- **Policies Review** – Mr. Armitage

- **School Committee** – Mr. Armitage & Mr. Carras
- **Library Committee** – Mr. Haley

Motion by Mrs. Wyatt, seconded by Mr. Haley, and passed by a 5-0 vote to approve the committee assignments, along with addition to include the Library Committee.

7. ***Page 33-85*** **- CONSENT AGENDA**

7.1 Classified Personnel Report
7.2 Requests for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel
7.3 Ratification of Contract with Real Inspiration Inc. and Glen Edwards Middle
7.4 Ratification of Contract with Magical Moonshine Theatre and Foskett Ranch
7.5 Student Discipline Stipulated Expulsion for Student #18-19-D
7.6 Approve Student Discipline Re-Entry Student # 16-17-K
7.7 Approve Student Discipline Re-Entry Student # 17-18-B
7.8 Approve Student Discipline Re-Entry Student # 17-18-D
7.9 Ratification of Agreement for Sale of Vernal Pool Preservation Credits for Twelve Bridges High School Project from Borden Ranch Vernal Pool Preserve

Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 *(**Ayes**: Haley, Long, Wyatt, Carras, Armitage **No**: None)* roll call vote to approve consent agenda as presented.

8. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

9. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Lindsey Ridgway reported the following:

- Update on winter sports
- Update on the Mark Fuller Wrestling Tournament
- Musical was cancelled due to funding, but it has been brought back, and rehearsals have started.

➢Western Placer Teacher's Association, Tim Allen, wished everyone a Happy Holidays, Finishing up finals this week, and look forward to meeting on negotiations.

➢Western Placer Classified Employee Association, Jim Houck, no report, wished everyone a Happy Holidays

➢Superintendent, Scott Leaman reported the following:

- The district office hours will change during the holidays
- This year we have offered the district office staff to go visit a school play during the day, it is important that they get out and see the students
- Thanked WPTA for the chocolate
- One meeting in January due to the vacation schedule
- March 21st will be the Annual Community Breakfast
- Very thankful for our district

10. ♦ACTION ♦DISCUSSION ♦INFORMATION

10.1 Information/ Discussion *Page 87* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL AND THE WESTERN PLACER TEACHERS ASSOCIATION - Simon** *(18-19 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals.

Gabe Simon presented the "Sunshine" proposal for discussion. The proposal will be brought back in January for approval.

10.2 Discussion/ Action *Page 90* – **RATIFICATION OF CONTRACT WITH SCHOOL SERVICES OF CALIFORNIA INC. - Callahan** *(18-19 G & O Component I, II, III, IV, V)*

•The attached contract is for School Services of California, Inc. to conduct a Special Education Study for Western Placer Unified School District.

Kerry Callahan presented a contract for approval. She shared School Services will help with the districts special education population growth, collecting data. Currently we have more students in NPS than surrounding districts. Needs of the students are greater, 14% of the district budget is special education. They will help with aligning our special education department. Motion by Mr. Carras, seconded by Mr. Long and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to Ratify the contract with School Services of California Inc.

10.3 Action *Page 100* – **2018-19 FIRST INTERIM REPORT - Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projections, for the two subsequent fiscal years.

Audrey Kilpatrick presented the 2018-19 First Interim Report for approval. She reviewed the following:

- First Interim Update – 2018-19 Budget
- 2018-19 Budget First Interim
- Adopted Budget vs. First Interim
- Major Revenue & Expenditure Changes to 2018-19 Budget since Adopted Budget
- Major Expenditure Changes to 2018-19 Budget since Adopted Budget
- Contributions to Restricted Programs
- Multiple-Year Budget Projections
- MYP – Budget Assumptions – Revenues
- MYP – Budget Assumptions – Expenditures
- Enrollment and ADA
- CALSTRS and CALPERS Employer Contributions
- Multiple Year Projections

- Components of Fund Balance
- Next Steps
- Questions & Comments

Motion by Mr. Haley, seconded by Mr. Carras and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the 2018-19 First Interim Report.

10.4 Action ***Page 224*** **- <u>DISTRICT VOTING REPRESENTATIVE</u> - Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Leaman presented a request for a voting representative to the Placer County Committee. After some discussion Mr. Armitage volunteered to continue on the Placer county Committee. Motion by Mr. Carras, seconded by Mr. Long and passed by 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve Mr. Armitage serve as the district voting representative.

10.5 Action ***Page 246*** **- <u>ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS</u> – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 1100 – Communication with the Public
- BP 4114 – Transfers
- BP/AR 5141.6 – School Health Services
- BP/AR 5148.3 – Preschool/Early Childhood Education
- BP 6142.3 – Civic Education
- BB 9110 – Terms of Office

Motion by Mrs. Wyatt, seconded by Mr. Carras and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the Revised/New Polices, Exhibits and Regulations as presented.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are <u>NOT</u> action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

11.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Carras thanked the fellow board members, it's been a great run.

Mrs. Wyatt attended the LHS Choir, Creekside Oaks had their Holiday performance. Marilou Edwards's class is taking the Expo to Paradise for the students. She wished everyone a Merry Christmas, and thanked Paul Carras for his service

Mr. Long last week thanked Emma Oehler for the wonderful articles in the News Messenger, whished everyone a Merry Christmas

Mr. Haley wished every some well-deserved time off during the holidays.

Mr. Armitage son agreed to apply to the honors college in Arizona, will encourage his to apply for scholarships, looking for to a nice holiday and merry Christmas.

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**January 15, 2019** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:10 p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: January 15, 2019

Ayes: Haley, Carras, Wyatt, Long, Armitage

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.