Western Placer Unified School District

Regular Meeting of the Board of Trustees

December 4, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Chuck Whitecotton, Phoenix High Principal
Lindsey Ridgway, Student Advisory
Steve Archer, Lincoln News Messenger

6:25 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public

6:30 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF 15-514477

3.3 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #18-19-B
Student Discipline – Stipulated Expulsion Student #18-19-C

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 8* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 9* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 *Page 10-11* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #18-19-B
Student Discipline – Stipulated Expulsion Student #18-19-C

No action taken

4.4 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. *Page 14-53* - CONSENT AGENDA
5.1 Classified Personnel Report
5.2 Approval of Minutes for: November 6 & 20, 2018
5.3 Approval of Warrants

5.4 Approve Assistant Superintendent Contract Extension
5.5 Approve Stipulated Expulsion Student #18-19-B
5.6 Approve Stipulated Expulsion Student #18-19-C
5.7 Ratification of Agreement between WPUSD and Brandman University

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Long, Haley, Wyatt, Armitage, Carras **No**: None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

No communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Lindsey Ridgway

- All Winter Sports have started
- Auditions for the Springtime Musical (Once Upon a Mattress) have started
- Students are collecting donations for the Lions Food Drive
- Field trip to the Exploratorium tomorrow, to get ideas for the science expo
- CSU application deadline has been extended due to the fire
- Leadership collecting donation to take to paradise
- Finals start on December 17th , and Winter break start on December 21st

➢Western Placer Teacher's Association, Tim Allen, just came from a meeting with local union leaders of the surrounding districts. Teachers donation $1,000.00 for donations to Paradise teachers. Hope to get the sunshine letter by the end of the week.

➢Western Placer Classified Employee Association, Gus Nevarez was not present

➢Superintendent, Scott Leaman reported the following:

- Escorted Dave Patterson, Placer County Board Member around LHS, extremely positive
- A lot of people attended the bond workshop at the CSBA conference, which was presented by WPUSD
- Re organization meeting is December 18th
- Attended a Choir performance at CCC today
- Submitting elementary school paperwork to DSA
- Will be meeting with GEMS to discuss changes in the modernizations
- Thanked Steve Archer with the News messenger for the coverage, and doing such a wonderful job with articles in the paper.

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/ Action ***Page 55*** **– <u>CONSIDER APPROVING REVISED JOB DESCRIPTION FOR LIBRARY TECHNICIAN: HIGH SCHOOL</u> – Simon** *(18-19 G & O Component I, II, III, IV, V)*

●As a part of the ongoing review of District needs and job descriptions by the District, there exists a need to approve a revised job description for the Library Technician: High School position which is a classified position.

Gabe Simon presented a revised job description for approval. Motion by Mr. Haley, seconded by Mr. Long and passed a 5-0 *(**Ayes**: Armitage,*

Carras, Haley, Long, Wyatt ***No****: None)* vote to approve revised job description for High School Library Technician.

8.2 Discussion/ Action ***Page 58*** **– CONSIDER APPROVING REVISED SALARY SCHEDULE AND NEW JOB DESCRIPTION – ASSISTANT DIRECTOR OF FACILITIES – Simon** *(18-19 G & O Component I, II, III, IV, V)*

- The District is engaging in an ongoing review of needs and job descriptions in the Facilities Department. As part of this process, the District is requesting to create a new job description for an Assistant Director of Facilities position. This position will support the increased new construction, modernization and growth facilities projects.

Gabe Simon presented salary schedule and job description for approval. Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(****Ayes****: Armitage, Carras, Haley, Long, Wyatt* ***No****: None)* vote to approve revised salary schedule and new job description for Assistant Director of Facilities.

8.3 Information/ Discussion ***Page 63*** **– LEAMAN ELEMENTARY MASCOT – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

- The District engaged in an online process district-wide to collect potential names, colors, and mascots for the upcoming new schools.

Mr. Leaman presented a list of mascots for the new elementary school that were submitted by students. The board discussed the top five names which were:

- *Unicorns*
- *Warriors*
- *Lemurs*
- *Lions*
- *Narwhals*

There was some discussion on mascots, but administration will continue to work on this.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long put on a hardhat yesterday and visited GEMS, and visited LHS along with Cindy Hagman's Choir class

Mr. Haley commented on Mr. Long's great ties

Mrs. Wyatt help put on a thanksgiving dinner for the Paradise folks, only had 40 people, and had a great community response. Lincoln Community Foundation handed out grants today.
Mr. Armitage will be able to attend the choir at the state capital
Mr. Carras did a presentation at the CSBA, it was an overflow crowd. It was well received. Complemented Scott and Audrey for the great presentation

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**December 18, 2018** 7:00 P.M., Annual Organizational Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m.

Damian Armitage, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: January 15, 2019

Ayes: Haley, Carras, Wyatt, Long, Armitage

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.