Western Placer Unified School District

Regular Meeting of the Board of Trustees

September 18, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Lindsey Ridgway, Student Advisory
Steve Archer, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   Holly Woods, City Council Candidate shared with the board she is running for city council, and is here to ask for the board to endorsement her. If you can't endorse me as a board, than please endorse me individually. She shared she teaches Jr. High, and knows what the schools need, has a student at LHS, and knows your struggles as a school board. Her desire is to partner with you as the city council.

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 10* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 *Page 11* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. *Page 13-47* - CONSENT AGENDA
5.1 Classified Personnel Report
5.2 Ratification of Contract with Shady Creek Outdoor School and Sheridan Elementary School
5.3 Ratification of Contract with Shady Creek Outdoor School and First Street School
5.4 Ratification of Contract with Joyful Classrooms & Markers and Minions
5.5 Ratification of Contract with Rosetta Stone
5.6 Ratification of Contract with Asset Technologies and WPUSD
5.7 Requests for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel

Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Lindsey Ridgway shared the following:

- Played Placerville, it was not good
- Whitney game varsity won
- Football update for last week
- League starts next week for football
- Honors English is on a Fieldtrip to Ashland
- College Applications are open for Seniors
- Cross county starts tomorrow

➢Western Placer Teacher's Association, Tim Allen had no report

➢Western Placer Classified Employee Association, Jim Houck had no report

➢Superintendent – Scott Leaman shared the following:

- District office hours for October 5 & 8th, are 10:00 to 2:00
- District Staff Development day is October 22nd at TBMS
- Classified TA changes
- We continue working on facilities
- Friday finalizing elementary school plans, need to get them to DSA by October
- October 16th WPTA will have their annual potluck with CSEA, board members and district administration
- Will be speaking to SCHOOLS volunteers tomorrow morning
- Visiting every new teachers classroom
- October 13th speaking about back to school for the chamber

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Discussion/ Action *Page 49* – **APPROVE RESOLUTION NO. 18/19.12 TO ADOPT THE 2017-18 AND 2018-19 GANN LIMITS FOR WESTERN PLACER UNIFIED SCHOOL DISTRICT – Kilpatrick**

(18-19 G & O Component I, II, III, IV, V)

•Shortly after Proposition 13, the 1978 Jarvis-Gann amendment was enacted. Proposition 4, adopted in November 1979, and established a constitutional limit on the allowable growth in state and local government spending. These appropriation limits, commonly called Gann Limits, allowing government spending to grow at a rate no faster than inflation and change in population.

Audrey Kilpatrick presented Resolution No. 18/19.12 for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt, and passed by a 5-0 *(Ayes: Haley, Wyatt, Armitage, Long, Carras No: None)* roll call vote to approve Resolution No. 18/19.12 to adopt the 2017-18 and 2018-19 Gann Limits for Western Placer Unified School District.

8.2 Discussion/ Action

Page 54 – **APPROVAL OF THE 2017-18 UNAUDITED ACTUALS – Kilpatrick**

(18-19 G & O Component I, II, III, IV, V)

•Each year the district closes its books for all district funds that includes a final accounting for all revenues received and expenditures spent by program at June 30, 2018. Each program is reviewed and reconciled.

Audrey Kilpatrick presented unaudited actuals for review. She reviewed the following areas:

- Unrestricted
- Restricted
- Combined
- Est. Actuals vs Unaudited Actuals Variance
- Special Education-Basic Grant
- Special Education Non-public schools
- Maintenance Operations
- Reserves
- Unrestricted Program & Site Carryover
- Reserve – Charter Technical Assistance

Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve the 2017-18 Unaudited Actuals.

8.3 Action

Page 248 – **ACCEPTANCE OF BID AND APPROVE AWARDING THE CONTRACT TO ELLIS AND ELLIS SIGN SYSTEMS FOR THE LINCOLN HIGH SCHOOL SCOREBOARD REPLACEMENT PROJECT – Adell**

(18-19 G & O Component I, II, III, IV, V)

•Scope of work includes, but not limited to, demolition of the existing stadium scoreboard, disconnection of existing power and signal, installation of new stadium scoreboard, and reconnection of existing power and signal components.

Mike Adell presented the acceptance bid for approval. Mike reported they will be replacing the scoreboard at LHS. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to acceptance of the bid and approve awarding the contract to Ellis and Elis Sign Systems for the Lincoln High School Scoreboard replacement project.

8.4 Action ***Page 254*** **– APPROVE THE SELECTION OF ROEBBELEN CONTRACTING, INC., FOR LEASE-LEASEBACK SERVICES AND AWARD OF LEASE-LEASEBACK AGREEMENT FOR THE SCOTT M. LEAMAN ELEMENTARY SCHOOL PROJECT – Adell**
(18-19 G & O Component I, II, III, IV, V)

•On August 15, 2017, the Board approved Resolution 17/18.2, adopting procedures and guidelines for selection of the lease-leaseback contractor projects including the prequalification of contractors.

Mike Adell presented a contract for approval. Mike Adell talked about the bid process and prequalified all bids for selection. Motion by Mrs. Wyatt, seconded by Mr. Long and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve the selection of Roebbelen contracting, Inc. for Lease-Leaseback Services and award the Lease-Leaseback Agreement for the Scott M. Leaman Elementary School Project.

8.5 Discussion Action ***Page 272*** **– SCHOOL RESOURCE OFFICER CONTRACT– Leaman**
(18-19 G & O Component I, II, III, IV, V)

•Working within the parameters agreed to by the Board at the last meeting, the superintendent is presenting a contract for School Resource Officer services.

Mr. Leaman reviewed the contract for the SRO, and reviewed the changes to the new contract. It was the consensus of the board to indicate the amount of days the SRO should be present on campus. This is a one year contract, and will go before the City Council for approval. Motion by Mr. Haley, Mrs. Wyatt and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve the School Resource Officer Contract.

8.6 Information/ Discussion ***Page 278*** **– 2018-19 ADMINISTRATIVE PRIORITIES – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•In years past, the superintendent established Board goals every year. District goals are now encompassed in the Local Control Accountability Plan and the Board approves every June.

Mr. Leaman presented administrative priorities for discussion. He shared highlights from the list. Currently we're showing 40 students up in elementary. The list covered the following:

- Increase Program Offerings
- Academic Achievement
- Financial Stability
- Plan for Future Opening of Schools
- Continue Planning and Construction of Facilities
- Competitively Compensate Employees
- Maintain Positive Association Relationships
- Assist New Administrators

8.7 Action *Page 280* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0415 – Equity
- BP 1020 – Youth Services
- BP 1330 – Use of School Facilities
- BP 1400 – Relations Between Other Governmental Agencies and the Schools
- BP 2210 – Administrative Discretion Regarding Board Policy
- BP/AR 3312.2 – Educational Travel Program Contracts
- BP/AR 3320 – Claims and Actions Against the District
- BP 3515.21 – Unmanned Aircraft Systems (Drones)
- BP/AR 5112.5 – Open/Closed Campus
- BP/AR 6174 – Education for English Learners

Motion by Mr. Armitage, seconded by Mr. Long and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve new and revised policies/regulations and exhibits for approval.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

Mr. Leaman prepared a grand jury request for school safety on school campus

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long shared the last football game was great, the program at the high school was great, also attended PCOE breakfast it was a great program, John Adams Academy received great press on their new Gym

Mr. Haley had no report

Mrs. Wyatt also mentioned the football game, could not believe the electricity that was in the crowd during the Whitney game. Today was at the student wellness. Gearing up for California Thursday's. Glad we're using LPD for SRO

Mr. Armitage had no report

Mr. Carras shared they had a very good meeting with city officials to make sure our relationships are moving forward. I think it's going to be a benefit

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**October 2, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢**October 16, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Twelve Bridges Middle School, 770 Westview Drive, Lincoln

11. ADJOURNMENT

There being no further business, meeting adjourned at 8:05 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: 10/2/18

Ayes: Long, Haley, Wyatt, Armitage, Carras

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.