Western Placer Unified School District

Regular Meeting of the Board of Trustees

June 19, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room

600 Sixth Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Steve Archer, Lincoln News Messenger

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release
Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 11* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 12* - CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 *Page 13* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 *Page 14* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. *Page 16-163* - CONSENT AGENDA
5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Ratification of Contract – Top Golf and WPUSD – Annual District Administrator's Orientation Meeting

5.4 Ratification of Contract with County of Placer and WPUSD
5.5 Ratification of Contract – Emmaus and Western Placer Unified School District
5.6 Ratification of Contract – KaBOOM and WPUSD – Playground at COES
5.7 2018-19 Agricultural Career Technical Education Incentive Grant
5.8 Ratification of Agreement between San Joaquin Delta College and WPUSD for the Speech Language Pathology Assistant Program
5.9 Ratification of Contract with I-LEAD
5.10 Ratification of Annual Contract with Schoology
5.11 CARS/Consolidated Application (Spring Release)
5.12 Ratification of Contract with CodeHS
5.13 Ratification of Contract – MCT Vision Screening
5.14 Approve donation for Sheridan Elementary School
5.15 Approve donation for Lincoln High School Ag. Department
5.16 Report of Disclosure Requirements for Quarterly Reports of Investments

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 *(**Ayes**: Long, Haley, Wyatt, Armitage, Carras **No**: None)* roll call vote to approve consent agenda as presented.

6. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory –
➢Western Placer Teacher's Association, Tim Allen discussed the Janis decision talked about non-members, and the discussion of not paying union dues. CTA is working on it. He is ready to begin his vacation.

➢Western Placer Classified Employee Association, Gus Nevarez had no report
➢Superintendent - Scott Leaman shared the following:

- Reported Schools are closed, and thanked the board for attending all the graduations/promotions
- Voted today to disband the volunteer center
- District Office is open 10:00 to 2:00
- On July 3rd there will be a special board meeting, starting at 5:30 in the zebra room, 4th floor.
- Discussing with both CSEA and WPTA on how the rule of the discussion on union dues.
- This is our last regular board meeting, it's been a wonderful year, a lot of projections going on.
- Will do an evaluation in August

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action *Page 165* –**APPROVE RESOLUTION NO. 17/18.30 – THE EDUCATION PROTECTION ACCOUNT AND SPENDING PLAN FOR 2018-19 – Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

•Proposition 30, The Schools and Local Public Safety Protection Act of 2012, added Article X111, Section 36 to the California Constitution effective November 7, 2012 (sun setting 12/31/2017), and Proposition 55 Article X111, Section 36 to the California Constitution effective November 8, 2016 (commencing 01/01/2018), temporarily increases the states sales tax rate for all taxpayers and the personal income tax rates for upper-income taxpayers.

Audrey Kilpatrick presented the Education Protection Account and plan for approval. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 *(Ayes: Haley, Wyatt, Armitage, Long, Carras No: None)* roll call vote to approve Resolution No. 17/18.30 Education Protection Account and Spending Plan for 2018-19.

8.2 Action ***Page 169*** **–APPROVE RESOLUTION NO. 17/18.31, AUTHORIZING THE SUPERINTENDENT OR ASSISTANT SUPERINTENDENT OF BUSINESS TO AWARD AND EXECUTE CONTRACTS DURING THE MONTHS OF JULY AND AUGUST – Adell** *(17-18 G & O Component I, II, III, IV, V)*

•Due to the infrequency of Board Meetings during July and August, and from time to time a contract competitively bid that is reasonably necessary and appropriate to the normal operation and management of the District may require award and execution during the months of July and August, it is in the best interest of the District to delegate the power to award and execute contracts during these months to avoid costly delays.

Mike Adell presented Resolution No. 17/18.31 for approval. Mike shared due to the timing issue and cost delays, this will allow facilities to move forward with projects during the summer if administration is out. Motion by Mr. Long, seconded by Mr. Haley, and passed by a 5-0 *(Ayes: Wyatt, Armitage, Long, Haley, Carras No: None)*roll call vote to approve Resolution No. 17/18.31 Authorizing the Superintendent or Assistant Superintendent of Business to award the executed contracts during the months of July and August.

8.3 Action ***Page 172*** **–APPROVAL OF THE LCAP – Callahan** *(17-18 G & O Component I, II, III, IV, V)*

•The District has prepared the Local Control Accountability Plan (LCAP), including the annual update, for board review and adoption. To see LCAP go to (www.wpusd.k12.ca.us).

Kerry Callahan presented the LCAP for approval. Minor adjustments were made to be aliened on budgetary issues. Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve the Local Control Accountability Plan (LCAP).

8.4 Discussion/ Action ***Page 173*** **– CONSIDER APPROVING RESOLUTION NO. 17/18.32 AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS – Simon** *(17-18 G & O Component I, II, III, IV, V)*

•Pursuant of Education Code section 45117, the District administration is making a recommendation that would require the Governing Board of the Western Placer Unified School District to eliminate and/or reduce certain Classified Employee positions due to lack of work/lack of funds by adopting Resolution No. 17/18.32.

Scott Leaman presented the Resolution No. 17/18.32 for approval. CTA President, Gus Nevarez requested this item be pulled until he had a chance to review with the Human Resource Department. This item was pulled from the agenda.

8.5 Discussion/ Action *Page 176* – **CONSIDER APPROVING JOB DESCRIPTION AND SALARY SCHEDULE FOR MARKETING AND COMMUNICATIONS COORDINATOR** – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of District needs by the District there exists a need to approve a job description for a Marketing and Communications Coordinator position which is a Classified Management position. Marketing and communications efforts will continue to assist the District in supporting enrollment and will assist in the continued communication about our schools and programs in the community.

Scott Leaman presented the job descriptions and salary schedule for approval. This is a half time Marketing and Communications Coordinator position. Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve job description and salary schedule for Marketing and Communications Coordinator.

8.6 Discussion/ Action *Page 181* – **CONSIDER APPROVING JOB DESCRIPTION AND SALARY SCHEDULE FOR COORDINATOR OF EDUCATIONAL TECHNOLOGY** – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of staffing needs by the District there exists a need to approve a new job description and revised salary schedule for certificated management to allow for the addition of a Coordinator of Educational Technology. With the integration of technology in education, it is essential to have someone dedicated to support staff in successfully implementing various technology to support student achievement and college and career readiness.

Scott Leaman presented the job description and salary schedule for approval. Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve job description and salary schedule for Coordinator and Educational Technology.

8.7 Action *Page 185* – **APPROVE RESOLUTION NO. 17/18.33 AUTHORIZING CHANGES TO CONFLICT OF INTEREST CODE AND APPENDIX (EXHIBIT 9270) OF THE WESTERN PLACER UNIFIED SCHOOL DISTRICT** – **Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•Changes to the Conflict of Interest Code, Appendix (Exhibit 9270) of the Western Placer Unified School district requires board approval when changes are made. Attached is Resolution No. 17/18.33 along with the revised Appendix (Exhibit 9270) for board approval.

Scott Leaman presented the Resolution 17/18.33 for approval. Motion Mr. Long, seconded by Mr. Haley and passed by a 5-0 *(Ayes: Armitage, Long, Haley, Wyatt, Carras No: None)* roll call vote to approve Resolution No. 17/18.33 Authorizing changes to Conflict of Interest Code and Appendix (Exhibit 9270) of the Western Placer Unified School District Policies.

8.8 Action ***Page 190*** **– 2018-19 WESTERN PLACER UNIFIED SCHOOL DISTRICT ADOPTED BUDGET – Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

•By June 30th of each year, the school district must adopt a budget for all funds for the ensuing fiscal year. Prior to adoption of the budget, the Board must conduct a public hearing. This is in accordance with state prescribed procedures for single budget adoption, which require that the budget be adopted and submitted to the County Office of Education on state required forms by June 30th.

Audrey Kilpatrick presented the board with the budget for approval. She reviewed the following:

- WPUSD 2018-19 Budget Assumptions
- WPUSD 2018-19 General Fund Budget
- 2017-18 2nd Interim vs. 2017-18 Estimated Actuals
- Major Changes in 2017-18 Budget
- Enrollment and ADA Projections
- Categorical Revenues and Contributions (Encroachment)
- CalSTRS and CalPERS Employer Contributions
- Multi-Year Projections
- Details of Components of Ending Fund Balance
- 2018-19 Adopted Budget – Other Funds
- The Future:
  ~Finishing the Budget Cycle

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve the 2018-19 Western Placer Unified School District Adopted Budget.

8.9 Discussion Action ***Page 386*** **– NAMING OF NEW ELEMENTARY SCHOOL – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The Western Placer Unified School District will be opening a new elementary school in the south area of Lincoln Crossing in the Fall of 2020. Based on prior Board discussion, potential names, mascots, and colors have been solicited from the community and are attached.

Scott Leaman presented the naming of the new elementary school for discussion. He presented the overwhelming responses from the community. After some discussion, he would like summarizing the list and bring it back for discussion.

8.10 Discussion Action ***Page 408*** **– NAMING OF NEW HIGH SCHOOL – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The Western Placer Unified School District will be opening a new high school in the Twelve Bridges area of Lincoln in the Fall of 2021. Based on prior Board discussion, potential names, mascots, and colors have been solicited from the community and are attached.

Scott Leaman presented the naming of the new high school for discussion. Looking at doing a similar process, clean it up and bring it back to the July 3rd meeting for discussion.

8.11 Discussion ***Page 425*** **– PLACER COUNTY SCHOOL BOARDS ASSOCIATION ELECTIONS – COMMITTEE NOMINATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•Placer County School Boards Association (PCSBA) has two – 2-year positions expiring in November 2018 on the Executive Committee of the Placer County School Boards Association

Scott Leman presented the discussion of elections for the PCSBA. The board elected to not serve on the Placer County School Board Elections Committee.

8.12 Action ***Page 429*** **- ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 4112.8 Employment of Relatives
- BP/AR 4158/4258/4358 – Employee Security
- BP/AR 4161.9/4261.9/4361.9 – Catastrophic Leave Program
- BP/AR 5145.13 – Response to Immigration Enforcement
- BP/AR 5145.3 – Nondiscrimination/Harassment
- BP 5145.9 – Hate-Motivated Behavior

Scott Leaman presented the policies for approval. Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve revised policies and regulations as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long attended the high school graduation, it was a lot of fun. Scott Seacrest made the trophies that were presented at the Model A show.

Mr. Haley enjoyed the graduation, Randy Wood was well organized, and it was really good.

Mrs. Wyatt shared the sober grad event was successful

Mr. Armitage shared the PHS graduation was great. He also commented on the student's concerns about fire drills, and concerns about shooters. Headed to Canada for vacation.

Mr. Carras shared he attended the GEMS promotion, and is planning on working with the city related to school safety.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **July 3, 2018** 7:00 P.M., Special Meeting of the Board of Trustees – District Office/City Hall Bldg., 4th Floor Zebra Room

11. ADJOURNMENT

There being no further business the meeting was adjourned at 8:10 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted: July 3, 2018

Ayes: Haley, Long, Wyatt, Armitage, Carras

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.