WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras – President
Paul Long – Vice President
Brian Haley – Clerk
Damian Armitage – Member
Kris Wyatt – Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

	STUDENT ENROLLMENT		
School	**2017-18 CALPADS**	**9/12/2018**	**11/9/2018**
Sheridan Elementary (K-5)	52	58	59
First Street Elementary (K-5)	434	440	440
Carlin C. Coppin Elementary (K-5)	430	450	453
Creekside Oaks Elementary (K-5)	614	602	602
Twelve Bridges Elementary (K-5)	649	644	652
Foskett Ranch Elementary (K-5)	428	415	415
Lincoln Crossing Elementary (K-5)	649	673	672
Glen Edwards Middle School (6-8)	896	874	871
Twelve Bridges Middle School (6-8)	759	794	790
Lincoln High School (9-12)	1,955	2,029	2,031
Phoenix High School (10-12)	75	98	85
SDC Program (18-22)	10	16	14
TOTAL	**6951**	**7,093**	**7,084**

SDC Pre-School

Foskett Ranch	41
First Street/LIP	52
Carlin C. Coppin	27

Parent Education

Continuing Educ. Classes	19

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

November 20, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

AGENDA

2018-2019 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Suspended Stipulated Expulsion Student #18-19-B

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/ City Hall Bldg., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 *Page 10* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

4.3 *Page 11* - **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline – Suspended Stipulated Expulsion Student #18-19-B

4.4 *Page 12* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

5. *Page 14-37* - **CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Ratification of contract with Magical Moonshine Theatre and Foskett Ranch Elementary
5.4 Donation Approval to Glen Edwards Middle School
5.5 Ratification of Contract with Pacific Environmental Education Center and Creekside Oaks Elementary and Lincoln Crossing Elementary
5.6 Ratification of Contract with Empire Mine State Historic Park and Lincoln Crossing Elementary School
5.7 Ratification of Contract with Point Break and Glen Edwards Middle School
5.8 Request for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel
Roll call vote:

6. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be Submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Lindsey Ridgway
- Western Placer Teacher's Association – Tim Allen
- Western Placer Classified Employee Association – Jim Houck
- Superintendent – Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Discussion/ Action *Page 39* – **APPROVE RESOLUTION 18/19.18 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS CALIFORNIA EDUCATION CODE 44258.7 c+d – Simon**

(18-19 G & O Component I, II, III, IV, V)

•Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.18 which will allow one certificated teacher to teach Principles of Engineering at Lincoln High School.

Roll call vote:

8.2 Discussion/ Action *Page 42* – **APPROVE RESOLUTION 18/19.19 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS CALIFORNIA EDUCATION CODE 44258.7 c+d – Simon**

(18-19 G & O Component I, II, III, IV, V)

• Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.19 which will allow one certificated teacher to teach Principles of Biomedical Science and Human Body Systems at Lincoln High School.

Roll call vote:

8.3 Discussion/ Action *Page 45* – **APPROVE RESOLUTION 18/19.18 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS CALIFORNIA EDUCATION CODE 44258.7 c+d – Simon**

(18-19 G & O Component I, II, III, IV, V)

• Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.20 which will allow one certificated teacher to teach Natural History at Lincoln High School.

Roll call vote:

8.4 Action *Page 49* – **APPROVE 2018-2019 SINGLE PLANS FOR STUDENT ACHIEVEMENT – Callahan**

(18-19 G & O Component I, II, III, IV, V)

•Pursuant to California Education Code (EC) Section 64001 and the federal Elementary and Secondary Education Act (ESEA) schools that receive state and federal funds through the Consolidated Application and Reporting System (CARS) and ESEA Program Improvement funds consolidate all school plans into the Single Plan for Student Achievement (SPSA)

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**December 4, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢**December 18, 2018** 7:00 P.M., Annual Organizational Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Posted: 111618
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DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **District Office/City Hall Bldg. – Overlook Room (Fourth Floor)**
Date: **Tuesday, November 20, 2018**
Time: **6:20 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
* PUBLIC EMPLOYEE APPOINTMENT
* PUBLIC EMPLOYEE EMPLOYMENT
* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
* **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
* **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
* STUDENT PRIVATE PLACEMENT
* INTERDISTRICT ATTENDANCE APPEAL
* STUDENT ASSESSMENT INSTRUMENTS
* STUDENT RETENTION APPEAL, Pursuant to BP 5123
* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. LICENSE/PERMIT DETERMINATION
   A. Specify the number of license or permit applications.
2. SECURITY MATTERS
   A. Specify law enforcement agency
   B. Title of Officer

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
   A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
   A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
   A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. LIABILITY CLAIMS
   A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   B. Agency claims against.
7. THREATS TO PUBLIC SERVICES OR FACILITIES
   A. Consultation with: specify name of law enforcement agency and title of officer.
8. PERSONNEL:
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. CONFERENCE WITH LABOR NEGOTIATOR
   A. Name any employee organization with whom negotiations to be discussed are being conducted.
   B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   C. Identify by name the agency's negotiator
10. STUDENTS:
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations
Kerry Callahan, Assistant Superintendent of Educational Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Student Discipline
Suspended Stipulated Expulsion
Student #18-19-B

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Chuck Whitecotton
District Hearing Officer

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2019

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken during Closed Session in regards to the suspended stipulated expulsion of Student #18-19-B

RECOMMENDATION:

The Administration recommends the Board of Trustees disclose any action taken in regards to the above item.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/ DISMISSAL/RELEASE

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

wp/rk/factform

CONSENT AGENDA ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT
November 20, 2018

CERTIFICATED/MANAGEMENT

REQUEST FOR LEAVE OF ABSENCE:

1.

Name:	Susan Nelson
Position:	Elementary Science Teacher
FTE:	1.0
Effective Date:	May 14, 2019
Site:	Creekside Oaks Elementary School

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 20, 2018

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name: Rosanna DeArcos — Effective: 11/5/18
   Position: Paraprofessional Physical Health Care — Site: Lincoln High School
   Salary: Range 17, Step A — Replacement
   Hours: 3.66 Hours/5 Days a week
   Days: 10 Months/Year

2. Name: Amanda Thompson — Effective: 11/5/18
   Position: Campus/Cafeteria Supervisor — Site: Carlin C Coppin Elementary School
   Salary: Range 13, Step B — Replacement
   Hours: 1.34 Hours/5 Days a week
   Days: 10 Months/Year

REHIRE: None

TRANSFER/PROMOTION

1. Name: April LaMontagne — Effective: 11/6/2018
   Position: Program Specialist — Site: Sheridan Elementary School
   Hours: 4 Hours/5 Days a week
   Days: 10 Months/Year

2. Name: Erin Wilson — Effective: 11/26/18
   Position: Intervention Service Provider — Site: Foskett Ranch Elementary School
   Hours: 4 Hours/5 Days a week
   Days: 10 Months/Year

RESIGNATIONS/RETIREMENTS:

1. Name: Kathryn Johnson — Effective: 12/30/18
   Position: Dispatcher/Driver Trainer

2. Name: Jane Hoff — Effective: 11/29/18
   Position: High School Library Technician

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Magical Moonshine Theatre and Foskett Ranch Elementary

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Donations/Co-Curricular Funds

MEETING DATE:

November 20, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Magical Moonshine Theatre and Foskett Ranch Elementary School. The services are for a presentation at a school assembly. The total cost of these services is $17,475 and $9,112.50. It will be paid with student donations and site co-curricular funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Pacific Environmental Education Center and Lincoln Crossing Elementary and Creekside Oaks Elementary Schools Balfour and Lincoln Crossing Elementary School.

Magical Moonshine Theatre
CONTRACT ATTACHMENT
Technical Information for School Assembly Programs

PLEASE REFER TO THIS INFORMATION TO HELP INSURE THE SUCCESS OF YOUR MMT PERFORMANCE(S)

SPACE REQUIRED:

The **Magical Moonshine Theatre** staging requires a space **24 feet wide, 20 feet deep, and 12 feet high** (from floor to ceiling). If your space does not meet these dimensions, please let us know. We can set up some of our productions in a smaller space but we must plan for it, and some titles need the full space.

⇒ **[ ] Our school performance space is smaller than requested.**

⇒ **Dimensions are: Width: _____ Depth: _____Height: _____**

⇒ **Can your multipurpose room/gym/theater be darkened? _____(no skylights over the stage or large windows without blinds- applies only to certain shows)**

[_____] (number of teachers' guides needed.
Please encourage your teachers to visit our on-line Teachers' Resource Center at magicalmoonshine.org/teachers.htm where we have a wealth of curriculum materials based on the California State Frameworks, as well as fun puppet and mask making projects for students and adults.

SPACE PREPARATION: If possible the stage area should be cleared and mopped or dusted before we arrive (if it is a non-carpeted surface). Our performances are active and often require that we kneel or lie on the floor in our black performance clothing which shows dust readily. A clean floor is a great help to us.

TIME REQUIRED: We need to be able to get into the space to set up 1 hour before a school assembly program. We will need 45 minutes after the performance or assembly program to pack and load the show.

PARKING NEEDS: We will need a place to park our van during the performance. If there is a chance that this will be a problem, then we ask that you help us by reserving a parking place for us, preferably at a close load-in site.

DIRECTIONS NEEDED: We will need to know how to get to each performance location. If you can send directions or a local map, that would help us to find you. This can be included when you return the **MMTheatre** contract if you wish.

HELPFUL HINTS: (Forgive us if these are obvious, but they are often overlooked in the excitement of preparing for the program.)

Scheduling: Does everyone who uses the performance space know about the program(s), including our setup and take-down times? (Ex. music teacher? gym teachers?, etc.)

Traffic flow: If possible, for safety reasons, students and teachers should be advised to use exits that are not behind the stage or positioned so that students will have to walk within our sets or cross our wiring. If such entrances and exits are unavoidable, adult monitors are advised for protection of your students and our equipment.

CHECKS should be made out to the **Magical Moonshine Theatre** and are due in full on the performance date unless other arrangements are made.

FEDERAL TAX I.D. NUMBER FOR MAGICAL MOONSHINE: 68-0163205 (Please note that in some cases you might be paying a different organization. This will be noted on your contract. If this is the case, then your IRS 1099 forms should not use our tax I.D. number, but rather the number of the organization to which the check is paid. If you have questions about this, please call us.

I have read and understand the above.

⇒ _____ 10/30/18
signed date

Magical Moonshine Theatre * Box 1258 * Vallejo, CA 94590 * tel: 707-363-4573
email: mail@magicalmoonshine.org

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Donation Approval for
- Glen Edwards Middle School

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Audrey Kilpatrick,
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Sico 1800 Series Mobile Folding Stage; Midwest Mobile Convertible Bench Table and Scholarcraft Z-Leg Chair was donated to Glen Edwards Middle School.

ADMINISTRATION RECOMMENDATION:

Administration recommends we accept the donation, and it is greatly appreciated.

wp/rk/donationfactform

Western Placer Unified School District

WPUSD
Received
NOV 1 2018
DISTRICT OFFICE

GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/school site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

NAME/ADDRESS/TELEPHONE NUMBER OF DONOR:

Add Some Class
1110 Plumtree Ln
Penryn CA 95663

Gift or Donation:

1- Sico 1800 Series Mobile Folding Stage
1- Midwest Mobile Convertible Bench Table
4- Scholarcraft Z-Leg Chair

Donated to (School/Program:

Glen Edwards Campus

Intent of Gift or Donation:

The items are utilized & not just stored.

Value of Gift or Donation (to be completed by the Donor:

Cash or Check (circle one) **Dollar Amount $**_____

Donated Item(s) **Estimated Dollar Value $** 3650.00

Certification of Receipt by Site/Program Administrator: Lance Van Court (Typed Name) (Signature)

FOR BUSINESS OFFICE USE ONLY

Assistant Superintendent of Business & Support Services: (Signature)

Revenue Code: _____

Review Comments:

Superintendent's Signature:

Board Agenda Date: 11-28-18

Board of Trustee Comments/Remarks:

WHITE - Donor YELLOW - School Office PINK - Business Office GOLDEN ROD - Superintendent's Office

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Pacific Environmental Education Center and Creekside Oaks Elementary And Lincoln Crossing Elementary

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Student Donations/Co-Curricular Funds

MEETING DATE:

November 20, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Pacific Environmental Education Center and Lincoln Crossing Elementary and Creekside Oaks Elementary Schools. The services are for a fifth grade science camp program to take place in Fort Bragg from May 28th through 31st 2019 and May 20th though 24th 2019 respectively. The total cost of these services is $17,475 and $9,112.50. It will be paid with student donations and site co-curricular funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Pacific Environmental Education Center and Lincoln Crossing Elementary and Creekside Oaks Elementary Schools Balfour and Lincoln Crossing Elementary School.

Contract for Services

This agreement between Lincoln Crossing Elem.___ and Pacific Environmental Education Center (PEEC), a 501©3 non-profit California corporation, is entered into for the purposes of providing educational services for an outdoor education program to be conducted on the Mendocino Coast, on behalf of said school by Pacific Environmental Education Center.

PEEC will provide:

1. **Outdoor School Staff** of one site director and staff naturalists at an approximate ratio of 1 per every 10-12 students.
2. **Room and Board** for students, teachers parent chaperones and program staff.
3. **Supplies and Materials** as required for implementation of the program.
4. **Insurance** covering accident and sickness for all students in attendance.
5. **Extra Vehicle** to transport supplies and to serve as an emergency vehicle on site.

School to provide:

1. **One Teacher** per class.
2. **Transportation** between school and PEEC as well as between PEEC study sites.
3. **Chaperones** in the ratio of one chaperone for every eight to ten students. Additional chaperones will be required to pay full price.
4. **Liability Insurance** for program activities naming Pacific Environmental Education Center as an additional insured on said school's policy.

Fee Schedule

Deposit- A deposit of $1000 per week will reserve your approved program dates. This amount will be applied toward student tuition fees. It may also be carried over for the following year's deposit upon request. The deposit amount will be refundable only upon written notice to the director 16 weeks prior to arrival date of school.

1st Payment- ½ of the estimated student and chaperone fees are due 21 days prior to the date of arrival. This fee is refundable only upon cancellation of the week's program by PEEC.

2nd Payment- Bring the final payment on the day of arrival adjusted as closely as possible for the total number of students and chaperones attending. Any underpayments will be billed and overpayments will be refunded.

Any late payments will accrue an additional 1% per week if more than 7 days late.

Contract for Services (Page 2)

PEEC trip for Spring 2019__

School: ___Lincoln Crossing Elementary_____ Telephone: 916-434-5292

School Address: ____635 Groveland Ln, Lincoln, CA 95648_____

Teacher: ____Wright_____ Principal: Jennifer Hladun

Approximate number of students: 95 Grade attending:___5th_____

Program Date: May 28-31, 2019

Fee per student: ____$175_____ Fee per chaperone: 85 x 10

Estimated Total Fee: 110025 + 850 = 17,475

Deposit status: __$1000 Paid_____

Estimated 1st payment:____1/2 total_____ Due: ____May 14, 2019_____

Estimated final payment: ___Remainder_____ Due: ___On Arrival_____

Students will arrive by: School Bus X Charter Bus ___ Private Vehicles ___

Carin L Carlson

School Signature Date 10/30/18

_____

PEEC Signature Date

Please complete and sign this contract. Return it to the PEEC office by ASAP_. We will review and return your copy promptly.

Pacific Environmental Education Center
P.O. Box 2376
Fort Bragg, CA 95437

Contract for Services

This agreement between _Creekside Oaks Elementary____ and Pacific Environmental Education Center (PEEC), a 501©3 non-profit California corporation, is entered into for the purposes of providing educational services for an outdoor education program to be conducted on the Mendocino Coast, on behalf of said school by Pacific Environmental Education Center.

PEEC will provide:

1. **Outdoor School Staff** of one site director and staff naturalists at an approximate ratio of 1 per every 10-12 students.
2. **Room and Board** for students, teachers parent chaperones and program staff.
3. **Supplies and Materials** as required for implementation of the program.
4. **Insurance** covering accident and sickness for all students in attendance.
5. **Extra Vehicle** to transport supplies and to serve as an emergency vehicle on site.

School to provide:

1. **One Teacher** per class.
2. **Transportation** between school and PEEC as well as between PEEC study sites.
3. **Chaperones** in the ratio of one chaperone for every eight to ten students. Additional chaperones will be required to pay full price.
4. **Liability Insurance** for program activities naming Pacific Environmental Education Center as an additional insured on said school's policy.

Fee Schedule

Deposit- A deposit of $1000 per week will reserve your approved program dates. This amount will be applied toward student tuition fees. It may also be carried over for the following year's deposit upon request. The deposit amount will be refundable only upon written notice to the director 16 weeks prior to arrival date of school.

1st Payment- ¼ of the estimated student and chaperone fees are due 21 days prior to the date of arrival. This fee is refundable only upon cancellation of the week's program by PEEC.

2nd Payment- Bring the final payment on the day of arrival adjusted as closely as possible for the total number of students and chaperones attending. Any underpayments will be billed and overpayments will be refunded.

Any late payments will accrue an additional 1% per week if more than 7 days late.

Contract for Services (Page 2)

PEEC trip for Spring 2019___

School: ___Creekside Oaks Elementary_____ Telephone: 916-645-6380

School Address: __2030 1st. St, Lincoln, CA 95648_____

Teacher: __Avery_____ Principal: _____R. Penders_____

Approximate number of students: _____85_____ Grade attending:__5th_____

Program Date: ____May 20-24, 2019_____

Fee per student: __$205_____ Fee per chaperone:____$100_____

Estimated Total Fee:_____$18,325_____

Deposit status: ___$1000 PAID_____

Estimated 1st payment:__1/2 total_____ Due: __May 7, 2019_____

Estimated final payment: ___Remainder_$9,112.50_ Due: ___On Arrival_____

Students will arrive by: School Bus _X_ Charter Bus ___ Private Vehicles ___

_____ _____

School Signature Date PEEC Signature Date

Please complete and sign this contract. Return it to the PEEC office by ASAP_. We will review and return your copy promptly.

Pacific Environmental Education Center
P.O. Box 2376
Fort Bragg, CA 95437

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Empire Mine State Historic Park and Lincoln Crossing Elementary School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick, Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Donations/Site Co-Curricular Funds

MEETING DATE:

November 20, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Empire Mine Historic Park and Lincoln Crossing Elementary School. The services are for a field trip for students on April 10th and 12th, 2019. The cost of fieldtrip is $4 per student. The contract will be funded with donations and site co-curricular funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Empire Mine Historic Park and Lincoln Crossing Elementary School.

California Department of Parks and Recreation

Empire Mine State Historic Park

Guided School Tour Form

INSTURCTIONS: *To apply for a Guided School Tour, complete this form and submit with signatures, any supplemental documents, and* ***check or money order*** *made payable to 'California State Parks'. Additional forms, terms and conditions, and list of required fees will follow*

School Name	Contact Person	
Lincoln Crossing Elementary	Laurie Williams	
Address	Email Address	
635 Groveland Lane	lwilliams@wpusd.org	
City/State/Zip	Primary Phone	Cell Phone
Lincoln, CA, 95648	916-792-7248	
Additional Teachers and Email Adresses		
Laura Shye - lshye@wpusd.org		
Tour Date	# of Students Attending	Grade Level
April 10th, 2019	62	4th
Arrival Time	Tour Time	Depature Time
10:15 AM	10:30 AM	12:30 PM

Gift Shop Reservation: ☑ Yes ☐ No *No entry into gift shop permitted unless reserved.

**Memory bags can also be ordered instead of visiting the gift shop for $2.50 per student. Please contact us 30 days in advance if you would like either of these options

I have read and agree to the park rules regarding school tours

Signature Carrie Carlson **Date** 11/7/18

Authorized school signature: "I certify that this is an official accredited CA school visit

For office use only:

An $80 deposit along with this form is due 30 days in advance of your guided tour

Please mail this form and your $80 deposit (check or money order), made payable to 'California State Parks' to:

California State Parks
Attn: Empire Mine SHP School Tours
10791 East Empire Street
Grass Valley CA, 95945

California Department of Parks and Recreation

Empire Mine State Historic Park

Guided School Tour Form

INSTURCTIONS: *To apply for a Guided School Tour, complete this form and submit with signatures, any supplemental documents, and* ***check or money order*** *made payable to 'California State Parks'. Additional forms, terms and conditions, and list of required fees will follow*

School Name	Contact Person	
Lincoln Crossing Elementary	Laurie Williams	
Address	Email Address	
635 Groveland Lane	lwilliams@wpusd.org	
City/State/Zip	Primary Phone	Cell Phone
Lincoln, CA, 95648	916-792-7248	
Additional Teachers and Email Adresses		
Darren Coleman - dcoleman@wpusd.org		
Tour Date	# of Students Attending	Grade Level
April 12th, 2019	61	4th
Arrival Time	Tour Time	Depature Time
10:15 AM	10:30 AM	12:30 PM

Gift Shop Reservation: ☑ Yes ☐ No *No entry into gift shop permitted unless reserved.

**Memory bags can also be ordered instead of visiting the gift shop for $2.50 per student. Please contact us 30 days in advance if you would like either of these options

I have read and agree to the park rules regarding school tours

Signature Carrie L Carlson **Date** 11/7/18

Authorized school signature: "I certify that this is an official accredited CA school visit

For office use only:

An $80 deposit along with this form is due 30 days in advance of your guided tour

Please mail this form and your $80 deposit (check or money order), made payable to 'California State Parks' to:

California State Parks
Attn: Empire Mine SHP School Tours
10791 East Empire Street
Grass Valley CA, 95945

Empire Mine State Historic Park
10791 E. Empire Street
Grass Valley, CA 95945 530.273.8522 schools.empire@parks.ca.gov

SCHOOL TOUR INFORMATION

The following is for information only. You must call the Park Visitor Center for reservations.
All information and fees are subject to change without notice.

SELF-GUIDE SCHOOL VISIT

(K-12th grade)

Fees: Free with advanced reservation & signed waiver form only NO DROP IN VISITS ALLOWED
California K-12th grade students and chaperones are admitted free of charge with an advance reservation and waiver form, which must be signed by a school administrator and returned prior to the visit. Reservations are first come first serve and blackout days apply. No weekend, summer or holiday/special event period visits are allowed. Self-guide groups may watch the Park movie; tour the Mine Yard, Mine Shaft, grounds and gardens on their own. School groups may not join nor disrupt, the daily public tours. School personnel are responsible for ensuring that students follow all park rules.

Reservations require a minimum of 30 days' notice, with a maximum of 365 days in advance. There is no minimum number of students, but there is a maximum of 90 students per visit (3 classes).

GUIDED SCHOOL TOURS

(3ND – 5TH grades only, all others must self-guide)

Fees: $4 per student/parent chaperone (subject to change)
Deposit of $80 required in advance, remaining balance due upon arrival

California 3nd - 5th grade tour fee is $4 per student by advance reservation only. The signed reservation form and deposit must be received by the Park to confirm the tour. Currently the deposit is $80. This 2 hour tour begins at 10:30AM and ends at 12:30PM. The program includes the Mine Shaft and the "Illusion" (using darkness and flashing lights creates the illusion of movement into the mine), a visit to the Blacksmith shop, the mine yard work station, a tour through the Visitor Center and a look at the Mine Model.

Reservations require a minimum of 30 days in advance and may be reserved a maximum of 365 days in advance. Guided school tours are offered weekdays September through early November and February through early June only. The minimum number of students required is 20, and the maximum is 90 (3 classes).

Please Note: All of these activities are outdoors and weather or other issues may change tour format. Empire Mine State Historic Park reserves the right to cancel or alter the above tour when necessary with limited or no notice.

EMPIRE MINE PARK ASSOCIATION GIFT SHOP:

This volunteer-run store is available to school groups by advance reservation only. All proceeds support the Park. A maximum of 10 students at one time is allowed inside the shop. A pre-filled, low cost "Memory Bag" is available by advance reservation to purchase as an **alternative** to the gift shop.

All information is subject to change. To make a reservation and confirm fees, you must call or e-mail the Park. All school tour requests are taken on a first-come-first-served basis. Only a certain number of school classes are allowed per day. Weekends holidays, and periods of high public visitation are not available for school tours. Additional date restrictions may apply.

For more information or to check availability, call (530)273-8522 or e-mail schools.empire@parks.ca.gov

Empire Mine State Historic Park
10791 East Empire Street
Grass Valley, CA 95945
530.273.8522
empire.mine@parks.ca.gov

SCHOOL TOUR RULES

Prior to your arrival at Empire Mine State Historic Park, please inform your class and any attending adults of the following rules. These rules are necessary to protect and preserve this historic site, and to keep visitors safe. Failure to follow these guidelines can result in eviction from the park.

Please observe the following park rules:

- No climbing on buildings, walls, rocks, machines, ore carts, support structures or other equipment. The park is a living museum. Stay out of all planting areas, no climbing on anything & stay out of restricted areas such as the Starr Home Ruins. This is for visitor and artifact safety.
- Students must stay with their adult group leader at all times. Chaperones must also stay with their group.
- Groups must stay on designated trails, walkways & large lawn areas
- For your safety, running and getting into any of the fountains in the park is prohibited.
- Everything in State Parks is protected. No collecting is allowed. This includes gravel, rocks, and plant material. Do not allow students to try to break apart rocks or damage the rock walls and buildings. Your group can help preserve Empire Mine and all parks by taking only photographs and leaving only footprints. Cameras are allowed and welcome.
- Only water is allowed in the park. Food, gum, and other drinks are NOT allowed (unless medically necessary) inside the park. Student backpacks and lunches must be left on your bus or in your car. Picnic tables are available near the parking lot. All litter must be placed in trashcans.
- Supervise students at all times (this includes at the restrooms). Restrooms are located both in the parking lot and in the mine yard.

SCHOOL TOUR RESERVATIONS:
Guided tours require 30 days advance notice and self-guided groups require 25 days advance notice in order to secure a reservation. Please see the reservation form for information about fee payments. The Park does not open until 10:00AM, so please arrive no earlier than 10:00AM.

EMPIRE MINE PARK ASSOCIATION GIFT SHOP:
This volunteer-run store is available to school groups by **advance reservation only**. School groups that do not reserve the gift shop at the time of their school tour reservation will not be allowed in the gift shop. **A maximum of 10 students with parent chaperones are allowed inside the shop at one time. Self-guided tours are not allowed access to the gift shop.**
Please Note: All of these activities are outdoors and weather or other issues may change tour format. Empire Mine State Historic Park reserves the right to cancel or alter the tour when necessary with limited or no notice.

For more information or to check availability, call (530)273-8522 or e-mail empire.mine@parks.ca.gov
Rev 9-22-16

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Point Break
And Glen Edwards Middle School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick, Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Site Title I Funds

MEETING DATE:

November 20, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Point Break and Glen Edwards Middle School. The services are for a two-day workshop on December 12th and 13th 2018 designed to break down educational and social barriers that exist between students on campus. The total cost of these services is $10,000 but the school will receive a $5,000 point Break grant and will only pay $5,000. The workshop will be paid with school site Title I funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Point Break and Glen Edwards Middle School.

Contract and Memorandum of Understanding

EVENT: Point Break Workshop

Description

Point Break is a workshop designed to break down educational and social barriers that exist between students on campus. Through high-energy activities, interaction with caring adults and relevant discussion (regarding communication styles, bullying, painful life experiences and emotional expression), Point Break draws students together focusing on empathy and understanding for one another. Students respond to the day's challenges with self-reflection and the acknowledgement of personal responsibility. The end result is students who begin the pursuit of behavioral change.

Additional information may be found at www.PointBreakOnline.com

School: Glen Edwards Middle School # of Students: 120 Date: December 12th & 13th, 2018

Workshop Location: Lincoln Community Center (2010 First Street, Lincoln) Time: 8:00am to 2:35 pm

# of Point Break Facilitators: 15 needed

Total Point Break Program Fees: $10,000 ($5,000 covered by Point Break grants) **Amount Due: $5,000**

Expectations of the School

- Provide the designated number of students to participate in the day-long workshop
- Obtain a parent or guardian signed, school generated permission form for each student participant
- Arrange for a facility where the Point Break event can be held
- Provide transportation for participants if off-site
- Provide campus staff members to participate with students during the workshop
    - Work with Point Break to reach an adult to student ratio of 1:10 or better
    - All Adult Volunteers, including school staff & faculty, must attend an orientation session prior to the event.
- Provide oversight and immediate handling of any disciplinary issues
- Identify two staff members to act as school administration liaisons for student concerns. These individuals must be present for the entire program and will typically be school counselors or social workers.

Expectations of Point Break

- Provide Point Break program and materials for the agreed upon number of students
- Provide group facilitators, working with the school to reach an adult to student ratio of 1:10 or better
- Provide a morning snack and lunch for all attendees
- Provide a sample "Letter to Parents of Participants" to the school for delivery to parents.
- Provide a follow-up session with school staff immediately after the program

Special Advisory

During Point Break participants will have the opportunity to express thoughts and emotions that could involve acts of self-harm including, but not limited to, suicide. Additionally, students may reveal instances of abuse in their past or current circumstances. The school assumes full responsibility in addressing these concerns in an appropriate and timely manner, including reports to school officials, protective agencies and families.

Indemnification

The school and the school district shall indemnify, defend and hold harmless Point Break from any losses, damages, claims, or liabilities arising, directly or indirectly, out of the school's activities during the Point Break Workshop as well as the actions of all persons rendering services under the direction and control of school. The school agrees to reimburse Point Break for all court and arbitration costs, including reasonable attorneys' fees incurred by Point Break, in any way related to such claims.

Point Break shall indemnify, defend and hold harmless the school and the school district from any losses, damages, claims, or liabilities arising, directly or indirectly, out of Point Break activities under this Agreement as well as the actions of all persons rendering services under the direction and control of Point Break. Point Break agrees to reimburse the school and school district for all court and arbitration costs, including reasonable attorneys' fees incurred by them, in any way related to such claims.

Payment Terms

The payment is due within 30 days of delivering the Point Break program. Please remit payment at the time of signing to:

Point Break
PO Box 277728
Sacramento CA 95827-7728

Acceptance of Terms

By signing below, I accept the terms of this contract and agree to the outlined expectations of this memorandum of understanding.

Name: Audrey Kilpatrick Signature _____ Date 11/6/18

School: Glen Edwards Middle School WPUSD Title: Asst Supt of Business Svs and Operations

Point Break Representative:

Name: Anjeleeca Wood Signature _____ Date: 10/31/2018

Title: Point Break Workshop Director

Dear Parents,

Your son/daughter has expressed interest in attending a Point Break Workshop with faculty and classmates from school. In order to maintain the highest positive impact, we'd like to let you know what your student will experience, as well as equip you for a follow up conversation with your child.

Point Break is a one-day workshop held off campus. It is run by Point Break staff, partnering with teachers and administrators from your campus. Point Break seeks to break down relational and educational barriers which exist on campus and often distract students from academics.

Typical Distractions

- Broken Relationships
- Trash Talk/Gossip
- Racial Prejudice
- Lack of ability to resolve conflict
- Bullying
- Drug/Alcohol use; recreational and abusive
- High pressure – academically, athletically and socially
- Depression/Isolation

Point Break Strategy

- All-Inclusive Environment
- "Everyone plays" attitude
- High-Energy activities/A return to FUN
- Relevant Discussion (Including listed topics)
- Interactive small groups
- Opportunities to make amends
- Atmosphere of transparency

Quite often students "get emotional" as they hear from one another and relate to common life experiences. Our hope is that, following your child's participation in Point Break, you will take some time to "debrief" their experience with them. We have included a list of conversation starters to help you. You may also wish to take a look at the Point Break Website, pointbreakonline.com, for a bigger picture of the program.

Conversation Starters

Would you tell me about the Point Break Workshop?

What do you think people learned from attending?

Did you learn anything that surprised you at the workshop?

What can I do to help you with the issues you talked about today?

With our sincere best wishes,

Anjeleeca Wood

Point Break Workshop Director

Awood@pointbreakonline.com

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Requests for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Student Fees/School Funds

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
Per Board Policy 6153, the Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extra-curricular or co-curricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the principal.

Students will not be excluded due to inability to pay.

Information regarding the overnight field trip for which approval is being sought is as follows.

2018-2019 Overnight Field Trips

School Site: Lincoln High School

FIELD TRIP:	NHS college Trip
BRIEF DESCRIPTION: (citing educational purpose)	We will be visiting 7 colleges in the northern California/ Bay area.
DATES:	Thursday, Jan 31- February 2
LOCATION(S):	Santa Clara & Fremont
LODGING ACCOMMODATIONS:	TBD
PERSON(S) COORDINATING:	Marilou Edwards
STUDENTS PARTICIPATING:	There will be about 50 students, exact names TBD
FUNDING SOURCE:	NHS student body account, students will be fundraising.

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 18/19.18 Regarding Authorization to Teach Assigned Subjects California Education Code 44258.7 c+d

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY: G5
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel

ENCLOSURES:
Yes
Resolution No. 18/19.18

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.18 which will allow one certificated teacher to teach Principles of Engineering at Lincoln High School. The teacher has consented to this assignment.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 18/19.18.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 18/19.18

AUTHORIZATION TO TEACH ASSIGNED SUBJECTS
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Western Placer Unified School District always seeks to hire fully credentialed teachers to teach all subjects. However, when credentialed teachers are not available, some teachers may be assigned to classes that are outside their credential authorizations but still in compliance with the law;

WHEREAS, Education Code section 44258.7 c+d authorizes the teaching of departmentalized classes with a teacher's consent in grades, K-12, irrespective of the designations on the individual's teaching credential;

WHEREAS, the District finds that Marilou Edwards to teach Principles of Engineering, and other electives; and

WHEREAS, Marilou Edwards has consented to teaching Principles of Engineering and other electives at Lincoln High School.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Western Placer Unified School District authorizes Marilou Edwards to teach Principles of Engineering, and other electives at Lincoln High School..

PASSED AND ADOPTED this 20th of November, 2018 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____
President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____
Clerk
Board of Trustees
Western Placer Unified School District

WPUSD
Received
Personnel Department

Western Placer Unified School District
Teacher Consent Form

PURPOSE: Pursuant with Education Code section 44258.7 (c) & (d) Western Placer Unified School District obtained the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

District: Western Placer Unified School District School Year: 2018-2019

School Site: Lincoln High School Grade Level: 9-12

Teacher: Marilou Edwards

Credential Held: Clear Single Subject Teaching Credential, Physical Science

Supplementary Authorization: _____

1. Assignment: Principles of Engineering, Elective

Legal Authorization per Ed Code § 44258.7 (c)&(d)

I mutually agree and consent to this assignment.

Teachers Signature: Marilou Edwards

Printed/Typed Name: Marilou Edwards

Date: 11/9/18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** 2. **Foster a safe, caring environment where individual differences are valued and respected.** 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** 5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 18/19.19 Regarding Authorization to Teach Assigned Subjects California Education Code 44258.7 c+d

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel

ENCLOSURES:
Yes
Resolution No. 18/19.19

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.19 which will allow one certificated teacher to teach Principles of Biomedical Science and Human Body Systems at Lincoln High School. The teacher has consented to this assignment.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 18/19.19.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 18/19.19

AUTHORIZATION TO TEACH ASSIGNED SUBJECTS
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Western Placer Unified School District always seeks to hire fully credentialed teachers to teach all subjects. However, when credentialed teachers are not available, some teachers may be assigned to classes that are outside their credential authorizations but still in compliance with the law;

WHEREAS, Education Code section 44258.7 c+d authorizes the teaching of departmentalized classes with a teacher's consent in grades, K-12, irrespective of the designations on the individual's teaching credential;

WHEREAS, the District finds that Amanda Wyatt-Retallack to teach Principles of Biomedical Science and Human Body Systems, and other electives; and

WHEREAS, Amanda Wyatt-Retallack has consented to teaching Principles of Biomedical Science and Human Body Systems and other electives at Lincoln High School.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Western Placer Unified School District authorizes Amanda Wyatt-Retallack to teach Principles of Biomedical Science and Human Body Systems, and other electives at Lincoln High School..

PASSED AND ADOPTED this 20th of November, 2018 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____
President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____
Clerk
Board of Trustees
Western Placer Unified School District

WPUSD Received 2018 Personnel Department

Western Placer Unified School District
Teacher Consent Form

WPUSD Received Personnel Department

PURPOSE: Pursuant with Education Code section 44258.7 (c) & (d) Western Placer Unified School District obtained the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

District: Western Placer Unified School District School Year: 2018-2019

School Site: Lincoln High School Grade Level: 9-12

Teacher: Amanda Wyatt-Retallack

Credential Held: Clear Single Subject Teaching Credential, Health Science

Supplementary Authorization: Biological Sciences

1. Assignment: Principles of Biomedical & Human Body Systems

Legal Authorization per Ed Code § 44258.7 (c & d)

I mutually agree and consent to this assignment.

Teachers Signature: Amanda Wyatt-Retallack

Printed/Typed Name: Amanda Wyatt Retallack

Date: 11/2/18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve Resolution 18/19.20 Regarding
Authorization to Teach Assigned Subjects
California Education Code 44258.7 c+d

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel

ENCLOSURES:
Yes
Resolution No. 18/19.20

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.20 which will allow one certificated teacher to teach Natural History at Lincoln High School. The teacher has consented to this assignment.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Resolution No. 18/19.20.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
RESOLUTION NO. 18/19.20

AUTHORIZATION TO TEACH ASSIGNED SUBJECTS
FOR THE 2018-2019 SCHOOL YEAR

WHEREAS, the Western Placer Unified School District always seeks to hire fully credentialed teachers to teach all subjects. However, when credentialed teachers are not available, some teachers may be assigned to classes that are outside their credential authorizations but still in compliance with the law;

WHEREAS, Education Code section 44258.7 c+d authorizes the teaching of departmentalized classes with a teacher's consent in grades, K-12, irrespective of the designations on the individual's teaching credential;

WHEREAS, the District finds that David Foxworthy to teach Natural History, and other electives; and

WHEREAS, David Foxworthy has consented to teaching Natural History and other electives at Lincoln High School.

NOW, THEREFORE, BE IT RESOLVED that the Governing Board of the Western Placer Unified School District authorizes David Foxworthy to teach Natural History, and other electives at Lincoln High School..

PASSED AND ADOPTED this 20th of November, 2018 by the Board of Trustees of the Western Placer Unified School District by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

_____
President
Board of Trustees
Western Placer Unified School District

Attested:
I certify that the foregoing resolution was adopted by the Board of Trustees of the Western Placer Unified School District, County of Placer, on the date shown above.

_____
Clerk
Board of Trustees
Western Placer Unified School District

Western Placer Unified School District
Teacher Consent Form

PURPOSE: Pursuant with Education Code section 44258.7 (c) & (d) Western Placer Unified School District obtained the teacher's consent prior to making assignment(s) outside of the teacher's current credential authorization.

District: Western Placer Unified School District School Year: 2018-2019

School Site: Lincoln High School Grade Level: 9-12

Teacher: David Foxworthy

Credential Held: Clear Single Subject Teaching Credential,

Supplementary Authorization: Biological Sciences

1. Assignment: Natural History - Elective

Legal Authorization per Ed Code § 44258.7 (c & d)

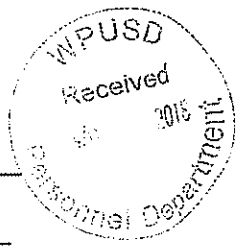
I mutually agree and consent to this assignment.

Teachers Signature: See attached

Printed/Typed Name: David Foxworthy

Date: _____

CERTIFICATED STAFFING ASSIGNMENT NOTICE



To: David Foxworthy

School: LHS

Your assignment for the 2018-2019 school year will be:

☐ Check here if categorically funded.
Funding source: _____

Primary Information:

☐ K – 5 Grade level: _____ and work location: _____

☐ 6 – 8 Subject taught: _____ and work location: _____

☑ 9 - 12 Subject taught: Science/AgEd and work location: LHS

☐ K - 12 RSP/Speech: Grade levels: _____, subject taught: _____
_____ and work location: _____ for 80% of assignment

☐ K - 12 Itinerate: Grade levels: _____, subject taught: _____
_____ and work location: _____ for 80% of assignment

☐ K – 12 Nurse: District-wide

Additional Information:

☐ 6 – 8 Grade Level: _____

☑ 9 - 12 Specific Course Title(s): Int. Science, Biology, Natural/History

☐ K -12 RSP/Speech – Other Work Locations: _____

☐ K -12 Itinerate – Other Work Locations: _____

Teacher Signature — 5/1/18 Date — Principal/Admin Signature — 4/26/18 Date

Your signature means the following:

1. Your assignment for the 2018-2019 School year will be described as above.
2. The school district must be informed by June 30, 2018 of a change in your employment status or effective July 1, 2018, your signature is a binding agreement to commit your services to the Western Placer Unified School District for the 2018-2019 school year (Ed Code 44420/Title 5, Section 5500), except for employee initiated assignments or transfers, according to the certificated contract. Failure to fulfill this commitment may result in the suspension of your credential.

Cc: Teacher, Principal, Assistant Superintendent of Personnel Services

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approve 2018-2019 Single Plans for Student Achievement

AGENDA ITEM AREA:
Action

REQUESTED BY:
Kerry Callahan
Assistant Superintendent

ENCLOSURES:
Yes (online)

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
None

MEETING DATE:
November 20, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
Pursuant to California Education Code (EC) Section 64001 and the federal Elementary and Secondary Education Act (ESEA) schools that receive state and federal funds through the Consolidated Application and Reporting System (CARS) and ESEA Program Improvement funds consolidate all school plans into the Single Plan for Student Achievement (SPSA).

Each year, school sites update their SPSA goals/actions/expenditures to reflect the annual needs identified from analysis of state/local assessment data and resources allocated to support student programs.

All SPSAs have been updated to align with the LCAP and with state and federal requirements for the use of Title I and Supplemental funds.

RECOMMENDATION:
Approve the enclosed Single Plans for Student Achievement as presented.