WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras – President
Paul Long – Vice President
Brian Haley – Clerk
Damian Armitage – Member
Kris Wyatt – Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

	STUDENT ENROLLMENT		
School	2017-18 CALPADS	6/6/2018	9/13/2018
Sheridan Elementary (K-5)	52	56	58
First Street Elementary (K-5)	434	433	440
Carlin C. Coppin Elementary (K-5)	430	437	450
Creekside Oaks Elementary (K-5)	614	643	602
Twelve Bridges Elementary (K-5)	649	651	644
Foskett Ranch Elementary (K-5)	428	431	415
Lincoln Crossing Elementary (K-5)	649	644	673
Glen Edwards Middle School (6-8)	896	903	874
Twelve Bridges Middle School (6-8)	759	765	794
Lincoln High School (9-12)	1,955	1,892	1,965
Phoenix High School (10-12)	75	84	98
SDC Program (18-22)	10	9	15
TOTAL	**6951**	**6,965**	**7,028**

SDC Pre-School

Foskett Ranch	41
First Street/LIP	52
Carlin C. Coppin	27

Parent Education

Continuing Educ. Classes	19

GLOBAL DISTRICT GOALS

~Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
~Foster a safe, caring environment where individual differences are valued and respected.
~Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
~Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
~Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

November 6, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

AGENDA

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:30 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:35 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

   3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
   Bargaining groups: WPTA & CSEA Negotiations
   Agency Negotiators:
   ~Scott Leaman, Superintendent
   ~Gabe Simon, Assistant Superintendent of Personnel Services
   ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   ~Kerry Callahan, Assistant Superintendent of Educational Services

   3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -** CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF 15-514477

   3.3 **PERSONNEL**
   Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - 3rd Floor Conference Room
   The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - **CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 *Page 10* - **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.3 *Page 11* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

5. *Page 12-75* - **CONSENT AGENDA**

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Classified Personnel Report
5.2 Approval of Minutes for: October 2 & 16, 2018
5.3 Approval of Warrants
5.4 Ratification of Contract with Balfour and Lincoln Crossing Elementary School
5.5 Ratification of Contract with Ohiopyle Prints Inc. – Lincoln High School Apparel-Licensed Merchandise
5.6 Donation Approval for Lincoln High School
5.7 Requests for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel
5.8 Approval of Out of State Travel
5.9 Ratification of Contract with All West Coachlines – Transportation Services to San Francisco Exploratorium – First Street School
5.10 Ratification of Contract – National CineMedia, LLC and Western Placer Unified School District – Promotional Advertisements at Blue Oaks Theater
5.11 Ratification of Contract with PCOE for PBIS
Roll call vote:

6. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be Submitted to the Board Clerk prior to the start of the meeting.

7. **REPORTS & COMMUNICATION**
- Lincoln High School Student Advisory – Lindsey Ridgway
- Western Placer Teacher's Association – Tim Allen

➢Western Placer Classified Employee Association – Gus Nevarez
➢Superintendent - Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Action *Page 77* – **APPROVE RESOLUTION NO. 18/19.17 ADOPTING THE MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM AND APPROVAL OF SCOTT M. LEAMAN ELEMENTARY SCHOOL PROJECT – Adell** *(18-19 G & O Component I, II, III, IV, V)*

•The California Environmental Quality Act (CEQA), Public Resources Code Sections 21080 et. seq., requires the District, as the project proponent, to prepare an Initial Study (IS) to analyze environmental impacts of a proposed project, prepare a Negative Declaration (ND) or Mitigated Negative Declaration (MND), and adopt all feasible measure to mitigate those impacts.

Roll call vote:

8.2 Action *Page 122* – **APPROVAL OF HIGH SCHOOL EDUCATIONAL SPECIFICATIONS – Adell** *(18-19 G & O Component I, II, III, IV, V)*

•Educational specifications are a vital component in the planning and design of new schools and modernization of existing schools.

8.3 Action *Page 123* – **ESTABLISH ANNUAL ORGANIZATIONAL MEETING – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•Education Code 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting and submit to PCOE.

8.4 Action *Page 125* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 5121 – Grades/Evaluation of Student Achievement
- E 6161.1 – Selection and Evaluation of Instructional Materials
- BP 6171.1 – Transitional Kindergarten
- BP/AR 6178 – Career Technical Education

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here

for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**November 20, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

11. ADJOURNMENT

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Posted: 110218
h:\wpfiles\board\agenda\110618

DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **District Office/City Hall Bldg. – Overlook Room (Fourth Floor)**
Date: **Tuesday, November 6, 2018**
Time: **6:35 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
* PUBLIC EMPLOYEE APPOINTMENT
* PUBLIC EMPLOYEE EMPLOYMENT
* PUBLIC EMPLOYEE PERFORMANCE EVALUATION
* **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
* COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
* STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
* STUDENT PRIVATE PLACEMENT
* INTERDISTRICT ATTENDANCE APPEAL
* STUDENT ASSESSMENT INSTRUMENTS
* STUDENT RETENTION APPEAL, Pursuant to BP 5123
* DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. LICENSE/PERMIT DETERMINATION
A. Specify the number of license or permit applications.

2. SECURITY MATTERS
A. Specify law enforcement agency
B. Title of Officer

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR
A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
   A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
   A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. LIABILITY CLAIMS
   A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   B. Agency claims against.
7. THREATS TO PUBLIC SERVICES OR FACILITIES
   A. Consultation with: specify name of law enforcement agency and title of officer.
8. PERSONNEL:
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. CONFERENCE WITH LABOR NEGOTIATOR
   A. Name any employee organization with whom negotiations to be discussed are being conducted.
   B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   C. Identify by name the agency's negotiator
10. STUDENTS:
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations
Kerry Callahan, Assistant Superintendent of Educational Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:

Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/ DISMISSAL/RELEASE

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regards to Public Employee Employment/Discipline/Dismissal/Release.

wp/rk/factform

CONSENT AGENDA ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

November 6, 2018

CLASSIFIED/MANAGEMENT

NEW HIRES:

1. Name: Lois Savage — Effective: 10/15/18
   Position: Paraprofessional Physical Health Care — Site: Lincoln High School
   Salary: Range 17, Step E — Replacement
   Hours: 6.1 Hours/5 Days a week
   Days: 10 Months/Year

2. Name: Rebecca Cain — Effective: 10/16/18
   Position: Intervention Services Provider — Site: Twelve Bridges Elementary School
   Salary: Range 20, Step D — Replacement
   Hours: 3.84 Hours/4 Days a week
   Days: 10 Months/Year

3. Name: Arilene Fernandez — Effective: 10/29/18
   Position: Paraprofessional Physical Health Care — Site: Creekside Oaks Elementary School
   Salary: Range 17, Step A — New
   Hours: 3.75 Hours/5 Days a week
   Days: 10 Months/Year

REHIRE:

1. Name: Lorena Mariscal — Effective: 10/29/18
   Position: Food Service Assistant — Site: Lincoln High School
   Salary: Range 12, Step A — Replacement
   Hours: 2.25 Hours/5 Days a week
   Days: 10 Months/Year

TRANSFER/PROMOTION

1. Name: Danielle Edwards — Effective: 10/25/2018
   Position: Food Service Assistant — Site: Twelve Bridges Middle School
   Hours: 2.75 Hours/5 Days a week
   Days: 10 Months/Year

2. Name: Linda Anglada — Effective: 10/15/2018
   Position: Food Service Assistant — Site: Twelve Bridges Elementary School
   Hours: 3.5 Hours/5 Days a week
   Days: 10 Months/Year

3. Name: Denise Clary
   Position: Campus Cafeteria Supervisor
   Hours: 1.75 Hours/5 Days a week
   Days: 10 Months/Year

Effective: 10/22/2018
Site: Carlin C Coppin Elementary School

RESIGNATIONS/RETIREMENTS: None

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:

- October 2, & 16, 2018 Regular Board of Trustee Meetings

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- October 2 & 16, 2018 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District

Regular Meeting of the Board of Trustees

October 2, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Personnel Services
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Steve Archer, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public.

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION -** CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF 15-514477

3.3 PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

b. Public Employee Performance Evaluation - Superintendent

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 10* - CONFERENCE WITH LABOR NEGOTIATOR

Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 11* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.3 *Page 12-13* - PERSONNEL

a. Public Employee Employment/Discipline/Dismissal/Release

No action taken

b. Public Employee Performance Evaluation - Superintendent
The board shared comments on the Superintendent's evaluation:

The Board of Trustees shared positive comments about Mr. Leaman

5. *Page 15* - SPECIAL ORDER OF BUSINESS:

Lincoln High School Choir Group –
A few of the students shared their touching stories on their visit to Pearl Harbor. Next choir is they're headed to do a professional recording with Disney professionals in March. The Choir group is working towards their next trip to Carnegie Hall in 2020, and will start fundraiser for their trip. The students presented a beautiful song.

6. *Page 17-105* - CONSENT AGENDA

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approval of Minutes for: September 4 & 18, 2018
6.4 Approval of Warrants

6.5 Ratification of Contract with AMF Rocklin Lanes and Foskett Ranch Elem.
6.6 Disposal of Surplus Items
6.7 Ratification of Contract with Total Educational Systems Support (TESS)
6.8 Ratification of Contract with Veronica Robbins
6.9 Ratification of Memorandum of Understanding between Western Placer Teachers' Association and the Western Placer Unified School District
6.10 Contract with Peachjar
6.11 Mariner Ranch Grazing Contract
6.12 Grand Jury Response

Motion by Mr. Armitage, seconded by Mr. Long and passed by a 5-0 *(Ayes: Long, Haley, Wyatt, Armitage, Carras No: None)* roll call vote to approve consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**

Shanti Landon, wife of one of our teachers who spoke in regards to a letter given to her husband. She read the following: Without going into much detail she shared her concerns. Thanked administration and board members for being very attentive and accessible. The letter started a great deal of conversation, brainstorming and research on their part. A lot of teachers were unaware of the current board policy which states instruction concerning controversial issues shall be relevant to the adopted course of study. After a series of conversations with administration, they have come to understand, even answering innocent questions, such as those related to their family farm, were off limits to Mr. Landon as his subject area is Math. As you can imagine that puts Mr. Landon and other teachers in a precarious and burdensome situation. Feels most of you would agree now, our culture now leaves little room for our teachers to have autonomy in their classrooms, and they're expected to teach and act like robots for fear of offending anyone. This is a tragedy for our teachers and our students. After doing some research, she discovered multiple school districts in California have board policies in regards to teachers discussing controversial issues. These board policies allow for some autonomy for teachers to determine how best to address students inquires during class even if there not related to the course work. She believes it's in the best interest of the students and teachers of Western Placer to take a fresh look at the current board policy to see if it's conducive to fostering a true learning environment for students, one that allows for civil discourse in most real way. If we limit teachers' abilities to thoughtfully engage in dialog with their students, we will raise a generation of young adults who have no idea how to engage in productive discussion or to truly critically think because they have never had the chance to practice. If we don't allow teachers to answer student's questions and to respond appropriately, the students will stop asking and that would be devastating. Students can't control at what point during the day their thoughtful questions come up, and it's not fair to say because they're in a Math class at 2:00 p.m. they're going to have to wait for the civics class the next day because their Math Teacher can't answer those. Teenagers are craving authentic relationships with adults who care, and while school should be a safe place for students, for sure they shouldn't be so sterile that they avoid students to think so deeply and sometimes even contemplate ideas that are foreign or somewhat uncomfortable to them. Understands they you can't make a decisions tonight because it's not an item on the agenda, but humbly request that you consider potentially forming a committee of both teachers and staff to take a look at the board policy on controversial issues. Truly believes there is a way to write the policy so

teachers have some freedom to dialog with their students even if it's off topic with reasonable parameters. Western Placer is losing incredible teachers who just really want the ability to engage with their students that they are so discourage and so saddened that they just can't remain in teaching if they can no longer truly connect with their kids, hope and pray that you think forward and down the road and consider how to best insure that the students in our schools are getting the very best education possible and where teachers feel their support to use their gifts.

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Lindsey Ridgway was not present

➢Western Placer Teacher's Association, Tim Allen had no report

➢Western Placer Classified Employee Association, Gus Nevarez had no report

➢Superintendent - Scott Leaman reported the following:

- Reminder next board meeting there will be dinner between 5:15 p.m. to 5:30. Scott will work with Tim and send out information
- Remind you about CSBA, request on bond funding, will be attending the CSBA Conference to present how to pass bonds. Scott, Audrey, Paul Carras, Cathy Dominco will be attending
- October 22nd is district day. He asked the board to save the date to hand out pins, will send out a reminder
- District office has a new sign in process
- Reminder we will open 10:00-2:00 Friday, October 5th and Monday, October 8th
- Visited FRE Kiwanis put on a safety day
- We're in first in Football
- Will be sending out a link on the list of educational laws that were signed in.

9. *Page 107* -PUBLIC HEARING

Public Hearing rc Sufficient Instructional Materials

Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools. A ten-day notice of the public hearing is required. Notices of Public Hearing were posted on our WPUSD District Website and sent to our local schools on September 17, 2018.

Mr. Carras opened the public hearing at 7:49 p.m., there being no comments from the public hearing was closed.

10. ♦ACTION ♦DISCUSSION ♦INFORMATION

10.1 Action ***Page 110*** – **RESOLUTION NO. 18/19.13 RE INSTRUCTIONAL MATERIALS – Callahan** *(18-19 G & O Component I, II, III, IV, V)*

•Education Code 60119 requires that the governing board of a school district hold an annual instructional materials public hearing to determine whether the district has sufficient standards-aligned textbooks or instructional materials for students in each of its schools.

Kerry Callahan presented Resolution for approval. Motion by Mrs. Wyatt, seconded by Mr. Haley and passed by a 5-0 *(**Ayes**: Haley, Wyatt, Armitage, Long, Carras **No**: None)* roll call vote to approve Resolution No. 18/19.13 re Instructional Materials.

10.2 Action *Page 113* – **APPROVE RESOLUTION NO. 18/19.14 AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2014, SERIES C (2018) NOT TO EXCEED $15M, PRELIMINARY OFFICIAL STATEMENT AND BOND PURCHASE AGREEMENT** – **Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

•In 2014, the voters passed Measure A, a Proposition 39 election authorization to issue $60 million of general obligation bonds.

Audrey Kilpatrick is presenting Resolution for approval. Audrey Kilpatrick reviewed the details on the issuing of the third and final series. Motion by Mr. Armitage, seconded by Mr. Long and passed by a 5-0 *(**Ayes**: Wyatt, Armitage, Long, Haley, Carras **No**: None)* roll call vote to approve Resolution No. 18/19.14 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2014, Series C (2018) Not to Exceed $15M, Preliminary Official Statement and Bond Purchase Agreement.

10.3 Action *Page 191* – **APPROVE RESOLUTION NO. 18/19.15 AUTHORIZING THE ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS, ELECTION OF 2016, SERIES B (2018) NOT TO EXCEED $30M, PRELIMINARY OFFICIAL STATEMENT AND BOND PURCHASE AGREEMENT** – **Kilpatrick** *(18-19 G & O Component I, II, III, IV, V)*

•In 2016, the voters passed Measure N, a Proposition 39 election authorization to issue $60 million of general obligation bonds.

Audrey Kilpatrick presented Resolution for approval. Motion by Mrs. Wyatt, Mr. Long and passed by a 5-0 *(**Ayes**: Armitage, Long, Haley, Wyatt, Carras **No**: None)* roll call vote to approve Resolution No. 18/19.15 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2016, Series B (2018) Not to Exceed $30M, Preliminary Official Statement and Bond Purchase Agreement

10.4 Discussion/ Action *Page 267* – **CONSIDER APPROVING JOB DESCRIPTION FOR EDUCATIONAL SERVICES SECRETARY/ADMINISTRATIVE ASSISTANT AND CORRESPONDING REVISED CLASSIFIED SALARY SCHEDULE** – **Simon** *(18-19 G & O Component I, II, III, IV, V)*

•As a part of the ongoing review of District needs and job descriptions by the District there exists a need to approve a classified job description for an Educational Services Secretary/Administrative Assistant and corresponding revised classified salary schedule.

Gabe Simon presented job description and salary schedule for approval. Motion by Mr. Haley, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve Job

description for Educational Services Secretary/Administrative Assistant and corresponding revised Classified Salary Schedule.

10.5 Discussion/ Action *Page 271* – **APPROVE RESOLUTION 18/19.16 REGARDING AUTHORIZATION TO TEACH ASSIGNED SUBJECTS CALIFORNIA EDUCATION CODE 4458.7 c+d – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•Pursuant to Education Code 44258.7 c+d and in order to ensure proper credentialing and teacher consistency for one of our assignments the District administration is making a recommendation that the Board approve Resolution No. 18/19.16

Gabe Simon presented Resolution for approval. Motion by Mr. Armitage, and seconded by Mr. Haley and passed by a 5-0 *(**Ayes**: Long, Haley, Wyatt, Armitage, Carras **No**: None)* roll call vote to approve Resolution 18/19.16 regarding authorization to Teach Assigned Subjects California Education Code 4458.7 c+d.

10.6 Discussion/ Action *Page 273*–**COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEE ASSOCIATION – Simon** *(18-19 G & O Component I, II, III, IV, V)*

•The Collective Bargaining Agreement between the California School Employees Association – Chapter #741 (Chapter #741) and the Western Placer Unified School District (WPUSD) is being submitted for ratification.

Gabe Simon presented bargaining agreement for ratification. Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* roll call vote to approve the Collective Bargaining Agreement between Western Placer Unified School District and the California School Employee Association.

10.7 Information/ Discussion *Page 296* – **PLACER COUNTY SCHOOL BOARDS ASSOCIATION ELECTIONS – COMMITTEE NOMINATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•Placer County School Boards Association (PCSBA) has three – 2 year positions open on the Executive Committee due to expired terms. School district and the community college district have been given the opportunity to submit nominations for the open positions. All ballots must be returned by October 15, 2018.

Mr. Leaman presented PCSBA election nominations for approval. He asked the board if they would like to submit nominees for the committee. The board asked the suggested names to be submitted for nomination.

10.8 Action *Page 301* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0410 – Nondiscrimination in District Programs and Activities
- BP 4140/4240/4340 – Bargaining Units
- AR 4157.2/4257.2/4357.2 – Ergonomics
- BP/AR 4161.3 – Professional Leaves
- BP 4261.3 – Professional Leaves
- BP/AR 5111.1 – District Residency
- BP/AR 5125 – Student Records
- AR 5141.32 – Health Screening for School Entry
- BP 9310 – Board Policies

Motion by Mrs. Wyatt, seconded by Mr. Armitage and passed by 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve revised/new policies/exhibits and regulations as submitted.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

11.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Armitage appreciated the choir performance, his family is starting to look at colleges

Mrs. Wyatt had a farm foundation meeting, dinner was served and students were all there. Things are going so well at the school farm. Having Sierra college and all the programs that are offered are so good. Looking into building a tiny house for the grounds keeper.

Mr. Haley shared we have the best FFA and a wonderful choir,

Mr. Long shared next Wednesday will be the Education Foundation meeting, and will not be there. Thursday advisory board at the Library. William Jessup also has a fantastic choir,

Mr. Carras reminded board about the November 5th Trustee Dinner.

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**October 16, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Twelve Bridges Middle School, 770 Westview Drive, Lincoln

13. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:15 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

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Western Placer Unified School District

Regular Meeting of the Board of Trustees

October 16, 2018

Twelve Bridges Middle School – Multi-Purpose Room

770 Westview Drive, Lincoln, CA 95648

MINUTES

2018-2019 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Personnel Services
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Rosemary Knutson, Secretary to the Superintendent
Lindsey Ridgway – Student Advisory
Steve Archer, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – Twelve Bridges Middle School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:20 P.M.

3. **CLOSED SESSION** – Twelve Bridge Middle School – Front Office Conference Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
     CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Expulsion Student #18-19-A

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – Twelve Bridges Middle School - Multi-Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations

Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 *Page 10* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 *Page 11* - STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Expulsion Student #18-19-A

Motion by Mr. Long, seconded by Mrs. Wyatt and passed by a 5-0 vote to uphold hearing panel's recommendation with the exception and change that after July 1, 2019 the student expulsion will be expunged from the students records. Mr. Haley reiterated that expulsion recommendation of the committee are being upheld, and expulsion will be expunged from the students record after July 1, 2019.

There was a moment of silence for Alex Banos

4.4 *Page 12* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. *Page 14* - SPECIAL ORDER OF BUSINESS
School Being Featured: Twelve Bridges Middle School

Mr. Woods, Twelve Bridges Middle School Principal. He welcomed the board and introduced his staff members, Heather Pierce, Vice P, Marcie Petersen, School Secretary, Tonya Warner, PTC President, Teachers Chris McKay, and Lucy Coleman who will be helping with the presentation. He also introduced Student Body President, Michael Dallas who shared on state of affairs at TBMS. Michael shared the school quote of the year is Leadership, "About making others better, as the result of your presence, and making sure the impacts last in your absence". The goal is to include as many students in everything we do this year. On September 14th was a Mardi Gras Celebration, first big event this year. Next week October 22 – 26th is Red Ribbon week, it is not only to be drug free and but also bully free, Tuesday is Twin day, Wacky Wednesday, Thursday Team day, Friday is PJ day. Each day will have a specific topic. As many of you may know we lost a classmate, the student plan on a color run in March, and plan on donating half of the proceed to Alex's hospital.

Mr. Woods shared his focus for this year, the top three are, Avid, YDI, STEM. As of last year TBMS is a certified Avid site. YDI - Youth development, which includes the summer bridge program. Jen Horton shared information on STEM, Play book for teens, it allows females to explore different STEM fields. Chris Mckay shared information on STEM program is being offered through electives, teaches digital art, 3-D printing. Lucy Coleman 8th grade teacher shared about Robotics, she shared they started off the year using older equipment, will be moving into a new classroom set up for Robotics. With donations they have purchased new Lego Robotics kit. Mr. Woods presented a video on the Summer Bridge 2018. The board shared positive presentation comments.

6. ***Page 17-39*** **- CONSENT AGENDA**

6.1 Classified Personnel Report
6.2 Williams Uniform Quarterly Report
6.3 Ratification of Contract – Hyatt Regency Sacramento for LHS Senior & Junior Prom on March 16, 2019
6.4 Ratify Contract between Capitol Public Finance Group and Western Placer Unified School District – Municipal Security Issuance Services
6.5 Ratification of Contract with Pacific Environmental Education Center and Foskett Ranch Elementary School
6.6 Ratification of Contract – Center for Hearing Health

Motion by Motion by Armitage, seconded by Mrs. Wyatt and passed 5-0 *(**Ayes**: Long, Haley, Wyatt, Armitage, Carras **No**: None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

There was no communication from the public

8. REPORTS & COMMUNICATION

➢ Lincoln High School Student Advisory – Lindsey Ridgway reported the following:

- Powder Puff, seniors won, first class in 20 years
- Home coming dance, 800 in attendance
- Football team lost to Rio Linda

- Volleyball update
- Golf went to all League, sections in Atwater on Monday
- Cross-country going to state qualifications
- Showcase Wednesday, each club takes turn to talk about their club
- Seniors had cap and gown meeting
- Kaboom huge turnout at COES

➢Western Placer Teacher's Association, Tim Allen thanked the board for a great dinner. Attended the training with all site administrators, it was great to be invited. November 7th Scott will bring in all site administrators along with WPRA representative to collaborate

➢Western Placer Classified Employee Association, Jim Houck had no report

➢Superintendent – Scott Leaman reported the following:

- Reminded the board about staff day on October 22nd.
- Kaboom playground event was amazing there were about 300 volunteers
- Last County Appeal was up held unanimously
- Was able to go to the Rio Linda Football game on Friday
- Will be speaking at the Chamber breakfast next week, invited the board
- Thanked the Associations for dinner tonight
- Attended Summit Church on Sunday to thank them at the Barracuda bars that were donated.

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information ***Page 41*** **– 2017-2018 SMARTER BALANCED ASSESSMENT (SBAC) RESULTS – Leehane**

(18-19 G & O Component I, II, III, IV, V)

•We have received and analyzed our 2017-2018 SBAC results in English Language Arts and Math for grades 3-8 and 11. A summary and analysis of results will be presented during the board meeting.

Kathleen presented slides on 2017-2018 Smarter Balanced Assessment (SBAC) results, it covered the following:

- SBAC English Scores 2018- Grade by Grade (%met or exceeded standard)
- SBAC English Scores – 2015-to 2018 Comparison (%) by grade level – Elementary
- SBAC English Scores – 2015 to 2018 Comparison (%) by Grade level – Secondary
- SBAC English Scores – 2015-2018 Comparison (%) Cohort Data – same kids year to year only available for some grades
- SBAC Scores ELA Subgroup Comparison – Met & Exceeded (%) 2015-2018 Comparison
- SBAC Math Scor3es 2018 Grade by Grade (%Met or Exceeded Standard)
- SBAC Math Scores 2015-2018 Comparison (%) By Grade Level – Elementary
- SBAC Math Scores 2015-2018 Comparison (%) By Grade Level – Secondary
- SBAC Math Scores 2015-2018 Comparison (%) Cohort Data – same kids year to year only available for some grades

- SBAC Scores Math Subgroup Comparisons – Met & Exceeded (%) 2015-2018 Comparison
- SBAC Scores, ELA WPUSD and Placer County 2015-2018 Comparison Met or Exceeded (%)
- SBAC Scores, Math WPUSD and Placer County 2015-2018 Comparison Met or Exceeded (%)

This was an information only item.

9.2 Action *Page 55* – **APPROVE 2017-2018 LOCAL INDICATORS FOR THE CALIFORNIA SCHOOL DASHBOARD – Leehane**
(18-19 G & O Component I, II, III, IV, V)
•Prior to the state releasing school district performance on the California School Dashboard, districts are required to provide a self-assessment and rating on the Local Indicators, which are then included in the overall performance summary released on the Dashboard.

Kathleen introduced the 2017-2018 Local Indicators for the California School Dashboard, and touched on each one. Motion by Mr. Armitage, seconded by Mr. Long and passed by a 5-0 *(**Ayes**: Armitage, Carras, Haley, Long, Wyatt **No**: None)* vote to approve the 2017-18 Local Indicators for the California School Dashboard.

9.3 Information *Page 63* - **WPUSD FOOD AND NUTRITION SERVICES PROGRAM – RALEY'S GRANT AWARD AND NUTRITION EDUCATION – Kilpatrick**
(18-19 G & O Component I, II, III, IV, V)
•On September 6, 2018, the district was notified that they were awarded the Raley's Extra Credit Grant in the amount of $8,000. The Raley's grant program is designed to impact youth through purposeful exposure to agriculture, food and nutrition.

Christina Lawson, Food Service Director shared the food service department is committed to offering healthy, fresh and quality meals to our students. The food service department received a grant from Raley's for $8,000.00, it will be used to focus on partnerships with local growers. We will be participating in the California Thursday, next Thursday there will be farmers market at CCC from 11:30 to 1:00 p.m.

9.4 Action *Page 64* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(18-19 G & O Component I, II, III, IV, V)*
•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 4119.21/4219.21/4319.21 – Professional Standards
- BP 5144 – Discipline
- BP/AR 5144.1 – Suspension and Expulsion/Due Process
- AR 5148.2 – Before/After School Programs

- BP 6152 – Class Assignment
- BP 6152.1 – Placement in Mathematics Courses
- BP 6161.1 – Selection and Evaluation of Instructional Materials
- BP/AR/E 6162.52 – High School Exit Examination

Motion by Wyatt, seconded by Mr. Armitage and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve Revised/New Policies, Exhibits and Regulations.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long attended a CTE meeting at LHS, there are great opportunities for our students

Mr. Haley also attended the CTE and the teachers were great presenters. Also attended the Ed foundation meeting and awarded 18 grants. Dropped in during the Kaboom building

Mrs. Wyatt also attended COES Kaboom event. What a great start of the year for TBMS, also wants more information on the Color Run in March. Really like what Christina is doing with the Food Service Department. Great dinner tonight.

Mr. Armitage sorry to miss the playground build, had other commitments but look forward to the next one. The Color Run event and worthy cause, it hits close to home with him.

Mr. Carras thanked both Tim and Jim for hosting. It has been ongoing for several years, it sends a message, we communicate, work together, we eat together, that never happens in any district. Thank you for continuing the communication.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**November 6, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

➢**November 20, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 8:21 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the October 2, 2018 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 10/26/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85649628	10/26/2018	CDW GOVERNMENT INC	01-4300	6,386.09	
			01-4400	1,818.20	8,204.29
85649629	10/26/2018	CROWN DISTRIBUTING INC.	13-4380		933.99
85649630	10/26/2018	CULTURE SHOCK YOGURT	13-4710		120.00
85649631	10/26/2018	DANIELSEN COMPANY	13-4380	70.23	
			13-4710	739.49	
			Unpaid Tax	4.05-	805.67
85649632	10/26/2018	FIERY GINGER FARM	13-4710		345.00
85649633	10/26/2018	GOLD STAR FOODS, INC	13-4710		9,792.89
85649634	10/26/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		2,734.30
85649635	10/26/2018	PROPACIFIC FRESH	13-4380	135.74	
			13-4710	1,513.73	1,649.47
85649636	10/26/2018	SCHOOL SPECIALTY INC	01-4300		1,018.15
85649637	10/26/2018	UNIFIRST CORPORATION	13-5800		168.90
85649638	10/26/2018	ESMERALDO GOMEZ	13-8634		36.80
85649639	10/26/2018	LAILA JIWA	13-8634		36.65
85649640	10/26/2018	Vincent R. Hurtado	01-4300		78.82
85649641	10/26/2018	BUREAU OF EDUCATION & RESEARCH	01-5200		538.00
85649642	10/26/2018	CENAGE LEARNING	01-4100		92.38
85649643	10/26/2018	CURRICULUM ASSOCIATES INC.	01-5800		2,145.00
85649644	10/26/2018	ILLUMINATE EDUCATION	01-5200		350.00
85649645	10/26/2018	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		2,220.50
85649646	10/26/2018	SACRAMENTO CO OFFICE OF ED.	01-5200		100.00
85649647	10/26/2018	SCHOOL NURSE SUPPLY INC.	01-4300		705.06
85649648	10/26/2018	SHEET MUSIC PLUS	01-4100		2,235.73
85649649	10/26/2018	Melissa A. Ramirez	01-5200		15.48
85649650	10/26/2018	4IMPRINT	01-4300		1,352.59
85649651	10/26/2018	ADI HONEYWELL INTERNATIONAL	01-4300		517.01
85649652	10/26/2018	AWARDS BY KAY	01-4300		1,140.63
85649653	10/26/2018	BACK TO LIFE AUTOMOTIVE	01-5800		119.25
85649654	10/26/2018	CAPITOL PUBLIC FINANCE GROUP	25-5800		1,170.00
85649655	10/26/2018	CITRUS HEIGHTS SAW & MOWER	01-4365		17.08
85649656	10/26/2018	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		121.51
85649657	10/26/2018	E-CONOLIGHT LLC	01-4300		836.50
85649658	10/26/2018	GCR TIRES & SERVICE	01-4360		756.96
85649659	10/26/2018	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		50.39
85649660	10/26/2018	LOZANO SMITH LLP	01-5810	492.94	
			21-5810	587.18	
			25-5810	2,301.00	3,381.12
85649661	10/26/2018	MWG MESTMAKER & ASSOCIATES	01-3901		136.60
85649662	10/26/2018	NORTH WEST COMPACTING INC	01-5600		6,950.00
85649663	10/26/2018	PACIFIC GAS & ELECTRIC CO	01-5510	92,795.27	
			01-5530	803.14	93,598.41

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Checks Dated 10/26/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85649664	10/26/2018	POWER PROTECTION PLUS	01-5600		360.00
85649665	10/26/2018	PURCHASE POWER	01-4300		4,040.00
85649666	10/26/2018	RAINFORTH GRAU ARCHITECTS	21-6210		29,960.00
85649667	10/26/2018	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		127.62
85649668	10/26/2018	SAC VAL JANITORIAL SALES	01-4300		1,710.10
85649669	10/26/2018	SECURITY SERVICES, LLC A NEUSTAR COMPANY	01-5800		1,800.00
85649670	10/26/2018	SITEONE LANDSCAPE SUPPLY	01-4300		537.44
85649671	10/26/2018	SOUTHWEST INTERIORS INC.	01-4300		2,150.00
85649672	10/26/2018	SUNBELT RENTALS	01-5600		502.77
85649673	10/26/2018	TAG / AMS INC	01-5800		184.00
85649674	10/26/2018	TRANE	01-4300		133.26
85649675	10/26/2018	VERIZON WIRELESS	01-5560	1,688.07	
			21-5560	53.34	1,741.41
85649676	10/26/2018	WALLACE-KUHL & ASSOCIATES	21-6170		1,902.50
85649677	10/26/2018	WHEST KOAST PLUMBING	01-5600		4,778.00
85649678	10/26/2018	WILCO SUPPLY	01-5600		252.22
85649679	10/26/2018	WILLIAMS + PADDON	01-6210		2,341.65
85649680	10/26/2018	Reynaldo A. Cubias	01-4400		841.89
85649681	10/26/2018	Misty M. Lacey Alarcon	01-5200		45.78
85649682	10/26/2018	ACSA	01-5200		1,155.00
85649683	10/26/2018	ADD SOME CLASS	01-4300		1,744.75
85649684	10/26/2018	ALL METALS SUPPLY INC	01-4300		909.16
85649685	10/26/2018	ALPHA FIRED ARTS	01-4300		938.00
85649686	10/26/2018	APPLE INC.	01-4300		421.13
85649687	10/26/2018	CDW GOVERNMENT INC	01-4300		6,350.28
85649688	10/26/2018	CURRICULUM ASSOCIATES INC.	01-4100		561.57
85649689	10/26/2018	DELTA EDUCATION INC	01-4300		24.35
85649690	10/26/2018	DISCOVERY OFFICE SYSTEMS	01-5600	308.29	
			01-5800	25.63	333.92
85649691	10/26/2018	ENTERPRISE RENT A CAR	01-5800		852.69
85649692	10/26/2018	JONES SCHOOL SUPPLY CO INC	01-4300	528.16	
			Unpaid Tax	35.71-	492.45
85649693	10/26/2018	JUPITER ED, INC.	01-4300	199.80	
			01-5800	99.90	299.70
85649694	10/26/2018	KOANTUM INC	01-5800		1,800.00
85649695	10/26/2018	LAKESHORE LEARNING MATERIALS	01-4300		238.43
85649696	10/26/2018	NASCO MODESTO	01-4300		962.16
85649697	10/26/2018	OFFICE DEPOT	01-4300		147.10
85649698	10/26/2018	ORIENTAL TRADING COMPANY INC	01-4300	103.78	
			Unpaid Tax	7.02-	96.76
85649699	10/26/2018	PALMER SIGNS INC.	01-4300		391.31
85649700	10/26/2018	PRECISION WEST TECHNOLOGIES	01-4400		7,731.29
85649701	10/26/2018	RISO PRODUCTS OF SAC INC	01-4300		1,155.83
85649702	10/26/2018	SCHOOL SPECIALTY INC	01-4300		418.15

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Checks Dated 10/26/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85649703	10/26/2018	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	86.65	
			Unpaid Tax	5.66-	80.99
85649704	10/26/2018	WOODWIND & BRASSWIND	01-4300		970.25
85649705	10/26/2018	Amy L. Pettersen	01-5200		291.02
85649706	10/26/2018	NANCY ALEXANDER-STORM	01-5800		1,500.00
85649707	10/26/2018	SIG EMPLOYEE BENEFITS TRUST	76-9558		739,490.33
85649708	10/26/2018	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		13,953.08
		Total Number of Checks	**81**		**981,193.47**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	67	189,153.84
13	Cafeteria Fund	10	16,627.72
21	Building Fund #1	4	32,503.02
25	Capital Facilities Fund	2	3,471.00
76	Payroll Fund	1	739,490.33
	Total Number of Checks	81	981,245.91
	Less Unpaid Tax Liability		52.44-
	Net (Check Amount)		**981,193.47**

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Checks Dated 10/24/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85648863	10/24/2018	Pamela S. Soha	01-4300		25.98
85648864	10/24/2018	Moneen R. Thackeray	01-4300		64.95
85648865	10/24/2018	ACSA	01-5200		385.00
85648866	10/24/2018	ALPHA FIRED ARTS	01-4300		383.88
85648867	10/24/2018	APPLE INC.	01-4300		6,882.23
85648868	10/24/2018	AVID CENTER	01-5200		795.00
85648869	10/24/2018	B&H PHOTO VIDEO	01-4300	7,590.94	
			01-4400	13,459.20	
			Unpaid Tax	1,422.98-	19,627.16
85648870	10/24/2018	CANYON CREEK SOFTWARE	01-4300		254.00
85648871	10/24/2018	CDW GOVERNMENT INC	01-4300		153.46
85648872	10/24/2018	CITY OF ROSEVILLE DBA: MAIDU INTERPRETIVE CENTER	01-5800		640.00
85648873	10/24/2018	COAST TO COAST COMPUTER PRODUCTS	01-4300		145.85
85648874	10/24/2018	DECKER EQUIPMENT	01-4300		276.71
85648875	10/24/2018	DEMCO MEDIA	01-4300		186.67
85648876	10/24/2018	DIRECT PRESS 2	01-4300		56.83
85648877	10/24/2018	DISCOVERY OFFICE SYSTEMS	01-4300		234.18
85648878	10/24/2018	FIVE SIXTEEN INC	01-4300		360.36
85648879	10/24/2018	FLORA FRESH, INC.	01-4300		370.01
85648880	10/24/2018	FLORAL RESOURCES SACRAMENTO	01-4300		107.78
85648881	10/24/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		806.80
85648882	10/24/2018	GOPHER SPORT	01-4300		175.55
85648883	10/24/2018	LOWE'S	01-4300		1,547.95
85648884	10/24/2018	MJB WELDING SUPPLY, INC.	01-4300		37.75
85648885	10/24/2018	NATIONAL GEOGRAPHIC EXPLORER	01-4300		156.75
85648886	10/24/2018	NORTHERN SPEECH SERVICES, INC.	01-4300		102.76
85648887	10/24/2018	ORIENTAL TRADING COMPANY INC	01-4300	158.39	
			Unpaid Tax	9.49-	148.90
85648888	10/24/2018	PLACER AREA READING COUNCIL	01-5200		230.00
85648889	10/24/2018	POSTMASTER / TBE	01-4300		135.00
85648890	10/24/2018	PROJECT LEAD THE WAY INC	01-4300		196.27
85648891	10/24/2018	RAY MORGAN CO. / CHICO	01-5600		359.20
85648892	10/24/2018	RENAISSANCE LEARNING INC.	01-5800		2,792.75
85648893	10/24/2018	ROCKLIN HIGH SCHOOL	01-5800		192.54
85648894	10/24/2018	ROSEVILLE THEATER ARTS ACADEMY	01-5800		468.00
85648895	10/24/2018	SCHOOL SPECIALTY INC	01-4300		105.65
85648896	10/24/2018	SUPER DUPER SCHOOL COMPANY	01-4300	74.91	
			Unpaid Tax	4.56-	70.35
85648897	10/24/2018	SUPERIOR REGION CATA	01-5200		550.00
85648898	10/24/2018	ULINE SHIPPING SUPPLIES	01-4300		138.40
85648899	10/24/2018	WELLNESS TOGETHER	01-5200		1,070.91

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Checks Dated 10/24/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85648900	10/24/2018	WEST MUSIC	01-4300	150.13	
			Unpaid Tax	10.15-	139.98
		Total Number of Checks	**38**		**40,375.56**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	38	41,822.74
	Total Number of Checks	38	41,822.74
	Less Unpaid Tax Liability		1,447.18-
	Net (Check Amount)		**40,375.56**

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Checks Dated 10/19/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85648282	10/19/2018	Alla K. Eggel	01-4300		87.73
85648283	10/19/2018	Lori J. Fury	01-5200		74.83
85648284	10/19/2018	Tracey N. Lillie	01-5200	97.06	
			11-5200	47.42	144.48
85648285	10/19/2018	Susan E. Watkins	01-4300		452.28
85648286	10/19/2018	Jeena K. Williamson	01-5200		107.87
85648287	10/19/2018	ACSA	01-5200		385.00
85648288	10/19/2018	BRIGHT START THERAPIES INC	01-5800		3,262.50
85648289	10/19/2018	BUREAU OF EDUCATION & RESEARCH	01-5200		747.00
85648290	10/19/2018	CDW GOVERNMENT INC	01-4300		872.83
85648291	10/19/2018	CITY OF LINCOLN/NON UTILITY	01-5800		100.00
85648292	10/19/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		548.26
85648293	10/19/2018	ILLUMINATE EDUCATION	01-5200		1,750.00
85648294	10/19/2018	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		655.49
85648295	10/19/2018	Loomis Union School Dist	01-4300		197.10
85648296	10/19/2018	LOZANO SMITH LLP	01-5810		4,973.50
85648297	10/19/2018	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		202.86
85648298	10/19/2018	MEDICAB OF SACRAMENTO/SIERRA	01-5800		4,314.00
85648299	10/19/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		433.60
85648300	10/19/2018	PCOE - PLACER CO OFFICE OF ED	01-5200		125.00
85648301	10/19/2018	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		312.60
85648302	10/19/2018	PEARSON EDUCATION	01-4100		428.28
85648303	10/19/2018	PLACER COUNTY SELPA	01-5200		680.00
85648304	10/19/2018	SAFEWAY INC	01-4300		45.79
85648305	10/19/2018	SHEET MUSIC PLUS	01-4100		279.00
85648306	10/19/2018	SIERRA OFFICE SUPPLIES &	01-4300		358.24
85648307	10/19/2018	SOUTHPAW ENTERPRISES INC.	01-4300		91.20
85648308	10/19/2018	Abigail C. Castillo	01-5200		182.58
85648309	10/19/2018	Ashlie A. Snider	01-5200		176.58
85648310	10/19/2018	CALIF DEPT OF TAX & FEE ADMIN	01-4300		50.39
85648311	10/19/2018	CROWN DISTRIBUTING INC.	13-4380	2,719.44	
			Unpaid Tax	3.87-	2,715.57
85648312	10/19/2018	CULTURE SHOCK YOGURT	13-4710		300.00
85648313	10/19/2018	DANIELSEN COMPANY	13-4380	40.26	
			13-4710	2,400.69	
			Unpaid Tax	2.02-	2,438.93
85648314	10/19/2018	GOLD STAR FOODS, INC	13-4710		9,016.27
85648315	10/19/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		3,102.93
85648316	10/19/2018	PROPACIFIC FRESH	13-4380	67.86	
			13-4710	1,880.04	1,947.90
85648317	10/19/2018	UNIFIRST CORPORATION	13-5800		178.51
85648318	10/19/2018	WPUSD PETTY CASH FUND	01-4300	406.00	

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Checks Dated 10/19/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85648318	10/19/2018	WPUSD PETTY CASH FUND	01-5800	141.60	
			13-5800	342.20	
			13-9340	1,329.00	
			76-9554	286.46	2,505.26
85648319	10/19/2018	Kerry W. Beltram	01-5200		15.70
85648320	10/19/2018	Deborah J. McKinnon	01-5200		21.80
85648321	10/19/2018	49ER WATER SERVICES	01-5800		815.00
85648322	10/19/2018	BUS WEST - DIVISION OF VELOCITY VEHICLE GROUP	01-4365		834.13
85648323	10/19/2018	CDW GOVERNMENT INC	01-4300		182.81
85648324	10/19/2018	CITY OF LINCOLN	01-5540	6,717.39	
			01-5550	11,054.08	
			01-5570	48,347.69	66,119.16
85648325	10/19/2018	CITY OF LINCOLN / PG&E REIMB	01-5510		2,829.76
85648326	10/19/2018	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		1,833.95
85648327	10/19/2018	DTSC DEPARTMENT OF TOXIC	01-5800		250.00
85648328	10/19/2018	ECONOMIC & PLANNING SYS. INC.	49-5800		402.50
85648329	10/19/2018	ECORP CONSULTING INC	21-6140		14,051.74
85648330	10/19/2018	EMEDCO	01-4300		544.63
85648331	10/19/2018	GRAINGER .	01-4300		420.77
85648332	10/19/2018	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		214.46
85648333	10/19/2018	HILLYARD / SACRAMENTO	01-4300		947.90
85648334	10/19/2018	HMC GROUP	21-6210		313,803.12
85648335	10/19/2018	INDUSTRIAL PLUMBING SUPPLY	01-4300		259.64
85648336	10/19/2018	L & H AIRCO	01-5600		963.60
85648337	10/19/2018	LANDMARK CONSTRUCTION	21-6270		38,543.40
85648338	10/19/2018	LINCOLN SOBER GRAD	01-8699		2,000.00
85648339	10/19/2018	LOOMIS UNION SCHOOL DISTRICT	01-4300		25.00
85648340	10/19/2018	LOWE'S	01-4300		2,507.83
85648341	10/19/2018	PEACHJAR, INC.	01-4300		3,500.00
85648342	10/19/2018	PITNEY BOWES INC	01-4300		738.37
85648343	10/19/2018	RAY MORGAN CO. / CHICO	01-5600		57.90
85648344	10/19/2018	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		509.43
85648345	10/19/2018	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		350.84
85648346	10/19/2018	RIEBES AUTO PARTS	01-4365		2,495.58
85648347	10/19/2018	SAC VAL JANITORIAL SALES	01-4300		2,077.80
85648348	10/19/2018	SOUTHWEST INTERIORS INC.	01-4300		10,325.92
85648349	10/19/2018	STATE OF CALIFORNIA - DOJ	01-5821		358.00
85648350	10/19/2018	THE SACRAMENTO BEE ADVERTISING DEPT.	21-5800		762.82
85648351	10/19/2018	WESTERN PLACER WASTE	01-5540		64.30
85648352	10/19/2018	WHITSNACKS HEALTHY VENDING	01-4300		684.84
85648353	10/19/2018	WILCO SUPPLY	01-5600		419.79

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Checks Dated 10/19/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85648354	10/19/2018	Annie Z. Brothers	01-4300		13.99
85648355	10/19/2018	Melanee Ford	01-4300		43.76
85648356	10/19/2018	William H. Justice	01-4300		437.35
85648357	10/19/2018	Susan M. Nelson	01-4300		187.19
85648358	10/19/2018	Allison V. Patterson	01-4300		72.78
85648359	10/19/2018	Julie M. Van Zile	01-4300		72.32
85648360	10/19/2018	STAPLES BUSINESS ADVANTAGE	01-4200	38.65	
			01-4300	20,919.60	
			13-4300	364.91	21,323.16
		Total Number of Checks	**79**		**536,327.40**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	67	146,693.72
11	Adult Education Fund	1	47.42
13	Cafeteria Fund	9	21,742.11
21	Building Fund #1	4	367,161.08
49	Mello Roos Capital Projects	1	402.50
76	Payroll Fund	1	286.46
	Total Number of Checks	**79**	536,333.29
	Less Unpaid Tax Liability		5.89-
	Net (Check Amount)		**536,327.40**

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Checks Dated 10/12/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85646879	10/12/2018	CDW GOVERNMENT INC	01-4300		35.00
85646880	10/12/2018	CENAGE LEARNING	01-4100		3,976.36
85646881	10/12/2018	DANIKA LYNN DAVIS	01-5800		223.45
85646882	10/12/2018	DISCOVERY OFFICE SYSTEMS	01-4300		20.01
85646883	10/12/2018	JABBERGYM INC.	01-5800		6,080.00
85646884	10/12/2018	LEARNING SOLUTIONS INC	01-5800		6,991.53
85646885	10/12/2018	Loomis Union School Dist	01-4100		615.04
85646886	10/12/2018	MAXIM HEALTHCARE SERVICES DBA MAXIM STAFFING SOLUTIONS	01-5800		312.50
85646887	10/12/2018	MIRA VIA, LLC	01-4300	787.91	
			Unpaid Tax	51.02-	736.89
85646888	10/12/2018	PESI HEALTHCARE	01-5200		129.99
85646889	10/12/2018	PLACER COUNTY SELPA	01-5200		1,300.00
85646890	10/12/2018	PLACER LEARNING CENTER	01-5800		48,665.50
85646891	10/12/2018	POINT QUEST PEDIATRIC THERAPIES, LLC	01-5800		5,484.00
85646892	10/12/2018	SACRAMENTO CO OFFICE OF ED.	01-5200		150.00
85646893	10/12/2018	SIERRA FOOTHILLS ACADEMY	01-5800		61,420.39
85646894	10/12/2018	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		8,430.62
85646895	10/12/2018	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	01-4100	353.60	
			01-4300	3,505.19	
			01-4400	1,521.34	
			01-5200	2,698.57	
			13-6400	312.03	
			21-4300	127.14	8,517.87
85646896	10/12/2018	CULTURE SHOCK YOGURT	13-4710		420.00
85646897	10/12/2018	DANIELSEN COMPANY	13-4710		823.16
85646898	10/12/2018	GOLD STAR FOODS, INC	13-4710		8,620.12
85646899	10/12/2018	NUTRIKIDS -HEARTLAND PMNT SYS	13-4300	602.00	
			13-5800	5,515.00	6,117.00
85646900	10/12/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		1,561.16
85646901	10/12/2018	PROPACIFIC FRESH	13-4710		734.53
85646902	10/12/2018	SIERRA OFFICE SUPPLIES &	13-4300		136.74
85646903	10/12/2018	UNIFIRST CORPORATION	13-5800		178.51
85646904	10/12/2018	Deborah J. McKinnon	01-5200		32.70
85646905	10/12/2018	APPROVED SAFE & LOCK	01-4300		129.65
85646906	10/12/2018	AT&T	01-5560		4,659.65
85646907	10/12/2018	BRCO CONSTRUCTION, INC.	25-6270		73,289.60
85646908	10/12/2018	CITRUS HEIGHTS SAW & MOWER	01-4365	513.42	
			01-5600	65.93	579.35
85646909	10/12/2018	CITY OF LINCOLN	01-5540	6,785.47	
			01-5550	11,255.80	
			01-5570	60,129.76	78,171.03
85646910	10/12/2018	CLIMATE CONTROL INC	01-5600		1,011.50

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Checks Dated 10/12/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85646911	10/12/2018	CULVER ARMATURE & MOTOR	01-4400		2,101.74
85646912	10/12/2018	CUMMINS PACIFIC	01-4365		181.53
85646913	10/12/2018	DAWSON OIL COMPANY	01-4345		6,661.72
85646914	10/12/2018	DECKER EQUIPMENT	01-4300		387.27
85646915	10/12/2018	E-CONOLIGHT LLC	01-4300		617.69
85646916	10/12/2018	FAR WEST RENTS & READY MIX	01-5600		72.00
85646917	10/12/2018	GRAINGER .	01-4300		920.62
85646918	10/12/2018	HMC GROUP	21-6210		99,840.00
85646919	10/12/2018	INDUSTRIAL PLUMBING SUPPLY	01-4300		279.40
85646920	10/12/2018	LANDMARK CONSTRUCTION	21-6270		708,452.25
85646921	10/12/2018	NORMAC	01-4300		28.11
85646922	10/12/2018	OMG DIVERSIFIED DOOR & LOCK	21-5800		1,438.13
85646923	10/12/2018	PACIFIC GAS & ELECTRIC CO	01-5510	1,731.60	
			01-5530	146.07	1,877.67
85646924	10/12/2018	PLACER COUNTY SCHOOL BOARDS	01-4300		405.00
85646925	10/12/2018	POWER PROTECTION PLUS	01-4300		4,760.00
85646926	10/12/2018	SAC VAL JANITORIAL SALES	01-4300		2,662.44
85646927	10/12/2018	SHARP ARCHITECTURE, INC.	21-5800		4,560.00
85646928	10/12/2018	SIERRA BUILDING SYSTEMS INC	01-5600		1,502.51
85646929	10/12/2018	SUTTER MEDICAL FOUNDATION	01-5800		284.00
85646930	10/12/2018	T. WILSON INSPECTION SERVICES	25-5800		225.00
85646931	10/12/2018	VALLEY POWER SYSTEM INC	01-5600		7,352.42
85646932	10/12/2018	WAVE BUSINESS WAVE BROADBAND-ROCKLIN	01-5560		4,380.11
85646933	10/12/2018	ADD SOME CLASS	01-4400	1,485.03	
			01-5800	110.77	1,595.80
85646934	10/12/2018	APPLE INC.	01-4300		52.55
85646935	10/12/2018	BURKETT'S OFFICE	01-4300		4,904.21
85646936	10/12/2018	DICK BLICK COMPANY	01-4300		1,159.21
85646937	10/12/2018	FISHER SCIENTIFIC	01-4300		1,162.17
85646938	10/12/2018	FLORAL RESOURCES SACRAMENTO	01-4300		9.92
85646939	10/12/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		79.61
85646940	10/12/2018	FRY'S ELECTRONICS	01-4300		2,493.66
85646941	10/12/2018	FULL COMPASS SYSTEMS	01-4300	182.32	
			Unpaid Tax	12.33-	169.99
85646942	10/12/2018	JACOB'S OFFICE INTERIORS	01-4300		401.12
85646943	10/12/2018	LAKESHORE LEARNING MATERIALS	01-4300		119.37
85646944	10/12/2018	OFFICE DEPOT	01-4300		345.37
85646945	10/12/2018	PRG AMERICAS, LLC	01-4300		890.18
85646946	10/12/2018	RAY MORGAN CO. / CHICO	01-5600		253.23
85646947	10/12/2018	RIEBES AUTO PARTS	01-4300		248.17
85646948	10/12/2018	ROSEVILLE THEATER ARTS ACADEMY	01-5800		540.00

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Checks Dated 10/12/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85646949	10/12/2018	ROSEVILLE THEATER ARTS ACADEMY	01-5800		744.00
85646950	10/12/2018	SCHOLASTIC BOOK CLUBS	01-4300		60.50
85646951	10/12/2018	SCHOOL SPECIALTY INC	01-4300		42.50
85646952	10/12/2018	SIERRA HAY & FEED	01-4300		31.95
85646953	10/12/2018	TOLEDO P.E. SUPPLY	01-4300	429.00	
			Unpaid Tax	27.52-	401.48
85646954	10/12/2018	ULINE SHIPPING SUPPLIES	01-4300		110.78
85646955	10/12/2018	VIKING SHRED LLC	01-5600		47.99
		Total Number of Checks	77		**1,194,407.22**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	63	287,662.72
13	Cafeteria Fund	9	18,903.25
21	Building Fund #1	5	814,417.52
25	Capital Facilities Fund	2	73,514.60
	Total Number of Checks	77	1,194,498.09
	Less Unpaid Tax Liability		90.87-
	Net (Check Amount)		**1,194,407.22**

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Checks Dated 10/05/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85645351	10/05/2018	CROWN DISTRIBUTING INC.	13-4380		5,405.13
85645352	10/05/2018	DANIELSEN COMPANY	13-4380	110.49	
			13-4710	1,082.57	
			Unpaid Tax	6.07-	1,186.99
85645353	10/05/2018	GOLD STAR FOODS, INC	13-4710		8,113.43
85645354	10/05/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		2,763.53
85645355	10/05/2018	PROPACIFIC FRESH	13-4380	33.93	
			13-4710	1,546.40	1,580.33
85645356	10/05/2018	UNIFIRST CORPORATION	13-5800		178.51
85645357	10/05/2018	ROMMEL DIAZ	13-8634		39.00
85645358	10/05/2018	Amy L. Cress	01-5200		121.45
85645359	10/05/2018	Jeanne L. Kessler	01-5200		118.85
85645360	10/05/2018	Jina S. Martelle	01-5200		91.94
85645361	10/05/2018	APPLE INC.	01-4300	112.00	
			01-4390	49.99	161.99
85645362	10/05/2018	BENCHMARK EDUCATION COMPANY	01-4100		14,113.03
85645363	10/05/2018	CAMBIUM LEARNING INC	01-4100		2,807.81
85645364	10/05/2018	COAST TO COAST COMPUTER PRODUCTS	01-4300		451.45
85645365	10/05/2018	DISCOVERY OFFICE SYSTEMS	01-4300		80.72
85645366	10/05/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4100		5,016.21
85645367	10/05/2018	GUIDING HANDS SCHOOL INC.	01-5800		3,468.78
85645368	10/05/2018	IXL LEARNING INC	01-5800		499.00
85645369	10/05/2018	LAKESHORE LEARNING MATERIALS	01-4300		599.27
85645370	10/05/2018	LANGUAGE LINE SERVICES	01-5800		17.12
85645371	10/05/2018	LAURA LIPTON	01-5800		6,200.00
85645372	10/05/2018	LOZANO SMITH LLP	01-5200		560.00
85645373	10/05/2018	MEDICAB OF SACRAMENTO/SIERRA	01-5800		3,700.00
85645374	10/05/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		23.40
85645375	10/05/2018	MUSIC EXPRESS	01-4300	627.42	
			Unpaid Tax	42.42-	585.00
85645376	10/05/2018	NORA DAVIS	01-5800		518.84
85645377	10/05/2018	PEARSON - PSYCHOLOGICAL CORP.	01-4300		207.81
85645378	10/05/2018	PESI HEALTHCARE	01-4300		44.98
85645379	10/05/2018	PRO-ED	01-4300		660.00
85645380	10/05/2018	RESPONDUS, INC.	01-5800		3,545.00
85645381	10/05/2018	SCHOLASTIC MAGAZINE	01-4300	4,660.28	
			Unpaid Tax	281.22-	4,379.06
85645382	10/05/2018	SHARPS COMPLIANCE INC.	01-5800		163.94
85645383	10/05/2018	SIERRA OFFICE SUPPLIES &	01-4300		537.54
85645384	10/05/2018	W.W. NORTON & COMPANY INC.	01-4100		3,434.20
85645385	10/05/2018	WELLNESS TOGETHER	01-5800		12,825.00
85645386	10/05/2018	WILEY PUBLISHING	01-4300		195.00
85645387	10/05/2018	WINSOR LEARNING, INC.	01-4100		2,534.10

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Checks Dated 10/05/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85645388	10/05/2018	Henry A. Cook	01-5600		65.59
85645389	10/05/2018	Robyn M. Court	01-5200		256.15
85645390	10/05/2018	Reynaldo A. Cubias	01-5800		109.00
85645391	10/05/2018	Melanee Ford	01-5200		131.65
85645392	10/05/2018	Barbara J. Green	01-5200		15.26
85645393	10/05/2018	Regina H. Hinnenkamp	01-5200		165.21
85645394	10/05/2018	Misty M. Lacey Alarcon	01-5200		293.20
85645395	10/05/2018	Albert A. Medina	01-5800		135.00
85645396	10/05/2018	Clinton J. Nelson	01-4300		269.86
85645397	10/05/2018	Jason R. Noonan	01-4300		248.46
85645398	10/05/2018	Reno P. Penders	01-4300		365.00
85645399	10/05/2018	Gabrielle L. Sisk	01-5200		41.39
85645400	10/05/2018	ALPHA FIRED ARTS	01-4300		431.00
85645401	10/05/2018	AMF BOWLING CENTERS INC DBA ROCKLIN LANES	01-5800		127.84
85645402	10/05/2018	APPLE INC.	01-4300		325.68
85645403	10/05/2018	B&H PHOTO VIDEO	01-4300	1,438.10	
			01-4400	2,549.85	3,987.95
85645404	10/05/2018	BALFOUR	01-4300		1,546.65
85645405	10/05/2018	CCIS - CA CONSORTIUM INDEPENDENT STUDY	01-5200		410.00
85645406	10/05/2018	CDW GOVERNMENT INC	01-4300		891.28
85645407	10/05/2018	CURRICULUM ASSOCIATES INC.	01-4300		5,571.51
85645408	10/05/2018	DELTA WIRELESS	01-4300		1,403.39
85645409	10/05/2018	DEMCO MEDIA	01-4300		204.58
85645410	10/05/2018	DIRECT PRESS 2	01-4300		35.67
85645411	10/05/2018	DISCOUNT MAGAZINE SUB SERVICE	01-4300		187.72
85645412	10/05/2018	DISCOVERY OFFICE SYSTEMS	01-4300	5.03	
			01-5600	36.11	41.14
85645413	10/05/2018	FLORA FRESH, INC.	01-4300		172.21
85645414	10/05/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		420.32
85645415	10/05/2018	GBC TECHNICAL SERVICE & ACCO BRANDS USA LLC	01-5600		980.00
85645416	10/05/2018	GOPHER SPORT	01-4300		123.10
85645417	10/05/2018	HASTIE'S CAPITOL SAND & GRAVEL	01-4300		217.19
85645418	10/05/2018	HAWKINS OFFICIATING SERVICE	01-5800		840.00
85645419	10/05/2018	JUNIOR LIBRARY GUILD	01-4300		416.30
85645420	10/05/2018	LAMINATION DEPOT	01-4300		297.75
85645421	10/05/2018	MJB WELDING SUPPLY, INC.	01-4300		85.92
85645422	10/05/2018	NATIONAL FFA	01-5200		360.00
85645423	10/05/2018	ODYSSEYWARE / GLYNLYON, INC.	01-5800		29,000.10
85645424	10/05/2018	PACIFIC ENVIRONMENTAL	01-5800		11,045.00
85645425	10/05/2018	POSTMASTER / GEMS	01-4300		600.00
85645426	10/05/2018	QUENCH USA, INC	01-5600		1,074.33

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Checks Dated 10/05/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85645427	10/05/2018	RICHARDS INSTITUTE OF EDUCATION & RESEARCH	01-5200		340.00
85645428	10/05/2018	ROSEVILLE THEATER ARTS ACADEMY	01-5800		576.00
85645429	10/05/2018	ROSEVILLE THEATER ARTS ACADEMY	01-5800		468.00
85645430	10/05/2018	SAFEWAY INC	01-4300		89.30
85645431	10/05/2018	SCHOLASTIC MAGAZINE	01-4300		347.88
85645432	10/05/2018	SCHOLASTIC TEACHING RESOURCES	01-4300		145.48
85645433	10/05/2018	SCHOOL DATEBOOKS, INC.	01-4300		455.71
85645434	10/05/2018	SCHOOL SPECIALTY INC	01-4300		205.82
85645435	10/05/2018	SEABIRD LODGE	01-5800		311.88
85645436	10/05/2018	SPARK FUND ELECTRONICS INC	01-4300		7,782.10
85645437	10/05/2018	ULINE SHIPPING SUPPLIES	01-4300		390.92
85645438	10/05/2018	UNIVERSITY OF OREGON EDUCATION & COMMUNITY SUPPORT	01-5800		460.00
85645439	10/05/2018	Rosemary Knutson	01-5200		15.26
85645440	10/05/2018	A-Z BUS SALES INC	01-4365		275.66
85645441	10/05/2018	ADD SOME CLASS	01-4300		622.30
85645442	10/05/2018	BIDWELL WATER	01-4300		60.00
85645443	10/05/2018	BOBO SIGNS	01-4300		332.95
85645444	10/05/2018	C & S TELECOMMUNICATIONS INC	01-5600		230.00
85645445	10/05/2018	C.A.S.H COALITION FOR ADEQUATE SCHOOL HOUSING	25-5200		410.00
85645446	10/05/2018	CAPITOL ADVISORS GROUP LLC	01-5800		1,625.00
85645447	10/05/2018	CAPITOL CLUTCH AND BRAKE INC	01-4365		29.44
85645448	10/05/2018	CDW GOVERNMENT INC	01-4300		270.30
85645449	10/05/2018	CITRUS HEIGHTS SAW & MOWER	01-4365		253.19
85645450	10/05/2018	DANNIS WOLIVER KELLEY DWK ATTORNEYS AT LAW	01-5810		137.50
85645451	10/05/2018	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		183.40
85645452	10/05/2018	DISCOVERY OFFICE SYSTEMS	01-5600		72.29
85645453	10/05/2018	FAR WEST RENTS & READY MIX	01-5600		72.00
85645454	10/05/2018	FERGUSON ENTERPRISES #686-DBA FERGUSON FACILITIES SUPPLY	01-4300		79.42
85645455	10/05/2018	FLINT BUILDERS, INC.	21-6200		39,566.67
85645456	10/05/2018	GOLD RIVER FLOORS INC - DBA GOLD RIVER FLOORING AMERICA	01-4300		93.63
85645457	10/05/2018	GRAINGER .	01-4300		85.69
85645458	10/05/2018	HILLYARD / SACRAMENTO	01-4300		15.01
85645459	10/05/2018	HOME DEPOT CREDIT SERVICES	01-4300		1,528.33
85645460	10/05/2018	INDUSTRIAL PLUMBING SUPPLY	01-4300		307.43
85645461	10/05/2018	LOOMIS UNION SCHOOL DISTRICT	01-4300		30.00
85645462	10/05/2018	NAVIA BENEFIT SOLUTIONS	01-5800		137.50

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Checks Dated 10/05/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85645463	10/05/2018	OMG DIVERSIFIED DOOR & LOCK	01-4300		160.35
85645464	10/05/2018	PACIFIC GAS & ELECTRIC CO	01-5510	12,336.67	
			01-5530	104.77	12,441.44
85645465	10/05/2018	PLATT ELECTRIC SUPPLY, INC.	01-4300		302.32
85645466	10/05/2018	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-4300	2,540.08	
			01-5600	838.70	3,378.78
85645467	10/05/2018	SAC VAL JANITORIAL SALES	01-4300		1,517.96
85645468	10/05/2018	SCHOOL FACILITY CONSULTANTS	25-5800		592.50
85645469	10/05/2018	SITEONE LANDSCAPE SUPPLY	01-4300		952.14
85645470	10/05/2018	SLAKEY BROTHERS	01-4300		206.89
85645471	10/05/2018	THE PERSONNEL ADVISOR - BLR BUSINESS & LEGAL RESOURCES	01-5800		427.93
85645472	10/05/2018	WALLACE-KUHL & ASSOCIATES	01-6290		175.00
		Total Number of Checks	**122**		**227,982.18**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	112	168,469.73
13	Cafeteria Fund	7	19,272.99
21	Building Fund #1	1	39,566.67
25	Capital Facilities Fund	2	1,002.50
	Total Number of Checks	**122**	228,311.89
	Less Unpaid Tax Liability		329.71-
	Net (Check Amount)		**227,982.18**

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Checks Dated 09/28/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85643918	09/28/2018	CROWN DISTRIBUTING INC.	13-4380		2,100.62
85643919	09/28/2018	CULTURE SHOCK YOGURT	13-4710		600.00
85643920	09/28/2018	DANIELSEN COMPANY	13-4380	100.19	
			13-4710	2,316.89	
			Unpaid Tax	6.07-	2,411.01
85643921	09/28/2018	GOLD STAR FOODS, INC	13-4710		7,999.33
85643922	09/28/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		2,782.87
85643923	09/28/2018	PROPACIFIC FRESH	13-4380	135.73	
			13-4710	1,722.90	1,858.63
85643924	09/28/2018	SCHOLASTIC BOOK FAIRS - 12	01-4300		346.98
85643925	09/28/2018	SCHOOL SPECIALTY INC	01-4300		388.04
85643926	09/28/2018	UNIFIRST CORPORATION	13-5800		178.51
85643927	09/28/2018	IRIS DUKES	13-8634		100.20
85643928	09/28/2018	Shelly E. Adams	01-5200		203.60
85643929	09/28/2018	Stephanie A. Cassidy	01-4300		52.86
85643930	09/28/2018	Alla K. Eggel	01-4300		392.60
85643931	09/28/2018	Julia J. Kent	01-5200		301.77
85643932	09/28/2018	Susan M. Nelson	01-4300		49.31
85643933	09/28/2018	Justin L. Patterson	01-5200		45.00
85643934	09/28/2018	Adam P. Salinger	01-4300		348.31
85643935	09/28/2018	Charles E. Whitecotton	01-4300		10.70
85643936	09/28/2018	ACSA ASSOC OF CALIF SCHOOL	01-5200		385.00
85643937	09/28/2018	ARTICULATE TECHNOLOGIES, INC. DBA - SPEECH BUDDY.COM	01-4300		137.99
85643938	09/28/2018	B STREET THEATRE	01-5800		125.00
85643939	09/28/2018	B&H PHOTO VIDEO	01-4300	19,002.28	
			01-4400	33,205.33	
			Unpaid Tax	3,529.20-	48,678.41
85643940	09/28/2018	CANYON CREEK SOFTWARE	01-5800		254.00
85643941	09/28/2018	CDW GOVERNMENT INC	01-4300		600.43
85643942	09/28/2018	CEV MULTIMEDIA, LTD.	01-5800		400.00
85643943	09/28/2018	COAST TO COAST COMPUTER PRODUCTS	01-4300		169.43
85643944	09/28/2018	DECKER EQUIPMENT	01-4300		324.58
85643945	09/28/2018	DISCOVERY OFFICE SYSTEMS	01-4300	478.28	
			01-5600	300.59	778.87
85643946	09/28/2018	FLORA FRESH, INC.	01-4300		167.04
85643947	09/28/2018	FLORAL RESOURCES SACRAMENTO	01-4300		101.08
85643948	09/28/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4300		58.11
85643949	09/28/2018	GRAINGER .	01-4300	1,030.65	
			01-4400	1,115.43	2,146.08
85643950	09/28/2018	JUNIOR LIBRARY GUILD	01-4300		478.23
85643951	09/28/2018	KONA ICE ROSEVILLE	01-4300		552.00
85643952	09/28/2018	KRISTON L TAGUE - DBA TAGUE BAND INSTRUMENT SERVICES	01-5600		51.59

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Checks Dated 09/28/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85643953	09/28/2018	LAKESHORE LEARNING MATERIALS	01-4300		292.91
85643954	09/28/2018	PCOE - PLACER CO OFFICE OF ED	01-5200		75.00
85643955	09/28/2018	PITNEY BOWES INC	01-5600		417.94
85643956	09/28/2018	PLACER COUNTY WATER AGENCY	01-4300		391.52
85643957	09/28/2018	POSITIVE PROMOTIONS	01-4300	56.58	
			Unpaid Tax	2.89-	53.69
85643958	09/28/2018	PRESTWICK HOUSE INC	01-4300		29.98
85643959	09/28/2018	RAY MORGAN CO. / CHICO	01-4300		63.28
85643960	09/28/2018	REALLY GOOD STUFF	01-4300		94.28
85643961	09/28/2018	RICHARDS INSTITUTE OF EDUCATION & RESEARCH	01-5200		340.00
85643962	09/28/2018	ROBOT SHOP INC.	01-4300	428.79	
			Unpaid Tax	28.99-	399.80
85643963	09/28/2018	SACRAMENTO CO OFFICE OF ED.	01-5200		620.00
85643964	09/28/2018	SCHOLASTIC MAGAZINE	01-4300		3,074.94
85643965	09/28/2018	SCHOOL SPECIALTY INC	01-4300		590.12
85643966	09/28/2018	SCHOOL TECH SUPPLY	01-4300	30,201.42	
			01-4400	4,874.56	35,075.98
85643967	09/28/2018	SIERRA OFFICE SUPPLIES &	01-4300		496.23
85643968	09/28/2018	SPEECH CORNER	01-4300	81.99	
			Unpaid Tax	5.08-	76.91
85643969	09/28/2018	STUDIES WEEKLY INC.	01-4300		979.20
85643970	09/28/2018	WILLIAM A. SIDNEY JR - DBA SAC TOWN ZEBOPS	01-5600		2,207.00
85643971	09/28/2018	WILLIAM JESSUP UNIVERSITY	01-5200		50.00
85643972	09/28/2018	Ellie Ridgway	01-5800		250.00
85643973	09/28/2018	Alla K. Eggel	01-4300		64.37
85643974	09/28/2018	Amanda Y. Gee	01-5200		73.03
85643975	09/28/2018	Kelley D. Gordon	01-5200		97.56
85643976	09/28/2018	Michelle C. Hawe	01-4300		286.01
85643977	09/28/2018	AMANDA GANT	01-5800		277.73
85643978	09/28/2018	CARNEGIE LEARNING, INC.	01-4100		3,411.98
85643979	09/28/2018	CDW GOVERNMENT INC	01-4100	7,259.58	
			01-4300	6.00	
			01-4400	901.45	8,167.03
85643980	09/28/2018	COAST TO COAST COMPUTER PRODUCTS	01-4300		114.71
85643981	09/28/2018	J.W. PEPPER & SON INC	01-4100		30.02
85643982	09/28/2018	JIST	01-4300		315.12
85643983	09/28/2018	LOZANO SMITH LLP	01-5810		3,478.47
85643984	09/28/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		48.30
85643985	09/28/2018	MUSIC EXPRESS	01-4300		215.00
85643986	09/28/2018	NANCY ALEXANDER-STORM	01-5800		1,700.00
85643987	09/28/2018	RICK TROW PRODUCTIONS INC THE CAREER GAME	01-4300	141.18	
			Unpaid Tax	9.53-	131.65
85643988	09/28/2018	SOUTHPAW ENTERPRISES INC.	01-4300		169.86

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 09/28/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85643989	09/28/2018	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		2,202.86
85643990	09/28/2018	THERAPRO INC.	01-4300		64.41
85643991	09/28/2018	WESTERN PSYCHOLOGICAL SERVICES	01-4300		346.85
85643992	09/28/2018	Kerry W. Beltram	01-5200		20.33
85643993	09/28/2018	Cherrie L. Smith	01-4300		13.46
85643994	09/28/2018	ACI SPECIALTY BENEFITS ACI ENTERPRISES INC	01-3901		3,171.69
85643995	09/28/2018	B.Z. SERVICE STATION	01-5600		684.00
85643996	09/28/2018	BACK TO LIFE AUTOMOTIVE	01-5800		39.75
85643997	09/28/2018	CDW GOVERNMENT INC	01-4300	4,926.77	
			01-4400	1,528.31	6,455.08
85643998	09/28/2018	CITRUS HEIGHTS SAW & MOWER	01-4365		60.11
85643999	09/28/2018	CITY OF LINCOLN	01-5540	6,785.47	
			01-5550	11,255.80	
			01-5570	22,239.76	40,281.03
85644000	09/28/2018	CITY OF LINCOLN - ALARM PRGM LINCOLN POLICE DEPARTMENT	01-5800		180.00
85644001	09/28/2018	CITY OF LINCOLN / PG&E REIMB	01-5510		3,275.57
85644002	09/28/2018	CITY OF LINCOLN/NON UTILITY	21-6280		346.00
85644003	09/28/2018	CLEVERBRIDGE, INC.	01-5800		299.00
85644004	09/28/2018	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		319,530.00
85644005	09/28/2018	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		500.00
85644006	09/28/2018	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		500.00
85644007	09/28/2018	DSA - DIVISION OF THE STATE ARCHITECT	21-6220		162,750.00
85644008	09/28/2018	ECORP CONSULTING INC	21-6140		14,256.42
85644009	09/28/2018	GCR TIRES & SERVICE	01-4360		2,571.26
85644010	09/28/2018	GRAINGER .	01-4300		82.40
85644011	09/28/2018	HILLYARD / SACRAMENTO	01-4300		105.00
85644012	09/28/2018	HMC GROUP	21-6210		138,316.25
85644013	09/28/2018	KINGSLEY BOGARD THOMPSON LLP	01-5810		1,858.50
85644014	09/28/2018	LOZANO SMITH LLP	01-5810	5,572.35	
			21-5810	999.72	
			25-5810	4,423.43	10,995.50
85644015	09/28/2018	MWG MESTMAKER & ASSOCIATES	01-3901		136.60
85644016	09/28/2018	NCM - NATIONAL CINEMEDIA LLC	01-5801		900.00
85644017	09/28/2018	NORMAC	01-4300		438.89
85644018	09/28/2018	PACIFIC GAS & ELECTRIC CO	01-5510	42,318.33	
			01-5530	708.53	43,026.86
85644019	09/28/2018	PLACER COUNTY AIR POLLUTION	01-5800		3,792.80
85644020	09/28/2018	RAINFORTH GRAU ARCHITECTS	21-6210		50,825.28
85644021	09/28/2018	SAC VAL JANITORIAL SALES	01-4300		580.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 09/28/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85644022	09/28/2018	SHARP ARCHITECTURE, INC.	21-5800		3,720.00
85644023	09/28/2018	SHI INTERNATIONAL CORP	01-5800		14,450.00
85644024	09/28/2018	SIERRA BUILDING SYSTEMS INC	01-5600		675.00
85644025	09/28/2018	SIERRA OFFICE SUPPLIES &	01-4300		179.27
85644026	09/28/2018	SIGLER, INC.	01-4300		231.64
85644027	09/28/2018	STEWART TITLE OF PLACER	21-5800		400.00
85644028	09/28/2018	TAG / AMS INC	01-5800		486.00
85644029	09/28/2018	VERIZON WIRELESS	01-5560	2,151.87	
			21-5560	53.21	2,205.08
85644030	09/28/2018	WALLACE-KUHL & ASSOCIATES	21-6170		10,983.00
		Total Number of Checks	**113**		**981,674.08**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	94	259,615.29
13	Cafeteria Fund	8	18,037.24
21	Building Fund #1	13	703,179.88
25	Capital Facilities Fund	1	4,423.43
	Total Number of Checks	**113**	985,255.84
	Less Unpaid Tax Liability		3,581.76-
	Net (Check Amount)		**981,674.08**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Balfour and Lincoln Crossing Elementary School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Student Donations

MEETING DATE:

November 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Balfour and Lincoln Crossing Elementary School. The services include printing of 465 yearbooks to be delivered in Spring 2019. The total cost of these services is $4,998.75. It will be paid with student donations.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Balfour and Lincoln Crossing Elementary School.

balfour

Balfour is hereby authorized as the official publisher of the publication described below.

Prod. Year	Production Line	Cover	Date	Cust#
2019	Spectra	Soft	10/9/18	24115

School	Address	Phone
Lincoln Crossing Elementary Sch	635 Groveland Lane	

City	State	Zip	eMail Address	Check here to recieve email news & tips from Balfour
Lincoln	CA	95648		X

Contact	Title
	Adviser

Copies	Pages	Size	Delivery Season	Cust Type
465	40	8	Spring	Elementary school

Copy Preparation:StudioWorks+

465 copies 40 pages

Paper: 80# Gloss

Cover: Soft Lamination: Gloss Full Color, School Design or Balfour High Design Cover with one proof

Custom school design with gloss lamination

EndsheetsStock: N/A

1st Deposit: 30% of Total Est. Price Due: November 16
2nd Deposit: 45% of Total Est. Price Due: March 15
Final Deposit: 25% of Total Est. Price Due: Upon Receipt

Total Estimated Price:
$ 4,998.75 Shipping & Tax included

Send to: Taylor Publishing Company PO Box 911514 Dallas, TX 75391-1514

The completed books will be shipped on a standard delivery schedule after the final copy shipment is received. Standard delivery schedules vary with product line. Failure to meet deadline requirements or to return proofs within the designated time will result in adjustments to the delivery schedule (ask your representative for other exceptions.) The company will make every effort to return submitted photographs and artwork, however the company assumes no responsibility for their loss or damage. The company exercises no editorial control over the content of the book, and under Texas Law no responsibility for it content.
This contract is contingent upon Government regulations, strikes, fire, or acts of Providence. Prices shown are estimates based on the contract specification. Changes in specification can affect the final billing price. The Total Estimate Price shown above is based upon the Company's current price list, which in turn is based upon current material, labor and other cost. To compensate for cost increases that will be incurred by the Company in the event of the delay in the production schedule, the following shall apply: If final copy is received by the Company after December 31 of the production Year, the total price shall increase by and amount equal to 5 percent of the Total Estimate Price. Prices are contingent on the Company's ability to obtain materials at a reasonable price. Should our suppliers increase their prices by an unexpected amount, the Company may be required to adjust prices accordingly. The Company will notify the Customer prior to manufacture of any such price adjustment.
Applicable sales taxes will be added to the final invoice unless the Customer furnishes evidence of tax-exempt status. The Customer agrees to pay the final invoice within 30 days of the invoice date or pay a late payment fee of 1 1/2% per month of the unpaid balance. Costs associated with collections, including reasonable attorney fees and court costs if it becomes necessary to place this account for collection, will be borne by the Customer. By the authorized signature below, Customer hereby waives notice of acceptance, default and exemption. Pursuant to V.T.C.A., Government Code §2270.002, the Company affirms that it does not boycott Israel and will not boycott Israel during the term of this contract. The print Trade Customer of the Printing Industry of America, Inc. are incorporated into the terms of this Contract, except as specifically otherwise stated herein, and are reprinted on the back of the contract. This contract is subject to acceptance by Taylor Publishing Company d/b/a Balfour in Dallas, Texas, and will be governed by the laws of the State of Texas.
***CONTRACT CONTINGENT ON SALES REPRESENTATIVE:

David Barnes

I (we) have read, understand and accept the terms and conditions of the Contract. I further stipulate that I am an authorized representative of the customer named herein and, as such, am authorized to sign their Contract.

Signature	Please Print Name	Title
	Jen Hladun	Principal
Signature (optional)	Please Print Name A. Kilpatrick Asst Supt of Business Svs and Operations	Is a P.O. required? ☐ yes ☐ no P.O. #:

Sales Representative	Rep #	LD	Quo#	Var#	Accepted at Taylor
David Barnes	937901				

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with Ohiopyle Prints Inc. - Lincoln High School Apparel–Licensed Merchandise

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Lincoln High School – Merchandise Sales Royalty Revenue

MEETING DATE:

November 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Ohiopyle Prints Inc. and Lincoln High School to participate in Ohiopyle's production of licensed merchandise for Lincoln High School. Ohiopyle will pay Lincoln High School an 7% royalty on the net sales price of merchandise bearing the school's name and/or logo(s). Ohiopyle will continue to provide a donation to the school on an ongoing basis based on royalties earned from all future sales of licensed merchandise.

This is a one year contract that automatically renews annually unless either party terminates at any time.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Ohiopyle Prints Inc. and Lincoln High School.

Royalty Agreement

This agreement is **BETWEEN** Ohiopyle Prints Inc., a corporation having an address of 410 Dinnerbell Rd. Ohiopyle, PA 15470 ("OP"), D/B/A "My Town Originals®" a registered fictitious name,

AND Lincoln High School (Full School Name) School located at

790 J Street, Lincoln, CA, 95648 (Street, City, State, Zip) (the "School").

License to use Marks: The school grants OP the non-exclusive right and a license to use the school Marks for marketing, manufacturing, and distribution of apparel and accessories ("Products") sold to retailers and consumers. School "Marks" are defined as school name, nickname, mascot, and related designs, logo graphics and symbols.

School Sales: This agreement shall not affect the purchase and sales of the School's booster clubs and bookstore in any way.

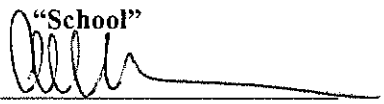
School Marks: The School warrants and represents that it is the owner of all rights in and to the licensed Marks. The School authorizes its Marks to OP for the sale and distribution of Products bearing the School's name, nickname, and related designs, logo graphics, and symbols. This agreement does not authorize OP to sublicense School Marks to other parties.

Indemnification: OP agrees to indemnify and hold the School, its officers, agents, employees, and assignees harmless from liability, loss or damage suffered as a result of claims, demands, cost or judgments, including legal fees arising out of the duties and obligations pursuant to license use school Marks in connection with any product sold by OP.

Term/Termination: This agreement will remain in effect for one year and will renew automatically. The School may terminate this agreement at any time for any reason upon written notification to OP. Upon written notification, OP will immediately discontinue production of any new products but shall retain the right to sell any remaining inventory.

Payments: Payment will be made to the School based on 7% of the net sales invoiced to OP's customers each quarter. No royalties are collected nor paid on direct sales to the school or its booster clubs. OP will make payments within thirty days following the end of each calendar quarter. Any checks not cashed after 90 days from issuance will become property of OP.

Persons executing this Agreement warrant and represent that they have been authorized to sign this Agreement to legally bind the party for which they are signing:

	"School"		**"Ohiopyle Prints Inc."**
Signature:		Signature:	
Name:	Audrey K Kilpatrick	Name:	
Title:	Asst Supt of Business Svs and Operations	Title:	
Date:	10/10/18	Date:	
Fax:	916-645-6356	Fax to:	1-866-314-1305
Email:	akilpatrick@wpusd.org	Email to:	mytown@ohiopyleprints.com

Thank you. Please save a copy for your records & return via email or fax.
A fully executed copy will be emailed back to you from Ohiopyle Prints Inc.

Payable and School Information Confirmation

Complete the following form, save for your records & return via email.

Please select one of the following:

◉ I would like to have a Royalty Agreement on file and receive quarterly reports along with my royalty check. I have attached the signed agreement.

○ I would love to receive a quarterly royalty check but I do not wish to sign an agreement at this time.

If you answered yes to either of the above, please provide the following:

- **Royalty Checks should be sent to:**

Attention: Michael Maul
Phone: 916-645-6360
Email: mmaul@wpusd.org

School Name: Lincoln High School
Address: 790 J Street
City: Lincoln
State: CA
Zip Code: 95648

- **School Information for Spirit Wear:**
  Please proof read your spelling

School Name: Lincoln High School
Mascot Name: Fighting Zebras
School Initials: LHS
Primary School Color: Royal Blue
Secondary School Color: Gold
Highlight Color (optional): White
Mascot Image:

◉ I have attached our mascot image to the email.
○ Use Clip Art. I would describe our mascot image preference as

○ I am not the correct contact to approve this. Please contact:
Contact Name:
Phone:
Email:

○ I have looked over the information that has been presented and I am not interested in participating in this program at this time.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Donation Approval for
- Lincoln High School

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Audrey Kilpatrick,
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Model A parts, new and used, worth $2,500.00 were donated to Lincoln High School. The parts will be used to help with the Restoration project.

ADMINISTRATION RECOMMENDATION:

Administration recommends we accept the donation, and it is greatly appreciated.

wp/rk/donationfactform

Western Placer Unified School District

GIFT AND DONATION DOCUMENTATION

Western Placer Unified School District appreciates contributions to its programs. To ensure that donations or gifts are used for the intended purpose, a Gift and Donation Documentation Form (available through the District Office/Business Office/school site Principal) must be completed. The purpose of this preliminary review procedure shall be to help determine the appropriateness of the gift or donation and to document the donor's intent. A copy of this form will be submitted to the Superintendent's Office for Board of Trustee information and/or approval.

NAME/ADDRESS/TELEPHONE NUMBER OF DONOR:

Paul Tobie 28627 N 154th St
Scottsdale, AZ 85262

Gift or Donation:

Donation $2,500 worth of Model A Parts

Donated to (School/Program:

Automotive Restoration Club - Model A parts, new and used

Intent of Gift or Donation:

For use by program to complete restoration project

Value of Gift or Donation (to be completed by the Donor:

Cash or Check (circle one) **Dollar Amount $** _____

Donated Item: **Estimated Dollar Value $** 2,500.00

Certification of Receipt by Site/Program Administrator: Jay Burns (Typed Name) Jay Burns (Signature)

FOR BUSINESS OFFICE USE ONLY

Assistant Superintendent of Business & Support Services: _____ Signature

Revenue Code: _____

Review Comments:

Superintendent's Signature: _____

Board Agenda Date:

Board of Trustee Comments/Remarks:

WHITE - Donor YELLOW - School Office PINK - Business Office GOLDEN ROD - Superintendent's Office

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Requests for school-sponsored trips involving out-of-state, out-of-country, and/or overnight travel

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Student Fees/School Funds

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
Per Board Policy 6153, the Board of Trustees recognizes that school-sponsored trips are an important component of a student's development and supplement and enrich the classroom learning experience. School-sponsored trips may be conducted in connection with the district's course of study or school-related social, educational, cultural, athletic, school band activities, or other extra-curricular or co-curricular activities. A field trip to a foreign country may be permitted to familiarize students with the language, history, geography, natural science, and other studies relative to the district's course of study.

Requests for school-sponsored trips involving out-of-state, out-of-country, or overnight travel shall be submitted to the Superintendent or designee. The Superintendent or designee shall review the request and make a recommendation to the Board as to whether the request should be approved by the Board. All other school-sponsored trips shall be approved in advance by the principal.

Students will not be excluded due to inability to pay.

Information regarding the overnight field trips for which approval is being sought is as follows.

2018-2019 Overnight Field Trips

School Site: ATLAS and Phoenix High School

FIELD TRIP:	Outdoor Leadership Trip
BRIEF DESCRIPTION: (citing educational purpose)	This field trip is part of the Outdoor Education/ATLAS Program. The purpose of the trip is to focus on the development of leadership and communication skills among diverse student learners. In addition, then trip will include project based learning in ELA, History and Science subject areas. Students will participate in original research related to each of these core subjects and then present research findings.
DATES:	November 6, 7, 8- 2018
LOCATION(S):	Point Reyes National Seashore
LODGING ACCOMMODATIONS:	Camping Tents
PERSON(S) COORDINATING:	Adam Salinger and Clint Nelson
STUDENTS PARTICIPATING:	Approximately 10 students
FUNDING SOURCE:	Program Funding, Student Donations, Grant Money

FIELD TRIP:	Outdoor Leadership Trip
BRIEF DESCRIPTION: (citing educational purpose)	This field trip is part of the Outdoor Education/ATLAS Program. The purpose of the trip is to focus on the development of leadership and communication skills among diverse student learners. In addition, then trip will include project based learning in ELA, History and Science subject areas. Students will participate in original research related to each of these core subjects and then present research findings.
DATES:	April 9, 10, 11- 2019
LOCATION(S):	Point Reyes National Seashore
LODGING ACCOMMODATIONS:	Camping Tents
PERSON(S) COORDINATING:	Adam Salinger and Clint Nelson
STUDENTS PARTICIPATING:	Approximately 10 students
FUNDING SOURCE:	Program Funding, Student Donations, Grant Money

FIELD TRIP:	Outdoor Leadership Trip
BRIEF DESCRIPTION: (citing educational purpose)	This field trip is part of the Outdoor Education/ATLAS Program. The purpose of the trip is to focus on the development of leadership and communication skills among diverse student learners. In addition, then trip will include project based learning in ELA, History and Science subject areas. Students will participate in original research related to each of these core subjects and then present research findings.
DATES:	May 14-17- 2019
LOCATION(S):	Yosemite National Park
LODGING ACCOMMODATIONS:	Camping Tents
PERSON(S) COORDINATING:	Adam Salinger and Clint Nelson
STUDENTS PARTICIPATING:	Approximately 10 students
FUNDING SOURCE:	Program Funding, Student Donations, Grant Money

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Out of State Travel

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent, Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
Site Supplemental

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Per District Administrative Regulation 3350 - Travel Expenses, all out-of-state travel shall be presented to the Board for approval with a complete explanation of the school business purpose to be served.

Lincoln High School staff in its effort to plan for school safety would like to attend the National Student Safety and Security Conference and Workshop in Las Vegas from Novemeber 28th – 30th, 2018. The conference is proactive regarding school culture, relationship building with troubled students and reactive with break-out role-playing sessions. Mr. Maul would like to send a Lincoln High School administrator and Officer Steve Krueger to support safety and security of students who attend Western Placer Unified School District school sites.

The registration for the conference and travel expenses will be funded through Supplemtal (connected to goal VI, safe/active engagement).

RECOMMENDATION:

Administration recommends Board approval for this out of state travel request for National Student Safety and Security Conference and Workshop Training.

National Student Safety & Security Conference & Workshop

2018 K-12 Schools, Colleges, and Universities Preparedness Conference

Nov 28-30, 201
Las Vega

CONFERENCE
November 28-29, 201

WORKSHOP
November 30, 201

Job-Alike
Tabletop Exercise Workshops

School-Alike
Role-playing Break-out Sessions

Register Before
September 28, 201
and
Save Up to $20



+2 Workshops
Four-Stage Incident Management Process is provided and discussed.

Learn How To Plan
Make everyone a stakeholder.
Spell out roles and responsibilities.

Protect Your Students
Know your resources.
Test them against your toughest scenarios.

Know How To Respond
Recognize problems earlier.
Make the right decisions earlier.

Plan To Continue
Keep the learning process alive.

- Real Cases
- Panel Discussions
- Break-out Sessions
- Role Playing Sessions
- Nationally Renowned Speakers
- Best Practices
- Saving Lives

Strategies & Solutions

Prevention, Preparedness, Response & Recovery

National Student Safety & Security Conference & Workshop

Concurrent Break-out Sessions & Tabletop Exercises

Wednesday 11.28.18

8:00 - 9:00 Conference Material Pick-up & Breakfast
9:00 - 9:10 Chairperson's Opening Remarks
9:10 - 10:00 School Safety:A National Perspective
10:00 - 10:30 Coffee Break
10:30 - 11:15 Break-out

Session-1

Prevention

- School Crime Watch
- Drug-Free Zones
- Gun-Free Zones
- Zero-Tolerance Messages

Session-2

Prevention

- Gang Apparel & Student Dress Codes
- Mentoring
- Parent Cooperation

Session-3

Prevention

- Law Enforcement Resources & Presentations

Session-4

Prevention

- Information Kits & Advisories
- Engaging the Business Sector

11:20 - 12:05 Break-out

Session-5

Prevention

- Restrictions in Hallways Locker Areas Bathrooms Parking lots Cafeteria & Other High-Risk Areas

Session-6

Prevention

- Bullying and Violence Prevention

Session-7

Prevention

- Alcohol Tobacco and Drug Prevention and Early Intervention

Session-8

Prevention

- Prevention through Information

12:05 - 1:30 Working Lunch
1:30 - 2:30 Break-out

Session-9

Prevention

- Balancing Student Privacy and School Safety

Session-10

Preparedness

- What You Can Do Right Now
- Assessing Threat & Potential Victims
- Exercising the Student Safety Plan
- Reviewing Civil & Criminal Options

Session-11

Preparedness

- Patrols & Security Systems
- Video Monitoring
- Taking Preemptive Action
- Crime Maps

Session-12

Preparedness

- Creating a School Safety Who's Who
- Photo ID Database Including Private Sector Resources
- Dealing with Outside Threats

2:30 - 3:00 Coffee Break
3:00 - 3:45 Break-out

Session-13

Preparedness

- Releasing Information
- Media Relations
- Crisis Kits
- Preparing the Lines of Communication

Session-14

Preparedness

- Legislative Actions
- Town Hall Meetings
- Sharing Best Practices

Session-15

Preparedness

- Designating Crisis Planning and Crisis Management Teams

Session-16

Preparedness

- Plan for Natural and Man-Made Disasters

3:45 - 4:30 Break-out

Session-17

Preparedness

- Security & Safety Risk Assessment in Schools

Session-18

Preparedness

- Security & Safety Risk Assessment in Campuses

Session-19

Response

- Activating the Emergency Response Infrastructure
- Warning Signals
- First Response

Session-20

Response

- Student Complaints
- Protecting targets & Hostages

4:30 - 5:15 Break-out

Session-21

Response

- Types of Violence
- Survival Techniques

Session-22

Response

- News by Cell Phone

Session-23

Response

- Regaining Control
- Chain of Command
- Emergency Response Routes

Session-24

Response

- Evacuation Procedures
- School Closings
- Notifying Parents
- Anticipating Escalation

National
Student Safety & Security
Conference & Workshop

08:33:01 Time and Distance of the First Response

November 28-30, 2018

8:30 | 8:33 | 8:36 | 8:39 | 8:42 | 8:45 | 8:48 | 8:51 | 8:54 | 8:57

Concurrent Break-out Sessions Tabletop Exercises

Thursday 11.29.18

8:00 - 9:00 Breakfast
9:00 - 9:10 Chairperson's Opening Remarks
9:10 - 10:00 The Role of Parents, Students, and Community Members
10:00 - 10:30 Coffee Break
10:30 - 11:15 Break-out

Session-1
Response
- Law Enforcement Information Sharing
- Medical Procedures
- Dealing with the Media
- Reaction on the Internet.

Session-2
Response
- Building a School-Based Crisis Team

Session-3
Response
- Media Relations Crisis Communications and News & Information

Session-4
Response
- Campus Emergency Response Team Program

11:20 - 12:05 Break-out

Session-5
Response
- Incident Command System: The Transition From Routine Day to Day Operations to Effective Management Control

Session-6
Recovery
- Overcoming Fear of Returning to Class
- Debriefings

Session-7
Recovery
- Victim Needs
- Survivor Needs
- Families of Offenders

Session-8
Recovery
- Call-in Lines
- Grief Counseling
- Health Services & Resources
- Statements to Students & Parents

12:05 - 1:30 Working Lunch
1:30 - 2:30 Break-out

Session-9
Recovery
- Academic Support
- Investigation Procedures
- Removing Names

Session-10
Recovery
- Funerals & Anniversaries
- Signals for Closure
- How to Orient New Students & their Families

Session-11
Recovery
- Working with Students Families Staff Friends and the School Community

Session-12
Recovery
- School Site Crisis Intervention Team (CIT) Members/Roles

2:30 - 3:00 Coffee Break
3:00 - 3:45 Break-out

Session-13
Recovery
- Planning for Recovery in the Preparedness Phase & How to Keep the Learning Process Alive

Session-14
Recovery
- Providing Stress Management During Class Time

Session-15
Real Cases
- Improving Student Safety
- Dealing with Rumors and/or Acts of Vandalism That Might Precede Incidents

Session-16
Real Cases
- Step-by-Step Process on How to Get Community & Government Officials Involved into Supporting Crisis Response Team

3:45 - 4:30 Break-out

Session-17
Real Cases
- Mechanical Accidents/Disasters
- School Bus Safety & Security

Session-18
Real Cases
- Drills and Exercises Using Best Practices
- Bomb Threats, Suicide, Community Violence

Session-19
Real Cases
- Domestic Conflict & Child Abuse, Hostage
- Situation in a Classroom & Responding to a Student in Crisis
- Dealing Effectively with the Media

Session-20
Real Cases
- Gunman in School

4:30 - 5:15 Break-out

Session-21
Real Cases
- How Do Emergency Communications Work?
- Better Ways of Getting the Message out to Students

Session-22
Best Practices
- Conducting School Safety Audits
- Conduct School Safety and Security Threat Assessments
- Create a Threat Assessment Team in the University Environment

Session-23
Best Practices
- Setting and Enforcing Standards

Session-24
Best Practices
- Incident Specific Protocol

Session-25
Legal Issues
- What is Permissible to be Shared with Others without Violating Confidentiality Law?

National
Student Safety & Security
Conference & Workshop

08:33:15 What To Do Until They Arrive?

November 28-30, 201

8:30 8:33 8:36 8:39 8:42 8:45 8:48 8:51 8:54 8:57

Job-Alike
Tabletop Exercise Workshops

School-Alike
Role-playing Break-out Sessions

WORKSHOPS

TABLETOP EXERCISE NSSSC ROLE PLAYING SESSIONS

TABLETOP EXERCISE NSSSC REAL CASES

Friday 11.30.18

:00 - 9:00 Registration & Breakfast
:00 - 12:30 Workshop 1

Learn How To Plan

- Make everyone a stakeholder
- Spell out roles and responsibilities

Protect Your School

- Know Your Resources
- Test them Against Your Toughest Scenarios

2:30 - 1:30 Lunch
:30 - 5:00 Workshop 2

Know How To Respond

- Recognize Problems Earlier
- Make the Right Decisions Faster

Plan To Continue

- Keep the Learning Process Alive

Group Discount

Complimentary Registrations are available for groups of three paid attendees or more from the same organization are available.

Complimentary Registrations

- 1 for every 3 paid registrations
- 2 for every 5 paid registrations
- 3 for every 7 paid registrations

How To Redeem

All teams that want to redeem the group discount must have one representative register the team members at the same time. Please email Info@nordtree.com for your specialized discount code for the complimentary registration(s) once you have submitted registration for the Initial team.

Shaping the debate

- Chief of Police, Fire, EMS
- Crisis Team Manager
- Dean of Students
- Director of Facilities
- Director of Public Safety Services
- First Responder
- Juvenile Corrections Facility
- Law Enforcement Officers
- Prevention Specialists
- Safe and Drug-Free Coordinators
- School Board Members
- School Health Educators
- School Nurses
- School Principals and Administrators
- School Psychologists
- School Resource Officers
- School Security Personnel
- School Social Workers
- Student Affairs
- Teachers
- University Police

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with All West Coachlines - Transportation Services to San Francisco Exploratorium - First Street School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Co-Curricular/Site Funds

MEETING DATE:

November 8, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for transportation services with All West Coachlines for students and teachers of First Street School for a field trip to San Francisco Exploratorium on December 7, 2018. The services cost $1,499 and will be funded with Co-Curricular/Sire Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement between All West Coachlines and Western Placer Unified School District.

CONFIRMATION

Charter ID	76941
Movement ID	86288
Move Date	12/07/2018
ClientID	ANMO002
Phone	(530) 913-6482
Contact	
Customer	FIRST STREET SCHOOL ATTN: ANITA MOYA 1400 FIRST STREET LINCOLN, CA 95648
Group Name	

All West Coachlines
7701 Wilbur Way
Sacramento, CA 95828
Phone: (916) 423-4000 • (800) 843-2121
Fax: (916) 689-5926

Salesperson: Michelle LaLonde

Spot Time	12/7/18 7:45 am
Depart Time	12/7/18 8:00 am
First Pickup	1400 1ST ST, LINCOLN, CA
Arrival	12/7/18 10:30 am

Destination	PIER 15, SAN FRANCISCO, CA
Leave Time	12/7/18 6:10 pm
Back Time	12/7/18 7:40 pm

First Pickup Instructions
FIRST STREET SCHOOL - PLEASE TURN RIGHT ON O ST FOR BUS PARKING

Destination Instructions
1.) SAN FRANCISCO EXPLORATORIUM- DEPART AT 5:10 PM
2.) MCDONALDS - 4400 CENTRAL PL, FAIRFIELD, CA
45 MIN STOP

SPAB

VEHICLES

Seats	Vehicle Description	Vehicle ID	
56	56 Coach		$1,454.00
	Vehicle Total including PUC Tax if applicable		**$1,454.00**

EXTRAS

Quantity	Description	UnitPrice	Price
1.00	San Francisco Surcharge	45.00	45.00
	Movement Total		**$1,499.00**

Payment Terms:
Deposit Requirements:

DATA TITLES

Title	Value
Requested Driver	KID FRIENDLY DRIVER/ NEW BUS

Please sign and return one copy of this agreement to confirm your order. Agreement includes terms on the reverse side. Should you need to change or cancel this reservation please call the charter department at All West Coachlines, 916-423-4000.

Signature: _____ **Title:** Asst Supt of Business Svs and Operations **Date:** 10/18/18

GENERAL TERMS AND CONDITIIONS

1. *GENERAL.* This document contains all of the terms and conditions under which CUSA AWC LLC, dba all West Coachlines (the "Company","Us","We") agrees to furnish service to you ("Customer" or "You"). When you sign this document it is a legally binding contract, and it can only be changed by a later written agreement between us. Carefully read this entire document before signing.

2. *ITINERARY.* A written itinerary must be received no later than fourteen (14) days before departure. Our driver will be given a copy of your entire itinerary, and he will be instructed to follow it strictly. He has no authority to agree to make any changes in the trip schedule without the prior approval of an authorized Company supervisor. Therefore, if, after your trip begins, you want to make any change in the agreed itinerary, you must notify your driver at once and he will contact the Company. If we agree to the change you request, you must then pay the full amount of any increase in the contract price immediately upon completion of the trip. Any additional charges will be based on the Company's current published rates.

3. *COMPLIANCE WITH LAWS.* All itineraries must allow the driver and the Company to comply with all Federal, State and local regulations or ordinances. Drivers are limited to: a) 15 consecutive hours on duty in any one day (including ½ hour driver preparation; and b) of this 15 hours, a maximum of 10 hours may be actual driving hours. If your itinerary requires the use of more than one driver, either the price of the charter will be adjusted or the itinerary must be changed to allow for only one driver. Upon reaching your destination, if the drivers' total on-duty hours have been used, the driver must have a minimum of 9 hours off-duty. The Customer is responsible for the driver(s) overnight room accommodations unless you and the Company have agreed in advance that the Company will provide the driver's room and bill you for the charges.

4. *RESPONSIBILITY FOR BAGGAGE.* The Company assumes no risk for handling baggage and other passenger's property and is not liable for any loss of such items stored anywhere in the bus. Passengers may only bring baggage and other property in an amount that can conveniently be carried in the chartered bus. Each passenger is responsible for removing all of their personal property and baggage from the interior of the bus at the end of each travel day and when the trip ends.

5. *STANDING WHILE BUS IN MOTION.* Buses may start or stop suddenly. Passengers are requested not to change seats or utilize the restroom when the bus is in motion unless exercising extreme caution. The Company will not be responsible for injuries to passengers who stand or walk while the bus is in motion. Charter groups must provide adequate supervision and discipline.

6. *SERVICE SUBJECT TO TARIFF.* Customer agrees that the performance of the service described in this order is subject to tariff regulations.

7. *RIGHT TO SUBSTITUTE EQUIPMENT.* The Company has the right, at it's sole discretion to substitute equipment from our fleet or from other companies in order to fulfill this charter agreement.

8. *CHARGES.* The "TOTAL CHARTER PRICE" shown is the Company's estimate based upon our current tariff and our best estimate of the specific services you have requested before adding any fuel surcharge. Charters exceeding the miles or hours booked will be billed for additional charges. Additional hours are billed in 1 hour increments. Charges do not include driver gratuity.

9. *FUEL SURCHARGE.* All trips are subject to a fuel surcharge. Fuel surcharges are subject to change.

10. *DEPOSIT.* When a deposit is required, there is a 50% deposit per bus due 10 days after you receive your confirmation in the mail. If the deposit is not received when it is due, we may cancel the charter.

11. *PAYMENT.* Payment is due 14 days before departure unless satisfactory credit arrangements have been made and approved. Payment must be made in cash or by check payable to All West Coachlines. We accept VISA, MasterCard, American Express or Discover Card. A handling fee will be charged when paying with a credit card.

12. *FINANCE CHARGES.* If you have made credit arrangements with us to pay after departure and you fail to pay on time, we will charge you a finance charge on all past-due amounts of 1.5% for each 30 day period that the bill is past-due.

13. *CLEANING AND REPAIRS.* The Customer is liable for extraordinary cleaning and for all repairs to our vehicle (beyond normal wear) caused by members of your party. You agree to pay for all repairs and excess cleaning charged within the company's terms of payment.

14. *EXTRA FEES.* Parking, tolls, airport fees and entry fees for parks and/or attractions are the responsibility of the Customer.

15. *ALCOHOLIC BEVERAGES.* If alcoholic beverages are brought on board our vehicle, a $300.00 deposit is required. Alcohol deposits will be refunded after completion of the trip if the coach is left in good condition. Please allow 10 working days for refund to be processed. The Company reserves the right to refuse or terminate transportation to any person that displays aggressive behavior or appears to be under the influence of alcohol, or other intoxicating substances. Glass containers and kegs are not allowed on our buses.

16. *SMOKING ON THE BUS.* No smoking is permitted on our buses.

17. *CANCELLATIONS.* Charters booked, but not prepaid or confirmed by either party, may be cancelled by either You or the Company without notice. Trips cancelled less than 72 hours but more than 24 hours before spot time are subject to a $250.00 per bus cancellation fee. Trips cancelled less than 24 hours before spot time are subject to a cancellation fee of 50% of the charter price. Cancellation of spot is subject to no refund.

18. *TIME OF ARRIVAL AND DEPARTURE.* The Company does not guarantee to arrive at or depart from any point at a specific time, but will endeavor to meet the schedule submitted by its agent or employee.

19. *FORCE MAJEURE.* The Company is not responsible for any delays, changes of schedule or cancellations resulting, directly or indirectly, from any act of God, public enemies, authority of law, quarantine, perils of navigations, riots, strikes, the hazard or dangers incident to a state of war, accidents, breakdowns, road conditions, weather conditions, and other conditions beyond the Company's control.

20. *ACCOMODATIONS FOR THE DISABLED.* Any group which requires an ADA accessible bus is requested to inform us at the time of the reservation, and must notify us in writing no later than 48 hours prior to the charter's departure.

21. *OXYGEN BROUGHT ON BOARD.* Groups with members using personal oxygen canisters must give the Company 48 hours advance notice. Each group member may have two (2) canisters inside the bus. Additional canisters must be transported under the bus and properly secured in the forward baggage compartment. Canisters stored under the bus must be properly packaged by the group member in protective cases with safety caps on the valves. Canisters may not exceed 4.5 inches in diameter and 26 inches in length.

22. *CASINO/INDIAN GAMING* *All Passengers must be at least 21 years of age. NO CHILDREN ALLOWED.*

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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SUBJECT:

Ratification of Contract – National CineMedia, LLC and Western Placer Unified School District – Promotional Advertisements At Blue Oaks Theater

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Mandate Funds-One-Time

MEETING DATE:

November 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with National CineMedia, LLC (NCM) and Western Placer Unified School District for the regional exhibition of advertising at Blue Oaks Theater in Rocklin, CA. The advertising will be in-theater promotions highlighting Western Placer Unified School District. The cost of these services will be $200 and will be paid with one-time Mandate Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between National CineMedia, LLC and Western Placer Unified School District.

ADDENDUM to Regional Advertising Insertion Order Agreement

Job #(s) 462952 **IO #** ORD-1808-01211

This addendum (this "**Addendum**") between National CineMedia, LLC ("**NCM**") and Western Placer Unified School District (the "**Advertiser**") is dated 10/18/2018 (the "**Effective Date**") and is incorporated into and subject to the executed Regional Advertising Insertion Order and Agreement between the parties (the "**Order**") relating to the advertising identified by Job #(s) noted above (the "**Advertising**"). Any undefined capitalized term has the meaning given to it in the Order.

RECITALS

A. Advertiser and NCM signed the Order under which Advertiser contracted with NCM for the display of the Advertising on NCM's proprietary digital content network ("**DCN**").

B. Advertiser is requesting a license to a copy of the NCM Content to use for its own business purposes.

C. NCM is willing to grant Advertiser a license under the terms and conditions of this Addendum.

AGREEMENT

1. Representations and Warranties. Advertiser represents and warrants to NCM that (a) any of the Content that Advertiser supplied for the Advertising (including without limitation the creative, information, data, images, video, fonts, music, voice over and all other creative content contained in the Advertising) does not infringe, violate or misappropriate any third party copyright, trademark, right of or to privacy, publicity or likeness, or other intellectual property or proprietary right; (b) Advertiser has the legal right to enter into this Addendum and to perform its obligations under the Addendum; (c) Advertiser has all rights necessary to enable NCM to exercise the rights granted under this Addendum; (d) the exhibition and other use of the NCM Content by Advertiser and the other activities of Advertiser will not violate, applicable local, state and federal laws, rules, and regulations, including, without limitation, laws and regulations governing privacy and email/spam, or any duty toward or rights of any third party; and (e) Advertiser has and will secure all rights, authorizations, consents, licenses, and clearances (collectively, "**Licenses**") necessary or appropriate for Advertiser's use of the Content supplied by Advertiser and Advertiser's use of the NCM Content, including, without limitation, all Licenses necessary for the public performance of musical compositions, as applicable to Advertiser's use.

2. License. Subject to the terms and conditions of this Addendum and the representations of Advertiser, NCM hereby grants to Advertiser a non-exclusive, royalty-free, non-transferable license to use, reproduce, display, perform and transmit the NCM Content for its own business purposes. Advertiser shall not, and shall not authorize or permit any third party to: (a) reverse engineer, decompile, disassemble, or reduce the NCM Content to its source files; (b) modify, change, revise or create derivative works of, the NCM Content; (c) assign, sublicense, lease, rent, loan, transfer or otherwise make available the NCM Content to a third party; or (d) take a screen capture of any of the NCM Content for use on any online or printed material. Except for those rights explicitly stated in this Addendum, NCM reserves all rights to the NCM Content. In exchange for this Addendum and the license to the NCM Content, Advertiser will pay NCM $200.00, which is payable within 30 days after receipt of an NCM invoice.

3. Disclaimer and Limitation of Liability. NCM PROVIDES THE NCM CONTENT AND ALL SERVICES PERFORMED BY NCM UNDER THIS ADDENDUM "AS-IS" AND "AS-AVAILABLE." NCM MAKES NO REPRESENTATIONS OR WARRANTIES, WHETHER EXPRESS, IMPLIED OR STATUTORY, REGARDING THE ADVERTISER'S USE OF THE NCM CONTENT OR SUCH SERVICES, AND ADVERTISER HAS NOT RELIED ON ANY REPRESENTATIONS OR WARRANTIES OF NCM REGARDING THE NCM CONTENT OR ANY NCM SERVICES. NCM EXPRESSLY DISCLAIMS ALL REPRESENTATIONS AND WARRANTIES REGARDING THE NCM CONTENT AND ITS SERVICES, INCLUDING, WITHOUT LIMITATION, ANY EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, OR NON-INFRINGEMENT OF THIRD PARTY RIGHTS. IN NO EVENT WILL NCM BE LIABLE FOR ANY ACTUAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY, PUNITIVE, SPECIAL, OR INCIDENTAL DAMAGES, INCLUDING WITHOUT LIMITATION ANY DAMAGES RELATING TO LOST DATA, LOST REVENUE OR PROFITS, OR COSTS OF PROCUREMENT OF SUBSTITUTE GOODS OR SERVICES, ARISING FROM OR RELATING TO THIS ADDENDUM, HOWEVER CAUSED AND UNDER ANY THEORY OF LIABILITY (INCLUDING NEGLIGENCE), EVEN IF NCM HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN NO EVENT WILL NCM'S TOTAL CUMULATIVE LIABILITY IN CONNECTION WITH THIS ADDENDUM, WHETHER IN CONTRACT, TORT OR OTHERWISE, EXCEED THE AMOUNT OF FEES ACTUALLY PAID TO NCM UNDER THIS ADDENDUM.

4. Indemnification. Advertiser is responsible for and will indemnify, defend, and hold harmless NCM and its subsidiaries and affiliates, and their owners, officers, directors, employees and agents, from and against any and all direct and indirect losses, damages, liabilities, costs and expenses (including reasonable attorneys' fees) resulting from or arising out of any: (1) actual or alleged breach by Advertiser of a provision of this Addendum; (2) negligence or willful misconduct on the part of Advertiser; or (3) the exhibition, display, performance, reproduction, transmission or other use by Advertiser of the NCM Content in any medium. NCM will provide Advertiser with notice of any such claim or allegation, and NCM has the right to participate in the defense of any such claim at its expense.

5. Termination and Remedies. NCM may terminate this Addendum immediately upon any breach by Advertiser of this Addendum (in addition to any other available remedy).

6. Survival. The terms of this Addendum will survive termination of the Order.

7. This Addendum is incorporated into and is subject to all other applicable terms and conditions of the Order, which shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers as of the date first above written.

NATIONAL CINEMEDIA, LLC

Chris Barnes
VP, Creative Director

Date: 10/18/2018

Advertiser Name: Western Placer Unified S.D.

Signature: [signature]

Print Name: Audrey Kilpatrick

Title: Asst Supt of Business Svs and Operations

Date: 10/18/18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Ratification of Contract with PCOE for PBIS

AGENDA ITEM AREA:
Consent

REQUESTED BY:
Kerry Callahan
Assistant Superintendent, Educational Services

ENCLOSURES:
Yes

DEPARTMENT:
Educational Services

FINANCIAL INPUT/SOURCE:
LCFF Supplemental

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
The attached contract is for the Placer County Office of Education (PCOE) to provide Positive Behavioral Interventions and Supports (PBIS) training and technical support to First Street School and Lincoln Crossing Elementary. The services provided through this contract align with the District's LCAP (Goal 4, Action 2 - PBIS).

RECOMMENDATION:
Administration recommends that the Board ratify the contract proposal agreement between PCOE and Western Placer Unified School District.

PCOE

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

AGREEMENT FOR PCOE CONSULTING SERVICES

This agreement ("Agreement") for consulting services offered by the Placer County Office of Education (PCOE) is entered into between Gayle Garbolino-Mojica, Placer County Superintendent of Schools, in her capacity as the Chief Executive Officer of PCOE and Western Placer Unified School District ("Agency"). This Agreement is effective when signed by PCOE and Agency and for reference only is dated October 8, 2018.

1.0 SCOPE OF SERVICES

PCOE shall provide specialized consulting services to Agency as described in Attachment A.

2.0 FEES

Agency shall pay a maximum amount to PCOE of $6,500 as full payment for all specialized services set forth herein as described in Attachment A.

3.0 RECORDS

Any records shall be maintained and stored by the Agency as may be required by the Education Code or other legal mandate. Copies of records may also be maintained and stored by PCOE.

4.0 WORK PRODUCT

All work product including intellectual property, such as trade secrets and copyrights, documents, records, files and supporting data accumulated, prepared and/or distributed by PCOE within the course and scope of this Agreement shall be specified below the property of:

a. ☒ PCOE _____
b. ☐ Agency _____
c. ☐ Not Applicable _____

5.0 TERM

The term of this Agreement shall be from July 1, 2018, through June 30, 2019.

6.0 TERMINATION

Either party may terminate this Agreement by giving the other party at least thirty (30) calendar days written notice. In the event of the early termination of this Agreement, PCOE shall be paid for all work performed and all reasonable expenses incurred up to and including the date of termination.

7.0 PAYMENT

PCOE will invoice Agency within thirty (30) calendar after services have been provided. Agency shall pay fees within thirty (30) after receiving an invoice from PCOE.

8.0 AMENDMENTS

Any amendments to this Agreement shall be in writing and signed by both parties.

9.0 STATUS OF CONSULTANT

The consulting services are being provided by PCOE salaried employee and not of the Agency. Any and all employer payroll tax and retirement related payments on behalf of individual are to be made by PCOE.

10.0 CERTIFICATION

The Agency shall be responsible for reviewing and verifying all data included in documents, forms, and reports prepared by PCOE on behalf of Agency. The Agency shall be responsible for meeting any certification requirements and if necessary, for consulting legal counsel as related to the preparation and submittal of documents, forms, and reports that PCOE prepares on behalf of Agency.

11.0 HOLD HARMLESS AND IDEMNIFICATION

Each party agrees to indemnify, defend and hold harmless the other party and its employees, officers, and agents from and against all liability or claims for injury or damage to persons or property arising out of or from the breach of this Agreement, or from any negligent or intentional acts or omissions of either party, its employees, officers, and agents, in connection with the performance of this Agreement.

12.0 ENTIRE AGREEMENT

This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings, terms or conditions, and no party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. All prior understandings, terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

PLACER COUNTY SUPERINTENDENT OF SCHOOLS

Gayle Garbolino-Mojica

10/18/18
Date

AGENCY

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Name of Agency

(Signature of Agency Representative)

10/25/18
Date

Asst. Supt. of Ed. Serv.
Title

PCOE

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

ATTACHMENT A – FEE SCHEDULE

PCOE will provide Positive Behavioral Intervention and Supports to the following schools as outline below.

Western Placer Unified School District - PBIS Training Fees								
Reduced Fee through PEI Grant Funding	Training Dates	# of Schools	Tier I Cost per school	Total	Tier II+ Cost per School	Total	Travel/ Technical Assistance	Total
District Fee							$500	$500
	Day 1 10/4/18 Day 2 11/17/18 Day 3 12/12/18 Day 4 1/24/19	1	$3,000	$3,000				$3,000
	Day 1 9/19/18 Day 2 10/23/18 Day 3 1/24/19 Day 4 3/5/19	1			$3,000	$3,000		$3,000
Total Annual Training Fee								$6,500

Tier I School First Street Elementary
Tier II+ School Lincoln Crossing

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Approve Resolution No. 18/19.17 Adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and Approval of Scott M. Leaman Elementary School Project

AGENDA ITEM AREA:
Action

REQUESTED BY:
Michael Adell
Director of Facilities

ENCLOSURES:
Yes

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Measure N

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

The California Environmental Quality Act (CEQA), Public Resources Code Sections 21080 et seq., requires the District, as the project proponent, to prepare an Initial Study (IS) to analyze environmental impacts of a proposed project, prepare a Negative Declaration (ND) or Mitigated Negative Declaration (MND), and adopt all feasible measures to mitigate those impacts.

ECORP Consulting, Inc., prepared the Initial Study for the Scott M. Leaman Elementary School Master Plan, and determined that a MND was the appropriate environmental document. A Notice of Intent to adopt the MND was published in the Sacramento Bee on September 25, 2018 to notify the public of the availability of the IS/MND for public review and the opportunity for individuals and public agencies to submit written comments on the document beginning on September 25, 2018 and ending on October 24, 2018. The IS/MND was made available for public review at the District Office, City of Lincoln Library, the ECORP Consulting web link, and WPUSD web link.

ECORP has finalized the IS/MND and Mitigation Monitoring and Reporting Program (MMRP) as required by CEQA. Based on the MND and MMRP, although the project could have a significant effect on the environment, there will not be a significant effect because of the mitigation measures incorporated into the project.

RECOMMENDATION:

Staff recommends that the Board of Trustees approve Resolution 18/19.17, Adopting the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and Approval of Scott M. Leaman Elementary School Project.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

RESOLUTION NO. 18/19.17

Adoption of the Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program and Approval of Scott M. Leaman Elementary School Project

WHEREAS, the Western Placer Unified School District developed the proposed Scott M. Leaman Elementary School Master Plan Project to create an elementary school in the Lincoln Crossing area in two phases with the first phase including classroom buildings, administration building, multi-purpose room building, playfields, hardscape, and parking completed in 2020 to accommodate 650 students and the second phase to include additional building and hardscape area to accommodate 800 students total; and

WHEREAS, the California Environmental Quality Act ("CEQA") requires the District to evaluate and determine whether the proposed project could create significant environmental impacts and develop and adopt feasible mitigation measures to reduce such impacts to less than significant levels; and

WHEREAS, the District engaged ECORP Consulting, Inc. ("ECORP"), to conduct an environmental review of the proposed project under CEQA; and

WHEREAS, ECORP analyzed the proposed project in an Initial Study ("IS") and determined that it could potentially create significant environmental impacts to aesthetics, biological resources, cultural resources, geology and soils, paleontological resources, and tribal cultural resources, but that implementation of certain mitigation measures would reduce such impacts to less than significant levels and that a Mitigated Negative Declaration ("MND") is the appropriate environmental document; and

WHEREAS, ECORP prepared an IS/MND that describes the proposed project, analyzes the potential environmental impacts, and, together with the Mitigation Monitoring and Reporting Program ("MMRP") that ECORP prepared and identified mitigation measures to reduce those significant environmental impacts to less than significant; and

WHEREAS, the IS/MND was noticed and circulated for public review and comment according to CEQA procedures; and

NOW, THEREFORE, BE IT RESOLVED that based upon the whole of the administrative record, the IS/MND and MMRP, the Western Placer Unified School District Board of Education ("Board") hereby finds the following:

1. That the above recitals are true and correct.

2. The Board has independently reviewed and considered the IS/MND and MMRP.

3. There is no fair argument or substantial evidence that the mitigated proposed project will have a potentially significant effect on the environment, and an environmental impact report is not required.

4. This Resolution wholly reflects the District's independent judgement and analysis.

BE IT FURTHER RESOLVED that the Board hereby adopts the MND prepared by ECORP dated September 2018 and MMRP dated October 2018.

BE IT FURTHER RESOLVED that the Board hereby approves the proposed project.

BE IT FURTHER RESOLVED that the Board directs the Superintendent or designee to file with the County Clerk and State Clearinghouse a Notice of Determination for the approval of the proposed project.

APPROVED, PASSED AND ADOPTED by the Governing Board of the Western Placer Unified School District, Placer County, State of California, this 6th day of November, 2018 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

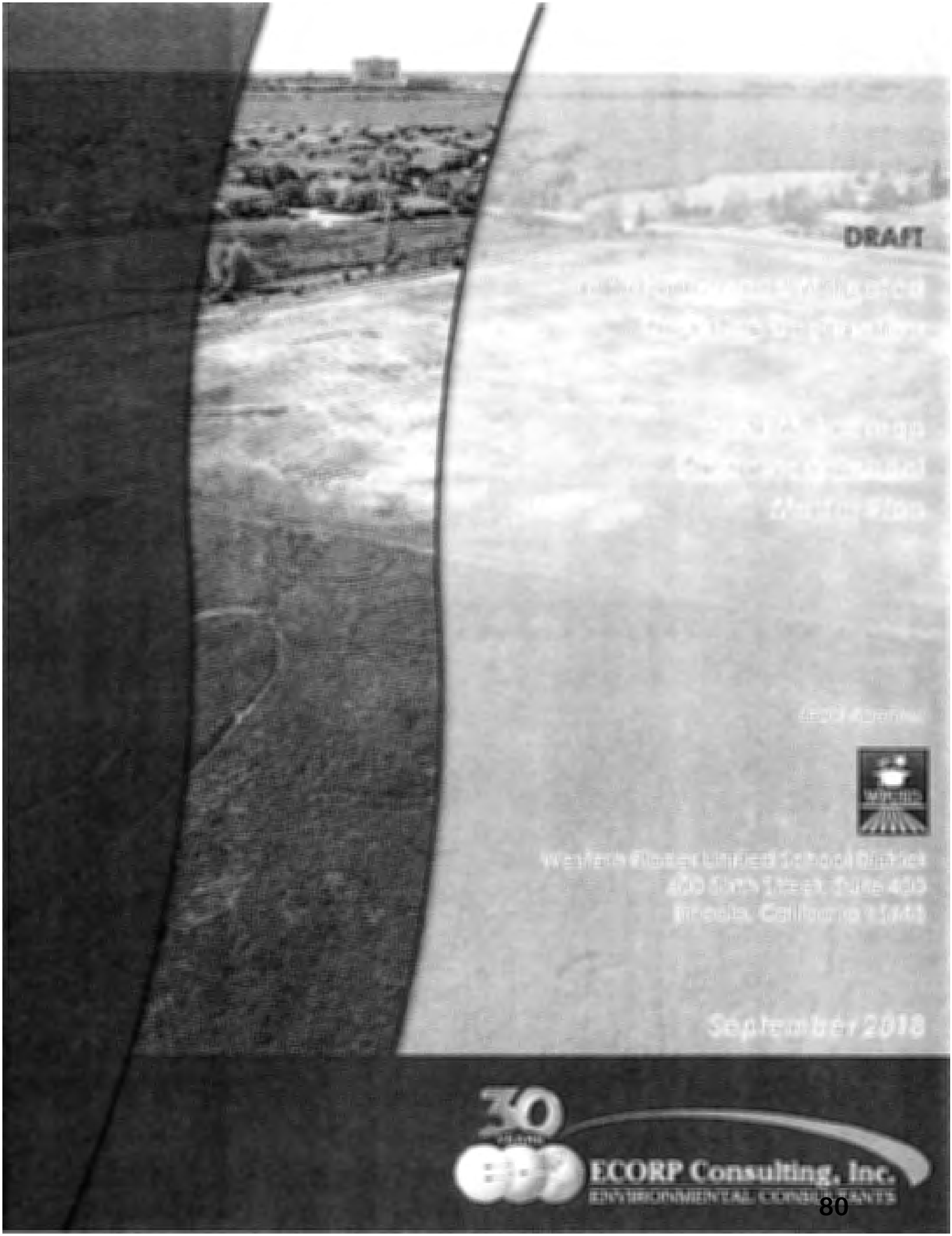
_____

President of the Governing Board,
Western Placer Unified School District

ATTEST:

_____

Secretary of the Board of Trustees,
Western Placer Unified School District


DRAFT
September 2018
ECORP Consulting, Inc.

DRAFT

Initial Study and Mitigated Negative Declaration

Scott M. Leaman

Elementary School

Master Plan

September 2018

Lead Agency:

Western Placer Unified School District
600 Sixth Street, Suite 400
Lincoln, California 95648

Prepared by:

ECORP Consulting, Inc.
ENVIRONMENTAL CONSULTANTS

2525 Warren Drive
Rocklin, California 95677

DRAFT MITIGATED NEGATIVE DECLARATION
SCOTT M. LEAMAN ELEMENTARY SCHOOL PROJECT

Lead Agency: Western Placer Unified School District

Project Proponent: Western Placer Unified School District

Project Location: The Project Area is located southeast of the intersection of Caledon Circle and Brentford Circle in the City of Lincoln. (*Figure 1. Project Vicinity* and *Figure 2 Site Location*). The Project is located in the northern half of Section 28 of Township 12 North, Range 6 East, (Mount Diablo Base and Meridian). It is also known as Assessor's Parcel Numbers (APN) 327-010-012-000 and 327-010-014-000. The approximate center of the site is located at latitude 38.863848 ° and longitude -121.311405° (NAD83).

Project Description: The Proposed Project would create a new elementary school on a currently vacant parcel. The Project site totals ±14.2 acres and has been designed to accommodate an anticipated school enrollment of 650 students with future expansion potential to accommodate 150 more students for a total of 800. The school facility will occupy 9.4 acres with irrigated grass turf proposed for the remaining 4.8 acres.

Public Review Period: September 25, 2018 to October 24, 2018

Mitigation Measures Incorporated into the Project to Avoid Significant Effects:

AES-1 Bare metallic or otherwise reflective surfaces such as large expanses of windows, non-finished metal roofs, light poles, pipes, vents, gutters, and flashings shall have a non-reflective finish or be concealed from view.

Timing/Implementation: *To be incorporated as part of Project building design and during construction and operation of the Proposed Project.*

Enforcement/Monitoring: *Western Placer Unified School District*

BIO-1: Prior to any Project grading or construction, Section 7 consultation shall occur with USFWS to establish mitigation, avoidance, and/or minimization measures for any impacted Project site features that provide suitable habitat (vernal pools, seasonal wetlands, and seasonal wetland swales) for the vernal pool fairy shrimp.

Timing/Implementation: *Prior to grading and construction octivities*

Monitoring/Enforcement: *Western Plocer Unified School District*

BIO-2: WPUSD shall retain a biologist to conduct a preconstruction western spadefoot survey within 48 hours of the initiation of grading and construction activity within suitable habitat for western spadefoot. If no western spadefoot individuals are found during the preconstruction survey, the biologist shall document the findings in a letter report, and no further mitigation shall be required. If individuals are found, the biologist shall consult with CDFW to determine appropriate avoidance measures.

Timing/Implementation: *Within 48 hours of the initiation of Project grading and construction activity.*

Monitoring/Enforcement: *Western Placer Unified School District*

BIO-3: WPUSD shall retain a biologist to conduct a preconstruction northern western pond turtle survey in conjunction with the western spadefoot pre-construction survey within 48 hours of the initiation of construction activity within suitable habitat for northern western pond turtle. If no northern western pond turtle individuals are found during the preconstruction survey, the biologist shall document the findings in a letter report, and no further mitigation shall be required. If individuals are found, the qualified biologist shall consult with CDFW to determine appropriate avoidance measures.

Timing/Implementation: *Within 48 hours of the initiation of Project grading and construction activity.*

Monitoring/Enforcement: *Western Placer Unified School District*

BIO-4: Conduct a pre-construction nesting bird survey of all suitable habitat on the Project site within 14 days prior to the commencement of construction during the nesting season (February 1-August 31). Surveys should be conducted within 500 feet of the Project for Swainson's hawk, 300 feet of the Project for nesting raptors, including burrowing owl, and 100 feet of the Project for nesting songbirds. If active nests are found, a no-disturbance buffer around the nest shall be established. The buffer distance shall be established by a biologist in consultation with CDFW or the CEQA lead agency. The buffer shall be maintained until the fledglings are capable of flight and become independent of the nest tree, to be determined by a qualified biologist. Once the young are independent of the nest, no further measures are necessary. Pre-construction nesting surveys are not required for construction activity outside the nesting season.

Timing/Implementation: *Within 14 days prior to the commencement of Project grading and construction activity.*

Monitoring/Enforcement: *Western Placer Unified School District*

BIO-5: The following mitigation measure is required to minimize potential impacts to Waters of the U.S.:

- A permit authorization to fill wetlands under the Section 404 of the federal Clean Water Act (CWA, Section 404 Permit) must be obtained from U.S. Army Corp of Engineers (USACE) prior to discharging any dredged or fill materials into any Waters of the U.S. Mitigation measures will be developed as part of the Section 404 Permit to ensure no net loss of wetland function

and values. An application for a Section 404 Permit for the Project will be prepared and submitted to USACE, and will include direct, avoided, and preserved acreages to Waters of the U.S. Mitigation for impacts to Waters of the U.S. within the Project Area is proposed at a 1:1 ratio for direct impacts however final mitigation requirements will be developed in consultation with USACE.

- A Water Quality Certification or waiver pursuant to Section 401 of the federal CWA must be obtained for Section 404 permit actions.

Timing/Implementation: *Prior to grading and construction activities.*

Monitoring/Enforcement: *Western Placer Unified School District*

CUL-1: If subsurface deposits believed to be cultural or human in origin are discovered during grading and construction activities, all work must halt within a 100-foot radius of the discovery. A qualified professional archaeologist, meeting the Secretary of the Interior's Professional Qualification Standards for prehistoric and historic archaeologist, shall be retained to evaluate the significance of the find, and shall have the authority to modify the no-work radius as appropriate, using professional judgment. The following notifications shall apply, depending on the nature of the find:

- If the professional archaeologist determines that the find does not represent a cultural resource, work may resume immediately, and no agency notifications are required.
- If the professional archaeologist determines that the find does represent a cultural resource from any time period or cultural affiliation, he or she shall immediately notify the lead agency and applicable landowner. The agency shall consult on a finding of eligibility and implement appropriate treatment measures, if the find is determined to be eligible for inclusion in the NRHP or CRHR. Work may not resume within the no-work radius until the lead agency, through consultation as appropriate, determines that the site either: 1) is not eligible for the NRHP or CRHR; or 2) that the treatment measures have been completed to their satisfaction.
- If the find includes human remains, or remains that are potentially human, the archaeologist shall ensure reasonable protection measures are taken to protect the discovery from disturbance (AB 2641). The archaeologist shall notify the Placer County Coroner (as per § 7050.5 of the Health and Safety Code). The provisions of § 7050.5 of the California Health and Safety Code, § 5097.98 of the California PRC, and AB 2641 will be implemented. If the Coroner determines the remains are Native American and not the result of a crime scene, the Coroner will notify the NAHC, which then will designate a Native American Most Likely Descendant (MLD) for the Project (§ 5097.98 of the PRC). The designated MLD will have 48 hours from the time access to the property is granted to make recommendations concerning treatment of the remains. If the landowner does not agree with the recommendations of the MLD, the NAHC can mediate (§ 5097.94 of the PRC). If no agreement is reached, the landowner must rebury the remains where they will not be further disturbed (§ 5097.98 of the PRC). This will also include either recording the site with the NAHC or the appropriate Information Center;

using an open space or conservation zoning designation or easement; or recording a reinternment document with the county in which the property is located (AB 2641). Work may not resume within the no-work radius until the lead agency, through consultation as appropriate, determines that the treatment measures have been completed to their satisfaction.

Timing/Implementation: *During construction*

Monitoring/Enforcement: *WPUSD*

CUL-2 If paleontological or other geologically sensitive resources are identified during any phase of project development, the construction manager shall cease operation at the site of the discovery and immediately notify WPUSD. WPUSD shall retain a qualified paleontologist to provide an evaluation of the find and to prescribe mitigation measures to reduce impacts to a less-than-significant level. In considering any suggested mitigation proposed by the consulting paleontologist, WPUSD shall determine whether avoidance is necessary and feasible in light of factors such as the nature of the find, project design, costs, land use assumptions, and other considerations. If avoidance is unnecessary or infeasible, other appropriate measures (e.g., data recovery) shall be instituted. Work may proceed on other parts of the project site while mitigation for paleontological resources is carried out.

Timing/Implementation: *During construction*

Monitoring/Enforcement: *WPUSD*

GEO-1: WPUSD shall implement the recommendations provided in the Geotechnical Engineering and Geologic Hazards Report Scott M. Leaman Elementary School (Wallace-Kuhl & Associates. 2018) regarding settlement/collapse at the site.

Timing/Implementation: *Prior to and during construction*

Monitoring/Enforcement: *WPUSD*

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LIST OF ACRONYMS AND ABBREVIATIONS

AB	Assembly Bill
AD	Anno Domini
ADWF	Average dry weather flow
AF	Acre-feet
AMSL	Above mean sea level
APE	Area of Potential Effects
APN	Accessor Parcel Number
AQMP	Air Quality Management Plan
ASTM	American Society of Testing and Materials
BP	Before present
BLM	Bureau of Land Management
BMPs	Best Management Practices
Board	Board of Education
BP	Before present
BRA	Biological Resource Assessment
BRM	Bedrock mortar
CAL FIRE	California Department of Forestry and Fire Protection
CalEEMod	California Emissions Estimator Model
CalRecycle	California Department of Resources Recycling and Recovery
Caltrans	California Department of Transportation
CARB	California Air Resources Board
CBC	California Building Code
CCR	California Code of Regulations
CCRR	California Central Railroad
CCTS	Central California Taxonomic System
CDFW	California Department of Fish and Wildlife
CEQA	California Environmental Quality Act
cfs	Cubic feet per second
CGS	California Geological Survey
CH_4	Methane
City	City of Lincoln
CNDDB	California Natural Diversity Database
CNEL	Community noise equivalent level
CNPS	California Native Plant Society
CO	Carbon Monoxide
CO_2	Carbon Dioxide
CO_2e	Carbon Dioxide Equivalent
CRHR	California Register of Historic Places
CRPR	California Rare Plant Rank
CWA	Federal Clean Water Act
DOC	California Department of Conservation

LIST OF ACRONYMS AND ABBREVIATIONS

DOE	Department of Education
DOF	Department of Finance
DPM	Diesel Particulate Matter
DTSC	Department of Toxic Substances Control
DWR	Department of Water Resources
EC	Employment Center
EIR	Environmental Impact Report
EPA	Environmental Protection Agency
FEMA	Federal Emergency Management Agency
FHWA	Federal Highway Administration
FIRM	Flood Insurance Rate Map
FMMP	Farmland Mapping and Monitoring Program
General Permit	General Construction Activity Stormwater Permit
GHGs	Greenhouse Gases
GLO	General Land Office
gpd	Gallons per day
HCM	Federal Highway Administration
I-80	Interstate 80
LCSP	Lincoln Crossing Specific Plan
L_{dn}	Day-night average sound level
LDR	Low Density Residential
L_{eq}	Equivalent continuous sound level
LFD	Lincoln Fire Department
LOS	Level of Service
LPD	Lincoln Police Department
mg	Million gallons
mgd	Million gallons per day
MLD	Most Likely Descendent
MMT	Million Metric Tons
MND	Mitigated Negative Declaration
MRZ	Mineral Resource Zones
MSL	Mean sea level
MTBA	Migratory Bird Treaty Act
N_2O	Nitrous Oxide
NAHC	Native American Heritage Commission
NCIC	North Central Information Center
ND	Negative Declaration
NHPA	National Historic Preservation Act
NID	Nevada Irrigation District
NOI	Notice of Intent
NO_x	Nitrogen Oxides

LIST OF ACRONYMS AND ABBREVIATIONS

NPDES	National Pollutant Discharge Elimination System
NPS	National Park Service
NRCS	Natural Resources Conservation Service
NRHP	National Register of Historic Places
OHP	California Office of Historic Preservation
OPR	California Office of Planning and Research
OS	Open Space
P	Park
PCAPCD	Placer County Air Pollution Control District
PCCP	Placer County Conservation Plan
PCT	Placer County Transit
PCWA	Placer County Water Agency
PEA	Preliminary Environmental Assessment
PF	Public Facilities
PM_{10} and $PM_{2.5}$	Particulate Matter
PNWWA	Placer Nevada Wastewater Authority
PR	Park and Recreation
PRC	Public Resource Code
Project/ Proposed Project	Scott M. Leaman Elementary School Master Plan
PUB	Public
PWWF	Peak wet weather flow
ROG	Reactive Organic Gases
RTP	Regional Transportation Plan
RWQCB	Regional Water Quality Control Board
SACOG	Sacramento Area Council of Governments
SCH	State Clearinghouse
SCS	Sustainable Communities Strategy
SGMA	Sustainable Groundwater Management Act
SIP	State Implementation Plan
SJCCD	Sierra Joint Community College District
SMARA	Surface Mining and Reclamation Act of 1975
SO_2	sulfur dioxide
SR	State Route
SRA	Sensitive Receptor Area
SSC	Species of special concern
SVAB	Sacramento Valley Air Basin
SWPPP	Storm Water Pollution Prevention Plan
SWRCB	State Water Resources Control Board
TAC	Toxic Air Contaminants
TIS	Transportation Impact Study
UCMP	California Museum of Paleontology

LIST OF ACRONYMS AND ABBREVIATIONS

USACE	United States Army Corps of Engineers
USC	U.S. Code
USEPA	Environmental Protection Agency
USFWS	United States Fish and Wildlife Service
USGS	U.S. Geological Survey
WMP	Water Master Plan
WPUSD	Western Placer Unified School District
WTP	Water Treatment Plan
WWTRF	Wastewater Treatment and Reclamation Facility

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SECTION 1.0 BACKGROUND

1.1 Summary

Project Title:	Scott M. Leaman Elementary School Master Plan
Lead Agency Name and Address:	Western Placer Unified School District (WPUSD) 600 Sixth Street, Suite 400 Lincoln, California 95648
Contact Person and Phone Number:	Michael Adell, Director of Facilities (916) 645-5100
Project Location:	The Project Area is located southeast of the intersection of Caledon Circle and Brentford Circle in the City of Lincoln. The Project is located in the northern half of Section 28 of Township 12 North, Range 6 East, (Mount Diablo Base and Meridian). It is also known as Assessor's Parcel Numbers (APN) 327-010-012-000 and 327-010-014-000. The approximate center of the site is located at latitude 38.863848° and longitude -121.311405°.
General Plan Designation:	Public Facilities (PF), Parks and Recreation (PR)
Zoning:	Public (PUB), Park (P)

1.1 Introduction

The WPUSD is the Lead Agency for this Initial Study. The Initial Study has been prepared to identify and assess the anticipated environmental impacts of the Scott M. Leaman Elementary School Master Plan (Project or Proposed Project). This document has been prepared to satisfy the California Environmental Quality Act (CEQA) (Public Resource Code [PRC], § 21000 et seq.) and State CEQA Guidelines (14 California Code of Regulations [CCR] 15000 et seq.). CEQA requires that all state and local government agencies consider the environmental consequences of Projects over which they have discretionary authority before acting on those Projects. A CEQA Initial Study is generally used to determine which CEQA document is appropriate for a Project (Negative Declaration, Mitigated Negative Declaration [MND], or Environmental Impact Report [EIR]).

1.2 Project Location

The Project site is located in the City of Lincoln, California. As illustrated in *Figure 1. Location and Vicinity* and *Figure 2. Project Location* maps, the proposed Scott M. Leaman Elementary School campus is located

south of Caledon Circle and Brentford Circle borders the Project site on both the northeast and southwest site boundaries.

1.3 Surrounding Land Uses/Environmental Setting

The Proposed Project is located in the western portion of the City of Lincoln, within the approved Lincoln Crossing Specific Plan. The south fork of Ingram Slough borders the Project site to the south with a single-family subdivision beyond. This area is zoned Open Space (OS) and Low Density Residential (LDR). North, west and east of the Project site are single-family homes on parcels zoned LDR. See *Figure 3. Aerial View.*

The Project site is relatively flat, with elevations ranging from 120 - 170 feet above mean sea level (AMSL). The site was used as irrigated pasture prior to 2003. The site was graded in fall 2003, but left undeveloped and fallow. Since the grading in 2003, the western two-thirds of the Project site has been routinely plowed while the eastern 1/3 of the Project site has been routinely mowed.



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Figure 1. Project Vicinity
2017-225 Scott M. Leaman Elementary School



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Figure 2. Project Location
2017-225 Scott M. Learman Elementary School



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Figure 3. Aerial View
2017-225 Scott M. Leaman Elementary School

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SECTION 2.0 PROJECT DESCRIPTION

2.1 Project Background

The Proposed Project is the development of the Scott M. Leaman Elementary School located in the Lincoln Crossing Specific Plan area. In 1992, the City of Lincoln (City) approved the Lincoln Crossing Specific Plan (LCSP), which was later revised in 2001 and again in 2003. As part of the Specific Plan, areas were set aside for future educational uses. The 1992 and 2001 versions of the LCSP identified an area for an elementary school located on what is now Caledon Circle. This area was north of the area identified for this use in the 2003 Specific Plan. The Proposed Project site is consistent with the elementary school site location in the 2003 Specific Plan.

2.1.1 Lincoln Crossing Specific Plan Environmental Review

The original LCSP EIR was completed in 1992. Educational uses and facilities are included in the original specific plan. However, the location for the proposed elementary school was not in its current location.

In 2001, a Supplement to the 1992 LCSP EIR was completed. This Supplemental EIR included an Initial Study and a revised air quality assessment, noise assessment and traffic assessment. This Supplemental EIR was done to analyze proposed changes to the Specific plan including the following:

a. The removal of the golf course from the plan,

b. A realignment of commercial, high- and medium-density residential areas, and neighborhood park,

c. Total acreage for neighborhood parks, landscaped areas, and open space was increased by 24.25 acres,

d. Reduction of the number of medium- and high-density residential units and increase in the number of low-density residential units.

e. Reduction of the area for schools by two acres.

The elementary school site is in the same location as in the 1992 EIR, which does not correspond to the current Project location.

In 2003, an Addendum to the LCSP EIR and Supplement was completed. This Addendum was done in order to analyze changes specific to Phase II of the LCSP, which included revisions to the mix of residential units, and the addition of 17 acres of commercial uses, 3.9 acres of open space, and five acres of schools. While the elementary school site was shown in its present location on the proposed specific plan, as shown in Figure 2-4 of the 2003 Addendum, the site was not in Phase II of the LCSP. Because the 2003 Addendum specifically states that the addendum was for those changes in Phase II, it appears, that the "new" school site was not analyzed for potential environmental impacts as a part of the revised Specific Plan. As such, this Initial Study represents the CEQA analysis for the Proposed Project.

2.1.2 *Project Characteristics*

The Proposed Project is located on two parcels: one owned by WPUSD (APN 327-010-014-000) and one owned by the City (APN 327-010-012-000). See *Figure 4. Parcel Map*. Actual school development would occur only on the WPUSD 9.4-acre parcel, while WPUSD would also improve 4.8 acres of the City-owned parcel with grass and irrigation, as described below.

The Proposed Project would create a new elementary school on a currently vacant parcel owned by WPUSD. *Figure 5. Project Site Plan* illustrates the development anticipated for the Project site. The school has been designed to accommodate an anticipated school enrollment of 650 students with future expansion potential to accommodate 150 more students, for a total of 800 students. The Proposed Project involves the creation of the following:

Building A – Administration and Multipurpose (13,067 sq. ft.)

Building B - Library (2,308 sq. ft.)

Building C - Classroom (13,686 sq. ft.)

Building D1/D2 – Classroom (12,135 sq. ft.)

Building E – Classroom (6,037 sq. ft.)

Building F - Future Classroom (6,037 sq. ft.);

Outdoor covered collaboration areas;

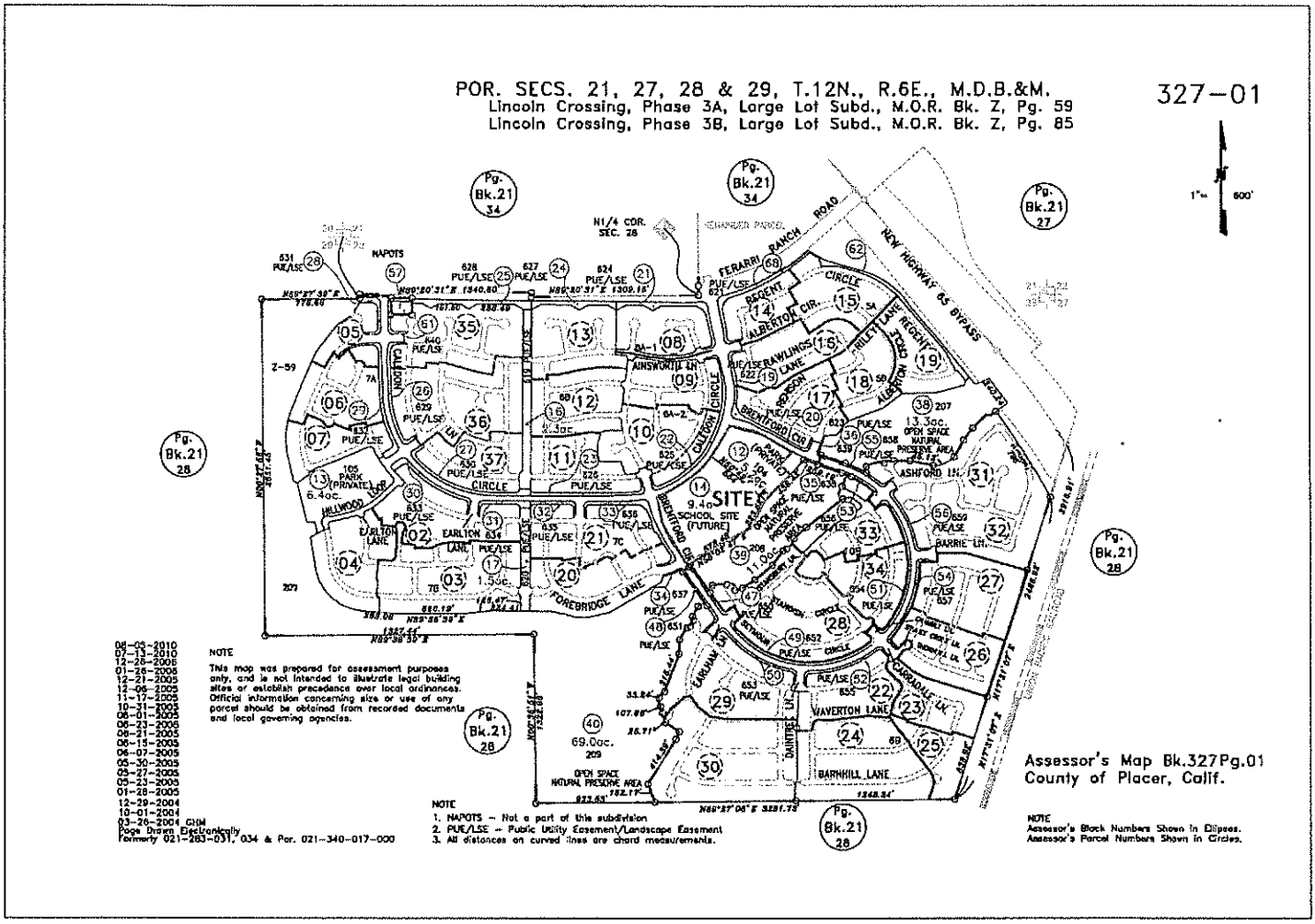
Kindergarten play area;

Hard court play areas;

Outdoor dining area;

Outdoor exploration area

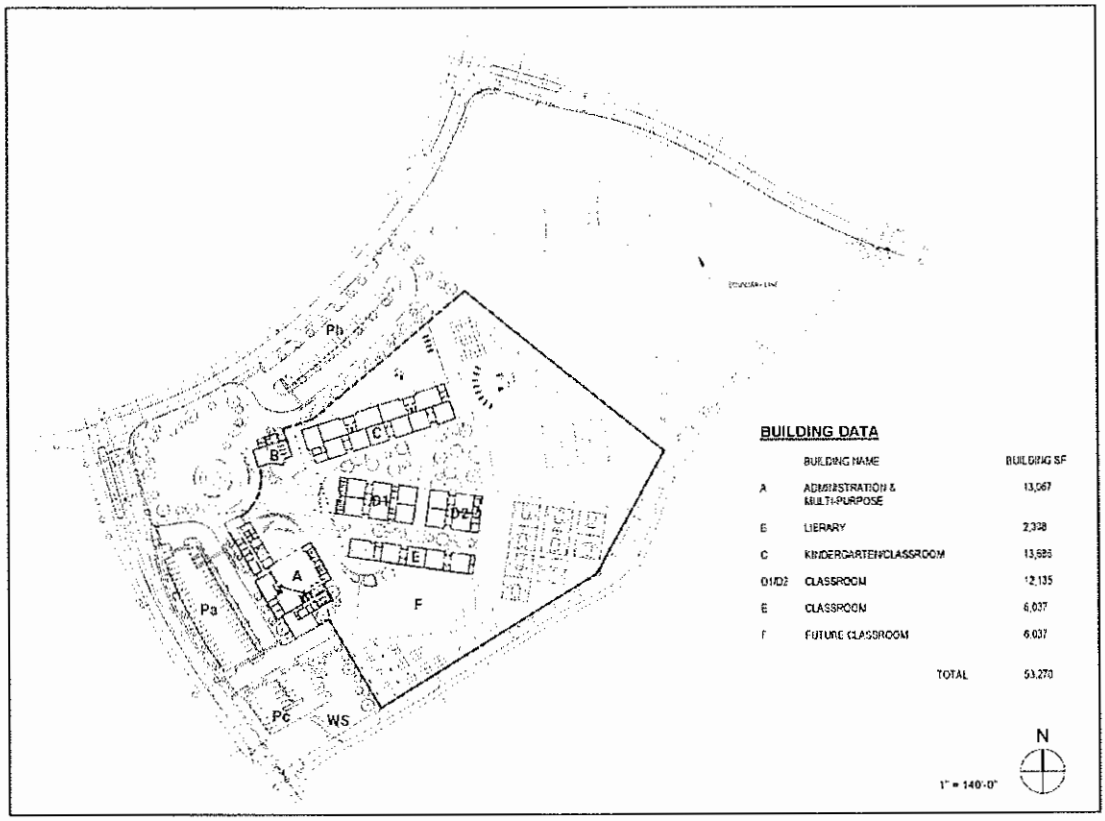
In addition to those uses discussed above, as shown in Figure 5, the Project includes installation of grass and irrigation on the majority of the northern parcel, which is owned by the City. Through a joint use agreement with the City, WPUSD will be allowed to use this area for school-related activities. This parcel is identified for future use as a park to be developed by the City. Future development as a park may require CEQA review. However, development of a park is not a part of this Project and therefore not analyzed in this Initial Study. Additionally, there is a wetland feature in the extreme northeastern portion of the City's parcel. This area is also not a part of the Proposed Project and will be avoided with typical best management practices (BMPs) such as a silt fence and straw wattles during construction.



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ENVIRONMENTAL CONSULTANTS

Figure 4. Parcel Map
2017-225 Scott M. Leaman Elementary School

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SCOTT M. LEAMAN ES | DESIGN DEVELOPMENT | OVERALL SITE PLAN | Date: 07/12/2018 | Client Project No: 3548-002

HMC Architects

2.1

Figure 5. Project Site Plan
2017-225 Scott M. Leaman Elementary School

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School Operation

As discussed above, the Proposed Project anticipates a student capacity of approximately 650 students in the first few years of operation, with an increase to 800 students by 2030. Based on the 2017/2018 WPUSD school calendar, the school year would begin in late August and end in early June. With holidays, weekends, and winter and spring breaks, the student school year would be approximately 180 days. Classes would generally start at 8:00 a.m. and end by 2:40 p.m. After-school activities are minimal and would extend the school day for a small number of students.

2.2 Project Construction Timing

Construction of the Proposed Project is anticipated to begin in 2019 and be completed by fall 2020. Construction of future classrooms will be dependent on student enrollment trends and available funding. It is anticipated by WPUSD that the future classroom will be completed around 2030. School will be in session for at least a portion of the construction period for this phase. Onsite construction staging, and storage areas are anticipated to be on the Project site.

2.3 Regulatory Requirements, Permits, and Approvals

The following approvals and regulatory permits would be required for implementation of the Proposed Project.

2.3.1 *Lead Agency Approval*

WPUSD is the lead agency for the Proposed Project. In order to approve the Proposed Project, the WPUSD Board of Education (Board) must first adopt the IS/MND, approve the Proposed Project, and file a Notice of Determination within five working days. The Board will consider the information contained in the IS/MND in making its decision to approve or deny the proposed project. The IS/MND is intended to disclose to the public the Proposed Project's details, analyses of the Proposed Project's potential environment impacts, and identification of feasible mitigation that will reduce potentially significant impacts to less than significant levels.

Other agency approvals include the following:

Construction general permit from the State Water Resources Control Board (SWRCB)

Project plan approval from the California Department of Education, School Facilities Planning Division

Project plan approval from the California Department of General Services, Division of the State Architect

2.4 Relationship of Project to Other Plans and Projects

2.4.1 City of Lincoln General Plan 2050

The City of Lincoln General Plan 2050 is the primary document governing land use development in the city. The General Plan 2050 was adopted in March 2008. The City's General Plan includes numerous goals and policies pertaining to sustainability; land use; circulation; community design; downtown; economic development; housing; parks, public facilities, and services; open space and environment; cultural resources and historic preservation; safety; and noise. Public schools in the state of California are considered state property and are therefore not subject to a local jurisdiction's general plan. However, as a matter of practice, WPUSD abides by the Lincoln General Plan goals and policies in the development and implementation of new projects within the district's facilities.

2.4.2 Lincoln Crossing Specific Plan (LCSP)

The Project site is located within the LCSP, which was originally adopted by the Lincoln City Council in 1992. The original Specific Plan covered an area of 1,070 acres and included 3,073 residential units (this number was later reduced to 2,958) and 43.7 acres of commercial/business uses, 242 acres of parks and open space, an 18-hole golf course, two elementary schools, and one junior high school (Lincoln 1992).

A revised Specific Plan was adopted in 2001 and included the removal of the 18-hole golf course from the Specific Plan, added 39 areas of parks and open space, decreased the area for schools by two acres, and reduced the number of medium- and high-density residential units and increased the number of low-density residential units (Lincoln 2001).

In 2003, an Addendum to the LCSP EIR and Supplement was completed. This addendum was done in order to analyze changes specific to Phase II of the LCSP, which included revisions to the mix of residential units, and the addition of 17 acres of commercial uses, 3.9 acres of open space, and five acres of schools. While the elementary school site was shown in its present location on the proposed specific plan, as shown in Figure 2-4 of the 2003 Addendum, the site was not in Phase II of the LCSP. Because the 2003 Addendum specifically states that the addendum was for those changes in Phase II, it appears the "new" school site was not analyzed for potential environmental impacts as a part of the revised Specific Plan (Lincoln 2003a).

2.4.3 Western Placer Unified School District School Facilities Master Plan

The purpose of the WPUSD School Facilities Master Plan is to provide a fact-based, data-driven report for WPUSD staff and the Board to make decisions related to WPUSD educational facilities that best serve the needs of all present and future students. A Facilities Master Plan is essential in planning for growth expected to occur within a school district's boundaries over the next 10 - 15 years. A Master Plan is intended to be a flexible document that will be revisited and updated periodically to serve as the framework for the construction of facilities necessary to allow the WPUSD to operate effectively. The School Facilities Master Plan was approved in June 2014.

2.5 Consultation with California Native American Tribe(s)

No California Native American tribes traditionally and culturally affiliated with the Project area have submitted written requests to receive notification of the WPUSD's projects pursuant to PRC § 21080.3.1. Further information on potential Tribal Cultural Resources in the Project area is provided in Section 4.18 of this Initial Study.

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SECTION 3.0 ENVIRONMENTAL FACTORS POTENTIALLY AFFECTED AND DETERMINATION

3.1 Environmental Factors Potentially Affected

The environmental factors checked below would be potentially affected by this project, involving at least one impact that is a "Potentially Significant Impact" as indicated by the checklist on the following pages.

☒ Aesthetics	☐ Hazards/Hazardous Materials	☐ Public Services
☐ Agriculture and Forestry Resources	☐ Hydrology/Water Quality	☐ Recreation
☐ Air Quality	☐ Land Use and Planning	☐ Transportation/Traffic
☒ Biological Resources	☐ Mineral Resources	☒ Tribal Cultural Resources
☒ Cultural Resources	☐ Noise	☐ Utilities and Service Systems
☒ Geology and Soils	☒ Paleontological Resources	☐ Mandatory Findings of Significance
☐ Greenhouse Gas Emissions	☐ Population and Housing	

3.1.1.1 Determination

On the basis of this initial evaluation:

I find that the Project COULD NOT have a significant effect on the environment, and a NEGATIVE DECLARATION will be prepared. ☐

I find that although the Project could have a significant effect on the environment, there will not be a significant effect in this case because revisions in the project have been made by or agreed to by the project proponent. A MITIGATED NEGATIVE DECLARATION will be prepared. ☒

I find that the Project MAY have a significant effect on the environment, and an ENVIRONMENTAL IMPACT REPORT is required. ☐

I find that the Project MAY have a "potentially significant impact" or "potentially significant unless mitigated" impact on the environment but at least one effect 1) has been adequately analyzed in an earlier document pursuant to applicable legal standards, and 2) has been addressed by mitigation measures based on the earlier analysis as described on attached sheets. An ENVIRONMENTAL IMPACT REPORT is required, but it must analyze only the effects that remain to be addressed. ☐

I find that although the Project could have a significant effect on the environment, because all potentially significant effects (a) have been analyzed adequately in an earlier EIR or NEGATIVE DECLARATION pursuant to applicable standards, and (b) have been avoided or mitigated pursuant to that earlier EIR or NEGATIVE DECLARATION, including revisions or mitigation measures that are imposed upon the Project, nothing further is required. ☐

Michael Adell — 9/17/18

Michael Adell
Director of Facilities

Date

SECTION 5. MITIGATION MONITORING AND REPORTING PLAN

5.1 Introduction

In accordance with CEQA, an IS/MND has been prepared for the Western Placer Unified School District (WPUSD) to assess potential adverse impacts related to the construction and operation of the Scott M. Leaman Elementary School Master Plan. The IS/MND identifies mitigation measures that would reduce or eliminate these impacts.

Section 21081.6 of the Public Resources Code and Sections 15091(d) and 15097 of the State CEQA Guidelines require public agencies to adopt a reporting and monitoring program for changes to the project which it has adopted or made a condition of project approval to mitigate or avoid significant effects on the environment. A MMRP is required for the Proposed Project, because the IS/MND identified potentially significant adverse impacts related to construction activity, and mitigation measures have been identified to mitigate these impacts. Adoption of the MMRP will occur along with approval of the Proposed Project.

5.2 Purpose of the Mitigation Monitoring and Reporting Plan

This MMRP has been prepared to ensure that all required mitigation measures are implemented and completed according to schedule and maintained in a satisfactory manner during the construction and operation of the Proposed Project, as required. The MMRP may be modified by WPUSD during Project implementation, as necessary, in response to changing conditions or other Project refinements. Table 5-1 has been prepared to assist the responsible parties in implementing the MMRP. This table identifies the category of significant environmental impact(s), individual mitigation measures, monitoring and mitigation timing, responsible person/agency for implementing the measure, monitoring and reporting procedure, and notation space to confirm implementation of the mitigation measures. The numbering of the mitigation measures follows the numbering sequence in the IS/MND.

5.3 Roles and Responsibilities

WPUSD, as Lead Agency, is responsible for oversight of compliance of the mitigation measures in the MMRP.

5.4 Mitigation Monitoring and Reporting Plan

The column categories identified in the MMRP table (Table 5-1) are described below.

- **Mitigation Measure** – This column lists the mitigation measures by number.
- **Monitoring Activity/Timing/Frequency/Schedule** – This column lists the activity to be monitored for each mitigation measure, the timing of each activity, and the frequency/schedule of monitoring for each activity.
- **Implementation Responsibility/Verification** – This column identifies the entity responsible for complying with the requirements of the mitigation measure, and provides space for verification initials and date.

- **Responsibility for Oversight of Compliance/Verification** – This column provides the agency responsible for oversight of the mitigation implementation, and is to be dated and initialed by the agency representative based on the documentation provided by the construction contractor or through personal verification by agency staff.
- **Outside Agency Coordination** – this column lists any agencies with which WPUSD may coordinate for implementation of the mitigation measure.
- **Comments** – this column provides space for written comments, if necessary.

Table 5-1
Scott M. Leaman Elementary School Master Plan
Mitigation Monitoring and Reporting Program

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
AES-1: Bare metallic or otherwise reflective surfaces such as large expanses of windows, non-finished metal roofs, light poles, pipes, vents, gutters, and flashings shall have a non-reflective finish or be concealed from view.	**Activity:** Glare reduction. **Timing:** To be incorporated as part of Project building design and during construction and operation of the Proposed Project. **Frequency:** During design and construction.	**Contractor** Initials Date	**WPUSD** Initials Date		
BIO-1: Prior to any Project grading or construction, Section 7 consultation shall occur with USFWS to establish mitigation, avoidance, and/or minimization measures for any impacted Project site features that provide suitable habitat (vernal pools, seasonal wetlands, and seasonal wetland swales) for the vernal pool fairy shrimp.	**Activity:** Section 7 consultation. **Timing:** Prior to construction. **Frequency:** Once prior to and as needed during	**Project Biologist** Initials Date	**WPUSD** Initials Date	Coordination with USFWS	

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
	construction.				
BIO-2: WPUSD shall retain a biologist to conduct a preconstruction western spadefoot survey within 48 hours of the initiation of grading and construction activity within suitable habitat for western spadefoot. If no western spadefoot individuals are found during the preconstruction survey, the biologist shall document the findings in a letter report, and no further mitigation shall be required. If individuals are found, the biologist shall consult with CDFW to determine appropriate avoidance measures.	**Activity:** Western spadefoot survey. **Timing:** Within 48 hours prior to construction activity. **Frequency:** Once prior to construction.	**Project Biologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date	Possible Coordination with CDFW	
BIO-3: WPUSD shall retain a biologist to conduct a preconstruction northern western pond turtle survey in conjunction with the western spadefoot pre-construction survey within 48 hours of the initiation of construction activity within suitable habitat for northern western pond turtle. If no northern western pond turtle individuals are found during the preconstruction survey, the biologist shall document the findings in a letter report, and no further mitigation shall be required. If	**Activity:** Western pond turtle survey. **Timing:** Within 48 hours prior to construction activity. **Frequency:** Once prior to	**Project Biologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date	Possible Coordination with CDFW	

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
individuals are found, the qualified biologist shall consult with CDFW to determine appropriate avoidance measures.	construction.				
BIO-4: Conduct a pre-construction nesting bird survey of all suitable habitat on the Project site within 14 days prior to the commencement of construction during the nesting season (February 1-August 31). Surveys should be conducted within 500 feet of the Project for Swainson's hawk, 300 feet of the Project for nesting raptors, including burrowing owl, and 100 feet of the Project for nesting songbirds. If active nests are found, a no-disturbance buffer around the nest shall be established. The buffer distance shall be established by a biologist in consultation with CDFW or the CEQA lead agency. The buffer shall be maintained until the fledglings are capable of flight and become independent of the nest tree, to be determined	**Activity:** Pre-construction nesting bird survey. **Timing:** Within 14 days prior to construction activity if activities will commence during nesting bird season. **Frequency:** Once prior to construction (if during nesting bird	**Project Biologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date	Possible Coordination with CDFW, and USFWS	

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
by a qualified biologist. Once the young are independent of the nest, no further measures are necessary. Pre-construction nesting surveys are not required for construction activity outside the nesting season.	season).				
BIO-5: The following mitigation measure is required to minimize potential impacts to Waters of the U.S.: • A permit authorization to fill wetlands under the Section 404 of the federal Clean Water Act (CWA, Section 404 Permit) must be obtained from U.S. Army Corp of Engineers (USACE) prior to discharging any dredged or fill materials into any Waters of the U.S. Mitigation measures will be developed as part of the Section 404 Permit to ensure no net loss of wetland function and values. An application for a Section 404 Permit for the Project will be prepared and submitted to USACE, and will include direct, avoided, and preserved acreages to Waters of the U.S. Mitigation for impacts to	**Activity:** Section 404 permit and Section 401 waiver. **Timing:** Prior to construction. **Frequency:** Once prior to construction.	**Project Biologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date	Coordination with USACE	

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
Waters of the U.S. within the Project Area is proposed at a 1:1 ratio for direct impacts however final mitigation requirements will be developed in consultation with USACE. • A Water Quality Certification or waiver pursuant to Section 401 of the federal CWA must be obtained for Section 404 permit actions.					
CUL-1: If subsurface deposits believed to be cultural or human in origin are discovered during grading and construction activities, all work must halt within a 100-foot radius of the discovery. A qualified professional archaeologist, meeting the Secretary of the Interior's Professional Qualification Standards for prehistoric and historic archaeologist, shall be retained to evaluate the significance of the find, and shall have the authority to modify the no-work radius as appropriate, using professional judgment. The following notifications shall apply, depending on the nature of the find: • If the professional archaeologist determines that the find does not represent a	**Activity:** Cultural Resource discovery protocol **Timing:** During construction. **Frequency:** As required.	**Contractor/Project Archaeologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date	Possible coordination with State Historic Preservation Office (SHPO) and the Placer County Coroner (if applicable).	

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
cultural resource, work may resume immediately, and no agency notifications are required. • If the professional archaeologist determines that the find does represent a cultural resource from any time period or cultural affiliation, he or she shall immediately notify the lead agency and applicable landowner. The agency shall consult on a finding of eligibility and implement appropriate treatment measures, if the find is determined to be eligible for inclusion in the NRHP or CRHR. Work may not resume within the no-work radius until the lead agency, through consultation as appropriate, determines that the site either: 1) is not eligible for the NRHP or CRHR; or 2) that the treatment measures have been completed to their satisfaction. • If the find includes human remains, or remains that are potentially human, the archaeologist shall ensure reasonable protection measures are taken to protect the discovery from disturbance (AB 2641). The archaeologist shall notify the Placer County Coroner (as per § 7050.5 of the Health and Safety Code). The provisions of § 7050.5 of the California Health and Safety Code, § 5097.98 of					

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
the California PRC, and AB 2641 will be implemented. If the Coroner determines the remains are Native American and not the result of a crime scene, the Coroner will notify the NAHC, which then will designate a Native American Most Likely Descendant (MLD) for the Project (§ 5097.98 of the PRC). The designated MLD will have 48 hours from the time access to the property is granted to make recommendations concerning treatment of the remains. If the landowner does not agree with the recommendations of the MLD, the NAHC can mediate (§ 5097.94 of the PRC). If no agreement is reached, the landowner must rebury the remains where they will not be further disturbed (§ 5097.98 of the PRC). This will also include either recording the site with the NAHC or the appropriate Information Center; using an open space or conservation zoning designation or easement; or recording a reinternment document with the county in which the property is located (AB 2641). Work may not resume within the no-work radius until the lead agency, through consultation as appropriate, determines that the treatment measures have been completed to their satisfaction.					

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
CUL-2: If paleontological or other geologically sensitive resources are identified during any phase of project development, the construction manager shall cease operation at the site of the discovery and immediately notify WPUSD. WPUSD shall retain a qualified paleontologist to provide an evaluation of the find and to prescribe mitigation measures to reduce impacts to a less-than-significant level. In considering any suggested mitigation proposed by the consulting paleontologist, WPUSD shall determine whether avoidance is necessary and feasible in light of factors such as the nature of the find, project design, costs, land use assumptions, and other considerations. If avoidance is unnecessary or infeasible, other appropriate measures (e.g., data recovery) shall be instituted. Work may proceed on other parts of the project site while mitigation for paleontological resources is carried out.	**Activity:** Paleontological resources discovery protocol. **Timing:** During construction. **Frequency:** As required.	**Contractor/Project Paleontologist** _____ Initials _____ Date	**WPUSD** _____ Initials _____ Date		

Mitigation Measure	Monitoring Activity/Timing/ Frequency/ Schedule	Implementation Responsibility/ Verification	Responsibility for Oversight of Compliance/ Verification	Outside Agency Coordination	Comments
GEO-1: WPUSD shall implement the recommendations provided in the Geotechnical Engineering and Geologic Hazards Report Scott M. Leaman Elementary School (Wallace-Kuhl & Associates. 2018) regarding settlement/collapse at the site.	**Activity:** Hazards report implementation **Timing:** During construction. **Frequency:** As required.	**Contractor** Initials Date	**WPUSD** Initials Date		

To be signed when all mitigation measures have been completed:

Signature
Mike Adell, Director of Facilities, WPUSD

Printed Name

Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of High School Educational Specifications

AGENDA ITEM AREA:
Action

REQUESTED BY:
Michael Adell
Director of Facilities

ENCLOSURES:
See Facilities Dept. Website Documents and Forms Tab

DEPARTMENT:
Facilities

FINANCIAL INPUT/SOURCE:
Measure A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Educational specifications are a vital component in the planning and design of new schools and modernization of existing schools. The District has committed to updating its outdated Educational Specifications at all grade levels for planning purposes and conformance to California Department of Education guidelines for site and project plan approvals.

In January 2017, the District began work on the educational specifications with a District Project Control Group to develop visioning concepts and provide input on the educational specifications development. Various focus groups including high school site administration, department leads and teachers, M&O and custodial leads, Technology department, etc., met throughout 2017 into 2018 as well to provide input on specific program topics and to provide input about specific needs and goals for the new high school and future high schools. Finally, the updated High School Educational Specifications were finalized for District review and approval in October 2018.

Attached is the Western Placer Unified School District High School Educational Specifications.

RECOMMENDATION:

Staff recommends the Board of Trustees review and approve the WPUSD High School Educational Specifications.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students** 2. **Foster a safe, caring environment where individual differences are valued and respected.** 3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** 4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** 5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
ESTABLISH ANNUAL ORGANIZATIONAL MEETING

AGENDA ITEM AREA:
ACTION

REQUESTED BY:
SCOTT LEAMAN
SUPERINTENDENT

ENCLOSURES:
YES

DEPARTMENT:
ADMINISTRATION

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
NO

BACKGROUND:

Education Code 35143 and 5017 require the scheduling of an annual organizational meeting in December for selecting board officers. Placer County Office of Education request we take board action on the scheduling of the annual organizational meeting and submit to PCOE.

RECOMMENDATION:

Administration recommends the Board of Trustees select an organizational meeting date for 2018.

wp/rk/factform

PCOE
GOLD IN EDUCATION

Placer County Office of Education
360 Nevada Street, Auburn, CA 95603
(530) 889-8020 • Fax (530) 886-5841 • www.placercoe.k12.ca.us

Gayle Garbolino-Mojica, County Superintendent of Schools

Important Board Agenda Item

Memorandum

Date: October 3, 2018

To: District Superintendents

From: Gayle Garbolino-Mojica, County Superintendent of Schools

RE: Annual Organizational Meeting

This memorandum is a reminder to conduct your annual organizational meeting in December for the purpose of selecting your board officers. I have attached for your reference Education Code Sections 35143 and 5017 which govern the scheduling of this annual organizational meeting. Please refer to any policy or bylaw for any procedures otherwise adopted by your board.

This year the 15-day window period established by statute to hold the annual organizational meeting begins on Friday, December 7, 2018 and runs through Saturday, December 22, 2018.

Please note that the date and time of the annual organizational meeting must be selected by your governing board at the regular board meeting held immediately prior to December 7, unless otherwise provided by a policy or bylaw of the governing board. In the event the board does not select a day and time for the annual organizational meeting at the regular meeting referenced above, state law requires that I must do so before the 15-day window period begins on December 7th.

Please return this memorandum via email to (sarcuri@placercoe.k12.ca.us) on or before November 16, 2018, with the information requested below. If you have a regular board meeting scheduled during the first week of December when your board is scheduled to set the date of its organizational meeting, please let my office know before November 16th.

Thank you and please contact me if you have any questions.

GGM/sea
Attachments
cc: District Secretaries

2018 Annual Organizational Meeting

School District: Western Placer Unified School District

Date and Time of Annual Organizational Meeting: December 18, 2018

Signed: _____

Title: Scott Leaman, Superintendent

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students **2. Foster a safe, caring environment where individual differences are valued and respected.** **3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.** **4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.** **5. Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
November 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP 5121 – Grades/Evaluation of Student Achievement
- E 6161.1 – Selection and Evaluation of Instructional Materials
- BP 6171.1 – Transitional Kindergarten
- BP/AR 6178 – Career Technical Education

RECOMMENDATION:
Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP 5121 - Grades/Evaluation of Student Achievement
(BP revised)

Policy updated to reflect research-supported best practices regarding grading, including the separation of nonacademic factors from students' academic grades. Policy also adds optional paragraph on reports of student progress on specific academic standards.

E 6161.1 - Selection and Evaluation of Instructional Materials
(E revised)

Exhibit updated to delete material defining the "sufficiency" of instructional materials as meaning that students enrolled in the same course have identical materials from the same adoption cycle, and to delete optional material reflecting the authorization to purchase the newest adopted materials for schools in deciles 1-3 of the Academic Performance Index, as those laws have repealed on their own terms. Updated policy also reflects the requirement to address the sufficiency of instructional materials in the district's LCAP and reflects **NEW LAW** (AB 575, 2016) which provides that the State Board of Education may adopt instructional materials for grades K-8 at least once, but not more than twice, every eight years.

BP 6170.1 - Transitional Kindergarten
(BP revised)

Policy updated to reflect **NEW LAW (AB 99, 2017)** which permits districts to maintain transitional kindergarten classes for different lengths of time during the school day, either at the same or different school sites, provided that the length of the school day complies with legal requirements related to the minimum and maximum length of the school day.

BP/AR 6178 - Career Technical Education
(BP/AR revised)

MANDATED policy updated to list types of career technical education (CTE) programs that may be offered, reflect concepts of linked learning based on definition in **NEW LAW (AB 790, 2011)** which establishes a pilot project, reflect **NEW LAW (AB 1330, 2011)** which allows districts to establish CTE as an optional graduation requirement, and reflect **NEW LAW (AB 1304)** which authorizes the CTC to issue a "recognition of study in linked learning" following a teacher's completion of an approved course. Updated policy also includes a goal to focus on high-skill, high-wage, high-demand occupations; provides examples of work-based learning opportunities; expands language re: collaboration with postsecondary institutions; and reflects requirement to disaggregate program evaluation data. Updated regulation (1) revises section on Perkins basic grants to focus on program requirements rather than components of the district plan, (2) includes new section on linked learning reflecting concepts of AB 790, (3) revises section on partnership academies to add student eligibility criteria and revise program components in accordance with current law, (4) revises section on apprenticeship programs to change "pre-apprenticeship program" to "orientation to apprenticeships" for consistency with Department of Industrial Relations materials, and (5) adds new section on regional occupational centers/programs stating basic program goals and linking to BP 6178.2 - Regional Occupational Center/Program.

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

~~Grades should be based on impartial, consistent observation of the quality of the student's work and his/her mastery of course content and objectives. Students shall have the opportunity to demonstrate this mastery through a variety of methods such as classroom participation, homework, tests and portfolios.~~

A teacher may assign a failing grade to a student who has excessive unexcused absences during the grading period.

(cf. 5113 - Absences and Excuses)
(cf. 5113.1 - Chronic Absence and Truancy)

Students in grades K-3 shall receive progress reports at the end of each grading period rather than letter grades.

At all grade levels, report cards may include reports of student progress on specific academic standards applicable to the course and grade level.

When reporting student **performance** ~~grades~~ to parents/guardians, teachers may add narrative descriptions, observational notes and/or samples of classroom work in order to better describe student progress in specific skills and subcategories of achievement.

~~**Students in grades K-3 shall receive progress reports rather than letter grades.**~~

A report card for a student with a disability may contain information about his/her disability, including whether that student received special education or related services, provided that the report card informs parents/guardians about their child's progress or level of achievement in specific classes, course content, or curriculum. However, transcripts that may be used to inform postsecondary institutions or prospective employers of the student's academic achievements shall not contain information disclosing the student's disability.

(cf. 5125 - Student Records)
(cf. 6159 - Individualized Education Program)
(cf. 6164.6 - Identification and Education Under Section 504)

A grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy, or administrative regulation. (Education Code 49066)

(cf. 5125.3 - Challenging Student Records)

The Superintendent or designee shall determine the methodology to be used in calculating students' grade point average (GPA), including the courses to be included within the GPA and whether extra grade weighting shall be applied to Advanced

GRADES/EVALUATION OF STUDENT ACHIEVEMENT

The Board of Trustees believes that grades serve a valuable instructional purpose by helping students and parents/guardians understand performance expectations and identifying student's areas of strength and those areas needing improvement. Parents/guardians and students have the right to receive course grades that represent an accurate evaluation of the student's achievement.

(cf. 5020 - Parent Rights and Responsibilities)
(cf. 5125.2 - Withholding Grades, Diploma or Transcripts)

The Superintendent or designee shall establish a uniform grading system that shall be applied to all students in that course and grade level. Teachers shall inform students and parents/guardians how academic performance will be evaluated in the classroom.

(cf. 0410 - Nondiscrimination in District Programs and Activities)

~~The teacher of each course shall determine the student's grade. The grade assigned by the teacher shall not be changed by the Board or the Superintendent except as provided by law, Board policy and administrative regulation. (Education Code 49066)~~

~~*(cf. 5125.3 - Challenging Student Records)*~~

A teacher shall base a student's grades solely on the quality of the student's academic work and his/her mastery of course content based on district standards. Students shall have the opportunity to demonstrate this mastery through a variety of methods, including, but not limited to, tests, projects, portfolios, and/or class discussion as appropriate. Other elements that are not a direct measure of knowledge and understanding of course content, such as attendance, effort, student conduct, and work habits, shall not be factored into the academic grade but may be reported separately.

~~Teachers shall evaluate a student's work in relation to standards which apply to all students at his/her grade level. The Superintendent or designee shall establish and regularly evaluate a uniform grading system, and principals shall ensure that student grades conform to this system. Teachers shall inform students and parents/guardians how student achievement will be evaluated in the classroom.~~

(cf. 6011 - Academic Standards)
~~*(cf. 6020 - Parent Involvement)*~~
(cf. 6162.5 – Student Assessment)

Whenever a student misses an assignment or assessment due to either an excused or unexcused absence, he/she shall be given full credit for subsequent satisfactory completion of the assignment or assessment.

(cf. 6154 - Homework/Makeup Work)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Placement, International Baccalaureate, honors, and/or concurrent postsecondary courses.

(cf. 6141.4 - International Baccalaureate Program)
(cf. 6141.5 - Advanced Placement)
(cf. 6172 - Gifted and Talented Student Program)
(cf. 6172.1 - Concurrent Enrollment in College Classes)

~~**Effect of Absences on Grades**~~

~~If a student misses class without an excuse and does not subsequently turn in homework, take a test or fulfill another class requirement which he/she missed, the teacher may lower the student's grade for nonperformance.~~

~~*(cf. 6154 - Homework/Makeup Work)*~~

~~Five unexcused absences per grading period shall constitute excessive unexcused absences. Students with excessive unexcused absences may receive a failing grade and not receive credit for the class(es).~~

~~*(cf. 5113 - Absences and Excuses)*~~

~~**Grade Point Average (GPA)**~~

~~The Superintendent or designee shall recommend to the Board the methodology to be used in calculating students' grade point averages.~~

~~The Superintendent or designee shall also recommend to the Board whether extra grade weighting will be assigned for honors courses that are substantially similar in depth, breadth and rigor to an Advanced Placement course, an entry-level college course or a community college level course.~~

~~*(cf. 6141.5 - Advanced Placement)*~~

Legal Reference: (see next page)

GRADES/EVALUATION OF STUDENT ACHIEVEMENT (continued)

Legal Reference:

EDUCATION CODE
~~*41505-41508 Pupil Retention Block Grant*~~
48070 Promotion and retention
48800-48802 Enrollment of gifted students in community college
48904-48904.3 Withholding grades, diplomas, or transcripts
~~*48205 Excused absences*~~
49066 Grades; finalization; physical education class
49067 Mandated regulations regarding student's achievement
49069.5 Students in foster care, grades and credits
51242 Exemption from physical education based on participation in interscholastic athletics
69432.9 Cal Grant program; notification of grade point average
76000-76002 Enrollment in community college
CODE OF REGULATIONS, TITLE 5
10060 Criteria for reporting physical education achievement, high schools
30008 Definition of high school grade point average for student aid eligibility
UNITED STATES CODE, TITLE 20
1232g Family Education Rights and Privacy Act (FERPA)
~~*6101-6251 School-to-Work Opportunities Act of 1994*~~
CODE OF FEDERAL REGULATIONS, TITLE 34
99.1-99.67 Family Educational Rights and Privacy Act
COURT DECISIONS
Owasso Independent School District v. Falvo (2002) ***534 U.S. 426*** ~~*122 S.Ct. 934*~~
Las Virgenes Educators Association v. Las Virgenes Unified School District ~~*(2nd Appellate District*~~ *2001) 86 Cal.App.4th 1*
Swany v. San Ramon Valley Unified School District ~~*(N.D.Cal.*~~ *1989) 720 F.Supp. 764*
Johnson v. Santa Monica-Malibu Unified School District Board of Education ~~*(App. 2 Dist.*~~ *1986)* ~~*224 Cal. Rptr. 885,*~~ *179 Cal.App. 3d 593*

Management Resources:

CSBA PUBLICATIONS
Research-Supported Strategies to Improve the Accuracy and Fairness of Grades, Governance Brief, July 2016
U.S. DEPARTMENT OF EDUCATION OFFICE FOR CIVIL RIGHTS CORRESPONDENCE
Report Cards and Transcripts for Students with Disabilities, October 17, 2008
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Student Aid Commission: http://www.csac.ca.gov
U.S. Department of Education, Office for Civil Rights: http://www.ed.gov/about/offices/list/ocr
~~*CDE PUBLICATIONS*~~
~~*Elementary Makes the Grade!, 2001*~~
~~*WEB SITES*~~
~~*CDE: http://www.cde.ca.gov*~~
~~*Advanced Placement Challenge Project: http://www.apchallenge.net*~~

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS

Resolution on Sufficiency of Textbooks or Instructional Materials

Whereas, the Board of Trustees of the Western Placer Unified School District, in order to comply with the requirements of Education Code 60119, held a public hearing on *(date)*, at *(time)* o'clock, which is on or before the eighth week of school (between the first day that students attend school and the end of the eighth week from that day) and which did not take place during or immediately following school hours, and;

Whereas, the Board provided at least 10 days notice of the public hearing by posting it in at least three public places within the district stating the time, place, and purpose of the hearing, and;

Whereas, the Board encouraged participation by parents/guardians, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

Whereas, information provided at the public hearing detailed the extent to which **sufficient** textbooks ~~and~~ **or** instructional materials were provided to all students, including English learners, in the Western Placer Unified School District, and;

Whereas, the definition of "sufficient textbooks or instructional materials" means that each student, including each English learner, has a standards-aligned textbook ~~and/~~or instructional materials to use in class and to take home, which may include materials in a digital format but shall not include photocopied sheets from only a portion of a textbook or instructional materials copied to address a shortage, and;

~~Whereas the definition of "sufficient textbooks or instructional materials" also means that all students who are enrolled in the same course within the Western Placer Unified School District, have standards-aligned textbooks or instructional materials from the same adoption cycle, and;~~

Whereas, textbooks or instructional materials in core curriculum subjects should be aligned with state academic content standards adopted by the State Board of Education pursuant to Education Code 60605 and/or the Common Core State Standards adopted pursuant to Education Code 60605.8;

Finding of Sufficient Textbooks or Instructional Materials

Whereas, sufficient **standards-aligned** textbooks or instructional materials ~~were provided to each student, including each English learner,~~ that are ~~aligned to the academic content standards and~~ consistent with the cycles and content of the curriculum frameworks **were provided to each student, including each English learner,** in the following subjects:

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

- Mathematics: *(Adoption Cycle 2014 – 2022)*
  ~ **Gr.** TK McGraw Hill My Math (Adopted 2014)
  ~ **Gr.** K - 5 Pearson Envisions (Adopted 2014)
  ~ **Gr.** 6 - 8 Pearson Digits (Adopted 2014)
  ~ **Gr.** 8 Honors) Carnegie Learning Integrated I,
  ~ **Gr. 9-12: Carnegie Learning Integrated I, II, & III** (Adopted 2014); McDougal Littell Algebra (Adopted 2009); McDougal Littell Geometry (Adopted 2008); Glencoe/McGraw Hill PreCalculus (Adopted 2008)

- Science: *(Adoption Cycle 2006 – 2008)*
  ~ **Gr.** K - 5 Delta Science/FOSS (Adopted 2007)
  ~ **Gr.** 6 - 8 Pearson Prentice Hall – Focus on Science for California (Adopted 2007)
  ~ **Gr.** 9 - 12 Pearson Prentice Hall Biology (Adopted 2007); Kendal Hunt Biology – An Ecological Approach; Addison Wesley Chemistry (Adopted 2007); Kendall Hunt Forensic Science (Adopted 2007)

Note: To align with the newly adopted Science Framework (2016), WPUSD will transition from the current science materials better aligned with the new framework. After the California State Board of Education completes its review and adoption process of new materials, we will conduct a local review and selection process (EC Sections 60210, 60040-60045 and 60048)

- History-Social Science: *(Adoption Cycle 2005 – 2007)*
  ~ **Gr.** K - 5 Pearson Scott Foresman History/Social Science for California (Adopted 2007)
  ~ **Gr.** 6 - 8 Holt Rinehart & Winston History Social Studies (Adopted 2006)
  ~ **Gr.** 9 - 12 McDougal Little World History (Adopted 2005); Glencoe McGraw Hill Economics; McDougal Little US History (Adopted 2006); Prentice Hall Comparative Politics (Adopted 2006)

Note: To align with the newly History-Social Science Framework (2016), WPUSD will transition from the current history-social science materials to materials better aligned with the new framework. After the California State Board of Education completes its review and adoption process of new materials, we will conduct a local review and selection process (EC Sections 60210, 60040-60045 and 60048)

- English/Language Arts, including the English language development component of an adopted program: *(Adoption Cycle **2015-2023** ~~2008 – 2010~~)*
  ~ **Gr.** K - **3**~~5 Houghton Mifflin Reading Language Arts (Adopted 2002);~~ **Benchmark Education Company Benchmark Advance (Adopted 2017)**
  ~ **Gr.** ~~K~~**4** – 5 ~~Medallions (Adopted 2010); (State Waiver 2010)~~ **WPUSD English Language Arts Curriculum Maps and Anchor Texts; Curriculum Associates**

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Ready Common Core Reading and Writing (Adopted 2017)
~ **Gr.** 6: ~~– 8 Holt Rinehart & Winston Literature and Language Arts (Adopted 2002) (state Waiver 2010)~~ **WPUSD English Language Arts Curriculum Maps and Anchor Texts**
~ **Gr. 7 – 8: Amplify English Language Arts and English Language Development (Adopted 2018)**
~ **Gr.** 9 – **10**:~~12 McDougall Little The Language of Literature (Adopted 2002) (State Waiver 2010)~~ **McGraw Hill Study Sync (Adopted 2017)**
~ **Gr. 11 – 12: McDougall Little The Language of Literature (Adopted 2002) (State Waiver 2010); CSUS Expository Reading and Writing**

***Whereas*, each pupil enrolled in a foreign (world) language or health course has sufficient textbooks or instructional materials.**

~~Whereas, sufficient textbooks or instructional materials were provided to each student enrolled in foreign language or health classes, and;~~

Whereas, laboratory science equipment was available for science laboratory classes offered in grades 9-12, inclusive;

Therefore, it is resolved that for the 201~~814~~ - 201~~915~~ school year, the Western Placer Unified School District, has provided each student with sufficient **standards-aligned** textbooks or instructional materials aligned ~~to the academic content standards and~~ **that are** consistent with the cycles and content of the curriculum frameworks.

Finding of Insufficient Textbooks or Instructional Materials

Whereas, information provided at the public hearing and to the Board at the public meeting detailed that insufficient textbooks or instructional materials were provided to students in the following subjects and grade levels at district schools: *(For each school, list the percentage of students who lack sufficient standards-aligned textbooks or instructional materials in mathematics, science, history-social science, English/language arts, foreign language, and health.)*

_____

_____

Whereas, sufficient textbooks or instructional materials were not provided at each school listed above due to the following reasons: *(For each school at which there is an insufficiency, list the reasons why each student does not have sufficient instructional materials in each subject and grade level listed above.)*

_____

_____

SELECTION AND EVALUATION OF INSTRUCTIONAL MATERIALS (continued)

Therefore, it is resolved, that for the 20~~18~~14 - 20~~19~~15 school year, the Western Placer Unified School District has not provided each student with sufficient textbooks or instructional materials consistent with the cycles and content of the curriculum framework, and;

Be it further resolved, that the following actions will be taken to ensure that all students have sufficient textbooks or instructional materials in all subjects that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks within two months of the beginning of the school year in which this determination is made.
(List actions to be taken to resolve insufficiency. See Education Code 60119(a)(2)(B) for other funds that may be used to ensure sufficient instructional materials.

See Attached Resolution No. 18/19.13

PASSED AND ADOPTED THIS 2 day of October, 2018 at a meeting, by the following vote:

AYES: 5 NOES: _____ ABSENT: _____

Attest:

_____ _____

Secretary President

TRANSITIONAL KINDERGARTEN

The Board of Trustees desire to offer a high-quality transitional kindergarten program for eligible children who do not yet meet the minimum age criterion for kindergarten. The **transitional kindergarten** program shall assist children in developing the academic, social, and emotional skills they need to succeed in kindergarten and beyond.

The district's transitional kindergarten shall be the first year of a two-year kindergarten program. (Education Code 48000)

The Board encourages ongoing collaboration among district preschool staff, other preschool providers, elementary teachers, administrators, and parents/guardians in ~~program~~ **the** development, implementation, and evaluation **of the district's transitional kindergarten program**.

~~*(cf. 0420 - School Plans/Site Councils)*~~
(cf. 1220 - Citizen Advisory Committees)
(cf. 6020 - Parent Involvement)

Eligibility

The district's transitional kindergarten program shall admit children whose fifth birthday is from September 2 through December 2: (Education Code 48000)

Parents/guardians of eligible children shall be notified of the availability of th~~eis~~ **transitional kindergarten program** and the age, residency, **immunization,** and any other enrollment requirements. Enrollment in the transitional kindergarten program shall be voluntary.

(cf. 5111 - Admission)
(cf. 5111.1 - District Residency)
~~*(cf. 5111.12 - Residency Based on Parent/Guardian Employment)*~~
~~*(cf. 5111.13 - Residency for Homeless Children)*~~
(cf. 5141.22 - Infectious Diseases)
(cf. 5141.3 - Health Examinations)
(cf. 5141.31 - Immunizations)
(cf. 5141.32 - Health Screening for School Entry)

Upon request of a child's parents/guardians, the district may, on a case-by-case basis after the Superintendent or designee determines that it is in the child's best interest, admit into the district's transitional kindergarten program a child whose fifth birthday is on or before September 1 and who is therefore eligible for kindergarten.

At any time during the school year, ~~T~~the district may admit into the transitional kindergarten program a child whose fifth birthday is after December 2, **of that same school year,** provided that the ~~child is admitted during the school year on or after his/her fifth birthday and the~~ Superintendent or designee recommends that enrollment in a transitional kindergarten program is in the child's best interest **and the child's parents/guardians**

TRANSITIONAL KINDERGARTEN (continued)

approve. Prior to such enrollment, the child's parents/guardians shall be provided information regarding the advantages and disadvantages and any other explanatory information about the effect of early admittance. **(Education Code 48000)**

Curriculum and Instruction

The district's transitional kindergarten program shall be based on a modified kindergarten curriculum that is age and developmentally appropriate. (Education Code 48000)

(cf. 6141 - Curriculum Development and Evaluation)
(cf. 6161.1 - Selection and Evaluation of Instructional Materials)

The program shall be aligned with the preschool learning foundations and preschool curriculum frameworks developed by the California Department of Education. It shall be designed to facilitate students' development in essential skills related to language and literacy, mathematics, physical development, health, visual and performing arts, science, history-social science, English language development, and social-emotional development.

(cf. 5148.3 - Preschool/Early Childhood Education)
(cf. 6011 - Academic Standards)
(cf. 6174 - Education for English Language Learners)

The Board shall establish the length(s) of the school day in the district's TK program. TK programs may be maintained for different lengths of time either at the same or different school sites, as long as the school day is at least three hours but no more than four hours. The Superintendent or designee shall annually report to the California Department of Education as to whether the district's TK programs are offered full day, part day, or both. (Education Code 37202, 46111, 46117, 48003)

~~The number of instructional minutes offered in transitional kindergarten shall be the same as that required for the district's kindergarten program.~~

(cf. 6111 - School Calendar)
(cf. 6112 - School Day)

Transitional kindergarten students may be placed in the same classrooms as kindergarten students when necessary, provided that the instructional program is differentiated to meet student needs.

TRANSITIONAL KINDERGARTEN (continued)

Staffing

The Superintendent or designee shall ensure that teachers assigned to teach in transitional kindergarten classes shall possess a teaching credential or permit from the Commission on Teacher Credentialing (CTC) that authorizes such instruction.

(cf. 4112.2 - Certification)

A credentialed teacher who is first assigned to a TK class after July 1, 2015, shall, by August 1, 2020, have at least 24 units in early childhood education and/or child development, comparable experience in a preschool setting, and/or a child development teacher permit issued by the CTC. (Education Code 48000)

The Superintendent or designee may provide professional development as needed to ensure that transitional kindergarten teachers are knowledgeable about ~~district~~ standards and effective instructional methods for teaching young children.

(cf. 4131 - Staff Development)

Continuation to Kindergarten

Students who complete the transitional kindergarten program shall be eligible to continue in kindergarten the following school year. Parents/guardians of such students shall not be required to submit a signed **Kindergarten Continuance** ~~parental permission~~ form for kindergarten attendance.

However, whenever children who would otherwise be age-eligible for kindergarten are enrolled in TK, the Superintendent or designee shall obtain a Kindergarten Continuance Form signed by the parent/guardian near the end of the transitional kindergarten year consenting to the child's enrollment in kindergarten the following year.

A student shall not attend more than two years in a combination of transitional kindergarten and kindergarten. (Education Code 46300)

(cf. 5123 - Promotion/Acceleration/Retention)

Assessment

The Superintendent or designee shall develop or identify appropriate formal and/or informal assessments of transitional kindergarten students' development and progress. He/she shall monitor and regularly report to the Board regarding program implementation and the progress of students in meeting related academic standards.

(cf. 0500 - Accountability)

TRANSITIONAL KINDERGARTEN (continued)

(cf. 6162.5 - Student Assessment)

Legal Reference:

EDUCATION CODE
8973 Extended-day kindergarten
37202 School calendar; equivalency of instructional minutes
44258.9 Assignment monitoring by county office of education
46111 Kindergarten, hours of attendance
46114-46119 Minimum school day, kindergarten
46300 Computation of average daily attendance, inclusion of kindergarten and transitional kindergarten
48000 Age of admission (kindergarten)
48002 Evidence of minimum age required to enter kindergarten or first grade
48200 Compulsory education, starting at age six

Management Resources:

CSBA PUBLICATIONS
What Boards of Education Can Do About Kindergarten Readiness, Governance Brief, May 2016
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Transitional Kindergarten FAQs
Desired Results Developmental Profile, 2015
Transitional Kindergarten Implementation Guide: A Resource for California Public School District Administrators and Teachers, 2013
California Preschool Curriculum Framework, Vol. 1, 2010
California Preschool Learning Foundations, Vol. 1, 2008
WEB SITES
CSBA: http://www.csba.org
California Department of Education: http://www.cde.ca.gov
California Kindergarten Association: http://www.ckanet.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
Transitional Kindergarten California: http://www.tkcalifornia.org

VOCATIONAL EDUCATION

Cautionary Notice: As added and amended by SBX3 4 (Ch. 12, Third Extraordinary Session, Statutes of 2009), ABX4 2 (Ch. 2, Fourth Extraordinary Session, Statutes of 2009), and SB 70 (Ch. 7, Statutes of 2011), Education Code 42605 grants districts flexibility in "Tier 3" categorical programs and provides that districts are deemed in compliance with the program and funding requirements for these programs for the 2008-09 through 2014-15 fiscal years. As a result of this flexibility, the district may choose to temporarily suspend certain provisions of the following policy or administrative regulation that reflect those requirements. However, this flexibility does not affect or alter any existing contract or bargaining agreement that the district may have in place. Thus, districts should examine the terms of those contracts and agreements and consult with district legal counsel for additional guidance. Also see BP 2210 - Administrative Discretion Regarding Board Policy.

The Board of Trustees desires to provide a **comprehensive career** ~~quality, expanded and modernized vocational and~~ technical education **(CTE)** program **in the secondary grades which integrates core academic instruction with technical and occupational instruction in order to increase student achievement, graduation rates, and readiness for postsecondary education and employment. The district's CTE program shall be designed to help students develop the academic, career, and technical skills needed to succeed in a knowledge- and skills-based economy. The program shall include a rigorous academic component and provide students with a strong experience and understanding of all aspects of an industry.** ~~which provides services and activities that are of sufficient size, scope and quality to be effective. The goal of the program is to provide for an integration of academic and vocational components through a coherent sequence of courses to ensure learning in all subjects. The program shall also provide curriculum and program strategies reflecting workplace needs.~~

(cf. 6143 - Courses of Study)
(cf. 6200 - Adult Education)

The district's CTE program shall focus on preparing students to enter current or emerging high-skill, high-wage, and/or high-demand occupations. CTE opportunities may be offered through linked learning programs, partnership academies, apprenticeship programs or orientation to apprenticeships, regional occupational centers or programs, tech prep programs, charter schools, small learning communities, or other programs that expose students to career options while preparing them for future careers in a given industry or interest area.

(cf. 0420.4 - Charter School Authorization)
(cf. 6178.2 - Regional Occupational Center/Program)

The Board shall review and approve all district plans and applications for the use of state and/or federal funds supporting CTE.

The Board shall adopt district standards for CTE which meet or exceed the state's model content standards and describe the essential knowledge and skills that students enrolled in these courses are expected to master. The course curriculum shall be aligned with district-adopted standards and the state's curriculum framework.

VOCATIONAL EDUCATION (continued)

(cf. 6011 - Academic Standards)
(cf. 6141 - Curriculum Development and Evaluation)

At least every three years, the Board shall compare the district's curriculum, course content, and course sequence of CTE with the model state curriculum standards. (Education Code 52376)

The Superintendent or designee shall systematically review the district's CTE classes to determine the degree to which each class may offer an alternative means for completing and receiving credit for specific portions of the course of study prescribed by the district for high school graduation. The Board shall ensure that these classes are equivalent in content and rigor to the courses prescribed for graduation. (Education Code 52376)

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.2 - Certificate of Proficiency/High School Equivalency)

The Superintendent or designee shall develop partnerships with local businesses and industries to ensure that course sequences, career technical and integrated curriculum, classroom instruction and projects, and assessments have real-world relevance and reflect labor market needs and priorities. He/she also shall work to develop connections with businesses, postsecondary institutions, community organizations, and/or other employers to provide students with actual or simulated work-based learning opportunities.

(cf. 1700 - Relations Between Private Industry and the Schools)
(cf. 5113.2 - Work Permits)
(cf. 6178.1 - Work-Based Learning)

The Superintendent or designee shall collaborate with postsecondary institutions to ensure that the district's program is articulated with postsecondary programs in order to provide a sequential course of study. Articulation opportunities may include dual or concurrent enrollment in community college courses.

(cf. 6172.1 - Concurrent Enrollment in College Classes)

The Superintendent or designee shall inform all secondary students and their parents/guardians about the CTE experiences available in the district, CTE courses that satisfy college admission criteria, and, if applicable, CTE courses that satisfy high school graduation requirements. In addition, secondary students shall receive individualized career guidance and academic counseling which provides information about academic and CTE opportunities related to the student's career goals.

(cf. 5145.6 - Parental Notifications)
(cf. 6164.2 - Guidance/Counseling Services)

CAREER TECHNICAL EDUCATION (continued)

The Superintendent or designee shall ensure that teachers of CTE courses possess the qualifications and credentials necessary to teach their assigned courses. He/she also shall provide teachers and administrators with professional development designed to enhance their knowledge of standards-aligned CTE and shall provide opportunities for CTE teachers to collaborate with teachers of academic courses in the development and implementation of integrated curriculum models.

(cf. 4112.2 - Certification)
(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)

The Superintendent or designee shall provide counselors and other guidance personnel with professional development that includes, but is not limited to, information about current workforce needs and trends, requirements of the district's CTE program, work-based learning opportunities, and postsecondary education and employment options following high school.

Upon written request from a nonprofit private school within the geographical area served by the district, the Superintendent or designee shall consult with private school representatives in a timely and meaningful manner and may provide for the participation of private school secondary students in the district's programs and activities funded under the federal Carl D. Perkins Career and Technical Education Act. To the extent practicable, the Superintendent or designee also shall, upon request, permit participation of CTE teachers, administrators, and other personnel from private schools in the districts inservice and preservice professional development programs funded through the Perkins Act. (20 USC 2397)

The Superintendent or designee shall regularly assess district needs for facilities, technologies, and equipment to increase students' access to the district's CTE program.

(cf. 0440 - District Technology Plan)
(cf. 3440 - Inventories)
(cf. 3512 - Equipment)
(cf. 7110 - Facilities Master Plan)

Nondiscrimination

The district's program shall provide equal access to and shall not unlawfully discriminate against students who are members of special populations. *Special populations* include, but are not limited to, students with disabilities; students from economically disadvantaged families, including foster youth; single parents and single pregnant females; displaced homemakers; students with limited English proficiency; and students preparing for nontraditional fields. *Nontraditional fields* include occupations or fields of work, including careers in computer science, technology, and other emerging high-skill occupations, for which individuals from one gender constitute less than 25 percent of the individuals employed in each such occupation or field of work. (20 USC 2302, 2354, 2373)

CAREER TECHNICAL EDUCATION (continued)

Prior to the beginning of each school year, the Superintendent or designee shall advise students, parents/guardians, employees, and the general public that all CTE opportunities are offered without regard to any actual or perceived characteristic protected from discrimination by law. (34 CFR 100.B, 104.8, 106.9)

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 1312.3 - Uniform Complaint Procedures)

The above notification shall be disseminated in languages other than English as needed and shall state that the district will take steps to ensure that the lack of English language skills will not be a barrier to admission and participation in the district's CTE program. (20 USC 2354; 34 CFR 100.B)

~~**Advisory Committee**~~ ***School and Community Involvement***

The Board shall appoint a CTE advisory committee to develop recommendations on the district's CTE program and to serve as a liaison between the district and potential employers. The committee shall consist of at least one student, teacher, business representative, industry representative, school administrator, member of the general public knowledgeable about the disadvantaged, and representative of the field office of the California Department of Employment Development (Education Code 8070)

(cf. 1220 - Citizen Advisory Committees)

The district also shall involve parents/guardians; students; academic and CTE teachers; administrators; career guidance and academic counselors; representatives of tech prep consortia if applicable, business and industry, labor organizations, and special populations; and other interested individuals in the development, implementation, and evaluation of CTE programs. (20 USC 2354)

Program Evaluation

The Board shall monitor the achievement of students participating in the district's CTE program in order to determine the need for program improvements. The Superintendent or designee shall annually report to the Board and the California Department of Education on program enrollment and completion rates, including enrollment and completion of programs in nontraditional fields as defined in 20 USC 2302; student academic assessment results; attainment of career and technical skill proficiencies; attainment of a high school diploma or equivalent; graduation rates; and subsequent placement in postsecondary education or advanced training, military service, or employment. Data shall be disaggregated, in accordance with 20 USC 2323, by race, ethnicity, gender, disability status, migrant status, English proficiency, and economic disadvantage status and for each special population as defined in 20 USC 2302 and listed in the section "Nondiscrimination" above.

CAREER TECHNICAL EDUCATION (continued)

(cf. 0500 - Accountability)
(cf. 6162.5 - Student Assessment)
(cf. 6162.51 - Standardized Testing and Reporting Program)
(cf. 6162.52 - High School Exit Examination)
(cf. 6190 - Evaluation of the Instructional Program)

Legal Reference:

EDUCATION CODE
1205 Classification of counties
8006-8156 Career technical education
17078.70-17078.72 Career technical education facilities
33430-33432 Health science and medical technology grants
35168 Inventory of equipment
41505-41508 Pupil Retention Block Grant
41540-41544 Targeted instructional improvement block grant
44257.3 CTC recognition of study in linked learning teaching methods
44260-44260.1 Designated subjects career technical education credential
44260.9 Designated subjects career technical education credential
48430 Legislative intent; continuation education schools and classes
48980 Parental notifications
51220-51229 Courses of study, grades 7-12
51760-51769.5 Work experience education
52300-52499.66 Career technical education
52519-52520 Adult education, occupational training
53080-53084 School-to-career initiatives
53086 California Career Resource Network
54690-54699.1 California Partnership Academies
54750-54760 California Partnership Academies, green technology and goods movement occupations
56363 Related services for students with disabilities; specially designed career technical education
66205.5-66205.9 Approval of career technical education courses for admission to California colleges
88500-88551 Community college economic and workforce development program
GOVERNMENT CODE
54950-54963 Brown Act
LABOR CODE
3070-3099.5 Apprenticeships
CODE OF REGULATIONS, TITLE 5
1635 Credit for work experience education
3051.14 Specially designed career technical education for students with disabilities
10070-10075 Work experience education
10080-10092 Community classrooms
10100-10111 Cooperative vocational education
11500-11508 Regional occupational centers and programs
11535-11538 Career technical education contracts with private postsecondary schools
11610-11611 Regional adult and vocational education councils

Legal Reference: (see next page)

CAREER TECHNICAL EDUCATION (continued)

Legal Reference: (continued)
CODE OF REGULATIONS, TITLE 8
200-240 Apprenticeships
UNITED STATES CODE, TITLE 20
2301-2414 Carl D. Perkins Career and Technical Education Act of 2006
6301-6578 Improving the Academic Achievement of the Disadvantaged
CODE OF FEDERAL REGULATIONS, TITLE 34
76.730-76.731 Records related to federal grant programs
80.32 Equipment acquired with federal funds
80.42 Record retention
100.B Appendix B Guidelines for eliminating discrimination in career technical education programs
104.1-104.39 Section 504 of the Rehabilitation Act of 1973
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX
Management Resources:
CSBA PUBLICATIONS
Orientation to Apprenticeship Overview, Construction Management Task Force Fact Sheet, November 2007
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
2008-2012 State Plan for Career Technical Education
Multiple Pathways to Student Success: Envisioning the New California High School, 2010
Regional Occupational Centers and Programs Operations Handbook March 2008
Model Programs and Practices: Setting Standards for Regional Occupational Centers and Programs (ROCPs), rev. October 2007
Career Technical Education Framework for California Public Schools, Grades Seven Through Twelve, January 2007
California Career Technical Education Model Curriculum Standards, Grades Seven Through Twelve, May 2005
Management of Vocational Education Equipment, April 2000
CALIFORNIA DEPARTMENT OF INDUSTRIAL RELATIONS, DIVISION OF APPRENTICESHIP STANDARDS PUBLICATIONS
Orientation to Apprenticeships: A Guide for Educators, January 2001
WEB SITES
CSBA: http://www.csba.org
Association for Career and Technical Education: http://www.acteonline.org
California Association of Regional Occupational Centers and Programs: http://www.carocp.org
California Career Resource Network: http://www.californiacareers.info
California Department of Education, Career Technical Education: http://www.cde.ca.gov/ci/ct
California Department of Employment Development: http://www.edd.ca.gov
California Department of Industrial Relations: http://www.dir.ca.gov
California Workforce Investment Board: http://www.calwia.org
Commission on Teacher Credentialing: http://www.ctc.ca.gov
University of California, a-g Course Submissions: http://www.ucop.edu/a-gGuide/ag/course submissions
U.S. Department of Education, Office of Vocational and Adult Education: http://www.ed.gov/about/offices/list/ovae/pi/cte/index.html
U.S. Department of Labor, Bureau of Labor Statistics: http://www.bls.gov

Policy
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revised: November 6, 2018

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

CAREER TECHNICAL EDUCATION

Perkins Basic Grants for Career Technical Education

For any district program of career technical education (CTE) funded through a basic grant of the federal Carl D. Perkins Career and Technical Education Act, the district shall submit to the California Department of Education a districtwide plan addressing the components specified in 20 USC 2354 and any additional requirements specified in the state plan developed pursuant to 20 USC 2342. The multi-year district plan shall cover the same time period covered by the state plan. (20 USC 2354)

The district shall offer at least one CTE program of study which shall: (20 USC 2342, 2354, 2355)

1. Improve the academic and career technical skills of participating students by integrating coherent and rigorous academic content and relevant CTE programs

(cf. 6011 - Academic Standards)
(cf. 6143 - Courses of Study)

2. Link CTE at the secondary and postsecondary levels through at least one of the strategies specified in 20 USC 2342

(cf. 6172.1 - Concurrent Enrollment in College Classes)

3. Provide students with strong experience in and understanding of all aspects of an industry, which may include work-based learning experiences

(cf. 5113.2 - Work Permits)
(cf. 6178.1 - Work-Based Learning)

4. Develop, improve, or expand the use of technology in CTE

(cf. 0440 - District Technology Plan)

5. Provide professional development to teachers, administrators, and career guidance and academic counselors who are involved with integrated CTE programs

(cf. 4131 - Staff Development)
(cf. 4331 - Staff Development)
(cf. 6164.2 - Guidance/Counseling Services)

6. Develop and implement program evaluations, including an assessment of how the needs of special populations, as defined in 20 USC 2302 and Board policy, are being met

(cf. 0500 - Accountability)

CAREER TECHNICAL EDUCATION (continued)

(cf. 6190 - Evaluation of the Instructional Program)

7. Initiate, improve, expand, and modernize quality CTE programs, including relevant technology

8. Provide services and activities that are of sufficient size, scope, and quality to be effective

9. Provide activities to prepare special populations for high-skill, high-wage, or high-demand occupations that will lead to self-sufficiency

The district's program shall consist of at least two full-year CTE courses with a combined duration of at least 300 hours, or a single multiple-hour course which provides sequential units of instruction and has a duration of at least 300 hours. At least 50 percent of course curriculum and content shall be directly related to the development of career knowledge and skills.

Tech Prep Programs

The district shall, under an articulation agreement with an institution of postsecondary education and other consortium partners as appropriate, offer a technical preparation (tech prep) program in accordance with 20 USC 2371-2376. The program shall: (20 USC 2373)

1. Consist of a program of study that:

   a. Combines at least two years of tech prep at the secondary level which is linked to at least two years of either postsecondary education in a sequential, nonduplicative course of study or an apprenticeship program

   b. Integrates academic and career technical instruction and utilizes work-based and work site learning experiences as appropriate and available

   c. Provides technical preparation in a career field, including high-skill, high-wage, or high-demand occupations

   d. Builds student competence in technical skills and in core academic subjects, as appropriate, through applied, contextual, and integrated instruction in a coherent sequence of courses

   e. Leads to technical skill proficiency, an industry-recognized credential, a certificate, or a degree in a specific career field

CAREER TECHNICAL EDUCATION (continued)

f. Leads to placement in high-skill or high-wage employment or to further education

g. Utilizes CTE programs of study, to the extent practicable

h. Meets state academic standards

i. Investigates opportunities for tech prep students to enroll concurrently in secondary education and postsecondary education courses

2. Uses educational technology and distance learning, as appropriate, to involve consortium partners more fully in the development and operation of programs

3. Includes inservice professional development for teachers, administrators, and counselors that addresses the goals identified in 20 USC 2373

4. Provides equal access to the full range of tech prep programs to individuals who are members of special populations, as defined in 20 USC 2302 and Board policy, including the development of tech prep program services appropriate to the needs of special populations

5. Provides for preparatory services that assist participating students

6. Coordinates with activities conducted under Title I of the No Child Left Behind Act

(cf. 6171 - Title I Programs)

Linked Learning Programs

The district shall offer one or more comprehensive, multi-year linked learning programs in grades 9-12 that are organized around a broad theme, interest area, or industry sector including, but not limited to, the industry sectors identified in model standards adopted by the State Board of Education pursuant to Education Code 51226. The program shall provide all participating students with curriculum choices that prepare them for career entry and a full range of postsecondary options, including two-year and four-year college, apprenticeship, and formal employment training.

At a minimum, the district's linked learning program shall include:

1. An integrated core curriculum that meets the eligibility requirements for admission to the University of California and the California State University and is delivered through project-based learning and other engaging instructional strategies that bring real-world

CAREER TECHNICAL EDUCATION (continued)

context and relevance to the curriculum where broad themes, interest areas, and CTE are emphasized

2. An integrated technical core of a sequence of at least four related courses that may reflect CTE standards-based courses and that provide students with career skills, are aligned to academic principles, and fulfill academic core requirements described in item #1 above to the extent possible

3. A series of work-based learning opportunities that begin with mentoring and job shadowing and evolve into intensive internships, school-based enterprises, or virtual apprenticeships

4. Support services, including supplemental instruction in reading and mathematics, that help students master the advanced academic and technical content that is necessary for success in college and career

Partnership Academies

The district shall operate one or more partnership academies as a school-within-a-school focused on a broad career theme. The program shall be available to students in grades 10-12, at least half of whom shall be students who are at risk of dropping out of school as indicated by three or more of the following criteria: (Education Code 54690-54692)

1. Past record of irregular attendance, with absence from school 20 percent or more of the school year

(cf. 5113.1 - Chronic Absence and Truancy)

2. Past record of underachievement in which the student is at least one-third of a year behind the coursework for the respective grade level, or as demonstrated by credits achieved

3. Past record of low motivation or disinterest in the regular school program

4. Economic disadvantage

5. Scores below basic or far below basic on the mathematics or English language arts test of the Standardized Testing and Reporting program

6. A grade point average of 2.2 or below or the equivalent of a C minus

The district's program shall provide: (Education Code 54692)

CAREER TECHNICAL EDUCATION (continued)

1. During each regular school term, instruction in at least three academic subjects that:

   a. Prepares students for a regular high school diploma

   b. Where possible and appropriate, prepares students to meet subject requirements for admission to the California State University and University of California

   c. Contributes to an understanding of the occupational field of the academy

2. CTE courses offered at each grade level at the academy that are part of an occupational course sequence that targets comprehensive skills and meets the criteria specified in Education Code 54692

3. Classes that are block scheduled in a cluster whenever possible to provide flexibility to academy teachers and which may vary in number during grade 12

4. A mentor from the business community for students during grade 11

5. An employer-based internship or work experience that occurs during the summer following grade 11 or during grade 12

6. Additional motivational activities with private sector involvement to encourage academic and occupational preparation

Attendance in academy classes shall be limited to students enrolled in the academy. (Education Code 54692)

The Superintendent or designee shall establish an advisory committee consisting of individuals involved in academy operations, including district and school administrators, lead teachers, and representatives of the private sector. (Education Code 54692)

Apprenticeship Programs

The district shall offer high school and/or adult education students a program of orientation to apprenticeships that acquaints students with a broad range of career options, provides information regarding available apprenticeship programs, and provides classroom instructional job training which guides students to a registered apprenticeable occupation.

(cf. 6200 - Adult Education)

The district's program shall:

CAREER TECHNICAL EDUCATION (continued)

1. Introduce students to what they need to know in order to apply, test, and interview for acceptance into an apprenticeship program

2. Demonstrate the need for proficiency in reading and comprehension, mathematics, science, and technology

3. Emphasize the necessity to have the ability to communicate in reading, writing, speaking, listening, and numeration skills

4. Identify the knowledge, skills, and attitudes needed to enter and successfully complete an apprenticeship program

5. Provide an orientation to a specific craft or trade or to an industry

The district may enter into an agreement with a local business, labor or management apprenticeship committee, and/or joint labor-management apprenticeship committee that has been approved by the Department of Industrial Relations' Division of Apprenticeship Standards to sponsor an apprenticeship program in order to develop and deliver related and supplemental instruction to students participating in a registered apprenticeship program. (Education Code 8150-8156; Labor Code 3074, 3075, 3078)

Regional Occupational Center/Program

The district shall operate and/or partner with a regional occupational center or program (ROC/P), established pursuant to Education Code 52300-52335.6, which offers CTE courses independently or in support of tech prep programs, linked learning programs, partnership academies, and/or pre-apprenticeship and apprenticeship programs as appropriate.

Occupational course sequences offered by the ROC/P shall provide prerequisite courses needed to enter apprenticeship or postsecondary vocational certificate or degree programs, focus on occupations requiring comprehensive skills leading to high entry-level wages and/or the possibility of significant wage increases after a few years on the job, offer as many courses as possible that meet college admission requirements, and lead to attainment of an occupational skill certificate. (Education Code 52302)

CAREER TECHNICAL EDUCATION (continued)

Student Organizations

The district may provide support, including supplies, materials, activities, and advisor expenses, to student organizations which engage in activities that are integral to the CTE program and provide for the development of student leadership skills. However, no state or federal funds shall be used to pay students' membership dues, food or lodging expenses, out-of-state travel, or the cost of a social activity or assemblage.

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.5 - Student Organizations and Equal Access)

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