WESTERN PLACER UNIFIED SCHOOL DISTRICT
600 SIXTH STREET, SUITE 400,
LINCOLN, CALIFORNIA 95648
Phone: 916.645.6350 Fax: 916.645.6356

MEMBERS OF THE GOVERNING BOARD

Paul Carras - President
Paul Long – Vice President
Brian Haley – Clerk
Damian Armitage - Member
Kris Wyatt - Member

DISTRICT ADMINISTRATION

Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Kerry Callahan, Assistant Superintendent of Educational Services

	STUDENT ENROLLMENT		
School	**2017-18 CALPADS**	**1/1/2018**	**2/1/2018**
Sheridan Elementary (K-5)	52	52	54
First Street Elementary (K-5)	434	431	437
Carlin C. Coppin Elementary (K-5)	430	433	433
Creekside Oaks Elementary (K-5)	614	621	631
Twelve Bridges Elementary (K-5)	649	649	654
Foskett Ranch Elementary (K-5)	428	423	430
Lincoln Crossing Elementary (K-5)	649	647	650
Glen Edwards Middle School (6-8)	896	891	902
Twelve Bridges Middle School (6-8)	759	761	767
Lincoln High School (9-12)	1,955	1,926	1,922
Phoenix High School (10-12)	75	79	82
SDC Program (18-22)	10	10	10
TOTAL	**6951**	**6,923**	**6,972**

SDC Pre-School

Foskett Ranch	20
First Street/LIP	69
Carlin C. Coppin	0

ATLAS Program 28

Parent Education
Continuing Educ. Classes

GLOBAL DISTRICT GOALS

- Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential.
- Foster a safe, caring environment where individual differences are valued and respected.
- Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
- Promote the involvement of the community, local government, business, service organizations, etc. as partners in the education of our students.
- Promote student health and nutrition in order to enhance readiness for learning.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

March 6, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

AGENDA

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room

3.1 CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 CONFERENCE WITH REAL PROPERTY NEGOTIATOR
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release –
a. Approve Closed Session Resolution No. 17/18.17 Authorizing the Release and Non Reelection of Certificated Staff

b. Approve Closed Session Resolution No. 17/18.18 Authorizing the Reduction of Certificated Staff
c. Approve Closed Session Resolution No. 17/18.19 Authorizing the Release and Reassignment of Certificated Staff
d. Approve Closed Session Resolution No. 17/18.20 Authorizing the Release and Reassignment of Certificated Staff
e. Approve Closed Session Resolution No. 17/18.21 Authorizing the Non-Reelection of Probationary Certificated Employee(s)
f. Approve Closed Session Resolution No. 17/18.22 Authorizing the Release of Temporary Certificated Employee(s)
g. Approve Closed Session Resolution No. 17/18.23 Authorizing the Release and Reassignment of Certificated Staff

Roll call vote:

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room

The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 10*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

4.2 ***Page 11*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

4.3 ***Page 12*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

4.4 ***Page 13-19*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

a. Approve Closed Session Resolution No. 17/18.17 Authorizing the Release and Non Reelection of Certificated Staff
b. Approve Closed Session Resolution No. 17/18.18 Authorizing the Reduction of Certificated Staff
c. Approve Closed Session Resolution No. 17/18.19 Authorizing the Release and Reassignment of Certificated Staff
d. Approve Closed Session Resolution No. 17/18.20 Authorizing the Release and Reassignment of Certificated Staff
e. Approve Closed Session Resolution No. 17/18.21 Authorizing the Non-Reelection of Probationary Certificated Employee(s)

f. Approve Closed Session Resolution No. 17/18.22 Authorizing the Release of Temporary Certificated Employee(s)
g. Approve Closed Session Resolution No. 17/18.23 Authorizing the Release and Reassignment of Certificated Staff

5. *Page 21-122* - CONSENT AGENDA

NOTICE TO THE PUBLIC
All items on the Consent Agenda will be approved with one motion, which is not debatable and requires a unanimous vote for passage. If any member of the Board, Superintendent, or the public, so request, items may be removed from this section and placed in the regular order of business following the approval of the consent agenda.

5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Minutes for: February 6th & 20th, 2018
5.4 Approval of Warrants
5.5 Ratification of Contract with Sierra Joint Community College District and Western Placer Unified School District
5.6 Ratification of Contract with Eastbay Team Sales and WPUSD - Lincoln High School
5.7 Ratification of Contract with Clementine Photo Booths, LLC and Glen Edwards Middle School
5.8 Ratification of Contract with the Catta Verdera Country Club and WPUSD
5.9 American Occupational Therapy Association – Out of State Travel
5.10 Approval of Out of State Travel
5.11 Ratification of Contract with Cheers Aerial Media and WPUSD - Lincoln High School
5.12 Report of Disclosure Requirements for Quarterly Reports and Investments

Roll call vote:

6. COMMUNICATION FROM THE PUBLIC

This portion of the meeting is set aside for the purpose of allowing an opportunity for individuals to address the Board regarding matters not on the agenda. The Board is not allowed to take action on any item, which is not on the agenda except as authorized by Government Code Section 54954.2. Request forms for this purpose are located at the entrance to the Meeting Room. Request forms are to be submitted to the Board Clerk prior to the start of the meeting.

7. REPORTS & COMMUNICATION

- Lincoln High School Student Advisory – Rebecca Luy
- Western Placer Teacher's Association – Tara Jeane
- Western Placer Classified Employee Association – Gus Nevarez
- Superintendent - Scott Leaman

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

Members of the public wishing to comment on any items should complete a yellow REQUEST TO ADDRESS BOARD OF TRUSTEES form located on the table at the entrance to the Board Room. Request forms are to be submitted to the Board Clerk before each item is discussed.

8.1 Action *Page 124* – **CONSIDER APPROVAL OF DISTRICT CALENDAR FOR 2018-2019 AND 2019-2020 SCHOOL YEARS – Simon** *(17-18 G & O Component I, II, III, IV, V)*

- A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV – Work Year as it relates to the school calendar. This tentative agreement was approved by the Board of Trustees on February 20, 2018.

8.2 Action *Page 127* – **MUTUAL ADDITIONAL SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHER'S ASSOCIATION – Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be present at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The WPTA and WPUSD will be negotiating a successor agreement during the 2017-2018 negotiations.

8.3 Action *Page 129* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741 – Simon** *(17-18 G & O Component I, II, III, IV, V)*

- Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The CSEA Chapter #741 and the WPUSD will be negotiating during the 2017-2018 school year.

8.4 Action *Page 132* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/AR 0420.4 - Charter School Authorization
  - BP 1325 - Advertising and Promotion
  - BP 3100 - Budget
  - BP/AR 3517 - Facilities Inspection
  - AR 4144/4244/4344 - Complaints
  - BP/AR 4200 – Classified Personnel

8.5 Discussion/ Action *Page 170* - **CSBA DELEGATE ASSEMBLY ELECTION – Leaman** *(16-17 G & O Component I, II, III, IV, V)*

- CSBA request the Board of Trustees take action to elect a representative to CSBA Delegate Assembly from our region or subregion. The board as a whole may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. (Nevada, Placer, Sierra Counties). The ballot must be submitted by March 15, 2018.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 20, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Creekside Oaks Elementary School, 2030 First Street, Lincoln

11. ADJOURNMENT

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Posted: 030218
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DISCLOSURE OF ACTION TAKEN IN CLOSED SESSION, IF ANY

Western Placer Unified School District
CLOSED SESSION AGENDA

Place: **District Office/City Hall Bldg. – Overlook Room (Fourth Floor)**
Date: **Tuesday, March 6, 2018**
Time: **6:05 P.M.**

1. LICENSE/PERMIT DETERMINATION

2. SECURITY MATTERS

3. CONFERENCE WITH REAL PROPERTY NEGOTIATOR

4. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

5. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION

6. LIABILITY CLAIMS

7. THREAT TO PUBLIC SERVICES OR FACILITIES

8. PERSONNEL
- * PUBLIC EMPLOYEE APPOINTMENT
- * PUBLIC EMPLOYEE EMPLOYMENT
- * PUBLIC EMPLOYEE PERFORMANCE EVALUATION
- * **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/ RELEASE**
- * COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE

9. CONFERENCE WITH LABOR NEGOTIATOR

10. STUDENTS
- * STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
- * STUDENT PRIVATE PLACEMENT
- * INTERDISTRICT ATTENDANCE APPEAL
- * STUDENT ASSESSMENT INSTRUMENTS
- * STUDENT RETENTION APPEAL, Pursuant to BP 5123
- * DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION

1. **LICENSE/PERMIT DETERMINATION**
   - A. Specify the number of license or permit applications.
2. **SECURITY MATTERS**
   - A. Specify law enforcement agency
   - B. Title of Officer

3. **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
   - A. Property: specify the street address, or if no street address the parcel number or unique other reference to the property under negotiation.
   - B. Negotiating parties: specify the name of the negotiating party, not the agent who directly or through an agent will negotiate with the agency's agent.
   - C. Under negotiations: specify whether the instructions to the negotiator will concern price, terms of payment or both.

4. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION
   A. Name of case: specify by reference to claimant's name, names or parties, case or claim number.
   B. Case name unspecified: specify whether disclosure would jeopardize service of process or existing settlement negotiations.
5. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION
   A. Significant exposure to litigation pursuant to subdivision (b) of Government Code section 54956.9 (if the agency expects to be sued) and also specify the number of potential cases.
   B. Initiation of litigation pursuant to subdivision (c) of Government Code Section 54956.9 (if the agency intends to initiate a suit) and specify the number of potential cases.
6. LIABILITY CLAIMS
   A. Claimant: specify each claimants name and claim number (if any). If the claimant is filing a claim alleging district liability based on tortuous sexual conduct or child abuse, the claimant's name need not be given unless the identity has already been publicly disclosed.
   B. Agency claims against.
7. THREATS TO PUBLIC SERVICES OR FACILITIES
   A. Consultation with: specify name of law enforcement agency and title of officer.
8. PERSONNEL:
   A. **PUBLIC EMPLOYEE APPOINTMENT**
      a. Identify title or position to be filled.
   B. **PUBLIC EMPLOYEE EMPLOYMENT**
      a. Identify title or position to be filled.
   C. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**
      a. Identify position of any employee under review.
   D. **PUBLIC EMPLOYEE EMPLOYMENT/DISCIPLINE/DISMISSAL/RELEASE**
      a. It is not necessary to give any additional information on the agenda.
   E. **COMPLAINTS OR CHARGES AGAINST AN EMPLOYEE, UNLESS EMPLOYEE REQUESTS OPEN SESSION**
      a. No information needed
9. CONFERENCE WITH LABOR NEGOTIATOR
   A. Name any employee organization with whom negotiations to be discussed are being conducted.
   B. Identify the titles of unrepresented individuals with whom negotiations are being conducted.
   C. Identify by name the agency's negotiator
10. STUDENTS:
   A. **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
   B. **STUDENT PRIVATE PLACEMENT**
      a. Pursuant to Board Policy 6159.2
   C. **INTERDISTRICT ATTENDANCE APPEAL**
      a. Education Code 35146 and 48918
   D. **STUDENT ASSESSMENT INSTRUMENTS**
      a. Reviewing instrument approved or adopted for statewide testing program.
   E. **STUDENT RETENTION/ APPEAL**
      a. Pursuant to Board Policy 5123
   F **DISCLOSURE OF CONFIDENTIAL STUDENT RECORD INFORMATION**
      a. Prevent the disclosure of confidential student information.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Bargaining Groups:
WPTA & CSEA Negotiations
Agency Negotiators:
Scott Leaman, Superintendent
Gabe Simon, Assistant Superintendent of Personnel Services
Audrey Kilpatrick, Assistant Superintendent Business and Operations
Kerry Callahan, Assistant Superintendent of Educational Services

AGENDA ITEM AREA:
Disclosure of action taken in closed session

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
No

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
Labor Negotiator will give the Board of Trustees an update on Western Placer Teachers Association & Classified Schools Employee Association Bargaining Groups.

ADMINISTRATION RECOMMENDATION:
Administration recommends the board of trustees be updated on negotiations.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH REAL PROPERTY NEGOTIATORS

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Scott Leaman, Superintendent

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustee will disclose any action taken in closed session in regard the Lincoln Crossing South Site and Adjacent Property (APN(s): 327-010-014(9.4 acres), 327-010-012 (5.2 acres))

RECOMMENDATION:

Administration recommends the Board of Trustee disclose action taken in closed session in regard to Real Property.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

AGENDA ITEM AREA:
Disclosure of Action Taken in Closed Session

REQUESTED BY:
Scott Leaman, Superintendent
Kerry Callahan,
Assistant Superintendent of Educational Services

ENCLOSURES:
No

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will disclose any action taken in closed session in regard to Case: Mark Babbin and CAL200, S.F. County Superior Court (Case No. CPF-15-514477.

RECOMMENDATION:

Administration recommends the Board of Trustees disclose action taken in closed session in regard to Existing Litigation.

wp/rk/factform

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.17
Authorizing the Release and Non Reelection
of Certificated Staff

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

G5

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code section 44929.21(b) provides that a certificated employee shall be notified, on or before March 15 of the employee's second complete consecutive school year of probationary employment, of the decision to reelect or not reelect the employee for the next succeeding school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.17 authorizing the release and non reelection of certificated staff. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.18
Authorizing the Reduction of Certificated Staff

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Sections 44949 and 44955 of the California Education Code require action by the governing board if the services of certificated staff are to be reduced or eliminated in order to permit the layoff of certificated employees.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.18 authorizing the reduction of certificated staff due to the elimination of particular kinds of service. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.19
Authorizing the Release and Reassignment of
Certificated Staff

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code section 44951 provides that unless a certificated employee holding a position requiring an administrative or supervisory credential is notified by March 15 that he/she may be released from his/her position for the following school year, he/she shall be continued in such position.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.19 authorizing the release and reassignment of certificated staff. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.20
Authorizing the Release and Reassignment of
Certificated Staff

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code section 44951 provides that unless a certificated employee holding a position requiring an administrative or supervisory credential is notified by March 15 that he/she may be released from his/her position for the following school year, he/she shall be continued in such position.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.20 authorizing the release and reassignment of certificated staff. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.21
Authorizing the Non-Reelection of Probationary
Certificated Employee(s)

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code section 44929.21(b) provides that a certificated employee shall be notified, on or before March 15 of the employee's second complete consecutive school year of probationary employment, of the decision to reelect or not reelect the employee for the next succeeding school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.21 authorizing the non reelection of probationary certificated staff. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.22
Authorizing the Release of Temporary
Certificated Employees

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services GS

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
February 20, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

Pursuant with Education Code 44954 the District may end its employment relationship with all Temporary Certificated Employees by notifying said employees that their temporary employment term ends at the close of the 2017-2018 school year.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.22 authorizing the release of Certificated Temporary Employees. Disclose action taken in closed session.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Employee Discipline/Dismissal/Release
Approve Closed Session Resolution No. 17/18.23
Authorizing the Release and Reassignment of
Certificated Staff

AGENDA ITEM AREA:
Closed Session

REQUESTED BY:
Gabe Simon
Assistant Superintendent of
Personnel Services

GS

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

California Education Code section 44951 provides that unless a certificated employee holding a position requiring an administrative or supervisory credential is notified by March 15 that he/she may be released from his/her position for the following school year, he/she shall be continued in such position.

RECOMMENDATION:

Administration recommends the Board of Trustees approve Closed Session Resolution No. 17/18.23 authorizing the release and reassignment of certificated staff. Disclose action taken in closed session.

CONSENT

AGENDA

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Certificated Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabe Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
Categorical/General

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the certificated personnel report.

RECOMMENDATION:

Administration recommends ratification of the certificated personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

March 6, 2018

CERTIFICATED/MANAGEMENT

NEW HIRES:

1. Name: Victoria Thomas
   Position: Temporary Speech & Language Pathologist
   FTE: .60
   Effective Date: February 23, 2018
   Site: Twelve Bridges Elementary School

REQUEST FOR LEAVE OF ABSENCE:

1. Name: Courtney Amalong Sisney
   Position: Science Teacher
   FTE: 1.0
   Effective Date: August 16, 2018
   Site: Twelve Bridges Middle School

2. Name: Traci Jensen
   Position: History Teacher
   FTE: 1.0
   Effective Date: July 29, 2018
   Site: Twelve Bridges Middle School

RESIGNATIONS/RETIRMENTS:

1. Name: Ruben Ayala
   Position: Elementary Principal
   FTE: 1.0
   Effective Date: September 30, 2018
   Site: First Street School

2. Name: Stacey Brown
   Position: Middle School Principal
   FTE: 1.0
   Effective Date: June 30, 2018
   Site: Glen Edwards Middle School

3. Name: Mary Lou Resendes
   Position: School Counselor
   FTE: 1.0
   Effective Date: June 18, 2018
   Site: Glen Edwards Middle School

4. Name: Janet Smith
   Position: English Teacher
   FTE: 1.0
   Effective Date: June 8, 2018
   Site: Lincoln High School

5.	**Name:**	**Craig Trevillyan**
	Position:	**SDC Teacher**
	FTE:	**1.0**
	Effective Date:	**June 30, 2018**
	Site:	**Twelve Bridges Middle School**

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:
Classified Personnel Report

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Gabriel Simon
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
General Fund/Categorical

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:

BACKGROUND:

The Board of Trustees will take action to approve the classified personnel report.

RECOMMENDATION:

Administration recommends ratification of the classified personnel report.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
PERSONNEL REPORT

March 3, 2018

CLASSIFIED/MANAGEMENT

SHORT-TERM ADDITIONAL POSITION:

1. Name: Jeana MacLeod
   Position: Intervention Services Provider
   Salary: CSEA, Range 20, Step A
   Hours: 20 Minutes/ 4 Days a week
   Days: 2/20/18 – 5/18/18
   Effective: 2/20/18
   Site: Twelve Bridges Elem

TRANSFERS/PROMOTIONS:

1. Name: Teddy Powell
   Position: Campus/Café Supervisor
   Hours: 3 Hours/5 Days a week
   Site: Glen Edwards Middle
   Days: 10 Months/Year
   Effective: 2/26/18

RETIREMENTS:

1. Name: Esperanza Avalos
   Position: Instructional Aide/Bilingual
   Hours: 5 Hours/5 Days a week
   Site: First Street School
   Days: 10 Months/Year
   Effective: 6/8/18

2. Name: Esperanza Avalos
   Position: Instructional Aide
   Hours: 1 Hour/5 Days a week
   Site: First Street School
   Days: 10 Months/Year
   Effective: 6/8/18

3. Name: Cheryl Harrison
   Position: Library Media Tech
   Hours: 8 Hours/5 Days a week
   Site: Twelve Bridges Middle
   Days: 10 Months/Year
   Effective: 6/29/18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Minutes:
- February 6, & 20, 2018 Regular Board of Trustee Meeting

AGENDA ITEM AREA:
CONSENT AGENDA

REQUESTED BY:
Scott Leaman,
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will consider adoption of the following minutes:

- February 6, & 20, 2018 Regular Board of Trustee Meeting

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve minutes.

wp/rk/factform

Western Placer Unified School District

Regular Meeting of the Board of Trustees

February 6, 2018

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Assistant Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Mike Adell, Director of Facilities
Chuck Whitecotton, PHS Principal
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. - 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:20 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release –
Approve Resolution No. 17/18.14 Authorizing the Release of Temporary Certificated Employees
Roll call vote:

3.5 **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion –
a. Student Stipulated Expulsion #17-18 - C
b. Student Stipulated Expulsion #17-18 – D

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 ***Page 10*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 *Page 12* - **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Approve Resolution No. 17/18.14 Authorizing the Release of Temporary Certificated Employees

Mr. Haley reported the board took action and unanimously approved Resolution 17/18.14 Authorizing the release of temporary certificated employees ending the 2017/18 school year. The Board also authorized administration to serve required notices pursuant to Education Code section 44954.

4.5 *Page 13-14* - **STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline/Expulsion -
a. Student Stipulated Expulsion #17-18 – C

Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the panel's recommendation of Stipulated Expulsion for student #17-18-C

b. Student Stipulated Expulsion #17-18 - D

Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the panel's recommendation for stipulated Expulsion for student #17-18-D

5. *Page 16-67* - **CONSENT AGENDA**
5.1 Certificated Personnel Report
5.2 Classified Personnel Report
5.3 Approval of Minutes for: January 16th, 2018
5.4 Approval of Warrants
5.5 Williams Uniform Quarterly Complaint Report
5.6 Ratification of Contract with Holiday Inn Los Angeles International Airport and Lincoln High School
5.7 Ratification of Contract with Bass Pro Outdoor World and Western Placer Unified School District – Lincoln High School Shooting Sports Club
5.8 Ratification of Memorandum of Understanding between the Western Placer Teacher's Association and Western Placer Unified School District
5.9 Ratification of Contract with Best Western Carpinteria Inn and LHS
5.9 Approve 2016-2017 School Accountability Report Cards (SARCs) Published in 2017-18 – Available on line at www.wpusd.k12.ca.us under Educational Programs - Elementary and Secondary

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(**Ayes:** Long, Haley, Wyatt, Armitage, Carras **No:** None)* roll call vote to approve consent agenda as presented.

6. **COMMUNICATION FROM THE PUBLIC**
No communication from the public

7. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory, Rebecca Luy shared the following:

- AVID Parent Night went well
- Freshman showcase, there was a very large outcome
- National Honor Society was a success
- Science Expo is having fund raiser
- Sim Final Round
- Home coming week, theme is "Adventure Waits"
- Shady creek is open for Junior and Senior boys to become counselors
- Sports update
- Science Expo will do a presentation to the board

➢Western Placer Teacher's Association – Tara Jeane, Gregg Law was present for WPTA and had no report

➢Western Placer Classified Employee Association, Gus Nevarez had no report

➢Superintendent, Scott Leaman shared the following:

- Establishing a date for the Leadership Breakfast, looking at March 22nd, invites will be sent out
- Tomorrow Night update Library Committee
- Facilities is updating plan
- Ground Breaking for GEMS, Landmark is putting together a special treat
- Zebra Showcase was fantastic, positively attended, only 18 people requesting a transfer out of the district that night.
- Interdistrict Applications are currently low
- Will be Speaking at the Leadership Lincoln with Audrey Kilpatrick and Mike Adell on March 15th about Facilities

8. ♦ACTION ♦DISCUSSION ♦INFORMATION

8.1 Action *Page 69* – **APPROVE RESOLUTION NO. 17/18.15, AUTHORIZING THE LEASE OF PORTABLE CLASSROOMS FROM CLASS LEASING, LLC., UNDER A PIGGYBACK CONTRACT PURSUANT TO EDUCATION CODE SECTION 20118 (LINCOLN HIGH SCHOOL) – Adell** *(17-18 G & O Component I, II, III, IV, V)*

•Due to projected growth the lack of available classroom space at Lincoln High School, it will be necessary for the District to add five (5) additional portable classrooms and associated site work at the site.

Mike Adell presented Resolution No. 17/18.15 for approval. He shared with projecting growth at LHS, five additional portables will be added. Motion by Mr. Armitage, seconded by Mr. Haley, and passed by a 5-0 *(Ayes: Haley, Wyatt, Armitage, Long, Carras No: None)* roll call vote to approve Resolution No. 17/18.15 Authorizing the Lease of Portable Classrooms from Class Leasing, LLC., under a Piggyback Contract Pursuant to Education Code Section 20118 for Lincoln High School.

8.2 Information *Page 80* – **GOVERNOR'S 2018-19 STATE BUDGET PROPOSALS – Kilpatrick** *(17-18 G & O Component I, II, III, IV, V)*

•On January 10, 2018 Governor Jerry Brown released his proposals for the 2018-19 State Budget. A detailed update will be provided to the Board at the meeting.

Audrey Kilpatrick presented the Governor's 2018-19 State Budget for review. She reviewed the following:

- General Fund Spending and Reserves
- K-12 Proposal – Overview:
- Proposition 98 Guarantee
- 2018-19 Local Control Funding Formula
- LCFF Entitlement Target
- What's Next for LCFF
- Stand –Alone Categorical Programs
- One-Time Discretionary Funding
- Other Key Budget Issues and Programs
- CalSTRS & CalPERS: Employer Contribution Rates
- Special Education
- Remaining Proposition 51 Bond Authority
- What's Next

This was information only, no action was taken.

8.3 Action *Page 81* - **APPROVE RESOLUTION NO. 17/18.13 CALLING FOR FULL AND FAIR FUNDING OF CALIFORNIA'S PUBLIC SCHOOLS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The Board of Trustees has requested to approve a Resolution in support of the Calling for Full and Fair Funding of California's Public Schools.

Mr. Leaman presented Resolution No. 17/18.13 for approval. Mr. Leaman shared the board members requested to we bring the Fair Funding Resolution for approval. Motion by Mr. Haley, seconded by Mr. Long, and passed by a 5-0 *(Ayes: Wyatt, Armitage, Long, Haley, Carras No: None)* roll call vote to approve Resolution No. 17/18.13 calling for Full and Fair Funding of California's Public Schools.

8.4 Action *Page 84* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP 0400 Comprehensive Plans
- BP/AR 0460 Local Control and Accountability Plan
- BP 0500 Accountability
- BP 0520.2 Title 1 Program Improvement Schools
- BP 0520.3 Title 1 Improvement Districts
- AR 0520.2 Title I Program Improvement Schools

- BP 3513.4 Drug and Alcohol Free Schools
- AR 5125.2 Withholdings Grades, Diploma or Transcripts
- BP 5131.6 Alcohol and Other Drugs
- E 5131.63 Steroids
- BP/AR 6020 Parent Involvement
- BP 6153 School-Sponsored Trips
- BP/AR 6173.2 Education of Children of Military Families

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 *(Ayes: Armitage, Carras, Haley, Long, Wyatt No: None)* vote to approve adoption of Revised/New policies, exhibits and regulations as presented.

9. BOARD OF TRUSTEES

9.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

9.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Long visited Mr. Seacrist's class at the high school a couple of weeks ago, it was mind boggling what the students were manufacturing in the class. He shared a couple of items that were manufactured in class. He also shared his church is offering scholarship money for parents who attend his church.

Mr. Haley shared the rocket launching today totally amazing.

Mrs. Wyatt attempted a Parent Resource Event at LCE, due to some difficulties it was not well attended, lessons learned on Communication and getting the word out. There will be another resource event is scheduled, it will be a good event. Also attended the LHS Showcase. Rotary exchange student will be Olivia Gonzalez. Attended Farm Foundation meeting, and the district was nominated for largest employer through the Chamber.

Mr. Armitage had no report

Mr. Carras heard how LHS climbed by leaps and bounds, hopefully with the advertising we will start to see some growth at the elementary level.

10. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢ **February 20, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Phoenix High School, 870 J Street, Lincoln

11. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:45 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:

Ayes:

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

Western Placer Unified School District

Regular Meeting of the Board of Trustees

February 20, 2018

Phoenix High School – Room 2 and 3

870 J Street, Lincoln, CA 95648

MINUTES

2017-2018 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

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Board Members Present:
Paul Carras, President
Paul Long, Vice President
Brian Haley, Clerk
Damian Armitage, Member
Kris Wyatt, Member

Others Present:
Scott Leaman, Superintendent
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Rosemary Knutson, Secretary to the Superintendent
Chuck Whitecotton, PHS Principal
Rebecca Luy, Student Advisory
Mackenzie Myers, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER** – Phoenix High School – Room 2 and 3

2. **COMMUNICATION FROM THE PUBLIC**
   There was no communication from the public

6:20 P.M.

3. **CLOSED SESSION** – Phoenix High School – Room 7
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
     ~Kerry Callahan, Assistant Superintendent of Educational Services

3.2 **CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

3.3 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

3.4 **PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Approve Resolution No. 17/18.16 Authorizing the Release of Temporary Certificated Employees
Roll call vote:

7:00 P.M.

4. **ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE** – Phoenix High School, Room 2 and 3
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 9*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
~Kerry Callahan, Assistant Superintendent of Educational Services

No action taken

4.2 ***Page 10*** **- CONFERENCE WITH REAL PROPERTY NEGOTIATOR**
Lincoln Crossing South Site and Adjacent Property APN: 327-010-014 (9.4 acres), APN: 327-010-012 (5.2 acres)

No action taken

4.3 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF-15-514477

No action taken

4.4 ***Page 12*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release
Approve Resolution No. 17/18.16 Authorizing the Release of Temporary Certificated Employees

Mr. Haley reported the Board approve in closed session Resolution No. 17/18.16 Authorizing the Release of Temporary Certificated Employees at the end of the

2017-18 school year and authorizing the District administration to serve required notices pursuant to Education Code section 44954.

5. SPECIAL ORDER OF BUSINESS

5.1 *Page 14* – Phoenix High School will be featured

Mr. Leaman introduced Chuck Whitecotton, Phoenix High Principal. Mr. Whitecotton, along with Kevin Mcferrand, welcomed board, and staff. He talked about the Friday huddles which allow students to present. Mr. Whitecotton also introduced student Cordale House. He shared that alot has happened since the last board last visit. He shared that there is a new building and the Atlas program. Alexis Hernandez-Nunez shared the new projects that have taken place on the campus; facilities update; repainting; new fencing; new flooring; and a new logo. He also shared that they have worked on a branding project, and outdoor education at Atlas. Grant money from the Education Foundation has helped provide money for the yoga room; CPR courses and First Aid Courses, as well as Career fieldtrips. Sara Brewer shared that one of the things she likes is that PHS helps prepare you for the future and thanked the board. Mr. Whitecotton introduced volunteer, Nina Mazzo, art instructor volunteer, shared how much she enjoys working with the students. Brigham Cheshire talked about the Atlas Program, and how much the program works for him. He enjoys the outdoors and photography included in his education, it's about the freedom with the Atlas Program. Bryna Hamasaki talked about leaving Lincoln High to attend Atlas. She enjoyed the program and how it changed her life. She is now attending Sierra College and interning with Mrs. Nina. A slide show presentation was shared during the presentations showing all the wonderful things happening at Phoenix High School, and it was controlled by Jayden Gregson. Ashley Nunez presented "cheesy gifts" to the board members and staff. The board shared comments on the presentation.

6. *Page 17-29* - CONSENT AGENDA

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Disposal of Surplus Items
6.4 Ratification of Contract with Athletic Sports Signs and Western Placer Unified School District – Lincoln High School Athletic Department
6.5 Ratification of Right of Entry Agreement with LB/L-Suncal Lincoln Crossing LLC, for New Elementary School Site in Lincoln Crossing South Area

Motion by Mr. Armitage, seconded by Mrs. Wyatt, and passed by a 5-0 *(**Ayes:** Haley, Long, Wyatt, Armitage, Carras **No:** None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➢ Lincoln High School Student Advisory, Rebecca Luy shared the following:

- Students moving on to state photography

- Students received awards for Drama
- LHS student will move on for the Lions Student Speaker Contest in March
- Boys Basketball Update
- Boys and Girls Soccer update, both moving on to finals
- Science Expo - March 8th 5:30 to 8:00 p.m. for the community in the High School Gym, March 9th is the Students Day Science Expo

➢Western Placer Teacher's Association, Tara Jeane had no report

➢Western Placer Classified Employee Association – Gus Nevarez, Jim Houck, had no report

➢Superintendent, Scott Leaman shared the following:

- Wonderful to be at PHS, the Atlas room looks great, much of the work was done by the teachers and their relatives.
- Spoke at the Library, working through issues with the new campus
- Enjoys the cheesy gifts
- Notice a two year calendar first time ever, it's very positive
- Sent out message to parents due to the events that took place in Florida School Shooting. Received many emails from concerned parents and positive input

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Information/ Discussion *Page 31* – **MUTUAL ADDITIONAL SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE WESTERN PLACER TEACHER'S ASSOCIATION** – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be present at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals.

Gabe Simon presented the Sunshine agreement with Western Placer Teachers Association, this is a common process.

9.2 Information/ Discussion *Page 33* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION CHAPTER #741** – **Simon** *(17-18 G & O Component I, II, III, IV, V)*

•Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals.

Gabe Simon presented the Sunshine agreement with Western Placer California School Employees Association Chapter #741, this is a common process. Will start negotiations with CSEA sometime in April

9.3 Discussion/ Action *Page 36* –**CONSIDER APPROVAL OF THE 2018-19 AND 2019-2020 WESTERN PLACER UNIFIED SCHOOL DISTRICT CALENDAR: TENTATIVE AGREEMENT – Simon** *(16-17 G & O Component I, II, III, IV, V)*

- A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV – Work Year for the calendar years of 2018-2019 and 2019-2020. The agreement has been ratified by the WPTA membership.

Gabe Simon presented a tentative agreement on portion of Article XV work calendars, which include calendars for 2018-19 and 2019-20 school years. The calendars for 2018-19 and 2019-20 will be brought back for approval. Motion by Mrs. Wyatt, seconded by Mr. Long, and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve tentative agreement on the portion of Article XV.

9.4 Action *Page 38* –**APPROVAL OF LOW BIDDER FOR DISTRICT-WIDE BROADBAND AND ETHERNET SERVICE E-RATE YEAR 2018 (YEAR 21) – Kilpatrick** *(16-17 G & O Component I, II, III, IV, V)*

- The District is required to advertise for Ethernet services on the District website if e-Rate discounts are sought. An RFP covering Broadband/Ethernet service was posted to the District website and advertised in the local newspaper as required under e-Rate requirements.

Audrey Kilpatrick presented the low bidder for the district-wide broadband and Ethernet Service. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote for approval of low bidder for District-Wide Broadband and Ethernet Service E-Rate Year 2018 (Year 21).

9.5 Action *Page 75* - **ADOPTION OF REVISED/NEW POLICIES/EXHIBITS/ REGULATIONS – Leaman** *(17-18 G & O Component I, II, III, IV, V)*

- The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

  - BP/E 3515.7 Firearms on School Grounds
  - BB 9150 Student Board Members

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve adoption of revised/polices and exhibits as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley Shared he attended the Library meeting, Scott gave an excellent presentation on where the funding comes from. Everyone was excited about the new high school

Mr. Long visited the bus garage, maintenance department, and the grounds department. It looks so good and organized

Mrs. Wyatt happy to see Phoenix High students here tonight and enjoyed being here, good job Chuck.

Mr. Armitage attended the 2 x 2 city meeting, it was good stuff

Mr. Carras reported he also attended the 2 x 2 meeting and it was very positive

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **March 6, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – District Office/City Hall Bldg., 3rd Floor Conference Room
- **March 20, 2018** 7:00 P.M., Regular Meeting of the Board of Trustees – Creekside Oaks School, 2030 First Street, Lincoln

12. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:50 p.m.

Paul Carras, President

Brian Haley, Clerk

Scott Leaman, Superintendent

Rosemary Knutson, Secretary to the Superintendent

Adopted:
Ayes:
Noes:
Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Approval of Warrants

AGENDA ITEM AREA:
Consent Agenda

REQUESTED BY:
Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:
Warrants may be found at
www.wpusd.k12.ca.us

DEPARTMENT:
Business Services

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
N/A

BACKGROUND:

The Board of Trustees will consider approval of warrants paid since the February 6, 2018 board meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees take action to approve warrants as submitted.

wp/rk/factsheetwarrants

Checks Dated 02/23/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85605485	02/23/2018	CITY OF LINCOLN/NON UTILITY	01-5800		100.00
85605486	02/23/2018	HANDWRITING WITHOUT TEARS	01-4300		42.97
85605487	02/23/2018	HARRY GRUENBERG SELF ESTEEM SHOP	01-4300	143.59	
			Unpaid Tax	9.19-	134.40
85605488	02/23/2018	LOVE AND LOGIC INSTITUTE, INC	01-5200		1,308.00
85605489	02/23/2018	ODYSSEY LEARNING CENTER, INC.	01-5800		5,995.20
85605490	02/23/2018	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		1,198.59
85605491	02/23/2018	PLACER COUNTY SELPA	01-5200		2,550.00
85605492	02/23/2018	THERAPRO INC.	01-4300	152.43	
			Unpaid Tax	9.43-	143.00
85605493	02/23/2018	WILEY PUBLISHING	01-4300		284.17
85605494	02/23/2018	WINSOR LEARNING, INC.	01-4100		1,527.78
85605495	02/23/2018	YOGA CALM	01-5300		100.00
85605496	02/23/2018	Margaret M. Mechanick	01-4300		26.67
85605497	02/23/2018	Susan E. Nelson	01-4300		59.99
85605498	02/23/2018	ATHLETICS UNLIMITED	01-4300		1,026.60
85605499	02/23/2018	DIRECT PRESS 2	01-4300		1,163.78
85605500	02/23/2018	FUTURE FARMERS OF AMERICA CALIFORNIA ASSOCIATION	01-4300		4,768.50
85605501	02/23/2018	LINCOLN HIGH SCHOOL	01-5800		180.00
85605502	02/23/2018	LOWE'S	01-4300	4,886.79	
			01-4400	1,008.99	5,895.78
85605503	02/23/2018	MARLEEN NOBELL DBA: MAR/CAL	01-4300		78.64
85605504	02/23/2018	NASCO MODESTO	01-4300		178.38
85605505	02/23/2018	NOODLE TOOLS, INC.	01-5800		430.00
85605506	02/23/2018	RAY MORGAN CO. / CHICO	01-5600		129.81
85605507	02/23/2018	SCHOOL SPECIALTY INC	01-4300		57.06
85605508	02/23/2018	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	97.37	
			Unpaid Tax	6.38-	90.99
85605509	02/23/2018	WAVE Cable TV	01-4300		20.06
85605510	02/23/2018	WORLD BOOK INC	01-4300		386.00
85605511	02/23/2018	Deborah J. McKinnon	01-5200		16.35
85605512	02/23/2018	49ER WATER SERVICES	01-5800		390.00
85605513	02/23/2018	ADD SOME CLASS	01-5800		1,125.00
85605514	02/23/2018	BIDWELL WATER	01-4300		60.00
85605515	02/23/2018	CLIMATE CONTROL INC	35-6200		315.34
85605516	02/23/2018	E-FILLIATE INC	01-4300		98.63
85605517	02/23/2018	GRAINGER .	01-4300		25.73
85605518	02/23/2018	L & H AIRCO	35-6200		1,005.00
85605519	02/23/2018	LOZANO SMITH LLP	01-5810		826.40
85605520	02/23/2018	ODELL'S PUMP & MOTOR SERVICE	01-4400	3,163.88	
			01-5600	2,105.00	5,268.88
85605521	02/23/2018	PAUL LEE NUZMAN - DBA OMG DIVERSIFIED DOOR & LOCK	01-4300		278.43

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/23/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85605522	02/23/2018	PPG PAINTS ARCHITECTURAL FINISHES, INC.	01-4300		69.88
85605523	02/23/2018	RIEBES AUTO PARTS	01-4365		920.26
85605524	02/23/2018	SIERRA BUILDING SYSTEMS INC	01-4300	472.62	
			01-5600	1,766.90	
			01-5800	2,835.69	5,075.21
85605525	02/23/2018	STATE OF CALIFORNIA - DOJ	01-5821		147.00
85605526	02/23/2018	UNIFIRST CORPORATION	01-5800		380.70
85605527	02/23/2018	WHEST KOAST PLUMBING	01-5600		3,354.00
85605528	02/23/2018	WILCO SUPPLY	01-4300		114.61
85605529	02/23/2018	WILLIAMS + PADDON	01-5800	1,929.00	
			25-6210	2,378.62	4,307.62
85605530	02/23/2018	ELLEN HOOTMAN CONSULTING	01-5200		1,245.00
85605531	02/23/2018	SIG SCHOOLS INSURANCE GROUP	01-3401	676.42	
			01-3402	895.72	1,572.14
85605532	02/23/2018	U.S. BANK NATIONAL ASSOCIATION U.S. BANCORP PURCHASING CARD	01-4300	1,329.89	
			01-5200	3,241.14	
			01-5800	647.49	
			13-4300	66.54	5,285.06
		Total Number of Checks	**48**		**59,757.61**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	46	56,017.11
13	Cafeteria Fund	1	66.54
25	Capital Facilities Fund	1	2,378.62
35	Schools Facilities (Prop 1A)	2	1,320.34
	Total Number of Checks	48	59,782.61
	Less Unpaid Tax Liability		25.00-
	Net (Check Amount)		**59,757.61**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/16/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85604325	02/16/2018	Abigail C. Castillo	01-5200		123.72
85604326	02/16/2018	Lori J. Fury	01-5200		106.77
85604327	02/16/2018	Vincent R. Hurtado	01-5200		227.68
85604328	02/16/2018	Clelia Jocoy	01-4300		80.16
85604329	02/16/2018	BUREAU OF EDUCATION & RESEARCH	01-5200		518.00
85604330	02/16/2018	DANIEL E. MUALLEM	01-5800		920.00
85604331	02/16/2018	DISCOVERY OFFICE SYSTEMS	01-4300		30.78
85604332	02/16/2018	ELISE HAUGH - DBA SPEECH & LANGUAGE THERAPY &	01-5800		1,800.00
85604333	02/16/2018	GUIDING HANDS SCHOOL INC.	01-5800		2,312.52
85604334	02/16/2018	JABBERGYM INC.	01-5800		5,225.00
85604335	02/16/2018	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		491.62
85604336	02/16/2018	LEARNING SOLUTIONS INC	01-5800		3,445.27
85604337	02/16/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		344.60
85604338	02/16/2018	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		108.23
85604339	02/16/2018	PLACER CO ENVIRONMENTAL HEALTH	13-5200		96.00
85604340	02/16/2018	PLACER LEARNING CENTER	01-5800		30,442.00
85604341	02/16/2018	SCHOOL STEPS, INC.	01-5800		15,881.25
85604342	02/16/2018	SIERRA FOOTHILLS ACADEMY	01-5800		46,201.64
85604343	02/16/2018	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		8,990.00
85604344	02/16/2018	TOTAL EDUCATIONAL SYS SUPPORT	01-5800		1,900.00
85604345	02/16/2018	VYNE EDUCATION LLC	01-5200		229.99
85604346	02/16/2018	WALLWISHER INC	01-4300		99.00
85604347	02/16/2018	AIR CONTROL SERVICES, INC.	13-5600		4,218.82
85604348	02/16/2018	CROWN DISTRIBUTING INC.	13-4380		2,775.94
85604349	02/16/2018	CULTURE SHOCK YOGURT	13-4710		449.40
85604350	02/16/2018	DANIELSEN COMPANY	13-4380	595.96	
			13-4710	4,627.80	5,223.76
85604351	02/16/2018	GOLD STAR FOODS, INC	13-4710		8,271.80
85604352	02/16/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		2,666.73
85604353	02/16/2018	PROPACIFIC FRESH	13-4380	223.85	
			13-4710	2,875.54	3,099.39
85604354	02/16/2018	UNIFIRST CORPORATION	13-5800		192.25
85604355	02/16/2018	Kerry W. Beltram	01-5200		16.19
85604356	02/16/2018	Erin E. Jacks	01-9550		450.57
85604357	02/16/2018	AT&T	01-5560		4,505.92
85604358	02/16/2018	CDW GOVERNMENT INC	01-4300	1,785.46	
			01-5800	9,803.00	
			01-6400	15,120.64	26,709.10
85604359	02/16/2018	DAWSON OIL COMPANY	01-4345	7,385.35	
			01-4350	163.23	7,548.58

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/16/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85604360	02/16/2018	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		142.30
85604361	02/16/2018	ECORP CONSULTING INC	21-6140		11,338.75
85604362	02/16/2018	GCR TIRES & SERVICE	01-4360		296.49
85604363	02/16/2018	GRAINGER .	01-4300		18.29
85604364	02/16/2018	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		489.04
85604365	02/16/2018	HILLYARD / SACRAMENTO	01-4300		165.55
85604366	02/16/2018	HORIZON	01-4300		1,336.30
85604367	02/16/2018	LOWE'S	01-4300		977.23
85604368	02/16/2018	LOZANO SMITH LLP	01-5200		145.00
85604369	02/16/2018	PRECISION WEST TECHNOLOGIES	01-6200		11,993.12
85604370	02/16/2018	RAY MORGAN CO. / CHICO	01-5600		15.29
85604371	02/16/2018	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-5600		783.75
85604372	02/16/2018	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		502.60
85604373	02/16/2018	SCHOOL TECH SUPPLY	01-4300		1,931.51
85604374	02/16/2018	SPURR	01-5530		14,243.92
85604375	02/16/2018	WESTERN PLACER WASTE	01-5540		74.28
		Total Number of Checks	**51**		**230,156.10**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	41	191,823.26
13	Cafeteria Fund	9	26,994.09
21	Building Fund #1	1	11,338.75
	Total Number of Checks	51	230,156.10
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		**230,156.10**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 02/14/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85603675	02/14/2018	Jennifer D. Nelson	01-4300		128.65
85603676	02/14/2018	Benjamin D. Palafox	01-5200		498.00
85603677	02/14/2018	AIRGAS	01-4300		89.05
85603678	02/14/2018	CDW GOVERNMENT INC	01-4300		207.05
85603679	02/14/2018	INTER-STATE STUDIO & PUBLISHING CO.	01-4300		2,114.49
85603680	02/14/2018	OFFICE DEPOT	01-4300		12.08
85603681	02/14/2018	RAY MORGAN CO. / CHICO	01-5600		112.85
85603682	02/14/2018	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-4300		135.00
85603683	02/14/2018	RICHARDS INSTITUTE OF EDUCATION & RESEARCH	01-5800		900.00
85603684	02/14/2018	RIEBES AUTO PARTS	01-4300		177.13
85603685	02/14/2018	SOREN BENNICK PRODUCTIONS INC	01-5800		850.00
85603686	02/14/2018	THE STRUM SHOP	01-4300		1,968.82
		Total Number of Checks	12		**7,193.12**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	12	7,193.12
	Total Number of Checks	12	7,193.12
	Less Unpaid Tax Liability		.00
	Net (Check Amount)		**7,193.12**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/09/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85602944	02/09/2018	Joseph V. Bagley	01-4300		336.15
85602945	02/09/2018	Amber N. Hichborn	01-5200		143.83
85602946	02/09/2018	Tracey N. Lillie	01-5200	47.42	
			01-5800	18.00	
			11-5200	51.24	116.66
85602947	02/09/2018	Katelynn A. Myers	01-5200		6.32
85602948	02/09/2018	APPLE INC.	01-4300	733.36	
			01-4390	902.96	1,636.32
85602949	02/09/2018	BARNES & NOBLE BOOKSTORES	01-4300		80.52
85602950	02/09/2018	CALIF BAND DIRECTORS ASSOC	01-5200		190.00
85602951	02/09/2018	CDW GOVERNMENT INC	01-4300	3,873.95	
			01-4400	796.12	4,670.07
85602952	02/09/2018	KRISTINE N CORN DBA SIERRA PEDIATRIC THERAPY CLINIC	01-5800		300.43
85602953	02/09/2018	LEARNING SOLUTIONS INC	01-5800		3,022.66
85602954	02/09/2018	LOZANO SMITH LLP	01-5810		5,267.51
85602955	02/09/2018	MEDICAB OF SACRAMENTO/SIERRA	01-5800		4,090.50
85602956	02/09/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		672.05
85602957	02/09/2018	NATIONAL AUTISM RESOURCE	01-4300		111.33
85602958	02/09/2018	NORA DAVIS	01-5800		296.48
85602959	02/09/2018	PCOE - PLACER CO OFFICE OF ED	01-5200	960.00	
			01-5800	3,750.00	4,710.00
85602960	02/09/2018	PEARSON ASSESSMENTS ORDERING DEPARTMENT	01-4300		8,987.34
85602961	02/09/2018	PEC - PYRAMID EDUCATIONAL CONSULTANTS, INC.	01-4300		98.74
85602962	02/09/2018	PLACER LEARNING CENTER	01-5800		32,648.25
85602963	02/09/2018	QUALITY LOGO PRODUCTS	01-4300		354.46
85602964	02/09/2018	SCHOOL STEPS, INC.	01-5800		11,987.50
85602965	02/09/2018	SPECIALIZED EDUC OF CA, INC. DBA SIERRA SCHOOLS	01-5800		8,626.00
85602966	02/09/2018	Shelly E. Adams	01-4300		283.25
85602967	02/09/2018	Stephanie A. Cassidy	01-4300		50.00
85602968	02/09/2018	Tanya L. O'Geen	01-4300		272.96
85602969	02/09/2018	Charlene V. Pallas	01-4300		26.26
85602970	02/09/2018	Adam P. Salinger	01-5800		80.00
85602971	02/09/2018	AMERIGAS PROPANE LP	01-4300		262.86
85602972	02/09/2018	B&H PHOTO VIDEO	01-4300	173.75	
			Unpaid Tax	11.75-	162.00
85602973	02/09/2018	BARCO PRODUCTS COMPANY	01-4300	470.08	
			Unpaid Tax	31.78-	438.30
85602974	02/09/2018	BURKETT'S OFFICE	01-4300		8,944.65
85602975	02/09/2018	CDW GOVERNMENT INC	01-4300		29.77
85602976	02/09/2018	CLEMENTINE PHOTO BOOTHS LLC	01-5600		369.50
85602977	02/09/2018	DICK BLICK COMPANY	01-4300		57.30
85602978	02/09/2018	DISCOVERY OFFICE SYSTEMS	01-4300		635.37
85602979	02/09/2018	EMEDCO	01-4300		377.38

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/09/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85602980	02/09/2018	ENTERPRISE RENT A CAR	01-5800		380.62
85602981	02/09/2018	FLINN SCIENTIFIC INC	01-4300		112.89
85602982	02/09/2018	FOLLETT SCHOOL SOLUTIONS, INC.	01-4200		43.43
85602983	02/09/2018	HAWKINS OFFICIATING SERVICE	01-5800		140.00
85602984	02/09/2018	J.W. PEPPER & SON INC	01-4300		267.11
85602985	02/09/2018	LAKESHORE LEARNING MATERIALS	01-4300		163.48
85602986	02/09/2018	MJB WELDING SUPPLY, INC.	01-4300		109.44
85602987	02/09/2018	MUSIC IN MOTION	01-4300	175.29	
			Unpaid Tax	10.84-	164.45
85602988	02/09/2018	OFFICE DEPOT	01-4300		693.55
85602989	02/09/2018	PIZZA GUYS	01-4300		46.39
85602990	02/09/2018	READ NATURALLY INC.	01-4300	2,057.74	
			Unpaid Tax	127.24-	1,930.50
85602991	02/09/2018	RISO PRODUCTS OF SAC INC	01-4300		314.75
85602992	02/09/2018	SAFEWAY INC	01-4300		208.95
85602993	02/09/2018	SCHOOL SPECIALTY INC	01-4300		126.38
85602994	02/09/2018	STAPLES BUSINESS ADVANTAGE	01-4300		3,545.85
85602995	02/09/2018	THE DBQ COMPANY	01-5200		150.00
85602996	02/09/2018	VIKING SHRED LLC	01-4300		47.99
85602997	02/09/2018	WESTERN TOOL SUPPLY	01-4300	2,297.04	
			01-4400	1,618.19	3,915.23
85602998	02/09/2018	WORLD BOOK INC	01-4300		386.00
85602999	02/09/2018	49ER WATER SERVICES	01-5800		1,068.00
85603000	02/09/2018	ADVANCED INTEGRATED PEST	01-5800		2,522.00
85603001	02/09/2018	ANGELINA BROWN - DBA ANGEION CONSULTING	01-5800		2,500.00
85603002	02/09/2018	CAPITOL CLUTCH AND BRAKE INC	01-4365		474.35
85603003	02/09/2018	CITY OF LINCOLN/NON UTILITY	01-5500		12,334.89
85603004	02/09/2018	CLIMATE CONTROL INC	01-5800		2,741.50
85603005	02/09/2018	DISCOVERY OFFICE SYS/US BANK EQUIPMENT FINANCE	01-5600		1,641.10
85603006	02/09/2018	GRAINGER .	01-4300		262.89
85603007	02/09/2018	HILLYARD / SACRAMENTO	01-4300		192.96
85603008	02/09/2018	INDUSTRIAL PLUMBING SUPPLY	01-4300		111.15
85603009	02/09/2018	JIVE COMMUNICATIONS, INC.	01-5510		608.15
85603010	02/09/2018	LINCOLN NEWS MESSENGER	01-4300		44.00
85603011	02/09/2018	LINCOLN SOBER GRAD	01-8699		2,000.00
85603012	02/09/2018	NAVIA BENEFIT SOLUTIONS	01-5800		154.00
85603013	02/09/2018	PACIFIC GAS & ELECTRIC CO	01-5510		967.52
85603014	02/09/2018	RECOLOGY FMRLY AUBURN PLACER DISPOSAL	01-5540		334.13
85603015	02/09/2018	ROY R. RADTKE - DBA APPROVED SAFE & LOCK	01-4300		342.76
85603016	02/09/2018	SAC VAL JANITORIAL SALES	01-4300		1,657.55
85603017	02/09/2018	SIERRA BUILDING SYSTEMS INC	01-5600		375.00
85603018	02/09/2018	WILCO SUPPLY	01-4300		90.55

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/09/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85603019	02/09/2018	RAY MORGAN/US BANK EQUIPMENT FINANCE SERVICES	01-4300	1,036.19	
			01-5600	838.70	1,874.89
		Total Number of Checks	**76**		**145,387.12**

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	76	145,517.49
11	Adult Education Fund	1	51.24
	Total Number of Checks	76	145,568.73
	Less Unpaid Tax Liability		181.61-
	Net (Check Amount)		**145,387.12**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/02/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85601671	02/02/2018	Jay N. Berns	01-4300		52.84
85601672	02/02/2018	Reynaldo A. Cubias	01-4300		92.50
85601673	02/02/2018	Gina M. Ford	01-5200		92.20
85601674	02/02/2018	Michael G. Maul	01-4300		30.35
85601675	02/02/2018	Jennifer D. Nelson	01-4300		275.00
85601676	02/02/2018	Emily M. Ortiz	01-4300		159.73
85601677	02/02/2018	Reno P. Penders	01-4300		77.22
85601678	02/02/2018	ALL WEST COACHLINES INC	01-5800		1,000.00
85601679	02/02/2018	ASCA AMERICAN SCHOOL COUNSELOR	01-5300		129.00
85601680	02/02/2018	CALIFORNIA MUSIC EDUCATORS CAPITOL SECTION	01-5800		350.00
85601681	02/02/2018	CDW GOVERNMENT INC	01-4300		4,948.13
85601682	02/02/2018	COAST TO COAST COMPUTER PRODUCTS	01-4300		204.83
85601683	02/02/2018	DISCOUNT MAGAZINE SUB SERVICE	01-4300		287.79
85601684	02/02/2018	FLORA FRESH, INC.	01-4300		473.51
85601685	02/02/2018	FLORAL RESOURCES SACRAMENTO	01-4300		255.26
85601686	02/02/2018	NORTH STATE SCREENPRINT & ATHLETIC	01-4300		233.00
85601687	02/02/2018	OFFICE DEPOT	01-4300		358.00
85601688	02/02/2018	PURCHASE POWER	01-4300		952.67
85601689	02/02/2018	ROCKLER WOODWORKING & HARDWARE	01-4300		1,280.54
85601690	02/02/2018	SACRAMENTO THEATRE CO	01-5800		1,500.00
85601691	02/02/2018	SCHOOL SPECIALTY INC	01-4300		95.11
85601692	02/02/2018	SIERRA OFFICE SUPPLIES &	01-4300		70.98
85601693	02/02/2018	TEACHERS PAY TEACHERS DEPT. 6759	01-4300	55.87	
			Unpaid Tax	3.58-	52.29
85601694	02/02/2018	TORMACH INC.	01-4300	525.43	
			01-4400	2,010.91	
			Unpaid Tax	150.40-	2,385.94
85601695	02/02/2018	BEYNON SPORTS SURFACES, INC.	21-6170		10,000.00
85601696	02/02/2018	C & S TELECOMMUNICATIONS INC	01-5600		417.69
85601697	02/02/2018	CDW GOVERNMENT INC	01-4300		1,353.19
85601698	02/02/2018	CHRISTOPHER FREEMAN - DBA POWER PROTECTION PLUS	01-5600		400.00
85601699	02/02/2018	CITY OF LINCOLN/NON UTILITY	01-5800		127,605.63
85601700	02/02/2018	CLIMATE CONTROL INC	01-5800		2,240.50
85601701	02/02/2018	DANNIS WOLIVER KELLEY DWK ATTORNEYS AT LAW	01-5810		821.50
85601702	02/02/2018	DISCOVERY OFFICE SYSTEMS	01-5600		55.51
85601703	02/02/2018	ECORP CONSULTING INC	21-6140		5,765.00
85601704	02/02/2018	EXCELCHEM ENVIRONMENTAL LAB	01-5800		218.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/02/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount
85601705	02/02/2018	GOLD COUNTRY MEDIA PUBLICATIONS	01-5800	559.79	
			40-5800	237.76	797.55
85601706	02/02/2018	GRAINGER .	01-4300		115.35
85601707	02/02/2018	HD SUPPLY FACILITIES MAINTENENCE, LTD.	01-4300		122.27
85601708	02/02/2018	HILLYARD / SACRAMENTO	01-4300		1,502.44
85601709	02/02/2018	KPFF CONSULTING ENGINEERS INC	25-6140		1,750.00
85601710	02/02/2018	NAVIA BENEFIT SOLUTIONS	01-5800	1,110.69	
			01-9515	124.60	1,235.29
85601711	02/02/2018	NOR-CAL ROOFING INC	01-5600		1,189.00
85601712	02/02/2018	O'REILLY'S AUTO PARTS O'REILLY AUTOMOTIVE, INC.	01-4300		9.63
85601713	02/02/2018	QUALITY SOUND SYSTEMS	01-5600		385.00
85601714	02/02/2018	ROBERT SMITH / BIDWELL H2O DBA - BIDWELL WATER	01-4300		40.00
85601715	02/02/2018	SAC VAL JANITORIAL SALES	01-4300		1,061.58
85601716	02/02/2018	SIERRA OFFICE SUPPLIES &	01-4300		117.60
85601717	02/02/2018	SWRCB/STATE WATER RESOURCES	01-5800		1,400.00
85601718	02/02/2018	TELERIK, INC.	01-5800		599.00
85601719	02/02/2018	CROWN DISTRIBUTING INC.	13-4380		1,570.36
85601720	02/02/2018	CULTURE SHOCK YOGURT	13-4710		256.80
85601721	02/02/2018	DANIELSEN COMPANY	13-4380	414.34	
			13-4710	3,217.45	3,631.79
85601722	02/02/2018	GOLD STAR FOODS, INC	13-4710		23,363.00
85601723	02/02/2018	PRODUCERS DAIRY FOODS, INC.	13-4710		4,671.82
85601724	02/02/2018	PROPACIFIC FRESH	13-4380	197.04	
			13-4710	3,404.78	3,601.82
85601725	02/02/2018	UNIFIRST CORPORATION	13-5800		384.50
85601726	02/02/2018	Leah M. Contaxis	01-5200		10.03
85601727	02/02/2018	Bhawnpreet Kaur	01-5200		154.24
85601728	02/02/2018	Jina S. Martelle	01-5200		79.32
85601729	02/02/2018	ATTAINMENT COMPANY INC	01-4390		79.00
85601730	02/02/2018	CHILDTHERAPYTOYS.COM, LLC	01-4300		67.70
85601731	02/02/2018	MEDICAB OF SACRAMENTO/SIERRA	01-5800		1,633.00
85601732	02/02/2018	MEDICAL BILLING TECHNOLOGIES	01-5800		181.05
85601733	02/02/2018	ODYSSEY LEARNING CENTER, INC.	01-5800		11,530.56
85601734	02/02/2018	ORIENTAL TRADING COMPANY INC	01-4300		76.69
85601735	02/02/2018	PLACER COUNTY SELPA	01-5200		2,400.00
85601736	02/02/2018	SACRAMENTO CO OFFICE OF ED.	01-5200		250.00
85601737	02/02/2018	SIG EMPLOYEE BENEFITS TRUST	76-9558		713,065.60
85601738	02/02/2018	WORKABILITY REGION 4, INC. CENTER HIGH SCHOOL - S.PACHECO	01-5200		250.00
		Total Number of Checks	**68**		**941,815.90**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Checks Dated 02/02/2018

Check Number	Check Date	Pay to the Order of	FD-OBJT	Expensed Amount	Check Amount

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	57	173,671.43
13	Cafeteria Fund	7	37,480.09
21	Building Fund #1	2	15,765.00
25	Capital Facilities Fund	1	1,750.00
40	Spec Res For Capital Outlay	1	237.76
76	Payroll Fund	1	713,065.60
	Total Number of Checks	68	941,969.88
	Less Unpaid Tax Liability		153.98-
	Net (Check Amount)		**941,815.90**

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with Sierra Joint Community College District and Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

CTEIG Funds

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is with Sierra Joint Community College District for Chris Bombard, LHS faculty member, to assist Sierra College Strong Workforce Program for Sierra Security Summit competition. Mr. Bombard will recruit student participants, arrange travel to and from the event, share expertise with students during this event, and help collect student evaluations following the conclusion of the event. Mr. Bombard will receive a $250 stipend for the delivery of these activities. The event will be held at the Hacker Lab Powered at Sierra College on April 28th-29th, 2018.

RECOMMENDATION:

Administration recommends that the Board ratify the contract proposal agreement Sierra Joint Community College District and Western Placer Unified School District.

INDEPENDENT CONTRACTOR SERVICES AGREEMENT
between
SIERRA JOINT COMMUNITY COLLEGE DISTRICT
and
WESTERN PLACER UNIFIED SCHOOL DISTRICT

AGREEMENT is made on day 13 of March, 2018 by and between Sierra Joint Community College District (hereafter referred to as "DISTRICT"), and Western Placer Unified School District (hereafter referred to as "INDEPENDENT CONTRACTOR").

In consideration of the mutual promises contained in this document, the DISTRICT and INDEPENDENT CONTRACTOR agree as follows:

1. SCOPE OF WORK. INDEPENDENT CONTRACTOR will perform the services described on Schedule A – Statement of Work attached to this Agreement. INDEPENDENT CONTRACTOR may determine the methods, details and means of performing the services. The DISTRICT shall not have the right to, and shall not, control the manner or determine the method by which INDEPENDENT CONTRACTOR accomplishes these services.

2. TERM. The term of this Agreement shall commence on 3/14/2018 and end on 5/1/2018 if applicable, subject to Regional Strong Workforce Grant (123242) funding.

3. PAYMENT. For accepted performance of the Statement of Work described in the attached Schedule A, the DISTRICT shall pay INDEPENDENT CONTRACTOR the fees for services provided for in the attached Schedule B - Fees for Service. Payment shall be made within thirty (30) days after the DISTRICT's receipt and approval of INDEPENDENT CONTRACTOR's statement of services and costs, prepared in such form and detail as the DISTRICT may specify. INDEPENDENT CONTRACTOR shall not incur costs for performance of services in excess of $ 250.00 without the prior written authorization of the DISTRICT's Chief Business Officer.

4. INDEPENDENT CONTRACTOR STATUS. In performing services under this Agreement, INDEPENDENT CONTRACTOR shall be deemed an independent contractor and shall not act as nor be an agent or employee of the DISTRICT. As an independent contractor, INDEPENDENT CONTRACTOR will be solely responsible for determining the means and methods for performing the services described in Schedule A. All of INDEPENDENT CONTRACTOR's activities will be at its own risk and INDEPENDENT CONTRACTOR is hereby given notice of responsibility for arrangements to guard against physical, financial, and other risks as appropriate.

5. STANDARD OF SERVICES. INDEPENDENT CONTRACTOR agrees to perform the services with that standard of professional care, skill, and diligence normally provided in the performance of similar services. The parties agree that INDEPENDENT CONTRACTOR can justifiably rely upon the accuracy of information and data produced and provided to INDEPENDENT CONTRACTOR by DISTRICT or otherwise published by DISTRICT.

6. OWNERSHIP OF MATERIALS AND REPORTS. INDEPENDENT CONTRACTOR agrees that all work products created or developed for DISTRICT by INDEPENDENT CONTRACTOR pursuant to this Contract are intended as "works made for hire" and shall be the exclusive property of the DISTRICT. If any such work products contain INDEPENDENT CONTRACTOR's intellectual property that is or could be protected by federal copyright, patent, or trademark laws, INDEPENDENT CONTRACTOR hereby grants DISTRICT a perpetual, royalty-free, fully-paid, non-exclusive, and irrevocable license to copy, reproduce, deliver, publish, perform, dispose of, and use or re-use, in whole or in part, and to authorize others to do so, all such work products. *DISTRICT claims no right to any pre-existing work product of INDEPENDENT CONTRACTOR provided to DISTRICT by INDEPENDENT CONTRACTOR in the performance of this Contract, except to copy, use, or re-use any such work product for DISTRICT use only.*

7. CONFLICT OF INTEREST. INDEPENDENT CONTRACTOR shall disclose to DISTRICT any outside activities or interests that conflict or may conflict with the interests of the DISTRICT. Prompt disclosure is required if the activity or interest is related, directly or indirectly, to (1) any activity that INDEPENDENT CONTRACTOR may be involved with on behalf of the DISTRICT, or (2) any activity that INDEPENDENT CONTRACTOR may be involved with on behalf of any other firm or agency. In addition, INDEPENDENT CONTRACTOR shall comply with all provisions of the Political Reform Act and implementing regulations, as applicable, and in accordance with the DISTRICT's Conflict of Interest Code during the term of this Agreement, except to the extent specifically modified in writing by the Superintendent or designee. For the term of this Agreement, no member, officer or employee of DISTRICT, during the term of his or her service with DISTRICT, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

8. CONFIDENTIAL INFORMATION. INDEPENDENT CONTRACTOR acknowledges that it may be necessary for DISTRICT to disclose certain confidential and proprietary information to INDEPENDENT CONTRACTOR in order for INDEPENDENT CONTRACTOR to perform duties under this Agreement. INDEPENDENT CONTRACTOR acknowledges that any disclosure to any third party or any misuse of this proprietary or confidential information may irreparably harm the DISTRICT. Accordingly, INDEPENDENT CONTRACTOR will not disclose or use, either during or after the term of this Agreement, any proprietary or confidential information of the DISTRICT without the DISTRICT's prior written permission.
   FERPA Re-disclosure. Family Education Rights and Privacy Act (FERPA) prohibits the re-disclosure of confidential student information. Except in very specific circumstances in accordance with the law. INDEPENDENT CONTRACTOR shall not disclose to any other party without prior consent of the parent/guardian any information or records regarding students or their families that INDEPENDENT CONTRACTOR may learn or obtain in the course and scope of its performance of the Contract. Any re-disclosure of confidential student information must be in compliance with the re-disclosure laws of FERPA. INDEPENDENT CONTRACTOR is not to re-disclose information without prior written notification to and written permission of DISTRICT. If DISTRICT grants permission, INDEPENDENT CONTRACTOR is solely responsible for compliance with the re-disclosure under §99.32(b). Consistent with FERPA's requirements, personally identifiable information obtained by INDEPENDENT CONTRACTOR in the performance of this Contract must be used only for the purposes identified in this Contract.

9. TERMINATION. Either the DISTRICT or INDEPENDENT CONTRACTOR may terminate performance under this Agreement at any time by notifying the other party in writing. In the event of early termination, INDEPENDENT CONTRACTOR shall be paid for work performed to the date of termination. The DISTRICT may then proceed with the work in any manner the DISTRICT deems proper.

10. DELAYS. INDEPENDENT CONTRACTOR shall notify the DISTRICT promptly of any expected delay in performance of services. However, INDEPENDENT CONTRACTOR shall not be liable for delays in performance beyond reasonable control.

11. TAXES. INDEPENDENT CONTRACTOR agrees that INDEPENDENT CONTRACTOR has no entitlement to any future work from the DISTRICT or to any employment or fringe benefits from the DISTRICT. Payments to the INDEPENDENT CONTRACTOR pursuant to this agreement will be reported to Federal and State taxing authorities as required. DISTRICT will not withhold any money from INDEPENDENT CONTRACTOR's compensation for payment of taxes or benefits. In particular, DISTRICT will not withhold FICA (social security); state or federal unemployment insurance contributions, state or federal income tax or disability insurance premiums. INDEPENDENT CONTRACTOR is independently responsible for the payment of all applicable taxes.

12. COMPLIANCE WITH LAW. INDEPENDENT CONTRACTOR agrees to perform the services contemplated by this agreement in a professional and competent manner and in compliance with all State and Federal laws or regulations governing the services to be rendered pursuant to this Agreement.

13. LICENSES. INDEPENDENT CONTRACTOR represents that INDEPENDENT CONTRACTOR and all agents and employees of INDEPENDENT CONTRACTOR are properly licensed by the State of California to perform all of the services, which INDEPENDENT CONTRACTOR has agreed to render pursuant to this Agreement.

14. NOTICES. All notices and other communications pertaining to this AGREEMENT shall be in writing and shall be deemed to have been given by a party hereto if personally delivered to the other party or if sent by certified mail, return receipt requested. A notice sent by certified mail shall be deemed to be given on the third business day after the mailing date. All notices or communications between DISTRICT and INDEPENDENT CONTRACTOR pertaining to this AGREEMENT shall be addressed as shown below:

DISTRICT:
Sierra Joint Community College District
Chief Business Officer
5100 Sierra College Boulevard
Rocklin, CA 95677

INDEPENDENT CONTRACTOR:
Western Placer Unified School District
ATTN: Audrey Kilpatrickt
600 Sixth Street, Suite 400
Lincoln, CA 95648-1825

15. CHANGE NOTICE. The DISTRICT may at any time, through a written Change Notice to this Agreement by the DISTRICT's Chief Business Officer, make changes within the scope of work or period of performance of this Agreement. INDEPENDENT CONTRACTOR and DISTRICT's Chief Business Officer shall negotiate an equitable adjustment, if appropriate, in the terms of this Agreement to cover any such change. No payment for extras shall be made unless such are performed pursuant to a written Change Notice.

16. INDEMNITY.
    a. The INDEPENDENT CONTRACTOR shall defend, indemnify , and hold the DISTRICT, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the sole negligent or intentional acts or omissions of the INDEPENDENT CONTRACTOR.

    b. The DISTRICT shall defend, indemnify, and hold INDEPENDENT CONTRACTOR, harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this Agreement but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the sole negligent or intentional acts or omissions of DISTRICT, its officers, employees or agents.

17. INSURANCE. The INDEPENDENT CONTRACTOR, at the INDEPENDENT CONTRACTOR's own cost and expense, shall procure and maintain, for the duration of the contract, the following insurance policies:

    a. The INDEPENDENT CONTRACTOR shall maintain Workers' Compensation Insurance and Employer's Liability Insurance for its employees in accordance with the laws of the State of California. In addition, the INDEPENDENT CONTRACTOR shall require any and every sub-

INDEPENDENT CONTRACTOR to similarly maintain Workers' Compensation Insurance and Employer's Liability Insurance in accordance with the laws of the State of California for all of the sub-INDEPENDENT CONTRACTORs' employees. This provision shall not apply if the INDEPENDENT CONTRACTOR has no employees performing work under this Agreement.

b. The INDEPENDENT CONTRACTOR shall maintain commercial general liability insurance in an amount of not less than one million dollars ($1,000,000) per occurrence and one million dollars ($1,000,000) aggregate for bodily injury, personal injury, and property damage.

c. The INDEPENDENT CONTRACTOR shall maintain automobile liability insurance covering bodily injury and property damage for all activities of the INDEPENDENT CONTRACTOR arising out of or in connection with the work to be performed under this Agreement, including coverage for owned, hired, and non-owned vehicles, in an amount of not less than one million dollars ($1,000,000) combined single limit for each occurrence. If INDEPENDENT CONTRACTOR or INDEPENDENT CONTRACTOR's employees will use personal autos in any way on this project, INDEPENDENT CONTRACTOR shall obtain evidence of personal auto liability coverage for each such person.

d. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by the DISTRICT. At the DISTRICT's option, the INDEPENDENT CONTRACTOR shall demonstrate financial capability for payment of such deductibles or self-insured retentions.

e. Certificates of Insurance. The INDEPENDENT CONTRACTOR shall provide certificates of insurance with original endorsements to the DISTRICT as evidence of the insurance coverage required herein. Certificates of such insurance shall be filed with the DISTRICT on or before commencement of performance of this Agreement. Current certification of insurance shall be kept on file with the DISTRICT at all times during the term of this Agreement. The INDEPENDENT CONTRACTOR shall provide written evidence of current automobile coverage to comply with the automobile insurance requirement.

f. Endorsements. Each general liability and automobile liability insurance policy shall be issued by insurers possessing a Best's rating of no less than A-:VII. Each general liability insurance policy shall be endorsed with the specific language naming the DISTRICT as an additional insured.

g. Failure to Procure Insurance. Failure on the part of the INDEPENDENT CONTRACTOR to procure or maintain required insurance shall constitute a material breach of contract under which the DISTRICT may terminate this Agreement.

18. MERGER CLAUSE. This Agreement, including the Schedules attached hereto and incorporated herein by reference, constitutes the sole Agreement of the parties hereto and correctly states the rights, duties, and obligations of each party as of this document's date. In the event that any term, condition, provision, requirement or specification set forth in this body of the Agreement conflicts with or is inconsistent with any term, condition, provision, requirement or specification in any schedule, exhibit and/or attachment to this Agreement, the provisions of this body of the Agreement shall prevail.

19. SEVERABILITY. If any provision of this Agreement or any portion thereof is held to be invalid and unenforceable, the balance of this Agreement shall nevertheless remain in full force and effect.

20. ASSIGNMENT. Neither INDEPENDENT CONTRACTOR nor DISTRICT may assign or transfer any interest in this Agreement without the prior written consent of the other party.

21. ENTIRE AGREEMENT. This Agreement and any attached Schedules constitutes the entire agreement and understanding by and between the parties with respect to its subject matter. This Agreement supersedes any other prior agreements, and shall be governed by the laws of the State of California.

22. COUNTERPARTS. This Agreement may be executed (including electronic signature) in any number of counterparts, each of which when delivered shall be an original but all of which together shall constitute one instrument. Each counterpart may consist of a number of copies hereof, each signed by less than all, but together signed by all, of the parties hereto.

23. AMENDMENT. This Agreement shall not be amended in any manner whatsoever, except by written agreement signed by the parties.

24. REPORTING REQUIREMENTS FOR CALPERS and CALSTRS. Complete the following:

    Have you ever been a member of CalPERS or CalSTRS? ☐Yes ☐No

    If 'Yes', name of agency employed by **Enter agency name for reporting requirement**

    Dates of agency employment **Enter dates employed by agency for reporting requirement**

    Are you a retired annuitant? ☐Yes ☐No

    Hours to be worked under this contract **Number of hours for this contract**

    Failure to respond to above questions will result in DISTRICT notifying CalPERS/CalSTRS of a potential reportable event.

IN WITNESS THEREOF, the parties have executed this Agreement of the day and year above written.

Validity of the contract is dependent upon formal approval by the Governing Board per Education Code Section 81655.

By signing this agreement, INDEPENDENT CONTRACTOR acknowledges that the DISTRICT, as an institution, does not advise on any CalPERS or CalSTRS personal situations, nor income tax requirements or issues. INDEPENDENT CONTRACTOR is strongly encouraged to seek professional tax advice for personal income tax questions and assistance and consult directly with CalPERS or CalSTRS if INDEPENDENT CONTRACTOR is an enrolled member or retiree prior to executing this contract. Vendors and employees are solely responsible for fully investigating any potential impact on their status with CalPERS or CalSTRS if contracting with the DISTRICT. Use of any information from the DISTRICT website or any other web site referred to is for general information only and does not represent retirement system advice or personal tax advice either expressed or implied.

DISTRICT		**INDEPENDENT CONTRACTOR**	
Sierra Joint Community College District		Western Placer Unified School District	
Signature:		**Signature:**	
Name & Title:	Erik Skinner VP, Administrative Services	**Name & Title:**	Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Date:		**Date:**	2/27/18
Address:	5100 Sierra College Boulevard Rocklin, CA 95677	**Address:**	600 Sixth Street, Suite 400 Lincoln, CA 95648-1858
Phone:	(916) 660-7600	**Phone/Email:**	916-645-6350

SCHEDULE A - STATEMENT OF WORK

This sets forth the objectives to be reached in accordance with the Agreement.

The INDEPENDENT CONTRACTOR, Western Placer Unified School District will:

Assign Chris Bombard, a high school faculty member, to assist Sierra College Strong Workforce Program for the Sierra Security Summit competition by recruiting student participants, arrange travel to and from the event, share expertise with students during the event, and help collect student evaluations following conclusion of the event. The high school faculty member will receive a $250 stipend for the delivery of these activities.

The scheduled event will be held at Hacker Lab Powered by Sierra College on April 28th and 29th 2018.

The DISTRICT's management representatives under this agreement shall be:

President	William H. Duncan IV
Vice President, Administrative Services	Erik Skinner
Vice President, Instruction (Interim)	Rebecca Bocchicchio

SCHEDULE B – FEES FOR SERVICES

This sets forth the fees for services payable by the DISTRICT to INDEPENDENT CONTRACTOR in accordance with the terms set forth in the Agreement:

Fees for Services (includes all travel expenses)	$ 250.00
Total	**$ 250.00**

Monthly invoices may be submitted to Patricia Flannigan Administrative Assistant Strong Workforce Initiative Sierra Joint Community College District, 5100 Sierra College Boulevard, Rocklin, CA 95677.

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with
Eastbay Team Sales and Western Placer
Unified School District – Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

LHS ASB Sport Account

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached partnership agreement is for Eastbay Team Sales to provide $16,000.00 retail value worth of team product per year. Eastbay Team Sales will be offering Team Products to Lincoln High School at a discounted rate, from 25%-40% off retail price. This agreement is for 5 years and will begin on August 1, 2018. The products will be paid with the LHS ASB Sport Account.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Eastbay Team Sales and Western Placer Unified School District.

Eastbay TEAM SALES

NIKE

Lincoln HS Partnership agreement

Term

Source Code:

- **5 year agreement**
- **Agreement begins on 08/01/18** (annual term ends one calendar year from start date)
- Purchase totals are compiled within each term period and can not be carried over into remaining years.

Product Rebate – "Comp Product"

Source Code:

- **Nike/Eastbay agree to provide $16,000 at retail value worth of team product per year**
- **Eastbay agrees to provide $7,500 at retail value worth of team equipment per year (subject to Pisto approval)**
- Product rebate amounts are valued at the *manufacturer's original list/retail price.*
- Excludes purchased totals of reconditioning, decoration, freight and sales tax.
- "Comp product" is strictly limited to "stock" styles represented in ***Nike "TEAM" catalogs***.
- Products represented at eastbay.com, eastbayteamsales.com or in any *Eastbay* catalogs are **not** implied as goods that qualify as "Comp product".
- Online Team Stores are included in purchase totals

Pricing Levels

- **40% off retail price on stock Nike "TEAM" apparel**
- **30% off retail price on stock Nike,"TEAM" footwear**
- **35% off retail price on custom/modified Nike "TEAM" uniforms**
- **25% off retail price on qualifying retail footwear on Eastbay.com**
- **30% off retail price on stock Nike, "TEAM" accessories**
- All discountable"TEAM" products are defined as "stock" styles represented in ***Nike"TEAM" catalogs***.
- The retail price is the original retail price, as shown in ***Nike"TEAM" catalogs***.
- Equipment, decoration, freight and non-team (retail) product prices to be quoted on demand and are **not** subject to fixed discounts.
- Products represented at eastbay.com, eastbayteamsales.com or in any *Eastbay* catalogs are **not** implied as goods that qualify for fixed discounts.

Terms and Conditions

1. All earned "comp product" rebate amounts must be used within 60 days of each year program end date and can not be carried over.
2. Eastbay will provide free art development for logo screen printing, and free digitization of logos for embroidery for products supplied by Eastbay. In situations where significant custom artwork is requested, additional charges may be applied.
3. Customer will actively co-market Eastbay as an "exclusive supplier of all athletic gear" and agrees to allow Eastbay to execute additional co-branding or other marketing opportunities including, but not limited to onsite activation, banner placement, product promotions, PA announcements, etc.
4. At Eastbay's discretion may feature school athletic staff profiles in future catalogs.
5. No "comp product" will be approved unless the account is "current" on amounts owed for delivered goods. Current is defined as having no amounts owed over 30 days from the date of invoice.
6. Any violation of these terms and conditions will nullify "comp product" rebate commitment by Eastbay.
7. Pricing levels/discounts are subject to review/change at the end of each year during the length of partnership term, dependent upon vendor discount changes that may affect Eastbay's cost of goods.
8. Either party can terminate with 30 days' notice. If terminated early, all earned comps will be forfeited.
9. If account terminates agreement prior to final term period, any/all previously provided comp product within the current term period will be invoiced to the account at full retail price and are to be paid in full at time of partnership termination.

Lincoln HS

Name

Asst Supt of Business Svs and Operations

Title

2/20/18

Date

Eastbay

Sales Manager Name

Rep Name

Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students
2. Foster a safe, caring environment where individual differences are valued and respected.
3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.
4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.
5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Ratification of Contract with
Clementine Photo Booths, LLC and
Glen Edwards Middle School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Yearbook Co-Curricular

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with Clementine Photo Booths, LLC and Glen Edward Middle School. The services include setup and rental of a photo booth for a school event at GEMS on June 1, 2018 from 2:30 pm to 4:30 pm. The total cost of these services is $247.50 which will be paid with the Yearbook Co-Curricular fund.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Clementine Photo Booths and Glen Edwards Middle School.

EVENT BOOKING AGREEMENT

PLEASE SIGN AND RETURN THIS AGREEMENT TO:
Clementine Photo Booths, LLC
1778 W 8340 S
West Jordan, UT 84088
Office: 916.932.8505 Office: 503.902.5132 Office: 385.202.4606
Email: Services@ClementinePhotoBooth.Rentals
Website: http://www.clementinephotobooth.rentals

Agreement made on 2/21/2018 between Clementine Photo Booths, LLC and:

Jason Noonan (Cust #)
Glen Edwards Middle School

,
Cell: 9164128841

Services Provided	Price
2 Hour Basic Package	$228.00
Travel	$19.50
Tax:	**$0.00**
Total amount for services:	**$247.50**

Retainer of $0.00 is paid
Printed on 2/21/2018

To provide services for the above client on the date of 6/1/2018 between the hours of 2:30 PM to 4:30 PM for a School Event to be held at the following location(s):
Glen Edwards Middle School in Lincoln

Required Retainer of $247.50.

SERVICE PERIOD
We will arrive approximately 1 hour before the service period begins. If you would like us to arrive earlier you will be charged for idle time at the rate of $30/hour. Provider agrees to have a photo booth operational for a minimum of 80% during this period; occasionally, operations may need to be interrupted for maintenance of the Photo Booth (changing photo paper, adjusting camera, adjusting printer, etc).

PAYMENT
A minimum of 50% retainer is due upon signing of this contract. Balances are due the week before your event. By signing this agreement you authorize Clementine Photo Booths to charge any balances to a credit card on file. We accept checks, Visa, Mastercard and Discover. We do not secure your date on our calendar until the deposit is received. If the rental time period exceeds the service period agreed to in the invoice below, the overage in rental time will be billed to the operator at the hourly rate of $150 per hour, billed in half-hour increments of $75. Payment for any overage in time must be paid before additional hours are provided. Client agrees that in addition to any and all other legal rights and remedies Provider may have, Client will pay a $25.00 fee for any and all returned checks. Gratuity is not included in the payment.

ACCESS, SPACE & POWER FOR PHOTO BOOTH
Client will arrange for an appropriate space for the Photo Booth at event's venue. The photo booth requires a space 12' deep x 12' wide by 8' tall. This is to provide adequate space for both the booth and a table. Client is responsible for ensuring power is available for the Photo Booth. (110V, 5 amps, 3 prong outlet). Power outlet must be within 100' of booth. Generators are not compatible with our photo booths and thus will not work as means to provide power.

DATE CHANGES & CANCELLATIONS
Any request for a date change must be made in writing at least thirty days in advance of the original event date. Change is subject to photo booth availability and receipt of a new Service Contract. If there is no availability for the alternate date, the retainer shall be forfeited and event cancelled. Any cancellation occurring less than 90 days but more than 30 days prior to the event date shall receive 50% of deposit back. Any cancellation occurring less than thirty days prior to the event date shall forfeit all payments received.

DAMAGE TO PROVIDER'S EQUIPMENT
Client acknowledges that it shall be responsible for any damage or loss to the Provider's Equipment caused by: a) Any misuse of the Provider's Equipment by Client or its guests, or b) Any theft or disaster (including but not limited to fire, flood or earthquake).

STAFF SAFETY
Abusive treatment of Clementine Photo Booths team members will not be permitted. This includes sexually suggestive or inappropriate touching, gestures, nudity, comments, verbally abusive language, threats, racist remarks, and any other hostile or unsafe actions or situations. On site staff will provide one warning to the contract holder or their agent if the incident can be resolved. Beyond this warning, any additional acts will be grounds for event/contract termination with no refund. Any incident of inappropriate touching will result in immediate event termination with no refund provided.

IMAGE HOSTING
All images from event will be hosted in a gallery on our website unless a written request to not host is received. Written requests can be in the form of a letter or email. Other types of requests can be to have the gallery removed from public view making it accessible by direct link only or to have the gallery password protected so that access can only be done with a password or both to have the gallery removed from public access and have it password protected. Any event containing images that are deemed inappropriate will automatically be password protected and the password will be emailed to you. The gallery will remain online for a minimum of one year for you and your guests to view, purchase prints and/or downloads.

INDEMNIFICATION
Client agrees to, and understands the following: a) Client will indemnify provider against any and all liability related to Client's Event during or after Client's event. Client will indemnify Provider from the time of service and on into the future, against any liability associated with Client. b) Client will indemnify Provider against any and all liability associated with the use of pictures taken within the photo booth its representatives, employees or affiliates at Client's event.

MODEL RELEASE OPTION PLEASE CIRCLE ONE. ***YES*** **I agree to the model release below or** ***NO*** **I do not agree.**
If neither item is circled we will assume you agree to the model release. If NO please mail your Photobooth Agreement to Clementine Photo Booths, LLC , 1778 W 8340 S, West

Jordan, UT 84088.
We realize some clients want the photos from their event to remain private, which is why we have the option above. We'd love to use your photos on our web site, but understand your privacy. Client agrees to, and understands the following: All guests using the photo booth hereby give toClementine Photo Booths: The right and permission to copyright and use, photographic portraits or pictures of any photo booth user who may be included intact or in part, made through any and all media now or hereafter known for illustration, art, promotion, advertising, trade, or any other purpose. In addition I, hereby release, discharge and agree to save harmless Clementine Photo Booths, from any liability, that may occur or be produced in the taking of said picture or in any subsequent processing thereof, as well as any publication thereof, including without limitation any claims for libel or invasion of privacy.

OUTDOOR EVENTS

If the event is outdoors the client must provide a flat dry area for the photo booth within 100' of a 3-pronged electrical outlet. We reserve the right at any time to deny service outdoors for reasons of excess moisture or wind that may damage our electronics and/or booth enclosure. The client may request a survey of the venue by Clementine Photo Booths, LLC for an additional $30.00. We will insure at this time that the area will work. If the client wishes to forgo the survey the client will take responsibility that the event location accommodates the photo booth.

MISCELLANEOUS TERMS
If any provision of these terms shall be unlawful, void, or for any reason unenforceable under Contract Law, then that provision, or portion thereof, shall be deemed separate from the rest of this contract and shall not affect the validity and enforceability of any remaining provisions, or portions thereof. Additionally, any action filed regarding a dispute which arises under or in connection with the Agreement must be filed in the Superior Court of Salt Lake County, Utah. This is the entire agreement between Provider and Client relating to the subject matter herein and shall not be modified except in writing, signed by both parties. In the event of a conflict between parties, Client agrees to solve any arguments via arbitration. In the event Provider is unable to supply a working photo booth for at least 80% of the Service Period, Client shall be refunded a prorated amount based on the amount of service received. If the printer fails to print out photos on site the Provider will be allowed to give a web site to the client where there guests can download the digital files for their own use.

Agreed: _____ Date: _____
Clementine Photo Booths, LLC Representative

Agreed: _____ Date: 2/21/18
Client Signature

Asst Supt of Business Svs and Operations

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with the Catta Verdera Country Club and Western Placer Unified School District

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

General Fund - Administration Budget

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

The attached contract is for services with the Catta Verdera Country Club and Western Placer Unified School District for the annual Community Leaders Breakfast on March 22nd, 2018. The services include catering for 90 people and an event space for the Community Leaders Breakfast. The cost of these services is $1,737.45 and will be paid with Administration Budget.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between the Catta Verdera Country Club and Western Placer Unified School District.

Catta Verdera Country Club
1111 Catta Verdera

(916) 645-6731

Event Contract

Primary Contact Information

Contact Name: Brooke Barker
Home Phone: 645-6350
Alternate Phone:
Cellphone:
Email: bbarker@wpusd.k12.ca.us
Fax:

General Event Information

Event Name:	WPUSD BREAKFAST	**Start Date:**	03/22/2018	**Credit Limit:**	$0.00
Event Number:	03222018	**End Date:**	03/22/2018	**Est. Guest Count:**	0
Event Type:	Catering	**Contract Date:**	02/02/2018	**Final Guest Count:**	0
Terms:	Net 0 days	**Deposit Due Date:**		**Deposit Amount:**	$0.00
Tax Exempt:	No	**Balance Due Date:**	03/22/2018	**Balance Amount:**	$1,737.45

Event Details:

Item Description	Quantity	Price	Extended Price
All American Breakfast	90	$15.00	$1,350.00
		CONTRACT SUBTOTAL	$1,350.00
		CONTRACT TAX	$117.45
		CONTRACT GRATUITY	$270.00
		CONTRACT TOTAL	$1,737.45

Terms and Conditions:

EVENT AGREEMENT

[Non-Wedding]

Thank you for your interest in holding your event ("Event") at Catta Verdera Country Club. Our experienced staff is committed to excellence in service. We are confident that we will help to make your Event a memorable one for years to come.

MENU PLANNING

Catta Verdera-Country Club, LLC, a California limited liability company (the "Club") is pleased to offer you (the "Client") the use of the Club's culinary team of professionals and to furnish you with several suggested menus. Food and beverage choices and prices are subject to change at any time prior to the mutual execution of the Client purchase order ("Purchase Order") attached hereto as Exhibit A and incorporated herein by this reference. Client must provide Club with a complete and fully executed Purchase Order on or before thirty (30) days prior to the Event. Upon delivery to

Club of the executed Purchase Order, Client will become obligated to purchase those items identified on the Purchase Order.

EVENT DETAILS ONLY AN ESTIMATION

Please note that the Event Details set forth above are merely for your convenience and are approximations only which are not binding on either Client or Club. In no event shall Client's food and beverage selections be deemed to constitute a binding portion of this Event Agreement, it being the intent of the parties that such binding selections shall be made only upon the execution of the Purchase Order attached hereto as Exhibit A.

FOOD AND BEVERAGE

All food and beverages consumed at the Club premises must be purchased from the Club. As a licensee responsible for administration of California Health and Liquor laws, the Club does not permit food or beverage to be brought in from the outside by guests, for consumption in any public area or function space within the Club premises or facilities. The Club prohibits the removal of food or beverages from the premises by Client or Client's guests or invitees. The Club adheres to standard liquor laws and reserves the right to refuse and/or discontinue alcohol service or other service to any person at any time.

TAX AND SERVICE CHARGE

Gratuities to any employees of the Club are not permitted. All federal, state and local taxes which may be imposed on or applied to this Event Agreement are included in the prices contained in this Event Agreement.

RESERVATIONS AND DEPOSITS

The Club requires a guaranteed minimum payment of $_____ for a Saturday Event, and $_____ for a Friday or Sunday Event. Reservations and the required Initial Deposit are required to secure the date of your Event. Upon receipt of your signed copy of this Event Agreement with your Initial Deposit, your Event will be considered reserved. The Initial Deposit and all other deposits required by this Event Agreement are non-refundable and non-transferable under any circumstances, and will be credited to your account and available to you on the day of the Event only. The following is a schedule of the Deposits due:

Deposit Schedule:

-Greater of $1,000 or 25% of Event Minimum Guarantee to be paid upon the execution of this Agreement ("Initial Deposit");

-Greater of $1,000 or 25% of Event Minimum Guarantee to be paid 90 days prior to your Event;

-25% of the product of (i) the Preliminary Guest Count, multiplied by (ii) the cost of the menu items identified on the fully-executed Purchase Order, to be paid 30 days prior to your Event;

-The remaining estimated balance to be paid 5 days prior to your Event; and

-Final payment of any additional charges will be payable at the conclusion of and on the day of your Event.

All Deposits are non-refundable and non-transferable under any circumstances and will be applied to the final bill for your Event. Final payment may be made by cash, check or credit card. Enclosed is a credit card authorization form which must be filed with the Club no later than 90 days prior to your Event. The failure of Client to timely make any required deposit payment shall be grounds for immediate termination of this Event Agreement by the Club. No failure of Client to make any required deposit payment shall relieve Client of the obligation to make such payment.

GUEST COUNT

A preliminary guest count ("Preliminary Guest Count") is required no later than 30 days prior to the date of your Event. In an effort to provide the best possible service to guests using the Club facilities, the final count of guests attending your Event is due in writing no later than 10 days prior to your Event. If a final count is not provided within the period specified, the final count will be the greater of (i) the minimum number of guests specified above plus 10%, or (ii) the actual number of guests attending your Event. The Club reserves the right to refuse service to any persons beyond the final guest count (or the Preliminary Guest Count if no final count is provided).

CANCELLATION

Should a partial or entire cancellation of the Event outlined in this Event Agreement occur, the Club will assess the appropriate charge above based upon when such cancellation occurred. The charge will be based upon Event pricing in effect at the time of the mutual execution of the Purchase Order (or upon the mutual execution of this Event Agreement if no Purchase Order is executed) and will be fully payable for all periods prior to the effective date of cancellation pursuant to the schedule above.

INDEMNIFICATION

Client agrees that it shall indemnify, defend and hold harmless the Club and the Club Parties (as defined below) from and against any and all damage, loss, claims, suits, demands, actions, fines, liabilities, costs and expenses (including, without limitation, reasonable attorneys' fees) arising out of or in connection with damage to property or injury to persons (including death) which arise out of Client's or Client Parties' (as defined below) use of the Club's premises or facilities, including any acts or omissions of Client or Client Parties. Client shall provide the Club immediate notice of any injury or damage to persons or property in, to or around the Club premises or facilities.

EXCULPATION

Except for the gross negligence or willful misconduct of the Club, the Club shall not be liable to Client, Client's guests, agents, invitees, planners, consultants or employees ("Client Parties") for any loss, injury or other damage to any person or property (including, but not limited to, Client, Client Parties, Client's property or Client Parties' property) in or about the Club premises or facilities from any cause (including, but not limited to, Force Majeure Events (as hereinafter defined)) or any other matter which is not within the Club's reasonable control. Client and Client Parties hereby waive all claims against Club, its owners, partners, directors, officers, employees, agents, and contractors ("Club Parties") for such damage and any loss or liability attributable to consequential or punitive damages. For purposes hereof, "Force Majeure Events" shall include any failure, reduction, suspension, stoppage, curtailment or interruption of any public utility services, air conditioning or elevator service, caused by mechanical failure or repairs, riots, strikes, labor disputes, fire, explosions, earthquake, floods, rain storms, war, insurrection, failure of any public utility to furnish service for any reason whatsoever (including, but not limited to, any rationing or curtailment or other reduction in service due to any

energy or natural resource conservation act or agency, now or hereinafter enacted, or any environmental protection act or agency, or any other similar or dissimilar act, statute, ordinance, regulation or directive of any federal, state, county, municipality, or any other governmental or quasi-governmental agency, or of any public utility or other public or private agency or entity vested with the power to curtail service as a means of conserving or controlling the consumption of water, gas, electricity or any other utility, or any other energy or energy product, or natural resource, or any product or service, acts of God, accident or any other similar or dissimilar causes beyond the reasonable control of Club or Club Parties); nor shall any of the foregoing constitute a basis of liability on the part of Club or Club Parties to Client or Client Parties. Notwithstanding any contrary provision of this Agreement, in the event that the Event is cancelled by the Club by reason of any Force Majeure Events, Club shall bear no responsibility or liability to Client or Client Parties, except that Club shall refund to Client any deposits actually paid by Client to Club.

RIGHT OF ENTRY

The Club and those persons authorized by it, shall have the right to enter any portion of the Club premises and facilities for any purpose, and at any time, including without limitation, during the Event.

SECURITY

The Club and the Club Parties shall not assume responsibility for damage to or loss of any merchandise or articles left on the Club premises or facilities before, during, or after the Event. Please arrange to have all personal items removed upon the conclusion of the Event. All items left for 48 hours may be discarded by the Club without liability therefor. The Club may (but will not necessarily) require Client to provide security at Client's sole cost and expense. Only security approved by the Club may be employed and all costs and liability in connection therewith are Client's responsibility.

YOUNG GUESTS

To make the Event enjoyable and memorable for Client and Client's guests, we respectfully request that all children be properly supervised for the duration of your Event. In accordance with California State Laws, no minor (under the age of 21) will be served or permitted to consume alcoholic beverages. In the event that minors will be in attendance at any function where alcohol is being served, the Club shall hold the Client both responsible and liable for the enforcement of and any violation of this provision.

SET UP/DAMAGE DEPOSIT

Access to the Club Facility identified on the Purchase Order will be permitted at __:__ AM/PM on the day of the Event for set-up. Client must provide the Club with a detailed proposal for the items that Client will be bringing into the Club. The Club reserves the right to refuse items and decorations that the Club believes would be harmful to or inappropriate for the decorum of the Club premises and facilities. Client and Client Parties are prohibited from hanging any decorations or other items from walls, ceilings, windows, lights and other fixtures. The Club will charge a damage deposit ("Damage Deposit") to insure proper take-down and clean-up of the Club premises and facilities. The Damage Deposit required for the Event is $1,000.00 which shall be provided by credit card imprint at the time of Client's payment of the final deposit owed to the Club (i.e., no later than 5 days prior to the Event). At this time, no damage deposit is required. The credit card imprint for the Damage Deposit will be destroyed within 14 days after the Event, except that any amounts reasonably applied to damages or clean-up (for which Client will receive an invoice detailing

how such amounts were applied) will either be paid by Client upon demand by Club or charged to Client's credit card, at Club's sole option.

EVENT HOURS

The Event Hours are as provided for above. For any Event Hours exceeding a 5 hour duration, there will be an overtime charge of $500.00 per hour. All overtime charges will be prorated to the nearest quarter hour.

MISCELLANEOUS

Entire Agreement; Governing Law: This Event Agreement contains the complete agreement of the parties concerning the subject matter hereof, and supersedes any prior oral or written understandings, representations, or agreements pertaining thereto which have not been incorporated herein. This Event Agreement shall be construed and governed by the laws of the State of California, without regard to its conflicts of laws provisions. No Amendment: No amendment or modification to this Event Agreement shall be binding upon the Club unless same is in writing.No Assignment: This Event Agreement is for the sole benefit of the named Client and the Club, and the named Client may not assign or transfer any or all of its obligations or rights under this Event Agreement. Any assignment or transfer contrary to the provisions of this paragraph shall be null and void. Enforcement: Client shall be responsible for all costs, expenses and reasonable attorneys' fees incurred by the Club in enforcing this Event Agreement in the event the Club prevails in any such enforcement. By signing below, Client agrees that Client has read, understood and agreed to be bound by the terms of this Event Agreement.

THE CLUB:

CATTA VERDERA - COUNTRY CLUB, LLC,

a California limited liability company

By: _____ Date: _____

Note: Additional addendum sheets dealing with special preparations and set up instructions may accompany this contract

Approved (Client's Signature): _____

Date: 2/22/18

Approved (Salesman's Signature): _____

Date: _____

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

American Occupational Therapy Assoc/
Out of State Travel

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Susan Watkins
Director of Special Education

ENCLOSURES:

Conference Flyer

DEPARTMENT:

Educational Services

FINANCIAL INPUT/SOURCE:

Medi-Cal

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

Request approval for out-of-state travel for Amy Cress, Occupational Therapist.
Amy will be attending the American Occupational Therapy Association conference in Lake City, Utah. Amy is currently one of the District's OT's that provide Assistive Technology Assessments and is the OT for our new 18-22 year old transition program. This conference will benefit her current broad caseload of students TK to 22 years of age.

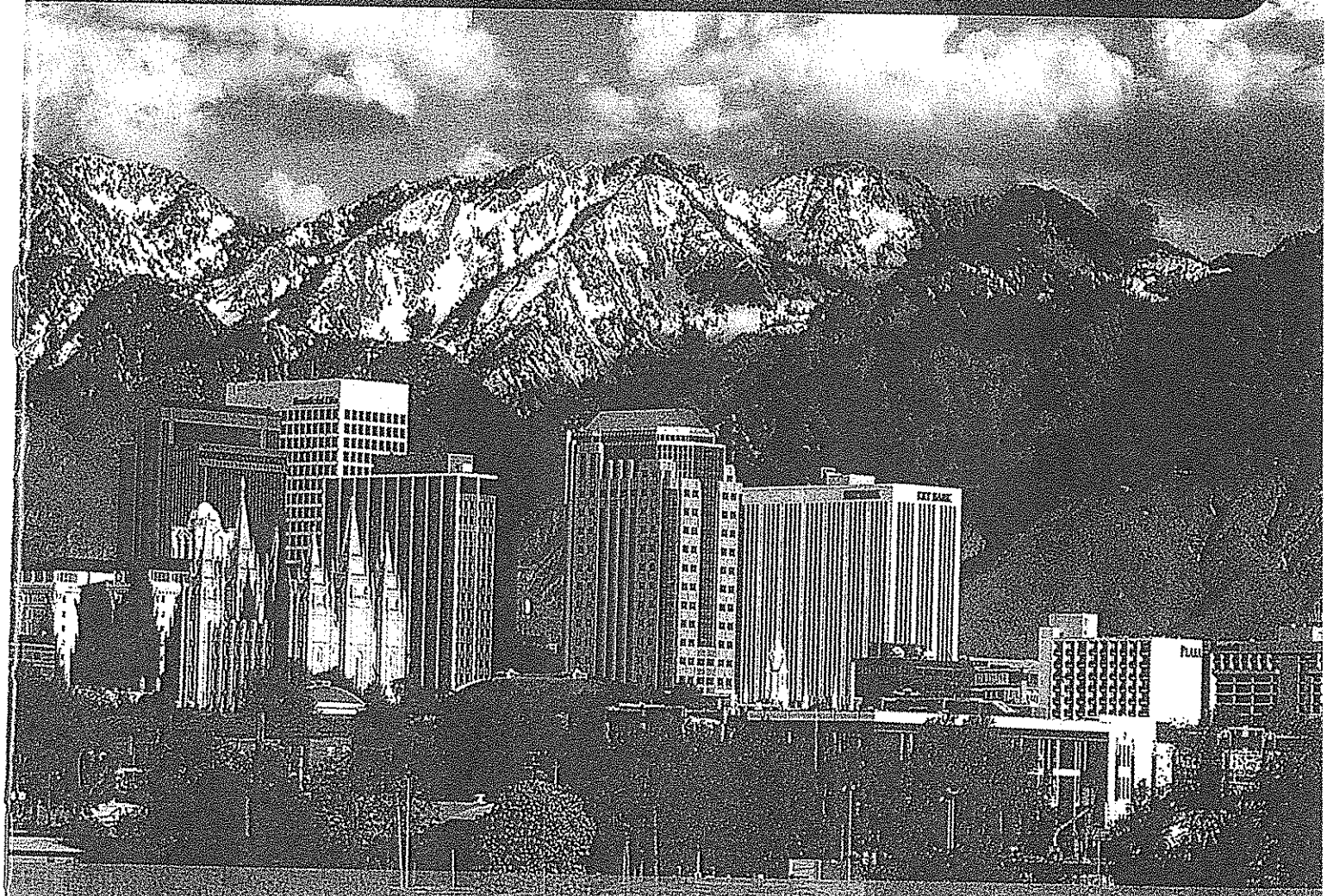
Amy has put in a medi-cal proposal to pay for the travel and one night stay. Amy will personally pay for the 2 additional nights and her food while at the conference.

RECOMMENDATION:

Administration recommends the Board approve the out of state travel request.

2018 AOTA Annual Conference & Expo

Salt Lake City, Utah • April 19–22, 2018

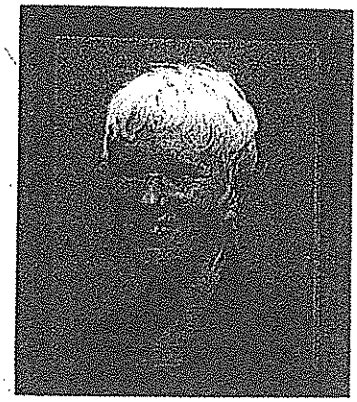


PROGRAM ANNOUNCEMENT

Earn up to 24 Contact Hours! • www.aota.org/conference

AOTA® The American Occupational Therapy Association, Inc.

International Breakfast (CE)

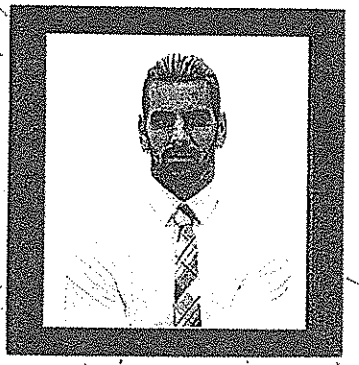


Yda J. Smith, PhD, OTR/L
Local IS Global: Occupational Therapy in Refugee Settlement Here and Abroad

With the dramatic increase in refugees worldwide, now, more than ever, we need to consider the valuable role of occupational therapy with this population. Occupational therapy practitioners are perfectly positioned to provide an enormous breadth of services working with former refugees that go well beyond the typical constraints imposed by insurance providers. The University of Utah Immigration & Resettlement Fieldwork Program has worked in collaboration with community agencies to support incoming refugees during their period of adaptation to a foreign environment. The focus of OT has expanded over time to include work with basic life skills training, physical disability barriers, mental health issues, occupational justice and advocacy, maintenance of cultural traditions, and opportunities for occupational science research. Experiences in refugee camps on the Thai-Burma border have greatly informed this program and our work to bridge borders between Thai and U.S. refugee communities.

$35 per person. Includes breakfast.

Welcome Ceremony & Keynote (CE)



Join Nyle DiMarco, winner of "Dancing with the Stars" and "America's Next Top Model," as we kick off AOTA's 2018 Annual Conference & Expo! Nyle is an advocate for American Sign Language; Honorary Spokesperson for Language Equality and Acquisition for Deaf Kids (LEAD-K); and Founder of the Nyle DiMarco Foundation, which works to improve the lives of deaf people around the world. Believing that his deafness is "an asset rather than a limitation," he will share his occupational journey and how with a sense of community, commitment to your goals, and belief in yourself, you can accomplish anything.

Sponsored by MERCER

Happy Friday, indeed! Join us for an unprecedented Annual Conference & Expo celebration! A live band, henna tattoo artists, caricaturists, and so much more await your arrival Friday Night at the Salt Palace!
Included with full Conference registration and Friday only.

AOTF Breakfast With a Scholar (CE)



Molly McCully Brown, MFA, poet and essayist
Something's Wrong With Me: How Shifting Language(s) of Disability Shape Selfhood

Molly McCully Brown will examine how the ways we talk about and around disability influence the development of self-conception. Ms. Brown will include a brief reading of her haunting book of poems, *The Virginia State Colony for Epileptics and Feebleminded.* Through these poems, Ms. Brown immersed herself in a chorus of women long denied a voice—the patients and those who witnessed, or inflicted, agony on others. Raised in rural Virginia, Ms. Brown received her MFA in poetry from the University of Mississippi and her poems and essays have appeared in *Gulf Coast, Ninth Letter, Pleiades, Colorado Review,* and elsewhere. Most recently she is the Jeff Baskin Fellow at *The Oxford American* magazine and is at work on a collection of essays about disability, poetry, religion, and the American South that explores the relationship between the body and that intangible other we sometimes call the soul.

AOTF The American Occupational Therapy Foundation

$60 per person. Includes breakfast.

Plenary—Autism Panel (CE)

Partnering with the Autistic Community to set a Research Agenda for the Future for Occupational Therapy

How can the field of occupational therapy lead in partnering with the autistic community where autistic individuals have a voice in setting the research agenda defining meaningful participation on their terms? We must first listen. Moderated by Kristie Patten Koenig, PhD, OT/L, FAOTA, this plenary brings together a panel of autistic self-advocates, including Dr. Stephen Shore to address research issues central to autistic community concerns to set priorities, provide for authentic participation in the research process, and yield a truly client-centered research agenda.

Vision 2025: The Future of Occupational Therapy (CE)

This session will highlight AOTA's plan for transitioning from the Centennial Vision to Vision 2025, including an interactive presentation and discussion of AOTA's strategic priorities in pursuit of Vision 2025. All leaders, practitioners, students, educators, and researchers will be empowered with the skills to contribute to a bold and powerful future for occupational therapy.

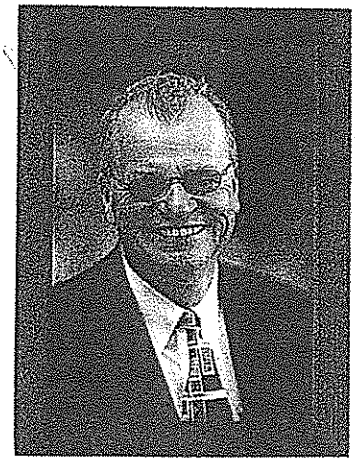
Presidential Address (CE)



Amy J. Lamb, OTD, OT/L, FAOTA

The future of occupational therapy is our responsibility and our legacy. We all have an important role to play as we harness our creativity to drive innovation and create breakthroughs in practice, education, and research, turning ideas into powerful results for the profession and those we serve.

Eleanor Clarke Slagle (CE)



Gordon Muir Giles, PhD, OTR/L, FAOTA

Neurocognitive Rehabilitation: Skills or Strategies

It is an exciting time to be an occupational therapist! The wider healthcare community is embracing the occupational therapy concept of functional cognition, the notion that cognition can only truly be understood in the context of activity. Evidence supports an occupational performance-based approach to both assessment and intervention for clients at all levels of severity of neurological injury. The presentation begins and ends with personal reflections on life as an occupational therapist, and a real clinical example is used to bring these concepts into vivid focus. New evidence underlines occupational therapists' unique role in skill development in clients with severe traumatic brain injury. Even in an environment of rapid innovation, occupational therapists need to recognize that what really matters is assisting clients to find a way to carry out the commonplace activities that have meaning for them. This is both the art and science of occupational therapy, and it will never be mechanized or superseded by technological innovation.

The AOTA/RESNA Technology Track (CE)

These new sessions feature actionable technology content for OT practitioners in the field. Sessions in this track will highlight the advanced-level science and service delivery skills typically offered by OTs who are RESNA members, with a focus on real-world clinical applications of assistive, restorative, or rehabilitation technologies.

AOTPAC Celebrates 40

AOTPAC commemorates 40 years of advocacy for occupational therapy in 2018. Celebrate with two amazing events: Extreme PACtion, with obstacle course, games, and more at Friday Night Live, and the Celebration Party with DJ, dancing, and optional Wine Tasting, Saturday night.

$20 per person (Extreme PACtion)
$40 per person, + $10 Wine Tasting;
$25 per person, + $5 Wine Tasting-Students (Celebration Party)

AOTF State of the Science Symposium (CE)

Functional Cognition: The OT Lens on Occupational Performance

This year, the SoS will focus on functional cognition, the ability to use and integrate thinking and processing skills to accomplish complex and essential IADLs. The speakers will address our current knowledge, opportunities for research, and the role of occupational therapy in assessing and modifying functional cognition. Carolyn Baum will present the overview and the speakers are: Deirdre Rose Dawson (TBI), Robin Newman (Cancer), Juleen Radokowski (Aging/MCI/Alzheimer's Disease), and Timothy Wolf (Stroke).

$35 per person. Includes light refreshments.

Exhibitor-Sponsored Seminars (CE)

Available to all Conference registrants, these popular seminars are a great way to learn about a variety of innovative topics. Seminars take place in Theater 1 and Theater 2 on the Expo Hall floor on Friday and Saturday, April 20 and 21. Arrive early, as seating for these seminars is on a first-come, first served basis. A complete listing of all seminars will be available onsite in the Conference Guide, the Expo Hall Pocket Guide, OR you can view now on the Conference App.

Conference Charity

The mission of The INN Between is to end the tragic history of vulnerable people dying on the streets of Salt Lake City by providing a supportive and safe haven for individuals who have nowhere else to go in time of medical crisis. The purpose is be a place of peace and refuge for people suffering from advanced disease or injury who have nowhere else to go. Therefore, The INN Between accepts clients who require temporary housing to: recover from an acute illness, trauma or surgery, undergo intensive curative treatment such as chemotherapy, receive palliative care, and receive end-of-life hospice care.

Make your donation on your Conference registration form.

REGISTRATION

Early Registration Closes: Thursday, March 29		AOTA Members		Nonmembers				
Early and Regular Fees		OT, OTA, or Associate	Student, Retired OT	OT, OTA, or Associate	Student, Retired OT	"Join Now" Package—Membership & Conference OT or Assoc.	OTA	Student
Early full Conference registration Received by March 29	Individual	$451	$299	$676	$389	$651	$571	$374
Regular full Conference registration Received after March 29	Individual	$523	$412	$748	$428	$723	$643	$487
Daily registration (Fee noted is per day)								
Thursday, Friday, or Saturday	Individual	$230	$200	$470	$291	$430	$350	$275
Sunday	Individual	$170	$150	$360	$219	$370	$290	$225

**Rates do not include Pre Conference Institutes & Seminars, Meetings & Workshops, or Special Events. Visit www.aota.org/conference for additional pricing.*

Online: Visit **www.aota.org/conference.**
Mail: Obtain a registration form at **www.aota.org/conference.**
Telephone: Call 800-729-2682, 9:00 am–5:00 pm EST, Monday–Friday.

Cancellation Policy

If you need to cancel your Conference registration, notify AOTA by e-mail at **conference@aota.org,** or fax (770-238-0414). A 15% processing fee will be applied to all cancellation requests made through April 6, 2018. Refunds will not be issued for "no shows." Substitutions are accepted with a written notice. Send questions regarding Registration Substitutions to **conference@aota.org** or call AOTA at 301-652-2682.

HOUSING

Housing Closes: Thursday, March 22

Reserving a room in the AOTA room block is an important way to support the Association and ultimately keep overall meeting costs as low as possible—and to stay close to Conference activities! To receive AOTA's discounted rates, room reservations must be made through Orchid Events Housing. Individual hotels will not accept reservations at our group rate through any other method. See notice on Housing Pirates below.

Online: Visit **www.aota.org/conference.** Credit card guarantee required.
Mail: Obtain a housing reservation form at **www.aota.org/conference.**
Telephone: Call 800-521-7845 (U.S.), or 801-214-7276 (International) from 7:00 am–6:00 pm MST, Monday–Friday.

Cancellation Policy

Reservations cancelled prior to **January 30, 2018,** will not be assessed a cancellation penalty. Beginning **January 31, 2018,** a $30 cancellation fee will be assessed for each reservation cancelled.

Cancellations within 72 hours before the day of arrival will forfeit the entire deposit. Refunds for cancellations with a check deposit will be made after Conference. A charge of the first night's room and tax will be applied and/or forfeited if you do not cancel within the stated time frame or do not arrive (no-show).

Housing Alert—Beware of Housing Pirating Companies

AOTA has approved Orchid Events to coordinate all hotel reservation requests for the AOTA 2018 Annual Conference & Expo. If you are contacted by any housing company other than Orchid Events, recognize that they are not endorsed by AOTA and, despite their claims, they do not have access to our negotiated discounted rates. AOTA Housing does not initiate calls to sell sleeping rooms, and under no circumstances is a full non-refundable payment at time of reservation required. Housing Pirates do not reserve rooms. If you pay them, you will arrive in Salt Lake without a place to stay.

Questions: Email **help@orchid.events**

TRAVEL

Discounted airfare is available for the 2018 Annual Conference & Expo through Delta airlines. Reservations and ticketing are available via **http://www.aota.org/delta.** Select Book Your Flight and complete the reservation information. Enter the meeting code (NMQGU) in the box provided.

Reservations may also be made by calling Delta Meeting reservations at 800-328-1111, Monday–Friday 7:00 am–7:00 pm CST.



Conference Program Guide

Prior to Conference, complete program and event information will be available at www.aota.org/conference.

The Conference Program Guide will be distributed onsite at the Salt Palace Convention Center during the registration hours listed below. Registered attendees will receive a copy upon check-in.

Conference Schedule At-A-Glance

Tuesday, April 17

7:00 am–7:00 pm	Registration Open (Salt Palace Convention Center)

Wednesday, April 18

7:00 am–7:00 pm	Registration Open (Salt Palace Convention Center)
12:00 pm–6:30 pm	Pre-Conference Institutes & Seminars
7:00 pm–8:30 pm	PTE Advisors' Workshop
7:30 pm–9:00 pm	SIS Networking Reception
8:30 pm–9:30 pm	PTE Alumni Reception

Thursday, April 19

6:15 am–7:00 pm	Registration Open (Salt Palace Convention Center)
7:15 am–7:45 am	First-Timers' Orientation
7:30 am–9:00 am	International Breakfast
8:00 am–10:00 am	Poster Session #1
8:00 am–11:30 am	Educational Sessions
10:30 am–12:30 pm	Poster Session #2
12:00 pm–1:30 pm	Vision 2025: The Future of OT
12:00 pm–3:30 pm	Educational Sessions
1:30 pm–3:30 pm	Poster Session #3
4:00 pm–5:30 pm	Welcome Ceremony
5:30 pm–9:00 pm	Expo Hall Opening & Reception

Friday, April 20

6:45 am–7:30 am	Fitness Event—Zumba
7:00 am–9:00 am	AOTF Breakfast with a Scholar
7:00 am–5:30 pm	Registration Open (Salt Palace Convention Center)
7:30 am–11:00 am	Educational Sessions
9:00 am–11:00 am	Poster Session #4
9:00 am–5:00 pm	Expo Hall Open
11:15 am–12:00 pm	Presidential Address
12:30 pm–2:30 pm	Poster Session #5
12:45 pm–1:30 pm	#AOTA18 Tweet Up
1:30 pm–5:00 pm	Educational Sessions
2:00 pm–4:30 pm	AOTF State of the Science Symposium
3:00 pm–5:00 pm	Poster Session #6
5:15 pm–6:30 pm	Eleanor Clarke Slagle Lecture
7:00 pm–10:00 pm	Friday Night Live

Saturday, April 21

7:30 am–5:30 pm	Registration Open (Salt Palace Convention Center)
8:00 am–11:30 am	Educational Sessions
8:30 am–10:00 am	Plenary—Autism Panel
9:00 am–11:00 am	Poster Session #7
9:00 am–2:00 pm	Expo Hall Open
11:15 am–12:15 pm	AOTA Annual Business Meeting
11:30 am–1:30 pm	Poster Session #8
1:30 pm–5:30 pm	Educational Sessions
5:00 pm–6:30 pm	Knowledge Bowl (Students-Only)
5:45 pm–6:45 pm	Annual Awards and Recognition Ceremony
7:00 pm–8:00 pm	Annual Awards & Recognition Reception
7:30 pm–10:30 pm	AOTPAC Night

Sunday, April 22

7:30 am–11:15 am	Registration Open (Salt Palace Convention Center)
8:00 am–11:00 am	Educational Sessions

Educational Sessions

The 2018 AOTA Annual Conference & Centennial Celebration features offerings on a multitude of topics geared to various experience levels and presented in different degrees of depth. Select from more than 1,600 educational sessions that suit your interests and meet your needs. There is so much to choose from to expand your horizons!

****No advance registration is required. Seats are available on a first-come, first-served basis.****

Primary Content Focus

- Academic & Fieldwork Education
- Children & Youth
- General & Professional Issues
- Health & Wellness
- Mental Health
- Productive Aging
- Rehabilitation, Disability, & Participation
- Work & Industry

Secondary Content Focus

- Academic Education
- Advocacy
- Administration & Management
- Developmental Disabilities
- Driving & Community Mobility
- Early Intervention
- Environmental Modifications
- Feeding, Eating, & Swallowing
- Fieldwork Education
- General & Professional Issues
- Gerontology
- Hands
- Health & Wellness
- Home & Community Health
- International & Cultural Issues
- Low Vision
- Mental Health
- Physical Rehabilitation
- Private Practice
- Research
- School Systems
- Sensory Integration/Sensory Processing
- Technology
- Work & Industry

Conference Program Announcement

Program Announcement coming with your January issue of OT Practice.

Practice session levels are highlighted throughout the program planner to help attendees identify appropriate sessions for their experience level.

- **Introductory** information is geared to practitioners with little or no knowledge of the subject matter.
- **Intermediate** information is geared to practitioners with a general working knowledge of current practice trends and literature related to the subject matter.
- **Advanced** information is geared to practitioners with a comprehensive understanding of the subject matter based on current theories and standards of practice as well as current literature and research.

AOTA Sessions

Sessions designated (AOTA) have been designed to address today's hottest topics, featuring invited speakers or AOTA staff. Be sure to check out sessions on advocacy, evidence-based practice, reimbursement, scope of practice, the Centennial Vision, and many more.

AOTF Sessions

Sessions labeled (AOTF) have been organized by the American Occupational Therapy Foundation.

AOTA Board Certification and Specialty Certification Sessions

Sessions labeled (Cert) are offered by presenters who are AOTA Board-Certified or Specialty-Certified. These sessions, depending upon their content area, would be appropriate for practitioners seeking AOTA Board Certification or Specialty Certification and will include suggestions for how to incorporate the information into a certification portfolio.

BASC Sessions

Sessions labeled (**BASC**) are advanced sessions selected by the Board for Advanced and Specialty Certification. They are targeted to meet—either in part or whole—one criteria for either Board or Specialty Certification. Certified practitioners will be presenting these sessions and will provide guidance on how to incorporate the information into a certification portfolio.

ADED Sessions

These sessions have been approved by Association for Driver Rehabilitation Specialists (ADED) for contact hours toward Certified Driver Rehabilitation Specialist (CDRS) renewal.

SIS Sessions

Sessions labeled (SIS) have been organized by the various Special Interest Sections.

Tech Day Sessions

Attend one or all 3 highly popular Tech Day sessions. Attendees will benefit from hands-on learning on a variety of topics at multiple work stations. Up to 10 different stations will be set up during each of three 1½-hour sessions. Back by popular demand—Appy Hour!

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students 2. Foster a safe, caring environment where individual differences are valued and respected. 3. Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness. 4. Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students. 5. Promote student health and nutrition in order to enhance readiness for learning.

SUBJECT:

Approval of Out of State Travel

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business & Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

Per District Administrative Regulation 3350 – Travel Expenses - all out-of-state travel shall be presented to the Board for approval with a complete explanation of the school business purpose to be served.

The principal of First Street Elementary School, Ruben Ayla, will be attending the ACSA North State Spring Conference in Reno Nevada from April 27th through April 29, 2018. The conference will cover full range of workshops of educational areas.

The expenditures related to the conference will be funded from school site's Title I Staff Development funds. Projected costs total approximately $500 (including registration, lodging and meals).

RECOMMENDATION:

Administration recommends Board approval for Principal Ruben Ayla for out of state travel to attend the ACSA North State Spring Conference.

An ACSA Regional Professional Development Conference

North State Spring Conference

NOTE:
Conference will begin at 10 a.m. on Friday with keynote speaker, lunch and sessions hosted by Edgenuity followed by Job Alike/Career Pathway Sessions and the Tech Slam.

April 27—29, 2018

Peppermill

Sponsored by ACSA
Regions 1, 2, 3, 4

Special Early Bird Registration

Register by March 30, 2018
and save $50

Pay online by credit card
(details inside)

20 Years Together
Regions 1, 2, 3, 4

REGIONS 1234
North State Conference

Visit us online at: http://bit.ly/nssc-conference

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEES MEETING FACT SHEET

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4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Ratification of Contract with
Cheers Aerial Media and Western Placer
Unified School District – Lincoln High School

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of
Business and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

Student Body Funds – LHS

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

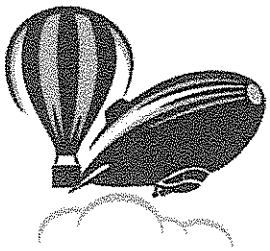
No

BACKGROUND:

The attached contract is for Cheers Aerial Media to perform a classroom segment in which the history, science, and folklore of human flight with balloons will be presented and discussed. This demonstration will include an outdoor inflation of an actual manned Hot Air Balloon. This will be part of the Lincoln High School Science Expo that will be held on Thursday, March 8, 2018 on the Lincoln High School campus. The services will cost $500.00 and will be paid with Student Body Funds.

RECOMMENDATION:

Administration recommends that the Board ratify the contract agreement between Cheers Aerial Media and Western Placer Unified School District.



Cheers Aerial Media

Cheers Over California, Inc.
P.O. Box 661932 Sacramento, CA 95866-1932
Office: (916) 922-9253
Email: contact@cheersovercalifornia.com
Web: www.cheersovercalifornia.com

SCHOOL PRESENTATION AGREEMENT

It is hereby agreed that Lincoln High School / Science EXPO, the **CLIENT**, has contracted for the services listed below to be performed by **Cheers Aerial Media**. The provisions and conditions of this agreement are as follows:

1. The purpose of this agreement is to secure the date and establish an understanding of the requirements for the program including financial, program structure, operations area, and weather.
2. The School Program will consist of a classroom segment in which the history, science and folklore of human flight with balloons will be presented discussed and weather permitting, an outdoor inflation of an actual manned Hot Air Balloon. **A school presentation does not include balloon rides**. Students may be invited to participate in the assembly and take down of the system.
3. If, for any reason not stated in section (5) below, **Cheers Aerial Media** should cancel the services; a refund in full shall be made to the **CLIENT**.
4. Should forecasted weather conditions cause advance postponement of the performance of the services, no further deposit will be required and the services will be rescheduled. If the **CLIENT** does not wish to reschedule the services, the deposit will be refunded in full.
5. Once **Cheers Aerial Media** arrives at the event site, full inflation of the Hot Air Balloon shall be considered only if weather and area provided meet strict requirements for safe operations. The **pilot-in-command** shall have final authority in determining the requirements have been met.
6. Should safe "hot" inflation not be possible, the balloon equipment can be assembled and even partially inflated for demonstration purposes, even indoors if large enough facility is provided.

DESCRIPTION OF SERVICES

A. Date/Location service is to be performed: Thursday March 8, 2018 Lincoln HS - Lincoln, CA
B. Time program is to start: Setup begins at or about 4:30 pm
C. Base fee for School Program $ 500.00
F. Mileage in excess of 50-mile radius (Flat Rate 50.00)
G. Client named as Additional Insured ($41.00) $ _____
H. Lodging (per day) if not provided $ _____
Confirmation number(s) if lodging is provided _____

SUB TOTAL $ 500.00

DEPOSIT (50% of Base Fee + Mileage + Lodging) **DUE NOW**(-) $ 250.00

REMAINING BALANCE incl. "Additional Insured" fee (due prior to start of operation) $ 250.00

I agree to the terms and conditions described above.

David P. Wahyute 08FEB2018
(for) Cheers Over California Date

(for) CLIENT 9/22/18 Date

School Program Hot Air Balloon Requirements

Please read the following carefully as there is very little flexibility available.

CLIENT PROVIDED SUPPORT CREW

No support crew 2/6/18

If support crew is provided by the Client, said crew must be sober, physically able, dedicated to the task and available for the entire event beginning with initial unloading of equipment, assembly, disassembly and including reloading of the equipment for transport.

WHAT IS REQUIRED FOR A HOT AIR BALLOON INFLATION?

The balloon arrives at the location in a trailer and is inflated on site. There are certain requirements to make a HOT inflation possible:

The balloon will require a circular area of ***at least*** 150 feet in diameter which is clear of power lines, light standards, trees, or other obstructions which may impede safe operation.

The selected area **MUST BE DRY.**

A flat grassy area is ideal although a paved surface is acceptable. Short grass is preferable. **Gravel areas or tall grass/brush should be avoided.**

Winds must be 6mph or less.

HOW DOES WEATHER AFFECT THE HOT AIR BALLOON INFLATION?

A hot air balloon is greatly affected by weather. A clear sunny day does not necessarily make ideal conditions for a hot air balloon inflation. The most important factor to consider is wind. **In order to tether safely the winds must be 6mph or less.** Unfortunately, winds usually become stronger as daytime heating takes place. This means the best conditions usually occur in the early morning around sunrise or the evening around sunset when the winds are most calm.

TIME OF DAY/WEATHER CONSIDERATIONS:

To avoid adverse conditions, inflations are best completed in the early morning hours, before 10:00 am. Late in the day success drops and by afternoon, winds usually prevent successful ballooning operations. **During cooler seasons, the time of day becomes less of an issue.**

All inflation operations are at the sole discretion of the pilot in command.

David P. Wahpute 08FEB2018

(for) Cheers Over California Date

2/6/18

(for) CLIENT Date

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:

Report of Disclosure Requirements for Quarterly Reports of Investments

AGENDA ITEM AREA:

Consent

REQUESTED BY:

Audrey Kilpatrick
Assistant Superintendent of Business Services and Operations

ENCLOSURES:

Yes

DEPARTMENT:

Business Services

FINANCIAL INPUT/SOURCE:

N/A

MEETING DATE:

March 6, 2018

ROLL CALL REQUIRED:

No

BACKGROUND:

Government Code 53646 requires that if a local agency has placed all of its investments in the Local Agency Investment Fund or in a Federal Deposit Insurance Corporation insured accounts in a bank or savings and loan association, in a county investment pool or any combination of these, the chief financial officer needs to provide to the Board of Trustees the most recent statement of statements received by the local agency from these institutions.

The District maintains its entire reserve in the County of Placer investment pool. Therefore, to meet the requirements of Government Code 53646, the County of Placer Treasurer's Investment Reports are submitted to the District's Board of Trustees on a quarterly basis for their review.

RECOMMENDATION:

Accept the report of disclosure requirements for quarterly reports of investments.

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of November 30, 2017

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

November 30, 2017

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,473 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $330,384,202.27 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
November 30, 2017

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	50,000,000.00	49,787,200.00	49,963,283.45	3.53	1,564	459	1.150	1.166
mPower Placer - Long Term	28,026,431.19	26,824,968.82	28,069,514.22	1.98	7,331	6,727	3.983	4.038
Federal Agency Coupons	805,000,000.00	793,948,965.28	804,913,102.02	56.87	1,636	1,197	1.674	1.697
Medium Term Notes	180,000,000.00	179,902,100.00	179,950,239.87	12.71	1,459	428	1.606	1.628
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	0.85	366	178	0.800	0.811
Supranational	10,000,000.00	9,976,120.00	9,999,477.78	0.71	958	237	1.192	1.208
Commercial Paper Disc. -Amortizing	120,000,000.00	119,794,636.10	119,796,594.44	8.46	69	47	1.302	1.320
Local Agency Bond	10,482,472.57	9,636,143.28	10,482,472.57	0.74	8,029	7,749	1.920	1.946
Local Agency Bonds	77,208,606.78	81,149,953.84	77,208,606.78	5.46	7,671	6,698	3.471	3.519
Rolling Repurchase Agreements - 2	91,767,179.09	91,767,179.09	91,767,179.09	6.48	1	1	0.000	0.000
mPower Placer	27,866,748.70	24,867,456.90	27,866,748.70	1.97	7,698	7,268	3.062	3.104
mPower - Folsom	3,347,201.59	2,867,393.93	3,347,201.59	0.24	7,326	6,575	1.250	1.267
Investments	**1,415,698,641.92**	**1,402,522,117.24**	**1,415,364,422.51**	**100.00%**	**1,979**	**1,473**	**1.668**	**1.691**
Cash								
Passbook/Checking (not included in yield calculations)	9,617,023.18	9,617,023.18	9,617,023.18		1	1	0.000	0.000
Total Cash and Investments	**1,425,315,665.10**	**1,412,139,140.42**	**1,424,981,445.69**		**1,979**	**1,473**	**1.668**	**1.691**

Total Earnings	November 30 Month Ending	Fiscal Year To Date
Current Year	1,871,997.65	9,145,314.69
Average Daily Balance	1,375,327,926.94	1,362,901,180.95
Effective Rate of Return	1.66%	1.60%

12/7/17

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 11/01/2017-11/30/2017
Data Updated: FUNDSNAP: 12/01/2017 15:21
Run Date: 12/01/2017 - 15:21

Portfolio PLCR
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PM (PRF_PM1) 7.3.0
Report Ver. 7.3.3

General Fund
Portfolio Management
Portfolio Details - Investments
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,968,400.00	9,996,007.90	0.625	0.724	150	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,968,400.00	9,995,619.16	0.625	0.710	150	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,960,900.00	9,989,207.50	1.000	1.156	257	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,866,800.00	9,927,075.71	1.000	1.430	638	09/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	10,022,700.00	10,055,373.18	2.000	1.806	1,095	11/30/2020
		Subtotal and Average	49,960,941.03		50,000,000.00	49,787,200.00	49,963,283.45		1.166	459	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,318,789.62	2,550,380.33	2,318,789.62	4.000	3.999	6,484	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	2,928,865.88	2,740,563.23	2,928,865.88	4.000	4.000	6,850	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	715,000.00	787,571.79	758,063.03	6.000	5.435	6,484	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	6,323,862.26	5,963,705.66	6,323,862.26	4.000	3.999	6,484	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	15,739,913.43	14,782,737.81	15,739,913.43	4.000	4.000	6,850	09/02/2036
		Subtotal and Average	28,069,611.97		28,026,431.19	26,824,958.82	28,069,514.22		4.038	6,727	
Federal Agency Coupons											
3133ECB45	12038	FEDERAL FARM CREDIT BANK		12/26/2012	10,000,000.00	9,997,300.00	9,999,861.11	0.900	0.921	25	12/26/2017
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,995,200.00	9,999,716.35	0.940	0.961	52	01/22/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,989,000.00	9,999,520.83	1.040	1.055	115	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,994,500.00	9,999,819.44	1.000	1.005	131	04/11/2018
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,885,800.00	10,000,000.00	1.640	1.640	731	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,952,700.00	9,997,892.17	1.340	1.362	364	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,685,300.00	10,000,000.00	1.680	1.680	1,221	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,766,100.00	10,000,000.00	1.500	1.500	1,313	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,808,200.00	10,000,000.00	1.420	1.420	1,138	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,756,100.00	10,000,000.00	1.480	1.480	1,321	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,807,800.00	10,000,000.00	1.370	1.370	1,040	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,777,500.00	9,996,100.00	1.580	1.590	1,424	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,777,500.00	9,996,100.00	1.580	1.590	1,424	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	9,863,400.00	10,000,000.00	2.000	2.000	1,466	12/09/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	9,889,200.00	10,000,000.00	1.830	1.830	1,109	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,910,100.00	10,000,000.00	1.500	1.500	748	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,979,900.00	10,000,000.00	2.320	2.320	1,489	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,979,900.00	10,000,000.00	2.320	2.320	1,489	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	9,881,300.00	10,000,000.00	1.940	1.940	1,166	02/09/2021
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,913,400.00	9,998,242.91	1.550	1.612	714	11/15/2019

General Fund
Portfolio Management
Portfolio Details - Investments
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,895,400.00	10,000,000.00	1.580	1.580	878	04/27/2020
3133EHQM8	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,912,300.00	10,000,000.00	1.950	1.950	1,404	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	9,848,100.00	9,988,465.28	2.150	2.177	1,684	07/12/2022
3133EHF73	17012	FEDERAL FARM CREDIT BANK		10/17/2017	10,000,000.00	9,949,000.00	10,000,000.00	2.280	2.511	1,781	10/17/2022
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,797,700.00	10,000,000.00	1.600	1.600	1,090	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,755,700.00	10,000,000.00	1.500	1.500	1,307	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,837,500.00	10,000,000.00	1.375	1.375	1,047	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,777,000.00	10,000,000.00	1.400	1.400	1,145	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,813,900.00	10,000,000.00	1.375	1.375	1,032	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,788,200.00	10,000,000.00	1.550	1.550	1,397	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,737,000.00	9,990,766.67	1.540	1.565	1,405	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,820,300.00	9,992,127.78	1.250	1.733	1,438	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,930,900.00	10,000,000.00	1.250	1.179	896	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,799,400.00	10,000,000.00	1.700	1.700	1,453	11/23/2021
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	9,941,200.00	10,000,000.00	1.750	2.492	1,608	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	10,004,400.00	10,000,000.00	2.125	2.125	1,671	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	9,914,500.00	9,987,440.00	1.750	1.800	955	07/13/2020
3130ACJ47	17014	FEDERAL HOME LOAN BANK		10/25/2017	10,000,000.00	9,911,700.00	9,982,360.00	1.750	2.387	1,789	10/25/2022
3130ACUK8	17020	FEDERAL HOME LOAN BANK		11/28/2017	10,000,000.00	9,962,800.00	9,993,016.67	2.000	2.021	1,274	05/28/2021
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,893,700.00	10,000,000.00	1.350	1.350	725	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,808,500.00	10,000,000.00	1.500	1.730	1,307	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,717,000.00	10,000,000.00	1.330	1.330	1,125	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,858,400.00	10,000,000.00	1.000	1.730	1,334	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,840,900.00	10,000,000.00	1.250	1.737	1,362	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,653,700.00	10,000,000.00	1.680	1.680	1,363	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,782,600.00	10,000,000.00	1.600	1.600	1,363	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,721,800.00	10,000,000.00	1.500	1.500	1,001	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,824,300.00	10,000,000.00	1.250	1.785	1,382	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,726,000.00	10,000,000.00	1.400	1.657	1,426	10/27/2021
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,889,100.00	10,000,000.00	1.500	1.420	1,434	11/04/2021
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,980,800.00	10,000,000.00	1.500	1.500	1,608	04/27/2022
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	9,881,900.00	10,000,000.00	2.000	2.000	1,489	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	9,958,565.28	9,991,147.50	1.625	2.343	1,671	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	9,944,200.00	10,000,000.00	1.800	2.377	1,690	07/18/2022
3134GBYM8	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,910,000.00	10,000,000.00	2.200	2.200	1,699	07/27/2022
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,913,200.00	10,000,000.00	2.000	2.000	1,243	04/27/2021

General Fund
Portfolio Management
Portfolio Details - Investments
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3134GBJ29	17009	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,968,400.00	10,000,000.00	1.500	2.330	1,763	09/29/2022
3134GBM74	17010	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,898,900.00	10,000,000.00	2.150	2.150	1,763	09/29/2022
3134GBV33	17016	FED HOME LOAN MORT CORP		10/27/2017	10,000,000.00	9,986,200.00	10,000,000.00	1.750	2.532	1,791	10/27/2022
3134GB3B6	17021	FED HOME LOAN MORT CORP		11/30/2017	10,000,000.00	9,966,900.00	10,000,000.00	2.000	2.000	1,183	02/26/2021
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,926,000.00	9,996,427.35	1.200	1.232	424	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,937,700.00	10,000,000.00	1.400	1.400	697	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,866,900.00	10,000,000.00	1.400	1.400	725	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,951,800.00	10,000,000.00	1.400	1.696	1,200	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,870,300.00	9,992,289.64	1.500	1.532	899	05/18/2020
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,876,800.00	10,000,000.00	1.750	1.750	1,271	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	9,845,300.00	10,000,000.00	1.800	1.613	1,291	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	9,845,300.00	10,034,231.93	1.800	1.511	1,291	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,821,400.00	10,000,000.00	1.220	1.220	850	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,821,400.00	10,000,000.00	1.220	1.220	850	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,752,900.00	10,000,000.00	1.500	1.500	1,335	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,901,400.00	10,000,000.00	1.000	1.782	1,335	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,880,500.00	9,997,152.78	1.200	1.217	623	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,635,100.00	9,990,423.61	1.400	1.426	1,399	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,760,200.00	10,000,000.00	1.500	1.500	1,333	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,685,300.00	10,000,000.00	1.625	1.625	1,427	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,862,600.00	10,000,000.00	1.750	1.750	1,032	09/28/2020
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	9,899,700.00	10,000,000.00	1.750	1.750	941	06/29/2020
3136G4PR8	17011	FEDERAL NATIONAL MORT. ASSOC.		10/05/2017	15,000,000.00	14,842,500.00	15,000,000.00	2.160	2.160	1,769	10/05/2022
3136G4PZ0	17015	FEDERAL NATIONAL MORT. ASSOC.		10/26/2017	10,000,000.00	9,932,400.00	10,000,000.00	2.000	2.000	1,333	07/26/2021
		Subtotal and Average	**786,251,304.50**		**805,000,000.00**	**793,948,965.28**	**804,913,102.02**		**1.697**	**1,197**	
Medium Term Notes											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,008,800.00	10,003,392.92	1.635	0.772	153	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,024,600.00	10,036,791.01	2.100	1.832	521	05/06/2019
0258M0DK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,003,500.00	10,005,560.45	2.125	2.080	472	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,990,600.00	9,993,899.67	1.350	1.588	95	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,021,800.00	10,029,533.71	2.100	1.593	243	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,081,200.00	10,032,707.73	2.010	1.579	469	03/15/2019
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,991,400.00	9,997,339.53	1.125	1.276	67	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,876,000.00	9,890,692.54	1.625	2.095	896	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,999,500.00	10,000,000.00	1.818	1.193	185	06/04/2018

General Fund
Portfolio Management
Portfolio Details - Investments
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Medium Term Notes											
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	9,960,100.00	10,006,145.84	1.850	1.821	803	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,957,400.00	9,996,143.91	1.300	1.343	337	11/03/2018
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,052,100.00	9,954,897.85	1.680	1.660	832	03/12/2020
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	9,989,500.00	10,006,548.88	1.550	1.441	224	07/13/2018
94986RTD3	13047	WELLS FARGO & CO.		03/06/2014	10,000,000.00	9,963,000.00	10,000,000.00	1.766	1.219	460	03/06/2019
94974BFU9	14003	WELLS FARGO & CO.		09/19/2014	10,000,000.00	10,001,000.00	9,986,149.00	2.125	2.230	507	04/22/2019
94974BFG0	14037	WELLS FARGO & CO.		01/22/2015	10,000,000.00	9,998,500.00	10,001,705.31	1.500	1.360	46	01/16/2018
94988RYY1	15017	WELLS FARGO & CO.		09/25/2015	10,000,000.00	9,962,100.00	10,000,000.00	2.000	2.431	1,029	09/25/2020
931142DJ9	13029	WAL-MART STORES		12/16/2013	10,000,000.00	10,021,000.00	10,008,731.52	1.950	1.861	379	12/15/2018
		Subtotal and Average	184,621,896.82		180,000,000.00	179,902,100.00	179,950,239.87		1.628	428	
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	172	05/22/2018
SYS17008	17008	Five Star Bank		08/23/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.950	0.963	265	08/23/2018
SYS16106	16106	RIVER CITY BANK		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	138	04/18/2018
		Subtotal and Average	12,000,000.00		12,000,000.00	12,000,000.00	12,000,000.00		0.811	178	
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,976,120.00	9,999,477.78	1.200	1.208	237	07/26/2018
		Subtotal and Average	9,999,445.56		10,000,000.00	9,976,120.00	9,999,477.78		1.208	237	
Commercial Paper Disc. -Amortizing											
00280PAH8	17017	ABBEY NAT'L TREASURY SERVICES		11/08/2017	30,000,000.00	29,949,083.34	29,949,083.34	1.300	1.321	47	01/17/2018
06538CAH4	17013	Bank Tokyo-Mit UFJ NY		10/24/2017	30,000,000.00	29,948,691.66	29,950,650.00	1.260	1.281	47	01/17/2018
06538CAH4	17019	Bank Tokyo-Mit UFJ NY		11/27/2017	20,000,000.00	19,965,794.44	19,965,794.44	1.310	1.331	47	01/17/2018
89233HAH7	17018	Toyota Motor Credit Corp		11/14/2017	40,000,000.00	39,931,066.66	39,931,066.66	1.320	1.341	47	01/17/2018
		Subtotal and Average	78,170,168.70		120,000,000.00	119,794,636.10	119,796,594.44		1.320	47	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	79,515.19	80,409.74	79,515.19	2.300	2.299	334	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	6,868,259.46	6,543,438.87	6,868,259.46	2.800	2.800	7,063	04/03/2037
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	96,173.52	97,420.51	96,173.52	2.300	2.300	559	06/13/2019
16115	16115	Newcastle Elementary SD		06/30/2017	3,000,000.00	2,670,852.00	3,000,000.00	2.800	0.000	10,803	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	438,524.40	244,022.16	438,524.40	1.750	1.752	516	05/01/2019
		Subtotal and Average	10,482,472.57		10,482,472.57	9,636,143.28	10,482,472.57		1.946	7,749	

General Fund
Portfolio Management
Portfolio Details - Investments
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Local Agency Bonds											
SYS15022	15022	MIDDLE FORK JPA		04/01/2015	77,208,608.78	81,149,953.84	77,208,608.78	3.471	3.519	6,696	04/01/2036
		Subtotal and Average	77,208,608.78		77,208,608.78	81,149,953.84	77,208,608.78		3.519	6,696	
Rolling Repurchase Agreements - 2											
SYS000SWEEP2	SWEEP2	WFB REPURCHASE-SWEEP		09/20/2017	91,767,179.09	91,767,179.09	91,767,179.09		0.000	1	
		Subtotal and Average	98,080,259.85		91,767,179.09	91,767,179.09	91,767,179.09		0.000	1	
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	1,717,701.59	1,617,447.94	1,717,701.59	4.000	4.056	6,484	09/02/2035
2016NR-A	2016NR-A	mPower Placer		06/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,215	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,119,646.94	11,132,663.29	13,119,646.94	3.000	3.042	7,215	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	1,658,025.37	1,658,025.37	1,658,025.37	3.000	3.042	7,580	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	5,067,146.46	5,067,146.46	5,067,146.46	3.000	3.042	7,580	09/02/2038
2017 S NR	2017 S-NR	PIONEER COMMUNITY ENERGY		09/28/2017	62,712.71	62,712.71	62,712.71	3.000	3.042	7,580	09/02/2038
2017 S-R	2017 S-R	PIONEER COMMUNITY ENERGY		07/06/2017	696,790.23	696,790.23	696,790.23	3.000	3.042	7,580	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	450,359.35	379,313.36	450,359.35	3.000	3.042	7,215	09/02/2037
		Subtotal and Average	27,145,654.60		27,866,748.70	24,867,456.90	27,866,748.70		3.104	7,268	
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	379,492.04	311,934.49	379,492.04	1.250	1.267	6,850	09/02/2036
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	226,316.90	226,316.90	226,316.90	1.250	1.267	7,215	09/02/2037
MFIA-2 NR	IA2-NR	mPower Folsom		06/06/2015	1,579,418.76	1,345,424.71	1,579,418.76	1.250	1.267	6,484	09/02/2035
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	878,136.19	738,031.32	878,136.19	1.250	1.267	6,484	09/02/2035
MF R-1	MFR-1	mPower Folsom		09/01/2015	283,837.70	245,686.51	283,837.70	1.250	1.267	6,484	09/02/2035
		Subtotal and Average	3,335,650.57		3,347,201.59	2,867,393.93	3,347,201.59		1.267	6,575	
		Total and Average	1,375,327,926.94		1,415,698,641.92	1,402,522,117.24	1,415,364,422.51		1.691	1,473	

General Fund
Portfolio Management
Portfolio Details - Cash
November 30, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			9,362,764.38	9,362,764.38	9,362,764.38		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			254,258.80	254,258.80	254,258.80		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,375,327,926.94		1,425,315,665.10	1,412,139,140.42	1,424,981,445.69		1.691	1,473

General Fund
Purchases Report
Sorted by Fund - Fund
November 1, 2017 - November 30, 2017

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
00280PAH8	17017	1010	ACP	ABBYCT	30,000,000.00	11/08/2017	01/17 - At Maturity	29,924,166.67		1.300	01/17/2018	1.303	29,949,083.34
89233HAH7	17018	1010	ACP	TOYCC	40,000,000.00	11/14/2017	01/17 - At Maturity	39,906,133.33		1.320	01/17/2018	1.323	39,931,066.66
06538CAH4	17019	1010	ACP	BTMUFJ	20,000,000.00	11/27/2017	01/17 - At Maturity	19,962,883.33		1.310	01/17/2018	1.312	19,965,794.44
3130ACUK8	17020	1010	FAC	FHLB	10,000,000.00	11/28/2017	05/28 - 11/28	9,993,000.00		2.000	05/28/2021	2.021	9,993,016.67
3134GB3B6	17021	1010	FAC	FHLMC	10,000,000.00	11/30/2017	02/26 - 08/26	10,000,000.00		2.000	02/26/2021	2.000	10,000,000.00
				Subtotal	110,000,000.00			109,786,183.33	0.00				109,838,961.11
				Total Purchases	110,000,000.00			109,786,183.33	0.00				109,838,961.11

General Fund
Summary by Issuer
November 30, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.41	1.303	337
ABBEY NAT'L TREASURY SERVICES	1	30,000,000.00	29,924,166.67	2.10	1.321	47
Ackerman School District	2	6,947,774.65	6,947,774.65	0.49	2.794	6,986
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.70	2.080	472
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.41	1.591	169
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.71	1.579	469
Bank Tokyo-Mit UFJ NY	2	50,000,000.00	49,873,633.33	3.50	1.301	47
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.21	0.760	172
FEDERAL FARM CREDIT BANK	24	240,000,000.00	239,924,700.00	16.84	1.638	1,009
FEDERAL HOME LOAN BANK	15	150,000,000.00	149,938,600.00	10.52	1.720	1,300
FED HOME LOAN MORT CORP	21	210,000,000.00	209,985,000.00	14.74	1.855	1,415
FEDERAL NATIONAL MORT. ASSOC.	20	205,000,000.00	205,008,000.00	14.39	1.589	1,116
Five Star Bank	1	3,000,000.00	3,000,000.00	0.21	0.963	265
IBM CORP	2	20,000,000.00	19,740,600.00	1.39	1.683	479
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.70	1.208	237
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.70	1.193	185
MIDDLE FORK JPA	1	77,208,608.78	77,208,608.78	5.42	3.519	6,696
Mid Placer Public School Trans	1	96,173.52	96,173.52	0.01	2.300	559
mPower Folsom	5	3,347,201.59	3,347,201.59	0.23	1.267	6,575
mPower Placer	10	54,683,317.60	54,732,366.60	3.84	3.585	6,987
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.40	1.582	570
Newcastle Elementary SD	1	3,000,000.00	3,000,000.00	0.21	0.000	10,803
PIONEER COMMUNITY ENERGY	2	759,502.94	759,502.94	0.05	3.042	7,580

General Fund
Summary by Issuer
November 30, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
PLACER COUNTY CASH	2	9,617,023.18	9,617,023.18	0.68	0.000	1
RIVER CITY BANK	1	6,000,000.00	6,000,000.00	0.42	0.760	138
City of Rocklin Successor Agcy	1	438,524.40	438,524.40	0.03	1.752	516
Sierra Valley Energy Authority	1	450,359.35	450,359.35	0.03	3.042	7,215
U.S TREASURY N/B	5	50,000,000.00	49,792,968.75	3.49	1.166	459
Toyota Motor Credit Corp	3	60,000,000.00	59,844,233.33	4.20	1.401	207
WELLS FARGO & CO.	4	40,000,000.00	39,995,000.00	2.81	1.810	510
WFB REPURCHASE-SWEEP	1	91,767,179.09	91,767,179.09	6.44	0.000	1
WAL-MART STORES	1	10,000,000.00	10,042,000.00	0.70	1.861	379
Total and Average	138	1,425,315,665.10	1,424,735,106.18	100.00	1.680	1,463

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of December 31, 2017

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

December 31, 2017

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,336 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $493,492,529.36 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
December 31, 2017

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	60,000,000.00	59,686,149.45	59,900,490.66	3.52	1,607	664	1.310	1.328
mPower Placer - Long Term	28,026,431.19	26,824,968.82	28,069,311.99	1.65	7,331	6,696	3.963	4.038
Federal Agency Coupons	905,000,000.00	892,966,609.72	904,802,916.34	53.21	1,624	1,224	1.751	1.776
Medium Term Notes	190,000,000.00	189,843,000.00	189,947,423.25	11.17	1,479	472	1.674	1.697
Negotiable Certificates of Deposit	10,000,000.00	10,034,466.67	10,034,661.86	0.59	34	15	1.520	1.541
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	0.71	366	147	0.800	0.811
Supranational	10,000,000.00	9,971,180.00	9,999,544.44	0.59	958	206	1.192	1.208
Commercial Paper Disc. -Amortizing	120,000,000.00	119,930,086.75	119,930,755.55	7.05	69	16	1.302	1.320
Local Agency Bond	10,815,466.45	9,972,367.49	10,815,466.45	0.64	7,877	7,578	1.957	1.984
Local Agency Bonds	81,208,608.78	85,149,953.84	81,208,608.78	4.78	7,391	6,434	3.431	3.478
Rolling Repurchase Agreements - 2	240,959,249.84	240,959,249.84	240,959,249.84	14.17	1	1	0.000	0.000
mPower Placer	29,295,948.62	26,296,656.82	29,295,948.62	1.72	7,700	7,252	3.059	3.101
mPower - Folsom	3,358,046.06	2,878,238.40	3,358,046.06	0.20	7,692	6,912	1.250	1.267
Investments	**1,700,663,750.94**	**1,686,512,929.80**	**1,700,322,423.84**	**100.00%**	**1,771**	**1,336**	**1.576**	**1.598**
Cash								
Passbook/Checking (not included in yield calculations)	13,533,279.52	13,533,279.52	13,533,279.52		1	1	0.000	0.000
Total Cash and Investments	**1,714,197,030.46**	**1,700,046,209.32**	**1,713,855,703.36**		**1,771**	**1,336**	**1.576**	**1.598**

Total Earnings	December 31 Month Ending	Fiscal Year To Date
Current Year	2,178,053.52	11,323,368.16
Average Daily Balance	**1,624,604,326.04**	**1,406,992,471.70**
Effective Rate of Return	**1.56%**	**1.60%**

1/8/18

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER

Reporting period 12/01/2017-12/31/2017
Data Updated: FUNDSNAP: 01/03/2018 15:21
Run Date: 01/03/2018 - 15:21

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,974,200.00	9,996,832.93	0.625	0.724	119	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,974,200.00	9,996,524.53	0.625	0.710	119	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,960,200.00	9,990,509.32	1.000	1.156	226	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,858,600.00	9,930,619.06	1.000	1.430	607	08/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	10,009,400.00	10,053,805.54	2.000	1.806	1,064	11/30/2020
912828M80	17022	U.S TREASURY N/B		12/01/2017	10,000,000.00	9,909,549.45	9,932,199.28	2.000	2.147	1,794	11/30/2022
		Subtotal and Average	59,897,495.98		60,000,000.00	59,686,149.45	59,900,490.66		1.328	654	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,318,789.62	2,550,390.33	2,318,789.62	4.000	3.999	6,453	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	2,928,865.88	2,740,563.23	2,928,865.88	4.000	4.000	6,819	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	715,000.00	787,571.79	757,880.80	6.000	5.435	6,453	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	6,323,862.26	5,963,705.66	6,323,862.26	4.000	3.999	6,453	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	15,739,913.43	14,782,737.81	15,739,913.43	4.000	4.000	6,819	09/02/2036
		Subtotal and Average	28,069,406.58		28,026,431.19	26,824,968.82	28,069,311.99		4.038	6,696	
Federal Agency Coupons											
3133ECDE1	12043	FEDERAL FARM CREDIT BANK		01/24/2013	10,000,000.00	9,998,200.00	9,999,883.20	0.940	0.961	21	01/22/2018
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,993,200.00	9,999,645.83	1.040	1.055	84	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,983,500.00	9,999,861.11	1.000	1.005	100	04/11/2018
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,902,400.00	10,000,000.00	1.640	1.640	700	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,957,100.00	9,998,068.31	1.340	1.362	333	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,675,400.00	10,000,000.00	1.680	1.680	1,190	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,756,600.00	10,000,000.00	1.500	1.500	1,282	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,795,100.00	10,000,000.00	1.420	1.420	1,197	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,746,600.00	10,000,000.00	1.480	1.480	1,290	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,797,600.00	10,000,000.00	1.370	1.370	1,009	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,743,300.00	9,996,183.33	1.580	1.590	1,393	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,743,300.00	9,996,183.33	1.580	1.590	1,393	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	9,934,600.00	10,000,000.00	2.000	2.000	1,435	12/06/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	9,924,500.00	10,000,000.00	1.830	1.830	1,078	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,904,600.00	10,000,000.00	1.500	1.500	717	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,973,100.00	10,000,000.00	2.320	2.320	1,458	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,973,100.00	10,000,000.00	2.320	2.320	1,458	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	9,867,300.00	10,000,000.00	1.940	1.940	1,135	02/09/2021
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,901,000.00	9,988,743.93	1.550	1.612	683	11/15/2019

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Federal Agency Coupons											
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,879,300.00	10,000,000.00	1.580	1.580	847	04/27/2020
3133EHQM6	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,915,500.00	10,000,000.00	1.950	1.950	1,373	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	9,832,300.00	9,988,673.61	2.150	2.177	1,653	07/12/2022
3133EHF73	17012	FEDERAL FARM CREDIT BANK		10/17/2017	10,000,000.00	9,950,600.00	10,000,000.00	2.280	2.511	1,750	10/17/2022
3133EHNB5	17028	FEDERAL FARM CREDIT BANK		12/12/2017	10,000,000.00	9,898,400.00	9,923,666.80	1.870	2.100	1,260	06/14/2021
3133EH2P7	17029	FEDERAL FARM CREDIT BANK		12/12/2017	10,000,000.00	9,979,500.00	9,997,031.67	2.390	2.396	1,806	12/12/2022
3133EH3D3	17033	FEDERAL FARM CREDIT BANK		12/15/2017	10,000,000.00	9,983,300.00	9,987,611.11	2.430	2.457	1,809	12/15/2022
3133EH4R1	17037	FEDERAL FARM CREDIT BANK		12/28/2017	10,000,000.00	10,000,500.00	10,000,000.00	2.120	2.121	1,001	09/28/2020
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,787,300.00	10,000,000.00	1.600	1.600	1,059	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,763,300.00	10,000,000.00	1.500	1.500	1,276	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,796,400.00	10,000,000.00	1.375	1.375	1,016	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,803,500.00	10,000,000.00	1.400	1.400	1,114	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,803,800.00	10,000,000.00	1.375	1.375	1,001	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,740,400.00	10,000,000.00	1.550	1.550	1,366	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,724,500.00	9,990,966.67	1.540	1.565	1,374	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,815,500.00	9,992,294.44	1.250	1.733	1,407	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,923,700.00	10,000,000.00	1.250	1.179	865	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,787,300.00	10,000,000.00	1.700	1.700	1,422	11/23/2021
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	9,933,500.00	10,000,000.00	1.750	2.492	1,577	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	9,887,500.00	10,000,000.00	2.125	2.125	1,640	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	9,918,900.00	9,987,840.00	1.750	1.800	924	07/13/2020
3130ACJ47	17014	FEDERAL HOME LOAN BANK		10/25/2017	10,000,000.00	9,900,500.00	9,982,660.00	1.750	2.387	1,758	10/25/2022
3130ACUK8	17020	FEDERAL HOME LOAN BANK		11/28/2017	10,000,000.00	9,944,800.00	9,993,183.33	2.000	2.021	1,243	05/28/2021
3130ACX82	17023	FEDERAL HOME LOAN BANK		12/06/2017	10,000,000.00	9,948,459.72	9,983,402.91	2.375	2.412	1,799	12/05/2022
3130ACU28	17030	FEDERAL HOME LOAN BANK		12/13/2017	10,000,000.00	9,984,500.00	10,000,000.00	2.375	2.375	1,807	12/13/2022
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,882,100.00	10,000,000.00	1.350	1.350	694	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,802,000.00	10,000,000.00	1.500	1.730	1,276	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,708,300.00	10,000,000.00	1.330	1.330	1,094	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,855,500.00	10,000,000.00	1.000	1.730	1,303	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,837,300.00	10,000,000.00	1.250	1.737	1,331	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,846,000.00	10,000,000.00	1.680	1.680	1,332	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,772,000.00	10,000,000.00	1.600	1.600	1,332	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,715,800.00	10,000,000.00	1.500	1.500	970	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,820,800.00	10,000,000.00	1.250	1.785	1,351	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,719,700.00	10,000,000.00	1.400	1.657	1,395	10/27/2021
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,881,300.00	10,000,000.00	1.500	1.420	1,403	11/04/2021

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Federal Agency Coupons											
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,979,700.00	10,000,000.00	1.500	1.500	1,577	04/27/2022
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	9,867,500.00	10,000,000.00	2.000	2.000	1,458	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	9,949,900.00	9,986,433.76	1.750	1.769	1,640	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	9,935,300.00	10,000,000.00	1.800	2.377	1,659	07/18/2022
3134GBYM8	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,892,500.00	10,000,000.00	2.200	2.200	1,668	07/27/2022
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,896,500.00	10,000,000.00	2.000	2.000	1,212	04/27/2021
3134GBJ29	17009	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,966,500.00	10,000,000.00	1.500	2.330	1,732	09/29/2022
3134GBM74	17010	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,880,800.00	10,000,000.00	2.150	2.150	1,732	09/29/2022
3134GBV33	17016	FED HOME LOAN MORT CORP		10/27/2017	10,000,000.00	9,983,800.00	10,000,000.00	1.750	2.532	1,760	10/27/2022
3134GB3B6	17021	FED HOME LOAN MORT CORP		11/30/2017	10,000,000.00	9,979,000.00	10,000,000.00	2.000	2.000	1,152	02/26/2021
3134GB7G1	17035	FED HOME LOAN MORT CORP		12/21/2017	10,000,000.00	9,990,500.00	10,000,000.00	2.000	2.724	1,815	12/21/2022
3134GSAG0	17038	FED HOME LOAN MORT CORP		12/28/2017	10,000,000.00	9,974,300.00	10,000,000.00	2.350	2.350	1,639	06/28/2022
3134GB6V9	17039	FED HOME LOAN MORT CORP		12/28/2017	10,000,000.00	9,962,500.00	10,000,000.00	2.500	2.500	1,822	12/28/2022
3134GB5U2	17040	FED HOME LOAN MORT CORP		12/29/2017	10,000,000.00	9,988,100.00	10,000,000.00	2.125	2.125	1,275	06/29/2021
3134GB6P2	17041	FED HOME LOAN MORT CORP		12/29/2017	10,000,000.00	10,000,000.00	10,000,000.00	2.000	2.000	910	06/29/2020
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,922,100.00	9,996,683.76	1.200	1.232	393	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,828,800.00	10,000,000.00	1.400	1.400	666	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,856,300.00	10,000,000.00	1.400	1.400	694	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,944,200.00	10,000,000.00	1.400	1.896	1,169	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,854,400.00	9,992,550.42	1.500	1.532	868	05/18/2020
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,860,900.00	10,000,000.00	1.750	1.750	1,240	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	9,834,000.00	10,000,000.00	1.800	1.813	1,260	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	9,834,000.00	10,033,425.21	1.800	1.511	1,260	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,808,700.00	10,000,000.00	1.220	1.220	819	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,808,700.00	10,000,000.00	1.220	1.220	819	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,743,300.00	10,000,000.00	1.500	1.500	1,304	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,899,600.00	10,000,000.00	1.000	1.782	1,304	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,880,400.00	9,997,291.87	1.200	1.217	592	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,627,700.00	9,990,631.94	1.400	1.425	1,368	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,750,400.00	10,000,000.00	1.500	1.500	1,302	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,675,800.00	10,000,000.00	1.625	1.625	1,396	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,851,700.00	10,000,000.00	1.750	1.750	1,001	09/28/2020
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	9,889,100.00	10,000,000.00	1.750	1.750	910	06/29/2020
3136G4PR8	17011	FEDERAL NATIONAL MORT. ASSOC.		10/05/2017	15,000,000.00	14,815,350.00	15,000,000.00	2.160	2.160	1,738	10/05/2022
3136G4PZ0	17015	FEDERAL NATIONAL MORT. ASSOC.		10/26/2017	10,000,000.00	9,918,700.00	10,000,000.00	2.000	2.000	1,302	07/26/2021
		Subtotal and Average	845,170,465.40		905,000,000.00	892,966,609.72	904,802,916.34		1.776	1,224	

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Medium Term Notes											
037833AG5	12085	Apple Inc.		05/07/2013	10,000,000.00	10,006,000.00	10,002,723.26	1.635	0.772	122	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	10,023,000.00	10,034,647.84	2.100	1.832	490	05/06/2019
0258M0DK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	10,000,000.00	10,005,203.25	2.125	2.080	441	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,990,000.00	9,995,826.09	1.350	1.588	64	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,009,500.00	10,025,314.61	2.100	1.593	212	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,077,600.00	10,030,545.81	2.276	1.694	438	03/15/2019
3134GB6H0	17036	FED HOME LOAN MORT CORP		12/27/2017	10,000,000.00	9,993,200.00	10,000,000.00	2.000	2.687	1,821	12/27/2022
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,993,900.00	9,998,567.44	1.125	1.276	36	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,877,400.00	9,894,402.07	1.625	2.095	865	05/15/2020
48126DW39	12089	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,999,600.00	10,000,000.00	1.987	1.210	154	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	9,961,300.00	10,005,912.74	1.850	1.821	772	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,964,400.00	9,996,492.35	1.300	1.343	306	11/03/2018
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,041,500.00	9,956,545.92	1.919	1.714	801	03/12/2020
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	9,983,200.00	10,005,663.90	1.550	1.441	193	07/13/2018
94986RTD3	13047	Wells Fargo & Co		03/06/2014	10,000,000.00	9,965,300.00	10,000,000.00	1.766	1.219	429	03/06/2019
94974BFU9	14003	Wells Fargo & Co		09/19/2014	10,000,000.00	9,998,400.00	9,986,978.40	2.125	2.230	476	04/22/2019
94974BFG0	14037	Wells Fargo & Co		01/22/2015	10,000,000.00	9,998,900.00	10,000,568.44	1.500	1.360	15	01/16/2018
94986RYY1	15017	Wells Fargo & Co		09/25/2015	10,000,000.00	9,957,700.00	10,000,000.00	2.000	2.431	998	09/25/2020
931142DJ9	13029	Wal-Mart Stores		12/16/2013	10,000,000.00	10,002,100.00	10,008,031.13	1.950	1.861	348	12/15/2018
		Subtotal and Average	181,561,678.79		190,000,000.00	189,843,000.00	189,947,423.25		1.697	472	
Negotiable Certificates of Deposit											
06539RFE2	17031	Bank Tokyo-Mit UFJ NY		12/13/2017	10,000,000.00	10,034,466.67	10,034,661.86	1.380	1.541	15	01/16/2018
		Subtotal and Average	28,085,538.08		10,000,000.00	10,034,466.67	10,034,661.86		1.541	15	
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	141	05/22/2018
SYS17008	17008	Five Star Bank		08/23/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.950	0.963	234	08/23/2018
SYS16106	16106	River City Bank		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	107	04/18/2018
		Subtotal and Average	12,000,000.00		12,000,000.00	12,000,000.00	12,000,000.00		0.811	147	
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,971,180.00	9,999,544.44	1.200	1.208	206	07/26/2018
		Subtotal and Average	9,999,513.26		10,000,000.00	9,971,180.00	9,999,544.44		1.208	206	

General Fund
Portfolio Management
Portfolio Details - Investments
December 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Commercial Paper Disc. -Amortizing											
00280PAH8	17017	ABBEY NAT'L TREASURY SERVICES		11/08/2017	30,000,000.00	29,982,666.67	29,982,666.67	1.300	1.321	16	01/17/2018
06538CAH4	17013	Bank Tokyo-Mit UFJ NY		10/24/2017	30,000,000.00	29,982,533.25	29,983,200.00	1.260	1.281	16	01/17/2018
06538CAH4	17019	Bank Tokyo-Mit UFJ NY		11/27/2017	20,000,000.00	19,988,355.50	19,988,355.55	1.310	1.331	16	01/17/2018
89233HAH7	17018	Toyota Motor Credit Corp		11/14/2017	40,000,000.00	39,976,533.33	39,976,533.33	1.320	1.341	16	01/17/2018
		Subtotal and Average	**187,583,199.10**		**120,000,000.00**	**119,930,088.75**	**119,930,755.55**		**1.320**	**16**	
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	79,515.19	80,409.74	79,515.19	2.300	2.299	303	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	6,868,259.46	6,543,438.87	6,868,259.46	2.800	2.800	7,032	04/03/2037
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	72,540.94	73,481.51	72,540.94	2.300	2.300	528	06/13/2019
SYS17042	17042	Mid Placer Public School Trans		12/21/2017	388,861.95	388,861.95	388,861.95	2.850	2.850	3,641	12/21/2027
16115	16115	Newcastle Elementary SD		06/30/2017	2,967,764.51	2,642,153.26	2,967,764.51	2.800	0.000	10,772	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	438,524.40	244,022.16	438,524.40	1.750	1.752	485	05/01/2019
		Subtotal and Average	**10,602,851.79**		**10,815,466.45**	**9,972,367.49**	**10,815,466.45**		**1.984**	**7,578**	
Local Agency Bonds											
SYS15022	15022	Middle Fork JPA		04/01/2015	77,208,608.78	81,149,953.84	77,208,608.78	3.471	3.519	6,665	04/01/2036
SYS17034	17034	Pioneer Community Energy		12/14/2017	4,000,000.00	4,000,000.00	4,000,000.00	2.650	2.687	1,977	06/01/2023
		Subtotal and Average	**79,531,189.43**		**81,208,608.78**	**85,149,953.84**	**81,208,608.78**		**3.478**	**6,434**	
Rolling Repurchase Agreements - 2											
SYS000SWEEP2	SWEEP2	WFB REPURCHASE-SWEEP		09/20/2017	240,959,249.84	240,959,249.84	240,959,249.84		0.000	1	
		Subtotal and Average	**139,284,311.44**		**240,959,249.84**	**240,959,249.84**	**240,959,249.84**		**0.000**	**1**	
mPower Placer											
1415-2	1415-2	mPower Placer		08/04/2015	1,717,701.59	1,617,447.94	1,717,701.59	4.000	4.056	6,453	09/02/2035
2016NR-A	2016NR-A	mPower Placer		08/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,184	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,119,646.94	11,132,663.29	13,119,646.94	3.000	3.042	7,184	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	1,664,460.67	1,664,460.67	1,664,460.67	3.000	3.042	7,549	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	5,599,334.65	5,599,334.65	5,599,334.65	3.000	3.042	7,549	09/02/2038
2017 S NR	2017 S-NR	Pioneer Community Energy		09/28/2017	62,712.71	62,712.71	62,712.71	3.000	3.042	7,549	09/02/2038
2017 S-R	2017 S-R	Pioneer Community Energy		07/06/2017	1,587,366.66	1,587,366.66	1,587,366.66	3.000	3.042	7,549	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	450,359.35	379,313.36	450,359.35	3.000	3.042	7,184	09/02/2037
		Subtotal and Average	**28,362,344.29**		**29,295,948.62**	**26,296,656.82**	**29,295,948.62**		**3.101**	**7,252**	

General Fund
Portfolio Management
Portfolio Details - Investments
December 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	379,492.04	311,934.49	379,492.04	1.250	1.267	7,184	09/02/2037
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	237,161.37	237,161.37	237,161.37	1.250	1.267	7,549	09/02/2036
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,579,418.76	1,345,424.71	1,579,418.76	1.250	1.267	6,819	09/02/2036
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	878,136.19	738,031.32	878,136.19	1.250	1.267	6,819	09/02/2036
MF R-1	MFR-1	mPower Folsom		09/01/2015	283,837.70	245,686.51	283,837.70	1.250	1.267	6,819	09/02/2036
		Subtotal and Average	3,355,947.13		3,358,046.06	2,878,238.40	3,358,046.06		1.267	6,912	
		Total and Average	1,624,604,326.04		1,700,663,750.94	1,686,512,929.80	1,700,322,423.84		1.598	1,336	

General Fund
Portfolio Management
Portfolio Details - Cash
December 31, 2017

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			13,233,226.15	13,233,226.15	13,233,226.15		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			300,053.37	300,053.37	300,053.37		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,624,604,326.04		1,714,197,030.46	1,700,046,209.32	1,713,855,703.36		1.598	1,336

General Fund
Purchases Report
Sorted by Fund - Fund
December 1, 2017 - December 31, 2017

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
912828M80	17022	1010	TRC	T	10,000,000.00	12/01/2017	05/31 - 11/30	9,930,468.75	549.45	2.000	11/30/2022	2.147	9,932,199.28
3130ACX82	17023	1010	FAC	FHLB	10,000,000.00	12/06/2017	06/05 - 12/05	9,982,500.00	659.72	2.375	12/05/2022	2.412	9,983,402.91
00280NZU7	17024	1010	ACP	ABBYCT	40,000,000.00	12/07/2017	12/28 - At Maturity	39,969,666.67		1.300	12/28/2017	1.301	0.00
63873JZU7	17025	1010	ACP	NATXNY	50,000,000.00	12/07/2017	12/28 - At Maturity	49,961,791.67		1.310	12/28/2017	1.311	0.00
63873JZU7	17026	1010	ACP	NATXNY	10,000,000.00	12/07/2017	12/28 - At Maturity	9,992,358.33		1.310	12/28/2017	1.311	0.00
34959TMU7	17027	1010	NCB	FORTNY	40,000,000.00	12/11/2017	12/28 - At Maturity	40,000,000.00		1.320	12/28/2017	1.320	0.00
3133EHNB5	17028	1010	FAC	FFCB	10,000,000.00	12/12/2017	12/14 - 06/14	9,922,500.00	Received	1.870	06/14/2021	2.100	9,923,666.80
3133EH2P7	17029	1010	FAC	FFCB	10,000,000.00	12/12/2017	06/12 - 12/12	9,997,000.00		2.390	12/12/2022	2.396	9,997,031.67
06539RFE2	17031	1010	NCB	BTMUFJ	10,000,000.00	12/13/2017	01/16 - At Maturity	9,998,629.10	35,266.67	1.380	01/16/2018	1.520	10,034,661.86
3130ACU28	17030	1010	FAC	FHLB	10,000,000.00	12/13/2017	06/13 - 12/13	10,000,000.00		2.375	12/13/2022	2.375	10,000,000.00
SYS17034	17034	1010	RRP	PIONE	4,000,000.00	12/14/2017	/ - 182 Days	4,000,000.00		2.650	06/01/2023	2.650	4,000,000.00
3133EH3D3	17033	1010	FAC	FFCB	10,000,000.00	12/15/2017	06/15 - 12/15	9,987,500.00		2.430	12/15/2022	2.457	9,987,611.11
3134GB7G1	17035	1010	FAC	FHLMC	10,000,000.00	12/21/2017	06/21 - 12/21	10,000,000.00		2.000	12/21/2022	2.724	10,000,000.00
SYS17042	17042	1010	MC6	MIDPL	388,861.95	12/21/2017	06/21 - 12/21	388,861.95		2.850	12/21/2027	2.850	388,861.95
3134GB6H0	17036	1010	MTN	FHLMC	10,000,000.00	12/27/2017	06/27 - 12/27	10,000,000.00		2.000	12/27/2022	2.687	10,000,000.00
3133EH4R1	17037	1010	FAC	FFCB	10,000,000.00	12/28/2017	03/28 - 09/28	10,000,000.00		2.120	09/28/2020	2.121	10,000,000.00
3134GSAG0	17038	1010	FAC	FHLMC	10,000,000.00	12/28/2017	06/28 - 12/28	10,000,000.00		2.350	06/28/2022	2.350	10,000,000.00
3134GB6V9	17039	1010	FAC	FHLMC	10,000,000.00	12/28/2017	06/28 - 12/28	10,000,000.00		2.500	12/28/2022	2.500	10,000,000.00
3134GB5U2	17040	1010	FAC	FHLMC	10,000,000.00	12/29/2017	06/29 - 12/29	10,000,000.00		2.125	06/29/2021	2.125	10,000,000.00
3134GB6P2	17041	1010	FAC	FHLMC	10,000,000.00	12/29/2017	06/29 - 12/29	10,000,000.00		2.000	06/29/2020	2.000	10,000,000.00
				Subtotal	284,388,861.95			284,131,276.47	36,475.84				144,247,435.58
				Total Purchases	284,388,861.95			284,131,276.47	36,475.84				144,247,435.58

Received = Accrued Interest at Purchase was received by report ending date.

General Fund
Summary by Issuer
December 31, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	2	20,000,000.00	20,139,390.00	1.18	1.303	306
ABBEY NAT'L TREASURY SERVICES	1	30,000,000.00	29,924,166.67	1.75	1.321	16
Ackerman School District	2	6,947,774.65	6,947,774.65	0.41	2.794	6,955
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.58	2.080	441
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.17	1.591	138
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.59	1.694	438
Bank Tokyo-Mit UFJ NY	3	60,000,000.00	59,872,262.43	3.49	1.341	16
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.18	0.760	141
FEDERAL FARM CREDIT BANK	27	270,000,000.00	269,841,700.00	15.75	1.758	1,087
FEDERAL HOME LOAN BANK	17	170,000,000.00	169,921,100.00	9.92	1.799	1,332
FED HOME LOAN MORT CORP	27	270,000,000.00	269,985,000.00	15.76	1.954	1,420
FEDERAL NATIONAL MORT. ASSOC.	20	205,000,000.00	205,008,000.00	11.96	1.589	1,087
Five Star Bank	1	3,000,000.00	3,000,000.00	0.18	0.963	234
IBM CORP	2	20,000,000.00	19,740,600.00	1.15	1.663	448
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.58	1.208	206
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.58	1.210	154
Middle Fork JPA	1	77,208,608.78	77,208,608.78	4.51	3.519	6,665
Mid Placer Public School Trans	2	461,402.89	461,402.89	0.03	2.764	3,152
mPower Folsom	5	3,358,046.06	3,358,046.06	0.20	1.267	6,912
mPower Placer	10	55,221,941.09	55,270,990.09	3.23	3.579	6,962
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.17	1.582	539
Newcastle Elementary SD	1	2,967,764.51	2,967,764.51	0.17	0.000	10,772
Pioneer Community Energy	3	5,650,079.37	5,650,079.37	0.33	2.790	3,604

General Fund
Summary by Issuer
December 31, 2017

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
PLACER COUNTY CASH	2	13,533,279.52	13,533,279.52	0.79	0.000	1
River City Bank	1	6,000,000.00	6,000,000.00	0.35	0.760	107
City of Rocklin Successor Agcy	1	438,524.40	438,524.40	0.03	1.752	485
Sierra Valley Energy Authority	1	450,359.35	450,359.35	0.03	3.042	7,184
U S TREASURY N/B	6	60,000,000.00	59,723,437.50	3.49	1.328	654
Toyota Motor Credit Corp	3	60,000,000.00	59,844,233.33	3.49	1.420	176
Wells Fargo & Co	4	40,000,000.00	39,995,000.00	2.33	1.810	479
WFB REPURCHASE-SWEEP	1	240,959,249.84	240,959,249.84	14.06	0.000	1
Wal-Mart Stores	1	10,000,000.00	10,042,000.00	0.59	1.861	348
Total and Average	153	1,714,197,030.46	1,713,445,069.39	100.00	1.585	1,325

Office of
Jenine Windeshausen
Treasurer-Tax Collector
County of Placer

COUNTY OF PLACER

TREASURER'S POOLED INVESTMENT REPORT

For the Month of January 31, 2018

2976 Richardson Drive • Auburn, California 95603
Tax Collector / Business Licenses (530) 889-4120 • Treasurer (530) 889-4140 • Bonds (530) 889-4146

PREFACE

Placer County Treasurer's Pooled Investment Report

January 31, 2018

For the purpose of clarity the following glossary of investment terms has been provided.

Book Value is the purchase price of a security plus amortization of any premium or discount. This may be more or less than face value, depending upon whether the security was purchased at a premium or at a discount.

Par Value is the principal amount of a security and the amount of principal that will be paid at maturity.

Market Value is the value at which a security can be sold at the time it is priced or the need to sell arises.

Market values are only relevant if the investment is sold prior to maturity. Profit or loss would be realized only if the specific investment were to be sold.

Government Code 53646 Compliance Report

The following information is a monthly update of funds on deposit in the Placer County Treasury pursuant to California Government code Section 53646. Further details of individual investments are included in the Treasurer's Monthly Investment Report. All investment transactions and decisions have been made with full compliance with California Government Code and Placer County's Statement of Investment Policy.

Individual securities are priced at the end of each month by Wells Fargo Bank.

The Weighted Average Maturity of the investments with the Treasury is 1,468 days.

The ability of the Placer County Treasury to meet its cash flow needs is demonstrated by $324,127,743.52 in cash and investments maturing in the next 180 days.

General Fund
Portfolio Management
Portfolio Summary
January 31, 2018

Investments	Par Value	Market Value	Book Value	% of Portfolio	Term	Days to Maturity	YTM 360 Equiv.	YTM 365 Equiv.
U.S. Treasury Coupons	60,000,000.00	59,440,249.45	59,906,679.68	3.80	1,607	823	1.310	1.328
mPower Placer - Long Term	28,026,431.19	26,824,968.82	28,069,109.75	1.78	7,331	6,665	3.983	4.038
Federal Agency Coupons	935,000,000.00	915,835,009.72	934,713,252.88	59.32	1,614	1,216	1.790	1.815
Medium Term Notes	180,000,000.00	179,527,300.00	179,933,033.82	11.42	1,428	460	1.713	1.737
Negotiable Certificates of Deposit	90,000,000.00	90,004,500.00	90,000,000.00	5.71	120	97	1.750	1.774
Collateralized CDs	12,000,000.00	12,000,000.00	12,000,000.00	0.76	366	116	0.800	0.811
Supranational	10,000,000.00	9,969,110.00	9,999,611.11	0.63	958	175	1.192	1.208
Local Agency Bond	10,815,466.45	9,972,367.49	10,815,466.45	0.69	7,877	7,547	1.957	1.984
Local Agency Bonds	85,208,608.78	89,149,953.84	85,208,608.78	5.41	7,138	6,194	3.394	3.441
Rolling Repurchase Agreements - 2	130,965,672.72	130,965,672.72	130,965,672.72	8.31	1	1	0.000	0.000
mPower Placer	30,600,119.16	27,600,827.36	30,600,119.16	1.94	7,701	7,234	3.056	3.099
mPower - Folsom	3,389,339.59	2,909,531.93	3,389,339.59	0.22	7,692	6,887	1.250	1.267
Investments	**1,576,005,637.89**	**1,554,199,491.33**	**1,575,600,893.94**	**100.00%**	**1,934**	**1,468**	**1.751**	**1.775**
Cash								
Passbook/Checking (not included in yield calculations)	14,162,070.80	14,162,070.80	14,162,070.80		1	1	0.000	0.000
Total Cash and Investments	**1,590,167,708.69**	**1,568,361,562.13**	**1,589,762,964.74**		**1,934**	**1,468**	**1.751**	**1.775**

Total Earnings	January 31 Month Ending	Fiscal Year To Date
Current Year	2,309,049.79	13,632,417.92
Average Daily Balance	1,656,920,673.88	1,443,028,631.09
Effective Rate of Return	1.64%	1.60%

KIMBERLY HAWLEY, CHIEF DEPUTY TREASURER 2/7/18

Reporting period 01/01/2018-01/31/2018
Data Updated: FUNDSNAP: 02/05/2018 08:39
Run Date: 02/05/2018 - 08:39

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General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
U.S. Treasury Coupons											
912828UZ1	12083	U.S TREASURY N/B		05/06/2013	10,000,000.00	9,980,000.00	9,997,657.97	0.625	0.724	88	04/30/2018
912828UZ1	12084	U.S TREASURY N/B		05/07/2013	10,000,000.00	9,980,000.00	9,997,429.91	0.625	0.710	88	04/30/2018
912828K82	15057	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,962,500.00	9,991,811.14	1.000	1.156	195	08/15/2018
912828TN0	15058	U.S TREASURY N/B		12/03/2015	10,000,000.00	9,833,600.00	9,934,162.40	1.000	1.430	576	08/31/2019
912828A42	15059	U.S TREASURY N/B		12/04/2015	10,000,000.00	9,919,500.00	10,052,237.90	2.000	1.806	1,033	11/30/2020
912828M80	17022	U.S TREASURY N/B		12/01/2017	10,000,000.00	9,764,649.45	9,933,380.36	2.000	2.147	1,763	11/30/2022
		Subtotal and Average	**59,903,684.98**		**60,000,000.00**	**59,440,249.45**	**59,906,679.68**		**1.328**	**623**	
mPower Placer - Long Term											
2015NR-A	2015NR-A	mPower Placer		06/16/2015	2,318,789.62	2,550,390.33	2,318,789.62	4.000	3.999	6,422	09/02/2035
2015NR-BLT	2015NR-BLT	mPower Placer		09/02/2016	2,928,865.88	2,740,563.23	2,928,865.88	4.000	4.000	6,788	09/02/2036
2015R-B	2015R-B	mPower Placer		06/16/2015	715,000.00	787,571.79	757,678.56	6.000	5.435	6,422	09/02/2035
2015R-C	2015R-C	mPower Placer		06/16/2015	6,323,862.26	5,963,705.66	6,323,862.26	4.000	3.999	6,422	09/02/2035
2015R-DLT	2015R-DLT	mPower Placer		09/02/2016	15,739,913.43	14,782,737.81	15,739,913.43	4.000	4.000	6,788	09/02/2036
		Subtotal and Average	**28,069,204.35**		**28,026,431.19**	**26,824,968.82**	**28,069,109.75**		**4.038**	**6,665**	
Federal Agency Coupons											
3133ECJX3	12059	FEDERAL FARM CREDIT BANK		03/26/2013	10,000,000.00	9,995,500.00	9,999,770.83	1.040	1.055	53	03/26/2018
3133ECL44	12072	FEDERAL FARM CREDIT BANK		04/11/2013	10,000,000.00	9,990,400.00	9,999,902.78	1.000	1.005	69	04/11/2018
3133EFRM1	15056	FEDERAL FARM CREDIT BANK		12/02/2015	10,000,000.00	9,898,700.00	10,000,000.00	1.640	1.640	669	12/02/2019
3133EFRH2	15061	FEDERAL FARM CREDIT BANK		12/07/2015	10,000,000.00	9,952,100.00	9,998,244.45	1.340	1.362	302	11/30/2018
3133EFX36	15105	FEDERAL FARM CREDIT BANK		04/05/2016	10,000,000.00	9,744,200.00	10,000,000.00	1.680	1.680	1,159	04/05/2021
3133EGKA2	16001	FEDERAL FARM CREDIT BANK		07/06/2016	10,000,000.00	9,669,400.00	10,000,000.00	1.500	1.500	1,251	07/06/2021
3133EGLH6	16002	FEDERAL FARM CREDIT BANK		07/12/2016	10,000,000.00	9,717,300.00	10,000,000.00	1.420	1.420	1,076	01/12/2021
3133EGLU7	16004	FEDERAL FARM CREDIT BANK		07/14/2016	10,000,000.00	9,605,100.00	10,000,000.00	1.480	1.480	1,259	07/14/2021
3133EGXU4	16030	FEDERAL FARM CREDIT BANK		10/06/2016	10,000,000.00	9,731,500.00	10,000,000.00	1.370	1.370	978	10/06/2020
3133EGZP3	16031	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,659,000.00	9,996,266.67	1.580	1.590	1,362	10/25/2021
3133EGZP3	16032	FEDERAL FARM CREDIT BANK		10/25/2016	10,000,000.00	9,659,000.00	9,996,266.67	1.580	1.590	1,362	10/25/2021
3133EGS30	16043	FEDERAL FARM CREDIT BANK		12/06/2016	10,000,000.00	9,821,400.00	10,000,000.00	2.000	2.000	1,404	12/06/2021
3133EGU37	16049	FEDERAL FARM CREDIT BANK		12/14/2016	10,000,000.00	9,844,000.00	10,000,000.00	1.830	1.830	1,047	12/14/2020
3133EGU86	16052	FEDERAL FARM CREDIT BANK		12/19/2016	10,000,000.00	9,865,200.00	10,000,000.00	1.500	1.500	686	12/19/2019
3133EG2P9	16063	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,857,200.00	10,000,000.00	2.320	2.320	1,427	12/29/2021
3133EG2P9	16064	FEDERAL FARM CREDIT BANK		12/29/2016	10,000,000.00	9,857,200.00	10,000,000.00	2.320	2.320	1,427	12/29/2021
3133EG6N0	16084	FEDERAL FARM CREDIT BANK		02/09/2017	10,000,000.00	9,785,600.00	10,000,000.00	1.940	1.940	1,104	02/09/2021
3133EG7D1	16086	FEDERAL FARM CREDIT BANK		02/17/2017	10,000,000.00	9,863,800.00	9,989,244.94	1.550	1.612	652	11/15/2019
3133EHGZ0	16108	FEDERAL FARM CREDIT BANK		04/27/2017	10,000,000.00	9,832,300.00	10,000,000.00	1.580	1.580	816	04/27/2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3133EHQM8	17001	FEDERAL FARM CREDIT BANK		07/05/2017	10,000,000.00	9,782,900.00	10,000,000.00	1.950	1.950	1,342	10/05/2021
3133EHQZ9	17003	FEDERAL FARM CREDIT BANK		07/12/2017	10,000,000.00	9,707,600.00	9,988,881.94	2.150	2.177	1,622	07/12/2022
3133EHF73	17012	FEDERAL FARM CREDIT BANK		10/17/2017	10,000,000.00	9,831,800.00	10,000,000.00	2.280	2.511	1,719	10/17/2022
3133EHNB5	17026	FEDERAL FARM CREDIT BANK		12/12/2017	10,000,000.00	9,819,500.00	9,925,509.11	1.870	2.100	1,229	06/14/2021
3133EH2P7	17029	FEDERAL FARM CREDIT BANK		12/12/2017	10,000,000.00	9,847,900.00	9,997,081.67	2.390	2.396	1,775	12/12/2022
3133EH3D3	17033	FEDERAL FARM CREDIT BANK		12/15/2017	10,000,000.00	9,840,900.00	9,987,819.44	2.430	2.457	1,778	12/15/2022
3133EH4R1	17037	FEDERAL FARM CREDIT BANK		12/28/2017	10,000,000.00	9,928,900.00	10,000,000.00	2.120	2.121	970	09/28/2020
3130A86G3	15119	FEDERAL HOME LOAN BANK		05/25/2016	10,000,000.00	9,774,700.00	10,000,000.00	1.600	1.600	1,028	11/25/2020
3130A8LS0	15130	FEDERAL HOME LOAN BANK		06/30/2016	10,000,000.00	9,674,400.00	10,000,000.00	1.500	1.500	1,245	06/30/2021
3130A8MP5	16003	FEDERAL HOME LOAN BANK		07/13/2016	10,000,000.00	9,728,000.00	10,000,000.00	1.375	1.375	985	10/13/2020
3130A8P80	16005	FEDERAL HOME LOAN BANK		07/19/2016	10,000,000.00	9,723,800.00	10,000,000.00	1.400	1.400	1,083	01/19/2021
3130A9LS8	16026	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,733,300.00	10,000,000.00	1.375	1.375	970	09/28/2020
3130A9LT6	16027	FEDERAL HOME LOAN BANK		09/28/2016	10,000,000.00	9,660,000.00	10,000,000.00	1.550	1.550	1,335	09/28/2021
3130A9NG2	16029	FEDERAL HOME LOAN BANK		10/06/2016	10,000,000.00	9,618,900.00	9,991,166.67	1.540	1.565	1,343	10/06/2021
3130A9TV3	16038	FEDERAL HOME LOAN BANK		11/08/2016	10,000,000.00	9,738,600.00	9,992,461.11	1.250	1.733	1,376	11/08/2021
3130A9TP6	16039	FEDERAL HOME LOAN BANK		11/15/2016	10,000,000.00	9,891,700.00	10,000,000.00	1.250	1.179	834	05/15/2020
3130AA2F4	16040	FEDERAL HOME LOAN BANK		11/23/2016	10,000,000.00	9,680,800.00	10,000,000.00	1.700	1.700	1,391	11/23/2021
3130AB3L8	16109	FEDERAL HOME LOAN BANK		04/27/2017	10,000,000.00	9,868,100.00	10,000,000.00	1.750	2.492	1,546	04/27/2022
3130ABPE0	16113	FEDERAL HOME LOAN BANK		06/29/2017	10,000,000.00	9,760,300.00	10,000,000.00	2.125	2.125	1,609	06/29/2022
3130ABNV4	17004	FEDERAL HOME LOAN BANK		07/13/2017	10,000,000.00	9,864,900.00	9,988,240.00	1.750	1.800	893	07/13/2020
3130ACJ47	17014	FEDERAL HOME LOAN BANK		10/25/2017	10,000,000.00	9,796,000.00	9,982,960.00	1.750	2.387	1,727	10/25/2022
3130ACUK8	17020	FEDERAL HOME LOAN BANK		11/28/2017	10,000,000.00	9,851,000.00	9,993,350.00	2.000	2.021	1,212	05/28/2021
3130ACX82	17023	FEDERAL HOME LOAN BANK		12/06/2017	10,000,000.00	9,807,859.72	9,983,694.74	2.375	2.412	1,768	12/05/2022
3130ACU28	17030	FEDERAL HOME LOAN BANK		12/13/2017	10,000,000.00	9,848,200.00	10,000,000.00	2.375	2.375	1,776	12/13/2022
3130ADGX4	17051	FEDERAL HOME LOAN BANK		01/30/2018	10,000,000.00	9,970,100.00	10,000,000.00	2.250	2.251	1,002	10/30/2020
3130ADDR0	17052	FEDERAL HOME LOAN BANK		01/31/2018	10,000,000.00	9,934,500.00	9,965,032.53	2.250	2.374	1,090	01/26/2021
3134G9KW6	15121	FED HOME LOAN MORT CORP		06/08/2016	10,000,000.00	9,854,100.00	10,000,000.00	1.350	1.350	663	11/26/2019
3134G9UM7	15133	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,727,200.00	10,000,000.00	1.500	1.730	1,245	06/30/2021
3134G9E52	15134	FED HOME LOAN MORT CORP		06/30/2016	10,000,000.00	9,633,400.00	10,000,000.00	1.330	1.330	1,063	12/30/2020
3134G9K22	16007	FED HOME LOAN MORT CORP		07/27/2016	10,000,000.00	9,788,900.00	10,000,000.00	1.000	1.730	1,272	07/27/2021
3134GAEG5	16021	FED HOME LOAN MORT CORP		08/24/2016	10,000,000.00	9,764,600.00	10,000,000.00	1.250	1.737	1,300	08/24/2021
3134G93Q8	16022	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,549,500.00	10,000,000.00	1.680	1.680	1,301	08/25/2021
3134G95L7	16023	FED HOME LOAN MORT CORP		08/25/2016	10,000,000.00	9,666,400.00	10,000,000.00	1.600	1.600	1,301	08/25/2021
3134GABL7	16024	FED HOME LOAN MORT CORP		08/30/2016	10,000,000.00	9,651,300.00	10,000,000.00	1.500	1.500	939	08/28/2020
3134GAGC2	16025	FED HOME LOAN MORT CORP		09/13/2016	10,000,000.00	9,750,800.00	10,000,000.00	1.250	1.785	1,320	09/13/2021
3134GAQV9	16035	FED HOME LOAN MORT CORP		10/27/2016	10,000,000.00	9,631,800.00	10,000,000.00	1.400	1.657	1,364	10/27/2021

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CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3134GAVP6	16037	FED HOME LOAN MORT CORP		11/04/2016	10,000,000.00	9,802,800.00	10,000,000.00	1.500	1.420	1,372	11/04/2021
3134GBHH8	16107	FED HOME LOAN MORT CORP		04/27/2017	10,000,000.00	9,915,500.00	10,000,000.00	1.500	1.500	1,546	04/27/2022
3134GBXF4	16114	FED HOME LOAN MORT CORP		06/30/2017	10,000,000.00	9,756,000.00	10,000,000.00	2.000	2.000	1,427	12/29/2021
3134GBWF5	17002	FED HOME LOAN MORT CORP		07/10/2017	10,000,000.00	9,884,100.00	9,986,685.30	1.750	1.769	1,609	06/29/2022
3134GBXB3	17005	FED HOME LOAN MORT CORP		07/18/2017	10,000,000.00	9,863,100.00	10,000,000.00	1.800	2.377	1,628	07/18/2022
3134GBYM8	17006	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,763,300.00	10,000,000.00	2.200	2.200	1,637	07/27/2022
3134GBYQ9	17007	FED HOME LOAN MORT CORP		07/27/2017	10,000,000.00	9,833,200.00	10,000,000.00	2.000	2.000	1,181	04/27/2021
3134GBJ29	17009	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,906,400.00	10,000,000.00	1.500	2.330	1,701	09/29/2022
3134GBM74	17010	FED HOME LOAN MORT CORP		09/29/2017	10,000,000.00	9,746,600.00	10,000,000.00	2.150	2.150	1,701	09/29/2022
3134GBV33	17016	FED HOME LOAN MORT CORP		10/27/2017	10,000,000.00	9,936,900.00	10,000,000.00	1.750	2.532	1,729	10/27/2022
3134GB3B6	17021	FED HOME LOAN MORT CORP		11/30/2017	10,000,000.00	9,891,200.00	10,000,000.00	2.000	2.000	1,121	02/26/2021
3134GB7G1	17035	FED HOME LOAN MORT CORP		12/21/2017	10,000,000.00	9,948,000.00	10,000,000.00	2.000	2.724	1,784	12/21/2022
3134GB6H0	17036	FED HOME LOAN MORT CORP		12/27/2017	10,000,000.00	9,969,900.00	10,000,000.00	2.000	2.687	1,790	12/27/2022
3134GSAG0	17038	FED HOME LOAN MORT CORP		12/28/2017	10,000,000.00	9,845,100.00	10,000,000.00	2.350	2.350	1,608	06/28/2022
3134GB6V9	17039	FED HOME LOAN MORT CORP		12/28/2017	10,000,000.00	9,820,100.00	10,000,000.00	2.500	2.500	1,791	12/28/2022
3134GB5U2	17040	FED HOME LOAN MORT CORP		12/29/2017	10,000,000.00	9,904,100.00	10,000,000.00	2.125	2.125	1,244	05/29/2021
3134GB6P2	17041	FED HOME LOAN MORT CORP		12/29/2017	10,000,000.00	9,922,000.00	10,000,000.00	2.000	2.000	879	06/29/2020
3134GSCD5	17053	FED HOME LOAN MORT CORP		01/31/2018	10,000,000.00	9,915,700.00	9,940,033.33	2.550	2.679	1,824	01/30/2023
3135G0G31	15032	FEDERAL NATIONAL MORT. ASSOC.		10/29/2015	10,000,000.00	9,920,500.00	9,996,940.17	1.200	1.232	362	01/29/2019
3136G2SD0	15034	FEDERAL NATIONAL MORT. ASSOC.		10/30/2015	10,000,000.00	9,795,500.00	10,000,000.00	1.400	1.400	635	10/29/2019
3136G2YA9	15096	FEDERAL NATIONAL MORT. ASSOC.		02/26/2016	10,000,000.00	9,819,400.00	10,000,000.00	1.400	1.400	663	11/26/2019
3136G3CT0	15097	FEDERAL NATIONAL MORT. ASSOC.		03/15/2016	10,000,000.00	9,887,900.00	10,000,000.00	1.400	1.896	1,138	03/15/2021
3136G3MG7	15114	FEDERAL NATIONAL MORT. ASSOC.		05/20/2016	10,000,000.00	9,807,000.00	9,992,811.20	1.500	1.532	837	05/18/2020
3136G3QU2	15120	FEDERAL NATIONAL MORT. ASSOC.		05/25/2016	10,000,000.00	9,769,700.00	10,000,000.00	1.750	1.750	1,209	05/25/2021
3136G3RK3	15124	FEDERAL NATIONAL MORT. ASSOC.		06/14/2016	10,000,000.00	9,743,300.00	10,000,000.00	1.800	1.613	1,229	06/14/2021
3136G3RK3	15126	FEDERAL NATIONAL MORT. ASSOC.		06/29/2016	10,000,000.00	9,743,300.00	10,032,618.49	1.800	1.511	1,229	06/14/2021
3136G3WK7	15128	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,766,200.00	10,000,000.00	1.220	1.220	788	03/30/2020
3136G3WK7	15129	FEDERAL NATIONAL MORT. ASSOC.		06/30/2016	10,000,000.00	9,766,200.00	10,000,000.00	1.220	1.220	788	03/30/2020
3136G3XZ3	16008	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,646,400.00	10,000,000.00	1.500	1.500	1,273	07/28/2021
3136G3XY6	16009	FEDERAL NATIONAL MORT. ASSOC.		07/28/2016	10,000,000.00	9,833,700.00	10,000,000.00	1.000	1.782	1,273	07/28/2021
3135G0N58	16016	FEDERAL NATIONAL MORT. ASSOC.		08/16/2016	10,000,000.00	9,850,400.00	9,997,430.56	1.200	1.217	561	08/16/2019
3136G4CV3	16028	FEDERAL NATIONAL MORT. ASSOC.		09/30/2016	10,000,000.00	9,530,000.00	9,990,840.26	1.400	1.426	1,337	09/30/2021
3136G4DF7	16034	FEDERAL NATIONAL MORT. ASSOC.		10/26/2016	10,000,000.00	9,657,800.00	10,000,000.00	1.500	1.500	1,271	07/26/2021
3136G4EV1	16036	FEDERAL NATIONAL MORT. ASSOC.		10/28/2016	10,000,000.00	9,573,500.00	10,000,000.00	1.625	1.625	1,365	10/28/2021
3136G4JJ3	16060	FEDERAL NATIONAL MORT. ASSOC.		12/28/2016	10,000,000.00	9,779,800.00	10,000,000.00	1.750	1.750	970	09/28/2020
3136G4NE9	16095	FEDERAL NATIONAL MORT. ASSOC.		03/29/2017	10,000,000.00	9,833,900.00	10,000,000.00	1.750	1.750	879	06/29/2020

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Federal Agency Coupons											
3136G4PR8	17011	FEDERAL NATIONAL MORT. ASSOC.		10/05/2017	15,000,000.00	14,612,850.00	15,000,000.00	2.160	2.160	1,707	10/05/2022
3136G4PZ0	17015	FEDERAL NATIONAL MORT. ASSOC.		10/26/2017	10,000,000.00	9,822,100.00	10,000,000.00	2.000	2.000	1,271	07/26/2021
		Subtotal and Average	912,867,191.99		935,000,000.00	915,835,009.72	934,713,252.88		1.815	1,216	
Medium Term Notes											
037833AG5	12065	Apple Inc.		05/07/2013	10,000,000.00	10,006,200.00	10,002,053.61	1.635	0.772	91	05/03/2018
037833AQ3	14098	Apple Inc.		06/26/2015	10,000,000.00	9,991,100.00	10,032,504.68	2.100	1.832	459	05/06/2019
037833BS8	17054	Apple Inc.		01/31/2018	10,000,000.00	10,005,250.00	10,016,110.00	2.250	2.532	1,118	02/23/2021
0258M0DK2	15038	AMERICAN EXPRESS CREDIT		11/17/2015	10,000,000.00	9,977,800.00	10,004,846.04	2.125	2.080	410	03/18/2019
06406HCJ6	14009	Bank of New York Mellon		11/10/2014	10,000,000.00	9,996,300.00	9,997,752.51	1.350	1.588	33	03/06/2018
06406HCL1	15006	Bank of New York Mellon		07/13/2015	10,000,000.00	10,008,100.00	10,021,095.51	2.100	1.593	181	08/01/2018
084664CH2	15106	BERKSHIRE HATHAWAY FINANCE		04/05/2016	10,000,000.00	10,076,100.00	10,026,383.89	2.278	1.694	407	03/15/2019
459200HZ7	14048	IBM CORP		02/11/2015	10,000,000.00	9,999,000.00	9,999,795.35	1.125	1.276	5	02/06/2018
459200HM6	15005	IBM CORP		07/13/2015	10,000,000.00	9,826,700.00	9,898,111.60	1.625	2.095	834	05/15/2020
48126DW39	12069	JP MORGAN CHASE BANK		06/04/2013	10,000,000.00	9,999,600.00	10,000,000.00	1.987	1.210	123	06/04/2018
594918AY0	14050	Microsoft Corp		02/23/2015	10,000,000.00	9,921,800.00	10,005,679.65	1.850	1.821	741	02/12/2020
594918BF0	15041	Microsoft Corp		11/24/2015	10,000,000.00	9,951,400.00	9,996,840.79	1.300	1.343	275	11/03/2018
89236TCG8	15014	Toyota Motor Credit Corp		09/01/2015	10,000,000.00	10,049,500.00	9,958,193.99	1.919	1.714	770	03/12/2020
89236TCP8	15060	Toyota Motor Credit Corp		12/04/2015	10,000,000.00	9,982,000.00	10,004,778.91	1.550	1.441	162	07/13/2018
89236TEH4	17050	TOYOTA MOTOR CREDIT		01/23/2018	10,000,000.00	9,874,950.00	9,979,079.49	2.250	2.405	1,222	06/07/2021
94986RTD3	13047	Wells Fargo & Co		03/06/2014	10,000,000.00	9,967,700.00	10,000,000.00	1.766	1.219	398	03/06/2019
94974BFU9	14003	Wells Fargo & Co		09/19/2014	10,000,000.00	9,974,100.00	9,987,807.80	2.125	2.230	445	04/22/2019
94986RYY1	15017	Wells Fargo & Co		09/25/2015	10,000,000.00	9,919,900.00	10,000,000.00	2.000	2.431	967	09/25/2020
		Subtotal and Average	176,068,138.64		180,000,000.00	179,527,300.00	179,933,033.82		1.737	480	
Negotiable Certificates of Deposit											
63873NPN5	17046	NATEXIS BANQ POPULAIR NY		01/09/2018	50,000,000.00	50,002,500.00	50,000,000.00	1.750	1.774	97	05/09/2018
63873NPN5	17047	NATEXIS BANQ POPULAIR NY		01/09/2018	40,000,000.00	40,002,000.00	40,000,000.00	1.750	1.774	97	05/09/2018
		Subtotal and Average	71,629,831.17		90,000,000.00	90,004,500.00	90,000,000.00		1.774	97	
Collateralized CDs											
SYS16111	16111	Community 1st Bank		05/22/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.750	0.760	110	05/22/2018
SYS17008	17008	Five Star Bank		08/23/2017	3,000,000.00	3,000,000.00	3,000,000.00	0.950	0.963	203	08/23/2018
SYS16106	16106	River City Bank		04/17/2017	6,000,000.00	6,000,000.00	6,000,000.00	0.750	0.760	76	04/18/2018
		Subtotal and Average	12,000,000.00		12,000,000.00	12,000,000.00	12,000,000.00		0.811	116	

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
Supranational											
45905UUL6	15065	INT'L BANK RECON & DEVELOP		12/11/2015	10,000,000.00	9,969,110.00	9,999,611.11	1.200	1.208	175	07/26/2018
		Subtotal and Average	**9,999,679.93**		**10,000,000.00**	**9,969,110.00**	**9,999,611.11**		**1.208**	**175**	
Commercial Paper Disc. -Amortizing											
		Subtotal and Average	**104,171,959.09**								
Local Agency Bond											
SYS13019B	13019B	Ackerman School District		10/31/2013	79,515.19	80,409.74	79,515.19	2.300	2.299	272	10/31/2018
SYS16098	16098	Ackerman School District		04/03/2017	6,868,259.46	6,543,438.67	6,868,259.46	2.800	2.800	7,001	04/03/2037
SYS13072	13072	Mid Placer Public School Trans		06/13/2014	72,540.94	73,481.51	72,540.94	2.300	2.300	497	06/13/2019
SYS17042	17042	Mid Placer Public School Trans		12/21/2017	388,861.95	388,861.95	388,861.95	2.850	2.850	3,610	12/21/2027
16115	16115	Newcastle Elementary SD		06/30/2017	2,967,764.51	2,642,153.26	2,967,764.51	2.800	0.000	10,741	06/30/2047
SYS13069	13069	City of Rocklin Successor Agcy		05/01/2014	438,524.40	244,022.18	438,524.40	1.750	1.752	454	05/01/2019
		Subtotal and Average	**10,815,466.45**		**10,815,466.45**	**9,972,367.49**	**10,815,466.45**		**1.984**	**7,547**	
Local Agency Bonds											
SYS15022	15022	Middle Fork JPA		04/01/2015	77,208,608.78	81,149,953.84	77,208,608.78	3.471	3.519	6,634	04/01/2036
SYS17034	17034	Pioneer Community Energy		12/14/2017	8,000,000.00	8,000,000.00	8,000,000.00	2.650	2.687	1,946	06/01/2023
		Subtotal and Average	**85,079,576.52**		**85,208,608.78**	**89,149,953.84**	**85,208,608.78**		**3.441**	**6,194**	
Rolling Repurchase Agreements - 2											
SYS000SWEEP2	SWEEP2	WFB REPURCHASE-SWEEP		09/20/2017	130,965,672.72	130,965,672.72	130,965,672.72		0.000	1	
		Subtotal and Average	**139,547,625.78**		**130,965,672.72**	**130,965,672.72**	**130,965,672.72**		**0.000**	**1**	
mPower Placer											
1415-2	1415-2	mPower Placer		06/04/2015	1,717,701.59	1,617,447.94	1,717,701.59	4.000	4.056	6,422	09/02/2035
2016NR-A	2016NR-A	mPower Placer		08/04/2016	5,094,366.05	4,253,357.54	5,094,366.05	3.000	3.042	7,153	09/02/2037
2016R-A	2016R-A	mPower Placer		07/07/2016	13,119,646.94	11,132,663.29	13,119,646.94	3.000	3.042	7,153	09/02/2037
2017 NR	2017 NR	mPower Placer		07/06/2017	1,664,460.67	1,664,460.67	1,664,460.67	3.000	3.042	7,518	09/02/2038
2017 R	2017 R	mPower Placer		07/06/2017	6,007,721.52	6,007,721.52	6,007,721.52	3.000	3.042	7,518	09/02/2038
2017 S NR	2017 S-NR	Pioneer Community Energy		09/28/2017	62,712.71	62,712.71	62,712.71	3.000	3.042	7,518	09/02/2038
2017 S-R	2017 S-R	Pioneer Community Energy		07/06/2017	2,483,150.33	2,483,150.33	2,483,150.33	3.000	3.042	7,518	09/02/2038
2016S R-1	2016S R-1	Sierra Valley Energy Authority		01/26/2017	450,359.35	379,313.36	450,359.35	3.000	3.042	7,153	09/02/2037
		Subtotal and Average	**29,983,467.06**		**30,600,119.16**	**27,600,827.36**	**30,600,119.16**		**3.099**	**7,234**	

General Fund
Portfolio Management
Portfolio Details - Investments
January 31, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity	Maturity Date
mPower - Folsom											
2016-IA3 #2	2016-IA3 #2	mPower Folsom		07/14/2016	379,492.04	311,934.49	379,492.04	1.250	1.267	7,153	09/02/2037
2017-IA3 #3	2017-IA3 #3	mPower Folsom		07/27/2017	268,454.90	268,454.90	268,454.90	1.250	1.267	7,518	09/02/2038
MFIA-2 NR	IA2-NR	mPower Folsom		08/06/2015	1,579,418.76	1,345,424.71	1,579,418.76	1.250	1.267	6,788	09/02/2036
MFIA-3	MFIA-3	mPower Folsom		09/01/2015	878,136.19	738,031.32	878,136.19	1.250	1.267	6,788	09/02/2036
MF R-1	MFR-1	mPower Folsom		09/01/2015	283,837.70	245,686.51	283,837.70	1.250	1.267	6,788	09/02/2036
		Subtotal and Average	3,386,311.18		3,389,339.59	2,909,531.93	3,389,339.59		1.267	6,887	
		Total and Average	1,656,920,673.88		1,576,005,637.89	1,554,199,491.33	1,575,600,893.94		1.775	1,468	

General Fund
Portfolio Management
Portfolio Details - Cash
January 31, 2018

CUSIP	Investment #	Issuer	Average Balance	Purchase Date	Par Value	Market Value	Book Value	Stated Rate	YTM 365	Days to Maturity
Cash at Bank										
SYS00000	00000	PLACER COUNTY CASH			11,628,652.53	11,628,652.53	11,628,652.53		0.000	1
Undeposited Receipts										
SYS00000VAULT	00000VAULT	PLACER COUNTY CASH			2,533,418.27	2,533,418.27	2,533,418.27		0.000	1
		Average Balance	0.00							1
		Total Cash and Investments	1,656,920,673.88		1,590,167,708.69	1,568,361,562.13	1,589,762,964.74		1.775	1,468

General Fund
Purchases Report
Sorted by Fund - Fund
January 1, 2018 - January 31, 2018

CUSIP	Investment #	Fund	Sec. Type	Issuer	Original Par Value	Purchase Date	Payment Periods	Principal Purchased	Accrued Interest at Purchase	Rate at Purchase	Maturity Date	YTM	Ending Book Value
General Fund													
09659KA91	17044	1010	ACP	BNPFNY	50,000,000.00	01/02/2018	01/09 - At Maturity	49,986,097.22		1.430	01/09/2018	1.430	0.00
09659KA91	17045	1010	ACP	BNPFNY	40,000,000.00	01/02/2018	01/09 - At Maturity	39,988,877.78		1.430	01/09/2018	1.430	0.00
63873KA31	17043	1010	ACP	NATXNY	50,000,000.00	01/02/2018	01/03 - At Maturity	49,998,041.67		1.410	01/03/2018	1.410	0.00
63873NPN5	17046	1010	NCB	NATXNY	50,000,000.00	01/09/2018	05/09 - At Maturity	50,000,000.00		1.750	05/09/2018	1.750	50,000,000.00
63873NPN5	17047	1010	NCB	NATXNY	40,000,000.00	01/09/2018	05/09 - At Maturity	40,000,000.00		1.750	05/09/2018	1.750	40,000,000.00
00280PAS4	17048	1010	ACP	ABBEY	50,000,000.00	01/19/2018	01/26 - At Maturity	49,986,194.44		1.420	01/26/2018	1.420	0.00
00280PAS4	17049	1010	ACP	ABBEY	40,000,000.00	01/19/2018	01/26 - At Maturity	39,988,955.56		1.420	01/26/2018	1.420	0.00
89236TEH4	17050	1010	MTN	TOYOTA	10,000,000.00	01/23/2018	06/07 - 12/07	9,950,000.00	28,750.00	2.250	06/07/2021	2.405	9,979,079.49
3130ADGX4	17051	1010	FAC	FHLB	10,000,000.00	01/30/2018	07/30 - 01/30	10,000,000.00		2.250	10/30/2020	2.251	10,000,000.00
037833BS8	17054	1010	MTN	AAPL	10,000,000.00	01/31/2018	02/23 - 08/23	9,917,360.00	98,750.00	2.250	02/23/2021	2.532	10,016,110.00
3130ADDR0	17052	1010	FAC	FHLB	10,000,000.00	01/31/2018	07/26 - 01/26	9,965,000.00		2.250	01/26/2021	2.374	9,965,032.53
3134GSCD5	17053	1010	FAC	FHLMC	10,000,000.00	01/31/2018	07/30 - 01/30	9,940,000.00		2.550	01/30/2023	2.679	9,940,033.33
				Subtotal	370,000,000.00			369,720,526.67	127,500.00				139,900,255.35
				Total Purchases	370,000,000.00			369,720,526.67	127,500.00				139,900,255.35

PLACER COUNTY 2017/18
Summary by Issuer
January 31, 2018

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
Apple Inc.	3	30,000,000.00	30,056,750.00	1.89	1.712	556
Ackerman School District	2	6,947,774.65	6,947,774.65	0.44	2.794	6,924
AMERICAN EXPRESS CREDIT	1	10,000,000.00	10,014,300.00	0.63	2.080	410
Bank of New York Mellon	2	20,000,000.00	20,073,400.00	1.26	1.591	107
BERKSHIRE HATHAWAY FINANCE	1	10,000,000.00	10,074,900.00	0.63	1.694	407
Community 1st Bank	1	3,000,000.00	3,000,000.00	0.19	0.760	110
FEDERAL FARM CREDIT BANK	26	260,000,000.00	259,851,700.00	16.35	1.789	1,098
FEDERAL HOME LOAN BANK	19	190,000,000.00	189,886,100.00	11.95	1.853	1,274
FED HOME LOAN MORT CORP	28	280,000,000.00	279,925,000.00	17.61	1.980	1,405
FEDERAL NATIONAL MORT. ASSOC.	20	205,000,000.00	205,008,000.00	12.90	1.589	1,056
Five Star Bank	1	3,000,000.00	3,000,000.00	0.19	0.963	203
IBM CORP	2	20,000,000.00	19,740,600.00	1.24	1.683	417
INT'L BANK RECON & DEVELOP	1	10,000,000.00	9,997,900.00	0.63	1.208	175
JP MORGAN CHASE BANK	1	10,000,000.00	10,000,000.00	0.63	1.210	123
Middle Fork JPA	1	77,208,608.78	77,208,608.78	4.86	3.519	6,634
Mid Placer Public School Trans	2	461,402.89	461,402.89	0.03	2.764	3,121
mPower Folsom	5	3,389,339.59	3,389,339.59	0.21	1.267	6,887
mPower Placer	10	55,630,327.96	55,679,376.96	3.50	3.576	6,935
Microsoft Corp	2	20,000,000.00	20,001,600.00	1.26	1.582	508
NATEXIS BANQ POPULAIR NY	2	90,000,000.00	90,000,000.00	5.66	1.774	97
Newcastle Elementary SD	1	2,967,764.51	2,967,764.51	0.19	0.000	10,741
Pioneer Community Energy	3	10,545,863.04	10,545,863.04	0.66	2.772	3,291
PLACER COUNTY CASH	2	14,162,070.80	14,162,070.80	0.89	0.000	1

PLACER COUNTY 2017/18
Summary by Issuer
January 31, 2018

Issuer	Number of Investments	Par Value	Remaining Cost	% of Portfolio	Average YTM 365	Average Days to Maturity
River City Bank	1	6,000,000.00	6,000,000.00	0.38	0.760	76
City of Rocklin Successor Agcy	1	438,524.40	438,524.40	0.03	1.752	454
Sierra Valley Energy Authority	1	450,359.35	450,359.35	0.03	3.042	7,153
U.S TREASURY N/B	6	60,000,000.00	59,723,437.50	3.76	1.328	623
Toyota Motor Credit Corp	2	20,000,000.00	19,938,100.00	1.25	1.577	465
TOYOTA MOTOR CREDIT	1	10,000,000.00	9,950,000.00	0.63	2.405	1,222
Wells Fargo & Co	3	30,000,000.00	29,954,300.00	1.88	1.960	603
WFB REPURCHASE-SWEEP	1	130,965,672.72	130,965,672.72	8.24	0.000	1
Total and Average	152	1,590,167,708.69	1,589,412,845.19	100.00	1.760	1,455

INFORMATION

DISCUSSION

ACTION

ITEMS

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Consider Approval of District Calendar for 2018-2019 and 2019-2020 School Years

AGENDA ITEM AREA:
Action

REQUESTED BY:
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

ENCLOSURES:
Yes

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
Yes

BACKGROUND:

A tentative agreement has been reached between WPUSD and WPTA on the portion of Article XV – Work Year as it relates to the school calendar. This tentative agreement was approved by the Board of Trustees on February 20, 2018.

RECOMMENDATION:

Administration recommends the Board of Trustees approves the 2018-2019 and 2019-2020 District calendars.

WESTERN PLACER UNIFIED SCHOOL DISTRICT

2018-2019 Student/Teacher Calendar

JULY 2018

M	T	W	T	F
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

AUGUST 2018

M	T	W	T	F
		1	2	3
6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

SEPTEMBER 2018

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

OCTOBER 2018

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

NOVEMBER 2018

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

DECEMBER 2018

M	T	W	T	F
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

DATES TO REMEMBER:

First Day of School for Students	August 16th
Last Day of School for Students	June 7th
New Teacher Day	August 10th
Site/Teacher Day (1/2 Site, 1/2 Teacher)	August 13th
Certificated PD/Collaboration Day	August 14th
Teacher Day	August 15th
District Staff Development Day	October 22nd

SCHOOL NOT IN SESSION:

Independence Day	July 4th
Labor Day	September 3rd
Non ADA Days	October 5th & 8th
Veterans' Day	November 12th
Thanksgiving Break	November 19th - 23rd
Winter Break-Christmas	Dec. 21st - Jan. 4th
Martin Luther King, Jr. Day	January 21st
President's Days	February 14th - 18th
Spring Break	April 15th - 22nd
Memorial Day	May 27th

PUPIL DAYS

August = 12	February = 17
September = 19	March = 21
October = 20	April = 16
November = 16	May = 22
December = 14	June = 5
January = 18	*TOTAL PUPIL DAYS = 180*

TOTAL TEACHER DAYS = 184

- First Quarter Ends (MS/HS) - October 19th
- First Trimester Ends (Elem) - November 2nd
- First Semester Ends (MS/HS) - December 20th
- Second Trimester Ends (Elem) - February 22nd
- Third Quarter Ends (MS/HS) - March 22nd
- Second Semester/Third Trimester Ends - June 7th

Early Release Days:

November 9-16, 2018 Early Release for K-8 ONLY
December 17-20, 2018 Early Release for K-12
June 4-7, 2019 Early Release for K-12
(Early release time-see school schedules)

Adopted: ***March 6, 2018***

JANUARY 2019

M	T	W	T	F
	1	2	3	4
7	8	9	10	11
14	15	16	17	18
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FEBRUARY 2019

M	T	W	T	F
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MARCH 2019

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APRIL 2019

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MAY 2019

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JUNE 2019

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WESTERN PLACER UNIFIED SCHOOL DISTRICT

2019-2020 Student/Teacher Calendar

JULY 2019

M	T	W	T	F
1	2	3	4	5
8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

AUGUST 2019

M	T	W	T	F
			1	2
5	6	7	8	9
12	13	14	(15)	16
~~19~~	20	21	22	23
~~26~~	27	28	29	30

SEPTEMBER 2019

M	T	W	T	F
2	3	4	5	6
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~~30~~				

OCTOBER 2019

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NOVEMBER 2019

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DECEMBER 2019

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23	24	25	26	27
30	31			

DATES TO REMEMBER:

First Day of School for Students	August 15th
Last Day of School for Students	June 5th
New Teacher Day	August 9th
Site/Teacher Day (1/2 Site,1/2 Teacher)	August 12th
Certificated PD/Collaboration Day	August 13th
Teacher Day	August 14th
District Staff Development Day	October 14th

SCHOOL NOT IN SESSION:

Independence Day	July 4th
Labor Day	September 2nd
Non ADA Days	October 3 - 7th
Veterans' Day	November 11th
Thanksgiving Break	November 25th - 29th
Winter Break-Christmas	Dec. 23rd - Jan. 3rd
Martin Luther King, Jr. Day	January 20th
President's Day	February 13th - 17th
Spring Break	April 6th - 13th
Memorial Day	May 25th

PUPIL DAYS

August = 12	February = 17
September = 20	March = 22
October = 19	April = 16
November = 15	May = 20
December = 15	June = 5
January = 19	*TOTAL PUPIL DAYS = 180*

TOTAL TEACHER DAYS = 184

- First Quarter Ends (MS/HS) - October 25th
- First Trimester Ends (Elem) - November 8th
- First Semester Ends (MS/HS) - December 20th
- Second Trimester Ends (Elem) - February 28th
- Third Quarter End (MS/HS) - March 20th
- Second Semester/Third Trimester Ends - June 5th

Early Release Days: ☑

November 18-22, 2019 Early Release for K-8 ONLY
December 16-20, 2019 Early Release for K-12
June 1-5, 2020 Early Release for K-12
(Early release time - see school schedules)

Adopted: ***March 6, 2018***

JANUARY 2020

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FEBRUARY 2020

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MARCH 2020

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APRIL 2020

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MAY 2020

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JUNE 2020

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29	30			

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Mutual Additional Sunshine for Negotiations Regarding the Collective Bargaining Agreement Between Western Placer Unified School District and the Western Placer Teacher's Association

AGENDA ITEM AREA:
Action

REQUESTED BY:
Gabe Simon, Ed.D. GS
Assistant Superintendent of Personnel Services

ENCLOSURES:
Collective Bargaining: Mutual Sunshine Proposal for WPUSD and WPTA

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The Western Placer Teacher's Association and the Western Placer Unified School District will be negotiating a successor agreement during 2017-2018 negotiations.

The District and WPTA's additional sunshine proposal was presented to the public at our February 20, 2018 meeting in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals. The Board will consider adopting the additional proposal at this March 6, 2018 meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the mutual sunshine proposal.

WESTERN PLACER
UNIFIED SCHOOL DISTRICT
600 Sixth Street, Suite 400, Lincoln CA 95648
Ph: 916-645-6350

Board of Trustees:
Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

VIA Electronic Mail

February 12, 2018

Re: WPUSD and WPTA Additional Sunshine Proposal for Collective Bargaining Negotiations for the 2017-2018 School Year

Based on mutual agreement, the Western Placer Unified School District and the Western Placer Teacher's Association jointly agrees to reopen the following article:

- *Article XVIII, Public and Parental Complaint Procedure*

We look forward to working collaboratively throughout the negotiations process.

Sincerely,

Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

Mike Agrippino
WPTA Negotiations Chair

CC: Scott Leaman, Superintendent (Via Email PDF)
Audrey Kilpatrick, Assistant Superintendent of Business Services (Via Email PDF)
Kerry Calahan, Assistant Superintendent of Educational Services (Via Email PDF)
Tara Jeane, WPTA President (Via Email PDF)

Lincoln
2006

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Sunshine for Negotiations Regarding the Collective Bargaining Agreement Between Western Placer Unified School District and the California School Employees Association Chapter #741

AGENDA ITEM AREA:
Action

REQUESTED BY: G5
Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

ENCLOSURES:
Collective Bargaining Sunshine Proposals for WPUSD and CSEA Chapter #741

DEPARTMENT:
Personnel

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

Pursuant to Government Code section 3547, all proposals of the recognized employee groups and of the District must be presented at a public meeting of the District. This is commonly referred to as "Sunshining" the proposals. The California School Employees Association Chapter #741 and the Western Placer Unified School District will be negotiating during the 2017-2018 school year.

The District and CSEA Chapter #741's proposals were presented to the public at our February 20, 2018 meeting in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals. The Board will consider approving the initial proposals at this March 6, 2018 meeting.

RECOMMENDATION:

Administration recommends the Board of Trustees approve the sunshine proposals.

WESTERN PLACER
UNIFIED SCHOOL DISTRICT
600 Sixth Street, Suite 400, Lincoln CA 95648
Ph: 916-645-6350

Board of Trustees:
Paul Long
Brian Haley
Paul Carras
Kris Wyatt
Damian Armitage

Superintendent: Scott Leaman

VIA Electronic Mail

Gus Nevarez, CSEA Chapter #741 Labor Relations Representative

Re: WPUSD Sunshine Proposal for Collective Bargaining Negotiations for the 2017-2018 School Year

Dear Gus,

This letter serves as notice that the District desires to negotiate contract provisions that are fiscally and educationally responsible in order to provide students with instructional programs based on a sound, realistic budget. The District would like to reopen the following noted articles:

- *Article VII: Vacancies/Transfers/Promotions*
- *Article IX: Layoff and Reemployment*

We look forward to working together with the CSEA Chapter #741 Bargaining Team throughout the negotiations process. Please sign below to acknowledge this mutual agreement. Thank you.

Sincerely,

Gabe Simon, Ed.D.
Assistant Superintendent of Personnel Services

2/20/18
Date

CC: Scott Leaman, Superintendent (Via Email PDF)
Audrey Kilpatrick, Assistant Superintendent of Business Services (Via Email PDF)
Kerry Calahan, Assistant Superintendent of Educational Services (Via Email PDF)
Theresa Malsack, CSEA Representative (Via Email PDF)

Lincoln
All-America City
2006

DATE: January 10, 2018

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION

CHAPTER #741

TO: WESTERN PLACER UNIFIED SCHOOL DISTRICT

SUNSHINE PROPOSAL FOR CONTRACT NEGOTIATIONS FOR JULY 1, 2017 - JUNE 30, 2018

CSEA WISHES TO OPEN THE FOLLOWING ARTICLES FOR POSSIBLE CHANGES:

ARTICLE IV- Propose a fair and equitable increase to the monthly health care benefits CAP

ARTICLE VI- Propose a fair and equitable increase to the salary schedule

NEW ARTICLE- Catastrophic leave

2-12-18

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.

DISTRICT GLOBAL GOALS

1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
Adoption of Revised/New Policies/Regulations/Exhibits

AGENDA ITEM AREA:
Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:
These new and/or revised policies/regulations/exhibits are now being presented for approval by the Board of Trustees.

- BP/AR 0420.4 - Charter School Authorization
- BP 1325 - Advertising and Promotion
- BP 3100 - Budget
- BP/AR 3517 - Facilities Inspection
- AR 4144/4244/4344 - Complaints
- BP/AR 4200 – Classified Personnel

RECOMMENDATION:
Administration recommends the Board of Trustees approve the new and revised Policies, Regulations and Exhibits as submitted.

wp/rk/factform

Note: Descriptions below identify revisions made in CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts should review the sample materials and modify their own policies accordingly.

BP/AR 0420.4 - Charter School Authorization
(BP/AR revised)

Policy updated to delete material regarding the conversion of a low-performing school into a charter school when petitioned by parents/guardians under the Parent Empowerment Act, and to add requirement that accountability measures in an approved charter include student outcomes aligned with state priorities in the local control and accountability plan. Regulation updated to reflect **NEW LAW (AB 1360)** which provides that a charter petition may include admission preferences, including, but not limited to, priority for siblings of admitted or enrolled students and children of the school's staff and founders, provided that the admission preferences are approved by the district board, are nondiscriminatory, and do not require parent/guardian volunteer hours. Regulation also reflects requirement of AB 1360 that suspension/expulsion procedures included in the charter petition specify how the school will comply with due process requirements.

BP 1325 - Advertising and Promotion
(BP revised)

Policy updated to reflect **NEW LAW (AB 841)** which prohibits advertising of foods or beverages during the school day, including participation in a corporate incentive program that rewards students with free or discounted foods or beverages, unless the food or beverage complies with nutritional standards. Policy also clarifies court decisions regarding advertisements containing religious viewpoints.

BP 3100 - Budget
(BP revised)

Policy updated to reflect **NEW LAW (SB 751)** which provides that, if the amount of monies in the state Public School System Stabilization Account is three percent or more of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district's combined assigned or unassigned ending general fund balance must not exceed 10 percent of those funds in the immediately following fiscal year, unless the district is a basic aid district, is a district with average daily attendance of 2,500 or less, or is exempted by the county superintendent of schools under extraordinary fiscal circumstances.

BP/AR 3517 - Facilities Inspection
(BP deleted; AR added)

Policy deleted and contents moved to AR. Regulation expanded to more directly reflect law regarding the conditions that must be inspected pursuant to the Office of Public School Construction's facilities inspection tool. Regulation reflects **NEW LAW (AB 10)** which requires a school that serves any of grades 6-12 and is a high-poverty school, as defined, to stock 50 percent of its restrooms with feminine hygiene products and to make such products available free of charge to students. Regulation also adds recommendation for lead testing and describes the circumstances under which drinking water is required to be tested for lead, including a requirement of **NEW LAW (AB 746)** for testing of school buildings constructed before January 1, 2010.

AR 4144/4244/4344 - Complaints
(AR revised)

Regulation updated to delete outdated reference to the use of Williams uniform complaint procedures for complaints alleging the failure to provide intensive instruction to students who did not pass the high school exit exam by the end of grade 12. Regulation reorganized to clarify circumstances that require the use of an alternate complaint procedure.

BP/AR 4200 - Classified Personnel
(BP/AR revised)

Policy updated to add material formerly in AR regarding the employment of substitute or short-term employees and to clarify that the length of service of a short-term employee must be no longer than 195 days per year. Regulation updated to reflect **NEW LAW (AB 670)** which makes playground aide positions part of the classified service in non-merit system districts.

CHARTER SCHOOLS

Petition Signatures

A petition for the establishment of a start-up charter school must be signed by one of the following: (Education Code 47605)

1. A number of parents/guardians equivalent to at least one-half of the number of students that the charter school estimates will enroll in the charter school for its first year of operation

2. A number of teachers equivalent to at least one-half of the number of teachers that the charter school estimates will be employed at the school during its first year of operation

If the charter petition calls for an existing public school to be converted to a charter school, the petition must be signed by at least 50 percent of the permanent status teachers currently employed at the school. (Education Code 47605)

(cf. 4116 - Permanent/Probationary Status)

In circulating a petition, the petitioners shall include a prominent statement explaining that a parent/guardian's signature means that the parent/guardian is meaningfully interested in having his/her child attend the charter school or, in the case of a teacher's signature, that the teacher is meaningfully interested in teaching at the charter school. The proposed charter shall be attached to the petition. (Education Code 47605)

Advisory Committee

At his/her discretion, the Superintendent or designee may establish a staff advisory committee to evaluate the completeness of a **charter petition based on the requirements of Education Code 47605 and to identify any concerns that should be address by the** petitioners. ~~or the merits of a proposed educational program and to identify any concerns that should be addressed by the petitioners. The Superintendent or designee shall also consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.~~

(cf. 2230 - Representative and Deliberative Groups)

Components of Charter Petition

A charter petition shall include affirmations **that the charter school will be nonsectarian in its programs, admission policies, employment practices, and operations; not charge tuition; and not discriminate against a student basis of characteristics listed in Education Code 220. It shall also contain** ~~of the conditions described in Education Code 47605(d) as well as~~ reasonably comprehensive descriptions of: (Education Code 47605, 47611.5)

CHARTER SCHOOLS (continued)

1. The educational program of the school, designed, among other things, to identify those whom the school is attempting to educate, what it means to be an "educated person" in the 21st century, and how learning best occurs. The goals identified in that program shall include the objective of enabling students to become self-motivated, competent, and lifelong learners.

   The petition shall include a description of annual goals for all students and for each numerically significant subgroup of students identified pursuant to Education Code 52052, including ethnic subgroups, socioeconomically disadvantaged students, English learners, students with disabilities, ~~and~~ foster youth**, and homeless students**. These goals shall be aligned with the state priorities listed in Education Code 52060 that apply to the grade levels served or the nature of the program operated by the charter school. The petition also shall describe specific annual actions to achieve those goals. The petition may identify additional priorities established ~~by the charter~~ **for the proposed** school, goals aligned with those priorities, and specific annual actions to achieve those goals.

(cf. 0420.41 - Charter School Oversight)
(cf. 0460 - Local Control and Accountability Plan)

   If the proposed school will serve high school students, the petition shall describe the manner in which the ~~charter~~ school will inform parents/guardians about the transferability of courses to other public high schools and the eligibility of courses to meet college entrance requirements. Courses offered by the charter school that are accredited by the Western Association of Schools and Colleges may be considered transferable, and courses approved by the University of California or the California State University as creditable under the "A-G" admissions criteria may be considered to meet college entrance requirements.

2. The measurable student outcomes identified for use by the charter school. *Student outcomes* means the extent to which all students of the school demonstrate that they have attained the skills, knowledge, and attitudes specified as goals in the school's educational program, including outcomes that address increases in student academic achievement both schoolwide and for each numerically significant subgroup of students served by the charter school. The student outcomes shall align with the state priorities identified in Education Code 52060 that apply for the grade levels served or the nature of the program operated by the charter school.

3. The method by which student progress in meeting the identified student outcomes is to be measured. To the extent practicable, the method for measuring student outcomes for state priorities shall be consistent with the way information is reported on a school accountability report card.

(cf. 0510 – School Accountability Report Card)

CHARTER SCHOOLS (continued)

4. The governance structure of the school, including, but not limited to, the process to be followed by the school to ensure parent/guardian involvement.

5. The qualifications to be met by individuals to be employed by the school.

6. The procedures that the school will follow to ensure the health and safety of students and staff, including the requirement that each school employee furnish the school with a criminal record summary as described in Education Code 44237.

7. The means by which the school will achieve a racial and ethnic balance among its students that is reflective of the general population residing within the district's territorial jurisdiction.

8. **The charter school's student admission policy. The petition shall, in accordance with Education Code 47605(d), specify procedures for determining enrollment when the number of applicants exceed the school's capacity, including requirements for the use of a public random drawing, admission preferences, and priority order of preferences as required by law and subject to Board approval.** ~~Admission requirements, if applicable.~~

9. The manner in which annual, independent financial audits shall be conducted, which shall employ generally accepted accounting principles, and the manner in which audit exceptions and deficiencies shall be resolved to the Governing Board's satisfaction.

10. The procedures by which students can be suspended or expelled **for disciplinary reasons or otherwise involuntarily removed for any reason, including an explanation of how the charter school will comply with federal and state constitutional procedural and substantive due process requirements as specified in Education Code 47605(b). Such procedures shall also include processes by which the charter school will notify the superintendent of a district and request to be notified by a district about a student when the circumstances specified in Education Code 47605(d) exist**.

11. The manner by which staff members of the charter school will be covered by the State Teachers' Retirement System, the Public Employees' Retirement System, or federal social security.

12. The public school attendance alternatives for students residing within the district who choose not to attend charter schools.

13. A description of the rights of any district employee upon leaving district employment to work in the charter school and of any rights of return to the district after employment at the charter school.

CHARTER SCHOOLS (continued)

14. The procedures to be followed by the charter school and the Board to resolve disputes relating to charter provisions.

15. A declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining under Government Code 3540-3549.3.

16. The procedures to be used if the charter school closes, including, but not limited to: (5 CCR 11962)

    a. Designation of a responsible entity to conduct closure-related activities

    b. Notification to parents/guardians, the Board, the county office of education, the special education local plan area in which the school participates, the retirement systems in which the school's employees participate, and the California Department of Education, providing at least the following information:

        (1) The effective date of the closure

        (2) The name(s) and contact information of the person(s) to whom reasonable inquiries may be made regarding the closure

        (3) The students' districts of residence

        (4) The manner in which parents/guardians may obtain copies of student records, including specific information on completed courses and credits that meet graduation requirements

    c. Provision of a list of students at each grade level, the classes they have completed, and their districts of residence to the responsible entity designated in accordance with item #16a above

    d. Transfer and maintenance of all student records, all state assessment results, and any special education records to the custody of the responsible entity designated in accordance with item #16a above, except for records and/or assessment results that the charter may require to be transferred to a different entity

    e. Transfer and maintenance of personnel records in accordance with applicable law

CHARTER SCHOOLS (continued)

f. Completion of an independent final audit within six months after the closure of the school that includes an accounting of all financial assets and liabilities pursuant to 5 CCR 11962 and an assessment of the disposition of any restricted funds received by or due to the school

g. Disposal of any net assets remaining after all liabilities of the school have been paid or otherwise addressed pursuant to 5 CCR 11962

h. Completion and filing of any annual reports required pursuant to Education Code 47604.33

i. Identification of funding for the activities identified in item #16a-h above

Charter school petitioners shall provide information to the Board regarding the proposed operation and potential effects of the school, including, but not limited to: (Education Code 47605)

1. The facilities to be used by the school, including where the school intends to locate

(cf. 7160 - Charter School Facilities)

2. The manner in which administrative services of the school are to be provided

3. Potential civil liability effects, if any, upon the school and district

4. Financial statements that include a proposed first-year operational budget, including start-up costs and cash-flow and financial projections for the first three years of operation

Location of Charter School

Unless otherwise exempted by law, the charter petition shall identify a single charter school that will operate within the geographic boundaries of the district. A charter school may propose to operate at multiple sites within the district as long as each location is identified in the petition. (Education Code 47605, 47605.1)

A charter school that is unable to locate within the district's jurisdictional boundaries may establish one site outside district boundaries but within the county, provided that: (Education Code 47605, 47605.1)

1. The district is notified prior to approval of the petition.

CHARTER SCHOOLS (continued)

2. The County Superintendent of Schools and Superintendent of Public Instruction are notified before the charter school begins operations.

3. The charter school has attempted to locate a single site or facility to house the entire program but such a facility or site is unavailable in the area in which the school chooses to locate, or the site is needed for temporary use during a construction or expansion project.

A charter school may establish and locate a resource center, meeting space, or other satellite facility in an adjacent county if both of the following conditions are met: (Education Code 47605.1)

1. The facility is used exclusively for the educational support of students who are enrolled in nonclassroom-based independent study of the charter school.

2. The charter school provides its primary educational services in, and a majority of the students it serves are residents of, the county in which the school is authorized.

CHARTER SCHOOLS

The Board of Trustees recognizes that charter schools may assist the district in offering diverse learning opportunities for district students. In considering any petition to establish a charter school within the district, the Board shall give careful consideration to the potential of the charter school to provide students with a high-quality education that enables them to achieve to their fullest potential.

One or more persons may submit a petition for a start-up charter school to be established within the district. In addition, an existing district school may be converted to a charter school when deemed beneficial by the district and community. **(Education Code 47605, 47606, 53300)** ~~or when state or federal law requires restructuring of the school because of low performance.~~

The district shall not require any district student to attend the charter school nor shall it require any district employee to work at the charter school. (Education Code 475605)

(cf. 0520.2 - Title I Program Improvement Schools)

Any petition for a start-up charter school or conversion charter school shall include all components and signatures required by law and shall be submitted to the Board. **The Superintendent or designee shall consult with legal counsel, as appropriate, regarding compliance of the charter proposals with legal requirements.**

The Superintendent or designee may work with charter school petitioners prior to the formal submission of the petition in order to ensure compliance of the petition with legal requirements. As needed, he/she also may meet with the petitioners to establish workable plans for technical assistance or contracted services which the district may provide to the proposed charter school.

Within 30 days of receiving a petition to establish a charter school, the Board shall hold a public hearing to determine the level of support for the petition by teachers, other employees of the district, and parents/guardians. (Education Code 47605)

(cf. 9320 - Meetings and Notices)

Within 60 days of receiving a petition, or within 90 days with mutual consent of the petitioners and the Board, the Board shall either approve or deny the request to establish the charter school. (Education Code 47605)

The approval or denial of a charter petition shall not be controlled by collective bargaining agreements nor subject to review or regulation by the Public Employment Relations Board. (Education Code 47611.5)

Approval of Petition

The Board shall approve the charter petition if doing so is consistent with sound educational practice. In granting charters, the Board shall give preference to schools best able to provide

CHARTER SCHOOL AUTHORIZATION (continued)

comprehensive learning experiences for academically low-achieving students according to standards established by the California Department of Education (CDE) under Education Code 54032. (Education Code 47605)

The Board may initially grant a charter for a specified term not to exceed five years. (Education Code 47607)

(cf. 0420.42 - Charter School Renewal)
(cf. 0420.43 - Charter School Revocation)

The Board shall ensure that any approved charter contains adequate processes and measures for holding the school accountable for fulfilling the terms of its charter. These shall include, but not be limited to, fiscal accountability systems, multiple measures for evaluating the educational program, **including student outcomes aligned with state priorities as described in Education Code 52060,** and regular reports to the Board.

(cf. 0420.41 - Charter School Oversight)

~~The district shall not require any district student to attend the charter school and shall not require any district employee to work at a charter school. (Education Code 47605)~~

The Board may approve one or more memoranda of understanding to clarify the financial and operational agreements between the district and the charter school. Any such memorandum of understanding shall be annually reviewed by the Board and charter school **governing body and amended** ~~and adjusted~~ as necessary.

It shall be the responsibility of the petitioners to provide written notice of the Board's approval and a copy of the charter to the County Superintendent of Schools, the CDE, and the State Board of Education (SBE). (Education Code 47605)

Denial of Petition

The Board shall deny any petition to authorize the conversion of a private school to a charter school. ~~or that proposes to serve students in a grade level that is not served by the district,~~ **The Board shall also deny any petition for a charter that proposes to serve students in a grade level that is not served by the district,** unless the petition proposes to serve students in all the grade levels served by the district. (Education Code 47602, 47605~~; 5 CCR 11965~~)

Any other charter petition shall be denied only if the Board presents written factual findings specific to the petition that one or more of the following conditions exist: (Education Code 47605)

1. The charter school presents an unsound educational program for the students to be enrolled in the charter school.

CHARTER SCHOOL AUTHORIZATION (continued)

2. The petitioners are demonstrably unlikely to successfully implement the program set forth in the petition.

3. The petition does not contain the number of signatures required.

4. The petition does not contain an affirmation of each of the conditions described in Education Code 47605(d).

5. The petition does not contain reasonably comprehensive descriptions of the charter provisions in Education Code 47605(b).

6. **The petition does not contain a declaration as to whether or not the charter school shall be deemed the exclusive public school employer of the school's employees for purposes of collective bargaining pursuant to Government Code 3540-3549.3.**

The Board shall not deny a petition based on the actual or potential costs of serving students with disabilities, nor shall it deny a petition solely because the charter school might enroll disabled students who reside outside the special education local plan area in which the district participates. (Education Code 47605.7, 47647)

(cf. 0430 - Comprehensive Local Plan for Special Education)

If the Board denies a petition, the petitioners may choose to submit the petition to the County Board of Education and, if then denied by the County Board, to the SBE. (Education Code 47605)

Legal Reference: (see next page)

CHARTER SCHOOL AUTHORIZATION (continued)

Legal Reference:

EDUCATION CODE
200 Equal rights and opportunities in state educational institutions
220 Nondiscrimination
17078.52-17078.66 Charter schools facility funding; state bond proceeds
17280-17317 Field Act
17365-17374 Field Act, fitness for occupancy
33126 School Accountability Report Card
41365 Charter school revolving loan fund
42238.51-42238.53 Funding for charter districts
44237 Criminal record summary
44830.1 Certificated employees, conviction of a violent or serious felony
45122.1 Classified employees, conviction of a violent or serious felony
46201 Instructional minutes
47600-47616.7 Charter Schools Act of 1992
47640-47647 Special education funding for charter schools
47650-47652 Funding of charter schools
49011 Student fees
51745-51749.3 Independent study
~~*53300-53303 Parent Empowerment Act*~~
52052 Numerically significant student subgroup, definition
52060-52077 Local control and accountability plan
56026 Special education
56145-56146 Special education services in charter schools
CORPORATIONS CODE
5110-6910 Nonprofit public benefit corporations
GOVERNMENT CODE
3540-3549.3 Educational Employment Relations Act
CODE OF REGULATIONS, TITLE 5
~~*4800-4808 Parent Empowerment Act*~~
11700.1-11705 Independent study
11960-11969 Charter schools
CODE OF REGULATIONS, TITLE 24
101 et seq. California Building Standards Code
UNITED STATES CODE, TITLE 20
~~*6316 Program improvement*~~
7223-7225 Charter schools
COURT DECISIONS
Ridgecrest Charter School v. Sierra Sands Unified School District, (2005) 130 Cal.App.4th 986
ATTORNEY GENERAL OPINIONS
89 Ops.Cal.Atty.Gen. 166 (2006)
80 Ops.Cal.Atty.Gen. 52 (1997)
78 Ops.Cal.Atty.Gen. 297 (1995)

Management Resources:

CSBA PUBLICATIONS
Charter Schools in Focus, Issue 2: Ensuring Effective Oversight, Governance Brief, October 2017
Charter Schools in Focus, Issue 1: Managing the Petition Review Process, Governance Brief, November 2016
Charter Schools and Board Member Responsibilities, Education Insights Legal Update Webcast, March 2016
Charter Schools: A Guide for Governance Teams, rev. February 2016
Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005

CHARTER SCHOOL AUTHORIZATION (continued)

~~*The Role of the Charter School Authorizer, Online Course*~~
~~*Charter Schools: A Manual for Governance Teams, rev. 20095*~~
~~*Charter School Facilities and Proposition 39: Legal Implications for School Districts, 2005*~~
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
Sample Copy of Memorandum of Understanding
Charter School Authorization: Guidance and Technical Assistance for Prospective Charter School Authorizers, Webinar 2014
~~*Special Education and Charter Schools: Questions and Answers, September 10, 2002*~~
U.S. DEPARTMENT OF EDUCATION GUIDANCE
Dear Colleague Letter: Guidance Regarding the Oversight of Charter Schools Program and Regulatory Requirements, including the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, August 2016
Charter Schools Program, ***January 2014*** ~~*July 2004*~~
Guidance on the Voluntary Use of Race to Achieve Diversity and Avoid Racial Isolation in Elementary and Secondary Schools, December 2011
Applying Federal Civil Rights Laws to Public Charter Schools: Questions and Answers, May 2000
~~*The Impact of the New Title I Requirements on Charter Schools, July 2004*~~
WEB SITES
CSBA: http://www.csba.org
California Charter Schools Association: http://www.calcharters.org
~~*http://www.charterassociation.org*~~
California Department of Education, Charter Schools: http://www.cde.ca.gov/sp/cs
National Association of Charter School Authorizers: ***http://www.qualitycharters.org***
~~*http://www.charterauthorizers.org*~~
U.S. Department of Education: http://www.ed.gov

ADVERTISING AND PROMOTION

The Board of Trustees establishes this policy to ensure effective and consistent **standards for** ~~implementation of its directions related to~~ advertisements and promotions by nonschool groups in school-sponsored publications, **on district and school** web sites, and social media and on school facilities **and grounds**. Student speech shall be regulated in accordance with BP/AR 5145.2 - Freedom of Speech/Expression.

(cf. 1113 - District and School Web Sites)
(cf. 1114 - District-Sponsored Social Media)
(cf. 1330 - Use of School Facilities)
(cf. 5145.2 - Freedom of Speech/Expression)
(cf. 6145.5 - Student Organizations and Equal Access)

The Board of Trustees desires to promote positive relationships between schools and the community in order to enhance community **partnerships,** support and involvement in ~~district~~ **the** schools. The Superintendent or designee may**, consistent with the criteria established in this policy,** approve:

1. Distribution of noncommercial materials that publicize services, special events, public meetings or other items of interest to students or parents/guardians

(cf. 1400 - Relations Between Other Governmental Agencies and the Schools)
~~*(cf. 5145.2 - Freedom of Speech/Expression)*~~
~~*(cf. 6145.5 - Student Organizations and Equal Access)*~~
(cf. 6162.8 - Research)

2. Distribution of promotional materials of a commercial nature to students or parents/guardians

(cf. 1700 - Relations Between Private Industry and the Schools)

3. Paid advertisements on school property, including but not limited to advertisements on billboards and scoreboards

4. Paid advertisements in school-sponsored publications, yearbooks, announcements and other school communications, including websites and social media

5. Products and materials donated by commercial enterprises for educational use, including those that bear the name and/or logo of the donor, as long as they do not unduly promote the donor or any commercial activity or products.

(cf. 3290 - Gifts, Grants and Bequests)
(cf. 6161.11 - Supplementary Instructional Materials)

Prior to distribution, posting or publishing of any nonschool group's promotional materials or advertisement, the Superintendent, principal or designee shall review the materials or advertisement based on the criteria listed below. He/she may not disapprove materials or

ADVERTISING AND PROMOTION (continued)

advertisement in any arbitrary or capricious manner or in a way that discriminates against a particular viewpoint on a subject that is otherwise allow by Board policy.

All materials to be distributed shall bear the name and contact information of the sponsoring entity.

As necessary, the Superintendent, principal, or designee shall require a disclaimer on any nonschool group's promotional materials to be distributed, posted, or published, stating that the distribution, posting, or publishing of the materials does not imply district endorsement of the group's activities, products, or services. District- and school-sponsored publications shall include a disclaimer stating that the district or school does not endorse any advertised products or services.

Criteria for Approval

The Superintendent, principal or designee shall not accept for distribution any materials or advertisements that:

1. Are lewd, obscene, libelous or slanderous

2. Incite students to commit unlawful acts, violate school rules or disrupt the orderly operation of the schools

3. Promote any particular political interest, candidate, party or ballot measure, unless such candidates or advocates from all sides are providing the opportunity to present their views to the students during school hours or during events scheduled pursuant to the Civic Center Act

(cf. 1160 - Political Processes)
(cf. 4119.25/4219.25/4319.25 - Political Activities of Employees)

4. **Contain prayer or proselytizing language**

5. **Position the district on any side of controversial issue** ~~Proselytize or position the district on any side of a controversial issue~~

(cf. 6144 - Controversial Issues)

6. Discriminate against, attack or denigrate any group on account of any unlawful consideration

(cf. 0410 - Nondiscrimination in District Programs and Activities)

ADVERTISING AND PROMOTION (continued)

~~76.~~ Promote the use or sale of materials or services that are illegal or inconsistent with school objectives, including but not limited to materials or advertisements for tobacco, intoxicants, non-nutritious foods and beverages, and movies or products unsuitable for children

~~*(cf. 5030 - Student Wellness)*~~
(cf. 5131.6 - Alcohol and Other Drugs)
(cf. 5131.62 - Tobacco)

8. Promote during the school day any food or beverage that does not comply with state nutritional standards pursuant to Education Code 49430-49434, including a corporate incentive program that offers free or discounted foods or beverages that do not meet nutritional standards as rewards for students who reach certain academic goals. This prohibition does not include advertising on clothing with brand images worn on school grounds, advertising contained in product packaging, or advertising of infrequent school fundraising events involving food or beverages that do not meet the nutritional standards. (Education Code 49431.9)

(cf. 3550 - Food Service/Child Nutrition Program)
(cf. 5030 - Student Wellness)

~~97.~~ Solicit funds or services for an organization, with the exception of solicitations authorized in Board policy

(cf. 1321 - Solicitation of Funds from and by Students)

~~108.~~ Distribute unsolicited merchandise for which an ensuing payment is requested

The Superintendent or designee also may consider the educational value of the materials or advertisements, the age or maturity of students in the intended audience, and whether the materials or advertisements support the basic educational mission of the district, directly benefit the students or are of intrinsic value to the students or their parents/guardians.

(cf. 0000 - Vision)

Schools may establish additional criteria pertaining to the content of advertisements in school publications and yearbooks, as deemed appropriate by the Superintendent or designee in accordance with law and Board policy.

Legal Reference: (see next page)

ADVERTISING AND PROMOTION (continued)

Legal Reference:

~~*CALIFORNIA CONSTITUTION*~~
~~*Article 1, Section 2 Free speech rights*~~
EDUCATION CODE
7050-7058 Political activities of school officers and employees
35160 Authority of governing boards
35160.1 Broad authority of school districts
35172 Promotional activities
38130-38138 Civic Center Act
49430-49434 The Pupil Nutrition, Health, and Achievement Act of 2001, especially:
49431.9 Advertisement of non-nutritious foods
BUSINESS AND PROFESSIONS CODE
25664 Advertisements encouraging minors to drink
CALIFORNIA CONSTITUTION
Article 1, Section 2 Free speech rights
U.S. CONSTITUTION
Amendment 1, Freedom of speech and expression
UNITED STATES CODE, TITLE 42
1751-1769j School Lunch Program
1773 School Breakfast Program
COURT CASES
Hills v. Scottsdale Unified School District 48, (2003) 329 F.3d 1044
DiLoreto v. Downey Unified School District, (1999) 196 F.3d 958
Yeo v. Town of Lexington, (1997) ***131 F.3d 241*** ~~*U.S. First Circuit Court of Appeals, No. 96-1623*~~
Hemry v. School Board of Colorado Springs, (D.Col. 1991) 760 F.Supp. 856
Bright v. Los Angeles Unified School District, (1976) ~~*134 Cal. Rptr. 639, 556 P.2d 1090,*~~ *18 Cal. 3d* ~~*350 450*~~
Lehman v. Shaker Heights, (1974) 418 U.S. 298

Management Resources:

~~*CSBA PUBLICATIONS*~~
~~*School-Based Marketing of Foods and Beverages: Policy Implications for School Boards, Policy Brief, March 2006*~~
WEB SITES
CSBA: http://www.csba.org

BUDGET

The Board of Trustees recognizes its critical responsibility for adopting a sound budget for each fiscal year which is aligned with the district's vision, goals, priorities, local control and accountability plan (LCAP), and comprehensive plans. The district budget shall guide ~~administrative~~ decisions and actions throughout the year and shall serve as a tool for monitoring the fiscal health of the district.

(cf. 0000 - Vision)
(cf. 0200 – Goals for the School District)
(cf. 0400 – Comprehensive Plans)
(cf. 0460 – Local Control and Accountability Plan)
~~(cf. 3000 – Concepts and Roles)~~
(cf. 3300 - Expenditures and Purchases)
(cf. 3460 - Financial Reports and Accountability)
(cf. 9000 - Role of the Board)

The district budget shall show a complete plan and itemized statement of all proposed expenditures and all estimated revenues for the following fiscal year, together with a comparison of revenues and expenditures for the current fiscal year. The budget shall also include the appropriations limit and the total annual appropriations subject to limitation as determined pursuant to Government Code 7900-7914. (Education Code 42122)

Budget Development and Adoption Process

In order to provide guidance in the development of the budget, the Board shall annually establish budget priorities based on identified district needs and goals and on realistic projections of available funds.

The Superintendent or designee shall oversee the preparation of a proposed district budget for approval by the Board and shall involve appropriate staff ~~at all levels~~ in the development of budget projections.

The Board shall hold a public hearing on the proposed budget in accordance with Education Code 42103 and 42127.

(cf. 9320 – Meetings and Notices)
(cf. 9322 – Agenda/Meeting Materials)
(cf. 9323 – Meeting Conduct)

The Board shall adopt the district budget on or before July 1 of each year. (Education Code 42127)

At a public meeting held on a date after the public hearing on the budget, the Board shall adopt the budget following its adoption of the LCAP or an annual update to the LCAP at the same meeting. The budget shall include the expenditures necessary to implement the LCAP or the annual update to the LCAP. (Education Code 42127, **52062**)

BUDGET (continued)

The budget that is formally adopted by the Board shall adhere to the state's Standardized Account code Structure as prescribed by the Superintendent of Public Instruction. (Education Code 42126, 42124) The Superintendent or designee may supplement this format with additional information as necessary to effectively communicate the budget to the Board, staff, and public.

No later than five days after the Board adopts the district budget or by July 1, whichever occurs first, the Board shall file with the County Superintendent of Schools the adopted district budget and supporting data. The budget and supporting data shall be maintained and made available for public review. (Education Code 42127)

(cf. 1340 - Access to District Records)

If the County Superintendent disapproves or conditionally approves the district's budget, the Board shall review and respond to his/her recommendations at a public meeting on or before ~~September~~ **October** 8. The response shall include any revisions to the adopted budget and any other proposed actions to be taken as a result of those recommendations. (Education Code 42127)

Budget Advisory Committee

The Superintendent of designee may appoint a budget advisory committee composed of staff, Board representatives, and/or members of the community.

The committee shall develop recommendations during the budget development process and its duties shall be assigned each year based on district needs. All recommendations of the committee shall be advisory only and shall not be binding on the Board.

(cf. 1220 – Citizen Advisory Committees)
(cf. 2230 – Representative and Deliberative Groups)
(cf. 3350 – Travel Expenses)
(cf. 9130 – Board Committees)
(cf. 9140 - Board Representatives)

Budget Criteria and Standards

The Superintendent or designee shall develop a district budget in accordance with state criteria and standards specified in 5 CCR 15440-15450 as they relate to projections of average daily attendance (ADA), enrollment, ratio of ADA to enrollment, local control funding formula revenue, salaries and benefits, other revenues and expenditures, facilities maintenance, deficit spending, unrestricted general fund balance, and reserves. In addition, he/she shall provide the supplemental information specified in 5 CCR 15451 which addresses the methodology and budget assumptions used, contingent liabilities, use of one-time revenues for ongoing expenditures, use of ongoing revenues for one-time expenditures, contingent revenues, contributions, long-term commitments, unfunded liabilities, status of

BUDGET (continued)

collective bargaining agreements, the LCAP, and LCAP expenditures. (Education Code 33128, 33128.3, 33129, 42127.01; 5 CCR 15440-15451)

The district budget shall provide for increasing or improving services for unduplicated students at least in proportion to the increase in funds apportioned on the basis of the number and concentration of unduplicated students **in accordance with 5 CCR 15496**. Unduplicated students are students who are eligible for free or reduced-price meals, English learners, and/or foster youth. (Education Code 42238.07; 5 CCR 15496)

(cf. 3553 – Free and Reduced Price Meals)
(cf. 6173.1 – Education for Foster Youth)
(cf. 6174 – Education for English Language Learners)

The Board may establish other budget assumptions or parameters which may take into consideration the stability of funding sources, legal requirements and constraints, on the use of funds, anticipated increases and/or decreases in the cost of services and supplies, ~~categorical~~ program requirements, and any other factors necessary to ensure that the budget is a realistic plan for district revenues and expenditures.

(cf. 2210 – Administrative Discretion Regarding Board Policy)
(cf. 3110 – Transfer of Funds)

Fund Balance

The district shall classify fund balances in compliance with Governmental Accounting Standards Board (GASB) Statement 54, as follows:

1. *Nonspendable fund balance* includes amounts that are not expected to be converted to cash, such as resources that are not in a spendable form (e.g., inventories and prepaids) or that are legally or contractually required to be maintained intact.

2. *Restricted fund balance* includes amounts constrained to specific purposes by their providers or by law.

3. *Committed fund balance* includes amounts constrained to specific purposes by the Board.

   For this purpose, all commitments of funds shall be approved by a majority vote of the Board. The constraints shall be imposed no later than the end of the reporting period of June 30, although the actual amounts may be determined subsequent to that date but prior to the issuance of the financial statements.

4. *Assigned fund balance* includes amounts which are intended for a specific purpose but do not meet the criteria to be classified as restricted or committed.

BUDGET (continued)

The Board delegates authority to assign funds to the assigned fund balance to the Superintendent or designee and authorizes the assignment of such funds to be made any time prior to the issuance of the financial statements. The Superintendent may further delegate the authority to assign funds at his/her discretion.

5. *Unassigned fund balance* includes amounts that are available for any purpose.

When multiple types of funds are available for an expenditure, the district shall first utilize funds from the restricted fund balance as appropriate, then from the committed fund balance, then from the assigned fund balance, and lastly from the unassigned fund balance.

To protect the district against unforeseen circumstances such as revenue shortfalls and unanticipated expenditures, the Board intends to maintain a minimum assigned and unassigned fund balance in an amount the Board deems sufficient to maintain fiscal solvency and stability.

If the assigned and unassigned fund balance falls below this level set by the Board due to an emergency situation, unexpected expenditures, or revenue shortfalls, the Board shall develop a plan to recover the fund balance which may include dedicating new unrestricted revenues, reducing expenditures, and/or increasing revenues or pursuing other funding sources.

Reserve Balance

The district budget shall include a minimum reserve balance for economic uncertainties that is consistent with the percentage or amount specified in 5 CCR 15450.

In any year that the district is notified by the Superintendent of Public Instruction that the amount of monies in the state Public School System Stabilization Account equals or exceeds three percent of the combined total of general fund revenues appropriated for school districts and allocated local proceeds of taxes, the district budget shall not contain a combined assigned or unassigned ending general fund balance that is in excess of 10 percent of these funds. (Education Code 41202, 42127.01)

Long-Term Financial Obligations

The district's current-year budget and multi-year projections shall include adequate provisions for addressing the district's long-term financial obligations, including, but not limited to, long-term obligations resulting from collective bargaining agreements, financing of facilities projects, unfunded or future liability for retiree benefits, and accrued workers' compensation claims.

(cf. 4141/4241 – Collective Bargaining Agreement)
(cf. 4154/4254/4354 – Health and Welfare Benefits)
(cf. 7210 – Facilities Financing)
(cf. 9250 – Remuneration, Reimbursement and Other Benefits)

BUDGET (continued)

The Board shall approve a plan for meeting the district's long-term obligations to fund nonpension, other postemployment benefits (OPEBs). This plan shall include a specific funding strategy and the method that will be used to finance the district's annual fiscal obligations for such benefits in a manner that continually reduces the deficit to the district to the extent possible. The Board reserves that authority to review and amend the funding strategy as necessary to ensure that it continues to serve the best interests of the district and maintains flexibility to adjust for changing budgetary considerations.

When the Superintendent or designee presents a report to the Board on the estimated accrued but unfunded cost of OPEBs, the Board shall disclose, as a separate agenda item at the same meeting, whether or not it will reserve a sufficient amount of money in its budget to fund the present value of the benefits of existing retirees and/or the future costs of employees who are eligible for benefits in the current fiscal year. (Education Code 42140)

When the Superintendent or designee presents report to the Board on the estimated accrued but unfunded cost of workers' compensation claims, the Board shall disclose, as a separate agenda items at the same meeting, whether or not it will reserve in the budget sufficient amounts to fund the present value of accrued but unfunded workers' compensation claims or if it is otherwise decreasing the amount in its workers' compensation reserve fund. The Board shall annually certify to the County Superintendent the amount, it any, that it has decided to reserve in the budget for these costs. The Board shall submit to the County Superintendent any budget revisions that may be necessary to account for this budget reserve. (Education Code 42141)

Budget Amendments

No later than 45 days after the Governor signs the annual Budget Act, the Superintendent or designee shall make available for public review any revisions in budgeted revenues and expenditures which occur as a result of the funding made available by that Budget Act. (Education Code 42127)

Whenever revenues and expenditures change significantly throughout the year, the Superintendent or designee shall recommend budget amendments to ensure accurate projections of the district's net ending balance. When final figures for the prior-year budget are available, this information shall be used as soon as possible to update the current-year budget's beginning balance and projected revenues and expenditures.

In addition, budget amendments shall be submitted for Board approval as necessary when the state budget is adopted, collective bargaining agreements are accepted, district income declines, increased revenues or unanticipated savings are made available to the district, program proposals are significantly different from those approved during budget adoption, interfund transfers are needed to meet actual program expenditures, and/or other significant changes occur that impact budget projections.

BUDGET (continued)

Legal Reference:

EDUCATION CODE
1240 Duties of county superintendent of schools
33127-33131 Standards and criteria for local budgets and expenditures
41202 Determination of minimum level of education funding
42103 Public hearing on proposed budget; requirements for content of proposed budget
42120-42129 Budget requirements
42130-42134 Financial certifications
42140-42141 Disclosure of fiscal obligations
42238-42251 Apportionments to districts, especially:
42238.01-42238.07 Local control funding formula
42602 Use of unbudgeted funds
42610 Appropriation of excess funds and limitation thereon
45253 Annual budget of personnel commission
45254 First year budget of personnel commission
53060-52077 Local control and accountability plan
GOVERNMENT CODE
7900-7914 Appropriations limit
CODE OF REGULATIONS, TITLE 5
15060 Standardized account code structure
15440-15452 Criteria and standards for school district budgets
15494-15496 Local control funding formula, expenditures

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS
California School Accounting Manual
New Requirements for Reporting Fund Balance in Governmental Funds, January 7, 2011
FISCAL CRISIS AND MANAGEMENT ASSISTANCE TEAM PUBLICATIONS
Fiscal Oversight Guide for AB 1200, AB 2756 and Subsequent Related Legislation, September 2006
GOVERNMENT FINANCE OFFICERS ASSOCIATION
Best Practice: Appropriate Level of Unrestricted Fund Balance in the General Fund, 2009
GOVERNMENTAL ACCOUNTING STANDARDS BOARD STATEMENTS
Statement 75, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2015
Statement 54, Fund Balance Reporting and Governmental Fund Type Definitions, March 2009
~~*Statement 45, Accounting and Financial Reporting by Employers for Post-employment Benefits Other Than Pensions, June 2004*~~
~~*Statement 34, Basic Financial Statements and Management's Discussion and Analysis – For State and Local Governments, June 1999*~~

Management Resources: (next page)

BUDGET (continued)

Management Resources: (continued)

WEB SITES

CSBA: http://www.csba.org
Association of California School Administrators: http://www.acsa.org
California Department of Education, Finance and Grants: http://www.cde.ca.gov/fg
California Department of Finance: http://www.dof.ca.gov
Fiscal Crisis and Management Assistance Team: http://www.fcmat.org
Government Finance Officers Association: http://www.gfoa.org
Governmental Accounting Standards Board: http://www.gasb.org
School Services of California, Inc.: http://www.sscal.com

FACILITIES INSPECTION

The Board of Trustees recognizes that the condition of school facilities may have an impact on safety, student achievement, and employee morale and desires to provide school facilities that are safe, clean, and functional, as defined in Education Code 17002.

(cf. 0510 - School Accountability Report Card)
(cf. 1312.4 - Williams Uniform Complaint Procedures)
(cf. 3111 - Deferred Maintenance Funds)
(cf. 3514 - Environmental Safety)

The Superintendent or designee shall develop a facilities inspection and maintenance program to ensure that school facilities are maintained in good repair in accordance with law. At a minimum, the program shall analyze those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including the following:

1. Gas Leaks: Gas systems and pipes appear safe, functional, and free of leaks.

2. Mechanical Systems: Heating, ventilation, and air conditioning systems as applicable are functional and unobstructed.

3. Windows/Doors/Gates/Fences (interior and exterior): Conditions that pose a safety and/or security risk are not evident.

4. Interior Surfaces (floors, ceilings, walls, and window casings): Interior surfaces appear to be clean, safe, and functional.

5. Hazardous Materials (interior and exterior): There does not appear to be evidence of hazardous materials that may pose a threat to students or staff.

6. Structural Damage: There does not appear to be structural damage that could create hazardous or uninhabitable conditions.

7. Fire Safety: The fire equipment and emergency systems appear to be functioning properly.

8. Electrical (interior and exterior): There is no evidence that any portion of the school has a power failure and electrical systems, components, and equipment appear to be working properly.

9. Pest/Vermin Infestation: Pest or vermin infestation is not evident.

10. Drinking Fountains (inside and outside): Drinking fountains appear to be accessible and functioning as intended.

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FACILITIES INSPECTION (continued)

11. Restrooms: Restrooms appear to be accessible during school hours, are clean, functional, and in compliance with Education Code 35292.5 (operational and supplied).

12. Sewers: Sewer line stoppage is not evident.

13. Roofs (observed from the ground, inside/outside the building): Roof system appears to be functioning properly.

14. Playground/School Grounds: The playground equipment and school grounds appear to be clean, safe, and functional.

15. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to be cleaned regularly.

The Superintendent or designee shall ensure that any necessary repairs identified during the inspection are made in a timely and expeditious manner. The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

Legal Reference:
EDUCATION CODE
1240 County superintendent of schools, duties
17002 Definitions
17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998
17565-17591 Property maintenance and control, especially:
17584 Deferred maintenance
17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account
33126 School accountability report card
35186 Williams uniform complaint procedure
CODE OF REGULATIONS, TITLE 2
1859.300-1859.330 Emergency Repair Program
Management Resources:
CSBA PUBLICATIONS
Williams Settlement and the Emergency Repair Program, Policy Brief, January 2008
COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS
Facility Inspection Tool Guidebook, February 2008
WEB SITES
CSBA: http://www.csba.org
California County Superintendents Educational Services Association: http://www.ccsesa.org
California Department of Education, Williams Case: http://www.cde.ca.gov/eo/ce/wc/index.asp
Coalition of Adequate School Housing: http://www.cashnet.org
State Allocation Board, Office of Public School Construction: http://www.opsc.dgs.ca.gov

Policy
adopted: September 7, 2010
Delete: March 6, 2018

WESTERN PLACER UNIFIED SCHOOL DISTRICD
Lincoln, California

FACILITIES INSPECTION

The Superintendent or designee shall inspect school facilities to ensure that they are maintained in good repair. At a minimum, he/she shall assess those facility conditions specified on the facilities inspection tool developed by the Office of Public School Construction, including, but not limited to, the following: (Education Code 17002, 35292.5)

1. Gas Leaks: Gas systems and pipes appear and smell safe, functional, and free of leaks.

2. Mechanical Systems: Heating, ventilation, and air conditioning systems, as applicable, are functional and unobstructed; appear to supply an adequate amount of air to all classrooms, work spaces, and facilities; and maintain interior temperatures within normally acceptable ranges.

3. Windows and Doors: Windows and doors are intact, functional, and open, close, and lock as designed, unless there is a valid reason they should not function as designed.

4. Fences and Gates: Fences and gates are intact, functional, and free of holes and other conditions that could present a safety hazard to students, staff, or others. Locks and other security hardware function as designed.

5. Interior Surfaces (walls, floors, ceilings): Interior surfaces are free of safety hazards from tears, holes, missing floor and ceiling tiles, torn carpet, water damage, or other cause. Ceiling tiles are intact. Surfaces display no evidence of mold or mildew.

6. Hazardous Materials: Hazardous and flammable materials are stored properly. No evidence of peeling, chipping, or cracking paint is apparent. No indicators of mold, mildew, or asbestos exposure are evident. There does not appear to be evidence of hazardous materials that may pose a threat to the health and safety of students or staff.

(cf. 3514 - Environmental Safety)

7. Structures: Posts, beams, supports for portable classrooms and ramps, and other structures appear intact, secure, and functional as designed. Ceilings and floors are not sloping or sagging beyond their intended design. There is no visible evidence of severe cracks, dry rot, mold, or damage that undermines structural components.

8. Fire Safety and Emergency Equipment: Fire sprinklers, fire extinguishers, emergency alarm systems, and all emergency equipment and systems appear to be functioning properly. Fire alarm pull stations are clearly visible. Fire extinguishers are current and placed in all required areas, including every classroom and assembly area. Emergency exits are clearly marked and unobstructed.

FACILITIES INSPECTION (continued)

9. Electrical Systems: Electrical systems, components, and equipment, including switches, junction boxes, panels, wiring, outlets, and light fixtures, are securely enclosed, properly covered and guarded from student access, and appear to be working properly.

10. Lighting: Interior and exterior lighting appears to be adequate and working properly. Lights do not flicker, dim, or malfunction, and there is no unusual hum or noise from light fixtures.

11. Pest/Vermin Infestation: No visible or odorous indicators of pest or vermin infestation are evident.

12. Drinking Fountains: Interior and exterior drinking fountains are functional, accessible, and free of leaks. Drinking water pressure is adequate. Fountain water is clear and without unusual taste or odor, and moss, mold, or excessive staining is not evident.

13. Restrooms: Restrooms are fully operational, maintained and cleaned regularly, and stocked at all times with supplies (including toilet paper, soap, and paper towels or functional hand dryers) in accordance with Education Code 35292.5. The school keeps all restrooms open during school hours when students are not in classes and keeps a sufficient number of restrooms open during school hours when students are in classes, except when necessary to temporarily close a restroom for student safety or to repair the facility.

    In addition, in a school serving any of grades 6-12 in which 40 percent or more of the students in the school or school attendance area are from low-income families, at least 50 percent of the school's restrooms are stocked with feminine hygiene products, for which students are not charged. (Education Code 35292.6; 20 USC 6314)

14. Sewers: The sanitary sewer system controls odors as designed, displays no signs of stoppage, backup, or flooding in school facilities or on school grounds, and appears to be functioning properly.

15. Roofs: Roofs, gutters, roof drains, and downspouts appear to be functioning properly and are free of visible damage and evidence of disrepair when observed from the ground from inside and outside the building.

16. Drainage: School grounds do not exhibit signs of drainage problems, such as visible evidence of flooded areas, eroded soil, water damage to asphalt playgrounds or parking areas, or clogged storm drain inlets.

FACILITIES INSPECTION (continued)

17. Playground/School Grounds: Playground equipment (exterior fixtures, seating, tables, and equipment), school grounds, fields, walkways, and parking lot surfaces are functional and free of significant cracks, trip hazards, holes, deterioration that affects functionality or safety, and other health and safety hazards.

18. Overall Cleanliness: School grounds, buildings, common areas, and individual rooms appear to have been cleaned regularly and are free of accumulated refuse and unabated graffiti. Restrooms, drinking fountains, and food preparation or serving areas appear to have been cleaned each day that school is in session.

In addition, to ensure the health and safety of students, the Superintendent or designee shall provide for the testing of drinking water on campus and of the soil and painted surfaces of school facilities for the presence of lead and/or other harmful substances, in accordance with state and federal standards.

The Superintendent or designee shall ensure that any necessary repairs or removal of hazards identified during the inspection are made in a timely and expeditious manner.

An assessment of the safety, cleanliness, and adequacy of school facilities, including any needed maintenance to ensure good repair as defined in Education Code 17002, shall be reported on the school accountability report card. (Education Code 33126)

(cf. 0510 - School Accountability Report Card)

Any complaint alleging a school facility condition that poses an emergency or urgent threat to the health or safety of students or staff, or alleging that a school restroom is not clean, maintained, or kept open, shall be addressed in accordance with AR 1312.4 - Williams Uniform Complaint Procedures.

(cf. 1312.4 - Williams Uniform Complaint Procedures)

The Superintendent or designee shall provide the Board with regular reports regarding the district's facility inspection program and updates of any visits to district schools by the County Superintendent of Schools.

Legal Reference: (see next page)

FACILITIES INSPECTION (continued)

Legal Reference:

EDUCATION CODE
1240 County superintendent of schools, duties
17002 Definitions
17070.10-17077.10 Leroy F. Greene School Facilities Act of 1998
17565-17591 Property maintenance and control
17592.72 Urgent or emergency repairs, School Facility Emergency Repair Account
33126 School accountability report card
35186 Williams uniform complaint procedure
35292.5-35292.6 School maintenance
HEALTH AND SAFETY CODE
116277 Lead testing in drinking water
CODE OF REGULATIONS, TITLE 2
1859.300-1859.330 Emergency Repair Program
UNITED STATES CODE, TITLE 20
6314 Title I schoolwide program
UNITED STATES CODE, TITLE 42
300f-300j-27 Safe Drinking Water Act

Management Resources:

COALITION OF ADEQUATE SCHOOL HOUSING PUBLICATIONS
Facility Inspection Tool Guidebook, February 2008
STATE ALLOCATION BOARD, OFFICE OF PUBLIC SCHOOL CONSTRUCTION PUBLICATIONS
Facility Inspection Tool: School Facility Conditions Evaluation
WEB SITES
CSBA: http://www.csba.org
California County Superintendents Educational Services Association: http://www.ccsesa.org
California Department of Education, Williams Case: http://www.cde.ca.gov/eo/ce/wc/index.asp
Coalition of Adequate School Housing: http://www.cashnet.org
State Allocation Board, Office of Public School Construction: http://www.opsc.dgs.ca.gov
U.S. Environmental Protection Agency: http://www.epa.gov

COMPLAINTS

The procedure specified in this administrative regulation shall be used to investigate and resolve any complaint by an employee alleging misapplication of the district's policies, regulations, rules, or procedures or for "whistleblower" complaints by an employee or job applicant regarding an improper district activity including, but not limited to, an allegation of gross mismanagement, a significant waste of funds, an abuse of authority, or a specific danger to public health or safety.

(cf. 4119.1/4219.1/4319.1 - Civil and Legal Rights)

Any of the time limits specified in the following procedure may be extended by written agreement between the district and complainant.

~~The following guidelines shall prescribe the manner in which complaints are handled:~~

~~1. A "complaint" shall be defined as an alleged misapplication of the district's policies, regulations, rules or procedures. Procedures for the resolution of employee complaints provide a route of appeal through administrative channels and to the Board of Trustees, if necessary. If the complaint is related to discrimination, the district's procedure for complaints concerning discrimination should be used.~~

~~*(cf. 4031 - Complaints Concerning Discrimination in Employment)*~~

~~2. If a complaint involves sexual harassment, the initial complaint should be made directly to the offending employee's immediate supervisor. An employee is not required to resolve sexual harassment complaints with the offending person.~~

~~3. So as not to interfere with school schedules, meetings related to a complaint shall be held before or after the complainant's regular working hours.~~

~~4. All matters related to a complaint shall be kept confidential. Only those individuals directly involved in resolving the complaint shall be informed of the complaint.~~

~~5. All documents, communications and records dealing with the complaint shall be placed in a district complaint file. No such material shall be placed in an employee's personnel file.~~

~~6. No reprisals shall be taken against any participant in a complaint procedure by reason of such participation.~~

~~7. Time limits specified in these procedures may be reduced or extended in any specific instance by written mutual agreement of the parties involved. If specified or adjusted time limits expire, the complaint may proceed to the next step.~~

~~8. Any complaint not taken to the next step within prescribed time limits shall be considered settled on the basis of the answer given at the preceding step.~~

COMPLAINTS (continued)

Step 1: **Informal Complaints** ~~*Process*~~

Prior to instituting a formal, written complaint, the employee shall first discuss the issue with his/her supervisor or the principal of the school where the alleged act took place. Formal complaint procedures shall not be initiated until the employee has first attempted to resolve the complaint informally. ~~Employees are encouraged to resolve complaints informally. Formal complaint procedures shall not be initiated unless informal efforts to resolve the complaint have been exhausted and the complainant has provided a written description of such efforts.~~

Step 2: ***Site Level*** **Formal Complaint Procedure**

If a complaint has not been satisfactorily resolved by informal ~~procedures,~~ **process in Step 1,** the complainant may file a written complaint with ~~the~~ **his/her** immediate supervisor or principal within 60 days of the act or event which is the subject of the complaint. **If an employee fails to file a written complain within 60 days, the complaint shall be considered resolved on the basis of the preceding step.**

In the written complaint, the employee shall specify the nature of the problem, including names, dates, locations, witnesses, the remedy sought by the employee, and a description of informal efforts to resolve the issue. ~~Within five working days of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.~~

~~The immediate supervisor or principal shall present all concerned parties with a written answer to the complaint~~ Within 10 working days ~~after the meeting.~~ **of receiving the complaint, the immediate supervisor or principal shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant.**

Step 3: ~~**Formal Complaint Procedure - Step 2**~~ ~~*District Level Appeal*~~

If a complaint has not been satisfactorily resolved at Step ~~2~~1, the complainant may file the written complaint with the Superintendent or designee within five working days of receiving the **written response from the immediate supervisor or principal.** ~~answer at Step 1. All information presented at Step 1~~ **The complaint** shall ~~be included with the complaint, and~~ **include all information presented to** the immediate supervisor or principal **at Step 2.** ~~shall submit to the Superintendent or designee a report describing attempts to resolve the complaint at Step 1.~~

COMPLAINTS (continued)

Within 10 working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation, including reviewing the investigation and written response by the immediate supervisor or principal at Step 2, and shall meet with the complainant in an effort to resolve the complaint. Within five working days after the meeting, he/she shall prepare and send a written response to the complainant. ~~Within five working days of receiving the complaint, the Superintendent or designee shall conduct any necessary investigation and meet with the complainant in an effort to resolve the complaint.~~

~~The Superintendent or designee shall present all concerned parties with a written answer to the complaint within 10 working days after the meeting.~~

Step 4: ~~**Formal Complaint Procedure - Step 3**~~ *Appeal to the Governing Board*

If a complaint has not been satisfactorily resolved at Step ~~3~~**2**, the complainant may file a written appeal to the Board within five working days of receiving the ~~answer at Step 2. All information presented at Steps 1 and 2 shall be included with the appeal, and the~~ Superintendent or designee**'s response. All information presented in Steps 1, 2, and 3 shall be included with the appeal, and the Superintendent or designee** shall submit to the Board a **written** report describing attempts to resolve the complaint ~~at Step 2~~ **and the district's response**.

The Board may uphold the findings by the Superintendent or designee without hearing the complaint or the Board may hear the complaint at a regular or special Board meeting. The hearing shall be held in closed session if the complaint relates to matters that may be addressed in closed session in accordance with law. ~~An appeal hearing shall be held at the next regularly scheduled Board meeting which falls at least 12 days after the appeal is filed. This hearing shall be held in closed session if the complaint relates to matters properly addressed in closed session.~~

(cf. 9321 - Closed Session Purposes and Agendas)

The Board shall make its decision within 30 days of the hearing and shall **send** ~~mail~~ its decision to all concerned parties. The Board's decision shall be final.

Alternate Procedures

Complaints alleging unlawful discrimination on any basis specified in the district's nondiscrimination policies, including complaints of sexual harassment, shall be resolved in accordance with the district's procedure in BP/AR 4030 - Nondiscrimination in Employment.

(cf. 0410 - Nondiscrimination in District Programs and Activities)
(cf. 4030 - Nondiscrimination in Employment)

COMPLAINTS (continued)

(cf. 4119.11/4219.11/4319.11 - Sexual Harassment)

Complaints regarding unlawful discrimination in district programs or the district's failure to comply with state or federal laws regarding educational programs shall be resolved in accordance with BP/AR 1312.3 - Uniform Complaint Procedures. Complaints regarding sufficiency of textbook materials, teacher vacancy or misassignment, or an urgent or emergency facility condition shall be resolved in accordance with AR 1312.4 - Williams Uniform Complaint Procedures. (Education Code 35186; 5 CCR 4621)

(cf. 1312.3 - Uniform Complaint Procedures)
(cf. 1312.4 - Williams Uniform Complaint Procedures)

For complaints regarding working conditions or other subjects of negotiation, the employee shall use the grievance procedure specified in the applicable collective bargaining agreement.

CLASSIFIED PERSONNEL

The Board of Trustees **recognizes that** classified personnel is to provide services that support and enhance the district's educational program. **The Board** shall fill each of its classified positions with qualified persons, consistent with position requirements. ~~The primary role of~~

(cf. 0200 - Goals for the School District)
(cf. 4211 - Recruitment and Selection)
~~(cf. 4215 - Evaluation/Supervision)~~

~~Classification of Employees~~

The Board shall classify all employees and positions not requiring certification qualifications as the classified service, except for those employees and positions specifically exempt from classified service. (Education Code 45103)

Individuals who possess certification qualifications shall not be prohibited from being employed in a classified position. (Education Code 45104)

(cf. 4211 - Recruitment and Selection)
(cf. 4212 - Appointment and Conditions of Employment)

~~Before employing a short-term classified employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 75 percent of the school year, as defined. (Education Code 45103)~~

Each **classified** position shall have a designated title and regular minimum number of assigned hours per day, days per week and months per year. ~~A job description shall be established for each position.~~

~~Assignment~~

Classified employees shall be assigned by their immediate supervisors with the approval of the Superintendent or designee. They shall be required to perform those duties prescribed by the Board for the position the employee holds, in accordance with applicable job descriptions and collective bargaining agreements.

(cf. 4141/4241 - Collective Bargaining Agreement)

Each classified ~~staff member~~ **employee** shall be held accountable for duties assigned to him/her and shall undergo regular performance evaluations in accordance with collective bargaining agreements.

(cf. 4215 - Evaluation/Supervision)

CLASSIFIED PERSONNEL (continued)

Substitute and Short-Term Employees

The district may employ a substitute employee to replace a classified employee who is temporarily absent from duty. (Education Code 45103)

If the district is in the process of hiring a permanent employee to fill a classified position, the Board may fill the vacancy with one or more substitute employees for no more than 60 calendar days, unless the applicable collective bargaining agreement provides for a different period of time. (Education Code 45103)

The district may employ a short-term employee to perform a service for the district when that service or similar services will not be extended or needed on a continuing basis. Before employing a short-term employee, the Board, at a regularly scheduled meeting, shall specify the service required to be performed by the employee and shall certify the ending date of the service. The Board may shorten or extend the ending date, but the date shall not be extended beyond 195 work days per year, including holidays, sick leave, vacation, and other leaves of absence, irrespective of the number of hours worked per day. (Education Code 45103)

Legal Reference:

EDUCATION CODE
45100-45139 Employment of classified staff
45160-45169 Salaries and differential compensation
45190-45210 Resignation and leaves of absence
45220-45320 Merit system
49406 Examination for tuberculosis
51760-51769.5 Work experience education

Management Resources:

WEB SITES
California School Employees Association: http://www.csea.com

Policy
adopted: September 4, 2007
revised: March 6, 2018

WESTERN PLACER UNIFIED SCHOOL DISTRICT
Lincoln, California

CLASSIFIED PERSONNEL

Exemption from Classified Service

Districts Not Incorporating the Merit System

Individuals hired solely for the following purposes are exempt from the classified service: (Education Code 45103)

1. Substitute or short-term employees~~, as defined,~~ who are employed and paid for ~~less than 75 percent of the school year~~ **fewer than 195 work days per year, including holidays, sick leave, vacation, and other leaves of absences, irrespective of the number of hours worked per day**

   ~~*Substitute employee* means any person employed to replace any classified employee who is temporarily absent from duty. In addition, if the district is then engaged in a procedure to hire a permanent employee to fill a vacancy in any classified position, the Board of Trustees may fill the vacancy through the employment, for not more than 60 calendar days, of one or more substitute employees, except to the extent that a collective bargaining agreement then in effect provides for a different period of time.~~

   ~~*Short term employee* means any person who is employed to perform a service for the district, upon the completion of which the service required or similar services will not be extended or needed on a continuing basis.~~

   ~~*Seventy-five percent of the school year* means 195 working days, including holidays, sick leave, vacation and other leaves of absences, irrespective of the number of hours worked per day.~~

~~2. Part-time playground positions (noon duty aides), when the employees are not otherwise employed in classified positions in the district~~

~~2~~3. Apprentices and professional experts employed on a temporary basis for a specific project regardless of length of employment

~~3~~4. Full-time students employed part time

~~4~~5. Part-time students employed part time in any college work study program, or in a work experience education program conducted by a community college district, and which is financed by state or federal funds

CLASSIFIED PERSONNEL

Persons hired solely for purposes which are exempted from the classified service shall nevertheless fulfill the obligations of classified employees related to physical examinations pursuant to Education Code 45122, fingerprinting pursuant to Education Code 45125, and tuberculosis tests pursuant to Education Code 49406. (Education Code 45106)

(cf. 4112.4/4212.4/4312.4 - Health Examinations)
(cf. 4112.5/4212.5/4312.5 - Criminal Record Check)
(cf. 4212 - Appointment and Conditions of Employment)
(cf. 4218 - Dismissal/Suspension/Disciplinary Action)

Restricted Positions

Persons employed in restricted positions shall be classified employees for all purposes except that they shall not be subject to the provisions of Education Code 45272 and 45273 related to promotional examinations and the filling of vacancies, and shall not acquire permanent status or seniority credit. They shall be eligible for promotion into the regular classified service only after completing six months of satisfactory service, and only upon the subsequent satisfactory completion of the qualifying examinations required of all other persons serving in the same class in the regular classified service. (Education Code 45105, 45108)

WESTERN PLACER UNIFIED SCHOOL DISTRICT
BOARD OF TRUSTEE MEETING FACT SHEET

MISSION STATEMENT: Empower Students with the skills, knowledge, and attitudes for Success in an Ever Changing World.
DISTRICT GLOBAL GOALS
1. **Develop and continually upgrade a well articulated K-12 academic program that challenges all students to achieve their highest potential, with a special emphasis on students**
2. **Foster a safe, caring environment where individual differences are valued and respected.**
3. **Provide facilities for all district programs and functions that are suitable in terms of function, space, cleanliness and attractiveness.**
4. **Promote the involvement of the community, parents, local government, business, service organizations, etc. as partners in the education of the students.**
5. **Promote student health and nutrition in order to enhance readiness for learning.**

SUBJECT:
CSBA Delegate Assembly Elections

AGENDA ITEM AREA:
Discussion/Action

REQUESTED BY:
Scott Leaman
Superintendent

ENCLOSURES:
Yes

DEPARTMENT:
Administration

FINANCIAL INPUT/SOURCE:
N/A

MEETING DATE:
March 6, 2018

ROLL CALL REQUIRED:
No

BACKGROUND:

The Board of Trustees will discuss submitting election ballot for region representative to the CSBA Delegate Assembly. The ballot must be submitted by March 15, 2018.

ADMINISTRATION RECOMMENDATION:

Administration recommends the Board of Trustees review.

wp/rk/CSBAelectionsfactform

California School Boards Association

TIME SENSITIVE, REQUIRES BOARD ACTION

BALLOT DEADLINE: **Thursday, March 15, 2018**

January 29, 2018

MEMORANDUM

To: All Board Presidents and Superintendents
CSBA Member Boards of Education

From: Mike Walsh, President

Re: Ballot for 2018 CSBA Delegate Assembly Election
U.S. Postmark Deadline – Thursday, March 15, 2018

Enclosed is the ballot material for election of a representative to the CSBA Delegate Assembly from your region or subregion. The material consists of the ballot (on red paper), required candidate biographical sketch form, and if submitted, a résumé. In addition, provided is a watermarked "copy" of the ballot on white paper so that it may be included in board agenda packets, if you choose to do so. **Only the completed ballot on red paper is to be returned.**

The board, as a whole, may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies in the region or subregion, the board may vote for up to three individuals. Regardless of the number of vacancies, each board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot). **Ballots must be postmarked by the U.S. Post Office on or before Thursday, March 15, 2018.** ***No exceptions are allowed.***

Election results will be available no later than Friday, April 1. If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2018 – March 31, 2020. The next meeting of the Delegate Assembly is on Saturday, May 19 – Sunday, May 20 at the Hyatt Regency in Sacramento.

The names of all Delegates will be available on CSBA's website no later than Friday, April 1. Please do not hesitate to contact our Executive Office at (800) 371-4691, should you have any questions. Thank you.

This completed **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the U.S. post office no later than **THURSDAY, MARCH 15, 2018.** Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.

A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2018 DELEGATE ASSEMBLY BALLOT
SUBREGION 4-D
(Nevada, Placer, Sierra Counties)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2018 – March 31, 2020

**denotes incumbent*

☐ Renee Nash (Eureka Union SD)*

COPY

_____ _____
Provision for Write-in Candidate Name *School District*

_____ _____
Signature of Superintendent or Board Clerk *Title*

_____ _____
School District *Date of Board Action*

See reverse side for a current list of all Delegates in your Region.

REGION 4 – 8 Delegates (8 elected)

Director: Paige Stauss (Roseville Joint Union HSD)

Below is a list of all the current Delegates with expired terms from this Region.

Subregion 4-A (Glenn, Tehama)
Rod Thompson (Red Bluff Jt. Union HSD), term expires 2018

Subregion 4-B (Butte)
Judith Peters (Paradise USD), term expires 2019

Subregion 4-C (Colusa, Sutter, Yuba)
Paul Broughton (Yuba City USD), term expires 2019
Jim Flurry (Marysville Joint USD), term expires 2018

Subregion 4-D (Nevada, Placer, Sierra)
Julann Brown (Auburn Union ESD), term expires 2019
Linda Campbell (Nevada Joint Union HSD), term expires 2019
Renee Nash (Eureka Union SD), term expires 2018

County Delegate:
Suzanne Jones (Placer COE), term expires 2018

Counties

Glenn, Tehama (Subregion A)
Butte (Subregion B)
Colusa, Sutter, Yuba (Subregion C)

Nevada, Placer, Sierra (Subregion D)

csba
California School Boards Association

2018 Delegate Assembly Candidate Biographical Sketch Form

DUE: Sunday, January 7, 2018

Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691 | fax: (916) 371-3407 | or email: nominations@csba.org.

Please complete, sign and date this required one-page candidate biographical sketch form. An optional, one-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and please do not re-type this form. Any additional page(s) exceeding this one-page candidate form will **not** be accepted. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office. Late submissions will not be accepted. If you have any questions, please contact the Executive Office at (800) 266-3382.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Renee C Nash *Date:* January 4, 2018

Name: Renee Nash CSBA Region-subregion #: 4D

District or COE: Eureka Union School District Years on board: 6

Profession: Attorney Contact Number: (please √ ☐ Cell ☐ Home ☐ Bus.) 916-412-8921

*Primary E-mail: rcnash@gmail.com

(*Communications from CSBA will be sent to primary email)

Are you a continuing Delegate? ☒ Yes ☐ No If yes, how long have you served as a Delegate? 4

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am a very active school board member for the Eureka Union School District with strong legislative advocacy and public policy experience. Our district has made significant strides during my tenure on the board. There is simply no issue facing our society more important than education. I am committed to doing what I can to make a difference.

Please describe your activities and involvement on your local board, community, and/or CSBA.

I am currently serving as President of the Eureka Union School District school board for the second time. I served for 10 years on the board of the Eureka Schools Foundation, a nonprofit that raises critical funds to support enrichment programs in our district. I have served on the Budget Sub-Committee for the last 4 years. I am a founding board member of the Roseville Theatre Arts Academy, a nonprofit youth theatre company now in its 7th year of operation. I am chairman of the board of the Zafia's family house, a nonprofit organization seeking to build a Ronald McDonald type home in Roseville. As a parent of 4 students I have also been active over the years coaching and fund raising for various school organizations.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Sadly, money remains a major obstacle for districts large a small. The legislature continually needs to be educated on the lack of sufficient funding for districts to carry out their many mandates, including special education and meeting the needs of our most challenged student population. The proliferation of charter schools is also an enemy of traditional public schools. CSBA plays a critical role in legislative advocacy as well as grass roots organization to support school boards throughout the state. The governance training and other supportive products and services offered by CSBA are also invaluable, as I have seen firsthand in my own district.

Renee C. Nash

1478 Stone Point Drive, Suite 100, Roseville, CA 95661
Phone: (916) 412-8921 • E-Mail: rnash@hjg-law.com

Current Position

Partner, Hunt, Jeppson & Griffin
Private practice representing public agencies and private companies in matters including employment law, contracts, freedom of information, labor negotiations, business formations, buy-sell agreements and litigation.

Current Affiliations

Board of Trustees, Eureka Union School District (elected 2012)
Sets the policy for a 3,400-student transitional kindergarten through 8th grade public school district consisting of 7 schools and 350 employees; adopts and monitors the operating budget of approximately $27 million annually

Member, California School Boards Association Delegate Assembly (elected 2013)
Elected by other school boards in the region to set up policy for a statewide advocacy group for elected school boards

Chair of the Board of Directors, Zafia's Family House
A non-profit which is working towards building a home in Roseville for families of patients receiving long term medical care in the South Placer region.

Board of Directors, Of Counsel, Roseville Theatre Arts Academy, Roseville, CA
Founder and board member of non-profit theatre company serving primarily children and operating out of the historic Roseville Theatre in Downtown Roseville

Prior Work Experience

General Counsel, Professional Education Services, LP, Granite Bay, CA
Served as in-house counsel for a nationwide provider of continuing education for CPAs and other tax practitioners; responsibilities included legal oversight of business operations, course development and instruction via webinars on a wide variety of tax and business law topics

Legal Counsel/Legislative Advocate, California Newspaper Publishers Association
Provided training and legal counsel to newspapers throughout the state and represented newspapers before the California Legislature on topics including human resources, tax, and freedom of information issues

Corporate Counsel, McClatchy Newspaper, Inc.
Responsible for contract work and employment law for the company nationwide

Adjunct Professor of Law, McGeorge School of Law
Taught Employment Law and Mass Media Law for 14 years

Journalist
Award-winning newspaper reporter for several daily newspapers in Northern California

Education

J.D. McGeorge School of Law, Order of the Coif, with Great Distinction
B.A. University of California, Davis, with Honors