Western Placer Unified School District

Regular Meeting of the Board of Trustees

December 17, 2019

WPUSD District Office/City Hall Building–3rd Floor Conference Room
600 Sixth Street, Lincoln, CA 95648

MINUTES

2019-2020 Goals & Objectives (G & 0) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:
Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:
Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Maria Gonzalez, Administrative Assistant to the Superintendent
Matthew Nobert, Lincoln News Messenger

6:00 P.M. START

1. **CALL TO ORDER** – WPUSD District Office/City Hall Bldg. – 3rd Floor Conference Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:05 P.M.

3. **CLOSED SESSION** – WPUSD District Office – 4th Floor Overlook Room
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
     CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918
Student Discipline – Stipulated Expulsion Student #19-20-C

3.4 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Hall Blvd., - 3rd Floor Conference Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 ***Page 10*** **- CONFERENCE WITH LABOR NEGOTIATOR**
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 ***Page 11*** **- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 ***Page 12*** **- STUDENT DISCIPLINE/EXPULSION PURSUANT TO E.C. 48918**
Student Discipline – Stipulated Expulsion Student #19-20-C

No action taken

4.4 ***Page 13*** **- PERSONNEL**
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. REORGANIZATION OF THE BOARD OF TRUSTEES
As per Board Bylaw 9100 the Board shall hold an annual organization meeting within the time limits prescribed by law (Education Code 35143). At this meeting the Board shall:

5.1 ***Page 15*** **- Elect a President, Vice President, and Clerk from its Members**
~ As per Education code 35143 and Board Bylaw 9100 the Board of Trustees shall hold an annual organizational meeting to elect a President, Vice President and Clerk from its members.

President – Mr. Carras nominated Mr. Long, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote.

Vice President – Mr. Armitage made a motion to nominate Mr. Haley for Vice President, the motion was seconded by Mr. Long and passed by a 5-0 vote.

Clerk – Mrs. Wyatt nominated Mr. Carras for Clerk, the motion was seconded by Mr. Armitage and passed by a 5-0 vote.

5.2 ***Page 22*** **- Appoint a Secretary to the Board of Trustees**

~According to Board Bylaw 9122, the Superintendent shall act as Secretary of the Governing Board.

Mr. Armitage made a motion to appoint Mr. Leaman as Secretary of the Governing Board, the motion was seconded by Mrs. Wyatt and passed by a 5-0 vote.

5.3 ***Page 24*** **- Authorization of Signatures**

~As per Board Bylaw 9100, the board of Trustees will authorize district officials as those who are authorized to sign district documents.

Motion by Mr. Haley, seconded by Mr. Armitage, and passed by a 5-0 vote to approve list of authorized signers.

5.4 ***Page 25*** **- Develop a Schedule of Regular Meetings for the 2020 Year and Site Presentations for 2020-2021**

~The Board of Trustees must annually develop a schedule of regular meetings for the upcoming 2020 year and site presentations for 2020-2021.

Motion Mrs. Wyatt, seconded by Mr. Haley and passed by a 5-0 vote to approve the 2020 Regular Meeting Schedule and Site Presentations for 2020-2021.

5.5 ***Page 28*** **- Appoint Committee Assignments**

~The Board of Trustees will discuss committee assignments.

- **Education Foundation** – Mr. Haley & Mr. Long
- **Farm Foundation** – Mr. Long & Mrs. Wyatt
- **Wellness Committee** – Mrs. Wyatt
- **Policies Review** – Mr. Armitage
- **School Committee** – Mr. Carras & Mr. Long
- **Library Committee** – Mr. Haley

Motion by Mrs. Wyatt, seconded by Mr. Armitage, and passed by a 5-0 vote to approve the committee assignments, along with addition to include the Library Committee.

6. *Page 30-68* - CONSENT AGENDA

6.1 Classified Personnel Report
6.2 Ratification of Contract with TNT Fireworks and Western Placer Unified School District-Twelve Bridges Middle School Music Program
6.3 Ratification of Contract with Balfour and WPUSD/Lincoln Crossing Elementary School
6.4 Ratification of Contract with Ojo Technology and Western Placer Unified School District
6.5 Ratification of Memorandum of Understanding between California School Employees Association Chapter #741 and the Western Placer Unified School District
6.6 Ratification of Agreement between Brandman University and the Western Placer Unified School District
6.7 Acceptance of Glen Edwards Middle School Additions and Modernization Phase I Project and Approval of Notice of Completion
6.8 Student Discipline Stipulated Expulsion for Student #19-20-C
6.9 Approval of John Adams Academy Relocation Letter

Motion by Mr. Armitage, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Haley, Armitage, Wyatt, Carras, Long **No:** None)* roll call vote to approve consent agenda as presented.

7. COMMUNICATION FROM THE PUBLIC

No communication from the public

8. REPORTS & COMMUNICATION

➢Lincoln High School Student Advisory – Mattie Ridgway was not present

➢Western Placer Teacher's Association – Tim Allen wanted to wish the board a Merry Christmas and Happy Holidays. Stated 2019 has been a great year and looking forward to 2020 and to hearing the First Interim report.

➢Western Placer Classified Employee Association – Jim Houck – no report

➢Superintendent – Scott Leaman

- Thanked Kathy Dominico for being here tonight
- Dropped off our response to argument against for the Bond
- Measure D will be on the March Ballot
- Audrey will give report on bridge funding
- We have early release days this week at our schools
- The district office hours will change during the holidays
- New face in the DO, Favi Melendrez Lopez started and is doing great
- Hope everyone has a great holiday and spends time with family

9. ♦ACTION ♦DISCUSSION ♦INFORMATION

9.1 Action ***Page 70*** **– APPROVE RESOLUTION NO. 19/20.19, AUTHORIZING THE EXECUTION OF CERTAIN LEASE FINANCING DOCUMENTS– Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*

Mrs. Kilpatrick stated that Kathy Dominico, the District's Financial Advisor is going to give a presentation on bridge financing. We have several projects that we have submitted funding applications to the State. We have not received our funding from the State so we need apply for bridge financing until we receive those funds from the State. The State has not been timely in releasing their share of the funding, for capital projects. Kathy spoke regarding the bridge financing plan. Kathy stated we have a cash flow shortfall because the state has not released their share of the funding for our projects. We have four project applications submitted and are in line for funding from Prop 51. The State has the monies but are slow in releasing it. We are looking at receiving the funds in 2021 -2024. Once we receive the State funding we will make payments to the bridge financing loan. We are looking at closing on the loan and having funding by May/June 2020. Motion by Mr. Carras, seconded by Mrs. Armitage and passed by a 5-0 *(**Ayes:** Armitage, Wyatt, Carras, Haley, Long **No:** None)* roll call vote to approve adoption of Resolution 19/20.19 authorizing the execution of certain lease financing documents.

9.2 Action ***Page 136*** **– 2019-20 FIRST INTERIM REPORT – Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*

•The district's Board of Trustees shall certify in writing whether or not the district is able to meet its financial obligations for the remainder of the fiscal year and, based on current projections, for the two subsequent fiscal years.

Mrs. Kilpatrick presented the 2019-2020 First Interim Report for approval. She reviewed the following:

- First Interim Update – 2019-20 Budget
- 2019-20 Budget First Interim
- Adopted Budget vs. First Interim
- Major Revenue & Expenditure Changes to 2019-20 Budget since Adopted Budget
- Major Expenditure Changes to 2019-20 Budget since Adopted Budget
- Contributions to Restricted Programs
- Multiple-Year Budget Projections
- MYP – Budget Assumptions – Revenues
- MYP – Budget Assumptions – Expenditures
- Local Control Funding Formula
- Enrollment and ADA
- CALSTRS and CALPERS Employer Contributions
- Multiple Year Projections
- Components of Fund Balance
- District – Other Funds
- Next Steps
- Questions & Comments

Motion by Mr. Haley, seconded by Mr. Armitage and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the 2019-20 First Interim.

9.3 Discussion/ Action *Page 281* – **APPROVAL OF ADJUSTMENT TO SALARY SCHEDULE FOR AFTER-SCHOOL EMPLOYEES – Simon** *(19-20 G &O Component I, II, III, IV, V)*

Mr. Simon stated that there is a change to the minimum wage January 1, 2020. We only have one job category that is below the $13.00 required salary. Proposing for changes to the salary schedule for the after-school employees. Motion by Mr. Haley, Seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the adjustment to salary schedule for after school employees.

9.4 Information/ Discussion *Page 283* – **SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT AND THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION (CHAPTER #741) – Simon** *(19-20 G &O Component I, II, III, IV, V)*

Mr. Simon stated that the proposals are being presented to the public in order to allow the members of the public to become informed and have an opportunity to express themselves regarding the proposals and to give board an opportunity to ask questions. Mr. Simon stated that he will bring the proposals back to the board for adoption during the January 21, 2020 Board meeting.

9.5 Action *Page 286* – **MUTUAL SUNSHINE FOR NEGOTIATIONS REGARDING THE COLLECTIVE BARGAINING AGREEMENT BETWEEN THE WESTERN PLACER UNIFIED SCHOOL DISTRICT (WPUSD) AND THE WESTERN PLACER TEACHERS ASSOCIATION (WPTA) – Simon** *(19-20 G &O Component I, II, III, IV, V)*

Mr. Simon stated that the District and Western Placer Teacher's Association's mutual proposal was presented for information/discussion at the December 3, 2019 meeting and is now being brought before the board as an action item. Motion by Mrs. Wyatt, Seconded by Mr. Carras and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the Mutual Sunshine for negotiations regarding the Collective Bargaining Agreement between the Western Placer Unified School District (WPUSD) and the Western Placer Teachers Association (WPTA).

9.6 Discussion/ Action ***Page 288*** **– CONSIDER APPROVAL OF A DISTRICT CALENDAR FOR THE 2021-2022 SCHOOL YEAR – Simon** *(19-20 G &O Component I, II, III, IV, V)*

Mr. Simon stated the proposed 2021-2022 District calendar has been approved by the Calendar Committee and its development has followed contractual language. Input was received from multiple employee groups and additional Public Safety (PS) days have been added for smoke, fire, or power events in the future. This was one of two options developed by the committee and was voted on and approved by staff. Motion by Mr. Armitage, Seconded by Mr. Haley and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the District Calendar for the 2021-2022 school year.

9.7 Discussion/ Action ***Page 302*** **– SUPERINTENDENT CONTRACT EXTENSION – Leaman** *(19-20 G &O Component I, II, III, IV, V)*

Mr. Leaman stated that based on Board request, a contract extension for the Superintendent is being forwarded for action at this time. This action will extend the contract to June 30, 2023. Motion by Mr. Carras, Seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the Superintendent contract extension with a revision to page 1 of the contract with a correction to the year listed from June 30, 20223 to correctly state June 30, 2023.

9.8 Action ***Page 308*** **– DISTRICT VOTING REPRESENTATIVE – Leaman**
(19-20 G & O Component I, II, III, IV, V)
•Placer County Office of Education requires a voting representative from each district to vote on the Placer County Committee. The district Board of Trustees is required to select one voting representative from the current Board of Trustees.

Mr. Leaman presented a request for a voting representative to the Placer County Committee. After some discussion Mr. Armitage volunteered to continue on the Placer County Committee. Motion by Mr. Carras, seconded by Mrs. Wyatt and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve to approve Mr. Armitage serve as the district voting representative.

9.9 Action ***Page 310*** **– ADOPTION OF REVISED/NEW EXHIBITS/ POLICIES/ REGULATIONS – Leaman** *(19-20 G & O Component I, II, III, IV, V)*
•The District Policy Committee and Management Team have reviewed the following new and revised policies/regulations/exhibits as per CSBA. They are now being presented for adoption by the Board of Trustees.

- BP/ 4119.22/4279.22/4319.22 – Dress and Grooming (correction from Certificated Personnel to All Personnel page 1)

Motion by Mrs. Wyatt, Seconded by Mr. Carras and passed by a 5-0 *(**Ayes:** Armitage, Carras, Haley, Long, Wyatt **No:** None)* vote to approve the Revised/New Polices, Exhibits and Regulations as presented.

10. BOARD OF TRUSTEES

10.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

10.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Haley – No Report

Mr. Armitage thanked Mr. Long for accepting the President positions. His two sons are home from college.

Mrs. Wyatt went to San Diego last week to speak at a CSBA conference to regarding human trafficking. Also stated that the view of GEMS is great and the kids are excited not that the gym is going in. She wished everyone a Merry Christmas, Happy Holidays and Happy New Year

Paul Carras – No Report

Paul Long attended an Educational Foundation meeting and discussed safety issues.

11. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

➢**January 21, 2020** 7:00 P.M., Regular Meeting of the Board of Trustees – Lincoln High School/Theater-Performing Arts Room, 790 J Street

12. ADJOURNMENT

There being no further business, the meeting was adjourned at **8:39** p.m.

Paul Long, President

Paul Carras, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted: January 21, 2020

Ayes: Wyatt, Armitage, carras, Long

Noes:

Absent: Haley

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.