Western Placer Unified School District

Regular Meeting of the Board of Trustees

October 15, 2019

Lincoln Crossing Elementary School – Multi-Purpose Room

635 Groveland Lane, Lincoln, CA 95648

MINUTES

2019-2020 Goals & Objectives (G & O) for the Management Team: Component I: Quality Student Performance; **Component II:** Curriculum Themes; **Component III:** Special Student Services; **Component IV:** Staff & Community Relations; **Component V:** Facilities/Administration/Budget.

All Open Session Agenda related documents are available to the public for viewing at the Western Placer Unified School District Office located at 600 Sixth Street, Fourth Floor in Lincoln, CA 95648.

Board Members Present:

Damian Armitage, President
Paul Long, Vice President
Kris Wyatt, Clerk
Brian Haley, Member
Paul Carras, Member

Others Present:

Scott Leaman, Superintendent
Kerry Callahan, Deputy Superintendent of Educational Services
Audrey Kilpatrick, Assistant Superintendent of Business & Operations
Gabe Simon, Assistant Superintendent of Personnel Services
Mike Adell, Director of Facilities
Maria Gonzalez, Administrative Assistant to the Superintendent
Mattie Ridgway, Student Advisory
Matthew Nobert, Lincoln News Messenger

6:15 P.M. START

1. **CALL TO ORDER –** Lincoln Crossing Elementary School – Multi-Purpose Room

2. **COMMUNICATION FROM THE PUBLIC**
   No communication from the public

6:24 P.M.

3. **CLOSED SESSION** – Lincoln Crossing Elementary School – Front Office
   - 3.1 **CONFERENCE WITH LABOR NEGOTIATOR**
     Bargaining groups: WPTA & CSEA Negotiations
     Agency Negotiators:
     ~Scott Leaman, Superintendent
     ~Kerry Callahan, Deputy Superintendent of Educational Services
     ~Gabe Simon, Assistant Superintendent of Personnel Services
     ~Audrey Kilpatrick, Assistant Superintendent of Business and Operations
   - 3.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
     CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

3.3 PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

7:00 P.M.

4. ADJOURN TO OPEN SESSION/PLEDGE OF ALLEGIANCE – District Office/City Elementary School – Multi-Purpose Room
The Board of Trustees will disclose any action taken in Closed Session regarding the following items:

4.1 *Page 9* - CONFERENCE WITH LABOR NEGOTIATOR
Bargaining groups: WPTA & CSEA Negotiations
Agency Negotiators:
~Scott Leaman, Superintendent
~Kerry Callahan, Deputy Superintendent of Educational Services
~Gabe Simon, Assistant Superintendent of Personnel Services
~Audrey Kilpatrick, Assistant Superintendent of Business and Operations

No action taken

4.2 *Page 10* - CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION
CAL200 et al. v. Apple Valley et al., S.F. County Superior Court Case No. CPF15-514477

No action taken

4.3 *Page 11* - PERSONNEL
Public Employee Employment/Discipline/Dismissal/Release

No action taken

5. *Page 13* – SPECIAL ORDER OF BUSINESS
School Being Featured: Lincoln Crossing Elementary School

Mrs. Hladun, Lincoln Crossing Elementary (LCE) School Principal welcomed the parents and introduced the Lincoln Crossing Choir who sang the National Anthem. Mrs. Hladun stated that she was grateful to have the Board at LCE. She provided each Board Member with a flyer that listed all of the Performing Arts Productions for Fall and Spring and invited them to attend. Mrs. Hladun stated that the LCE choir is made up of 70 students in grades 3- 5 and are led by Mrs. Shelly Adams. Mrs. Hladun spoke about the AVID program at Lincoln Crossing. She introduced Mrs. Hill who read the Mission of the Lincoln Crossing Team to the audience. Mrs. Hladun stated that one of the ways in meeting their mission to serve the students is by embracing the AVID program at LCE. AVID stands for Advancement Via Individual Determination. It is a non-profit that changes lives by helping schools shift to more equitable student centered approaches. They also work on helping students be more organized and prepare them for moving into middle school. Another part of their mission is building relationships with students and making sure that they feel valued and a part of our school community. Mrs. Hladun stated they launched their AVID program last year with the 5th grade teachers. This year nine teachers attended the AVID conference in San Diego. It was wonderful team building and a great opportunity for them to learn more about AVID. She introduced teachers who are the AVID teachers for the school, Mrs. Annie Brothers, Ms. Katelyn Tomasello, Ms. Laura Shye, Ms. Lindsey

Reynolds, Mrs. Jenny Wright, Mrs. Kate Hill, Ms. Laura Sliepen, and Mr. Darren Coleman who was not present. She stated that they hope to bring on 2nd and 3rd grade next year. There are four focus areas for the AVID program at LCE. The focus areas are:4th grade – WICOR, 5th grade – Note taking, 4th and 5th grades – organization. Ms. Reynolds, Ms. Sliepen and Mrs. Wright summarized each of the focus areas being used at LCE. The teachers had student show an example of WICOR (writing, inquiry, collaboration, organization and reading). They also spoke about the importance of note taking and organization for students as they move to Middle School, High School and College. Former LCE student, Megan Shye spoke about her experience as an AVID student and her experience in transitioning to middle school. She focused her speech on being organized and her note taking strategies. She also spoke about using a growth mindset strategy. She stated that just because you do not get something right away, it doesn't mean that you will never get it. It just means that you have to keep trying and working hard you will eventually get it. She further stated that she was grateful for the AVID program because the lessons she learned will help her this year, in high school, college and beyond. The LCE AVID Teachers had audience and students participate in a Brain Break exercise to show strategies that are used in the classroom. Brain Breaks can include a quick stretch or mental break which helps to include community and build relationships as well as increased oxygen level to the brain. Mrs. Hladun thanked the teachers for their work and the audience for being at the meeting and ended with "It's a great day to be a Colt".

6. ***Page 16-103*** **- CONSENT AGENDA**

6.1 Certificated Personnel Report
6.2 Classified Personnel Report
6.3 Approve Phoenix High School's 2019-2020 Single Plan for Student Achievement (SPSA) & Comprehensive Support and Improvement (CSI) Plan
6.4 Approve 2019 Local Indicators for the California School Dashboard
6.5 Disposal of Surplus Items – Freezer
6.6 Approve Contract Between Renaissance Learning and WPUSD/Lincoln Crossing School
6.7 Ratification of Agreement between Brandman University and the Western Placer Unified School District
6.8 Ratification of Agreement with River City Testing for DSA Special Inspections for the Twelve Bridges High School Project

Motion by Mrs. Wyatt, seconded by Mr. Carras and passed by a 5-0 *(**Ayes:** Haley, Long, Wyatt, Carras, Armitage **No:** None)* roll call vote to approve consent agenda as presented.

7. **COMMUNICATION FROM THE PUBLIC**

No communication from the public

8. **REPORTS & COMMUNICATION**

➢Lincoln High School Student Advisory – Mattie Ridgway reported that the following:

- Students had a 5 day weekend and then a 3 day weekend it was really nice
- Next Friday is Senior night for Marching Band, Cheer and Football

- Girls Golf has had a great year. They are undefeated and won the FVL pennant. Three players received special honors, Chelsea Wilson and Kaylee Hahn received all League and Tuesday Epperson received All League MVP.
- Tomorrow is the PSAT at 7:45am for Sophomores, Juniors and Seniors.
- This past week was the Ashland Oregon trip. They had 45-50 students attend. It includes Advanced/Honors English and they attend the Shakespeare Festival. It was very educational. Mr. Maul, Mrs. Jeane, Mrs. Ward and Mr. Florence attended with the students.

➢Western Placer Teacher's Association – Tim Allen thanked the Board for joining the association for dinner prior to the meeting. He stated that he had the opportunity at the beginning of the month to tour our schools with CTA and NEA groups as well as Kerry Callahan and Scott Leaman. They visited the new High School Campus. It was great to show them around and to show them the great things that are happening at Western Placer. They were blown away and very impressed with what they saw here at Western Placer.

➢Western Placer Classified Employee Association – Jim Houck had no report

➢Superintendent – Scott Leaman reported the following:

- We had District Day on Oct. 14, 2019. It is a day were we are able to get all employees together. The focus was Safety and Mental Health.
- Thanks to Kerry Callahan for helping set up the two presenters and setting up the schedule. Also thank you to Maria Gonzalez and Christiane Gillespie for helping in the set up.
- Thank you to Christina Lawson and the food services department for serving a fantastic breakfast and all of their work.
- He has been talking to different groups about boundaries. He is looking at having teachers come together throughout the District for some input. He will then go out to the community for a general discussion regarding the change in boundary's and what it may look like for our elementary students.
- Enjoyed joint dinner with the association.
- We had a PSPS (Public Safety Power Shut off) this past week. We had to close four schools due to the PSPS. Mr. Leaman wanted to thank his team that was here and the teachers on campus. It was a challenge with the information we were getting from PGE but our staff handled it well.
- Mattie brought up some safety issues at the last meeting. Gabe Simon has worked with Mr. Maul and we are adding 6 hours of campus supervisor time at Lincoln High School to help with supervision.
- Stated it was great to be at LCE for the Board meeting. He stated that when Lincoln Crossing was built it was very much needed and was opened just in time for the start of school with it being done on a Friday and opened on Monday.
- Thanked Mrs. Hladun for the presentation and for doing a great job at the school.

9. ***Page 105*** **– PUBLIC HEARING**

9.1 Public Hearing re: The Western Placer Unified School District Intent to Adopt and Levy Increased Statutory Developer Fees and 2019 School Facility Fee Justification Report

Per California Government Code 66016-66018, prior to adoption of the report, the Board of Trustee must hold a public hearing. At the public hearing the Board shall consider oral statements and/or written documentation made or filed by an interested party for or against the adoption of the increased statutory developer fees. The public hearing was noticed in the local newspaper for successive weeks and posted in the District Office kiosk and District website 10 days prior to the hearing

Mike Adell explained that School Districts are authorized to collect developer fees (referred to as Level I fees) as established by the State Allocation Board to assist in financing school facilities to serve students generated from new residential and commercial/industrial development. In order to qualify to collect Level I fees, the District must complete a School Facility Fee Justification Report (Report) and have it adopted by the Board of Trustees. The attached report shows the District is justified to collect Level I Fees at a rate of $3.79 per square foot for residential and $0.61 per square foot for commercial/industrial development. Mike explained that due to the general plan and the increase in units being built in Lincoln there is going to be an impact on the District.

9.2 Public Hearing re: The Western Placer Unified School District Intent to Adopt the 2019 School Facility Needs Analysis and Justification Study (SFNA) and Level II Developer Fees

Per California Government Code 66016-66018.5, prior to adoption of the study, the Board of Trustee must hold a public hearing. At the public hearing the Board shall consider oral statements and/or written documentation made or filed by an interested party for or against the adoption of the Level II fees. The public hearing was noticed in the local newspaper and posted in the District Office kiosk and District website prior to the hearing

Mike Adell explained that based on meeting certain criteria set forth in Senate Bill 50, (1998) the District is authorized to collect residential developer fees over-and-above the Level I rate established by the State Allocation Board. This fee is commonly referred to as a Level II Fee. In order to qualify to collect Level II Fees, the District must complete a School Facility Needs Analysis and Justification Study (SFNA) and have it adopted by the Board of Trustees. The 2019 SFNA calculates justification for the District to begin collecting Level II Fees of $4.50 per square foot of conditioned living space for residential construction outside the boundaries of any existing Mello-Roos District.

Mr. Haley had a question for Mr. Adell and asked if we had ever in the last 10 years qualified for Level II Developer Fees.

Mr. Adell stated that when he first came to WPUSD five years ago we did have a Level II in place. The last couple of years we had our elementary enrollment stay steady. In order to qualify for the Level II Developer Fee we need to show increase in our elementary enrollment, which we are now able to show.

10. ♦ACTION ♦DISCUSSION ♦INFORMATION

10.1 Action *Page 163* – **APPROVE RESOLUTION #19/20.11 REGARDING LEASE FINANCE DOCUMENTS IN FORM RELATED TO REFUNDING OF 2011 CERTIFICATES OF PARTICIPATION – Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick presented information regarding the sale of the 2011 Refunding COP, and the form of the related financing documents. This refinance will provide a savings to the District. We are not extending the term. We are lowering the annual debt service payments. Motion by Mr. Haley, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Long, Wyatt, Carras, Haley, Armitage **No:** None)* roll call vote to approve Resolution #19/20.11 regarding Lease Finance Documents in form related to Refunding of 2011 Certificates of Participation.

10.2 Action *Page 216* – **ADOPTION OF RESOLUTION #19/20.12 REGARDING LEVY INCREASED SCHOOL FACILITY FEES AND THE 2019 SCHOOL FACILITY FEE JUSTIFICATION REPORT – Adell** *(19-20 G & O Component I, II, III, IV, V)*

Mike Adell explained that passage of this resolution would allow the District to collect the Level I Fees for new construction. Motion by Mr. Carras, seconded by Mr. Wyatt and passed by a 5-0 *(**Ayes:** Wyatt, Carras, Haley, Long, Armitage **No:** None)* roll call vote to approve adoption of Resolution #19/20.12 regarding Levy Increased School Facility Fees and the 2019 School Facility Fee Justification Report.

10.3 Action *Page 221* – **ADOPTION OF RESOLUTION #19/20.13 TO ESTABLISH SCHOOL FACILITY FEES PER 2019 SCHOOL FACILITY NEEDS ANALYSIS AND JUSTIFICATION STUDY – Adell** *(19-20 G & O Component I, II, III, IV, V)*

Mike Adell stated that passage and adoption of this resolution would allow us to collect Level II fees on new residential development. Motion by Mr. Wyatt, seconded by Mr. Long and passed by a 5-0 *(**Ayes:** Carras, Haley, Long, Wyatt, Armitage **No:** None)* roll call vote to approve adoption of Resolution #19/20.13 to Establish School Facility Fees per 2019 School Facility Needs Analysis and Justification Study.

10.4 Discussion/ Action *Page 227* – **CONSIDER APPROVING RESOLUTION # 19/20.14 AUTHORIZING THE ELIMINATION AND/OR REDUCTION OF CERTAIN CLASSIFIED EMPLOYEE POSITIONS DUE TO LACK OF WORK/LACK OF FUNDS – Simon** *(19-20 G & O Component I, II, III, IV, V)*

Gabe Simon amended the dates listed on Resolutions 19/20.14 and advised the Board and the public of the amended changes. The effective date of the

position was amended from December 16, 2019 to December 26, 2019. Motion by Mr. Carras with the date change so noted in the resolution, seconded by Mr. Haley and passed by a 5-0 *(**Ayes:** Haley, Long, Wyatt, Carras, Armitage **No:** None)* roll call vote to approve Resolution #19/20.14 Authorizing the Elimination and/r Reduction of Certain Classified employee Positions Due to Lack of Work/Lack of Funds.

10.5 Discussion/ Action ***Page 230*** – **CONSIDER APPROVING CLASSIFIED JOB DESCRIPTION FOR MAIL DELIVERY/DRIVER AND CORRESPONDING REVISED SALARY SCHEDULE – Simon** *(19-20 G & O Component I, II, III, IV, V)*

Gabe Simon stated this is a new position for a mail delivery person due to the growth in our district and the need to keep communication flowing throughout the District. Motion by Mr. Haley and seconded by Mrs. Wyatt and passed by a 5-0 (***Ayes:** Armitage, Carras, Haley, Long, Wyatt **No**: None*) vote to Approve Classified Job Description for Mail Delivery/Driver and Corresponding Revised Salary Schedule.

10.6 Information/ Discussion ***Page 234*** – **TWELVE BRIDGES HIGH SCHOOL MASCOT – Leaman, Kilpatrick** *(19-20 G & O Component I, II, III, IV, V)*

Audrey Kilpatrick handed out rough draft drawings of the Twelve Bridges High School Mascot. Mrs. Kilpatrick stated that tonight they are bring to the Board the recommendation from administration for the Mascot for Twelve Bridges High School based on the student survey and input from the Board at the last meeting. They are recommending that the Mascot be the "Rhino" which was the top pick on the surveys for the middle school students at both middle schools. It was a good turnout with 95-98% of the students at both middles schools participating. Provided at the meeting was a draft of three options of the Mascot. Looking for input from the Board on the drawings to then fine tune the drawings. Mrs. Kilpatrick also presented the colors for the Mascot, which are gray, green and black with the TBHS letters white. Mr. Leaman stated that he is going to talk to the ASB teacher at Lincoln High School, for input on the drawings as to which of the drafts would work best. This is just an update for the board to see what we have so far. We are still fine tuning the options and trying to have the have the best option for the students. Mr. Leaman also stated that administration did look online for Mascot uniforms and there are quite a few out there. We would like to have one customized as well. Mrs. Kilpatrick stated that they received some commentary on the standing Rhino drawing and that it is similar to the Zebra Mascot so it may be easier to put on shirts and uniforms.

Mr. Long stated that there are two different types of Rhinos on the drafts presented. He stated that one has two horns and one of the drawings has one horn. He further stated that one is a black rhino which is gray but rolls

in black mud and the other is a white rhino which in now extinct. He stated that we should be the gray/black rhino. He stated we should go with the two horns.

Mr. Haley stated that two of the three drawings look like they are in football stance and those are the ones that he liked.

Mrs. Wyatt stated some concerns with the choice being an animal from Africa and stated that she has had individuals approach her regarding their feelings that we would select a mascot just because it is from Africa. She stated that the Zebras were not named the Fighting Zebras because they are from Africa, it was because of the uniforms the Basketball team wore which were striped shirts. She also focused on making sure that the hands and feet are designed correctly and explained the creation of the Fighting Zebra Mascot which has hands and feet, not four hoofs. Mrs. Kilpatrick explained that most of mascots that were on the list, were not from Africa. Broncos, coyotes and rattlers were on the list as well. There may have been a misconceptions or miscommunication regarding the choices and that it be an animal from Africa. The list was generated from the public and input was received from students with Rhino receiving the highest percentage for top choice from the students.

11. BOARD OF TRUSTEES

11.1 FUTURE AGENDA ITEMS

The following are a number of agenda items that the Board of Trustees has been monitoring. They are NOT action items for tonight's meeting, but are noted here for continuing purposes and to ensure that when there are changes or new information they will be called up as Action/Discussion/Information.

- School Safety

11.2 BOARD MEMBER REPORTS/COMMENTS

Mr. Carras stated that has been involved in other school boundary changes. He talked about the loyalty of parents to LCE and that it will be a difficult situation.

Mrs. Wyatt, thanked the CTA for dinner. Tuesday is the "What I wish my parents knew" at Lincoln High School. She also shared with Mrs. Hladun that as a former counselor at Lincoln High School, the AVID program is a great program to help students be organized and she hopes that all of our schools will be providing AVID at their sites. She attended District Day and it was great.

Mr. Long thanked Tim Allen for the wonderful lunch/dinner. Stated that we are all a family and that is one of the things that comes out of Mr. Leaman's leadership. He enjoyed the presentation with the students here at LCE. He attended District Day and it was nice to have all the teachers and staff there and to hand out the awards. He is attending the groundbreaking ceremony for John Adams Academy tomorrow.

Mr. Haley stated that he enjoyed the dinner and collaboration. He loved the singing of the students here at LCE. Wonderful direction by the Choir Director. The AVID students showed great confidence.

Mr. Armitage thanked CTA for dinner and stated that his colts are off to college. He also encouraged that the Board members consider attending one of the performances put on by the students. He stated that the students put on great performances.

12. ESTABLISHMENT OF NEXT MEETING(S)

The President will establish the following meeting(s):

- **October 29, 2019** 6:00 P.M., Special Meeting of the Board of Trustees – District Office/City Hall Bldg., 4th Floor, Zebra Room

13. ADJOURNMENT

There being no further business the meeting was adjourned at 8:16p.m.

Damian Armitage, President

Kris Wyatt, Clerk

Scott Leaman, Superintendent

Maria Gonzalez, Administrative Assistant to the Superintendent

Adopted: November 5, 2019

Ayes: Haley, Long, Wyatt, Carras, Armitage

Noes:

Absent:

Accommodating Those Individuals with Special Needs:
In compliance with the Americans with Disabilities Act, the Western Placer Unified School District encourages those with disabilities to participate fully in the public meeting process. If you have a special need in order to allow you to attend or participate in our public meetings, please contact the Office of the Superintendent, at (916) 645-6350 at least 48 hours in advance of the meeting you wish to attend so that we may make every reasonable effort to accommodate you, including auxiliary aids or services.

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